



# **Attachment 2 to Item 239**

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**Council Resolution Summary -  
Outstanding Resolutions from  
previous Summaries January 2018  
to December 2020**

Date of meeting: 23 November 2021  
Location: By audio-visual link  
Time: 6:30 p.m.



## Council Report - Outstanding Council Resolutions 01/01/2018 - 31/12/2020

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
30/01/2018	002	RES009/18	MM2 - Urban Resilience - (79351, 79353, 125612)	Mayor Lyons-Buckett		City Planning	RES009/18/1	That Council hold a workshop in July 2018 to investigate developing a comprehensive Resilience Plan for the city building on the 'Adaptation Action Plan - Planning for	Status – Ongoing	Review of Hawkesbury Adaptation Action Plan has commenced with internal stakeholder consultation. Further briefing of Councillors to occur.
27/02/2018	061	RES088/18	SS - Legal Advice - Hawkesbury House Pty Ltd - (95496, 112106, 131726)	Clr Rasmussen	Clr Calvert	Support Services	RES088/18/1	That Council continue to pursue the outstanding debt owed by Hawkesbury House Pty Ltd and instruct its Solicitors, Marsdens Law Group, to undertake the public examination process as outlined in this report	Status – Anticipated Completion Time – April 2022	Marsdens Law Group sent draft Statement of Claim to Hawkesbury House Directors and their Solicitor. The Directors have requested a face to face meeting with the liquidator, this will be organised by the liquidator and may take place virtually during COVID-19 restrictions.  With restrictions being eased, the Liquidator will book a meeting with the Director of Hawkesbury House to discuss a resolution.  Estimated date of completion is April 2022.
29/05/2018	123	RES164/18	CP - Proposed Amendment to the Hawkesbury Local Environmental Plan 2012 - (95498, 124414)	Clr Richards	Clr Tree	City Planning	RES164/18/1	That a planning proposal be prepared and forwarded to the Department of Planning and Environment seeking to amend the Hawkesbury Local Environmental Plan 2012 by permitting with consent Recreation Facilities (Outdoor) but restricted to polo, show jumping and dressage uses only across the P112 Rural Landscape zoned land of the	Status – Ongoing	The Planning Proposal was finalised and submitted to the Department of Planning and Environment on 14 January 2019.  Gateway Determination yet to be issued by the Department of Planning Industry and Environment
29/05/2018	127	RES169/18	CP - Recommendations and Report from the Affordable Housing Working Group - (95498, 124414, 123486)	Clr Calvert	Clr Rasmussen	City Planning	RES169/18/1	That Council adopt the recommendations of the Affordable Housing Working Group of the Human Services Advisory Committee as outlined in this report	Status – Ongoing	Hawkesbury Local Housing Strategy adopted by Council on 8 December 2020. Council is partnering with Western Sydney Councils to prepare an Affordable Housing Strategy. Estimated date of completion is Mid 2021
28/08/2018	211	RES266/18	SS - Hawkesbury City Eisteddfod - Renewal of Sponsorship Agreement - (95496, 96328)	Clr Rasmussen	Clr Conolly	Support Services	RES266/18/1	That Council renew its sponsorship for the staging of the Hawkesbury City Eisteddfod for one year pending the outcome of the review of the Community Sponsorship Program.	Status – Further report and/or Councillor Briefing required	Whilst the notice of motion asked for a service level agreement to be developed with Hawkesbury City Eisteddfod for one year pending the outcome of the Community Sponsorship Program, Hawkesbury City Eisteddfod were granted a three year sponsorship agreement in 2018 that has allocated them with funding through the Community Sponsorship Program until 30 June 2021 to hold the Eisteddfod annually. As such, the existing Community Sponsorship Agreement serves as the current instrument under which funding to the Hawkesbury City Eisteddfod is administered. Staff are developing a service level agreement to be considered by Council that will describe the outcomes required to be met and outputs delivered by Hawkesbury Eisteddfod from July 2021 onwards. A draft service level agreement will be reported to Council April 2021.  Estimated date of completion is 30 June 2022.
28/08/2018	213	RES268/18	SS - Council Resolution Summary - January 2018 to June 2018 - (95496, 96333)	Clr Lyons-Buckett	Clr Conolly	Support Services	RES268/18/4	That Council conduct a workshop to further discuss accessibility and interaction specific to outstanding Council resolutions	Status – Further report and/or Councillor Briefing required	On 12 May 2020 Council received a report on the status of Council resolutions for the previous six months, as well as outstanding resolutions. The report attached tracking summaries of resolutions for the relevant periods, revised as part of a new system to record and track the status of resolutions. The second report using the revised reporting format will be presented for the period ending 30 June 2020. The process has been further enhanced with the development of more specific note templates for recording the status of resolutions, the development of a training manual and training for relevant Council Staff. A workshop will be discussed with Councillors.  A Councillor Workshop took place on 2 November 2021.
28/08/2018	218	RES274/18	GM - 139 Colonial Drive and 85 Rifle Range Road, Bligh Park (79351, 95496, 112106)	Clr Conolly	Clr Rasmussen	Support Services	RES274/18/4	That Council carry out further investigations regarding the impacts of environmental legislation on 139 Colonial Drive, Bligh Park and 85 Rifle Range Road, Bligh Park with the matter being reported back to Council once the investigations are complete	Status – Anticipated Completion Time – June 2022	The Draft Final Biobanking Report has been received.  Financial analysis of the Environmental Report being considered prior to the matter being reported back to Councillors or briefing session being held.  Estimated date of completion is June 2022.

