



Hawkesbury City Council

ordinary
meeting
business
paper

date of meeting: 13 April 2010

location: council chambers

time: 6:30 p.m.



mission
statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 6:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held it will usually start at 6:30pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at fsut@hawkesbury.nsw.gov.au.

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

A Point of Interest

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

Planning Decision

Under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a 'planning decision' must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

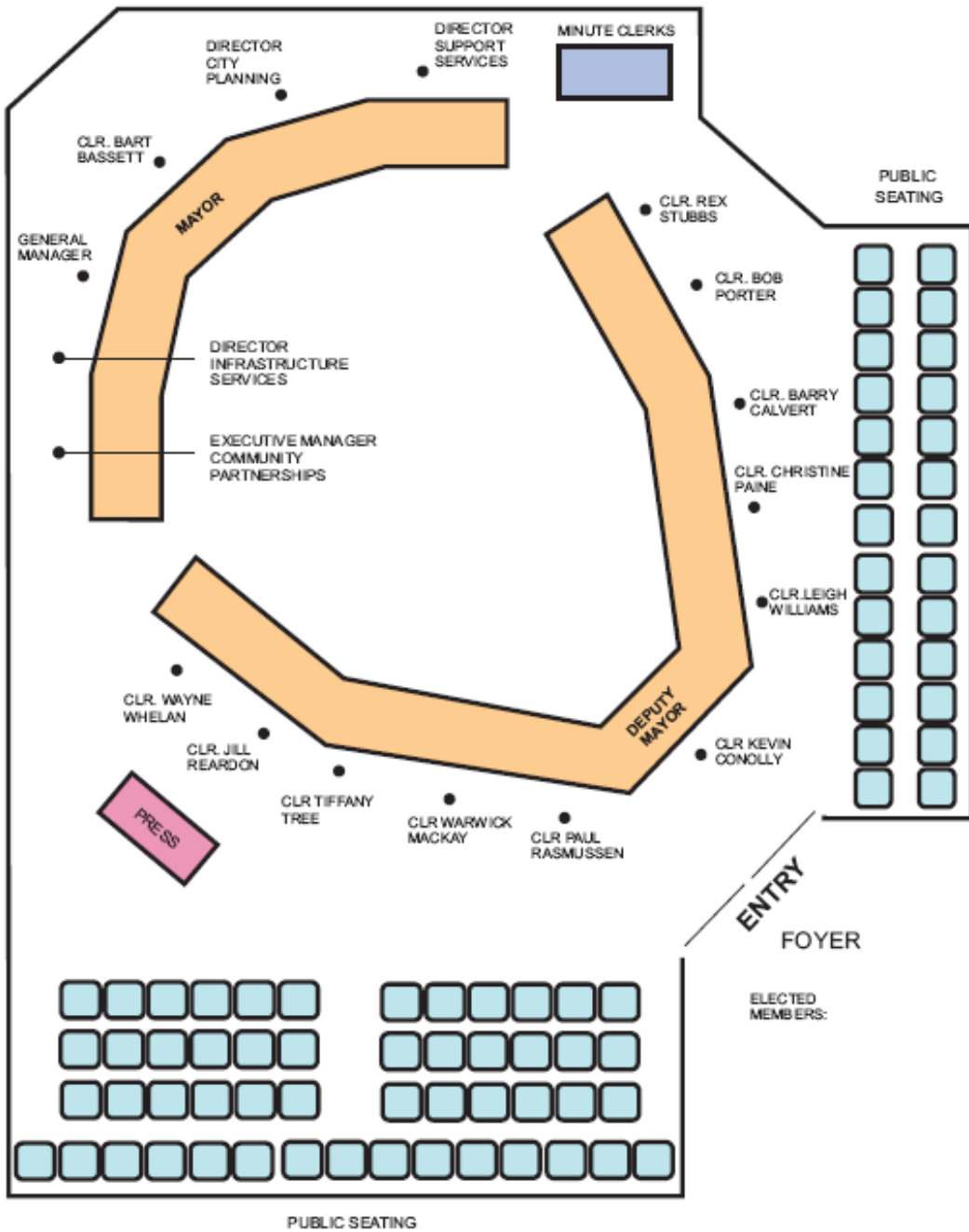
Website

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone 02 4560 4426.

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SECTION 4 - Reports for Determination

CITY PLANNING

Item: 72 CP - Quarry Rehabilitation - Lot 2 DP 587166, 263 Tizzana Road, Ebenezer - (DA0893/07, 96075, 10055, 10056, 95498)

Previous Item: 227, Ordinary (10 November 2009)

REPORT:

Executive Summary

This report discusses options for Council's consideration for the rehabilitation of a disused quarry at 263 Tizzana Road, Ebenezer.

The report recommends a fill volume of approximately 15,000m³ be imported over a period of 6 months be considered and that further discussions with the applicant proceed on that basis to ensure compliance with the 1969 development consent.

Consultation

There has not been any consultation regarding the issues raised in this report, apart from internal staff discussions based on additional information provided to Council by the applicant.

Background

At its meeting of 10 November 2009, Council considered a Development Application DA893/07 for the rehabilitation of a disused quarry on Lot 2 DP 587166, No. 263 Tizzana Road, Ebenezer. Rehabilitation was to be achieved by the importation of 50,000m³ of material and revegetation of the filled area.

Council, at this meeting in the first part of the resolution, refused the application for the following reasons:

- "(a) The condition of Tizzana Road is unsuitable for the size of the trucks and the number of truck movements proposed by the development.*
- (b) The proposed development is likely to have an adverse impact on the amenity of residents in the locality due to the number of truck movements and associated noise.*
- (c) The development application does not include the eight part test required under Section 5A of the Environmental Planning and Assessment Act, 1979. Therefore no assessment can be made as to whether there is likely to be a significant effect on threatened species, populations or ecological communities, or their habitats.*
- (d) The development application contains insufficient information to carry out a proper assessment of the likely impacts of the proposed development in terms of Section 79C of the Environmental Planning and Assessment Act, 1979. In particular, there is insufficient information in respect to:*
 - i. The staging and operation of the development;*
 - ii. Landscaping and vegetation management;*
 - iii. Stormwater management;*
 - iv. Dust control.*

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(e) *In the circumstances, approval of the development would not be in the public interest.*"

The second part of Council's resolution stated the following:

"A further report be submitted to a subsequent meeting regarding action required for compliance with the condition of consent for the original approval for the site."

A further report was prepared for the meeting of 8 December 2009 but was withdrawn pending clarification of fill volumes.

This component of the resolution relates to Condition (d) of Interim Development Consent 68A/392/69. In 1969 Interim Development Consent 68A/392/69 approved:

"the establishment of an extractive industry for the purpose of winning extractive material in the form of sand".

Condition (d) of the 1969 consent provided:

"Reinstatement of the area of operations shall be carried out to the satisfaction of Council."

Legal Advice

In 2001, Council sought legal advice in respect to Condition (d) of Interim Development Consent 68A/392/69.

An extract of this advice states:

"...the reinstatement cannot be carried out without the "satisfaction" of Council. (We are of the view that the word "satisfaction" can be read as "approval by Council".) Accordingly, Council can withhold its "satisfaction" until it approves the requisite information provided to it, and is satisfied that appropriate environmental constraints will be in place."

Given the above, it is considered that Condition (d) of the Consent can be fulfilled without the need of a separate development application if the reinstatement of the quarry site is to the satisfaction of Council.

Current Situation

It is clear from the refusal of Development Application DA 893/07 that the importation of 50,000m³ of natural material, as a means of reinstatement, is not to Council's satisfaction. In summary, the main reasons for refusal related to the size of trucks and the number of truck movements proposed with respect to the condition of Tizzana Road, increased degradation of Tizzana Road and the adverse impacts on the amenity of residents, as well as insufficient details with respect to the management of the landfill operations, stormwater control, dust nuisance and landscaping/vegetation management.

In view of the above, a number of options for the rehabilitation of the disused quarry are discussed below:

Options

In assessing these options the following background information is provided:

- The area for rehabilitation has been nominated as the area identified as Years 1 to 5 and the batter area adjoining Year 5 on the previously considered plans. This rehabilitation area is 25,987m² in size.
- The area identified as Years 6 and 7 on the plan has been excluded given the extent of vegetation within this area and given that the sedimentation ponds/dam have naturalised. The vegetation

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community in this area has been identified as an endangered ecological community. In addition the existing ponds will act as sediment basins while works are being carried out.

- The intended future use of the site is for small acreage agricultural uses (horse, cattle grazing) and for leisure pursuits associated with the rural residential use of the property. As such, re-vegetation of the site will include both pasture and native vegetation.
- In order for Council to be satisfied that the reinstatement of the site has no adverse impact, a Rehabilitation Management Plan, including a Dust Management Plan, a Landscape Plan and Vegetation Management Plan, should be submitted for all options.
- On 19 March 2010, the applicant provided additional information from a consultant arborist which advised that:

"The general minimum recommendations for soil depth are as follows

- | | |
|-------------------------|--------------|
| • Lawn: | 150 – 300mm |
| • Shrubs and perennials | 460 – 600mm |
| • Trees | 750 – 1200mm |

Due to the unweathered nature of the exposed sandstone surface throughout most of the quarry, there is basically no existing soil, and all root formation will be restricted to the depth of the filling soil. This being the case, a depth of 1.5 – 3m of filling soil would provide similar root environment as that experienced by a naturally occurring Shale Transition Forest."

