



Hawkesbury City Council

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Council Resolution Summary  
July to December 2017

date of meeting: 30 January 2017  
location: council chambers  
time: 6:30 p.m.





## Council Resolution Summary 1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
11/07/2017	121	IS - Exclusive Use of Governor Phillip Park - Power Boat Spectacular Event - (95495, 79354, 73829)	219	That approval be granted to the Upper Hawkesbury Power Boat Club for "exclusive use" of Governor Phillip Park for the 2017 Power Boat Spectacular to be held on Saturday, 16 September and Sunday, 17 September 2017, subject to conditions.	Director Infrastructure Services	Complete Event has taken place.
11/07/2017	122	IS - Windsor Bridge Replacement Project - Draft Council Submission - (95495, 79354, 73621)	220	That: <ol style="list-style-type: none"><li>1. Council does not endorse the Windsor Bridge Replacement Project or the Strategic Conservation Management Plan (SCMP).</li><li>2. The draft submission regarding the SCMP Study Area attached to this report as Attachment 1 be submitted to RMS.</li><li>3. Council reviews and resubmits its response to the landscape plan.</li><li>4. Council prepare its own Conservation Management Plan and advise the NSW State Government that due to the high sensitivity of the oldest public square in Australia and the shortcomings of the current study, that it needs time to prepare its own Conservation Management Plan and call for further financial assistance.</li><li>5. Council prepare a detailed conservation management plan for Thompson Square, which includes a more extensive area covered by</li></ol>	Director Infrastructure Services	Complete Landscaping comments forwarded to RMS following Council approval.



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				<p>the Thompson Square Conservation Area and a statement of heritage impact report on the current bridge scheme after completion of Council's Conservation Management Plan.</p> <p>6. Council lobby the State Member for Hawkesbury, pointing out the shortcomings of the SCMP and that he act on Council's behalf and bring it to the attention of the Minister for Planning, the Minister for Transport and the NSW State Government.</p>		
11/07/2017	123	SS - Disability Inclusion Action Plan 2017-2021 - (95496, 96328)	221	That Council adopt the Disability Inclusion Action Plan 2017-2021, attached as Attachment 1 to the report and delegate to the Hawkesbury Access and Inclusion Advisory Committee the responsibility for coordinating and reporting on the implementation of the Disability Inclusion Action Plan 2017-2021.	Director Support Services	Complete Implementation of Disability Inclusion Action Plan 2017-2021 has been included as standing agenda item for Hawkesbury Access and Inclusion Advisory Committee.
11/07/2017	NM1	Reduction in the use of plastic bags - (79351, 105109, 138882)	217	<p>That Council:</p> <ol style="list-style-type: none"> <li>Write to the NSW Premier Gladys Berejiklian MP, NSW Environment Minister Gabrielle Upton MP, NSW Treasurer and Member for Hawkesbury Dominic Perrottet MP and the Federal Member for Macquarie, Susan Templeman MP, advocating for a ban on single use plastic bags.</li> <li>Staff investigate any previous reports and related matters and</li> </ol>	General Manager	In Progress Letters by the Mayor sent to the NSW Premier, NSW Treasurer and Member for Hawkesbury Dominic Perrottet, and Federal Member for Macquarie Susan Templeman. School visit with Mr Perrottet pending/proposed for early 2018. Council officers visited Kurrajong and surveyed all the businesses that use plastic bags. During National Recycling Week,



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				<p>report back to Council in relation to:</p> <ul style="list-style-type: none"> <li>a) a program of education and assistance for local businesses and the community to reduce the use of disposable plastic items, in conjunction with local groups like Boomerang Bags</li> <li>b) the costs and benefits of phasing out single use plastics in Councils own operations</li> <li>c) the interest of local businesses and local business groups, including but not limited to Windsor Business Group, Richmond Mainstreet, Kurrajong Community Forum, Richmond Marketplace, Windsor Riverview, and Coles and Woolworths, in participating in a 12 month moratorium on single-use plastic bag use in the Hawkesbury LGA</li> <li>d) options for promoting the positive steps being taken in the community to reduce the use of single use plastic bags.</li> <li>e) the implementation of Council's existing Sustainable Events Management Policy, in particular as it relates to the use of disposable plastic items.</li> </ul>		<p>the Mayor met with students from Windsor Public School and Kurrajong Public School who have both done projects on the issue of plastic bags. Kurrajong P.S. have started Boomerang Bags- Kurrajong.</p> <p>A newspaper advertisement promoting a Plastic Bag Free Hawkesbury was run during National Recycling Week.</p> <p>Council staff have investigated single use plastic bags in Council own operations. Council has consulted its cleaning contractor, but they can only switch to plastic biodegradable bags which are not any better than normal plastic bags.</p>
11/07/2017	125	SS - Acquisition of Easement - Part of 69 Wells Street, Pitt Town - (95496, 112106,	225	That Council undertake compulsory acquisition, under Sections 187 and 196 of the Local Government Act	Director Support Services	In Progress Waiting on Office of Local Government to approve the issuing



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		37918, 37919) CONFIDENTIAL		1993 (NSW), of an easement covering an area of land, in the order of 590.27m <sup>2</sup> within 69 Wells Street, Pitt Town for the purposes of creating an easement for access and drainage.		of the Proposed Acquisition Notice.
11/07/2017	126	SS - Property Matter - Lease of Shop 9, Glossodia Shopping Village - (95496, 112106, 73792, 76718) CONFIDENTIAL	226	That Council agree to enter into a new lease with Jeanette Stewart James and Veronica Ferne Thompson in regard to the Shop 9, Glossodia Shopping Village.	Director Support Services	In Progress Leases are in process of being signed by both parties.
11/07/2017	127	SS - Property Matter - Lease to Urban City Consulting Pty Ltd - Johnson Wing, 4 Christie Street, Windsor - (112106, 95496, 85782) CONFIDENTIAL	227	That Council agree to enter into a new lease with Urban City Consulting Pty Ltd in regard to the Johnson Wing, 4 Christie Street, Windsor.	Director Support Services	In Progress Draft lease terms are being clarified. Leases to be signed.
25/07/2017	128	GM - Review of Council's Code of Conduct - (79351)	229	That Council note that the related Procedures for the Administration of the Model Code of Conduct form part of the adopted Code of Conduct and that the Procedures were last adopted by Council at its meeting on Tuesday, 5 February 2013 and adopt the amended Code of Conduct.	Director Support Services	Complete The Code of Conduct was amended as per the resolution and published on Council's website. Hard copies of the amended documents provided to Councillors and the MANEX Team. A Councillor Briefing Session was conducted by InConsult on 21 November 2017.
25/07/2017	129	GM - Review of Delegations of Authority under Section 377 of the Local Government Act 1993 - (79351)	230	That: 1. Council, having reviewed the delegations of authority granted by Council, as required under the provisions of Section 380 of the Local Government Act 1993, resolve to confirm the delegations as listed in Attachment 1 to this	General Manager	Complete Briefing to Councillors as required by the resolution occurred on 22 August 2017.



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				<p>report, and that such delegations remain in force until otherwise altered or reviewed by Council.</p> <p>2. Council staff prepare a briefing for Councillors by the end of August 2017, outlining options for:</p> <p>a) Publishing Council's delegations on Council's website.</p> <p>b) Refining delegations in relation to Development Applications.</p>		
25/07/2017	131	SS - Community Sponsorship Program - 2017/2018 - Round 1 - (96596, 96328)	232	That Council approve payments of Section 356 Financial Assistance to the organisations and individuals listed, and at the level recommended in Table 1 of the report.	Director Support Services	Complete Community Sponsorship Grants have been processed as approved by Council.
25/07/2017	133	SS - Enhancing the Arts in the Hawkesbury Working Group - (79351, 95496, 103542)	234	That Council establish the proposed Enhancing the Arts in the Hawkesbury Working Group and adopt the Terms of Reference to govern the activities of the Working Group.	Director Support Services	Complete Enhancing the Arts in the Hawkesbury Working Group has been established with Councillors Reynolds and Garrow as Councillor representatives and seven community representatives. The first meeting of the Working Group was held on 14 December 2017, with the Live and Local Micro-Music Festival being discussed actions assigned.
25/07/2017	135	IS - Tender No. T00058 - Installation of Closed Circuit Television to South Windsor Shopping Area - (95495, 79340) CONFIDENTIAL	239	That Council accept the proposal submitted by Hix Group Pty Ltd in relation to Tender No. T00058 to undertake turnkey system design, supply, installation, commissioning, and training, 12 months defects	Director Infrastructure Services	In Progress Site work complete, cameras being commissioned to Police Command Centre and Consultant/Design to be signed off.