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
28/08/2018	218	RES274/18	GM - 139 Colonial Drive and 85 Rifle Range Road, Bligh Park (79351, 95496, 112106)	Clr Conolly	Clr Rasmussen	Support Services	RES274/18/5	That Council investigate the level of use of the Tiningi Community Centre and this matter be reported back to Council with the report outcomes of the environmental investigations	Status – Further report and/or Councillor Briefing required	Information on usage of Tiningi Centre has been collected. To be reported to Council when the outcome of the environmental investigations are available.  Further report regarding the level of use of the Tiningi Community Centre will be provided to Council pending finalisation of the environmental investigations related to the site.  Estimated date of completion is 30 June 2022.
30/10/2018	251	RES322/18	CP - Pitt Town Community Precinct - (95498, 96328)	Clr Rasmussen	Clr Zamprogno	City Planning	RES322/18/2	Include within the proposed update of the Section 94 Contributions Plan 2015, a provision to delete the requirement for Council to retain the 4,299m2 Community Centre Site on the corner of Fernadell Drive for a public	Status – Noted, to be incorporated into an existing Council activity, study etc.	This will be considered as part of the review of the Contributions Plan.  Estimated date of completion is August 2022
13/11/2018	278	RES355/18	SS - Acquisition for Drainage Purposes - Part of Lot 2 in Deposited Plan 76375, being 130 Hall Street, Pitt Town (95496, 112106, 10535, 5247)	Clr Richards	Clr Rasmussen	Support Services	RES355/18/8	Information be provided to Councillors that includes a table outlining the infrastructure works that have been delivered at each particular stage of the Pitt Town redevelopment and what works are yet to be delivered, and that the report be included in a community update for the Pitt Town residents.	Status – Ongoing	Council is about to commence a masterplan for the Pitt Town area that will outline works still to be undertaken. As this work progresses a briefing will be held with Councillors. Following a request from the Pitt Town Association, they were provided with a table that outlined the income earned, expenditure and assets dedicated to 30 June 2020 on the 17 August 2020.  Compulsory acquisition process underway.
12/02/2019	010	RES011/19	NM - Sand and Gravel Mining on the Hawkesbury Floodplain - (79351, 138882)	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES011/19/2	That Council opposes sand and gravel mining across the Hawkesbury River Floodplain, particularly on agricultural and environmentally sensitive lands, land close to residential development and land with high heritage and tourism significance, and that (i) Council staff ensure this position is included when undertaking strategic planning and any review of strategic and statutory planning instruments, including the DCP and LEP. (ii) Council's position on sand and gravel mining is presented when such a matter is being considered by the relevant planning	Status – Additional research being undertaken	Councillors were briefed on all outstanding Council resolutions on 26 November 2020 and this resolution was raised to discuss ideas on a way forward as Sydney Regional Environmental Plan No 9—Extractive Industry (No 2—1995) and the hierarchy of legislation means the State Environmental Planning Policy has more weight than Council's Local Environmental Plan or a policy. Several suggestions were proposed. These suggestions will be investigated before bringing further information back to Council.
26/02/2019	024	RES029/19	ROC - Audit Committee - 5 December 2018 - (95496, 91369, 79351)	Clr Conolly	Clr Rasmussen	Support Services	RES029/19/2/2b	Key features of the program are likely to include: i. Confirming all third party relationships that are currently in place across the organisation ii. Identifying "Best Practice" examples of third party relationships, the attributes of which can be used to evaluate the arrangements that currently exist within Council iii. Engaging with each organisation/entity to: 1. Explain the purpose of the project i.e. to identify and manage Council Risks in relation to the activities that the third party undertake on behalf of Council 2. Evaluate the third party against "Best Practice" 3. Identify any third party activities that have the potential to impact on Council in terms of Health and Safety, Environmental, Financial, Legal and Reputational etc. 4. Identify any opportunities to better manage the third party relationship and thereby mitigate potential risks going forward	Status – Additional research being undertaken	The first third party review of Peppercorn Services was commenced by InConsult in early 2020. A report of the review was presented to the Audit Committee on 3 June 2020, and it was resolved to report that review to Council. It was referred to a briefing session on 18 August and a Council Meeting on 25 August. A review of Hawkesbury River County Council will be completed in August and a review of Hawkesbury Sports Council is underway.  Following the completion of the Hawkesbury River County Council Review, and reporting to Council on 13 October 2020, the review of Hawkesbury Sports Council did not proceed further at that time, pending Council meeting to discuss the learnings from the completed reviews.  At a Councillor Briefing Session on 16 March 2021 Councillors considered learnings from the reviews conducted to date, and the conduct of the proposed review of the Hawkesbury Sports Council. Council will obtain legal advice on the delegation of functions to the Hawkesbury Sports Council prior to carrying out any review.  Estimated date of completion is 30 June 2022.