These minimum soil depths have been used as a guide in the consideration of each option.

Option1

The existing material on the site could be used to reshape the land to a more consistent topography. This material is available within the existing batters, a number of mounds situated within the site and in the material previously brought to the site. The batters and previously imported material alone would provide approximately 8109m³ of material for reuse equivalent to filling of the site to a depth of 300mm. The exact amount of material within the existing mounds is unknown at this time and would require further investigation by the landowner should this option be supported.

It should also be noted that the existing batters and mounds on the site support significant re-vegetation, including trees and shrubs, and that vegetation within the property has been identified as being Sandstone Shale Transition Forest, an Endangered Ecological Community.

It is considered that following the redistribution of this material, topsoil would still need to be imported to facilitate the revegetation of the land. In general 300mm of topsoil is usually provided to ensure revegetation. In this respect approximately 7,796m³ (11,694 tonnes) of topsoil would be imported.

This would require 440 truck loads of material to be brought to the site. (Note: one load will result in two truck movements, i.e., one to the site and one from the site)

The filling of the land in this scenario would only support pasture, shrubs and perennials. No deep soil zones would be available to support tree growth.

In order for Council to be satisfied that the reinstatement of the site carried out in this manner will have no adverse impact, the following would need to be provided:

- The use of the existing material on the site would be subject to the submission of a flora and fauna report demonstrating that the redistribution of material will have no significant adverse impact on threatened species, populations, ecological communities or their habitats in accordance with Part 5A of the Environmental Planning and Assessment Act, 1979.

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This option is not preferred as it provides limited re-vegetation potential and no deep soil zones. There is a risk that existing re-vegetated areas would be adversely affected.

Option 2

Option 2 proposes that the site be covered by 300mm of topsoil and revegetated. As discussed above this would result in 440 truckloads of the material being brought to the site.

This option would be acceptable if it is considered that the existing landform on the site is suitable and that re-vegetation consists of only pasture/grass land.

As with Option 1 this provides limited deep soil zones for tree growth and is not the preferred option.

Option 3

That the site be covered by 500mm of material, including topsoil, and revegetated.

This would involve approximately 12,994m³ (19,490 tonnes) of material being imported to the site, which would require 734 truck loads. The importation of this amount of material would allow for some reshaping of the land and would support areas for grass, pasture, shrubs and perennials

As with Options 1 and 2 tree growth is not possible, however if 100% pasture usage is preferred over bushland this option may be suitable.

Option 4

Option 4 involves the creation of deep soil zones on the property to support native bushland communities by allowing larger amounts of fill, as well as creating areas involving less fill to be used for pasture.

In determining the likely number of truck movements resulting from this scenario, calculations were based on the ratio of 25% of the site being used for deep soil planting and 75% of the site for pasture. It was also considered that a soil depth of 1.2 to 1.5 metres would be adequate to support native vegetation re-growth, including trees. This depth would also enable the creation of a suitable growing medium for plants by providing appropriate depth (and materials) for each of the required soil horizons (layers). For a maximum depth of 1.5 metres, 880 truck loads of material would be required.

Using this scenario a suitable land form could be achieved by terracing. If this option is chosen, a plan showing depths of fill over the site and areas of deep soil planting would be required to be submitted to demonstrate how this would be achieved to the satisfaction of Council.

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The table below compares each of the above options in terms of truck movements:

| TABLE Comparison of No. of truck movements for each Option | | | |
|---|------------------------|----------------------|----------------------|
| | Options 1 and 2 | Option 3 | Option 4 |
| Volumes of fill imported | 7796m ³ | 12,994m ³ | 15,592m ³ |
| Amount of fill per truck | 17.7m ³ | 17.7m ³ | 17.7m ³ |
| Total No. of truck loads | 440 | 734 | 880 |
| No. of truck movements per day over 1 month period (Monday to Friday) | 44 | 73 | 88 |
| No. of truck movements per day over 2 month period (Monday to Friday) | 22 | 32 | 44 |
| No. of truck movements per day over 3 month period (Monday to Friday) | 15 | 25 | 30 |
| No. of truck movements per day over 4 month period (Monday to Friday) | 11 | 19 | 22 |
| No. of truck movements per day over 5 month period (Monday to Friday) | 9 | 15 | 18 |
| No. of truck movements per day over 6 month period (Monday to Friday) | 8 | 13 | 15 |

The highlighted scenarios above are considered to be those with acceptable impacts.

It can be seen that the proposed options, if carried out between 3 and 6 months will have no significant or prolonged impact on the amenity or safety of the locality as the result of truck movements. In addition works can be completed in a timely manner.

Option 4 is considered the most desirable as it:

- allows for the creation of an appropriate landform;
- allows for the re-vegetation of part of the land with native vegetation communities;

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- allows the use of the land for grazing, rural residential purposes or recreation;
- will provide connectivity between areas of native vegetation and habitat for fauna; and
- will not have an adverse impact on the locality as the result of truck movements.

Conclusion

Council's legal advice demonstrates that the rehabilitation of the disused quarry can be carried out as required by Condition (d) of Interim Development Consent 68A/392/69 provided it is carried out to Council's satisfaction.

As discussed, a number of options for the rehabilitation are available in which acceptable impacts from truck movements can be achieved. Option 4 is considered preferable due to its additional environmental benefits whilst allowing for the future use of the land for grazing, rural residential purposes or recreation.

However, it is considered that to ensure Council is satisfied that the rehabilitation works will have no adverse impact on the locality a Rehabilitation Management Plan and site plan and cross sections showing depth of fill and areas of deep soil planting be submitted for approval prior to any works commencing.

Conformance to Community Strategic Plan

The proposal is consistent with the Caring for Our Environment Directions statement;

- Work with our communities and businesses to use our resources in a sustainable way and employ best practices and technologies that are in harmony with our natural environment.

and is also consistent with the strategy in the Community Strategic Plan being:

- Facilitate ecologically sustainable development through the retention and long term management of natural assets.

Whilst this matter is considering options for the compliance with a development consent condition from a 1969 development consent, the terms of the condition require works *"to the satisfaction of Council"*. Given that the Council has an adopted Community Strategic Plan, the criteria for determining if the works are satisfactory should consider the direction statements within the Community Strategic Plan to ensure that there is a balanced consideration of these options.

Financial Implications

There are no financial implications for Council as a result of this matter. However, the options considered in this report require a variety of studies and works to be undertaken by the landowner. Depending on the preferred option, the financial implications for the landowner can vary from minor to significant.

The financial implications for adjoining residents will also vary. Again these will depend on the preferred option. Should the works proceed the impact on adjoining properties is likely to be of a temporary nature for the duration of those works. However, should the matter not be resolved there may be ongoing implications for the adjoining residents due to the disused quarry not being rehabilitated.

RECOMMENDATION:

That:

1. Option 4 as outlined in the report be discussed with the landowner with a view to obtaining their agreement.

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2. Should the applicant agree to Option 4, the applicant prepare a Rehabilitation Management Plan and site plan and cross sections showing depth of fill and areas of deep soil planting for Council's consideration and the General Manager be delegated authority to consider and determine the proposal if appropriate.
3. Should the applicant not agree to Option 4, negotiations with the applicant will be undertaken by Council staff and the outcome of these discussions will be further reported to Council.