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				liability and preventative maintenance (in accordance with manufacturer's recommendations) of the specified CCTV and Networked Digital Video Recording system for the tendered amount of \$167,582 (excluding GST).		
25/07/2017	136	SS - Property Matter - Lease of Shop 4, McGraths Hill Shopping Centre - (95496, 112106, 141598) CONFIDENTIAL	240	That Council agree to enter into a new lease with Jason Hulme Pty Ltd in regard to Shop 4 McGraths Hill Shopping Centre.	Director Support Services	In Progress The tenant has lodged their development application to change the use for the shop. The lease start date is dependent on development consent being issued.
8/08/2017	138	GM - Representative to the Mutual Management Services Limited (79351, 79426, 106190)	243	That Council appoint its two CivicRisk West Board members being Councillor Rasmussen and the General Manager to attend Mutual Management Services Limited members meetings, noting that Council will have one vote.	General Manager	Complete Response regarding representatives sent via email on 10 August 2017.
8/08/2017	140	SS - Podcasting of Council Meetings and Code of Meeting Practice - (95496, 96333, 79351, 79352)	245	That Council adopt the Draft Code of Meeting Practice, attached as Attachment 1 to this report, to be placed on public exhibition for a period of not less than 28 days, with submissions to be received up to 42 days from the date the Draft Code is publicly exhibited.	Director Support Services	Complete The Draft Code of Meeting Practice was placed on public exhibition and no submissions were received. The outcomes of the public exhibition period were reported to the 31 October 2017 Council meeting for consideration.
8/08/2017	NM1	Council Rating Structure - (79351, 105109, 138879)	247	That 1. Council acknowledges that rates are determined in accordance with the Local Government Act 1993 (NSW) and land valuations provided by the NSW State Government's Valuer General's	Director Support Services	Complete Council facilitated a town meeting between community members and the representatives from the Valuer-General's Department on 30 August 2017. During this meeting an outline





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				<p>Department.</p> <ol style="list-style-type: none"><li>2. It is noted that Council considers its rating structure each year during preparation of its Operational Plan, and decides whether the structure requires review. If so, decisions are made only after complete and thorough investigations.</li><li>3. Council acknowledges that generally the change in rating structure (2017/2018) has resulted in decreases in the rates of the majority of ratepayers. Even in some areas where rates have increased, the proportion of increase attributable to Council's recent restructure is very small compared to the increase in rates that can be attributed to change in land values.</li><li>4. Council notes the work already initiated by staff to convene a community meeting in late August 2017, as indicated by staff at the Windsor Town Meeting on 26 July 2017. The purpose of the meeting being sought by staff is to provide an opportunity for representatives of the Valuer General to explain the valuation system to the wider community.</li><li>5. Council:<ol style="list-style-type: none"><li>a) notes the views outlined by some residents of Oakville about the perceived disproportionate increase in</li></ol></li></ol>		<p>of the methodology used to determine land valuations was provided.</p> <p>The Valuer General extended the timeframe for the lodgement of land valuation objections by one month.</p> <p>A workshop regarding rates was held on 3 October 2017 and two further sessions are scheduled for 1 and 15 February 2018.</p>



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				<p>land valuations for properties in Oakville, relative to other areas in the Hawkesbury.</p> <p>b) makes further enquiries to the Valuer General, on behalf of residents, seeking clarification of the methodology for the revaluation of properties in Oakville.</p> <p>c) seeks an urgent answer from the Valuer General as to whether the time period in which individual landowners can object to their valuation can be waived, so that affected property owners can submit objections for consideration by the Valuer General.</p> <p>6. Council hold a two day workshop to discuss Council's rating structure within the next six months.</p>		
8/08/2017	NM2	Recording of Telephone Calls - (79351, 105109, 138879)	248	That Council seek legal advice to determine the ramifications of implementing recording of phone calls between Council staff and third parties, including residents and the legal advice be reported back to Council and this information then be used to determine if a further report regarding this matter is required to be brought to Council.	Director Support Services	<p>Complete</p> <p>Legal advice was sought as per Council's resolution.</p> <p>A summary of the legal advice received was presented to Councillors at the 21 November 2017 Briefing Session.</p> <p>A further report to Council on the matter was prepared for consideration at the 12 December 2017 Council Meeting.</p>
8/08/2017	142	SS - Property Matter - Lease	251	That Council agree to enter into a new	Director	In Progress



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		of Shops 7 and 8 Glossodia Shopping Village - (112106, 95496, 33836, 118210) CONFIDENTIAL		lease with Saghir Khan and Riffat Khan in regard to Shops 7 and 8 Glossodia Shopping Village.	Support Services	The leases are being registered by Council's Solicitors.
29/08/2017	MM	MM - Enhancement of the Model Code of Conduct - (79351, 79353, 125612)	253	That: 1. Council write to the Office of Local Government and advise them of the opportunities to further refine and enhance the 'Model Code of Conduct' and the associated 'Procedures for the Administration of the Model Code of Conduct for Local Councils' in NSW as detailed in the Minute above. 2. Subsequent to the NSW Local Government elections being held in September and any further amendments to the Model Code of Conduct, Code of Meeting Procedure or Local Government Act 1993 (NSW), in particular in relation to social media, role of the Mayor and Councillors, interactions between Councillors and applicants/objectors of development applications, that Council staff arrange for further Councillor training in October or November to address these matters. 3. Councillors receive updates relating to legislation specifically related to the roles and functions as performed by a Councillor.	Director Support Services	Complete  Council wrote to the OLG advising of Council's resolution and the opportunities to further refine and enhance the Model Code of Conduct . A Councillor Briefing Session on the Code of Conduct addressing the matters raised in the minute was conducted by InConsult on 21 November 2017. A submission emphasising Council's position was prepared in response to the release of the Consultation Drafts for the updated Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW, and forwarded to the OLG for consideration.
29/08/2017	143	CP - DA0107/17 - Lot 7 DP	254	That consideration of this matter be	Director City	In Progress



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		532334 - 7 Smith Road, Oakville - Construction and Operation of a childcare centre - (95498, 140352, 78471, 78472)		<p>deferred to allow the applicant to be consulted about:</p> <p>a) Increasing the number of car parking spaces from 25 to at least 37.</p> <p>b) Moving the development further away from the common fence with 1 Smith Road, Oakville and further back into the site to better accommodate the extra parking.</p> <p>c) Ensuring that the rubbish storage location be on the northern side of the building.</p> <p>d) Additional noise mitigation devices be investigated to allow the outdoor play area to be utilised for more than two hours per day.</p>	Planning	<p>Amended Plans received 6 December 2017.</p> <p>Under assessment.</p> <p>The applicant has been consulted and the matter is being reported back to Council on 30 January 2018.</p>
29/08/2017	144	CP - LEP004/14 - Lot 21 DP 806993 - 6 Speedwell Place, South Windsor - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - (95498, 126720, 131209)	255	That Council defer consideration of the matter for two months to enable the applicant to prepare and submit a Contemporary Contamination Land Assessment.	Director City Planning	<p>In Progress</p> <p>Applicant advised of deferment and requirement to submit a Contemporary Contamination Land Assessment which has still not been received to date.</p> <p>Matter to be reported back to Council.</p>
29/08/2017	147	IS - Adoption of Conservation Management Strategy - Singletons Reserve, Kurrajong - (95495, 79354)	258	That Council adopt the Singletons Reserve Conservation Management Strategy and that the recommendations within the Conservation Management Strategy be implemented as funding allows.	Director Infrastructure Services	<p>Complete</p> <p>Recommendations will be undertaken as funds allow.</p>
29/08/2017	148	IS - Applications for 2018 Circus Shows in McQuade Park - (95495, 79354,	259	That community notification of The Great Moscow Circus (to be held in McQuade Park, between 5 February	Director Infrastructure Services	<p>Complete</p> <p>Events advised and re-reported back to Council with community</p>



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		118767)		2018 to 18 February 2018) and Webers Circus (to be held in McQuade Park, between 12 November 2018 to 25 November 2018), be carried out in accordance with the Local Government Act 1993.		feedback.
29/08/2017	149	IS - Draft Redbank Precinct Community Land Plan of Management - (95495, 79354)	260	<p>That:</p> <ol style="list-style-type: none"><li>1. The draft Redbank Precinct Community Land Plan of Management be amended to incorporate the changes as outlined in Tables 1, 2 and 3 in addition to minor changes to text and images to improve legibility and understanding.</li><li>2. Appendix D of the draft Redbank Precinct Community Land Plan of Management be removed from the plan and included as a reference.</li><li>3. The provision of cricket practice nets or multi use courts be accommodated within future parkland of the development area.</li><li>4. Subject to the above changes, the Draft Redbank Precinct Community Land Plan of Management be adopted, but specifically excluding reference to the Peel Park Master Plan.</li><li>5. The adoption of the Peel Park Master Plan be deferred and a series of community consultations, including but not limited to the North Richmond and Districts Community Action Association Inc.</li></ol>	Director Infrastructure Services	<p>In Progress</p> <p>Community consultations are being planned for early 2018. Following the outcome of the consultation the plan will be amended.</p>