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
26/02/2019	024	RES029/19	ROC - Audit Committee - 5 December 2018 - (95496, 91369, 79351)	Clr Conolly	Clr Rasmussen	Support Services	RES029/19/2/2c	The progression of this initiative be reported back to the Audit Committee.	Status – Further report and/or Councillor Briefing required	<p>The review of Peppercorn Services was presented to the Audit Committee on 3 June 2020, and it was resolved to report that review to Council. Further completed reviews will be referred to the Audit Committee.</p> <p>The minutes of the Audit Committee Meeting of 3 June 2020 were reported to Council on 14 July 2020 where Council resolved to table the review report at a Briefing Session. That was done on 18 August 2020, in advance of a report to Council on 25 August 2020. The review of Hawkesbury River County Council was completed in September 2020 and reported to the Audit Committee, was the subject of a Briefing Session and was reported to Council on 13 October 2020. At that meeting Council resolved to consider meeting to discuss the learnings from the reviews to date and a Briefing session will be arranged for that purpose.</p> <p>This matter was to be the subject of a report to the Audit Committee in May 2021.</p> <p>Estimated date of completion is 30 June 2022.</p>
09/04/2019	064	RES077/19	NM - Paramedic Numbers in the Hawkesbury - (79351, 125612)	Clr Lyons-Buckett	Clr Conolly	General Manager	RES077/19/2	That the response be reported to Council within three months.	Completed (early 2021)	<p>24 July 2019 - Infrastructure Committee invited Ambulance Services NSW to attend meeting. Ambulance Services NSW involved in accident unable to attend.</p> <p>18 September 2019 - Infrastructure Committee cancelled due to lack of quorum.</p> <p>6 November 2019 - Infrastructure Committee cancelled due to lack of quorum.</p> <p>Subsequent meetings of the Infrastructure Committee were not held due to lack of quorum. In 2021, Item was handed over to Council's new Innovation and Partnership Committee to discuss inviting a representative from Ambulance NSW to a meeting to discuss.</p>
09/04/2019	064	RES077/19	NM - Paramedic Numbers in the Hawkesbury - (79351, 125612)	Clr Lyons-Buckett	Clr Conolly	General Manager	RES077/19/3	That Council contact the Member for Hawkesbury, Robyn Preston MP to assist the organisation of a meeting between her and Ms Bianchi or a representative of the Australia Paramedics Association (NSW).	Completed (early 2021)	<p>22 August 2019 - letter forwarded to Local Member seeking assistance in the organisation of a meeting.</p> <p>5 November 2019 - letter from Local Member silent on issue of providing assistance with organisation of meeting.</p> <p>6 November 2019 - Infrastructure Committee cancelled due to lack of quorum.</p> <p>Subsequent meetings of the Infrastructure Committee were not held due to lack of quorum. In 2021, Item was handed over to Council's new Innovation and Partnership Committee to discuss inviting a representative from Ambulance NSW to a meeting to discuss.</p>
30/04/2019	068	RES083/19	SS - 2018/2019 Community Sponsorship Strategy - (95496, 96328)	Clr Conolly	Clr Rasmussen	Support Services	RES083/19/4	That Council commence consultation with the Hawkesbury Eisteddfod and the Hawkesbury Area Women and Kids Collective (The Womens Cottage) with a view to negotiating a third party service agreement for the ongoing sponsorship of these organisations.	Status – Further report and/or Councillor Briefing required	<p>A Draft third party service agreement is being developed to be negotiated with the Women's Cottage in July 2020. The current community sponsorship agreement is in place until June 2021. The Draft third party agreement will be reported to Council by August 2020.</p> <p>Internal work has commenced on a service level agreement, however the challenges presented by COVID-19 experienced by The Women's Cottage and Windsor Function Centre have delayed staff's progression of these consultations. As such, the draft service level agreement will be negotiated with The Women's Cottage and Windsor Function Centre and will be reported to Council by April 2021.</p> <p>Estimated date of completion is 30 June 2022.</p>

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
14/05/2019	081	RES100/19	NM - Illegal Rubbish Dumping in Hawkesbury Local Government Area - (79351, 125612)	Clr Lyons-Buckett	Clr Rasmussen	General Manager	RES100/19/4	That Council engage with local real estate agents to ensure that Council is not left with the cleanup expenses of end of lease kerbside dumping, and the possibility of assuring that this provision is written as part of outgoing lease inspections and how this ties in with the Tenancy	Status – Ongoing	The Manager City Design and Economic Development will engage with real estate agents as part of the 2021 business engagement program.  Estimated date of completion is June 2022
12/06/2019	100	RES126/19	CP - Provision of Kerbside Bulk Waste Collection and Processing Service - (95498, 96330)	Clr Rasmussen	Clr Wheeler	City Planning	RES126/19/4	That Council review the areas that are currently able to access a regular Green Bin Collection with a view to increasing the number of households that could potentially access this service	Status – Noted, to be incorporated into an existing Council activity, study etc.	This is being assessed with the development of the Waste Strategy.  Estimated date of completion is June 2022
09/07/2019	127	RES157/19	IS - Management of Crown Reserves - (95495, 79354)	Clr Conolly	Clr Kotlash	Infrastructure Services	RES157/19/4	That a further report be brought back to Council following more detailed investigation of management options and issues related to Bushells Lagoon.	Status – Further report and/or Councillor Briefing required	An application has been sent to Crown Lands requesting reserves, as per Council report, be classified as operational.  Information from Crown Land is pending and this will be reported to Council when advice received.  Staff are collating information regarding Bushells Lagoon and a report was expected to come back to Council in June 2021.
