



# Hawkesbury City Council

## ordinary meeting business paper

date of meeting: 14 May 2013

location: council chambers

time: 6:30 p.m.



# mission statement

***“To create opportunities  
for a variety of work  
and lifestyle choices  
in a healthy, natural  
environment”***

## **How Council Operates**

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections, held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are generally held on the second Tuesday of each month (except January), and the last Tuesday of each month (except December), meeting dates are listed on Council's website. The meetings start at 6.30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held, it will usually also be held on a Tuesday and start at 6.30pm. These meetings are also open to the public.

### **Meeting Procedure**

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the items to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager by 3:00pm on the day of the meeting, of those items they wish to discuss. A list of items for discussion will be displayed at the meeting for the public to view.

At the appropriate stage of the meeting, the Chairperson will move for all those items which have not been listed for discussion (or have registered speakers from the public) to be adopted on block. The meeting then will proceed to deal with each item listed for discussion and decision.

### **Public Participation**

Members of the public can request to speak about an item raised in the business paper at the Council meeting. You must register to speak at a Council meeting. To register you must lodge an application form with Council prior to 3:00pm on the day of the meeting. The application form is available on the Council's website, from the Customer Service Unit and by contacting the Manager - Corporate Services and Governance on (02) 4560 4426 or by email at [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au).

The Mayor will invite registered persons to address the Council when the item is being considered. Speakers have a maximum of five minutes to present their views. The Code of Meeting Practice allows for three speakers on the Proponent side (i.e. in support) and three for the Respondent side (i.e. in objection). If there are a large number of speakers for one item, speakers will be asked to organise for three representatives to address the Council for either the Proponent or Respondent side (six speakers in total).

### **Voting**

The motion for each item listed for discussion will be displayed for Councillors and public viewing, if it is different to the recommendation in the Business Paper. The Chair will then ask the Councillors to vote, generally by a show of hands or voices. Depending on the vote, a motion will be Carried (passed) or Lost.

### **Planning Decision**

Under Section 375A of the Local Government Act 1993, voting for all Planning decisions must be recorded individually. Hence, the Chairperson will ask Councillors to vote with their electronic controls on planning items and the result will be displayed on a board located above the Minute Clerk. This will enable the names of those Councillors voting For or Against the motion to be recorded in the minutes of the meeting and subsequently included in the required register. This electronic voting system was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

### **Business Papers**

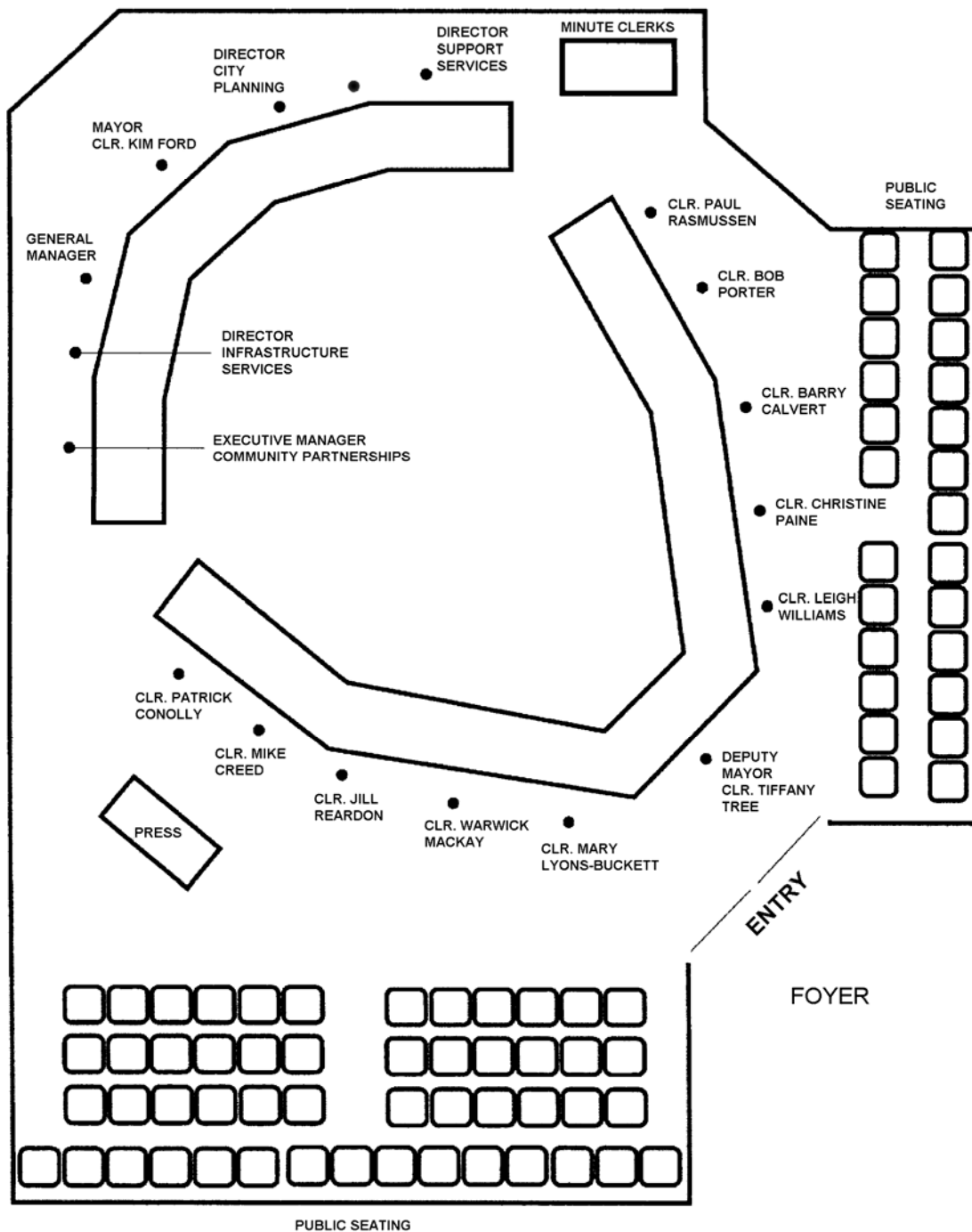
Business papers can be viewed online from noon on the Friday before the meeting on Council's website: <http://www.hawkesbury.nsw.gov.au>

Hard copies of the business paper can be viewed at Council's Administration Building and Libraries after 12 noon on the Friday before the meeting, and electronic copies are available on CD to the public after 12 noon from Council's Customer Service Unit. The business paper can also be viewed on the public computers in the foyer of Council's Administration Building.

### **Further Information**

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4426.

# Hawkesbury City Council



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**SECTION 3 - Notices of Motion**

**RM1 -                    Rescission Motion - Code of Meeting Practice - (79351, 80106, 125612, 80104)**

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**RESCISSION MOTION**

**Submitted by:**        Councillor P Rasmussen  
                              Councillor M Lyons-Buckett  
                              Councillor C Paine

That Council's resolution of 30 April 2013 in respect of Item 72 concerning Council's Code of Meeting Practice be and is hereby rescinded.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF RESCISSION MOTION Oooo**

**ORDINARY MEETING**

**Notices of Motion**

**RM2 -                    Rescission Motion - Carbon Tax Message on Rate Notices - (79351, 80106, 125612, 80104)**

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**RESCISSION MOTION**

**Submitted by:**        Councillor P Rasmussen  
                              Councillor M Lyons-Buckett  
                              Councillor C Paine

That Council's resolution of 30 April 2013 in respect of Item 73 concerning Carbon Tax Message on Rate Notices be and is hereby rescinded.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**



## ORDINARY MEETING

### Notices of Motion

#### NM1 - Major Infrastructure Works West of Hawkesbury River - (79351, 80104)

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**Submitted by:** Councillor C Paine

#### **NOTICE OF MOTION:**

That Council notes that the Department of Planning considers the area west of the river to be a *“remote location for housing which cannot be delivered in the short term”*. It *“has no capacity in regional road network and long lead times for servicing. Remote, with poor accessibility to jobs and services.”*

Accordingly, in view of the continuing rezoning west of the river, excessive traffic congestion now, that Council request the local MPs for Hawkesbury, Londonderry, Riverstone, Penrith and Mulgoa to lead a delegation to the Planning and Infrastructure Minister Hazzard to request details on any major infrastructure works in these electorates in particular west of the river in the next 5, 10 and 20 years.

I suggest that this delegation comprise a cross-section of Councillors and representatives from local community associations.

#### **ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**

**ORDINARY MEETING**

Notices of Motion

**NM2 - NSW Upper House Enquiry Regarding Windsor Bridge Option 1 - (79351, 125612)**

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**Submitted by:** Councillor M Lyons-Buckett

**NOTICE OF MOTION:**

That Council support calls for a NSW Upper House enquiry regarding the proposed Windsor Bridge Replacement Project (Option 1).

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**

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**SECTION 4 - Reports for Determination**

**CITY PLANNING**

**Item: 81                    CP - Increase in Sale Price of Animals Purchased from the Companion Animal Shelter - (39906, 96330)**

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**REPORT:**

**Executive Summary**

With the introduction of the mandatory desexing program of all animals sold from the Companion Animal Shelter during October 2012, a standard fee for sale was set for dogs and cats, with a pensioner concession fee available to eligible purchasers.

The original fees were set taking into account anticipated veterinary fees, costs for vaccines administered to animals entering the facility to reduce the spread of canine and feline illnesses, and the anticipated additional costs associated with transportation of the animals to the various Vets who are part of the program.

When setting the fees, the experiences of Blacktown City Council were also taken into consideration, as they had introduced the same mandatory desexing program for their shelter a number of months earlier.

To ensure that there was a cooperative approach between the two Council's shelters, it was considered appropriate that, as the costs were similar, the sale fees should be kept similar so that prospective purchasers wouldn't be influenced by price, and cause either an advantage or disadvantage to the two organisations.

Due to increased costs of vaccines used to control canine and feline illnesses in the Shelter which have risen by approximately 36% over the period since the new program was introduced, it has become evident that the sale prices need to be raised to offset these additional charges that Council is experiencing.

It is proposed that the current fees for the sale of the cats and dogs from the Shelter, each be increased by an amount of \$30 or approximately 10% to 15% to cover the expenses being experienced by Council.

Discussion with Blacktown City Council has revealed that they are increasing their sale prices by a similar amount for the same reasons that Council is experiencing.

**Consultation**

The issues raised in this report concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy. The community engagement process proposed in this report meets the criteria for community engagement required under Council's Policy.

The new fees for the purchase of a cat or dog from the Hawkesbury City Companion Animal Shelter will need to be advertised for public comment for a period of 28 days in accordance with Sections 610F and 705 of the *Local Government Act 1993*.

**Background**

During July 2012, Council engaged with the community in a consultation process to gauge the acceptance of introducing a mandatory desexing program for all animals sold from the Hawkesbury City Council Companion Animal Shelter.

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The proposal was put forward after Blacktown City Council had earlier introduced a similar program for animals sold from their companion animal shelter. These programs are an attempt to reduce the number of unwanted animals entering the facilities, due to irresponsible owners allowing their dogs to mate, and then finding themselves with unwanted litters of cats and dogs that then become a problem for the community.

The consultation process indicated that the community was very accepting of the mandatory desexing policy that was proposed to be introduced by Council together with the increased fees for sale to cover the cost of desexing the animals and other additional costs associated with the introduction of the policy.

Due to the positive reaction by our community, the policy and program were introduced into the Companion Animal Shelter on 29 October 2012, together with the new sale fee structure.

The fees were set using the best information available at the time, including the unknown factor of how the introduction of increased fees would affect the numbers of animals being sold from the Facility, as there was some concern that due to the higher fees, there might be fewer sales.

Since the introduction of the program there has not been a decline in the number of animals purchased, and it seems that the community is happy to pay the increased fees as they see value for money in the services that are provided as part of the sale price, which compared to other private rescue organisations are considerably less.

Council's current sales fees are as follows:-

Purchase Fee for Dogs - \$295 or Pensioner Concession Fee - \$270

Purchase Fee for Cats - \$200 or Pensioner Concession Fee - \$175

With the increase in costs of the vaccines used to control canine and feline illness of impounded animals in the Shelter, which have risen by approximately 36% over the period of time that Council has been purchasing these, it has become necessary to consider increasing the sale price of the animals sold from our Facility by approximately 10% to 15% to offset these additional costs to Council.

This proposal will increase each of the abovementioned sale fees by \$30 for the remainder of this financial year and for the next financial year being 2013/2014.

Blacktown City Council who run a similar desexing program to the one introduced by Council, are proposing a similar increase in their sale fees for animals due to their increases in expenses to run the program.

### **Conformance to Community Strategic Plan**

The proposal is consistent with the Looking After People and Place Directions statement;

- Have friendly neighbourhoods, connected communities, and supported households and families.

### **Financial Implications**

The additional funding gained from the increased sale fees for cats and dogs will assist in offsetting the additional costs being experienced for maintaining the animals whilst awaiting sale or rehoming.