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				and the Hawkesbury Environment Network, be held to develop a master plan for sporting fields and passive park areas.		
29/08/2017	150	IS - Road Naming Proposal Associated with DA0637/15 - 4 Dight Street, Richmond - (95495, 79346)	261	That in accordance with the requirements of the Roads Act 1993, the name Sandstone Place, Richmond in connection with DA0637/15 be adopted for use.	Director Infrastructure Services	Complete Adopted for use 29 August 2017. The applicant was advised on 8 September 2017 that they may proceed with the name Sandstone Place. Street numbering was also supplied to the applicant. Subdivision has not yet been released for registration at the Land Titles Office.
29/08/2017	151	IS - Windsor Bridge Replacement Project - Proposal for Viewing Platform - (95495, 79354, 73621)	262	That Council advise the RMS that it does not support the current replacement bridge proposal, including the demolition of Windsor Bridge and request that the RMS put the proposal to Council again, prior to final sign off of Option 1 by the relevant agencies.	Director Infrastructure Services	In Progress Briefing has been provided by the RMS and will be presented at 30 January 2018 Council meeting.
29/08/2017	153	SS - 2016/2017 Operational Plan - Re-Votes - (95496, 96332)	264	That the funding for projects detailed within this report, totalling \$388,770, be re-voted and carried over into the 2017/2018 financial year.	Director Support Services	Complete Associated budget for re-voted items was incorporated into the Full Year Budget for the 2017/2018 financial year.
29/08/2017	NM1	NM1 - Status Update on Energy Savings Action Plan - (79351, 105109, 138881)	267	That a report be provided to Council by 24 October 2017, that: 1. Gives an update on the status of the scheduled or recommended measures outlined in the Energy Savings Action Plan 2013, for each of the top ten energy consuming	Director Infrastructure Services	In Progress Report submitted to Council on 28 November 2017.



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				<p>Council-controlled facilities/areas identified in the plan.</p> <p>2. Gives options for comprehensively updating the Plan. This should include, but not be limited to:</p> <ul style="list-style-type: none"><li>a) collecting, analysing and reporting energy consumption data to compare with 2008 and 2013 data</li><li>b) updating the status of the co-generation plant housed under the Deerubbin Centre</li><li>c) reviewing and updating the recommendations for greater energy savings and efficiencies based on the latest technology and best practices</li><li>d) reviewing the need for an internal working group, comprised of staff from a wide range of Divisions within Council</li><li>e) identifying additional facilities/areas controlled by Council that could be included in a revised plan.</li></ul>		
29/08/2017	NM2	NM2 - Recycling or Rehoming Facility for Unwanted Household Goods - (79531, 105109, 80106)	268	That Council prepare a report which investigates the feasibility and options of Council establishing or facilitating a recycle/re-homing facility for unwanted household items, excluding clothing, shoes and similar personal wear items, which are in fair, reasonable and usable condition for depositing, collection and removal by Hawkesbury	Director Infrastructure Services	In Progress



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				residents wishing to reuse, recycle, rehome, repair and rework such items.		
29/08/2017	NM3	NM3 - Community group access to Meeting Room and Community Centre Facilities - (79351, 105109, 125610)	269	That Council call for a report into the cost and feasibility of allowing all Hawkesbury based community and not for profit groups to have access to meeting rooms and community centre facilities without charge.	Director Support Services	Complete Report prepared and reported to Council on 14 November 2017.
29/08/2017	NM4	NM4 - Support for 'Yes' to Marriage Equality Campaign - (79351, 105109, 138882)	270	That Council: <ol style="list-style-type: none"><li>Engages with local LGBTIQ members of the community to assist them in campaigning for the 'Yes' case in the postal survey for marriage equality, on the proviso that any such campaigning must be respectful.</li><li>Holds at least one community event in a prominent public space, with the aim of publicly showing our support, engaging with and informing the community.</li><li>Flies the Rainbow Flag at Council for the duration of the campaign.</li><li>Displays a banner outside Council which states "Hawkesbury City Council supports marriage equality. Vote Yes." or similar for the duration of the campaign.</li></ol>	General Manager	Complete Event held. Banner is displayed and material produced and shared at the event. Banner displayed and Rainbow flag flown for the duration of the campaign.
29/08/2017	NM5	NM5 - Independent Hearing and Assessment Panel - (79351, 105109, 111627)	271	That: <ol style="list-style-type: none"><li>Council acknowledges the recent amendments to the Environmental Planning and Assessment Act (NSW) 1979 (the Act) regarding local Independent Hearing and</li></ol>	General Manager	In Progress Expressions of Interest from Community Representatives on the Hawkesbury IHAP called for until 30 January 2018.





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				<p>Assessment Panels (IHAP).</p> <p>2. When the Mayor meets with the Minister for Planning, guidance be sought on the possibility of one IHAP being established to represent Hawkesbury City Council, Blue Mountains City Council and Penrith City Council, as part of our aim of streamlining services and reducing costs under the Regional Strategic Alliance (RSA).</p> <p>3. If the meeting is not scheduled between the Mayor and the Minister for Planning within the next six weeks regarding the matter, Council write to the Minister for Planning, as outlined in part 2.</p>		
29/08/2017	155	GM - Quotation for Consultancy Services - Review of Council's Fit For The Future Proposal - (79351)	275	That Council engage Morrison Low Consultants Pty Ltd at a fee of \$9,500 plus GST plus disbursements to undertake a review of Council's Fit for the Future strategies in accordance with Council's resolution of 11 October 2016 and that the Consultant's report on the outcome of the review of Council's Fit For The Future strategies be submitted to Council at its Ordinary Meeting on 26 September 2017.	Director Support Services	Complete Morrison Low engaged and subsequent Consultant's Report submitted to Council at its Ordinary Meeting on 26 September 2017.
29/08/2017	156	GM - Tender for the Provision of Internal Audit Services to Blue Mountains City Council and Hawkesbury City Council - (79351, 128732)	276	That Council accept the tender offer of Centium Group Pty Ltd for the total amount of \$245,500 (excluding GST) for the provision of internal audit services to Blue Mountains and Hawkesbury City Councils, for a	Director Support Services	Complete Contract executed with Centium Group Pty Ltd for the provision of internal audit services to Hawkesbury and Blue Mountains Councils, in accordance with the



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				period of three years with the option of a further two options by one year each which may be exercised at the discretion of both Councils.		Council Resolution.
12/09/2017	158	GM - Hawkesbury Gazette - Request for Sponsorship - (79351, 79356)	279	That Council approve sponsorship funding to the Hawkesbury Gazette for the 'We Are Hawkesbury – 25 Places Photographic Competition' and 'We Are Hawkesbury – One Voice', to the total value of \$10,000 financial assistance and in kind services including judging and presentation of awards by the Mayor and a singing opportunity at the Australia Day event for the 'We Are Hawkesbury – One Voice' winner.	General Manager	In Progress Funding has been provided to the Hawkesbury Gazette for the 'We Are Hawkesbury' Photographic competition.
12/09/2017	159	GM - Outcome of 'Investing in Your Future' Community Consultation - (79351, 95496, 96328)	280	That: <ol style="list-style-type: none"><li>1. Council receive and acknowledge the substantial community responses to the community engagement and public exhibition on options for Investing In Your Future and notes the results of this engagement.</li><li>2. Council confirm ongoing commitment to building a successful future for the Hawkesbury, and delivering, within available funding, the best possible service outcomes including the continuous review of service provision in line with Council's Fit For The Future Improvement Plan.</li><li>3. Based on the outcomes of the Investing in Your Future</li></ol>	Director Support Services	Complete Draft Supplementary Resourcing Strategy reported to Council on 10 October 2017.