09/07/2019	128	RES158/19	ROC - Heritage Advisory Committee - 13 June 2019 - (124414, 80242)	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/5	That in relation to General Business Item "Hawkesbury Birthplace of the Fair Go": "A working group be formed to collate information and develop the presentation to the Tourism Committee. The working group will comprise of two Councillor members of the Heritage Advisory Committee, the chair of Council's Tourism Committee and	Status – Ongoing	Heritage Committee meeting on 11 March 2021 considered the prioritisation and deadlines for outstanding actions including the "Hawkesbury Birthplace of the Fair Go". Minutes from 11 March 2021 Heritage Committee to be presented to Council.
30/07/2019	139	RES172/19	ROC - Floodplain Risk Management Advisory Committee - 27 June 2019 - (86589, 124414)	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/2a	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Floodplain Risk Management Advisory Committee, namely that: " a) The Committee receive advice that characterises in the first instance the issue of electricity supply west of the river during various sized floods (1:5, 1:20, 1:50, 1:100) and the duration of interruption to power supply.	Status – Ongoing	Grant Application submitted to Department of Planning Industry & Environment's Floodplain Management Grants Program for assessment of the secondary impacts of flooding and resilience planning. Following adoption of Council's Net Zero Emissions Strategy discussions have commenced with Endeavour Energy with respect to resilience planning.
30/07/2019	139	RES172/19	ROC - Floodplain Risk Management Advisory Committee - 27 June 2019 - (86589, 124414)	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/2b	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Floodplain Risk Management Advisory Committee, namely that: b) Council request advice from the NSW State Government with respect to	Status – Ongoing	Council submitted an application for grant funding to the Department of Planning Industry & Environment to assess the secondary impacts of flooding and resilience planning.
13/08/2019	147	RES182/19	SS - Lease by Council of Bilpin Oval Reserve, 2526 Bells Line of Road, Bilpin (95496, 134759)	Clr Conolly	Clr Wheeler	Support Services	RES182/19/4	That Council continue to pursue the transfer of the subject land into Council's ownership, in accordance with the resolution of 29 May 2018.	Status – Anticipated Completion Time – August 2022	National Parks and Wildlife Service are working through Native Title matters to allow the transfer of the land.  Estimated date of completion is August 2022.
29/10/2019	194	RES241/19	ROC - Floodplain Risk Management Advisory Committee - 26 September 2019 - (86589, 124414)	Clr Lyons-Buckett	Clr Reynolds	City Planning	RES241/19/4	That in relation to the item in General Business regarding Power Supply – West of the River, Council endorse the recommendation of the Floodplain Risk Management Committee, namely that: a) Council contact Endeavour	Status – Ongoing	Following adoption of Council's Net Zero Emissions Strategy discussions have commenced with Endeavour Energy with respect to resilience planning.
29/10/2019	197	RES244/19	NM2 - Electric Vehicle Charger, Council outdoor work equipment and Cities Power Partnership - (79351, 125612)	Clr Zamprogno	Clr Conolly	General Manager	RES244/19/1	That Council call for a report on the installation of at least one electric vehicle charger in a public space within the Hawkesbury LGA (preferably at the Clarendon information centre) as soon as practicable, with plans to roll out further chargers when possible, with the report to include the cost of the installation of electric vehicle chargers.	Status – Ongoing	This will be included in the detail design stage of the Liveability Program and will be included in the Net Zero Strategy.  Council at its Ordinary Meeting on 9 February 2021 referred matter of electric vehicle charging infrastructure within the Hawkesbury LGA to the Environment Committee for consideration. Matter considered by Environment Committee on 13 April 2021 with the Minutes from that meeting to be presented to Council.
10/12/2019	228	RES284/19	CP - Proposed Exhibition of Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Cattai Catchment Area - (95498, 124414)	Clr Tree	Clr Richards	City Planning	RES284/19/2	Following the exhibition of the Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Contribution Area 4, a further report be prepared for Council's consideration of any submissions. In the event that no public submissions are received, the Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt	Status – Ongoing	Officers are reviewing the Draft Contribution Plan.  Estimated date of completion is December 2022.
10/12/2019	241	RES297/19	NM - Domestic Violence Action Plan and Domestic and Family Abuse Policy - (79351, 138882)	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES297/19/1	That Council receive a report detailing progress of its Domestic Violence Action Plan, including identification of ongoing gaps in services and additional supports needed.	Status – Additional research being undertaken	Consultation has been undertaken at the Hawkesbury Action Network Against Domestic Violence meeting 5 February 2020 and one on one meetings are being facilitated with representatives from all local services that provide domestic and family violence support. The outcomes of all of these consultations were to be reported to Council 14 April 2020 to update on the progress of implementing the Hawkesbury Family and Domestic Violence Action Plan.

Meeting Date	Item No	Resolution No	Description	Mover	Second	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/2a	That Council lodge a Development Application for demolition of the existing structures located at 14 Cabbage Tree Road, Grose Vale.	Status – Anticipated Completion Time – June 2022	With vegetation mapping issues being resolved, the Building Services, Strategic Planning and Property Teams can work on plans and development application.  Estimated date of completion is June 2022.
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/2b	That Council lodge a Development Application for a new dwelling, as set out in Option 1 and associated infrastructure at 14 Cabbage Tree Road, Grose Vale in association with the insurance claim funds received from 2-8 The Driftway, Londonderry.	Status – Anticipated Completion Time – July 2022	Building Service, Strategic Planning and Property Team to meet and discuss process moving forward to prepare development application.  Estimated date of completion is June 2022
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/3	That Council delegate authority to the General Manager to execute documentation in relation to the insurance claim and construction contract.	Status – Anticipated Completion Time – August 2022	Execution of contracts will be undertaken when final design is decided.  Estimated date of completion is August 2022.
