



ORDINARY MEETING

Date of meeting: 11 March 2025
Location: Council Chambers
Time: 6:30 PM

MINUTES

ORDINARY MEETING

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ORDINARY MEETING

1. WELCOME

Meeting Date: 11 March 2025

1. WELCOME

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 11 March 2025, commencing at 6:34pm.

a) Acknowledgement of Indigenous Heritage

The Mayor, Councillor Les Sheather acknowledged the Indigenous Heritage.

b) General Manager's Matters for Mention

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

2. ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL

The Mayor, Councillor Sheather acknowledged the attendance of former Councillor of Hawkesbury City Council and former Member for Riverstone, Mr Kevin Conolly.

ORDINARY MEETING

3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

Meeting Date: 11 March 2025

3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

Attendance

PRESENT: Councillor Les Sheather, Mayor, Councillor Sarah McMahon, Deputy Mayor and Councillors Mike Creed, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Peter Ryan, Paul Veigel, Danielle Wheeler and Nathan Zamprognio.

ALSO PRESENT: General Manager - Elizabeth Richardson, Director Corporate Services - Laurie Mifsud, Director City Planning -Meagan Ang, Director Infrastructure Services - Will Barton, Strategic Planning Manager - Andrew Kearns, Manager Governance and Risk - Patricia Krzeminski, Manager Communications and Events - Suzanne Stuart, Manager Resource Recovery – Samuel Swain, Corporate Planning and Performance Strategist - Miles Carter and Administrative Support Coordinator - Vandana Saini.

The Mayor, Councillor Les Sheather advised that a written request was received from Councillor Peter Ryan to attend tonight's Ordinary Council meeting by audio-visual link as he is away on leave.

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RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Creed that approval be granted to Councillor Ryan to attend the Ordinary Council Meeting on 11 March 2025 by audio-visual link due to being away on leave.

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4. DECLARATIONS OF INTERESTS

Meeting Date: 11 March 2025

4. DECLARATIONS OF INTERESTS

Councillor McMahon declared an interest in Item 10.3.1.

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5. CONFIRMATION OF MINUTES

Meeting Date: 11 March 2025

5. CONFIRMATION OF MINUTES

28 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Dogramaci that the minutes of the Ordinary Meeting held on 18 February 2025 be confirmed.

ORDINARY MEETING

6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

Meeting Date: 11 March 2025

6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

The following items were subject to public address:

- Item 8.1.1. – MM – Hawkesbury Woodcraft Cooperative
- Item 10.3.3. - CP- Hawkesbury Floodplain Risk Management Study and Plan 2025

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7. CONDOLENCES

Meeting Date: 11 March 2025

7. CONDOLENCES

Nil.

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8. MAYORAL MINUTES

Meeting Date: 11 March 2025

8. MAYORAL MINUTES

8.1.1. Hawkesbury Woodcraft Cooperative

Ms Mary Kinnon and Mr John Morrissey addressed the Council, speaking for the recommendation contained in the business paper.

MOTION

A MOTION was moved by Councillor Sheather, seconded by Councillor Creed.

That:

1. Council commence negotiations with Hawkesbury Woodcraft Cooperative to use part of Woodlands Park, 245 Sackville Road, Wilberforce as shown in Attachment 1 to this Mayoral Minute, for the purpose of a community shed.
2. Following completion of the negotiations outlined in part 1, the matter be reported to a future Council Meeting.

AMENDMENT

An AMENDMENT was moved by Councillor Kotlash, seconded by Councillor Lyons-Buckett.

That:

1. Council let the community know that this parcel of land is available for community use and ask for expressions of interest from community groups who may be interested in developing this site either individually or in partnership:
 - a) If no other expressions of interest are received, Council start negotiations with Hawkesbury Woodcraft Cooperative as per parts 2 and 3 below.
 - b) If other expressions of interest are received a report back to Council is required.
2. Council commence negotiations with Hawkesbury Woodcraft Cooperative to use part of Woodlands Park, 245 Sackville Road, Wilberforce as shown in Attachment 1 to this Mayoral Minute, for the purpose of a community shed.
3. Following completion of the negotiations outlined in part 1, the matter be reported to a future Council Meeting.