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				<p>consultations, and the information presented in this report, Council confirm Option 3 as its preferred Investing in Your Future investment option.</p> <p>4. Council staff prepare a Draft Supplementary Resourcing Strategy 2017-2037 and a Draft Supplementary Delivery Program 2017-2021 to advise the community of the outcomes of the Investing in Your Future consultations and Council's preferred investment option for further community engagement. These documents to provide further details to residents on the impact of the three investment options on long-term service provision, the capacity to maintain, renew and upgrade community assets, and the resourcing of the key activity areas in the Delivery Program including an assessment of the affordability and rating impacts of its preferred resourcing option.</p> <p>5. The Draft Supplementary Resourcing Strategy 2017-2037 and a Draft Supplementary Delivery Program 2017-2021 be reported to Council prior to their public exhibition.</p>		
12/09/2017	160	SS - Implementation of Hawkesbury Youth Summit 2017 Recommendations -	281	That: 1. Council adopt the Hawkesbury	Director Support	Complete Development of online survey tool



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		(95496, 96328)		<p>Youth Summit 2017 Outcomes Report Implementation Plan as appended in Attachment 1 to this report.</p> <p>2. Council extend its appreciation to the Hawkesbury Youth Summit Planning Group and Hawkesbury Youth Interagency in the work undertaken in developing the Implementation Plan.</p> <p>3. The Youth Participation Officer engage with the Hawkesbury Youth Interagency to develop a young people's Well-Being Online Survey Tool to measure and track progress against the youth summit issues identified in this report.</p>	Services	currently under development.
12/09/2017	161	SS - Hawkesbury Family and Domestic Violence Action Plan - (95496, 96328)	282	<p>That Council:</p> <p>1. Adopt the Hawkesbury Family and Domestic Violence Action Plan attached as Attachment 3 to the report.</p> <p>2. Write to the Federal Member for Macquarie, Susan Templeman MP and the Member for Hawkesbury, The Hon. Dominic Perrottet MP, detailing the level of need in the LGA and requesting increased funding for an emergency refuge and crisis accommodation.</p> <p>3. Erect a sign in a prominent location condemning family and domestic violence.</p>	Director Support Services	<p>In Progress</p> <p>Work is being undertaken with Domestic Violence agencies to collect the data relating to incidence of domestic violence in the LGA and the current level of emergency refuge accommodation in the Hawkesbury.</p> <p>Signage design has been determined as a banner, and location has been finalised with banner to be in place by March 2018.</p>
12/09/2017	162	SS - Proposal to Construct	283	That the information be received and	Director	In Progress



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Accessible Footpath - Wilberforce Shopping Centre - (95496, 96328)		that Council place the construction footpaths at the Wilberforce Shopping Centre as outlined in Attachment 1 to the report on a future works program.	Support Services	Works will be incorporated within the 10 Year Capital Works Program as part of the review of the Resourcing Strategy during the 2018/2019 Operational Plan process. Adoption of the reviewed Resourcing Strategy will be considered by Council at its Ordinary Meeting on 13 June 2018.
12/09/2017	NM	NM - Secondary Dwellings in Oakville and Maraylya - (79351, 105109, 138880)	285	That: 1. As part of the review of the Residential Land Strategy, can staff consider options to allow detached dual occupancy and secondary dwellings in the suburbs of Oakville and Maraylya, which are unaffected by flooding evacuation issues. 2. Matters to be considered by staff could include: a) the minimum lot size to allow suitable Aerated Wastewater Treatment Systems for the second dwelling b) what obstacles may currently exist and the timeframe and process required to overcome them. 3. Council also consider building in incentives so that detached dwellings could be used as social housing as is currently being promoted by Wentworth Housing through the "Heading Home,	Director City Planning	In Progress Ongoing action required as part of review of Residential Land Strategy.



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				Ending Homelessness" project.		
12/09/2017	164	IS - Drainage Update - Price Lane, Agnes Banks - (95495)	289	That consideration of this matter be deferred to the next Council meeting.	Director Infrastructure Services	Complete See comments for Item 182.
12/09/2017	165	SS - Property Matter - Lease to Blefari Holdings Pty Ltd - Shop 6, Glossodia Shopping Village - (95496, 96333, 112106, 126147)	290	That Council agree to enter into a new lease with Blefari Holdings Pty Ltd in regard to Shop 6, Glossodia Shopping Village, as outlined in this report.	Director Support Services	In Progress The leases are being registered by Council's Solicitors.
26/09/2017	MM	Greater Sydney Commission - District Plan - (79351, 79353, 125612)	293	That Council: 1. Note that the State Government has determined to merge the two former Greater Sydney Commission Districts (South West and West Districts) to better facilitate planning around the Western Sydney Airport, without consulting Council. 2. Staff liaise with the Greater Sydney Commission to ensure that Hawkesbury City Council's interests are appropriately reflected in the new Western City District Plan, in relation to matters such as: a) the Richmond RAAF base and adjoining University land b) National, State and Local Heritage features, including the Greater Blue Mountains National Park c) the Hawkesbury River and the Hawkesbury Nepean Catchment d) the preservation of agricultural	General Manager	In Progress Report regarding Hawkesbury City Council's submission to the Draft Western City District Plan was presented to Council's Ordinary Meeting 12 December 2017. Submission subsequently lodged with the Greater Sydney Commission based on Council's resolution. Issues included in the submission to the Draft District Plan. Awaiting advice on selection process from the Commission. Invite to Interim Commissioner being pursued.



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				land e) housing diversity and affordability – including homelessness f) educational opportunities g) transport infrastructure including a third high level crossing of the Hawkesbury River h) the growth of key employment sectors including those associated with aerospace, equine, agriculture, tourism, medical and retail activities i) energy, energy efficiency and climate adaptive housing. 3. Note that it will be required to participate in the selection of the new District Commissioner for the Western City District. 4. Invite the Interim Commissioner for Western City District, Mr Geoff Roberts, to address Councillors at a Councillor Briefing Session.		
26/09/2017	167	GM - 2017 Local Government NSW Annual Conference - Submission of Motions - (79351, 79633)	295	That: 1. The report be received and noted. 2. Council submit the following motions to the 2017 Local Government NSW Annual Conference, as outlined in the report and discussed at the meeting: a) Cost of Local Government Audit Arrangements.	Director Support Services	Complete Council's submissions were prepared as per the resolution and submitted to LGNSW via their online portal.



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>b) NSW Audit Office's Management of the Value of Land Under Roads and Community Land.</p> <p>c) That the NSW Government repeal ss23I-23LA Environment Planning and Assessment Act 1979 (NSW) which imposes:</p> <ul style="list-style-type: none"><li>• mandatory IHAPs on only selected local government areas</li><li>• significant financial costs upon outer urban councils that do not have a record of considering high numbers of applications.</li></ul> <p>d) In the event that repeal of subject provisions is refused, that the NSW Government defer the introduction of mandatory IHAPs until 1 July 2019, so as to provide Councils with sufficient time to update their relevant planning instruments to reflect the strategic direction of the elected Council.</p> <p>e) That the NSW Government increase the pensioner concession rebate to better reflect increases in the average cost of rates to NSW households and provide relief at 50% of the average rating charge.</p>		





**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				f) That Council seek direction from the State Government in relation to its future intentions concerning the Fire and Emergency Services Levy. g) That Council calls on the State Government to respond to the IPART Report on 'Review of Local Government Rating System', that it releases the final version of the Report and advise of their intentions in respect of the recommendations in the Report and provide appropriate modelling in respect of all Local Government Areas, including the Hawkesbury City Council LGA. 3. The General Manager be delegated the authority to prepare and submit the motions outlined in part 2, to the 2017 Local Government NSW Annual Conference.		
26/09/2017	170	GM - Review of Council's Strategies for Financial Sustainability - (79351)	298	That: 1. Council receive and note the Morrison Low Consultants Pty Ltd Report – Review of Council's Strategies for Long Term Financial Sustainability. 2. The Supplementary Resourcing Strategy 2017-2027 to include appropriate wording as detailed in this report, in regard to Council's:	Director Support Services	Complete The Supplementary Resourcing Strategy 2017-2027 adopted at the Ordinary Council Meeting on 28 November 2017, which included wording in accordance with the Council Resolution. The Consultant's Report was presented at the Councillor Briefing Session on 3 October 2017. The



## Council Resolution Summary

1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				a) asset capitalisation policies and practices b) approach to asset management as detailed in this report. 3. The Morrison Low Consultants Pty Ltd Report – Review of Council's Strategies for Long Term Financial Sustainability be presented to a Councillor Briefing Session and the author of the Consultant Report be invited to attend the Briefing Session.		author of the report was available via conference call for questions.
26/09/2017	171	CP - Local Heritage Assistance Fund 2017/2018 - Minor Improvements/Conservation Works to Heritage Listed Residential Properties in the Windsor and Richmond Historic Townships - (95498, 124414)	299	That: 1. Council approve financial assistance up to \$2,000 under Section 356 of the Local Government Act 1993 for each of the ten applicants, under the terms of the Local Heritage Assistance Fund 2017/2018. 2. The successful applicants for the Local Heritage Assistance Fund 2017/2018 be advised accordingly. 3. Council use the remaining funding available from the Local Heritage Assistance Fund 2017/2018 to fund the refurbishment of the Council owned Slab Barn adjacent to the Tebbutts Observatory.	Director City Planning	Complete  Successful Applicants advised. Remaining funds to be used for refurbishment of council's slab barn adjacent to Tebbutts Observatory.
26/09/2017	172	CP - Review of Council's Floodplain Risk Management Advisory Committee Objectives for 2017-2021 (95498, 86589, 124414)	300	That Council approve the amended objectives of the Floodplain Risk Management Advisory Committee and that the Constitution for the Floodplain Risk Management Advisory Committee be amended to include the	Director City Planning	Complete  FRMAC Constitution amended.