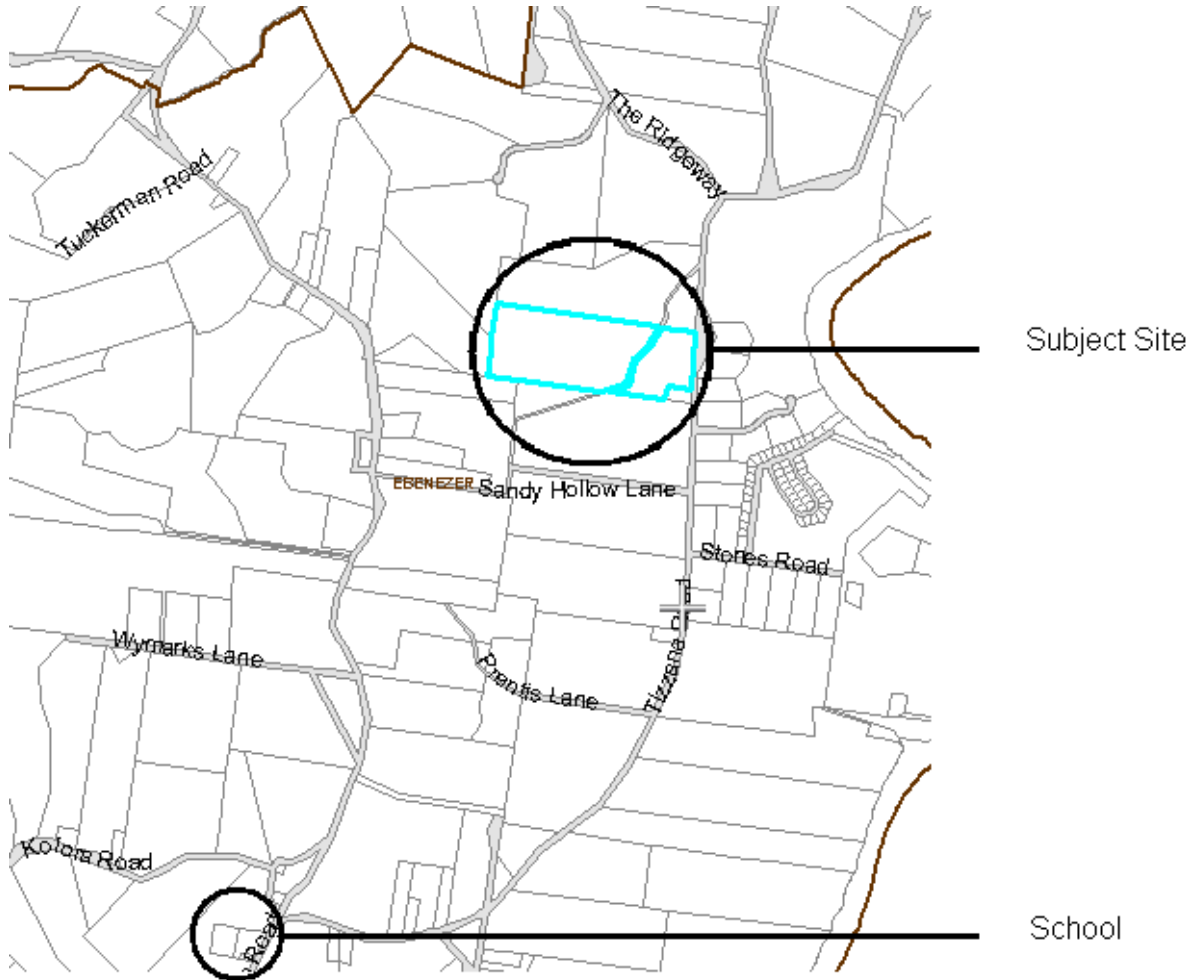
ATTACHMENTS:

- AT - 1** Locality Plan Lot 2, DP 587166, No. 263 Tizzana Road, Ebenezer
AT - 2 Previous DA Staging Plan

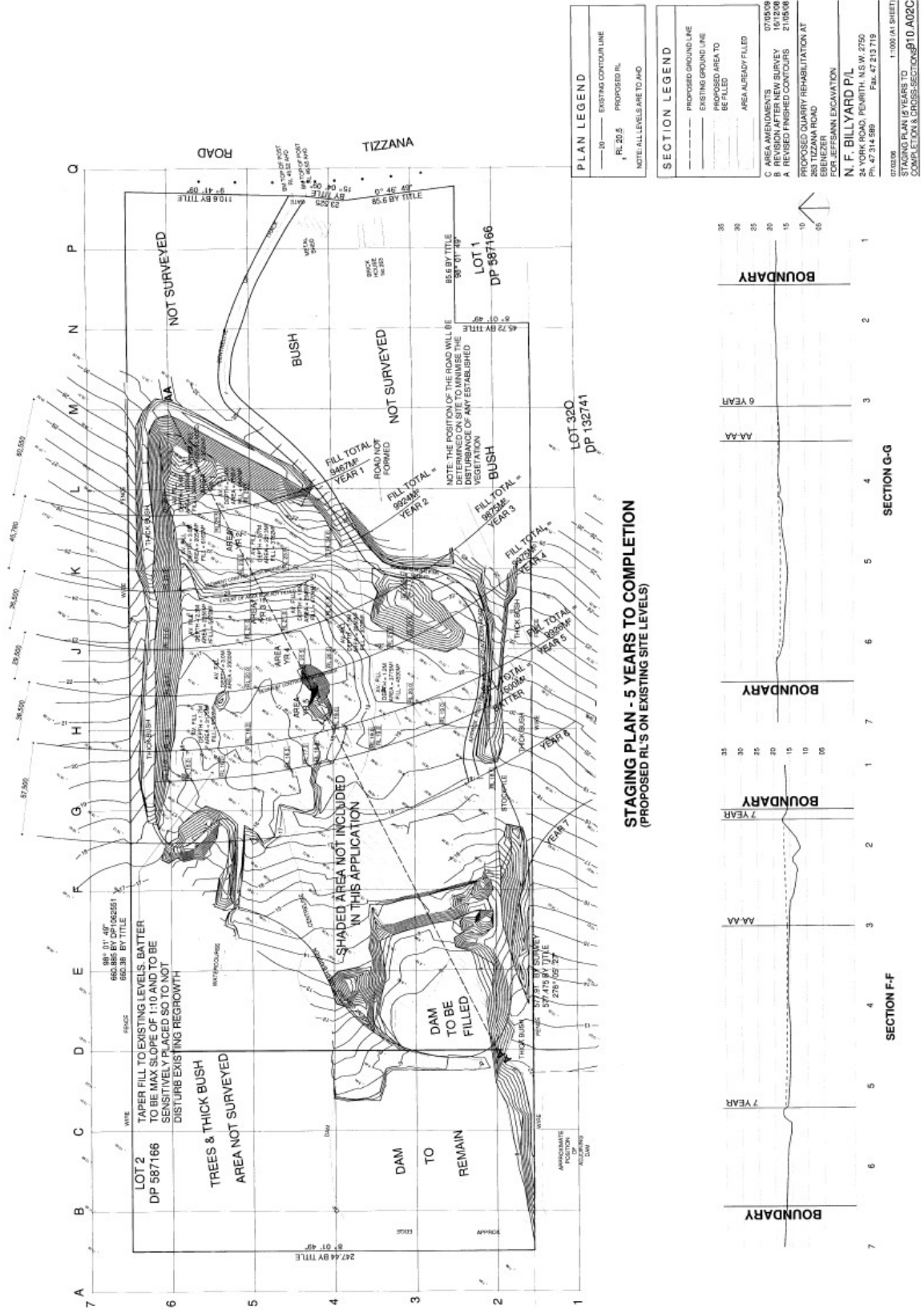
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AT - 1 Locality Plan Lot 2, DP 587166, No. 263 Tizzana Road, Ebenezer



AT - 2 Previous DA Staging Plan



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Item: 73 **CP - Request for Council to Manage Elizabeth Street Extended Hours Pre-School Inc - (95498, 963258, 73497)**

Previous Item: 235, Ordinary (10 November 2009)
 272, Ordinary (8 December 2009)

REPORT:

Executive Summary

This report has been prepared to advise Council of the resolution of representations made by the Elizabeth Street Extended Hours Pre-School Management Committee regarding their request for Peppercorn Services Inc. to accept management responsibility for the Pre-School. A new parent committee has been successfully re-appointed to manage the service.

This report proposes that Council write to the Committee to congratulate the members on their appointment and to indicate that Council officers are available to advise and assist the Committee with regard to the licensing and financial issues which the new Committee may face. The report also proposes that Council write to the Department of Community Services to advise them of this outcome.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

In July 2009 the Management Committee of the Elizabeth Street Extended Hours Pre-School (ESEHPS) wrote to request that Council assume the management of the Pre-School. The Committee were concerned about the future financial viability of the service and were experiencing difficulties in maintaining the level of Committee membership required to effectively manage the service.

Council staff met with the parent committee and staff of the ESEHPS to discuss the options available to the Committee and to answer questions regarding the management of the pre-school should it be transferred to Peppercorn Services Inc. The matter was reported to Council in November 2009 and Council resolved to invite submissions from parents and staff of the service in relation to the proposed transfer of management responsibility and for the outcomes of these submissions to be further reported to Council.

The Committee were advised of Council's resolution. The Committee subsequently indicated that they wished to defer the request for the proposed transfer of management responsibility until after the Annual General Meeting (AGM) of the Committee to be held in March 2010.

Current Situation

Council staff have been in regular contact with the Committee and Officers of the Department of Community Services (DoCS) in the weeks leading up to the AGM. In response to concerns from the Committee regarding the possibility that a parent committee might not be able to be formed to continue the management of the service, the Committee were advised, that should it be necessary, Council staff would be willing to sit on an interim committee in order to maintain continuity of the service and to ensure continued compliance with DoCS licensing conditions until such time as a more long-term solution could be negotiated. This offer was made in view of the concerns of Departmental Officers that the service might not be able to form a legally constituted committee and the possibility that the Child Care Licence held by the service might lapse after the AGM. The Department were advised that Council staff were working closely with the Committee and that Council was confident a successful outcome would be achieved.

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As it turned out, the ESEHPS was able to re-appoint a parent committee following their AGM. The service is still facing some financial viability issues and Council staff have accordingly offered to assist the Committee should this be required.

Conformance to Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- Have constructive and productive partnerships with residents, community groups and institutions.

and is also consistent with the strategy in the Community Strategic Plan being:

- Work with public and private sectors to ensure funding and delivery of improved services and infrastructure.

This report highlights Council's work in supporting community organisations to continue to provide viable and effective human services to residents of the Hawkesbury.

Funding

There are no financial implications applicable to this report. Staff resources are available to support the re-appointed Committee should this be necessary.