For the Amendment: Councillor Kotlash.

Against the Amendment: Councillors Sheather, Creed, Djuric, Dogramaci, Lyons-Buckett, McMahan, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Absent: Nil.

The Amendment was LOST.

ORDINARY MEETING

8. MAYORAL MINUTES

Meeting Date: 11 March 2025

AMENDMENT

An AMENDMENT was moved by Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That:

1. Council commence negotiations with Hawkesbury Woodcraft Cooperative to use part of Woodlands Park, 245 Sackville Road, Wilberforce as shown in Attachment 1 to this Mayoral Minute, for the purpose of a community shed.
2. Any negotiations include the following conditions:
 - a) There would be available space in any building constructed for use by other community groups
 - b) If funding is not secured within specified time, a clause to terminate lease.
3. Following completion of the negotiations outlined in part 1, the matter be reported to a future Council Meeting.

For the Amendment: Councillors Dogramaci, Lyons-Buckett, Ryan, Wheeler and Zamprogno.

Against the Amendment: Councillors Sheather, Creed, Djuric, Kotlash, McMahon, Reardon and Veigel.

Absent: Nil.

The Amendment was LOST.

29 RESOLUTION

RESOLVED on the motion of Councillor Sheather, seconded by Councillor Creed.

That:

1. Council commence negotiations with Hawkesbury Woodcraft Cooperative to use part of Woodlands Park, 245 Sackville Road, Wilberforce as shown in Attachment 1 to this Mayoral Minute, for the purpose of a community shed.
2. Following completion of the negotiations outlined in part 1, the matter be reported to a future Council Meeting.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillors Kotlash and Lyons-Buckett.

Absent: Nil.

ORDINARY MEETING

9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

Meeting Date: 11 March 2025

9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

MOTION:

MOVED on the motion of Councillor Reardon, seconded by Councillor Creed.

Refer to RESOLUTION

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RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That the following items are dealt with by exception:

- Item 10.3.2.
- Item 10.4.1.
- Item 10.5.1.
- Item 10.5.3.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Kotlash and Lyons-Buckett.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10. REPORTS FOR DETERMINATION

10.1. PLANNING DECISIONS

Nil reports.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
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10.2. GENERAL MANAGER

10.2.1. GM - Draft Community Strategic Plan - Our Hawkesbury 2045 (79351)

Previous Item: 101, Ordinary (14 June 2022)

Directorate: General Manager

MOTION

A MOTION was moved by Councillor Wheeler, seconded by Councillor Djuric.

That:

1. The Draft Community Strategic Plan - Our Hawkesbury 2045, attached as Attachment 1 to the report be approved for public exhibition and that Council give public notice of the exhibition for a minimum of 28 days, in accordance with Sections 402 and 406 of the Local Government Act 1993.
2. Prior to placing the Draft Community Strategic Plan on public exhibition, Council consult with the local First Nations People.

AMENDMENT

An AMENDMENT was moved by Councillor Reardon, seconded by Councillor Djuric.

That the Draft Community Strategic Plan - Our Hawkesbury 2045, attached as Attachment 1 to the report be approved for public exhibition and that Council give public notice of the exhibition for a minimum of 28 days, in accordance with Sections 402 and 406 of the Local Government Act 1993.

For the Amendment: Councillors Sheather, McMahon, Reardon and Zamprogno.

Against the Amendment: Councillors Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Ryan, Veigel and Wheeler.

Absent: Nil.

The Amendment was LOST.

31 RESOLUTION

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Djuric.

That:

1. The Draft Community Strategic Plan - Our Hawkesbury 2045, attached as Attachment 1 to the report be approved for public exhibition and that Council give public notice of the exhibition for a minimum of 28 days, in accordance with Sections 402 and 406 of the Local Government Act 1993.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

2. Prior to placing the Draft Community Strategic Plan on public exhibition Council consult with the local First Nations People.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.2.2. GM - 2025 National General Assembly of Local Government - (79351)

Previous Item: 10.2.2, Ordinary (18 February 2025)

Directorate: General Manager

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Veigel.