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				approved objectives.		
26/09/2017	173	CP - Review of Council's Heritage Advisory Committee Objectives for 2017-2021 - (95498, 124414, 80242)	301	That Council approve the amended objectives of the Heritage Advisory Committee and that the Constitution for the Heritage Advisory Committee be amended to include the approved objectives.	Director City Planning	Complete HAC Constitution amended.
26/09/2017	174	CP - Review of Council's Human Services Advisory Committee Objectives for 2017-2021 - (95498, 124414, 123486)	302	That Council approve the amended objectives of the Human Services Advisory Committee and that the constitution of the Human Services Advisory Committee be amended to include the approved objectives.	Director City Planning	Complete HSAC Constitution amended.
26/09/2017	175	IS - Review of Asset Management Policy - (95495)	303	That Council endorse the inclusion of the Draft Asset Management Policy, attached as Attachment 1 to this report, within the Draft Supplementary Resourcing Strategy for public exhibition noting that the Draft Supplementary Resourcing Strategy is to be reported to the next Ordinary Meeting to be held on 10 October 2017.	Director Infrastructure Services	Complete Asset Management Policy now in effect.
26/09/2017	178	SS - Debt Recovery, Pensioner Concession and Hardship Policy - (95496, 96332)	306	That the Debt Recovery, Pensioner Concession and Hardship Policy, attached as Attachment 1 to the report, be placed on public exhibition for a period of not less than 28 days and the outcome of the public exhibition be further reported to Council.	Director Support Services	Complete The Debt Recovery, Pensioner Concession and Hardship Policy was placed on exhibition for 30 days and the outcome reported to Council at its Ordinary Meeting on 28 November 2017.
26/09/2017	179	SS - Fraud and Corruption Prevention Policy - (95496, 96333)	307	That the Fraud and Corruption Prevention Policy, attached as Attachment 1 to this report, be placed	Director Support Services	Complete The draft Fraud and Corruption Prevention Policy was placed on



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				on public exhibition for a period of 28 days and the outcome of the public exhibition period be further reported to Council.		public exhibition and no submissions were received. The outcomes of the public exhibition period were reported to the 12 December 2017 Council meeting for consideration.
26/09/2017	180	SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2017 - (95496, 96332)	308	<p>That:</p> <p>1. Council note the following Statement in respect of Section 413(2)(c) of the Local Government Act 1993, as to its Annual Financial Statements:</p> <p>a) Council's Annual Financial Statements for 2016/2017 have been drawn up in accordance with:</p> <ul style="list-style-type: none"> <li>• the Local Government Act 1993 (as amended) and the Regulation made there under</li> <li>• the Australian Accounting Standards and Professional Pronouncements</li> <li>• the Local Government Code of Accounting Practice and Financial Reporting</li> </ul> <p>b) the Statements present fairly the Council's financial position and operating result for the year</p> <p>c) the Statements are in accordance with the Council's accounting and other records</p> <p>d) the signatories do not know of anything that would make these</p>	Director Support Services	<p>Complete</p> <p>Statements by Councillors and Management, as identified were signed on 26 September 2017. Representatives from the NSW Audit Office and Pricewaterhouse Coopers provided a presentation regarding the audited Financial Statements for 2016/2017 to Council at its Ordinary Meeting on 14 November 2017.</p>



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>Statements false or misleading in any way</p> <p>2. Council sign the "Statements by Councillors and Management". The Statements are to be signed by the Mayor, Deputy Mayor, General Manager and the Responsible Accounting Officer.</p> <p>3. Council seek a presentation from the NSW Audit Office and its representative, at a Council Meeting following the completion of the audit.</p>		
26/09/2017	181	SS - Renewal of Licence Agreements, Peppercorn Place, 320 George Street, Windsor - (95496, 96328)	309	That the information be received the Seal of Council be affixed to Licence Agreements between Hawkesbury City Council and Peppercorn Services Inc., Bridges Disability Services Inc. and Uniting Care NSW.	Director Support Services	Complete Licence Agreement has been executed.
26/09/2017	182	IS - Drainage Update - Price Lane, Agnes Banks - (95495) CONFIDENTIAL	315	That no further drainage improvements be undertaken within the properties of 22 Price Lane, 340 and 342 Castlereagh Road, Agnes Banks.	Director Infrastructure Services	Complete No further action to be taken.
26/09/2017	183	SS - Property Matter - Lease to Stephen Hile - 139 March Street, Richmond - (112106, 95496, 22455) CONFIDENTIAL	316	That Council agree to enter into a new lease with Mr Stephen Hile in regard to 139 March Street, Richmond, as outlined in this report.	Director Support Services	In Progress The lease is being registered by Council's Solicitors.
26/09/2017	184	SS - Property Matter - Road Widening - Lease and Compulsory Acquisition by Roads and Maritime Services - Part 1 of Terrace	317	That Council not enter into a lease agreement with Roads and Maritime Service for Part of 1 Terrace Road, North Richmond, for the reasons outlined in this report.	Director Support Services	Complete Council have advised the RMS that the lease will not be entered into. RMS have not initiated the compulsory acquisition.



**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Road, North Richmond - (100920, 95496, 112106) CONFIDENTIAL				
10/10/2017	185	GM - Executive Certificate for Elected Members - (79351, 79633)	320	That attendance of nominated Councillors at the Executive Certificate for Elected Members at a cost of \$3,500, plus travel expenses per attendee be approved, and that Councillors Ross and Zamprogno attend the Executive Certificate for Elected Members.	General Manager	Complete Councillors Ross and Zamprogno registered for and participated in the program.
10/10/2017	186	GM - Supplementary Draft Resourcing Strategy and Supplementary Draft Delivery Program - (79351, 124414)	321	That the Draft Supplementary Resourcing Strategy 2017-2027 incorporating the Draft Supplementary Delivery Program 2017-2021 be placed on public exhibition with the outcomes to be reported to Council.	General Manager	Complete Draft Supplementary Resourcing Strategy 2017-2027 and Draft Supplementary Delivery Program 2017-2021 publically exhibited 13 October 2017 to 10 November 2017. Outcomes reported to Council's Ordinary Meeting 28 November 2017.
10/10/2017	187	IS - Establishment of an Infrastructure Committee - (79351, 95495, 105109)	322	That: 1. Council establish the Infrastructure Committee as a new Committee of Council with delegations under Section 377 of the Local Government Act 1993. 2. Council adopt the draft Terms of Reference for the Infrastructure Committee as outlined in the report. 3. The four Councillors of the Infrastructure Working Party be re-appointed to the Infrastructure	Director Infrastructure Services	Complete First meeting of the Infrastructure Committee yet to be convened.



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				Committee, being Mayor Councillor Lyons-Buckett, Councillor Rasmussen, Councillor Reynolds and Councillor Zamprogno.		
31/10/2017	189	GM - 2017 Christmas Program - Request for Funds and Project Proposal - (79351, 79356, 127800, 94012, 79356)	330	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the payment of \$1,000 of funding to the following groups to support Christmas lights displays and associated activities for Christmas 2017, subject to the groups providing details of the proposed expenditure of any allocated funds to the satisfaction of the General Manager:               <ol style="list-style-type: none"> <li>a) Windsor Business Group</li> <li>b) Kurrajong Community Forum</li> <li>c) Hawkesbury Chamber of Commerce</li> <li>d) St John of God Hospital (Hawkesbury District Health Service)</li> </ol> </li> <li>2. Meet the costs of the \$500 hire fee and waive the \$1,000 applicable bond to use the Windsor Mall by the Windsor Business Group.</li> <li>3. Approve the execution of the Council's standard Sponsorship Agreement for the above projects.</li> <li>4. Continue to implement the Banner Pole Implementation Program on Council owned land.</li> </ol>	General Manager	Complete Sponsorship agreements sent to the four parties.
31/10/2017	190	IS - Roads to Recovery Program - Freemans Reach Road, Freemans Reach -	331	That available funding of \$776,587 be brought forward into the 2017/2018 Operational and Delivery Plan	Director Infrastructure Services	In Progress Tenders have been called for the rehabilitation works. The closing



