

Hawkesbury City Council

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Local Heritage Assistance Fund 2019–2020

Project Application Form

Minor Improvements/Conservation Works to Local Heritage Listed Properties within the Macquarie Towns of Windsor, Richmond, Pitt Town and Wilberforce

This Form should be completed by applicants who wish to apply for funding for minor improvements/conservation works to local heritage listed properties within the Macquarie Towns of Windsor, Richmond, Pitt Town and Wilberforce.

Please read the Guidelines for Applicants – Hawkesbury Local Heritage Assistance Fund 2019-2020 before completing this Application Form

Application Deadline: Friday, 16 August 2019.

1. Applicant details

Name

Postal Address

Email

Telephone

MB

BH

AH

2. Property Ownership details

Property Owner/s

Name

Consent/Signature/s

Contact Name (If the contact is not the owner)

3. Property/Building details

Name of heritage listed

Property/Building(if any)

Legal Property Description (Lot and DP No)

Street address

Current use of the Property/Building

Commercial

Place of worship

Other

Threats to the Building Causing deterioration

Moisture

Salt or Corrosion

Other

Visibility of the building to the public and any vistas to and from the site

Heritage Significance

Local

State



4. Proposed Minor Maintenance/Conservation Works

4 (a) Need for the Proposed Minor Maintenance/Conservation Works

Provide a brief explanation why the proposed minor maintenance/conservation works are needed. Attach at least three photographs in support this explanation.

Note: Only minor maintenance/conservation works that do not require formal approval from Council are identified in Table 1 – Development/Work not requiring consent in Council’s Chapter 10 Heritage Conservation, Part C General Guidelines of Hawkesbury Development Control Plan 2002 (the DCP).

4 (b) Detailed Description of the Proposed Works

Provide full details of the proposed works and adequate plans, sketches and documentation as outlined in Section 2 of the ‘Guidelines for Applicants’. Attach any plans, sketches and documentation

Proposed works should be consistent with the NSW Office of Environment & Heritage (OEH) guidelines “How to carry out work on heritage buildings and sites” located on OEH’s website:

<http://www.environment.nsw.gov.au/resources/heritagebranch/heritage/infocarryoutwork.pdf>

4 (c) Quotes for the Proposed Works

Attach at least two quotes from qualified, experienced and skilled tradespersons showing the proposed works detailed in Section 4(b) above

5. Project funding

Total estimated cost of the proposed works

Applicant’s contribution

Amount of funding sought

Note

Dollar for dollar grants are being offered under the Local Heritage Incentive Fund 2019/2020, with maximum funding available for any one applicant/property of \$2,000



6. Funding eligibility

To be eligible for funding, you must answer YES to all of the following.

The subject property is identified as a heritage item or an item included in a conservation area in Hawkesbury Local Environmental Plan 2012. Yes No

Capacity to complete the project on time and in accordance with the signed Agreement Yes No

Project is highly visible to the public. Yes No

Note

Applications seeking funding for minor interior maintenance/conservation works are generally not favoured.

The property is not listed on the State Heritage Register and currently not receiving funding or not received recent funding from OEH. Yes No

7. Applicant's declaration

I confirm that all the information provided in this project application is true and correct to the best of my knowledge. Yes No

I have attached all requested other information Yes No

Signature

Date

8. Do you need assistance in completing this form or more information?

Please contact Karu Wijayasinghe Senior Strategic Land Use Planner of Council on (02) 4560 4546.

9. Submitting your completed application

Email your completed application form and other relevant information, to council@hawkesbury.nsw.gov.au

or

Post your completed application form other relevant information, to 366 George Street WINDSOR 2756 NSW before the application deadline: **Friday, 16 August 2019.**

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.