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/4	Authority is given for any documentation in association with this matter to be executed under the Seal of Council.	Status – Anticipated Completion Time – August 2022	Seal may be required to be affixed to construction contract, which will be ready after the design is finalised.  Estimated date of completion is August 2022.
18/02/2020	004	RES011/20	CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)	Clr Conolly	Clr Tree	City Planning	RES011/20/3b	Finalising a new design, new costings, approval process, supporting documentation and revised timetable	Status – Further report and/or Councillor Briefing required	Council will engage with Redbank Communities and Transport for NSW regarding the design and construction of the bridge.  Estimated date of completion is December 2022
18/02/2020	004	RES011/20	CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)	Clr Conolly	Clr Tree	City Planning	RES011/20/4	That Council staff initiate discussion with Roads and Maritime Services and other relevant State Agencies to establish a process for ensuring that the balance of the route between Grose Vale Road and Springwood is above the 1:100 flood level	Status – Further report and/or Councillor Briefing required	Council met with Redbank and Transport for NSW. It was agreed that work be done to amend the Voluntary Planning Agreement as opposed to developing and Memorandum of Understanding before amending the Voluntary Planning Agreement. A report will be prepared for Council's consideration of the revised Voluntary Planning Agreement.  Estimated date of completion is August 2022.
18/02/2020	004	RES011/20	CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)	Clr Conolly	Clr Tree	City Planning	RES011/20/5b	That Council staff submit a relevant application and formally notify the local community, seeking community feedback	Status – Further report and/or Councillor Briefing required	Completed when comments have been received in relation to the Draft Memorandum of Understanding.  Estimated date of completion is January 2022.
18/02/2020	004	RES011/20	CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)	Clr Conolly	Clr Tree	City Planning	RES011/20/5c	That Council staff arrange for the "Independent" assessment and determination of the application and Draft Amended Voluntary Planning Agreement.	Status – Further report and/or Councillor Briefing required	Council met with Redbank and Transport for NSW. It was agreed that work be done to amend the Voluntary Planning Agreement as opposed to developing and Memorandum of Understanding before amending the Voluntary Planning Agreement. A report will be prepared for Council's consideration of the revised Voluntary Planning Agreement.
30/06/2020	117	RES139/20	SS - Artefacts and Archaeology from Windsor Bridge Replacement Project - (95496)	Clr Rasmussen	Clr Conolly	Support Services	RES139/20/5	That a suitable solution for the storage and long term use of the salvaged bricks and sandstone blocks be developed	Status – Further report and/or Councillor Briefing required	Additional sandstone was delivered week ending 15 January 2021. This is yet to be inventoried. All sandstone is stored securely and previously delivered sandstone accounted for in the inventory system. Transport for NSW will provide storage container and will transport materials in the container. Awaiting advice regarding expected delivery.
30/06/2020	124	RES149/20	SS - Management and Operation of the Oasis Aquatic and Leisure Centre - (95496)	Clr Conolly	Clr Rasmussen	Support Services	RES149/20/1	That Council enter into an agreement with YMCA NSW for the management and operation of the Oasis Aquatic and Leisure Centre from 1 July 2020 as outlined in the report	Status Update	Agreement to manage and operate the Hawkesbury Oasis Aquatic and Leisure Centre until 30 June 2022 has been prepared and electronically signed by YMCA NSW. Due to COVID-19 restrictions there has been a delay in physically signing the Agreement.  Estimated date of completion is 14 November 2021
30/06/2020	124	RES149/20	SS - Management and Operation of the Oasis Aquatic and Leisure Centre - (95496)	Clr Conolly	Clr Rasmussen	Support Services	RES149/20/2	The term of the agreement be for 12 months, with two options in favour of Council of three months each	Status Update	Agreement to manage and operate the Hawkesbury Oasis Aquatic and Leisure Centre until 30 June 2022 has been prepared and electronically signed by YMCA NSW. Due to COVID-19 restrictions there has been a delay in physically signing the Agreement.  Estimated date of completion is 14 November 2021

Meeting Date	Item No	Resolution No	Description	Mover	Second	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
30/06/2020	124	RES149/20	SS - Management and Operation of the Oasis Aquatic and Leisure Centre - (95496)	Clr Conolly	Clr Rasmussen	Support Services	RES149/20/3	That the General Manager be given delegated authority to execute any documentation associated with the final agreement between Council and YMCA NSW	Status Update	Agreement to manage and operate the Hawkesbury Oasis Aquatic and Leisure Centre until 30 June 2022 has been prepared and electronically signed by YMCA NSW. Due to COVID-19 restrictions there has been a delay in physically signing the Agreement.  <i>Estimated date of completion is 14 November 2021</i>
30/06/2020	124	RES149/20	SS - Management and Operation of the Oasis Aquatic and Leisure Centre - (95496)	Clr Conolly	Clr Rasmussen	Support Services	RES149/20/4	That Council authorise the affixing of the Seal of Council to any documentation in regard to this matter, if necessary.	Status Update	Agreement to manage and operate the Hawkesbury Oasis Aquatic and Leisure Centre until 30 June 2022 has been prepared and electronically signed by YMCA NSW. Due to COVID-19 restrictions there has been a delay in physically signing the Agreement.  <i>Estimated date of completion is 14 November 2021</i>
14/07/2020	126	RES154/20	CP - General Amendments (Housekeeping) Planning Proposal to Amend the Hawkesbury Local Environmental Plan 2012 - Post Exhibition Report - (95498)	Clr Conolly	Clr Tree	City Planning	RES154/20/4	That Council defer consideration of the planning proposal element to extend the temporary use of land period from 28 to 52 days until a place based planning approach including constraints analysis is undertaken as part of the review of the Hawkesbury Local Environmental Plan 2012 and Development Control Plan	Status – Ongoing	Amended Gateway issued by Department Planning Industry & Environment on 8 December 2020 to remove the temporary use of land element from the Housekeeping Amendment. Housekeeping Local Environmental Plan Amendment finalised and notified on NSW Legislation website on 23 December 2020 as Amendment 27. Temporary Use of Land is included in the current Local Environmental Plan review.