Refer to RESOLUTION

32 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Veigel.

That:

1. Councillors Sheather, Lyons-Buckett, McMahon, Wheeler and Zamprogno be nominated, and staff as considered appropriate by the General Manager, to attend the 2025 National General Assembly of Local Government from Tuesday, 24 June 2025 to Friday, 27 June 2025.
2. After participating in the 2025 National General Assembly, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Assembly relevant to Council business and/or the local community.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.3. CITY PLANNING

10.3.1. Draft Plan of Management- North Richmond Park (Turnbull Oval) (95498, 124414)

Directorate: City Planning

Councillor McMahon declared a less than significant non-pecuniary interest in this Item, being that her son plays for the Hawkesbury Hawks at Turnbull Oval. She remained in the Chamber and participated in the discussion and voting on this matter.

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Reardon.

Refer to RESOLUTION

33 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

That Council:

1. Submit the Draft Plan of Management for North Richmond Park (Turnbull Oval), attached as Attachment 1 to the report, to the Minister for Crown Lands for review and endorsement ahead of placing the Draft Plan on public exhibition.
2. Endorse the Draft Plan of Management for North Richmond Park (Turnbull Oval) for the purpose of public exhibition.
3. Report the matter back to Council for consideration following public exhibition.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.3.2. Fine Scale Vegetation Mapping Project - (95498)

Previous Item: Item 4.3.1, Ordinary (20 June 2023)
Item 4.3.1, Ordinary (12 December 2023)

Directorate: City Planning

MOTION

A MOTION was moved by Councillor Reardon, seconded by Councillor Creed.

Refer to RESOLUTION

34 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That Council:

1. Receive the results of the Fine Scale Vegetation Mapping to be utilised to inform strategic land use planning, and development assessment.
2. Note the next sequential steps to be undertaken in the development of a Koala Management Strategy/Plan, namely:
 - a) Koala Food Tree List
 - b) Highly Suitable Koala Habitat Map.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Kotlash and Lyons-Buckett.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.3.3. Hawkesbury Floodplain Risk Management Study and Plan 2025 - (95498)

Previous Item: 10.3.1, Ordinary (23 July 2024)

Directorate: City Planning

Mr Kevin Conolly, Ms Michelle Lee and Mr David Jones addressed the Council, speaking against the recommendation contained in the business paper.

MOTION

A MOTION was moved by Councillor McMahon, seconded by Councillor Reardon.

Refer to RESOLUTION

35 RESOLUTION

RESOLVED on the motion of Councillor McMahon, seconded by Councillor Reardon.

That:-

1. Council adopt the Hawkesbury Floodplain Risk Management Study and Plan 2025 to commence on 11 June 2025, except for the following options identified in the Hawkesbury Floodplain Risk Management Plan:
 - a) Option PM 2 Flood Planning Levels
 - b) Option PM 3 Revise Hawkesbury Local Environmental Plan and develop Development Control Plan
2. A separate statutory process that will further consider the recommendations of the Hawkesbury Floodplain Risk Management Study and Plan 2025 in relation to Options PM 2 and PM 3 be undertaken, with consideration of the land use planning work underway by the NSW Reconstruction Authority resulting in changes to the planning legislation and public consultation.
3. Council support that 'Colonial Drive, Bligh Park – left turn ramp' be reinstated at 'FM7 – Road Improvements' within the Risk Management Study and Plan to enable a detailed investigation into the feasibility of these road improvements to assist evacuation.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Veigel, and Zamprogno.

Against the Motion: Councillors Kotlash, Lyons-Buckett, Ryan and Wheeler.

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
Meeting Date: 11 March 2025

10.4. CORPORATE SERVICES

10.4.1. CS - Investment Report - January 2025

Previous Item: 4.4.6, Ordinary (14 May 2024)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Reardon, seconded by Councillor Creed.

Refer to RESOLUTION

36 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That the Monthly Investment Report for January 2025 be received and noted.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Kotlash and Lyons-Buckett.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
Meeting Date: 11 March 2025

10.5. INFRASTRUCTURE SERVICES

10.5.1. IS – General Waste Processing Pilot – Update – (95495)

Previous Item: 8.4.1, Ordinary (12 December 2023)

Directorate: Infrastructure Services

MOTION

A MOTION was moved by Councillor Reardon, seconded by Councillor Creed.