RECOMMENDATION:

That Council;

1. Write to the newly appointed parent management Committee of the Elizabeth Street Extended Hours Pre-School to congratulate them on their appointment and to indicate that Council officers are available to advise and assist the Committee with regard to the licensing and financial issues which the new Committee may face.
2. Write to the Nepean Network Office of the Department of Community Services to advise the Department of the successful outcome for the ESEHPS and to reiterate that Council will continue to support to the Committee should this be required.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

INFRASTRUCTURE SERVICES

Item: 74 IS - Waste Management Advisory Committee - 31 March 2010 - (95495, 95249)

REPORT:

Executive Summary

A meeting of the Waste Management Advisory Committee was held on 31 March 2010. The Committee has made recommendations in relation to the reports which now require Council's consideration to enable action to be taken in relation to those specific matters.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

At the meeting of 31 March 2010, The Waste Management Advisory Committee considered reports on: alternate daily cover, recycling tonnage and revenue, waste drop-off facility, waste and sustainability payment program – projects, and HWCMF waste disposal history.

The Committee has made recommendations in relation to the reports which now require Council's consideration to enable action to be taken in relation to those specific matters. Whilst the minutes of the Waste Management Advisory Committee are included as a separate agenda item to this meeting, the original reports and staff recommendations are attached for Councils consideration.

Conformance to Community Strategic Plan

The proposal is consistent with the Caring for Our Environment Directions statement;

- Take active steps to encourage lifestyle choices that minimise our ecological footprint.

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Develop and implement waste and recycling strategies

The proposed implementation timeframe for this matter, as specified in the CSP Milestones is 2012.

Financial Implications

Funding required for the proposals outlined are available within the Waste Management Facility Reserve and/or Waste and Sustainability Improvement Program as appropriate.

RECOMMENDATION:

That the recommendations of the Waste Management Advisory Committee meeting of 31 March 2010 be adopted.

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ATTACHMENTS:

AT - 1 Waste Management Advisory Committee Agenda – 31 March 2010 (*to be distributed under separate cover*).

oooO END OF REPORT Oooo

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Item: 75 **IS - Exclusive Use of Governor Phillip Reserve - NSW Water Ski Federation Ltd - (79354, 74204)**

REPORT:

Executive Summary

The NSW Water Ski Federation Ltd, as in previous years are seeking Exclusive Use of Governor Phillip Reserve to conduct the Bridge to Bridge Water Ski Race on Saturday and Sunday, 20-21 November 2010. It is recommended that Exclusive Use be given subject to the conditions provided within the report.

Consultation

Community notification will be undertaken by the applicant as part of the conditions of consent.

Background

The NSW Water Ski Federation has advised the proposed dates for the 2010 Bridge to Bridge Water Ski Classic, and are seeking Exclusive Use of Governor Phillip Reserve to conduct the event. The applicant has not advised of an alternate date in the event of inclement weather.

Approval for Traffic Management is to be undertaken as part of the Special Event Application.

It is anticipated that the event will have significant flow-on effects to the business community and as such approval is recommended.

Conformance to Community Strategic Plan

The proposal is consistent with the *"Supporting business & local jobs"* Directions statement;

- *'Help create thriving town centres, each with its own character that attract residents, visitors and business.'*

and is also consistent with the *strategy* in the Community Strategic Plan being:

- *"Develop marketing strategy to define industry opportunities and attract new industries to the Hawkesbury."*

and is also consistent with the *goals* in the Community Strategic Plan being:

- *"Increased patronage of local businesses and attract new residents and visitors."*

and is also consistent with the *measures* in the Community Strategic Plan being:

- *"Increased number of new residents and visitors."*

Financial Implications

Income will be generated through user charges for use of the Reserve.

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RECOMMENDATION:

That:

1. That approval be granted to the NSW Water Ski Federation Ltd for "Exclusive Use" of Governor Phillip Reserve for the Bridge to Bridge Water Ski Classic to be held on Saturday 20 and Sunday 21 November 2010. The event is subject to the following conditions:
 - a. Prior to dates of exclusive use a letter box drop be undertaken by the applicant to all affected residents in proximity to the event with that letter advising full details of the function;
 - b. The Reserve is to be left clean and tidy with the organisation being responsible for collection and disposal of all waste; the applicant is to lodge with Council a damage bond of \$800.00*, which is refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area;
 - c. A non refundable park booking/administration fee of \$35.00* is required to be paid.
 - d. The applicant pay to Council such fees as may be applicable at the time for exclusive use of the Reserve being \$1.50* per person or \$895.00* per day (whichever is the greater);
 - e. A fee of \$63.00* is payable for the cleaning of the toilets prior to the exclusive use;

(*The above fees/amounts apply to the 2009/2010 financial year only; these fees/amounts are subject to change in subsequent financial years, as determined by Council.)
 - f. A copy of a Public Liability Policy for \$10,000,000 and indemnifying Hawkesbury City Council is to be submitted prior to the event.
 - g. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Food Safety Guidelines for Charities and Community Organisations" brochure; this information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer.
 - h. If required, the applicant obtaining all necessary permits/approvals in relation to amusement devices/rides and liaising with Integral Energy regarding the supply of power and their proximity to power supply lines.
 - i. If required, the applicant to obtain an appropriate licence from the Licensing Branch of the NSW Police Service for the sale of alcoholic beverages at the proposed event.
 - j. The applicant is to notify details of the event to the Hawkesbury Local Area Command at Windsor Police Station. Phone: 4587 4099.
 - k. The applicant obtaining an appropriate licence from NSW Maritime Authority regarding the conduct of the Race.
 - l. The event manager/applicant must undertake a Risk Assessment of the event to be conducted including pre-event preparations. This assessment must identify potential hazards and the procedures that need to be implemented to eliminate or control those hazards. The event manager/applicant is responsible for ensuring that procedures are followed and that they comply with the requirements of the Occupational Health and Safety Regulations 2001.
 - m. The NSW Water Ski Federation Ltd is to comply with Council's current policy in regard to noise levels, as listed below.

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No competing vessel shall be permitted to emit noise in excess of:

- i. Club Days - 105dB(A) for more than 40 minutes per day;
 - ii. NSW State Titles - 105dB(A);
 - iii. Bridge to Bridge Boat Race - 105dB(A);
 - iv. Unlimited Boat Race (Blown Boats) - 115dB(A). (This event is held directly after the Bridge to Bridge Boat Race);
 - v. Noise Test - (prior to the Two Day Spectacular) - 115dB(A) for more than 15 minutes in total through the day;
 - vi. Two Day Spectacular - 115dB(A) for more than 10 minutes in total per day.
2. A Traffic Management Plan be submitted as part of the Special Event Traffic Application.
 3. The applicant be allowed use of the Reserve on Friday 19 November 2010 to facilitate set up.
 4. As the applicant has not advised of an alternate date in the event of inclement weather, the General Manager be delegated authority to negotiate exclusive use on an alternate date, if required by the applicant.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 13 April 2010

Item: 76 IS - Proposed Declarations to Noxious Weed Class 4 Classification - (79354)**REPORT:****Executive Summary**

As part of the review of Class 4 noxious weeds related to the Noxious Weeds Act currently being undertaken by NSW Industry and Investment, this report proposes amendments including the addition and removal of certain species within the Hawkesbury Local Government Area.

Consultation

A meeting was held with the Hawkesbury River County Council (HRCC) with regard to the proposed declarations, however, at this stage there has been no outcome.

Background

NSW Industry and Investment is in the process of reviewing current Class 4 noxious weed declarations throughout New South Wales. Legal requirements for Class 4 declared weeds is to control the growth and spread of the plants according to the measures classified in a Management Plan published by the local control authority.

This review also provides the opportunity to declare additional weed species as well as existing declarations. Currently within the Hawkesbury it is being observed that numerous environmentally and agriculturally altering weeds have not yet been declared and hence, making it difficult for many land managers to implement control for these weeds.

In working with the HRCC on implementing the Noxious Weeds Act on existing declarations, it is envisaged that additional weeds be considered for declaration as noxious weeds in order to enable appropriate management of the species.

Table 1: Current Class 4 declarations for the Hawkesbury are:

| Common Name | Botanical Name |
|--|---|
| African Boxthorn | <i>Lycium ferocissimum</i> |
| African Olive | <i>Olea europaea subspecies cuspidata</i> |
| Bathurst/ Noogoora/ Californian/ Cockle burrs | <i>Xanthium spp.</i> |
| Blackberry | <i>Rubus fruticosus (agg. spp.)</i> |
| Chilean Needle Grass | <i>Nassella neesiana</i> |
| Columbus grass | <i>Sorghum x almum</i> |
| Crofton Weed | <i>Ageratina adenophora</i> |
| Golden Dodder | <i>Cuscuta campestris</i> |
| Harrisia cactus | <i>Harrisia spp.</i> |
| Johnson grass | <i>Sorghum halepense</i> |
| Paterson's Curse / Vipers Bugloss/ Italian Bugloss | <i>Echium spp.</i> |
| Pellitory | <i>Parietaria judaica</i> |
| Prickly pears | <i>Opuntia & cylindropuntia spp.</i> |
| Privet (Broadleaf) | <i>Ligustrum lucidum</i> |
| Privet (Narrowleaf/Chinese) | <i>Ligustrum sinense</i> |
| Rhus tree | <i>Toxicodendron succedaneum</i> |
| Serrated Tussock | <i>Nassella trichotoma</i> |
| Spiny burrgrass | <i>Cenchrus incertus</i> <i>Cenchrus longispinus</i> |
| St John's wort | <i>Hypericum perforatum</i> |

