

Underground Petroleum Storage System Registration Form

PART 1 – Applicant Details

Site Owner Name	<input type="text"/>
Person Responsible Name	<input type="text"/>
Email (Person Responsible/Owner)	<input type="text"/>
Phone (Person Responsible/Owner)	<input type="text"/>
After Hours number (Person responsible/owner)	<input type="text"/>
Postal Address (Person responsible/owner)	<input type="text"/>
ABN/ACN	<input type="text"/>

PART 2 – Premises Details

Site/Business Name	<input type="text"/>
Site Address	<input type="text"/>
Lot and DP No. (if known)	<input type="text"/>
Nature of lease/responsibility for site and UPSS	<input type="text"/>
Total annual fuel sales (litres)	<input type="text"/>
Vapour Recovery	VR1 Yes <input type="checkbox"/> No <input type="checkbox"/> VR2 Yes <input type="checkbox"/> No <input type="checkbox"/>
Number of tanks onsite (if a tank contains multiple compartments, record each compartment as a separate tank)	<input type="text"/>

Year tanks commissioned

Tank 1	<input type="text"/>	Tank 2	<input type="text"/>
Tank 3	<input type="text"/>	Tank 4	<input type="text"/>
Tank 5	<input type="text"/>	Tank 6	<input type="text"/>
Tank 7	<input type="text"/>	Tank 8	<input type="text"/>

Volume of tanks

Tank 1	<input type="text"/>	Tank 2	<input type="text"/>
Tank 3	<input type="text"/>	Tank 4	<input type="text"/>
Tank 5	<input type="text"/>	Tank 6	<input type="text"/>
Tank 7	<input type="text"/>	Tank 8	<input type="text"/>



Contents/Fuel grade

Tank 1	<input type="text"/>	Tank 2	<input type="text"/>
Tank 3	<input type="text"/>	Tank 4	<input type="text"/>
Tank 5	<input type="text"/>	Tank 6	<input type="text"/>
Tank 7	<input type="text"/>	Tank 8	<input type="text"/>

Tank Material type

Tank 1	<input type="text"/>	Tank 2	<input type="text"/>
Tank 3	<input type="text"/>	Tank 4	<input type="text"/>
Tank 5	<input type="text"/>	Tank 6	<input type="text"/>
Tank 7	<input type="text"/>	Tank 8	<input type="text"/>

PART 3 – Loss Monitoring Regulation

Loss monitoring procedure in place Yes ☐ No ☐

Type of loss monitoring procedure in place

Loss monitoring procedure generates as a report monthly (as minimum) Yes ☐ No ☐

All records relating to the loss monitoring procedure retained on site or in a readily accessible location Yes ☐ No ☐

PART 4 – Secondary Leak Detection and Other Regulations

Site has a network of at least 3 groundwater monitoring wells as a secondary leak detection system Yes ☐ (Please provide a site plan showing location of monitoring well) No ☐

If 'No' to above, does the site have an alternative system for secondary leak detection of the UPSS Yes ☐ (Please provide details. Note: The alternative system must have been designed and installed by a duly qualified person) No ☐

Groundwater is sampled from the monitoring wells and tested at least every 6 months Yes ☐ No ☐

Site has an Environment Protection Plan (EPP) Yes ☐ Please provide to Council No ☐

Has a UPSS been decommissioned on the site Yes ☐ Please provide a copy of the decommissioning validation report to Council No ☐

PART 5 – Lodgement Details

Documents required to be submitted with this form

Copy of the Fuel Systems Operation Plan ☐

You can lodge the completed application by mail, email or in person at Council's Administration Building. Address details on the last page of this form.

**What now?**

You will be entered on Council's UPSS registration Database. The site will obtain an initial audit inspection by Council Officers. The site may obtain future periodic audits in accordance with the Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019.

PART 6 – Applicant Declaration

I declare that the information provided in this application is true and correct at the time of signing.

Applicant signature

Date

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.