Refer to RESOLUTION

37 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That the update regarding the Waste Processing Pilot be received and noted.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Kotlash and Lyons-Buckett.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.5.2. IS - Draft Hawkesbury Litter Prevention Plan (158974, 95495)

Previous Item: (158974, 95495)

Directorate: Infrastructure Services

MOTION

A MOTION was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

38 RESOLUTION

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Endorse the Draft Hawkesbury Litter Prevention Plan, included as Attachment 1 to this report, for the purpose of public exhibition for a period of at least 28 days.
2. At the expiration of the public exhibition period, the following action be taken:
 - a) Should any submissions be received regarding the Draft Hawkesbury Litter Prevention Plan, a further report be submitted to Council, or
 - b) Should no submissions be received, Council adopt the Draft Hawkesbury Litter Prevention Plan, attached as Attachment 1 to this report.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION

Meeting Date: 11 March 2025

10.5.3. IS - South Windsor Park Concept Design (95495)

Directorate: Infrastructure Services

MOTION

A MOTION was moved by Councillor Reardon, seconded by Councillor Creed.

Refer to RESOLUTION

39 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That Council:

1. Adopt the South Windsor Park Landscape Concept Design attached as Attachment 1 to this report.
2. Adopt the South Windsor Park Building Concept attached as Attachment 2 to this report.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Kotlash and Lyons-Buckett.

ORDINARY MEETING

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

Meeting Date: 11 March 2025

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

Nil reports.

ORDINARY MEETING
12. NOTICES OF MOTION
Meeting Date: 11 March 2025

12. NOTICES OF MOTION

Nil reports.

ORDINARY MEETING
13. QUESTIONS WITH NOTICE
Meeting Date: 11 March 2025

13. QUESTIONS WITH NOTICE

13.1.1. Questions With Notice

There were no comments or further questions to Questions With Notice.

ORDINARY MEETING

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

Meeting Date: 11 March 2025

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

14.1.1. Response to Councillor Questions Taken on Notice at the Council Meeting on 10 December 2024 and 4 February 2025

There were further questions to the Councillor Questions Taken on Notice at the Council Meeting on 11 March 2025, which were answered at the Meeting.

ORDINARY MEETING

15. CONFIDENTIAL REPORTS

Meeting Date: 11 March 2025

15. CONFIDENTIAL REPORTS

40 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Kotlash.

That the Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following item:

Item 15.3.1. - CS - Proposed Sale of Closed Road adjoining 112 Horans Lane, Grose Vale (95496, 159585)

REASON FOR CONFIDENTIALITY

This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the sale of property by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

41 RESOLUTION:

RESOLVED on the motion of Councillor Creed seconded by Councillor Kotlash that open meeting be resumed.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
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15.1. GENERAL MANAGER

Nil reports.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
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15.2. CITY PLANNING

Nil reports.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
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15.3. CORPORATE SERVICES

15.3.1. CS - Proposed Sale of Closed Road adjoining 112 Horans Lane, Grose Vale (95496, 159585)

Previous Item: 10.4.4, Ordinary (11 June 2024)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Creed, seconded by Councillor Kotlash.

Refer to RESOLUTION

42 RESOLUTION

The General Manager advised that whilst in closed session, the Council resolved on the motion of Councillor Creed, seconded by Councillor Kotlash.

That Council approve the sale of Lot 21 in Deposited Plan 1301274, being the closed road adjoining 112 Horans Lane, Grose Vale which comprises of an area of 4,440m², as shown in Attachment 1 to this report, to John Mahaffy and Peter Young, in the amount detailed in the report.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
Meeting Date: 11 March 2025

15.4. INFRASTRUCTURE SERVICES

Nil reports.

Meeting terminated at :10.47pm.

Submitted to and confirmed at the Ordinary meeting on 8 April 2025.

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Mayor



Ordinary Meeting

End of Minutes

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.