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Table 2: Proposed weeds species to be declared as Class 4:

| Common Name | Botanical Name |
|----------------------|-----------------------------------|
| Balloon Vine | <i>Cardiospermum grandiflorum</i> |
| Lantana [^] | <i>Lantana camara</i> |
| Giant Reed | <i>Arundo donax</i> |
| Moth Vine | <i>Araujia sericifera</i> |
| Radiata Pine | <i>Pinus radiata</i> * |
| Honey Locust | <i>Gleditsia triacanthos</i> |
| Tree of Heaven | <i>Alianthus altissima</i> |
| Box Elder | <i>Acer negundo</i> |
| Khaki Weed | <i>Alternanthera pungens</i> |
| Spiny Mat Rush | <i>Juncus acutus</i> |
| Dense Water Weed | <i>Egeria densa</i> |
| Firethorns | <i>Pyracantha sp.</i> |
| Castor Oil Plant | <i>Ricinus communis</i> |
| Funeral Lilly | <i>Zantedeschia aethiopica</i> |
| Madeira Vine | <i>Anredera cordifolia</i> |
| Butterfly Bush | <i>Buddleia sp.</i> |
| Cats Claw Creeper | <i>Macfadayana anguis-cati</i> |
| African Love Grass | <i>Eragrostis curvula</i> |

*Except where grown as a plantation

[^]currently a class 5

Table 3: Proposed species to be removed from Class 4 declaration

| Common Name | Botanical Name |
|----------------------|---|
| Chilean Needle Grass | <i>Nassella neesiana</i> |
| Columbus Grass | <i>Sorghum x alnum</i> |
| Golden Dodder | <i>Cuscuta campestris</i> |
| Harrisia Cactus | <i>Harrisia spp.</i> |
| Spiny Burrgrass | <i>Cenchrus incertus</i> <i>Cenchrus longispinus</i> |
| St John's Wort | <i>Hypericum perforatum</i> |

These declared weeds are currently not relevant to the Hawkesbury or are not a threat.

Conformance to Community Strategic Plan

The proposal is consistent with the Caring for Our Environment Directions statement;

- To look after our cultural and environmental assets for future generations so that they too can enjoy and benefit from a clean river and natural eco-systems, rural and cultural landscapes.

and is also consistent with strategy in the Community Strategic Plan being:

- work in partnership with relevant stakeholders to protect designated waters
- and
- facilitate ecologically sustainable development through retention and long term management of natural assets.

The proposed implementation timeframe for this matter, as specified in the CSP Milestones is 2011.

ORDINARY MEETING**Meeting Date:** 13 April 2010**Financial Implications**

As the management and control of noxious weeds in the Hawkesbury is undertaken by the HRCC, these amendments may imply an increase in the annual fee payable to HRCC. Any increase in annual fee would be subject to further negotiation with the HRCC.

RECOMMENDATION:

That:

- The following weeds be included as Class 4 Noxious Weeds within the Hawkesbury.

| Common Name | Botanical Name |
|----------------------|-----------------------------------|
| Balloon Vine | <i>Cardiospermum grandiflorum</i> |
| Lantana [^] | <i>Lantana camara</i> |
| Giant Reed | <i>Arundo donax</i> |
| Moth Vine | <i>Araujia sericifera</i> |
| Radiata Pine | <i>Pinus radiata</i> * |
| Honey Locust | <i>Gleditsia triacanthos</i> |
| Tree of Heaven | <i>Alianthus altissima</i> |
| Box Elder | <i>Acer negundo</i> |
| Khaki Weed | <i>Alternanthera pungens</i> |
| Spiny Mat Rush | <i>Juncus acutus</i> |
| Dense Water Weed | <i>Egeria densa</i> |
| Firethorns | <i>Pyracantha</i> sp. |
| Castor Oil Plant | <i>Ricinus communis</i> |
| Funeral Lilly | <i>Zantedeschia aethiopica</i> |
| Madeira Vine | <i>Anredera cordifolia</i> |
| Butterfly Bush | <i>Buddleia</i> sp. |
| Cats Claw Creeper | <i>Macfadayana anguis-cati</i> |
| African Love Grass | <i>Eragrostis curvula</i> |

*Except where grown as a plantation

[^]currently a class 5

- The following weeds be removed from Class 4 Noxious Weeds.

| Common Name | Botanical Name |
|----------------------|---|
| Chilean Needle Grass | <i>Nassella neesiana</i> |
| Columbus Grass | <i>Sorghum x almum</i> |
| Golden Dodder | <i>Cuscuta campestris</i> |
| Harrisia cactus | <i>Harrisia</i> spp. |
| Spiny Burrgrass | <i>Cenchrus incertus</i> <i>Cenchrus longispinus</i> |
| St John's Wort | <i>Hypericum perforatum</i> |

- The weed tree species listed in both existing and proposed declarations be included as an exemption from the Tree Preservation Order, as appropriate.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 77 IS - Agnes Banks Sewerage Scheme Connection Policy - (95494, 88320)

REPORT:

Executive Summary

The report considers amending the existing Glossodia, Freemans Reach and Wilberforce Sewerage Scheme Connection Policy to include the Agnes Banks Sewerage Scheme.

Consultation

The content of the Glossodia, Freemans Reach and Wilberforce Sewerage Scheme Connection Policy has been previously reviewed and recommended for adoption by the Three Towns (and Agnes Banks) Sewerage Advisory Committee.

Background

Council at its meeting of 31 March 2009, resolved to adopt the Glossodia, Freemans Reach and Wilberforce Sewerage Scheme Connection Policy.

The Agnes Banks Sewerage Scheme is nearing completion, and it would be appropriate to include a connection policy for that scheme. As the Connection Policy for the Glossodia, Freemans Reach and Wilberforce areas has previously been considered and the content is similar to that required for the Agnes Banks Scheme, it would be suitable to recommend that the existing Glossodia, Freemans Reach and Wilberforce Sewerage Scheme Connection Policy be amended to include the Agnes Banks Sewerage Scheme. A copy of the amended Policy is attached to this report.

Conformance to Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- A balanced set of decisions that integrate jobs, housing, infrastructure, heritage and environment that incorporates sustainability principles.

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Work with public and private sectors to ensure funding and delivery of improved services and infrastructure.

The proposed implementation timeframe for this matter, as specified in the CSP Milestones is 2012.

Financial Implications

No financial implications applicable to this report.

RECOMMENDATION:

That the amended Glossodia, Freemans Reach, Wilberforce and Agnes Banks Sewerage Scheme Connection Policy attached as Attachment 1 to this report be adopted.

ORDINARY MEETING

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ATTACHMENTS:

- AT – 1** Draft Glossodia, Freemans Reach, Wilberforce and Agnes Banks Sewerage Scheme Connection Policy *(to be distributed under separate cover)*.

oooO END OF REPORT Oooo

SUPPORT SERVICES

Item: 78 SS - Pecuniary Interest Returns - (79337, 95496)

REPORT:

Executive Summary

The Local Government Act, 1993 details the statutory requirements in respect of the lodgement of Disclosure of Pecuniary Interests and Other Matters Returns by Councillors and Designated Persons. This Report provides information regarding a Return recently lodged with the General Manager by a Designated Person. It is recommended that Council note that the Disclosure of Pecuniary Interests and Other Matters Return lodged with the General Manager has been tabled in accordance with the Local Government Act.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

Section 450A of the Local Government Act, 1993 relates to the register of Pecuniary Interest Returns and the tabling of these Returns, which have been lodged by Councillors and Designated Persons. Section 450A of the Act is as follows:

"450A Register and tabling of returns:

1. *The general manager must keep a register of returns required to be lodged with the general manager under section 449.*
2. *Returns required to be lodged with the general manager under section 449 must be tabled at a meeting of the council, being:*
 - (a) *in the case of a return lodged in accordance with section 449 (1)—the first meeting held after the last day for lodgement under that subsection, or*
 - (b) *in the case of a return lodged in accordance with section 449 (3)—the first meeting held after the last day for lodgement under that subsection, or*
 - (c) *in the case of a return otherwise lodged with the general manager—the first meeting after lodgement."*

With regard to Section 450A(1), a register of all Returns lodged by Councillors and Designated Persons in accordance with Section 449 of the Act is currently kept by Council as required by this part of the Act.

With regard to Section 450A(2), all Returns lodged by Councillors and Designated Persons under Section 449 of the Act must be tabled at a Council Meeting as outlined in Sections 450A(2)(a), (b) and (c) above.

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With regard to Section 450A(2)(a), the following Section 449(1) Return has been lodged:

| Position | Return Date | Date Lodged |
|------------------------------|--------------------|--------------------|
| Environmental Health Officer | 6/1/2010 | 11/2/2010 |

The Return has been lodged prior to the due date for the receipt of the Return, being three months after the return date.

Conformance to Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- Have transparent, accountable and respected leadership and an engaged community.

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Have ongoing engagement and communication with our community, governments and industries.

Financial Implications

No financial implications applicable to this report.