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### RECOMMENDATION:

That:

1. The fees for the sale of animals from the Hawkesbury City Companion Animal Shelter be increased by \$30 for each of the relevant categories for the remainder of the current financial year and for the 2013/2014 financial year.
2. The proposed fee increases be advertised for comment by the community for a period of 28 days in accordance with Sections 610F and 705 of the *Local Government Act 1993*.
3. Should submissions be received in response to the proposed increase in fees following the public consultation process, a further report will be submitted to Council addressing the issues raised for further consideration of the fee increase proposal.
4. Should there be no submissions to the proposed increase in fees following the public consultation process, the fee increase be adopted and Council's Fees and Charges amended accordingly, and the new fees introduced without the need for a further report to Council.

### ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

## ORDINARY MEETING

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**Item: 82**                    **CP - Restructure of Hawkesbury Mobility Plan Implementation Committee - (96328)**

**Previous Item:**        RM2, Ordinary (5 February 2013)  
                              205, Ordinary (27 November 2012)  
                              88, Ordinary (11 May 2010)

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### REPORT:

#### Executive Summary

This report has been prepared in response to the following Council resolution of 5 February 2013:

*"A report be prepared for Council's consideration regarding the restructure of the Hawkesbury Mobility Plan Implementation Committee into two separate committees, with one committee dealing with mobility matters and the second being a bicycle committee."*

The report provides information on contemporary definitions of 'mobility' and reviews recent approaches to cycling and mobility planning within local government. The report also provides a brief outline of the Hawkesbury Mobility Plan and its implementation. It proposes the establishment of two committees - one with a focus on cycling and active transport, and the second with a focus on disability access.

#### Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The report proposes the establishment of two committees under Council's advisory committee structure, to provide advice and guidance to Council in accordance with the provision of Council's Community Engagement Policy.

#### Background

Prior to November 2012, there were two advisory committees established by Council to provide advice on mobility/cycling issues and access issues.

#### ***Hawkesbury Mobility Plan Implementation Committee***

In March 2005, Council established the Hawkesbury Bicycle and Access Mobility Committee (HBAMC) to assist Council staff to prepare a draft Mobility Plan for Council's consideration. The HBAMC worked with staff and GTA Consultants to prepare a draft plan to address the mobility needs of residents. The Hawkesbury Mobility Plan was placed on public exhibition in December 2009, and adopted by Council in May 2010. Following its adoption, Council reviewed the constitution of the HBAMC to facilitate its continued involvement in the implementation of the Mobility Plan. In September 2010, Council established the Hawkesbury Mobility Plan Implementation Committee for this purpose.

#### ***Hawkesbury Access and Inclusion Committee***

In July 2010, in response to a Notice of Motion, Council established the Hawkesbury Access and Inclusion Committee (HAIC). The primary purpose of the HAIC was to assist Council staff in the preparation of an Access and Inclusion Plan which aimed to eliminate barriers which prevented residents and visitors from accessing services and facilities and participating fully in community and civic life. In March 2012, Council adopted an Access and Inclusion Policy to provide a framework for the development of the Access and Inclusion Plan. The Access and Inclusion Plan is yet to be finalised.

In November 2012, Council resolved to 'abolish the Hawkesbury Access and Inclusion Committee and the Hawkesbury Mobility Plan Implementation Committee'.



**What is Mobility?**

In preparing a report in response to Council's resolution of 5 February 2013 to establish two committees, 'one dealing with mobility matters and the second being a bicycle committee', Council staff have sought to clarify Council's intent in relation to the term 'mobility'.

In the past, the term 'mobility' has implied it's opposite i.e., the lack of mobility, and has been perceived as dealing with disability access issues. In contemporary transport planning the term 'mobility' is generally taken to mean a cluster of active transport strategies which encourage the use of transport options other than private vehicles. 'Mobility' provides the means for people to safely access public transport and public spaces and to safely traverse an integrated transport network. In this context mobility applies equally to cyclists, 'able bodied' pedestrians, including parents with strollers, as well as vulnerable road user groups including children, and people with mobility impairments. In this broader context, cycling and mobility matters will intersect and in practice it would be difficult to separate the two.

The Hawkesbury Mobility Plan embodies this approach. It is based on the integration of two user group networks - cyclists and pedestrians - to deliver a more consolidated transport network.

**Mobility Planning**

In working towards addressing the mobility needs of residents, many councils have adopted a mobility/cycling and/or pedestrian access plan with the key aim of building shared (multi-user) pathways. These adopted mobility plans outline a prioritised works program for improving mobility in its broadest sense and are based on the notion of universal access to ensure that as far as possible transport infrastructure can be used by all persons regardless of their personal circumstances.

Mobility Plans are concerned with 'hard' access, i.e., providing the means for people to physically access the transport network so that they can arrive at a destination. Universal access is integrated into these plans to provide for safe and seamless transition between the different elements within an integrated transport network. Access and Inclusion Plans are concerned with 'soft' access i.e., providing the means for people to access services and facilities once they arrive at a destination. A Mobility Plan gets you to the door, an Access and Inclusion Plan gets you into and around the building.

**Hawkesbury Mobility Plan**

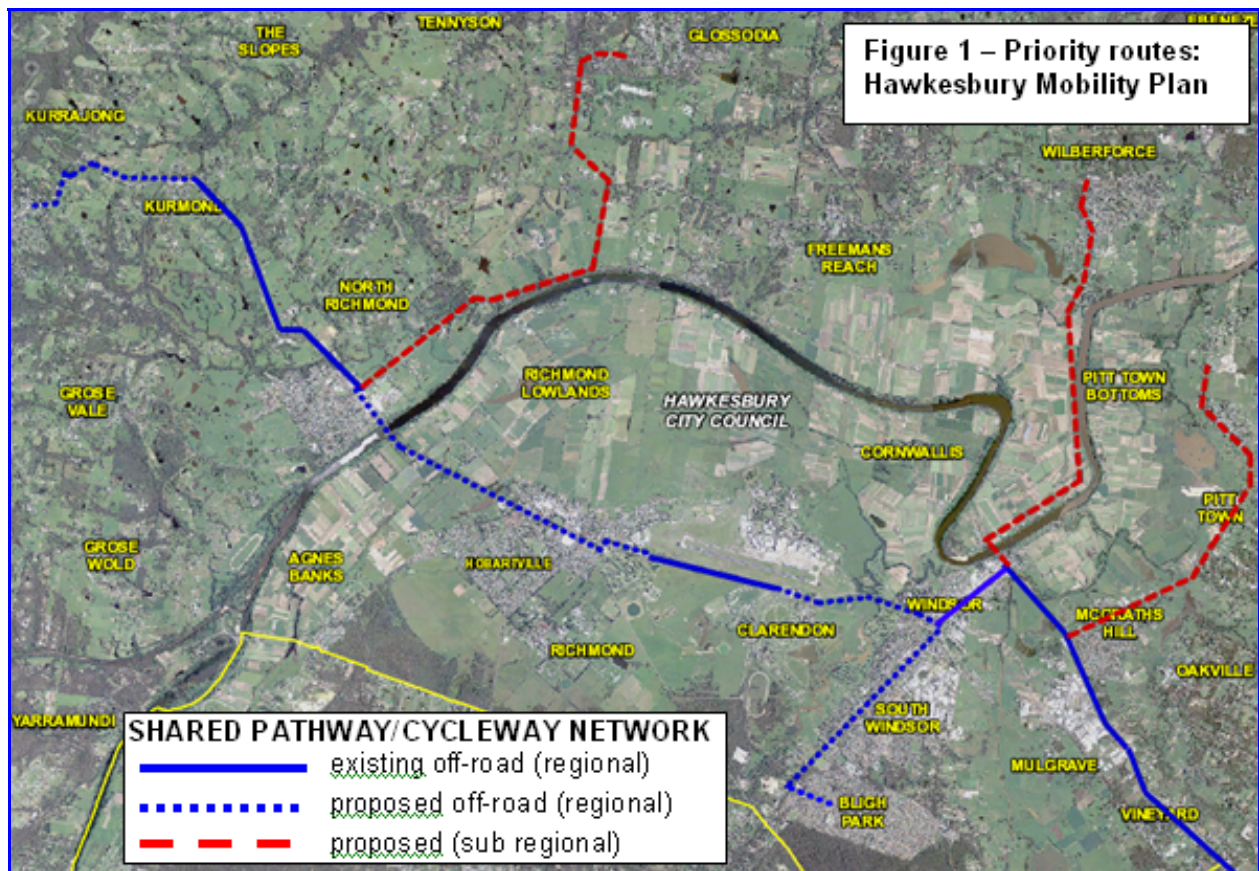
The Hawkesbury Mobility Plan incorporates a Bicycle Plan and a Pedestrian Access and Mobility Plan (PAMP). In preparing the draft Hawkesbury Mobility Plan, the consultants engaged by Council evaluated a range of technical factors including analysis of traffic volumes, trip attractors and generators and traffic accident data. The consultants also undertook consultations including a high school walking and cycling questionnaire, site inspections with Bicycle User Groups, and a review of the outcomes of the Hawkesbury Mobility Survey.

The consultants identified 13 regional routes and prioritised them. Not surprisingly, the highest priority were accorded to the regional routes linking the major town centres within the Hawkesbury -North Richmond, Richmond, Windsor, South Windsor and Bligh Park as these routes were deemed to achieve the greatest benefits in encouraging an increase in cycling use and would connect a substantial proportion of the Hawkesbury population by means of safe, off-road shared pathways.

The broad aim of the Mobility Plan was to link these centres with Windsor which would allow people to access the Parramatta to Windsor off-road Cycleway. [Figure 1](#) maps the priority regional and sub-regional routes identified within the Mobility Plan. The PAMP component of the Mobility Plan was intended to improve the footpath network within North Richmond, Windsor, South Windsor and Richmond to provide a 'tributary' feeder network to the regional shared pathway network.

The Draft Mobility Plan was placed on public exhibition and a number of submissions were received and were subsequently reported to Council. The Plan was adopted by Council in May 2010, with Council indicating that priority should be given to the construction of the proposed off-road shared pathway linking

Richmond and Windsor. Since the adoption of the Mobility Plan, Council's cycleway/shared pathway funds have been allocated to this project.



### Implementing Mobility Plans and Access Plans

The primary role of the Hawkesbury Mobility Plan Implementation Committee (HMPIC) was to implement the Mobility Plan. The major item of business of the HMPIC was to review the proposed annual works for both the shared pathway network and for pedestrian access improvements. At the time of its dissolution, the six community members on the committee included five cyclists and one person with a mobility disability. The HMPIC did not discuss or deal with disability access matters other than ensuring proposed works met Australian Standards for universal access. Disability access matters were dealt with by the Access and Inclusion Committee.

It is presumed that the primary role of a new 'bicycle committee' would be to continue to implement the Mobility Plan. There is a risk that establishing a bicycle committee made up exclusively of cyclists would limit the input of other user groups (pedestrians, people with mobility impairments and vulnerable road user groups) into design of the shared pathway network. The outcome may well be a pathway which, while appropriate for cyclists, may not meet the needs of other user groups.

Council staff have contacted adjoining councils, as well as those councils within the same local government grouping as the Hawkesbury, to establish the approaches taken by councils to the implementation of Mobility Plans and Access Plans. As shown in [Table 1](#), it would appear that the adoption of Mobility Plans has lessened the need for bicycle advisory or steering committees as the adopted Mobility Plans outline a longer-term and prioritised works program for improving mobility with the implementation of the Plans largely co-ordinated by internal working parties (with some provision for external representation). Most councils do have an Access or a Disability Advisory Committee.

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<b>Council</b>	<b>Cycling Committee</b>	<b>Access Committee</b>	<b>Comments</b>
Wollondilly	no	yes	Transport advisory committee oversees bike plan.
Penrith	no	yes	Internal working group implements bike plan
Blue Mtns	no	yes	Internal implementation group for the Bike Plan 2020.
Blacktown	no	no	Reporting on bike plan goes to full council meetings.
Camden	yes	yes	Informal advisory group established to champion cycling issues
Hornsby	no	no	Limited funding has impacted on capacity to implement bike
Hills	no	yes	Used to have bicycle committee but disbanded.
Gosford	no	yes	Has draft 2011 bike plan.

*Table 1 – Status of council bicycle and access committees by council area***Restructure of HMPIC**

The following proposal is based on the assumption that Council's intent in seeking to restructure the HMPIC was to achieve a separation between 'cycling' and 'disability access' matters. As outlined in the report, apart from considering the universal access requirements relating to the design of works within the Bike Plan and PAMP components of the Hawkesbury Mobility Plan; the HMPIC did not deal with disability access issues. If the intention is to achieve a more obvious separation of 'cycling' and 'disability access' matters it may be appropriate for the implementation of the PAMP component of the Hawkesbury Mobility Plan to be delegated to an 'Access' Committee.

In relation to the 'bike plan' component of the Hawkesbury Mobility Plan, Council has previously resolved that the priority works for implementation will be the continued roll-out of a safe, off-road shared pathway network initially completing the link between Richmond and Windsor, and then linking North Richmond, South Windsor, Bligh Park and Kurrajong to the Richmond to Windsor off road shared pathway.