**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		(95495, 79344)		available under the Roads to Recovery Program and be utilised to extend rehabilitation of Freemans Reach Road, Freemans Reach south from the previously completed section.		date for tenders is Tuesday, 30 January 2018.
31/10/2017	191	IS - Use of McQuade Park by The Great Moscow Circus and Webers Circus - (95495, 79354)	332	<p>That the Great Moscow Circus be given approval for use of McQuade Park from 5 February 2018 to 18 February 2018 and the Webers Circus be given approval for use of McQuade Park from 12 November 2018 to 25 November 2018, with .</p> <p>3. The approvals be subject to the following conditions/documents:</p> <ul style="list-style-type: none"> <li>a) Council's General Park Conditions</li> <li>b) Council's Fees and Charges including appropriate bonds</li> <li>c) the McQuade Park Plan of Management</li> <li>d) Council's Circus Policy.</li> </ul> <p>4. Council advise Webers Circus of the importance of Remembrance Day on 11 November 2018 and that they be reminded not to access McQuade Park until 12 November 2018.</p>	Director Infrastructure Services	Complete Approvals with conditions have been sent to both circuses. Both circuses will be monitored to ensure compliance with approval conditions
31/10/2017	194	SS - Podcasting of Council Meetings, Late Reports and Code of Meeting Practice - (95496, 96333, 79351, 79352)	335	That Council adopt the Code of Meeting Practice, attached as Attachment 1 to this report, which has been amended in regard to podcasting of Council meetings and late reports.	Director Support Services	Complete The Code of Meeting Practice was published on Council's website. Hard copies of the amended document were provided to Councillors and the MANEX Team.
31/10/2017	NM1	NM1 - Local Government	339	That a report be provided to Council	General	In Progress





**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Leadership and Awareness Program - (79351, 105109, 138879)		regarding the options available for the establishment of a Local Government Leadership and Awareness Program that would involve inviting all local schools in the Hawkesbury to participate. This Program could involve Students attending Council Chambers to meet and engage with Councillors and Council staff. This Program may include various aspects, depending on the age group of students attending, but may contain participation in mock debates, Question and Answer segments or enjoying a short presentation on local government.	Manager	Information concerning similar previous programs being reviewed. Further report to Council pending.
31/10/2017	NM2	NM2 - Oasis Aquatic and Leisure Centre - (79351, 105109, 138879)	340	That: 1. A report be provided to Council regarding the Oasis Aquatic and Leisure Centre in respect of the following: a) a review of the buildings, grounds and operations of Oasis Aquatic and Leisure Centre (currently managed by the YMCA NSW), including a program evaluation and also suggest any possible recommendations for the Centre such as energy saving, energy generation and purchasing programs and water saving initiatives. b) public consultation be allowed for in this report to gauge ideas	General Manager  Director Support Services	In Progress  A letter dated 10 November 2017 was sent to the Member for Hawkesbury regarding a proposed indoor swimming centre, gymnasium and sports centre in North Richmond.  Currently gathering information regarding the operation of the Oasis Aquatic and Leisure Centre to enable a Councillor Briefing Session to be presented and a report to Council in mid-2018.



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>of improvement from users of the facility.</p> <p>c) elaborate on the notion of a 'Program Pool', an idea discussed in the past specifically for swimming lessons, etc. to allow more room for recreational/professional swimmers in the main pools.</p> <p>d) the cost of implementing a water play park, similar to that at the Ripples Leisure Centre Penrith, as well as the cost of Touch Pads for timekeeping purposes.</p> <p>e) detail if it is possible to make the current playground one for all abilities, which falls in line with the Centre being an inclusive facility with already present disability access.</p> <p>f) the report outline any possible state/federal government or community grants/partnerships that could be used to fund this.</p> <p>g) identify Council's funding sources available in the event there are no State or Federal funding sources.</p> <p>h) include existing proposals which are currently considering inclusive playgrounds and/or water parks.</p> <p>2. Council approach the Member for</p>		



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>Hawkesbury to seek a partnership between Council, the NSW Government, the PCYC and private industry to investigate an indoor swimming centre/gymnasium/sports centre in the North Richmond area.</p> <p>3. The matter be brought to a Councillor Briefing Session in the first instance.</p>		
31/10/2017	NM3	NM3 - Changes to Rail Timetable - (79351, 105109, 138882)	341	<p>That:</p> <ol style="list-style-type: none"> <li>1. The Mayor and General Manager write to the Minister for Transport, The Hon. Andrew Constance and the Member for Hawkesbury, The Hon. Dominic Perrottet, requesting a meeting to explain the impact of changes to rail timetables on commuters and local tourism and business, and asking for a return to the previous timetable as a minimum, short-term solution.</li> <li>2. Where revised bus timetables result in longer wait times for commuters, the Mayor and General Manager meet with local bus companies to request further changes to services to reduce wait times and ensure better services.</li> <li>3. Council staff investigate the provision of flexible work spaces for residents who can work at satellite locations and report back to Council.</li> </ol>	General Manager	<p>In Progress</p> <p>Letter to Minister for Transport sent 30 November 2017 and response received.</p> <p>Meeting with local bus companies now to be scheduled.</p> <p>Report regarding investigations regarding provision of flexible work spaces for residents pending.</p>
31/10/2017	NM4	NM4 - National Parks	342	That:	General	In Progress



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Funding - (79351, 105109, 138882)		<ol style="list-style-type: none"> <li>1. Council write to the Minister for the Environment, The Hon. Gabrielle Upton, and the Member for Hawkesbury, The Hon. Dominic Perrottet, expressing Councils' concern at cuts to the National Parks and Wildlife Service (NPWS) and seeking further information about how the State Government and NP&amp;WS plan to ameliorate the impacts of these cuts on the Hawkesbury LGA.</li> <li>2. Council staff prepare a report for Council detailing the impact of these cuts, and the operational and budgetary implications for Council</li> <li>3. Council contact relevant local authorities, including the Hawkesbury River County Council, RFS, SES and WIRES to ensure that they are aware of these implications and, where possible, impacts are minimised.</li> </ol>	Manager	Letter to relevant persons being drafted. Council report will be prepared following responses received.
31/10/2017	195	SS - Property Matter - Lease of 20 Bosworth Street, Richmond - (112106, 95496, 118792)	345	That Council agree to enter into a new lease with Kolink Pty Ltd in regard to 20 Bosworth Street, Richmond.	Director Support Services	In Progress The lease is being registered by Council's Solicitors.
31/10/2017	196	SS - Property Matter - Lease to Hawkesbury House Pty Ltd of Former Hawkesbury Hospital Building - 6 Christie Street, Windsor - (95496, 112106, 131726)	346	That Council note the information contained within the report on the Lease to Hawkesbury House Pty Ltd of Former Hawkesbury Hospital Building - 6 Christie Street, Windsor and adopt the confidential recommendations contained within the report and as amended at the	Director Support Services	In Progress Licence Agreements are being negotiated with existing sub tenants in the premises. The liquidator for Hawkesbury House to prepare a three monthly report advising further on the financial position of Hawkesbury



## Council Resolution Summary 1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				meeting.		House.
31/10/2017	197	SS - Property Matter - Lease of 40 and 48 Pitt Street, Windsor - (112106, 95496, 79794)	347	That Council agree to enter into a new lease with Shane K Kennedy trading as President Turf Supplies in regard to Lot 1 DP 565003, Lot 1 DP 770404, Lot Y DP 162477, Lot A DP 162553, Lot B DP 162553 and Lot K DP 38709, being 40 and 48 Pitt Street, Windsor.	Director Support Services	In Progress Draft leases are being reviewed by Council. Tripartite Agreement will be finalised after the head lease has been entered into.
14/11/2017	MM	MM - Councillor Update - Independent Hearing and Assessment Panels - (79351, 105109, 79353, 125612)	350	That Council work with other Councils to pursue opportunities to address concerns about State Government IHAP legislation, including calls for possible repeal, exemption and extension mechanisms.	General Manager	In Progress Expressions of interest from Community Representatives on the Hawkesbury IHAP called for until 30 January 2018.
14/11/2017	199	CP - DA0317/17 - 539 Kurmond Road, Freemans Reach - Lot 8 DP 544000 - Intensive Plant Agriculture - (95498, 135615, 135616)	352	That the matter be deferred to the next Council meeting.	Director City Planning	In Progress Determined to be delegated to the General Manager following mediation between the applicant and the adjoining owners and occupiers. Further reported to Council on 28 November 2017.
14/11/2017	201	GM - Hawkesbury City Council - Annual Report 2016/2017 incorporating Audited Financial Statements - (95498, 124414)	354	That: 1. Council's Annual Report 2016/2017 and accompanying audited Financial Statements be received and noted, and copies forwarded to the Office of Local Government by 30 November 2017. 2. The Annual Report 2016/2017 and accompanying audited Financial Statements be made available on Council's website by 30 November	General Manager	Complete Annual Report 2016/2017 and accompanying audited Financial Statements were made available on Council's website prior to the 30 November 2017. Additionally the OLG and other relevant agencies were notified.