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 79 **SS - Web Policy - (95496, 79352)**

Previous Item: 203, Ordinary (29 August 2006)

REPORT:

Executive Summary

Council's Web Policy has been reviewed in regard to criteria for web links and referencing which encompasses the Community Directory facility available on Council's Web Site, Privacy Statement and Disclaimer. This report contains a summary of proposed changes to the Web Policy and other affected documents. Copies of the current and proposed Web Policies are attached to this report. The report recommends the updated Web Policy be adopted.

Consultation

A working group consisting of Council's Corporate Systems and Database Administrator, Manager Corporate Communication and Library Technical Administrator was responsible for reviewing the Web Policy and Community Directory criteria.

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

Council's current Web Policy was adopted on 29 August, 2006 and a copy is attached as Attachment 1. This Policy has been reviewed following an issue raised by the Internal On Line Communication Committee regarding eligibility criteria for the Community Directory which is a public information tool on Council's Web Site containing web links and referencing. Concern was raised about the number of commercial entities listed on Council's Community Directory.

As part of the review of criteria for the Community Directory it was determined that the Web Policy also required updating in regard to the Privacy Statement and Disclaimer to ensure consistency.

A copy of the draft updated Policy is attached as Attachment 2 for information and consideration.

The reviewed eligibility criteria for the Community Directory is found within the Web Site Links and Referencing section of the draft updated Web Policy and includes the following:

"In general, Council's web site will not contain commercial advertising, however it may contain references (including links) to a range of external entities. Council does not necessarily endorse or support the views, opinions, standards or information expressed, directly or indirectly, by any referenced external entity. Due to the dynamic nature of the internet it is not possible to ensure that all references contained within Council's web site remain in keeping with Council's consistent and co-ordinated public image as a responsible provider of on line information.

Council has the right to deny any listing or referencing that does not adhere to the following criteria:

- *Government organisations and sponsored events, projects and programs*
- *Council organisations and sponsored events, projects and programs*

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- *Organisations and groups whose activities are not-for-profit. Exceptions will be made where the commercial service is primarily in the areas of:*
 - *education*
 - *health*
 - *aged, youth and disability services*
 - *sport and recreation*
 - *culture*
 - *tourism facilities*
 - *government representatives*
 - *transport*
- *Groups whose activities are non-political*
- *Groups whose activities occur within the City of Hawkesbury, or have specific relevance to Hawkesbury residents*
- *Other organisations and events that are consistent with Council's strategic objectives...."*

If the updated Web Policy is approved, the Community Directory home page will be updated to reflect the criteria contained within the new policy and will include the following categories (with a description) under which listings may be made:

- Community
- Cultural
- Education, Training & Learning
- Emergency Services
- Environment and Resources
- Government Entities
- Health and Families
- Sport and Recreation
- Tourism
- Your Council

The Privacy Statement within the Web Policy has also been updated in accordance with Council's Privacy Management Plan to ensure consistency.

Council's Web Site Privacy Statement will be updated to reflect this change once adopted.

Council's Disclaimer on the Web Site will also be updated in line with the proposed amended Policy in regard to the criteria for Web Site Links and Referencing.

The Web Policy provides direction and consistency for the communication connection of the web site. Council's web site is one of the most important and most widely used communication channels for disseminating information to the public and as such must be maintained and renewed regularly.

Conformance to Community Strategic Plan

The proposal is consistent with the Linking the Hawkesbury Directions statement;

- Plan for, maintain and renew our physical infrastructure and community services, facilities and communication connections for the benefit of residents, visitors and businesses.

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Wider communication network that services the needs of our residents and businesses.

Financial Implications

No financial implications applicable to this report.

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RECOMMENDATION:

The amended Web Policy attached as Attachment 2 to this report be adopted.

ATTACHMENTS:

- AT - 1** Current Web Policy adopted 29 August 2006
- AT - 2** Draft Updated Web Policy

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AT - 1 Current Web Policy Adopted 29 August, 2006

PROCEDURE TEMPLATE

Process: Web Policy V1.0 Issue Date: 29 August 2006
Procedure: Not Applicable Review Date: 7 August 2006
Number: Leave Blank Last Updated: 18 August 2006

Division: Commercial Strategy Responsible Officer: Senaka Ariyasinghe - Chief Information Officer
Department: Information Technology & Services Authorised by: Stephen Phillips - Director Commercial Strategy
Branch: Not Applicable

1.0 PURPOSE

To strengthen the identity of the Hawkesbury City Council's (Council) web site and to enhance its reputation in a consistent and coherent manner the Council has developed this official Web Policy.

2.0 SCOPE

Not applicable

3.0 ROLES AND RESPONSIBILITIES

| Authorised Officer | Roles & Responsibilities |
|--|---|
| Chief Information Officer | Maintains this policy document |
| Web Policy Committee <i>(General Manager, Director Commercial Strategy, Manager Corporate Communications)</i> | Formulates and administers this policy document |

4.0 GOVERNING POLICY/DOCUMENTS

Not applicable

5.0 INTERNAL CONTROLS

Not applicable

6.0 AMENDMENTS

All amendments or changes to this policy should be referred to the authorising officer.

7.0 POLICY

Introduction

Since its introduction, Hawkesbury City Council's (Council's) web site on the World Wide Web has become for Council one of the most important and most widely used communication channels for disseminating information to the public.

Because of the critical role the web site plays in Council's success, and given its strategic importance as a valuable and highly visible platform for informing many audiences about Council's activities, Council has developed this official Web Policy to strengthen its identity and enhance its reputation in a consistent and coherent manner.

The Web Policy Committee

The Web Policy Committee is a cross-functional team established to formulate and administer the web policy, and consists of the following Council staff members:

- General Manager
- Director Commercial Strategy
- Chief Information Officer
- Manager Corporate Communication

All enquiries regarding the Web Policy must be directed to the Web Policy Committee using webadmin@hawkesbury.nsw.gov.au.

Web Site Objectives

- To be consistent with Council's corporate identity and positioning.
- To be the communications medium of choice for providing the community with current, relevant and easily accessible information.
- To be the gateway for future Council e-commerce initiatives, such as online rates payments and self service offerings

Accessibility

Council is committed to providing site users with equal opportunity to access information on its web site. Council web authors should be socially responsible and use proper HTML syntax designed to permit easy and equal access for all, regardless of disability or technology.

Web Site Links and Referencing

In general the Council web site will not contain commercial advertising, however it may contain references (including links) to a range of external entities. While the Council does not necessarily endorse, directly or indirectly, any referenced external entity, it must ensure that all references contained within the Council web site are in keeping with Council's consistent and coordinated public image as a responsible provider of on-line information.

In general all references (including links) to external entities on the Council web site will be of a non-commercial nature. It is intended that references will relate to:

- Government organisations and sponsored events
- Council organisations and sponsored events
- Local, non-profit, charity, church, and educational organisations and events, or
- Other organisations and events that are consistent with strategic objectives

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Any local businesses or commercial organisations wishing to be referenced on-line should be referred to the Hawkesbury City Chamber of Commerce, who maintains a "Members Directory" page on their web site.

The Council reserves the right to decline or remove any reference or inclusion that it deems to be potentially: out-dated, inappropriate, inaccurate, misleading, misrepresentative or offensive.

External entities may provide references or links to the Council web site, however under no circumstances should this be treated as a statement of endorsement, directly or indirectly, of the entity by the Council.

All enquiries regarding this matter should be forwarded to webadmin@hawkesbury.nsw.gov.au.

Advertising and Sponsorship

Given its primary positioning as an information dissemination tool for the community, the Council does not currently undertake banner advertising and sponsorship links on its web site.

Unacceptable use

Council considers the following activities as unacceptable practices on its web site:

- Spamming (sending unsolicited e-mail messages to others): Council will not allow the use of its web site and associated infrastructure resources for spamming purposes.
- Protecting legal rights of others: On its web site and associated infrastructure, Council will prohibit publishing of information about others without their consent; infringing of intellectual property rights and copyright laws; defaming a person or business; and knowingly placing code that can cause harm to a site user's computer.

Privacy

Council has an obligation to protect the privacy of site users. As such, the use of the following is highly restricted and regulated:

- Handling of information captured from a Council-hosted web site, including e-mail addresses, personal information
- Use of cookies

Limitation of liability

While every effort has been made to ensure accuracy and completeness, no guarantee is given, nor responsibility taken by Council for errors or omissions in the information.

The Council does not accept responsibility in respect of any information or advice given in relation to or as a consequence of anything contained herein. The Council does not accept any liability to any person for the information or advice (or the use of such information or advice) that is provided on this web site or incorporated into it by reference.

The information on the Council's web site is provided on the basis that all persons accessing the site undertake responsibility for assessing the relevance and accuracy of its content.

The information contained in the Council web site is not to be displayed except in full screen format. No liability is accepted for any information or services that may appear in any other format. No responsibility is taken for any information or services that may appear on any linked web site.

AT - 2 Draft Updated Web Policy

Hawkesbury City Council Policy

DRAFT

Web Policy

(Version *)

Adopted by Council at the
Ordinary Meeting Held on
<<insert date when adopted>>

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1.0 PURPOSE

Hawkesbury City Council (Council) has developed this web policy to strengthen the identity of Council's web site and to enhance its reputation in a consistent and coherent manner. Council's Web Site can be found at www.hawkesbury.nsw.gov.au.