As indicated within this report, it would be important for Council to ensure that all user groups of the shared pathway network are represented on an advisory committee with responsibility for implementing the off-road shared pathway component of the Mobility Plan. In this respect, the longer-term outcome of the Mobility Plan would be to increase the take-up of active transport strategies including cycling. In a practical sense, the advisory committee would therefore have a broader remit than cycling and its membership may need to include cyclists, pedestrians, vulnerable road-user groups and people with mobility impairments. The constitutions of Council appointed committees, provide for the appointment of sub-committees and working parties who could undertake bike specific initiatives such as planning for Bike Week, preparation of cycling maps, promotion of cycling routes etc. where these activities have been identified in Council's Delivery and Operational plans.

It is proposed that Council establish two committees; a 'Cycling and Active Transport Advisory Committee' with responsibility for working with staff on implementing the shared-pathway network component of the Hawkesbury Mobility Plan. It is also proposed that Council re-establish the Access and Inclusion Advisory Committee, which, in addition to its previous role of co-ordinating the preparation of a draft Access and Inclusion Plan for Council's consideration, be given responsibility for working with staff on implementing the PAMP component of the Hawkesbury Mobility Plan. Where required either committee can establish sub-committees or working parties to undertake specific cycling or access activities which have been identified in Council's Delivery and Operational plans.

**Conformance to Community Strategic Plan**

The proposal is consistent with the Linking the Hawkesbury and Shaping Our Future Together Directions statement;

- Have a comprehensive system of transport connections which link people and products across the Hawkesbury and with surrounding regions
- Have constructive and productive partnerships with residents, community groups and institutions.

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and is also consistent with nominated strategies in the Community Strategic Plan being:

- Facilitate and integrated transport network
- Work with the community to determine affordable levels of services and facilities

### Financial Implications

There are no funding implications arising from this report.

### RECOMMENDATION:

That

1. Council establish a Cycling and Active Transport Advisory Committee with responsibility for working with staff to implement the shared pathway component of the Hawkesbury Mobility Plan.
2. Expressions of interest for community representation on the Cycling and Active Transport Advisory Committee be sought from users groups of the shared-pathway network including cyclists, pedestrians, vulnerable road-user groups and people with mobility impairments.
3. Those persons who had lodged Expressions of Interest to sit as community representatives on the Hawkesbury Mobility Plan Implementation Committee be contacted to determine if they would like their Expression of Interest to be carried forward and reported to Council for membership of the proposed Cycling and Active Transport Advisory Committee.
4. Council re-establish an Access and Inclusion Advisory Committee with primary responsibility for completing the preparation of the Hawkesbury Access and Inclusion Plan and for working with staff to implement the Pedestrian Access and Mobility Plan (PAMP) component of the Hawkesbury Mobility Plan.
5. Those persons who had lodged Expressions of Interest to sit as community representatives on the previous Hawkesbury Access and Inclusion Advisory Committee be contacted to determine if they would like their Expression of Interest to be carried forward and reported to Council for membership of the proposed Hawkesbury Access and Inclusion Advisory Committee.

### ATTACHMENTS:

There are no attachments to this report

oooO END OF REPORT Oooo

## ORDINARY MEETING

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**Item: 83**                      **CP - Hawkesbury City Eisteddfod - Renewal of Event Sponsorship Agreement - (96328)**

**Previous Item:**            82, Ordinary (29 April 2008)

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### REPORT:

#### Executive Summary

This report has been prepared to seek Council's approval for the renewal of the existing Event Sponsorship Agreement between Council and the Hawkesbury City Eisteddfod Society (HCES) for a further period of five years. The report includes details of the outcomes of the Hawkesbury City Eisteddfod over the past five years. It also provides a brief outline of the history of the current sponsorship agreement, the funding provided to the HCES, and the proposed level of funding for the next five years should Council agree to renew the current sponsorship agreement.

#### Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

#### Background

Council has been sponsoring the Hawkesbury Eisteddfod for well over a quarter of a century. This sponsorship has been provided through Council's Section 356 financial assistance programs - initially through the former Community and Cultural Grants Program and more recently through the Community Sponsorship Program.

The adoption of a revised Sponsorship Policy in 2007 required Council staff to realign Council's Section 356 financial assistance programs to ensure that the provision of this assistance conformed to the Policy. This process had implications for funding arrangements for a number of organisations including the Hawkesbury City Eisteddfod Society (HCES). During the realignment phase arising from Council's adoption of a Sponsorship Policy, representatives of the HCES expressed concern regarding the uncertainty and implications which they perceived as arising from a requirement for their funding to be administered through the Community Sponsorship Program. As reported to Council at the time, these concerns appear to cover two aspects:

- a) the requirement for regular applications to be made by the HCES for funding under the CSP (which requires either an annual or three-yearly application); and
- b) the perception that continued funding under the CSP may give rise to adverse inferences or hostility from other organisations funded under this Program, given that HCES sponsorship accounts for almost 40% of funds allocated under the CSP.

Council considered a number of reports in relation to this issue and explored a number of different funding models for the continued provision of financial assistance to the HCES. Council determined that its preferred model would be to identify Hawkesbury Eisteddfod as a flagship cultural event and treat it as a special category under the Community Sponsorship Program. These special arrangements adopted by Council for the Hawkesbury Eisteddfod provided for:

- a) the inclusion of a dedicated budget allocation for the Hawkesbury Eisteddfod within Council's budget;
- b) the quarantining of \$18,000 from the Section 356 financial assistance allocation to fund the budget line item established pursuant to Part (a) (adjusted annually for the CPI);

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- c) the dedicated budget allocation to be automatically included in Council draft budget estimates for consideration by Council - to remove the requirement for the HCES to submit an application under the CSP;
- d) Council to enter into a renewable five-year sponsorship with the HCES;
- e) in year five of the five-year agreement, a report to be prepared to advise Council of the requirement for Council to renew the agreement for a further five years.

Council subsequently entered into an agreement with the HCES in 2008/2009. The agreement is due for renewal for a further period of five years from 2013/2014 onwards.

### Renewal of Sponsorship Agreement

Since 2008/2009 Council has contributed \$95,315 to support the staging of the Hawkesbury Eisteddfod as outlined below.

2008/2009	\$18,000
2009/2010	\$18,540
2010/2011	\$19,003
2011/2012	\$19,592
2012/2013	\$20,180
<b>TOTAL</b>	<b>\$95,315</b>

These amounts were remitted directly to the Windsor Function Centre as a contribution to the costs of the hiring of the Centre to stage the Eisteddfod.

Should Council resolve to renew the Sponsorship Agreement for a further five years, Council's contribution would amount to approximately \$110,563 for the next five years as outlined below (based on an annual CPI adjustment of 3%).

2013/2014	\$20,825
2014/2015	\$21,450
2015/2016	\$22,093
2016/2017	\$22,756
2017/2018	\$23,439
<b>TOTAL</b>	<b>\$110,563</b>

The HCES has provided a brief report on the Eisteddfod, which is appended to this report. The HCES advises that the Eisteddfod attracts over 6,000 entrants each year with approximately 54% of them residing in the Hawkesbury.

### Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place and Shaping Our Future Together Directions statement;

- Be a place where we value, protect and enhance the historical, social, cultural and environmental character of Hawkesbury's towns, villages and rural landscapes.
- Have constructive and productive partnerships with residents, community groups and institutions

and is also consistent with strategy in the Community Strategic Plan being:

- Broaden the resources and funding available to our community by working with local and regional partners as well as other levels of government.

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### **Financial Implications**

Provision has been included in Council draft 2013/2014 financial estimates for the continued sponsorship of the Hawkesbury Eisteddfod.

### **RECOMMENDATION:**

That Council approve the execution of Council's standard Community Sponsorship Agreement for a period of five years, commencing in the financial year 2013/2014, for the staging of the Hawkesbury City Eisteddfod.

### **ATTACHMENTS:**

**AT - 1** Report from Hawkesbury City Eisteddfod Society

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### AT - 1 Report from Hawkesbury City Eisteddfod Society

2013 will be the 62<sup>nd</sup> Hawkesbury City Annual Eisteddfod. Surely this longevity and continued growth is an indicator of the value of the event. This year we anticipate that we will run 45 sessions (3hr/session) over 16 days between July and September. Some days we run two rooms at once.

The aim of the HCES is to promote cultural activities in the Hawkesbury and to conduct an annual eisteddfod.

It is one of the largest cultural competitions staged in the Hawkesbury and western Sydney. Categories include vocal, pianoforte, instrumental, Christian Worship, dance, Speech and public speaking. Competition is available for individuals and groups of all ages.

The community benefits as we provide a forum on which solo and group performers can publicly perform, receive a constructive critique from an expert in the field and pace each other in the development of skill, confidence and leadership to help to equip them for life. It is a forum for the youth of the district and a stepping stone to greater things. Numerous performers have gone on to national and international fame.

2012 saw approximately **6616** participating performers cross the stage at Hawkesbury Eisteddfod. This included solos, duos, trios and groups (school bands, choirs, choral and dance groups and dance troupes).

Of these at least **54%** were Hawkesbury residents. The remainder were performers from neighbouring districts such as Riverstone, Kellyville, Rouse Hill, Quakers Hill, Doonside, Llandilo, Glenhaven, Kenthurst, Yarramundi and Lower Blue Mountains. A few came a distance from Nowra, Newcastle and Lithgow.

Previous years were similar.

To have competitors from other districts is an advantage as it results in stronger competition. Visitors also bring significant patronage to businesses, shops, restaurants and galleries in the Hawkesbury and in some cases accommodation venues.

In 2012, approximately 5000 people attended the Eisteddfod as audience members. These were parents, grandparents and friends of competitors. We also welcomed visitors from "Peppercorn Services" who thoroughly enjoyed the entertainment.

**Schools** both independent and public use the eisteddfod as an avenue for friendly interschool competition resulting in a higher standard of performance. Many schools find it a valuable inclusion in their school prospectus. In 2012 114 school groups entered events including choral, bands, verse speaking and dance as well as HSC performance.

Public primary school attendances were down as a teachers strike occurred and so teachers had no option but to withdraw. Teachers and students who had practiced for months were disappointed. We are expecting their return this year.

The Hawkesbury City Eisteddfod draws entries from other districts because many eisteddfods have been forced to close due to funding and volunteer issues. Eg Dural, Castle Hill, Galston, Blue Mountains and Campbelltown. Due to the complex logistic and financial impacts once an eisteddfod closes it is near on impossible to re-establish.

Competitors are drawn to Hawkesbury City Eisteddfod because it is one of the major cultural festivals in Western Sydney. It is well organized and is renowned for being a 'friendly eisteddfod'. The community purpose built venue of the Windsor Function Centre is admired and ideal. Hawkesbury City and Ryde Eisteddfods are two of the remaining eisteddfods in Western Sydney who are successful and supported by their local councils.



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**Country Alliance** - Annually we promote the eisteddfod to the Country Alliance of Cabonne and Weddin districts. In the past they enjoyed excursions to our eisteddfod competing successfully to win the Concert Band section. Again, copies of our syllabus have been forwarded to schools in the Cabonne and Weddin districts so that we may can again host our Country Alliance friends.

**Schools Industry Partnership** - For some years now the eisteddfod has provided work experience for students who are participating in the Vocational, Education and Training course from Nirimba who coordinate the students from the Hawkesbury schools. We value their assistance.

Our eisteddfod consists of interested and dedicated volunteers from the community who all work in an honorary capacity. **Volunteers** consist of interested parents, grandparents, community minded individuals and teachers.

On Australia Day in 2012 the Hawkesbury City Council presented the HCES with a **Special Achievement Award**.

Hawkesbury City Eisteddfod is a member of the Association of Eisteddfod Societies in Australia (AESA). The membership is made up of eisteddfod societies across Australia. They hold two meetings per year and representatives travel from every state to attend. Six years ago we were fortunate enough to host one of these meetings. Participants from other Eisteddfods from around Australia attended the three day event at the Windsor Function Centre. We are very pleased to advise that we have been invited to be hosts of this prestigious event again in November 2014, where we will again be able to showcase the wonderful support we receive from Hawkesbury City Council by utilising the Windsor Function Centre and inviting guests to share the magnificent features of the Hawkesbury. The three day event consists of a 'Meet and Greet' evening on the Friday, a full day meeting and an official AESA dinner on Saturday and a discussion meeting on the Sunday. Previously we have been envied at having such a great venue to host our eisteddfod in and of course the generous support from council is also acknowledged and appreciated.

oooO END OF REPORT Oooo

**Item: 84 CP - Youth Week 2013 - (96328)**

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**REPORT:****Executive Summary**

This report has been prepared to advise Council of the completion of the Youth Week Program for 2013. The report outlines the activities held in conjunction with Youth Week and the support provided by Council for these activities. The report proposes that Council write to the agencies and groups who partnered with Council to implement the 2013 Youth Week Program to extend Council's appreciation for their involvement in working to deliver a successful Youth Week 2013.

**Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

**Background**

Youth Week is an annual, national event celebrating the contribution of young people. In 2013, it was held between 5 - 14 April. Council receives a small grant of \$1,845 from the Department of Community Services as a contribution to Youth Week celebrations in the Hawkesbury.

Planning for Youth Week 2013 began in January 2013 with the formation of the Youth Week Planning Group (made up of representatives of the Hawkesbury Youth Interagency and young people from the NRGY Youth Action Team). The Planning Group conceived the idea of holding the NRGY Youth Festival focusing on Healthy and Active Lifestyles.

