



Attachment 1 to Item 3.1.6

2023/2024 Local Heritage Assistance Fund Application Form

Date of meeting: 3 August 2023
Location: Council Chambers
Time: 5:00 p.m.

Local Heritage Assistance Fund 2023/2024

Local Heritage Listed Properties within the Hawkesbury Local Government Area.

This Form should be completed by applicants who wish to apply for funding for Minor Maintenance/Conservation Works for their heritage listed properties within the Hawkesbury Local Government Area.

Please read the Guidelines for Applicants – Hawkesbury Local Heritage Assistance Fund 2023/2024.

Applications Due Friday, 8 September 2023.

1. Applicant Details

Name	
Postal Address	
Email	
Telephone	

2. Property Ownership Details

Name	
Consent/Signature/s	
Contact Name (If the contact is not the owner)	

3. Property/Building Details

Name of Heritage listed Property/Building(if any)	
Legal Property Description (Lot and DP No)	
Street Address	

Current use of the Property/Building

☐ Commercial

☐ Residential

☐ Other

Threats to the Building Causing deterioration

☐ Moisture

☐ Salt or Corrosion

☐ Other



4. Proposed Minor Maintenance/Conservation Works

4 (a) Detailed Description of the Proposed Works

Provide full details of the proposed works and adequate plans, sketches and documentation as outlined in the 'Guidelines for Applicants'. Attach any plans, sketches and documentation.

4 (b) Quotes for the Proposed Works

Attach at least one quote from an appropriately qualified, experienced and skilled tradesperson.

5. Project Funding

Estimated cost of proposed works	\$
Applicant's contribution	\$
Amount of funding sought	\$

Note

Dollar for dollar grants are being offered under the Local Heritage Assistance Fund 2023/2024, with maximum funding available for any one applicant/property of \$2,000.

6. Funding Eligibility

Please answer the following:

Is the subject property identified as a heritage item or an item included in a conservation area in Hawkesbury Local Environmental Plan 2012. ☐ Yes ☐ No

Is the subject property not listed on the State Heritage Register and or currently not receiving or has not recently received funding from Heritage NSW. ☐ Yes ☐ No

Has the subject property received any funding assistance under Council's Local Heritage Assistance Fund Programs over the past three years? ☐ Yes ☐ No

Capacity to commence early and complete the project **on or before the 12 April 2024**. ☐ Yes ☐ No

Visibility of the building to the public. ☐ Yes ☐ No

Note

Applications seeking funding for minor interior maintenance/conservation works are generally not favoured.

Attach at least one quote from an appropriately qualified, experienced and skilled tradesperson. ☐ Yes ☐ No

Include at least three clear photos/images (in jpg. format) showing the current conditions of the property/building. ☐ Yes ☐ No

7. Applicant's declaration

I confirm that all the information provided in this project application is true and correct to the best of my knowledge.

Signature

Date

If you need assistance in completing this Form or for more information, please contact Council's Senior Heritage Officer (02) 4560 4444.

How to Submit Your Application

Email the completed Application Form and other relevant information, to council@hawkesbury.nsw.gov.au or

Post the completed Application Form and other relevant information to 366 George Street, WINDSOR 2756 NSW before **Friday, 8 September 2023**.

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