2.0 SCOPE

Not applicable

3.0 DEFINITIONS

Web Site

A web site is a collection of information, related web pages, images, videos or other digital assets. The web site is a tool for publishing material on line for public access.

World Wide Web

The World Wide Web, abbreviated as WWW and commonly known as "The Web", is a system of interlinked hypertext documents contained on the internet that can be accessed using a web browser.

4.0 ROLES AND RESPONSIBILITIES

| Authorised Officer | Roles & Responsibilities |
|--|--|
| Corporate Systems and Database Administrator | <ul style="list-style-type: none">• Maintains this policy document |
| On Line Communications Committee | <ul style="list-style-type: none">• Reviews and recommends future direction, requirements, functionality and tools |
| Policy Committee | <ul style="list-style-type: none">• Formulates and administers this policy document |

5.0 RELATED SAFE WORK METHOD STATEMENTS (SWMS)

Not applicable

6.0 TRAINING REQUIRED

Not applicable

7.0 AMENDMENTS

All amendments or changes to this policy should be referred to the authorising officer. Any proposed amendments to the policy require approval of Council.

8.0 POLICY

Introduction

Since its introduction, Hawkesbury City Council's (Council's) web site on the World Wide Web has become, for Council, one of the most important and most widely used communication channels for disseminating information to the public.

Because of the critical role the web site plays in maintaining the reputation of Council and given its strategic importance as a valuable and highly visible platform for informing many audiences about Council's activities, this Web Policy has been developed to strengthen its identity and enhance its reputation in a consistent and coherent manner.

The On Line Communications Committee

The On Line Communications Committee is a cross-functional, internal, team established to review and recommend future direction, requirements, functionality and tools and consists of the following staff members or their representatives:

- Corporate Systems & Database Administrator
- Web Development Officers
- Manager Corporate Communication
- Executive Manager - Community Partnership
- Manager Corporate Services & Governance
- Manager Planning
- Manager Cultural Services

Web Site Objectives

- To be well managed, maintained, current and user friendly
- To be consistent with Council's corporate identity
- To be the communications medium of choice for providing the community with current, relevant and easily accessible information
- To be the gateway for future efficient and accurate on-line business, governance and planning initiatives
- Comply with relevant legislation

Accessibility

Council is committed to providing site users with equal opportunity to access information on its web site. Council's Web Authors should be socially responsible and the web site designed to permit easy access to all. The primary language of the web site is English.

Web Site Links and Referencing

In general, Council's web site will not contain commercial advertising; however it may contain references (including links) to a range of external entities. Council does not necessarily endorse or support the views, opinions, standards or information expressed, directly or indirectly, by any referenced external entity. Due to the dynamic nature of the internet it is not possible to ensure that all references contained within Council's web site remain in keeping with Council's consistent and co-ordinated public image as a responsible provider of on line information.

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Council has the right to deny any listing or referencing that does not adhere to the following criteria:

- Government organisations and sponsored events, projects and programs
- Council organisations and sponsored events, projects and programs
- Organisations and groups whose activities are not-for-profit. Exceptions will be made where the commercial service is primarily in the areas of:
 - education
 - health
 - aged, youth and disability services
 - sport and recreation
 - culture
 - tourism facilities
 - government representatives
 - transport
- Groups whose activities are non-political
- Groups whose activities occur within the City of Hawkesbury, or have specific relevance to Hawkesbury residents
- Other organisations and events that are consistent with Council's strategic objectives

The Council reserves the right to decline or remove any reference or inclusion that it deems to be potentially not in keeping with the above, out-dated, inappropriate, inaccurate, misleading or offensive.

External entities may provide references or links to the Council web site; however under no circumstances should this be treated as a statement of endorsement, directly or indirectly, of the entity by the Council.

All enquiries regarding this matter should be forwarded to council@hawkesbury.nsw.gov.au

Advertising and Sponsorship

Given its primary positioning as an information dissemination tool for the community, the Council does not currently undertake banner advertising and sponsorship links on its web site.

Privacy

Hawkesbury City Council is committed to protecting your personal information. This Statement outlines Council's practices relating to personal information obtained through access to its website.

Council has adopted a Privacy Management Plan in accordance with the *Privacy and Personal Information Protection Act 1998 (the Privacy Act)* and the Department of Local Government *Model Privacy Management Plan 2000*.

Cookies

Council tracks the pattern of visitor usage using a facility called a cookie. This cookie identifies and recognises the computer (but not the person using the computer) when you visit Council's website.

Cookies are pieces of information that a website can transfer to an individual's computer hard drive for record keeping.

The use of cookies is an industry standard and you will find most major websites use them. Most Internet browsers are pre-set to accept cookies. If you prefer not to receive cookies, you can adjust your internet browser to disable cookies or to warn you when cookies are being used.

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Statistical Information

When you view this web site, the following information will be recorded by our Internet Service Provider (ISP) for statistical purposes:

- your server address
- your top level domain name (e.g. .com, .gov, .au, etc)
- the date and time of your visit to the site
- the pages accessed and documents downloaded
- the previous site visited
- the type of browser used.

No attempt will be made to identify you or your browsing activities from these records except in the unlikely event of a law enforcement agency exercising a warrant to inspect the Internet Service Provider's logs.

Your email address

Your email address will only be recorded by Council if you choose to send us a message. It will be used only for the purpose for which you have provided it and will not be added to a mailing list. We will not use your e-mail address for any other purpose, and will not disclose it without your consent.

Subscribe and unsubscribe email service

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Changes to this statement

Council will occasionally update this Privacy Statement. When it is updated, Council will revise the "last updated" date at the top of the statement.

How to Contact Us

If you have any questions, please contact Council's Privacy Officer on (02) 4560 4444. Other information can be obtained from Privacy NSW.

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ORDINARY MEETING

Meeting Date: 13 April 2010

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oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 13 April 2010

CONFIDENTIAL REPORTS

CITY PLANNING

Item: 80 **CP - Floodplain Risk Management Study and Plan for the Hawkesbury River within the Hawkesbury Local Government Area - (95498, 86589)**

Previous Item: 1, FRMAC (8 February 2010)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 13 April 2010

INFRASTRUCTURE SERVICES

Item: 81 **IS - Tender No. 01410 - Rehabilitation & Widening of a Section of Sackville Road, Ebenezer & Comleroy Road, Kurrajong - (95495, 79344)**

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 13 April 2010

ordinary

section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

SECTION 5 - Reports of Committees

ROC - Floodplain Risk Management Advisory Committee Minutes - 29 March 2010 - (86589, 95498)

The meeting commenced at 4.35pm

- Present:** Councillor Kevin Conolly - Chair
Councillor Bob Porter - Deputy Chair
Councillor Jill Reardon
Mr John Miller
Mr Alexander (Phil) Windebank
Mr David Scott
Mr Kevin Jones
Mr David Avery
Mr Les Sheather
Mr Ian Johnston
- Apologies:** Councillor Paul Rasmussen
Councillor Warwick Mackay
Mr Peter Cinque
Mr Bill McMahan
Mr Allan Shearan MP - Member for Londonderry
Mr Ray Williams MP - Member for Hawkesbury
- Non Attendance:** Snr Inspector Robert Bowman
Mr Geoffrey Bessell
- In Attendance:** Mr Matthew Owens
Mr Philip Pleffer
Mr Chris Amit
Ms Robyn Kozjak
-

REPORT:

DECLARATION OF INTEREST

Disclosure of interest was received from Councillor Kevin Conolly as he owns land below the PMF.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Reardon and seconded by Mr Les Sheather that the Minutes of the Floodplain Risk Management Advisory Committee held on the 8 February 2010, be confirmed.

ORDINARY MEETING
Reports of Committees

Attendance Register of Floodplain Risk Management Advisory Committee - 2010

| Member | 8/02/10 | 29/03/10 | | | |
|--|---------|----------|--|--|--|
| Councillor Kevin Conolly - (Chair) | ✓ | ✓ | | | |
| Councillor Bob Porter - (Deputy Chair) | ✓ | ✓ | | | |
| Councillor Warwick Mackay | X | A | | | |
| Councillor Paul Rasmussen | ✓ | A | | | |
| Councillor Jill Reardon | ✓ | ✓ | | | |
| Mr Peter Cinque OAM - (SES Sydney Western Division) | ✓ | A | | | |
| Mr David Avery - (Dept. of Environment and Climate Change) | ✓ | ✓ | | | |
| Mr David Scott – (Dept of Defence) | ✓ | ✓ | | | |
| Snr Inspector Robert Bowman (Department of Primary Industries) | X | X | | | |
| Mr Les Sheather - (Community Member) | ✓ | ✓ | | | |
| Mr Kevin Jones - (SES Headquarters) | ✓ | ✓ | | | |
| Mr Geoffrey Bessell - (Community Member) | ✓ | X | | | |
| Mr John Miller - (Community Member) | ✓ | ✓ | | | |
| Mr Bill McMahon - (Community Member) | ✓ | A | | | |
| Mr Alexander (Phil) Windebank | ✓ | ✓ | | | |
| Mr Ian Johnston | ✓ | ✓ | | | |

Key: A = Formal Apology ✓ = Present X = Absent - no apology

SECTION 3 - Reports for Determination

**Item: 1 Floodplain Risk Management Study and Plan for the Hawkesbury River within the
Hawkesbury Local Government Area CONFIDENTIAL**

Previous Item: 1, FRMAC (8 February 2010)

MOTION:

RESOLVED on the motion of Mr Les Sheather, seconded by Councillor Reardon.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

This matter is the subject of a separate confidential report to the meeting of Council to be held on Tuesday 13 April, 2010.