14/07/2020	126	RES154/20	CP - General Amendments (Housekeeping) Planning Proposal to Amend the Hawkesbury Local Environmental Plan 2012 - Post Exhibition Report - (95498)	Clr Conolly	Clr Tree	City Planning	RES154/20/8	That Council include the matters raised in submissions that do not relate to the current General Amendments (Housekeeping) planning proposal to amend the Hawkesbury Local Environmental Plan 2012 in Council's review of the Local Environmental Plan and Development Control Plan.	Status – Ongoing	Matters raised in submissions included in the current Local Environmental Plan Review.
14/07/2020	132	RES162/20	SS - Property Matter - Licence Agreement with Coles Group - Car Spaces in part of Magnolia Mall Car Park, 7 West Market Street, Richmond - (148887, 95496, 112106) CONFIDENTIAL	Clr Ross	Clr Kotlash	Support Services	RES162/20/4	That the management and policy of car parking in Council car parks including the Magnolia Mall Car Park and the car park bounded by East Market and West Market Streets, Richmond be discussed at a future Councillor Briefing Session	Status – Ongoing, further report and/or Councillor Briefing required	Carparking to be investigated as part of the Liveability Program
11/08/2020	145	RES183/20	GM - 2020 Local Government NSW Annual Conference (79351, 79633)	Clr Lyons-Buckett	Clr Rasmussen	General Manager	RES183/20/5	That after participating in the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community	Status – Resubmit Date - Compulsory	A report from Councillor Lyons-Buckett has been received. Reports from Councillors Reynolds, Ross, Wheeler and Zamprogno is pending. Reminder sent to Councillors to provide report has been sent via email 21 October 2021.
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Clr Wheeler	Clr Rasmussen	Support Services	RES203/20/2b	That Council review and revise the Memorandum of Terms of Delegation entered into with Peppercorn in 2013 and ensure that each service delivered by Peppercorn is the subject of a separate contract	Status – Further report and/or Councillor Briefing required	The Memorandum of Terms of Delegation has been revised and updated, and is substantially complete. Councillors will be briefed on the Memorandum in advance of it being reported to Council.  <i>Estimated date of completion is 25 January 2022</i>
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Clr Wheeler	Clr Rasmussen	Support Services	RES203/20/2c	That Council work with Peppercorn to develop a strategic audit plan	Status – Noted, to be incorporated into an existing Council activity, study etc.	Council has commenced engaging with Peppercorn Services Inc in relation to the development of a strategic audit plan.  <i>Estimated date of completion is March 2022</i>
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Clr Wheeler	Clr Rasmussen	Support Services	RES203/20/2d	That the following recommendations contained in the InConsult Pty Ltd report be implemented: Recommendations 15 and 16 of the Report regarding Quarterly Reporting	Status – Further report and/or Councillor Briefing required	Council is consulting with Peppercorn Services Inc as to the content of reports to the Board concerning adherence to agreed quality standards.  <i>Estimated date of completion is March 2022</i>
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Clr Wheeler	Clr Rasmussen	Support Services	RES203/20/3	That Council receive advice on how the remaining recommendations in the report will be implemented and appropriate time frames	Status – Further report and/or Councillor Briefing required	It is anticipated that a report will be prepared for a Council Meeting on April 2021 to advise Council on how the remaining recommendations in the Inconsult report will be implemented. This will take into account progress made on the recommendation that Council develop an outsourcing framework that applies to third parties.  <i>Estimated date of completion is 23 November 2021.</i>
25/08/2020	164	RES206/20	ROC - Heritage Advisory Committee 6 August 2020 - (95498)	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES206/20/4	Council endorse the Committee Recommendations in respect of Item 5, namely: "That the information be received and noted, subject to further discussion between Heritage Advisory Committee members and Council staff on this matter"	Status – Ongoing	Application for State Heritage Listing of the Singleton's Water Mill is being processed by NSW Heritage and following assessment, if further information is required, then discussion will occur with the Heritage Advisory Committee
08/09/2020	169	RES215/20	GM - 2020 Local Government NSW Annual Conference - (79351, 79633)	Clr Conolly	Clr Lyons-Buckett	General Manager	RES215/20/2	That after participating in the Conference, Councillor Reynolds provide a written report to the General Manager detailing the proceedings and findings, as well as any	Status – Resubmitted	Awaiting submission of report by attending Councillors.