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				2017.		
14/11/2017	RM	RM - Resolution 271 - Independent Hearing and Assessment Panel - (79351, 105109, 138883, 125612, 138882)	359	That Resolution No 271 from Council's meeting held on 29 August 2017 be rescinded.	General Manager	Complete No further actions required.
14/11/2017	204	SS - Community Representation on the Enhancing the Arts in the Hawkesbury Working Group - (95496, 103542)	363	That: 1. Council appoint Nicola Coady, Alison Egan, James Glendenning, Josephine Blue Harper, Jenny Lloyd, Phillip Routle and Oonagh Sherrard as the community representatives on the Enhancing the Arts in the Hawkesbury Working Group. 2. The Terms of Reference for the Enhancing the Arts in the Hawkesbury Working Group be amended to include seven community appointments.	Director Support Services	Complete Nicola Coady, Alison Egan, James Glendenning, Josephine Blue Harper, Jenny Lloyd, Phillip Routley and Oonagh Sherrard have been appointed as the community representatives on the Enhancing the Arts in the Hawkesbury Working Group. The Terms of Reference for the Enhancing the Arts in the Hawkesbury Working Group have been amended to include seven community appointments.
14/11/2017	205	SS - Property Matter - Easement over Council owned land - 35A Harris Street, Windsor - (130541, 112106, 95496)	364	That: 1. Council approve the creation of an easement of an area, in the order of 49m <sup>2</sup> within 35A Harris Street, Windsor (Lot 12 DP 546556) as shown in Attachment 1 to this report, and compensation in the amount detailed in this report be accepted by Council. 2. The applicant reimburse Council for all costs incurred by Council in relation to the easement. 3. Authority be given for any documentation in association with	Director Support Services	In Progress Council's Solicitors are drafting the documentation for the easement to be finalised. The applicant has paid all bond monies to Council.



## Council Resolution Summary 1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>this matter to be executed under the seal of Council.</p> <p>4. Details of the resolution be conveyed to the applicant together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.</p>		
14/11/2017	206	SS - Property Matter - Lease to Hawkesbury District Tennis Association Inc. - Richmond Tennis Complex, Windsor Street, Richmond - (74070, 112106, 95496)	365	<p>That:</p> <ol style="list-style-type: none"><li>1. Council proceed to publicly exhibit the proposed lease with Hawkesbury District Tennis Association Inc. of Part of Lot 2 in Deposited Plan 1062683 (Part of Ham Common), as outlined in the report, in accordance with Sections 47 and 47A of the Local Government Act 1993.</li><li>2. At the expiration of the public exhibition period outlined in Part 1 above, the following action be taken:<ol style="list-style-type: none"><li>a) Should any submissions be received regarding the proposed lease to Hawkesbury District Tennis Association Inc, a further report be submitted to Council, or</li><li>b) Should no submissions be received:<ol style="list-style-type: none"><li>(i) Council enter into a new lease with Hawkesbury</li></ol></li></ol></li></ol>	Director Support Services	In Progress Draft lease is being reviewed by Council.



**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>District Tennis Association Inc of Part of Lot 2 in Deposited Plan 1062683 (Part of Ham Common), as outlined in the report.</p> <p>(ii) Authority be given for any documentation in association with the matter to be executed under the Seal of Council.</p> <p>(iii) Delegated authority be given to the General Manager to approve any suitable sublease by Hawkesbury District Tennis Association Inc.</p> <p>(iv) Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>		
14/11/2017	207	SS - Property Matter - Lease to New Horizons Healthcare Pty Ltd - Shop 3 Glossodia Shopping Village - (95496, 112106, 134957, 136550)	366	That Council agree to surrender the current lease and enter into a new lease with New Horizons Healthcare Pty Ltd in regard to Shop 3, Glossodia Shopping Village.	Director Support Services	In Progress Draft leases issued to the tenant for signing.
14/11/2017	208	SS - Property Matter - Lease of Shop 11, Wilberforce	367	That Council agree to enter into a new lease with Darith Buth and Mary	Director Support	In Progress The tenant has received





**Council Resolution Summary**  
1 July 2017 to 31 December 2017

Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Shopping Centre - (112106, 95496, 132105, 132099)		Leang in regard to Shop 11, Wilberforce Shopping Centre.	Services	development consent and will forward the leases for signing by Council as soon as possible.
28/11/2017	MM	MM - Inquiry into the Windsor Bridge Replacement Project (79351, 79353)	369	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council authorise the Mayor and General Manager to lodge a submission responding to the Upper House Committee's Terms of Reference by Sunday, 28 January 2018.</li> <li>2. Council's submission address the following points:               <ol style="list-style-type: none"> <li>a) The expenditure, performance and effectiveness of the Roads &amp; Maritime Services' Windsor Bridge replacement project, and in particular:                   <ol style="list-style-type: none"> <li>(i) The current Windsor Bridge, including its maintenance regime, renovation methods and justification for demolition.</li> <li>(ii) The replacement bridge project, including:                       <ul style="list-style-type: none"> <li>• options presented to the community</li> <li>• post construction strategic outcomes, including traffic benefits, transport and network service capacity</li> <li>• economic, social and heritage impacts</li> <li>• flood immunity benefits</li> </ul> </li> </ol> </li> </ol> </li> </ol>	General Manager	<p>In Progress</p> <p>Council submission being prepared in accordance with resolution.</p>



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<ul style="list-style-type: none"> <li>• project assessment process</li> <li>• planning and procurement strategies and associated project costs</li> <li>• cost benefit analysis process.</li> </ul> <p>(iii) Any other related matters.</p> <p>3. A copy of the submission be circulated to Councillors prior to its lodgement.</p> <p>4. Council write to the Premier of NSW, The Hon. Gladys Berejiklian, the Minister for Roads, Maritime and Freight, The Hon. Melinda Pavey, and the Member for Hawkesbury, The Hon. Dominic Perrottet.</p> <p>a) Recommending that the RMS cease work on the Windsor Bridge Replacement Project until the findings of the Upper House Inquiry are known.</p> <p>b) Advising that Council has engaged independent experts to prepare a Conservation Management Plan and a Heritage Impact Statement on Thompson Square and the current bridge.</p>		
28/11/2017	212	GM - Outcome of Public Exhibition of Supplementary Resourcing Strategy - (79351, 95496, 79356)	372	<p>That:</p> <p>1. Council adopt the Draft Supplementary Resourcing Strategy 2017-2027 and Draft</p>	General Manager	Complete Notification made to IPART.



**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>Supplementary Delivery Program 2017-2021 as amended with the inclusion of additional paragraphs in the Introductory section of the draft document confirming its preferred Fit for the Future investment option.</p> <p>2. Council confirm Option 3 as its preferred Fit for the Future investment option and notify the Independent Pricing and Regulatory Tribunal (IPART) of its intention to prepare an Application for a Special Rate Variation based on the following elements:</p>		
28/11/2017	214	CP - Conservation Management Plan - 1029 St Albans Road, Lower Macdonald - Lot 1 DP 605179 - (95498, 124414)	375	<p>That:</p> <p>1. Council as the consent authority approve the 'Conservation Management Plan for St Joseph's Catholic Church (Former) prepared by Edwards Planning and dated July 2017 for Lot 1 DP 605179, known as 1029 St Albans Road, Lower Macdonald.</p> <p>2. The applicant be advised that the approval of the Conservation Management Plan does not approve any change of use or works to the property that require a separate planning approval. Any future application for change of use or works will be subject to the full merit assessment criteria, such as parking, traffic, noise, operating hours, number of persons at the</p>	Director City Planning	Complete DA0703/17 for Function Centre subsequently received.