To support Youth Week 2013, Council invited agencies to submit for \$500 grants to stage activities during Youth Week. Council provided grants to:

- Australian Red Cross - to provide catering for the NRGY Youth Festival
- North Richmond Community Services - to provide live entertainment for the NRGY Youth Festival
- Hawkesbury High School - to hold workshops on Women's Health
- Job Quest - to conduct a First Aid Course for students of Hawkesbury High School
- Substance.Org - to fund the screening of short documentaries on young people and drinking
- Hawkesbury Community Outreach Services Inc - to hold workshops on cyber bullying to be hosted in schools
- Peppercorn Services Inc - to hold the Hawkesbury Youth Kitchen Challenge

The key event during Youth Week was the NRGY Youth Festival, hosted by the North Richmond Community Centre on Friday, 12 April 2013 and organised by Hawkesbury City Council, NRGY Youth Action Team, Hawkesbury Community Outreach Services, Headspace, Australian Red Cross and Family Planning NSW, with assistance from Nepean Blue Mountains Local Health District and Bligh Park Community Services as well as young volunteers from JobQuest and the NRGY Youth Action Team.

The NRGY Youth Festival focused on the Youth Week 2013 slogan - "Be Active, Be Happy, Be You" and showcased active, healthy lifestyle options, included;

- Representatives from Teen Gym at Hawkesbury Oasis, YMCA NSW
- Representatives from Style Fitness 24/7
- Drumming workshops based on healthy expression of anger by Hawkesbury Community Outreach Services
- Safe Celebrating and Everyday Risk Workshops by Youth Safe

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- Sexual health information and trivia provided from Nepean Blue Mountains Local Health District
- Art space provided by Headspace
- Documentaries provided by CuriousWorks, in partnership with Substance.Org focusing on binge drinking
- Rural Fire Service demonstrations
- Interactive sessions on body image by Hawkesbury Community Outreach Services
- Healthy food choices by the Salvation Army and Red Cross
- Jumbo, life sized Snakes and Ladders, Jenga, Connect 4, Face Painting and temporary tattoos by Bligh Park Community Services
- Live entertainment was provided by youth band The Reprise
- Talent Competition run by the NRGY Youth Action Team

The Festival was attended by 157 young people from Year 9, from Colo High School, Hawkesbury High School, Richmond High School and Windsor High School.

Transport was provided by Colo Heights Bus Services and Hawkesbury Buses. The cost of this was covered by an external grant sourced by the NRGY Youth Action Team through the Youth Action Policy Association (YAPA).

The response to the NRGY Youth Festival was very positive - 95% of attending students and teachers surveyed indicated that they would attend another event like this in the future and 90% of students and teachers indicated that they learnt something new from the event. Teachers and representatives from the local high schools identified the event as being relevant and organised in a 'school friendly way'. Young people felt the most valuable information they gained was about healthy eating, fitness, sexual health and health services in the area. The NRGY Youth Centre has received expressions of interest from Youth in the area who did not previously realise there was a Youth Centre in North Richmond. Participants on the day from various organisations felt the event gave their services valuable exposure.

The NRGY Youth Festival planning team dedicated hours of their time planning and organising the event. Participation of so many prominent organisations in the Hawkesbury provided the event with credibility and supported Council in providing a large scale event in a short amount of time. This event has helped to cement strong relationships between local Community and Youth Services and local High Schools by listening to the needs of schools and providing them with an event they had identified as relevant. All organisations have already expressed interest in partnering to offer another successful event to the Hawkesbury in the near future.

It is proposed that Council write to the following agencies and groups to extend its appreciation for their involvement in working to deliver a successful Youth Week 2013 Program in the Hawkesbury:

- North Richmond Community Services Inc.
- NRGY Youth Action Team (based at North Richmond Youth Centre)
- Hawkesbury Community Outreach Services Inc.
- Headspace
- Australian Red Cross
- Family Planning NSW (Penrith)
- Nepean Blue Mountains Local Health District
- Bligh Park Community Services Inc.
- JobQuest
- Staff from the Hawkesbury Oasis, (YMCA NSW)
- Style Fitness 24/7
- Youth Safe
- Substance.Org
- Salvation Army (Windsor Branch)
- Grose Vale Rural Fire Service
- Peppercorn Services Inc.
- Hawkesbury High School
- Richmond High School

## ORDINARY MEETING

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- Colo High School
- Windsor High School

### Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place Directions statement;

- Have friendly neighbourhoods, connected communities and supported households and families.

And is also consistent with the Shaping Our Future Together Directions Statement

- Have constructive and productive partnerships with residents, community groups and institutions

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Broaden the resources and funding available to our community by working with local and regional partners as well as other levels of government.

### Financial Implications

There are no financial implications arising from this report.

### RECOMMENDATION:

That Council write to the following agencies and groups to extend its appreciation for their involvement in working to deliver a successful Youth Week 2013 Program in the Hawkesbury:

- North Richmond Community Services Inc.
- NRGY Youth Action Team (based at North Richmond Youth Centre)
- Hawkesbury Community Outreach Services Inc.
- Headspace
- Australian Red Cross
- Family Planning NSW (Penrith)
- Nepean Blue Mountains Local Health District
- Bligh Park Community Services Inc.
- JobQuest
- Hawkesbury Oasis (YMCA NSW)
- Style Fitness 24/7
- Youth Safe
- Substance.Org
- Salvation Army (Windsor Branch)
- Grose Vale Rural Fire Service
- Peppercorn Services Inc.
- Hawkesbury High School
- Richmond High School
- Colo High School
- Windsor High School

### ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

**INFRASTRUCTURE SERVICES**

**Item: 85                    IS - Exclusive Use of Governor Phillip Reserve - NSW Water Ski Federation Ltd - (74204)**

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**REPORT:**

**Executive Summary**

The NSW Water Ski Federation Ltd, as in previous years is seeking exclusive use of Governor Phillip Reserve to conduct the Bridge to Bridge Water Ski Classic on Saturday, 23 November and Sunday, 24 November 2013.

Due to the flow on effect from this event, it is recommended that exclusive use be given.

**Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. However, community notification will be undertaken by the applicants as part of the conditions of consent.

**Background**

The NSW Water Ski Federation have advised Council staff of the proposed dates for the 2013 Bridge to Bridge Water Ski Classic. They are seeking exclusive use of Governor Phillip Reserve to conduct their event.

Approval for Traffic Management is to be undertaken as part of the Special Event Application.

It is anticipated that the event will have significant flow-on effect to the business community and as such approval is recommended for both events.

This matter is reported to Council in accordance with the Governor Phillip Reserve Exclusive Use Policy. This Policy is currently being reviewed and will be reported to Council in the near future.

**Conformance to Community Strategic Plan**

The proposal is consistent with the Supporting Business and Local Jobs Directions statement;

- Help create thriving town centres, each with its own character that attract residents, visitors and business.

**Financial Implications**

Income will be generated through user charges for use of the Reserve in accordance with Council's Operational Plan.

## **ORDINARY MEETING**

**Meeting Date:** 14 May 2013

### **RECOMMENDATION:**

That:

1. Approval be granted to the NSW Water Ski Federation Ltd for "Exclusive Use" of Governor Phillip Reserve for the Bridge to Bridge Water Ski Classic on the 23 and 24 November 2013.
2. The approval be subject to the following conditions/documents:
  - a) Council's general park conditions.
  - b) Council's Fees and Charges.
  - c) The Windsor Foreshore Plan of Management.
  - d) The Governor Phillip Exclusive Use Policy.
  - e) Governor Phillip Noise Policy.
  - f) A Traffic Management Plan which has been approved as part of the Special Event Application.
3. As the applicants have not advised alternative dates in the event of inclement weather, the General Manager be given delegated authority to negotiate exclusive use on an alternate date, if required, by the applicant.

### **ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

**Item: 86                      IS - Exclusive Use of Governor Phillip Reserve - 2013 Windsor Spectacular - (73829)**

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**REPORT:**

**Executive Summary**

The Upper Hawkesbury Power Boat Club, as in previous years, is seeking exclusive use of Governor Phillip Reserve for the 2013 Windsor Spectacular on 14 and 15 September 2013.

Due to this event being a regular event, and taking into account the positive flow on benefits provided to the community, it is recommended that exclusive use of the Reserve be granted.

**Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. It is proposed that community notification be undertaken by the applicant as part of the conditions of consent.

**Background**

The Windsor Spectacular is held by the Upper Hawkesbury Power Boat Club annually.

The Upper Hawkesbury Power Boat Club is seeking exclusive use of Governor Phillip Reserve for the 2013 Windsor Spectacular on Saturday, 14 September and Sunday, 15 September 2013.

Approval for Traffic Management is to be undertaken as part of the Special Event Application.

It is anticipated that the event will have significant flow-on benefits to the business community and it is recommended that exclusive use be granted for both events.

This matter is reported to Council in accordance with the Governor Phillip Reserve Exclusive Use Policy. This Policy is currently being reviewed and will be reported to Council in the near future.

**Conformance to Community Strategic Plan**

The proposal is consistent with the Supporting Business and Local Jobs Directions statement:

- Help create thriving town centres, each with its own character that attracts residents, visitors and business.

**Financial Implications**

Income will be generated through user charges for use of the Reserve in accordance with Council's Operational Plan.

## ORDINARY MEETING

Meeting Date: 14 May 2013

### RECOMMENDATION:

That:

1. Approval be granted to the Upper Hawkesbury Power Boat Club for "Exclusive Use" of Governor Phillip Reserve for the 2013 Windsor Spectacular on Saturday, 14 September and Sunday, 15 September 2013.
2. The approval be subject to the following conditions/documents:
  - (a) Council's general park conditions.
  - (b) Council's Fees and Charges.
  - (c) The Windsor Foreshore Plan of Management.
  - (d) The Governor Phillip Exclusive Use Policy.
  - (e) Governor Phillip Noise Policy.
  - (f) A Traffic Management Plan which has been approved as part of the Special Event Application.
3. As the applicants have not advised alternative dates in the event of inclement weather, the General Manager be given delegated authority to negotiate exclusive use on an alternate date, if required, by the applicants.

### ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo



**Item: 87                      IS - Draft Landscape Masterplan for Memorial Park, Kurrajong - (95495, 79354)**

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**REPORT:**

**Executive Summary**

A Draft Landscape Masterplan for Memorial Park, Kurrajong has been prepared, following detailed investigation, site analysis and consultation with stakeholders and the community. It is now proposed to place the plan on public exhibition for a 28 day period and seek written submissions.

Results of the consultation will be reviewed and any significant issues considered, and changes incorporated into the Plan prior to adoption by Council.

**Consultation**

The issues raised in this report concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy. The community engagement process proposed in this report meets the criteria for the minimum level of community engagement required under Council's Policy.

**Background**

Within the 2012/2013 budget, Council made funding available to undertake landscape improvements to Memorial Park, Kurrajong.

In order to determine the current needs and guide future development and improvements to this key site, a detailed site analysis and investigation was undertaken including community consultation.

As part of this community consultation process, a community workshop was held on site at the Kurrajong Rural Fire Shed on 2 March 2013. Residents were notified by way of letterbox drop of the local area, through the Kurrajong Community Forum Inc., and notification placed within the park's playground area. Attendance to the workshop was considered high with over 30 residents and representatives from key users of the park.

A copy of the comments received is attached to this report. The key recommendations arising from the investigations and consultations are listed below and these have been incorporated into a draft Landscape Masterplan (Attachment 2).

1. **Path Link Improvements** between the park entry and the existing Town Centre footpaths.
2. **Street Trees** to improve the visual connection through the park and improve identity of the park at the heart of the Kurrajong Town Centre, the tree species to be considered should potentially provide seasonal colour and strongly reference the history, character and identity of Kurrajong.
3. **Protect and interpret the heritage of the Kurrajong Millstones** currently located within the park. Consider shelter element, seating and interpretative signage in the current location at the main entry of the park which have views towards the original location of the 2 Mills sites from which the relics originate and from which the town of Kurrajong was settled in 1808.
4. **Consider long term use and placement options for the existing Anzac Memorial.** As the park and use of the park has evolved, the current location has limited space for provision of easily accessible and seating for larger Anzac events and especially for the high number of elderly who visit the memorial.

## ORDINARY MEETING

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5. **Playground drainage and surfacing upgrade.** The existing playground surface treatment and retaining walls require upgrading, as part of these works consideration should be given to providing better path connections into the playground area, including pram access and also for seating elements beneath the shade canopy of the play area.
6. **Improved play opportunities** including non-structured play such as vegetable garden beds should also be considered.
7. **Options for stage areas** should be considered for a permanent stage in the current location or provision of a more flexible space located at the upper level adjacent to the mill stones for day to day use with a temporary stage bump in still possible for occasional larger annual events in the lower park area. Anzac Day ceremonies could be considered in this alternative location.
8. **Provision of Native buffer planting to park edges** including bush care (weed removal) and bank stabilization to the western edge.
9. **Underplanting should be reviewed** through out the park to include seasonal variation and display.
10. **Provide opportunity for community group input into cultural opportunities within the park** e.g. Art, gardening, heritage, bushcare & events.

Whilst there is no statutory provision for exhibition, it is proposed to place the Masterplan on public exhibition for a 28 day period and seek written submissions.