Meeting Date	Item No	Resolution No	Description	Mover	Second	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
08/09/2020	175	RES221/20	NM3 - Peppercorn Services Inc Action Plan - (138885)	Clr Ross	Clr Lyons-Buckett	Support Services	RES221/20/1	That following passage of Council Resolution 203 at the Council Meeting on 25 August 2020 it is further requested that: 1. The Memorandum of Terms of Delegation initiated in 2013, be forthwith re-enlivened for a six month period only, pending its update by staff, as per Council's recent Resolution	Status – Further report and/or Councillor Briefing required	The Memorandum of terms of Delegation has been updated and will be the subject of a further report and/or briefing to Councillors. The Memorandum in its terms as expired has not been re-executed. Council obtained legal advice as to the terms of the Memorandum continuing notwithstanding expiry
08/09/2020	175	RES221/20	NM3 - Peppercorn Services Inc Action Plan - (138885)	Clr Ross	Clr Lyons-Buckett	Support Services	RES221/20/2	In order for Council to enhance future interactions with Peppercorn Services Inc, a report from the Peppercorn Services Inc executive officer each quarter would be required to regularly inform both Councillors and the community of Peppercorn's suite of outreach services	Status – Ongoing	Discussions are continuing with Peppercorn Services Inc concerning quarterly reports. Further work is required to identify what additional processes are necessary to capture data relevant to the reporting criteria.
08/09/2020	175	RES221/20	NM3 - Peppercorn Services Inc Action Plan - (138885)	Clr Ross	Clr Lyons-Buckett	Support Services	RES221/20/3	Suggested report elements: • details of each current service delivered; • whether demand levels are met; • levels of client satisfaction; • perceived limitations with current services; • demand or need for new programmes to cater to Hawkesbury community needs; • commentary	Status – Ongoing	Discussions are continuing with Peppercorn Services Inc concerning quarterly reports. Further work is required to identify what additional processes are necessary to capture data relevant to the reporting criteria.
08/09/2020	175	RES221/20	NM3 - Peppercorn Services Inc Action Plan - (138885)	Clr Ross	Clr Lyons-Buckett	Support Services	RES221/20/4	All of Council's Third Party Organisations provide quarterly reports and minutes of their meetings to Council.	Status – Ongoing	Council is working with Hawkesbury River County Council and Peppercorn Services Inc in relation to the content of reports. The Minutes of Meetings of the Hawkesbury River County Council and Peppercorn Services Inc are available to Council and Council is making arrangements to have those minutes placed on the Councillor Hub. Historical Minutes of the Hawkesbury Sports Council have been made available and similar arrangements are being made to make them available after each meeting. The recently developed Third Party Relationships Framework has assisted in clarifying those organisations properly regarded as having a third party relationship with Council and will inform what other organisations are asked to report.  Estimated date of completion is March 2022.
29/09/2020	183	RES236/20	CP - Western Parkland City Liveability Program - (95498, 124414)	Clr Zamprogno	Clr Tree	City Planning	RES236/20/5	That Council investigate opportunities to work with business operators and owners in South Windsor to improve facades and shop fronts. This investigation to be reported back to Council with a recommendation of whether or not to proceed to detailed design for this work within two months	Status – Further report and/or Councillor Briefing required	A report was submitted to the meeting of the 8 December 2020 to outline the options available to Council to work with the property owners to improve the shop fronts and facades. It was resolved that further work was required. A Councillor briefing session is planned in the coming months to further outline options.
29/09/2020	188	RES241/20	SS - Council Resolution Summary - (95496)	Clr Lyons-Buckett	Clr Rasmussen	Support Services	RES241/20/2	That a further Councillor Briefing Session be held to work through the outstanding Council resolutions	Status – Further report and/or Councillor Briefing required	Councillor Briefing was set for May 2021.  Estimated date of completion is November 2021.
13/10/2020	199	RES254/20	SS - Third Party Review - Hawkesbury River County Council - (95496, 12212)	Clr Zamprogno	Clr Kotlash	Support Services	RES254/20/3	That Hawkesbury River County Council provide to constituent councils its annual budget and quarterly reviews, as well as minutes of its meetings on a monthly basis	Status – Ongoing	The Hawkesbury River County Council, Operational Plan and Budget is available through its website as are minutes of its bi-monthly meetings.  Estimated date of completion is March 2022
13/10/2020	200	RES255/20	ROC - Environmental Sustainability Advisory Committee - 21 September 2020 - (12363, 124414, 95498)	Clr Wheeler	Clr Rasmussen	City Planning	RES255/20/3b	That Council investigate installing an Electric Vehicle charging station at a Hawkesbury Town Centre, as part of the Town Centres Revitalisation Liveability Project	Status – Ongoing	Council at its Ordinary Meeting on 9 February 2021 referred the matter of electric vehicle charging infrastructure within the Hawkesbury LGA to be Environment Committee for consideration. The Environment Committee considered this matter at its meeting on 13 April 2021. The Minutes from that meeting are to be reported to Council
13/10/2020	204	RES260/20	CP - Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group - (95498, 124414)	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES260/20/2	The Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group begin work immediately and Council engage in a targeted approach to fill positions on the Reference Group in the following areas: a) Design b) Landscape Architecture c) Environmental Planning d) Agriculture	Status – Ongoing	The Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group commenced on 20 November 2020 and subsequently met on 11 December 2020, 29 January 2021, 19 February 2021, 19 March 2021 and 30 April 2021.