Councillor Porter voted against the Motion.

The Meeting closed @ 5.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

ROC - Waste Management Advisory Committee - 31 March 2010 - (95249)

Minutes of the Meeting of the Waste Management Advisory Committee held in Council Committee Rooms, Windsor, on Tuesday, 13 April 2010, commencing at 4.15pm.

| | | |
|-----------------------|---------------------------------|------------------------------|
| Present: | Councillor Bob Porter | Hawkesbury City Council |
| | Councillor Christine Paine | Hawkesbury City Council |
| | Councillor Jill Reardon | Hawkesbury City Council |
| | Mr Geoffrey Bessell | Community Member |
| | Mr William Sneddon | Community Member |
| | Ass Prof. Basant Maheshwari | University of Western Sydney |
| Apologies: | Councillor Leigh Williams | Hawkesbury City Council |
| In Attendance: | Mr Peter Jackson | Hawkesbury City Council |
| | Mr Chris Daley | Hawkesbury City Council |
| | Mr Matthew Owens | Hawkesbury City Council |
| | Mr Ramiz Younan | Hawkesbury City Council |
| | Ms Dianne Tierney | Hawkesbury City Council |
| | Mr Matthew Collins | Hawkesbury City Council |
| | Ms Joanne Wilbow - Minute taker | Hawkesbury City Council |

SECTION 1 - Confirmation of Minutes

RESOLVED on the motion of Mr G Bessell, seconded by Councillor Porter that the Minutes of the Waste Management Committee held on 18 March 2008 be confirmed.

SECTION 3 - Reports for Determination

Item: 1 Alternate Daily Cover

DISCUSSION:

- Mr Daley provided an overview of the alternate daily covers discussed within the report. Both systems, being the "Tarpomatic" and "Concover" systems, were considered in terms of the main advantages and disadvantages, with the major difference being highlighted as the variance in cost.
- The main points discussed were in relation to the waste levy applicable to each system, and the approval required by the Department of Environment, Climate Change and Water, as outlined within the body of the report.
- It was noted that the further investigation will need to be undertaken in relation to the disposal of the tarpaulins, and it was suggested that certain parts of the unit may be recyclable.

RECOMMENDATION TO COMMITTEE:

That tenders be called for the provision of an Alternate Daily Cover System for the Hawkesbury City Waste Management Facility.

MOTION:

RESOLVED on the motion of Mr Bill Sneddon, seconded by Councillor Reardon.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That tenders be called for the provision of an Alternate Daily Cover System for the Hawkesbury City Waste Management Facility.

Item: 2 Recycling Tonnage and Revenue

DISCUSSION:

- Enquiry was raised as to the possibility of dropping the price of mulch at the Waste Management facility in an effort encourage the purchase of this material. It was advised that the product does not appear to be in demand, possibly due to an oversupply in the market, and there appears to be resistance to use the product due to plastic contamination within the mulch. In addition, there is still a risk of the product not being sold, which will further add to the current situation.
- In response to the idea of transporting the oversupply of mulch to the Blaxlands Ridge Maturation Ponds, the Committee was advised that the transport of mulch to another Council owned site would not enable a refund of the waste levy, and would require DECCW approval with an amendment to the current licensing arrangement.

RECOMMENDATION TO COMMITTEE:

That:

1. Tenders be called for the removal, and/or the processing and removal, of green waste from the Hawkesbury City Waste Management Facility.
2. Further discussions be undertaken with the recycling company who has provided quotations with regard to their acceptance criteria for brick and concrete materials and if deemed acceptable, arrange for the removal of that material as soon as possible.

MOTION:

RESOLVED on the motion of Mr Basant Maheshwari, seconded by Councillor Reardon.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. Tenders be called for the removal, and/or the processing and removal, of green waste from the Hawkesbury City Waste Management Facility.
2. Further discussions be undertaken with the recycling company who has provided quotations with regard to their acceptance criteria for brick and concrete materials and if deemed acceptable, arrange for the removal of that material as soon as possible.

Item: 3 Waste Drop-Off Facility and Education/Amenities Building

DISCUSSION:

- Enquiry was made as to why the Waste Drop-off Facility and Education/Amenities Building are being considered within the same project, as it would be preferable to separate the items and consider each individually. It was noted that the Drop-off Facility may not be needed in the event an Alternative Waste Treatment System is entered into, as it could have its own drop-off centre requirements.
- Discussion was had in relation to the extent of works for the approved drop-off facility and associated costs, and it was agreed that revised costs be brought to a future meeting, as the current costs are somewhat dated. The Committee was advised that the approved structure includes the provision of a fully undercover facility to cater for all weather conditions, and the overall costs take into account ancillary facilities such as additional bins, trucks etc.

RECOMMENDATION TO COMMITTEE:

That the construction of the proposed amenities/education centre and drop off facility not proceed at this stage pending the determination of the possible suitability and/or implementation of an Alternate Waste Technology strategy at the Hawkesbury City Waste Management Facility.

MOTION:

A MOTION was moved by Councillor Reardon, seconded by Basant Maheshwari.

That the construction of the proposed amenities/education centre and drop off facility not proceed at this stage pending the determination of the possible suitability and/or implementation of an Alternate Waste Technology strategy at the Hawkesbury City Waste Management Facility.

An AMENDMENT was moved by Councillor Paine, seconded by Mr B Sneddon.

Refer to COMMITTEE RECOMMENDATION

The amendment was carried.

The amendment then become the motion which was put and carried.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Paine, seconded by Mr B Sneddon.

That:

1. Revised quotes be sought and submitted to the Waste Management Advisory Committee, to enable consideration of the Waste Drop-Off Facility and Education/Amenities Building as separate items.
2. The plan of the proposed Waste Drop-Off Facility, approved in the current Development Application, be brought to the next Waste Management Advisory Committee, with a view to modifying the existing Development Application.

Item: 4 Waste and Sustainability Payment Program - Projects

DISCUSSION:

- Mr Owens provided an outline of each of the projects listed within the Waste and Sustainability Payment Program, advising that the program of actions has been prioritised from an extensive list of works, and has been submitted and approved by DECCW as a condition of acceptance of the Waste and Sustainability Payments.
- It was noted that Project No.4 – Waste Classification will be undertaken as soon as possible.

RECOMMENDATION TO COMMITTEE:

That the report regarding the Waste and Sustainability Improvement Payment Program and the Sustainability Actions attached to this report be received and noted.

MOTION:

RESOLVED on the motion of Councillor Reardon, seconded by Mr G Bessell.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the report regarding the Waste and Sustainability Improvement Payment Program and the Sustainability Actions attached to this report be received and noted.

Item: 5 HCWMF Waste Disposal History

DISCUSSION:

- Concern was raised in relation to the viability of the Waste Management Facility moving towards an AWT system. Discussion was had in relation to costs associated with implementing such system, and the Committee was advised that it is likely to be no cost, as any expenses will be incurred by a third party.
- It was agreed that the Committee priority is to consider the future of the current landfill site and look at all options to extend the lifespan of the existing site.

RECOMMENDATION TO COMMITTEE:

That:

1. Further investigation as to the viability of an Alternate Waste Treatment System being provided at the Waste Management Facility and the long term implications of such action be undertaken, with funding required for consultants to achieve this objective to be provided from the Waste Management Facility Reserve.
2. Discussions be initiated with the University of Western Sydney with a view to either negotiating a further lease over, or purchasing Lot 192 DP 729625.

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Basant Maheshwari.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. Further investigation as to the viability of an Alternate Waste Treatment System being provided at the Waste Management Facility and the long term implications of such action be undertaken, with funding required for consultants to achieve this objective to be provided from the Waste Management Facility Reserve.
2. Discssions be initiated with the University of Western Sydney with a view to either negotiating a further lease over, or purchasing Lot 192 DP 729625.

SECTION 5 - General Business

- Mr Maheshwari raised interest in the Committee encouraging community involvement in terms of greenwaste and recycling.
- The Committee was advised that a report will be submitted to the next Waste Management Advisory Committee in relation to the hire of major plant, to include the replacement of the compactor and excavator.
- Ms Tierney provided the Committee with documentation in relation to a Waste Action Plan and the input of those actions into the DECCW Strategic Waste Action Plan (SWAP) Tool which calculates a Waste Diversion Performance Evaluation. Ms Tierney outlined that the Performance Evaluation is based on a data system which allows the user to enter certain criteria or actions and the system calculates the rate of waste diversion, essentially identifying potential areas to increase diversion of waste from landfill. It is a requirement by DECCW that the information is submitted for their approval by 30 April 2010, and Council commits to achieving certain waste diversion targets. A separate report on this matter will be made to the Committee and Council.
- It was agreed that further consideration would need to be given in relation to the Waste Diversion Performance Evaluation, and the item is to be placed on the next Committee Meeting agenda. As such, a request for extension of time would need to be forwarded to DECCW.

The meeting closed @ 5.50pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees



ordinary
meeting

end of
business
paper

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