Following the community consultation period, results will be reviewed and any significant changes incorporated into the plan prior to consideration for adoption by Council.

Detailed design would then be undertaken with works commencing in early 2014.

### Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place Directions statement;

- Be a place where we value, protect and enhance the historical, social, cultural and environmental character of Hawkesbury's towns, villages and rural landscapes.

and is also consistent with the nominated strategy in the Community Strategic Plan being:

- Upgrade the necessary physical infrastructure and human services to meet contemporary needs and expectations.

### Financial Implications

Funding for implementation of the plan is currently available in the 2012/2013 financial year as part of a staged implementation. Future improvements to the Reserve are proposed to be funded from the Park Improvement Program, Section 94 funds and Grants depending upon availability funding.

## ORDINARY MEETING

Meeting Date: 14 May 2013

### RECOMMENDATION:

That the Draft Landscape Masterplan for Memorial Park, Kurrajong be placed on public exhibition for a 28 day period seeking submissions and be referred back to Council, for consideration and adoption.

### ATTACHMENTS:

**AT - 1** Summary of Community Consultation

**AT – 2** Memorial Park, Kurrajong Draft Landscape Masterplan -  
*(to be displayed under separate cover)*

**AT - 1 Summary of Community Consultation**

Hawkesbury City Council

**Kurrajong Memorial Park Masterplan****Community Consultation****Open Day 2<sup>nd</sup> March 2013**

A Sausage sizzle and open day was held on Saturday 2<sup>nd</sup> of March between 11-1pm on site in the Rural Fire Services building at Kurrajong Memorial Park to provide an opportunity for the community to meet with Council and the Landscape Consultants. The community was asked to provide comment on the presentation panels (as attached) through nominating their preference with regard to what were the main issues and opportunities in the park and which of those should be considered as a priority in the Landscape Masterplan process. Prior to the open day a community flyer was posted out to the community for further detailed feedback on how the local community used the park and what areas should be considered for upgrading in the landscape Masterplan, these flyers were collected at the open day or sent to Council/ the following week.

**Community day display panel feedback summary**

Over 30 people braved a rainy Saturday morning to attend the open day and meet the landscape team and Council. Adam Hunter introduced the team (Belinda Graham and Emily So) and presented the site analysis panels. This followed informal discussions between the community and Craig Johnson from Council and the three landscape architects represented from Environmental Partnership. A summary of panel preferences received on the day, as follows;

*Note: Numbers in Blue represent the number of dots placed next to the item by the community.*

**What are the main issues that need improvement in your park;****What are the current issues?**

1. **Park frontage; (3)**
  - Limited street presence at heart of town centre'
  - Limited visual cues to parkland, playground, toilets and memorial
2. **Pedestrian links from park to Kurrajong Town Centre; (3)**
  - No formal paths link park to Old Bells Line of Road
3. **Amenity to Rural Fire Service area; (1)**
  - No shade/ seat for community gathering
  - No formalised parking

**What are the current issues?**

1. **Playground surfacing and walling;**
  - Provision for playspace area for imaginative play within play area
2. **No formal stage area for annual Kurrajong events, such as; (3)**
  - Scarecrow Day October
  - Carols by Candlelight
  - Anzac Day
  - Music Festival

**3. Cultural Identity; (3)**

- Poorly preserved Heritage items
- Limited history and art within the Park

**1. How can we better connect the park to the Town Centre?**

**Short term possibilities; (3)**

- Provide direct pedestrian path links
- Provide street trees and garden beds
- Provide seasonal interest through flowers and foliage

**4. How can we improve path connections?**

**Short term possibilities;**

- Line pedestrian path links with tree avenue (3)
- Provide seasonal interest through flowers and foliage (3)
- Better link park to Town Centre frontage (1)

**Play Areas**

**1. What are the priorities for improvement?**

- Poor quality playground surfacing and walling;
- Poor connection between paths and playground for pram access (3)
- No shaded backed seating within playground
- No unstructured playspace area for imaginative play

**1. What would you like to see in your playground?**

- Better connection to Park, Stage & Pathways (8)
- Improved play opportunities (3)
- Places to sit (6)

**Park Elements**

**1. Are there other elements that need improvement?**

- Garden / Floral Display interest during year (4)
- Furniture - Picnic (4) Backed Seat(1)
- Heritage and Culture MILLSTONES (5) ANZAC MEMORIAL (1)

**Performance Stage**

**1. Do you want a permanent stage**

**2. What is important for your stage?**

**Precedents:**

Location: **Wood Street Parklands, Cross Street, Forest Lodge (2)**

Stage Features:

- Natural Shade
- Tiered Platform
- Closely located to playground and open grass area
- Sitting edge/ steps

## ORDINARY MEETING

Meeting Date: 14 May 2013

Hawkesbury City Council

### Kurrajong Memorial Park Masterplan

Location: **Aurora Parklands, Ropes Crossing (10)**

Stage Features:

- Shade Structure
- Raised Platform
- Closely located to playground and generous open grass areas
- Sitting edge/ steps
- Access to Power and pathway

1. Do you want a permanent stage? **(no responses)**

2. What is your preferred location?

Current **(6)** under trees **(no responses)**

Hawkesbury City Council

Kurrajong Memorial Park Masterplan

**Flyer Summary feedback and Recommendations**

Closing Date: 08 March 2013

A total of 38 flyers were received, a summary of the comments has been collated as below;

1. Describe how you use the reserve
  - Walk through (6)
  - Dog walking (4)
  - Playground (12)
  - Community events such as Anzac day, Scarecrow festival, Christmas concert and Carols (13)
  - Meeting friends or family (6)
  - Sitting (3)
  - Taking a rest and enjoying the view after shopping (1)
  - Picnic on Sundays (3)
  - Kicking Ball (1)
  - Skateboarding (1)
  - Visits to the mill site (1)
2. What is important to you and your family about Kurrajong Memorial Park?
  - Playground:**
    - Recreational function (5)
  - Facilities:**
    - Facilities such as tables (2) and seat (2)
    - Shade cover (2)
  - Accessibility:**
    - Internal walk (1) & external walk (links to village) (2)
    - Access for community festivals (1)
  - Culture:**
    - Rotunda (1)
    - Place for community gathering and events (5)
    - Amphitheatre with performance stage under shade (cover/shelter) (1)
  - History /Memorial:**
    - Memorial/History (6) (mill stone (5), rail station (1), war memorial (2))
    - Identity (1)

**Planting:**

4

Environmental Partnership NSW

Landscape Architecture | Urban Design | Horticulture

Level 3 / suite 3.01 22-36 Mountain Street, Ultimo 2007 t: 61 2 9281 7007

Hawkesbury City Council

Kurrajong Memorial Park Masterplan

- Shade trees (2)
- Regular mowing (1)
- A peaceful vegetated area for visitors to walk and rest in (1)

**Others:**

- A welcome green space to meet safely (2)
- Family friendly space for locals and visitors (5)
- Easy access to power supply for community events (3)
- No attachment to sport (1)
- Things for teenagers to do (2)
- An open space with great views (1)
- Passive recreation (1)
- Not too much change (2)
- No more tree planting within the central open grass area which could interfere with ball games (1)

3. What issues does the Park Landscape Plan need to address?

**Playground:**

- There is no fence along the side of the playground where the hill drops away to the bottom of the park, which could be dangerous for young children (1)
- OHS issues such as kids playing falling off (1)

**Facilities:**

- Poor park facilities, such as tables, seats, toilet (10)

**Accessibility:**

- Pathways (4)
- Poor street appeal (2)
- Poor access for vehicles for the delivery and removal of infrastructure for community events (1)

**Culture:**

- There is no permanent stage/Rotunda/gazebo for performance (9)
- Fence around memorial should be removed (1)
- More flat/ level areas for games and friends gathering (2)

**History/ Memorial:**

- No seating around the memorials for Anzac day (3)
- Mill stones need to be protected and highlight the history of the village (5)
- Mill stone need to be relocated to the WWII memorial (1)
- Not enough tourist information apart from the large map (1)

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Hawkesbury City Council

Kurrajong Memorial Park Masterplan

- Need a level area in front of the memorial for seating the elderly (1)
- Encroachment for memorial (2)

**Plantings:**

- Not enough shade (3)
- Unattractive and unmown bank (1)
- Ease of regular mowing (1)

**Others:**

- No attachment to sport (1)
- Encroachment for housing development (1)
- Drainage (1)
- Parking (1)

4. What would you like to see provided in the park?

**Playground:**

- More play equipment that suits different age of children such as toddler swing (2), roundabout (1), monkey bars (1), giant slide (1), rope climbing (1), Pyramid clock (1), skate park (1) and court for kicking ball or playing handball (1)
- Safety fence to stop young kids from falling off the elevated edge of the playground (2)

**Facilities:**

- More park facilities such as picnic tables (in shade) (10)
- (Shade) Seats (10) (particularly at the top near the road (1) and around the playground (1) near the trees on lower level (1))
- Picnic shelter (3)
- Drinking fountain (2)
- BBQ (3)
- Toilets need renovation (2)
- Shade structure (1)

**Accessibility:**

- Improve pathways (2)
- Circular path around the park (2)
- Path with landscaping to connect the park, mill stones and the village (Grose Vale Road) (4)
- Path from toilets or end of current path, for prams walkers and wheel chairs (1)

**Culture:**

- Rotunda (2)

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Hawkesbury City Council

Kurrajong Memorial Park Masterplan

- Permanent stage with shade structure (4)
- (Informal & flexible) stage with shade structure (5)
- Natural amphitheater (4)
- Easy access to power supply (2)
- Temporary stage for community events (1)

**History/Memorial:**

- Terrance seating along the bank (for Anzac Day and Remembrance Day) (2)
- Shelter for millstones (8)
- Interpretative sign providing historical introduction for the mills and the village with old photos (7)
- Shelter has seating for visitors (2)

**Plantings:**

- More shade (3)
- Remove weeds (1)
- Space provided for a community food garden (1)
- Screening from new house (1)
- More native plants/ garden for walking/sitting (6)
- Indigenous rainforest nature area (1)

**Others:**

- Dog of leash area (2)
- More exercise stations or equipment (2)
- Zebra crossing to the set of shops opposite (1)
- Make the park more family friendly (1)
- Wall (1)
- Shower & Grey Normad Rest Stop (1)

**5. Other comments?**

- Park needs only limited changes (1)
- The community consultation had an under representation of families.
- There seems to be issues with septic system (1)
- No hurry for a stage as current system works well and financial resource should be allocated to shade, plantings and paths (1)
- Placing trees around the park as proposed will only provide covered area for people not wanting to be seen (1)
- A covered area with power and water supply for food outlets would encourage wider use for group activities. (1)
- In the longer term, an interpretative heritage walk could be created in the park that provided information about key events in the history of Kurrajong (2)
- More widely advertise the open days (1)

Hawkesbury City Council

## Kurrajong Memorial Park Masterplan

- The unique shape of the park and the position of landscape should be taken into account to make the park more careful and comfortable for performers and visitors in general (1)
- Would like to see council get more involved with the history of kurrajong (1)
- Perhaps roses around the Anzac memorial (1)
- Need a rotunda with removable railings to create a stage if necessary, but not 'stage' (1)
- Kurrajong-Comleroy Historical Society can provide the history of the Mills and Millstones and has access to the Circa 1891 sketch (1)
- A covered area with power & water supply for food outlets would encourage wider use for group activities (1)
- Great initiative (1)

**Key Project Recommendations by the Landscape Consultants based on feedback received;**

Following the community consultation process, the masterplan team has concluded the recommendations as follows to be provided as options for consideration, including;

1. **Path Link Improvements** between the park entry (A) and the existing Town Centre footpaths
2. **Street Trees** to improve the visual connection through the park and improve identity of the park at the heart of the Kurrajong Town Centre, the tree species to be considered should potentially provide seasonal colour and strongly reference the history, character and identity of Kurrajong
3. **Protect and interpret the heritage of the Kurrajong Millstones** currently located within the park. Consider shelter element, seating and interpretative signage in the current location at the main entry of the park which have views towards the original location of the 2 Mills sites from which the relics originate and from which the town of Kurrajong was settled in 1808.
4. **Consider long term use and placement options for the existing Anzac Memorial.** As the park and use of the park has evolved, the current location has limited space for provision of easily accessible and seating for larger Anzac events and especially for the high number of elderly who visit the memorial.
5. **Playground drainage and surfacing upgrade.** The existing playground surface treatment and retaining walls requires upgrading, as part of these works consideration should be given to providing better path connections into the playground area, including pram access and also for seating elements beneath the shade canopy of the play area.
6. **Improved play opportunities** including non-structured play such as vegetable Garden Beds should also be considered.

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Hawkesbury City Council

Kurrajong Memorial Park Masterplan

7. **Options for stage areas** should be considered for a permanent stage in the current location or provision of a more flexible space located at the upper level adjacent the mill stones where for day to day use with a temporary stage bump in still possible for occasional larger annual events in the lower park area. Anzac Day should be considered in this alternative as possibly relocation to the upper more accessible area of the park.
8. **Provision of Native buffer planting to park edges** including bush care (weed removal) and bank stabilization to the western edge
9. **Underplanting should be reviewed** through out the park to include seasonal variation and display
10. **Provide opportunity for community group input into cultural opportunities within the park** e.g. Art, gardening, heritage, bushcare & events.