Meeting Date	Item No	Resolution No	Description	Mover	Second	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail
27/10/2020	214	RES271/20	NM1 - Headspace in the Hawkesbury - (79351,133879)	Clr Richards	Clr Zamprogno	Support Services	RES271/20/3	That based on the growing demand for a permanent headspace facility in the Hawkesbury itself, enter into discussions with the NBMPHN (Nepean Blue Mountains Primary Health Network) regarding funding and location options for a headspace in the Hawkesbury LGA	Status – Noted, to be incorporated into an existing Council activity, study etc.	Staff sent a letter to Nepean Blue Mountains Primary Health Network in November 2020 to - support the need for a Hawkesbury Headspace through identifying shortage of community based mental health services in the Hawkesbury and outlining outcomes of previous youth consultations - advise that Council would remain engaged with the consultation process underway to determine the need and opportunities for locating a Headspace in the Hawkesbury - confirm with the Nepean Blue Mountains Primary Health Network that Council would work with Headspace provider/s to determine appropriate locations for a facility located in the Hawkesbury.  The Mayor also provided a letter of support.  Estimated date of completion is 30 June 2022.
10/11/2020	225	RES286/20	ROC - Waste Management Advisory Committee - 7 October 2020 - (95249, 95498, 124414)	Clr Zamprogno	Clr Tree	City Planning	RES286/20/2	Council endorse the Committee Recommendation in respect of Item 2, namely: That the Environmental Sustainability Advisory Committee and the Waste Management Advisory Committee's hold a separate meeting to discuss the issue of water, water in the landscape, water recycling and river health, and that	Status – Ongoing	Council at its Ordinary Meeting on 9 February 2021 referred the topic of Water Management and Quality to the newly formed Environment Committee. Environment Committee considered this matter at its meeting on 13 April 2021, the Minutes of which are to be reported to Council.
24/11/2020	238	RES300/20	ROC - Heritage Advisory Committee - 29 October 2020 - (95498)	Clr Lyons-Buckett	Clr Calvert	City Planning	RES300/20/3b	Council considers amending the parts of the Thompson Square Conservation Management Plan within the scope of the project brief, as per the recommendations made by	Status – Ongoing	Amendments to the Thompson Square Conservation Management Plan are to occur.
24/11/2020	238	RES300/20	ROC - Heritage Advisory Committee - 29 October 2020 - (95498)	Clr Lyons-Buckett	Clr Calvert	City Planning	RES300/20/3c	Council formally responds to Heritage NSW acknowledging their detailed feedback to the draft Conservation Management Plan, and advises that Council has made	Status – Ongoing	Correspondence to be sent to NSW Heritage following completion of amendments to the Thompson Square Conservation Management Plan.
24/11/2020	238	RES300/20	ROC - Heritage Advisory Committee - 29 October 2020 - (95498)	Clr Lyons-Buckett	Clr Calvert	City Planning	RES300/20/4	Council endorse the Committee Recommendations in respect of General Business Item A (New Council Website – Heritage), namely: a) That Council considers the	Status – Ongoing	Preparation of Heritage Information Sheets has commenced with the first series of Sheets to include roofs and rising damp.
24/11/2020	240	RES302/20	NM - Management of Construction in the vicinity of Boundary Road - (125612)	Clr Lyons-Buckett	Clr Rasmussen	Infrastructure Services	RES302/20/1	That Council enter into discussions with The Hills Shire Council in relation to the management of construction in the vicinity of Boundary Road, particularly with regard to	Status – Report in Preparation	Report to Council is in preparation.  Estimated date of completion is December 2021.
24/11/2020	240	RES302/20	NM - Management of Construction in the vicinity of Boundary Road - (125612)	Clr Lyons-Buckett	Clr Rasmussen	Infrastructure Services	RES302/20/2	That Council calls for a report to detail the procedure for management of shared infrastructure with neighbouring Local Government Areas or Government Agencies, so	Status – Report in preparation	Report to Council is in preparation.  Estimated date of completion is March 2022.
08/12/2020	250	RES316/20	IS - Pesticide Notification Plan - (95495, 79354)	Clr Wheeler	Clr Lyons-Buckett	Infrastructure Services	RES316/20/2	That the matter be reported back to Council following the public exhibition period	Status – Further report and/or Councillor Briefing required	Public exhibition closed 19 March 2021 and the matter was to be reported to Council.  Estimated date of completion is November 2021
08/12/2020	250	RES316/20	IS - Pesticide Notification Plan - (95495, 79354)	Clr Wheeler	Clr Lyons-Buckett	Infrastructure Services	RES316/20/3	That a full list of all pesticides used by Council and its agencies, including the Hawkesbury River County Council and Hawkesbury Sports Council, including quantities used and cost for the period 2019/2020, be provided to Council	Status – Further report and/or Councillor Briefing required	Public exhibition closed 19 March 2021 and the matter was to be reported to Council incorporating information regarding the use and types of chemicals used by Council and its agencies.  A report was provided to the Council Meeting on 9 November 2021
08/12/2020	253	RES319/20	SS - Proposed Redevelopment - North Richmond Community Precinct - (95496)	Clr Lyons-Buckett	Clr Wheeler	Support Services	RES319/20/1	That Council endorse the redevelopment of the existing North Richmond Community Precinct site, as detailed in this report, to enable preparation of detailed designs and costings, and obtaining of the requisite planning approvals	Status – Further report and/or Councillor Briefing required	Consultation with North Richmond Community Centre, Elizabeth St Preschool and Redbank Communities is being undertaken. A report was to be provided to Council in April 2021 providing details of the outcomes of consultations, preliminary costings, design and development considerations for the North Richmond Community Precinct.  Estimated date of completion is January 2022