## ORDINARY MEETING

Meeting Date: 14 May 2013

**Item: 88**                      **IS - Hawkesbury Regional Open Space Strategy - (95495, 79354)**

**Previous Item:**            13, Ordinary (5 February 2013)  
                                 163, Ordinary (26 July 2011)

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### REPORT:

#### Executive Summary

The Draft Hawkesbury Regional Open Space Strategy was placed on public exhibition from 27 February 2013 to 26 March 2013 with submissions received until the 5 April 2013.

With no submissions being received, adoption of the Strategy is recommended to assist with the long term strategic management of Council's open space and recreation provision.

#### Consultation

The issues raised in the preparation of the strategy concerned matters which constituted a trigger for Community Engagement under the Council's Community Engagement Policy.

Accordingly, the community engagement process involved the placement of the Draft Strategy on public exhibition for a period of 28 days, with an additional two weeks allowed for submissions. No further consultation is necessary.

#### Background

Within the 2010/2011 financial period, Council made funding available, in addition to grant funding received from Metropolitan Greenspace Program, to develop the Hawkesbury Regional Open Space Strategy (ROSS).

The vision of the ROSS is to provide the community with a range of recreational facilities, including passive and active recreation spaces, and to provide a direction for future development and ongoing management of Hawkesbury's open space.

It has been identified that the ROSS was required to provide an open space strategic plan for the future development of open space facilities and to accommodate the demands for recreational amenities. In addition the ROSS allows for Council to seek grant funding that would be otherwise not be accessible without a strategic plan.

As part of the community consultation process the Draft Strategy was placed on public exhibition from 27 February 2013 to 26 March 2013 with submissions closing 5 April 2013.

Following the community consultation period, no submissions were received and it is proposed to adopt the Hawkesbury Regional Open Space Strategy to assist with the long term strategic management of Council's open space and recreation provision.

#### Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place Directions statement;

- Be a place where we value, protect and enhance the historical, social, cultural and environmental character of Hawkesbury's towns, villages and rural landscapes.

## ORDINARY MEETING

Meeting Date: 14 May 2013

and is also consistent with the nominated strategy in the Community Strategic Plan being:

- Upgrade the necessary physical infrastructure and human services to meet contemporary needs and expectations.

### Financial Implications

Implementation of the ROSS are proposed to be funded from the Park Improvement Program, Section 94 funds and Grants depending upon availability funding.

### RECOMMENDATION:

That the Hawkesbury Regional Open Space Strategy be adopted.

### ATTACHMENTS:

- AT - 1** Hawkesbury Regional Open Space Strategy including map inserts -  
*(to be distributed under separate cover).*

oooO END OF REPORT Oooo

**ORDINARY MEETING**

**Meeting Date:** 14 May 2013

**CONFIDENTIAL REPORTS**

**Item: 89**                      **GM - Community Representation on Sustainability Advisory Committee - (79351, 126363)      CONFIDENTIAL**

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**Reason for Confidentiality**

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(a) of the Act as it relates to personal matters concerning particular individuals (other than councillors).*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

**ORDINARY MEETING**

**Meeting Date: 14 May 2013**

**Item: 90**

**IS - Tender No. 00925 - Maintenance Grading of Gravel Roads & Associated Works in St Albans & Surrounding District - (95495, 79344) CONFIDENTIAL**

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**Reason for Confidentiality**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*



**ORDINARY MEETING**

**Meeting Date: 14 May 2013**

**Item: 91                    IS - Tender No. 00929 - Construction of Semi-Contiguous Pile Retaining Wall on West Portland Road, Lower Portland - (95495, 79344)   CONFIDENTIAL**

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**Reason for Confidentiality**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

**ORDINARY MEETING**

**Meeting Date:** 14 May 2013

ordinary

section 5

reports  
of committees

**ORDINARY MEETING**  
Reports of Committees

**SECTION 5 - Reports of Committees**

**ROC - Floodplain Risk Management Committee - 15 April 2013 - (86589)**

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Minutes of the Meeting of the Floodplain Risk Management Advisory Committee held in Council Committee Rooms, Windsor, on Monday, 15 April 2013, commencing at 4:06pm.

**Present:** Councillor Bob Porter, Chairperson  
Councillor Jill Reardon, Hawkesbury City Council  
Councillor Mike Creed, Hawkesbury City Council  
Mr Harry Panagopoulos, Office of Environment and Heritage  
Mr Kevin Jones, SES  
Mr Geoffrey Bessell, Community Representative  
Mr Les Sheather, Community Representative  
Mr Trevor Devine, Community Representative  
Mr Ted Books, Community Representative  
Mr Damien Moon, Community Representative

**Apologies:** Councillor Tiffany Tree, Deputy Chairperson  
Councillor Warwick Mackay, Hawkesbury City Council  
Mr Peter Cinque, SES  
Mr Ray Williams MP, Member for Hawkesbury  
Mr Bart Bassett MP, Member for Londonderry

**In Attendance:** Mr Matthew Owens, Hawkesbury City Council  
Mr Chris Amit, Hawkesbury City Council  
Councillor Christine Paine, Hawkesbury City Council  
Councillor Mary Lyons-Buckett, Hawkesbury City Council  
Ms Bianca James, Minutes taker

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**REPORT:**

**RESOLVED** on the motion of Councillor Porter and seconded by Councillor Reardon that the apology be accepted.

**Declarations of Interest**

Councillor Bob Porter, Mr Damien Moon, Mr Geoff Bessell, Mr Ted Books each declared that they own property in the Hawkesbury City Council area that is below the 1 in 100 flood planning level and subsequently below the possible maximum flood.

## **CONFIRMATION OF MINUTES**

RESOLVED on the motion of Mr Trevor Devine, seconded by Mr Ted Books that the Minutes of the Floodplain Risk Management Committee held on 11 February 2013, be confirmed, with the following amendments:

- On page 6 of the Floodplain Risk Management Committee Business Paper it states under Section 4, Item 2 that:

*"Mr Devine raised concern the Hawkesbury Floodplain Risk Management Study and Plan ("the plan") did not appear to provide for the rebuilding of properties damaged by flood."*

This should be changed to;

*... did not appear to provide for the rebuilding of properties damaged by fire."*

And;

- That Mr Ray Williams, MP, Member for Hawkesbury be listed as an apologies in the table of attendees on page 3 of the Floodplain Risk Management Committee Business Paper.

## **SECTION 3 - Reports for Determination**

### **ITEM: 1            Disclosures of Interest**

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#### **Discussion**

Mr Owens explained briefly the intent of the report is to eliminate the need to table, at each meeting, a Disclosure of Interest. Once tabled, General Disclosures will be listed at the beginning of the Floodplain Risk Management Advisory Committee Agenda and as specific Disclosures arise these can be raised at the meeting.

Councillor Porter asked as a Councillor if he and other Councillors on the committee should write to the Minister for Local Government for dispensation to speak on the items raised in the Floodplain Risk Management Study and Plan.

Mr Owens advised that he may need to seek further advice on the issue, however as the Plan was covered under the previous Disclosures, individual Disclosures should suffice.

Mr Devine raised concern in relation to certain matters, and in particular the 1 in 100 Flood level, because if a conversation were to take place then the committee would not have a quorum. An exemption has been given since 2004 on the basis of if the Floodplain Risk Management Advisory Committee, consists of people with a specific interest in flood matters and in fact without the exemption the committee could become unworkable and as such the committee should apply to the Minister for Local Government for an exemption. Mr Owens advised that the last exemption that we received did the Division of Local Government advised that this is an advisory committee and therefore the committee itself does not require an exemption under the Act, the Council itself requires the exemption. However, this will be confirmed and the Committee advised of the outcome.

**RECOMMENDATION TO COMMITTEE:**

That the information be received.

**MOTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed

***Refer to COMMITTEE RECOMMENDATION***

**COMMITTEE RECOMMENDATION:**

That:

- 1) Disclosures of Interest be received in writing from any member that has determined, in accordance with Council's Code of Meeting Practice and Code of Conduct, that there is an interest to declare.
- 2) All general disclosures of interest be listed in future Committee meeting agendas and be taken as a declaration by that member unless specifically withdrawn or varied by that member.
- 3) Any specific disclosure of interest be made by Committee members at each future individual Committee meeting as they see fit.

**ITEM: 2                      Priority Actions from Floodplain Risk Management Plan Recommendations**

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**Discussion**

Councillor Porter put an alternate motion to the committee (*refer to Committee Recommendation*).

Discussion then followed regarding actions 2 (a) and (i) highlighted in Councillor Porters motion. Mr Books asked for clarification of 2 (a) in relation to access to Windsor. Mr Owens advised that it is proposed that there be two outbound lanes and one inbound lane on the Jim Anderson Bridge.

Mr Sheather asked if Councillor Porter would consider including 1 (e) and 2 (d) in his motion as Mr Sheather feels that these would benefit the community. Councillor Porter feels that 'special uses and utilities' casts too broad a net over the matter and in light of the State Governments future plans for the area he is reluctant to include these specific issues.

Mr Moon asked when the White Paper would be released. Mr Owens advised that he has been informed that the White Paper will be released by the end of the month. Mr Owens advised that the issues in the table relate to non-planning issues and do not relate to the White Paper. This is also stated in the report.

Mr Owens also asked for clarification on a matter that was raised earlier in the meeting regarding flood monitoring and meter readings as 2 (d) would assist in this matter.

Mr Devine asked when the report refers to 'management plan for special uses', what is it referring to, as in the LEP there is no such zoning for special uses. Mr Owens informed the committee that the report has nothing to do with planning, LEP's or Town Planning, this is an emergency management plan and there is no intention to do anything about the Town Planning, LEP, Development Control Plan until the White Paper review is completed. The actions in the table are to do with special uses such as hospitals, Council depots, pump stations, roads and other utilities during floods.

Mr Books asked if any information on the 23 metre proposal for Warragamba Dam had been released in relation to what quantity of water will overflow the wall and at what stages. Mr Owens quoted for the State Infrastructure Strategy that *"Infrastructure NSW recommends NSW State Government review all major flood mitigation options available including raising the Warragamba Dam wall, to significantly reduce the potential economic and social impact of flooding in the Hawkesbury and Nepean Valley. If major flood mitigation is not provided, roads in the Hawkesbury Nepean Valley should be upgraded to ensure people can be evacuated"*. This is a short term strategy of zero to five years.

Mr Owens asked the committee again for clarification on item 2 (d), as there are two conflicting motions one being to do the gauge monitoring and the other is saying not too. Councillor Porter mentioned if the State Government implement the recommendations as stated in the article Mr Owens had read out to the committee that this would affect the flood heights and therefore the impact on the Hawkesbury. If this is the case then all the actions proposed in the Agenda may become irrelevant in the next 12 to 18 months and therefore disagreed with the recommendations in the Agenda.

Discussion then followed encouraging the review of the plans for special uses and utilities and organisations, people like Endeavour Energy and Telstra need to have plans reviewed continually for all levels of flooding. SES and Council need to coordinate with these groups to make sure the information is consistent and up to date.

Mr Panagopoulos pointed out to the committee that the larger Strategic regional issues may not happen for a long time, the investigations are not due to be completed until the end of the year. The committee also needs to be mindful that the raising of the dam wall will not take place within the next two years and in fact may take a lot longer, so in the mean time the community is at risk and this report is an attempt to minimise the risk of damage to properties and save lives. Councillor Porter agreed that the raising of the dam wall may take 20 years however he felt that there are measures that can be implemented today that would better suit the community, including monitoring what goes into the catchment, use Warragamba Dam for flood mitigation, dredge the river and knock the top off Sackville Gauge.

Mr Panagopoulos requested that his name be recorded as having voted for the recommendation in the agenda even though he does not have a vote on the committee.

#### **RECOMMENDATION TO COMMITTEE:**

That the Committee endorse the priority actions contained in the table within this report and the outcome of those actions be reported back to the Committee for further consideration as required.

#### **MOTION:**

RESOLVED on the motion of Councillor Porter, seconded by Mr Trevor Devine

#### ***Refer to COMMITTEE RECOMMENDATION***

#### **COMMITTEE RECOMMENDATION:**

That the Floodplain Risk Management Advisory Committee supports 2 (a) and 2 (i) of the Action plan. The committee notes Item 4 of the Action plan relating to Town Planning, however the Committee does not support future action until such time as the white paper on the planning system review is released and presented to the committee for further determination.



**ORDINARY MEETING**  
Reports of Committees

	Item No.	Action	Agency	Priority
✓	2. (a)	Implement dual outbound lanes on Jim Anderson Bridge during flood emergencies.	SES, RMS (HCC lobby)	1
	(d)	Continue to prepare and maintain flood emergency management plans for special uses and utilities,	HCC with SES	4
	(e)	Use caravan park emergency management plan template to raise awareness and increase preparedness	HCC, SES, Private owner	4
✓	(i)	Investigate lane duplication options, east of Jim Anderson Bridge.	HCC, SES, RMS	2
	1. (a)	Review and evaluate Regional Public Awareness Program	HCC, SES,	6
	(d)	Prepare flood tolerant housing poster and brochure	HCC, SES,	5
	(e)	Enhance flood information of Council's website.	HCC	3

#### SECTION 4 - Reports for Information

##### ITEM: 3                      Clearing Works on Hawkesbury Watercourses

#### RECOMMENDATION TO COMMITTEE:

That the information be received.

#### MOTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon

*Refer to COMMITTEE RECOMMENDATION*

#### COMMITTEE RECOMMENDATION:

That the matter be deferred so that the committee can be provided with copies of the studies referred to in the report.

#### SECTION 5 - General Business

##### Flood Free Crossing - Hawkesbury River

Mr Books asked that the Floodplain Risk Management Advisory Committee make known to Council the previous support received for a flood free crossing of the Hawkesbury River linking The Driftway to a point between Saint John of God and the water tower at North Richmond.

This proposal has had considerable support by previous councils over many years and the Floodplain Risk Management Advisory Committee recommends Council to renew its endeavours to establish this valuable Infrastructure, linking North Richmond to the M7 via Blacktown Road.

**ORDINARY MEETING**  
Reports of Committees

At the very least Council should be lobbying for the appropriate road reservations to be put in place before future development denies this opportunity.

**Attachments**

AT 1 - Newspaper article - Hawkesbury Gazette, dated 6 November 1985

AT 2 - Notice of Motion - Hawkesbury Shire Council, dated 14 June 1988

AT 3 - Newspaper article - Hawkesbury Gazette, dated 22 June 1988

AT 4 - Newspaper article - Hawkesbury Courier, dated 23 June 1988

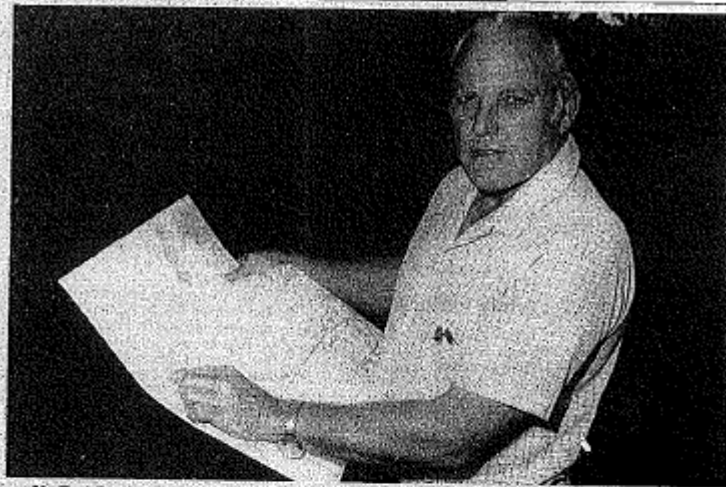
AT 5 - Letter - Hanna Match, dated 10 August 1990

AT 6 - Notice of Motion (Amendment) - Hawkesbury City Council, 10 March 1992

AT 7 - Mayoral Minutes - Hawkesbury City Council, dated 14 April 1992

AT 8 - Newspaper article - Hawkesbury Gazette, dated 5 December 2001

AT 9 - Secretary's report to the Sydney Road Links Committee, dated 1 July 2004

AT 1 - Newspaper article - Hawkesbury Gazette, dated 6 November 1985

Mr Ted Books ... looking for support for the Windsor/Richmond by-pass proposal.

## New by-pass proposed

A WINDSOR/RICHMOND by-pass which extends from the Bells Line of Road at Kurmond to the Windsor Road near Vineyard has been drawn up by the Windsor and South Windsor Branch of the Hawkesbury Ratepayers Association.

The association has endorsed the proposal which is the brainchild of branch president, Mr Ted Books.

Mr Books said this week that his branch intended calling a public meeting to air the proposal and gather support. He said representatives of Hawkesbury Shire Council and the Members for Hawkesbury (Mr Kevin Rozzola) and Macquarie (Mr Alasdair Webster) would be invited to attend.

"We will write to council, the Windsor and the Richmond Chambers of Commerce and our State and Federal members asking for support and comment," Mr Books said.

"We feel our proposal is in the best interests to the district. With the number of floods residents of the district have had to put up with over the years, we feel it is time that a road of this nature was constructed throughout the Hawkesbury."

The branch proposes three stages. Stage one is the construction of a road which would extend from Park Road at Vineyard south to Blacktown/Richmond Road. "The road would cross some of the land owned by the Riverstone Meatworks and pass behind the Bligh Park estate. We feel the

road would also service the Bligh Park area and act as an outlet to Sydney," Mr Books said.

Stage two is the construction of a by-pass road which would follow the Blacktown/Richmond Road and then head west to the Driftway. The road would cross Castlereagh Road, the Hawkesbury River, Grose Vale Road, and Redbank Creek, before joining the Bells Line of Road at Kurmond west of the shopping centre.

"This would require construction of a high level bridge over the Hawkesbury near North Richmond. We are looking at flood free access," Mr Books said.

Stage three of the proposal is construction of a by-pass road from Park Road at Vineyard, heading north along Old Stock Route Road through Pitt Town to Cattai and then across the Hawkesbury River to Grano Point at Wilberforce and then onto the Singleton Road near Argents Road.

"Another high level bridge would be required here," Mr Books said.

"I don't feel the proposal would result in a loss of business. It will gain more business for the area in the long term."

Mr Books said the by-pass would relieve traffic congestion caused by through traffic in Windsor and Richmond.

"No doubt such a proposal would cost an enormous sum of money, but if you were to collect the fuel tax and registration tax of vehicles used the road network it would amount to enough money to pay for construction," Mr Books said.

GAZETTE 6-11-1985

## ORDINARY MEETING

### Reports of Committees

#### AT 2 - Notice of Motion - Hawkesbury Shire Council, dated 14 June 1988

##### NOTICE OF MOTION

ORDINARY MEETING - 14 JUNE, 1988

By Councillor H.J.M. Books :

That Council request the Department of Main Roads to reassess the question of flood free access to that area of the Shire west of the Hawkesbury River based on the current priority for the high level Nepean Bridge and therefore limited improvement that the Grose River Bridge would offer and to include consideration of a plan prepared by myself some time ago indicating an overall flood free ring road system around the major urban areas of the Shire. That this ring road would have the addition of removing heavy and sometimes hazardous traffic from the urban areas.

(NOTE BY COUNCILLOR BOOKS :

The original proposal for a bridge over the Grose River was developed many years ago and I am led to believe during the time when the bridge across the Nepean River that would form part of the Castlereagh Freeway was proposed as was possible redirection of traffic from the western highway on the Bells Line of Road. Therefore, the Grose River Bridge and the Nepean River Bridge with the connecting road link not only provided flood free access but also enabled traffic travelling between Sydney to the west of New South Wales to bypass the major urban area of the Blue Mountains.

There have been many changes since that time including the major upgrading of the western highway, the transfer of a lot of coal traffic to rail and the Department of Main Roads now not proceeding with the Nepean River Bridge at any reasonable time in the future.

The attached plan outlines a three-stage ring road proposal. Stage 1 takes in the The Driftway; Stage 2 the east of Bligh Park to Mulgrave; Stage 3 Old Stockroute Road through Cattai, crossing the Hawkesbury River to link up with the Putty Road.

I believe that in adopting this plan, heavy industrial traffic will be able to bypass the congested areas of Windsor, Richmond and North Richmond. It will allow traffic to flow from Bligh Park to Sydney without travelling through Windsor. My concern is the heavy vehicles carrying inflammable liquid, travelling through our towns. For instance, 26 tankers visit the RAAF Base daily.)

*Carried*

AT 3 - Newspaper article - Hawkesbury Gazette, dated 22 June 1988

GAZETTE 22-6-1988

***Proposal to DMR  
for high and dry  
road network***

A PROPOSAL by Hawkesbury Shire Councilor Ted Books for a flood-free ring road system around the major urban areas of the shire will be presented to the Department of Main Roads along with council's original proposal to establish a bridge over the Grose River.

The proposal, which was carried at last week's meeting of the council, would complement the construction of bridges over the Grose and Nepean Rivers.

Cr Books said there had been many changes to Hawkesbury road plans since the 1986 proposal to build a bridge over the Grose River.

"The original proposal was developed about the same time as the proposal to build the Nepean Bridge," Cr Books said.

The Grose River Bridge was seen as the most cost-efficient alternative when linked with the proposed high-level bridge across the Nepean and the subsequent connection to the freeway system.

It provided the dual purpose of both flood-free access and of redirecting heavy traffic from Bells Line of Road onto the freeway system.

Since that time the western highway had been upgraded and a lot of coal freight traffic transferred to rail, Cr Books said.

"The Department of Main Roads may also not proceed with the Nepean River Bridge," he said.

Cr Books' plan outlines a three-stage ring road proposal: stage 1 takes in The Driftway; stage 2 the east of Bligh Park to Mulgrave; stage 3 the Old Stock Route Road through Cattai, crossing the Hawkesbury River near Grono Point and linking up with the Putty Road.

The adoption of the plan would promote a better traffic flow from Bligh Park to Sydney, Cr Books said, allowing heavy industrial trucks to bypass Windsor, Richmond and North Richmond.

The shire president, Cr John Horrex, said it was important to look at all the options for flood-free access under one umbrella.

"When we have adopted a project (the Grose and Nepean River bridge constructions) and then sought assistance from the DMR for funding, we cannot delete it and go to the State Government with another proposal.

Cr Horrex recommended that the council include Cr Books' plan with the original proposal.

## AT 4 - Newspaper article - Hawkesbury Courier, dated 23 June 1988

**Flood-free access proposal**

A PROPOSAL by Hawkesbury Shire Councilor Ted Books for a flood-free ring road system around the major urban areas of the shire will be presented to the Department of Main Roads along with council's original proposal to establish a bridge over the Grose River.

Cr Books said there had been many changes to Hawkesbury road plans since the 1986 proposal to build a bridge over the Grose River.

"The original proposal was developed about the same time as the proposal to build the Nepean Bridge," Cr Books said.

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The shire president, Cr John Horrex, said it was important to look at all the options for flood-free access under one umbrella.

"When we have adopted a project (the Grose and Nepean River bridge constructions) and then sought assistance from the DMR for funding, we cannot delete it and go to the State Government with another proposal.

"Otherwise we will lose all credibility and not be taken seriously," he said.

Cr Horrex recommended that the council include Cr Books' plan with the original proposal. *COURIER 23-6-1988*

*COURIER 22-6-1988*

**Proposal to DMR for high and dry road network**

A PROPOSAL by Hawkesbury Shire Councilor Ted Books for a flood-free ring road system around the major urban areas of the shire will be presented to the Department of Main Roads along with council's original proposal to establish a bridge over the Grose River.

ORDINARY MEETING  
Reports of Committees

AT 5 - Letter - Hanna Match, dated 10 August 1990



**HANNA MATCH**

GROUP OF COMPANIES

BELLS LINE OF ROAD, NORTH RICHMOND, N.S.W. 2754 AUSTRALIA • FACSIMILE NO: 045.712135 • TELEX: AA25920 • PHONE: 0451 71 1401

10th August, 1990

Alderman Ted Books,  
Hawkesbury City Council,  
P.O. Box 146,  
WINDSOR NSW 2756

Dear Sir,

Further to our telephone conversation concerning lost time because of the recent floods, we confirm that this group lost in excess of 6,000 production hours through an inability of people getting to work.

Whilst we are cognisant of the enormous cost involved in "fixing" the access problem, we wish you well in your endeavours. As this Group grows, the problems caused by floods will multiply proportionately.

Yours faithfully,

Robert E. Hammond,  
TREASURER

**AT 6 - Notice of Motion (Amendment) - Hawkesbury City Council, 10 March 1992**

**SECTION 2 - NOTICE OF MOTION**

**By Alderman M.G.Parsons GR120/20 PT1**

Moved by Alderman Parsons seconded by Alderman Stubbs that as a result of recent flooding and the continuing significant cost to the community and Government, urgent action be taken to bring forward plans to provide flood free access and, in particular, across the Hawkesbury River and McGraths Hill flats.

2

Ordinary 10/3/92

- 72    **AN AMENDMENT** was moved by Alderman Books seconded by Alderman Calvert that as a result of recent flooding and the continuing significant cost to the community and Government, urgent action be taken to bring forward plans to provide flood free access and, in accordance with the priorities adopted by the Council when considering the Roads and Traffic Authority Consultant's report. This involves the provision of flood free access with the town by-pass.

The amendment was carried.

The amendment then became the motion which was put and carried.



## ORDINARY MEETING

### Reports of Committees

#### AT 7 - Mayoral Minutes - Hawkesbury City Council, dated 14 April 1992

#### MAYORAL MINUTES

#### ORDINARY MEETING - 14TH APRIL, 1992

Aldermen :

#### 1. FLOOD FREE ACCESS - TOWN BY-PASSES. GR120/20

Last year the Council received a report by consultants to the Roads & Traffic Authority dealing with the above matter. Five options were considered, ranging from the existing access provision remaining 2 bridges across the Grose and Nepean Rivers, a further high level bridge at North Richmond and a completely new bridge crossing between Yarramundi and North Richmond connected to an upgraded Driftway. This last option addressed both flood free access and town by-pass issues. However, neither its future route, engineering feasibility nor environmental/social impacts were assessed.

The option was for a connection to take place in the east from the Windsor Road to Blacktown Road, then the Blacktown Road Driftway and an extension thereof across Agnes Banks, together with the new bridge across the Hawkesbury River, providing for the flood free access provision and by-passes of Windsor, Richmond and North Richmond.

The Council resolved at the time to request that the Roads & Traffic Authority proceed with a Stage 2 investigation.

I have received two items of correspondence regarding the matter. Firstly, from the Honourable Kevin Rozzoli, Member for Hawkesbury, a letter seeking the Council's priorities between upgrading of the McGraths Hill flats and a new crossing of the Hawkesbury River somewhere upstream of the existing North Richmond bridge. He indicates he has approached the Roads & Traffic Authority in regard to the next stage of their investigation and the establishment of a priority for the work; that he is firmly committed to a long term flood mitigation work as a preferred option to the construction of high level bridges throughout the Hawkesbury area; and that the nature of these works may be that an interim measure of a new crossing of the Hawkesbury River upstream of the present North Richmond bridge would be both necessary and viable.

In regard to the McGraths Hill flats, he indicates that the construction of a viaduct to bring traffic through at the height of the South Creek Bridge is expensive and that if this was considered to be a priority then he believes a better option is to re-route the highway from Mulgrave to an extension of Forbes Street allowing better flow of through traffic, thus enhancing access to Windsor township.

This is Page \_\_\_\_\_ of the Minutes of the ORDINARY N° 3 MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 14TH APRIL, 1992.

Town Clerk/General Manager

Mayor

## ORDINARY MEETING

### Reports of Committees

The Roads & Traffic Authority has written, indicating that the report received last year identified only one option which satisfied all the objectives of the project, that being to provide both flood-free access and town by-passes; the option, comprising a new crossing of the Hawkesbury River south of North Richmond bridge, linking with the Driftway at Agnes Banks, had a current estimated cost of around \$30 million; and that to take advantage of this option and provide a high level route from Bells Line of Road in the west, to Windsor Road in the east, additional works estimated in excess of \$40 million would be required. ✓

Further, that Stage 2 of the Flood Access Study, which was to develop available options and perform preliminary design and environmental assessment activities, cannot be funded in the current programme, with its cost being \$120,000. They are, however, willing to give consideration to planning of the route west of the river.

It was also advised that in regard to raising of the Windsor Road at McGraths Hill to provide a second high level access to the town of Windsor, based on projected funding scenarios, the Authority cannot justify this project, as well as a high level town by-pass which provides year-round benefit. While detailed investigation and design has not been undertaken, it is understood that the cost of this option could conservatively be \$25 million. ✕

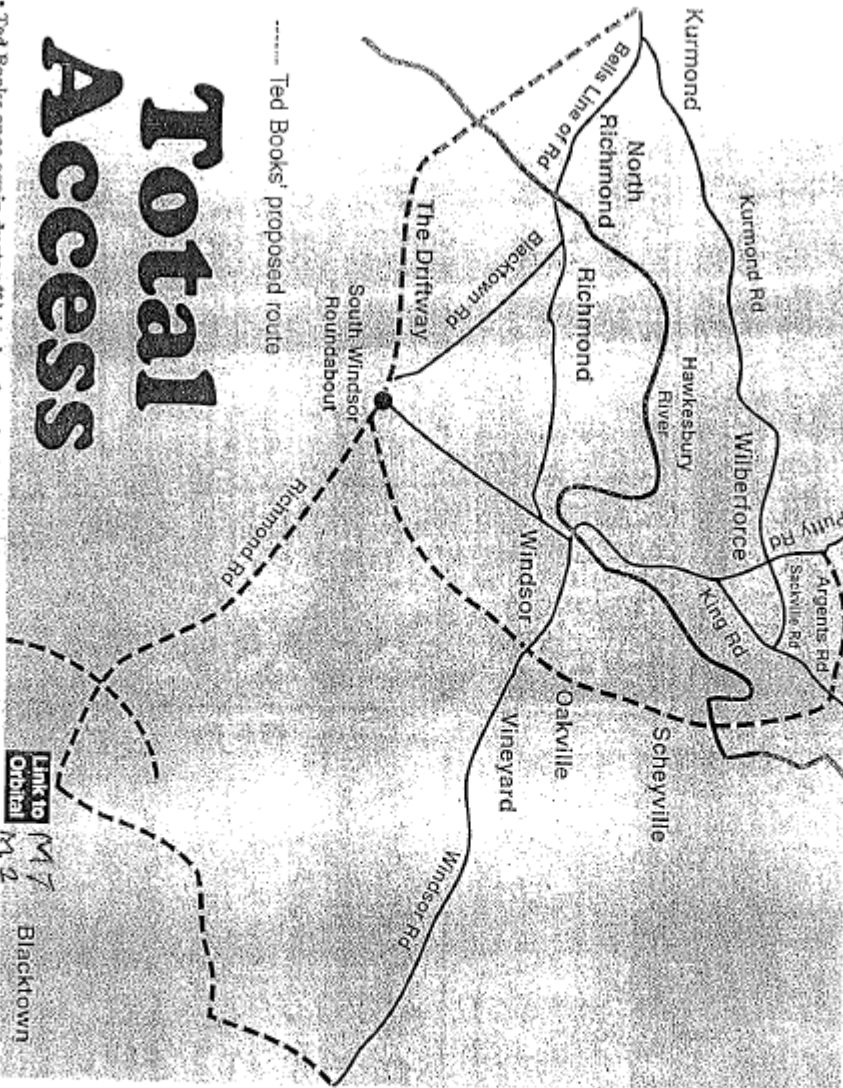
I recommend that the Council advise both the Member for Hawkesbury and the Roads & Traffic Authority that it considers flood-free access, incorporating a new crossing of the Hawkesbury River and including town by-passes of Windsor, Richmond and North Richmond, as being the Council's priority, with a request that the work proceed in stages, including engineering and environmental assessment, design and the securing of the route required.

IT IS RECOMMENDED THAT the Member for Hawkesbury, the Hon. Kevin Rozzoli and the Roads & Traffic Authority be advised that Council considers the provision of flood-free access across the Hawkesbury River as its first priority for major road and bridgeworks in the district. Further, the Authority be requested to proceed as quickly as possible with detailed planning, engineering feasibility and environmental assessment in order to have the route for the project identified and secured.

AT 8 - Newspaper article - Hawkesbury Gazette, dated 5 December 2001

28 Gazette, Wednesday, December 5, 2001

# 1985 plan still holds answers



• Ted Books once again dusts off his plan for a better road system. But is anyone listening?

WITH Yarramundi Bridge in urgent need of repair or replacement, and the Western Sydney Orbital to get the go-ahead, Windsor resident Ted Books tries once again to get the authorities to take an interest in his road plan for the Hawkesbury.

A FORMER Hawkesbury City councillor who served for 12 years claims his road plan combines viable flood evacuation routes with a simple extension to existing roadways.

Ted Books says his plan is designed to help commuters and residents.

"We're seeing traffic bottle up around Windsor, Richmond and North Richmond, and people are driving out of their way to try and by-pass the congestion," he says.

"We can't afford it economically, or environmentally — we need to look at the hidden costs of not providing an adequate road system."

Ted has been promoting his road network plan since 1985, when he was branch president of the Hawkesbury Ratepayers' Association.

"It's been 15 years now, and look at the mess that has developed," he says. "What state will we be in in another 15 years? We need to act now."

Ted's plan involves linking Richmond Road with the Western Sydney Orbital at Dronahide and then directing traffic on to The Driftway near the South Windsor roundabout.

"With a bit of work near the tip, The Driftway is flood-free," Ted says.

Ted says a flood-free bridge should be built at North Richmond, "between St John of God and the water tower". A road could then cross Grose Vale Road and join Redbank Road, near Cole High School.

"This option means Kurmond/North Richmond is just 20km from the orbital."

**AT 9 - Secretary's report to the Sydney Road Links Committee, dated 1 July 2004**

**SECRETARY'S REPORT TO THE SYDNEY ROAD LINKS COMMITTEE  
MEETING TO BE HELD ON FRIDAY, 9 JULY 2004**

1 July 2004

**1. BELLS LINE OF ROAD STUDY**

**Recommendation:** That the information be noted.

**Report:** Members will be aware of the announcement by the Minister of Roads of the completion of the Bells Line of Road feasibility study. This announcement in fact relates to the first stage of the study which is the feasibility and route selection component.

There are two other stages of the study which are currently being worked upon at the present time. These are the detailed concept design and the evaluation of the detailed design stages. The latest advice from the RTA is that the study is expected to be completed by October 2004. The original completion date was scheduled to be May or June 2004, but there have been slippages due to the need for direction from the RTA as to the process of the study and also additional work has been included in the scope of the study.

Public briefings on the route selection were originally scheduled for October/November 2003, however, these have been indefinitely deferred. The RTA's Project Manager has been unable to advise of any date for these briefings and it may be that they do not happen at all before the completion of the study.

In broad terms it is understood that the route selection provides for the following:

- At the eastern end – a bypass of Richmond and a new flood free crossing of the Hawkesbury Nepean River.
- At the western end – a new alignment bypassing the Lithgow Valley and running along the southern end of the Newnes Plateau meeting up with the Great Western Highway near the current Mudgee turnoff.

An estimated construction budget in the vicinity of \$1.5 billion has been indicated.

**2. FEDERAL GOVERNMENT AUSLINK FUNDING PROGRAMME**

**Recommendation:** That the information be noted.

**Report:** Members will be aware of the recent announcement by the Federal Government of the funding programme for strategic transport infrastructure under the Auslink Programme and of the funding for the Bells Motorway project not being included as part of that programme at the present time.

**ORDINARY MEETING**  
Reports of Committees

**Documents Tabled During Meetings**

Mr Sheather asked if copies could be made of any documents that are referred to during the meeting and provided to all committee members.

**Distribution of the Floodplain Risk Management Advisory Committee Agenda**

Mr Devine requested a hardcopy of the Agenda be posted to him for all future meetings. Councillor Porter asked the committee members how they would like to receive their Agenda for future meetings. Mr Ted Books, Mr Trevor Devine and Mr Les Sheather requested that their Agenda be mailed to them. All other committee members are happy to receive their Agenda via email.

The meeting terminated at 5:40pm

Submitted to and confirmed at the meeting of the Floodplain Risk Management Advisory Committee held on 3 June 2013.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
Questions for Next Meeting

**QUESTIONS FOR NEXT MEETING**

**Councillor Questions from Previous Meetings and Responses**

**REPORT:**

**Questions – 30 April 2013**

#	Councillor	Question	Response
1	Porter	Asked if the reports he had received regarding boundary adjustments being considered by the Department of Planning are correct as if they are the Hawkesbury LGA could loose are large portion of its area.	The General Manager advised that the Director City Planning was not aware of any action by the Department of Planning and Infrastructure as referred to. As such, senior officers of the City West and Growth Centres Branches of the Department were contacted and indicated that while they were aware of the report by the Independent Local Government Review Panel, they were not aware of proposals within that Department relating to local government boundary changes.
2	Lyons-Buckett	Asked Council to investigate reports of asbestos being dumped at the rest area in Wilberforce.	The Director City Planning advised the materials dumped on Singleton Road north of Wilberforce, (the subject of an investigation by Council and the EPA), have been tested by an asbestos analytical laboratory. The tests have shown that the waste pile does not have asbestos containing materials in it. Further investigations are being undertaken in an attempt to identify the offender.
3	Mackay	Requested maintenance to be carried out to reduce the amount of growth on the road side on Gorricks Lane near the bend between the new round-a-bout on Freemans Reach Road and the old school site.	The Director Infrastructure Services advised that instructions have been issued for the clearing of vegetation.
4	Reardon	Asked for an update on the clearing of vegetation at the intersection of Mitchell Park Road and Cattai Road.	The Director Infrastructure Services advised that an inspection of the site indicated that there was no obstruction of site lines due to vegetation. Instructions have been issued to control the lantana.
5	Creed	Requested the vegetation on the road side of Grose Vale Road on way up to Cabbage Tree Road be trimmed.	The Director Infrastructure Services advised that that arrangements have been made to have the vegetation trimmed within the near future.

**ORDINARY MEETING**  
Questions for Next Meeting

#	Councillor	Question	Response
6	Creed	Requested maintenance to be carried out on Cabbage Tree Road, as there is a four inch drop in the road way where the road the meets dirt.	The Director Infrastructure Services advised that instructions have been issued for the site to be inspected and any necessary works to be programmed. Priority maintenance works will be given to areas requiring immediate attention.
7	Creed	Asked if Council has a Policy in relation to the number of cats a property owner is allowed to keep as pets at one time.	The Director City Planning advised Council does not have such a policy, but can refer the matter on to the Animal Welfare League or the RSPCA where there are concerns of animal abuse or cruelty from overcrowding, and Council can if need be, take action under the Local Government Act 1993 for the keeping of animals in such number, kind or manner as are considered inappropriate for the conditions under which they are kept. Part 124 Order No. 18 of the Act refers.
8	Conolly	Asked if the formal feedback process had been undertaken or when will it be undertaken for the Sand Sculptor Competition.	The Director Infrastructure Services advised that there has been no approach by the organisers, however Council will arrange a meeting.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**







ordinary  
meeting

end of  
business  
paper

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