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				site, etc., that is relevant to that application.		
28/11/2017	210	CP - DA0317/17 - 539 Kurmond Road, Freemans Reach - Lot 8 DP 544000 - Intensive Plant Agriculture - (95498, 135615, 135616)	376	That determination of Development Application No. DA0317/17 at Lot 8 DP 544000, 539 Kurmond Road Freemans Reach NSW 2756 for Intensive Plant Agriculture – Proposed Use for Intensive Plant Agriculture, Construction of Two Farm Buildings and Access Road and Associated Earthworks and Tree Removal be delegated to the General Manager following mediation between the applicant and the adjoining owners and occupiers.	Director City Planning	In Progress Mediation to be arranged early February 2018.
28/11/2017	213	GM - Submission - Consultation Drafts for the updated Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW - (79351, 79353, 125612)	378	That the Submission – Consultation Drafts for the updated Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW, as attached as Attachment 1 to this report, be forwarded to the Office of Local Government before the end of the consultation period on 4 December 2017.	Director Support Services	Complete Submission prepared in accordance with the resolution and forwarded to the OLG for consideration.
28/11/2017	217	CP - Submission to Draft Future Transport Strategy 2056 - (95498, 124414)	381	That Council prepare and forward a submission to the NSW State Government addressing the key issues and directions listed in this report to the Draft Future Transport 2056 suite of documentation which is currently on exhibition prior to the end of the consultation period on 3 December 2017.	Director City Planning	Complete Submission lodged prior to the completion of the consultation period.
28/11/2017	218	CP - Submission to	382	That Council endorse the forwarding	Director City	Complete



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Proposed Changes to the Environmental Planning and Assessment Act - (95498, 124414) and Proposed Amendment to State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 - (95498, 124414)		of submissions, addressing the key issues and directions listed in this report, to the review of the Environmental Planning and Assessment Regulation 2000 and proposed amendment to the State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004.	Planning	Submissions lodged prior to the completion of the respective consultation periods.
28/11/2017	219	IS - Sustainable Energy Strategy - (95495, 79340)	383	That the matter be deferred to the next Council meeting.	Director Infrastructure Services	In Progress Matter referred to Council on 12 December 2017.
28/11/2017	222	SS - Debt Recovery, Pensioner Concession and Hardship Policy - (95496, 96332)	386	That: 1. The Debt Recovery, Pensioner Concession and Hardship Policy, attached as Attachment 1 to the report, be adopted. 2. The following Policies be archived and superseded by the Debt Recovery, Pensioner Concession and Hardship Policy: a) Debt Recovery Policy (2010) b) Pensioner Rating Concessions Policy (1999) c) Writing Off of Rates and Charges and Other Receivables Policy (1999).	Director Support Services	Complete The Debt Recovery, Pensioner Concession and Hardship Policy enacted and the relevant policies superseded and archived, in accordance with the Council Resolution.
12/12/2017	MM	MM - Easy to do Business - (79351, 79353, 125612)	392	That Council delegate authority to the General Manager to enter into a contract with Service NSW for "Easy to do Business".	General Manager	Complete Contract with Service NSW to be progressed.
12/12/2017	225	CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 -	393	That Council: 1. Proceed with the making of a plan	Director City Planning	In Progress Necessary procedural requirements



**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
		Lot E DP 373372, 452 Greggs Road, Kurrajong - (95498, 124414)		<p>to amend the Hawkesbury Local Environmental Plan 2012 in order to permit the subdivision Lot E DP 373372, 452 Greggs Road, Kurrajong into two large rural residential lots with a minimum lot size of not less than 4,000m<sup>2</sup> as detailed in this report.</p> <p>2. Request that the Parliamentary Counsel's Office prepare a draft Local Environmental Plan to give effect to the exhibited planning proposal in accordance with Section 59(1) of the Environmental Planning and Assessment Act 1979.</p> <p>3. Adopt and make the draft local environmental plan, under the authorisation for Council to exercise delegation issued by the Gateway determination, upon receipt of an opinion from Parliamentary Counsel's Office that the plan can be legally made.</p> <p>4. Following the making of the Plan, advise the Department of Planning and Environment that the Plan has been made and request to notify the Plan on the NSW Legislation website.</p> <p>5. Publically exhibit the Draft Voluntary Planning Agreement attached to this report for a minimum of 28 days and the Draft Voluntary Planning Agreement be reported back to Council following</p>		have commenced and discussion with the applicant and Council's Heritage Adviser in respect of Point 6 have commenced.



## Council Resolution Summary

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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				<p>public exhibition prior to finalisation.</p> <p>6. Officers initiate discussions with the land owner with a view to confirming the heritage value of the former dwelling located on 452 Greggs Road, Kurrajong and reporting the outcome of those discussions to Council in February 2018.</p>		
12/12/2017	227	GM - Request for Sponsorship - St Albans Festival 2018 - 2010 - (79351)	395	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council agree to support the 2018, 2019 and 2020 St Albans Writers' Festival to be held in September 2018, September 2019 and September 2020 to the value of a \$10,000 a year, with total value of contributions being \$30,000 over three years, subject to an annual review.</li> <li>2. Council allocate funding of \$7,500 a year in the 2018/2019, 2019/2020 and 2020/2021 Draft Operational Plans and provide in-kind resources to the value of \$2,500 each year for 2018, 2019 and 2020 as outlined in this report to support the St Albans Writers' Festival.</li> <li>3. Council's standard Sponsorship Agreement be executed.</li> </ol>	General Manager	<p>In Progress</p> <p>Sponsorship Agreement has been prepared and sent to the St Albans Writer's Festival Inc. for signing.</p>
12/12/2017	228	CP - Public Place Recycling Program - Hawkesbury Show 2018 - (124414)	396	That the report regarding Council's involvement in implementing a Public Place Recycling Program at the Hawkesbury Show in 2018 be	Director City Planning	<p>In Progress</p> <p>A productive meeting to discuss this matter with representatives of the Hawkesbury District Agricultural</p>



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				received and approval is given to commence planning for the Public Place Recycling Program for the Hawkesbury Show in 2018 based on identified improvements outlined in this report.		Association has occurred, and further ongoing dialogue will occur in the lead up to the 2018 Show.
12/12/2017	229	CP - Submission on the Draft Greater Sydney Region Plan and Draft Western City District Plan - (95498, 124414)	397	That Council prepare and forward a submission to the Greater Sydney Commission on the Draft Greater Sydney Region Plan and the Draft West District Plan addressing the key issues and considerations contained within Attachment 1 of this report prior to the end of the exhibition period on 15 December 2017.	Director City Planning	Complete Submission lodged with Greater Sydney Commission.
12/12/2017	230	CP - Submission to Various Draft State Environmental Planning Policies and Standard Instrument Amendments - (95498, 124414)	398	That Council endorse the forwarding of submissions, addressing the matters outlined in the report, to the Department of Planning and Environment for consideration in respect to: a) Draft State Environmental Planning Policy (Primary Production and Rural Development) 2017. b) Draft State Environmental Planning Policy (Environment) 2017.	Director City Planning	Complete Submission lodged.
12/12/2017	231	IS - Sustainable Energy Strategy - (95495, 79340)	399	That: 1. Council note the information and actions underway in relation to sustainable energy. 2. A Sustainable Energy Strategy for Council be developed in close consultation with the Energy	Director Infrastructure Services	In Progress Consultant fee proposals to be evaluated and approved, plus budget to be allocated to undertake this work.





**Council Resolution Summary**  
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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				Working Group that reports to the Sustainability Advisory Committee. 3. A Table of Contents for the Sustainable Energy Strategy be developed early in the new year, reviewed by the Energy Working Group and reported to Council at its Ordinary meeting of 27 February 2018.		
12/12/2017	232	SS - Fraud and Corruption Prevention Policy - (95496, 96333)	400	That the Fraud and Corruption Prevention Policy, attached as Attachment 1 to this report, be adopted.	Director Support Services	Complete The Fraud and Corruption Prevention Policy was published on Council's website. Hard copies of the amended document were provided to Councillors and the MANEX Team.
12/12/2017	233	SS - Review of Council's Access to Information Policy - (95496, 96333)	401	That the Access to Information Policy, attached as Attachment 1 to this report, be placed on public exhibition for a period of 28 days and the outcome of the public exhibition period be further reported to Council.	Director Support Services	In Progress The Access to Information Policy is currently on public exhibition until Friday, 16 February 2017
12/12/2017	NM	NM - Increased Tree Canopy - (79351, 138882)	404	That Council receive a report on policy and methods of increasing the tree canopy in residential areas including but not limited to: 1. Review of Blacktown's "Cool Streets" program and its relevance to the Hawkesbury LGA, and the work done by Penrith City Council in conjunction with The University of Technology Sydney. 2. Development of a recommended species list in conjunction with the	General Manager	In Progress Information being sourced and considered prior to reporting back to Council.



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Meeting Date	Item No.	Item Description	Resolution Number	Summary of Resolution	Responsible Officer	Status
				Hawkesbury Environment Network. 3. Specific actions to increase tree canopy on Council controlled land, especially footpaths and car parks. 4. Actions to maintain and improve existing and mature canopy. 5. Clarification of the Greater Sydney Commission's canopy cover calculations.		
12/12/2017	234	IS - Current Sullage Collection, Transportation and Disposal Contract - (95495, 112179)	407	That Council approve the extension of the current contract for sullage collection, transportation and disposal service currently provided by Premier Pumpout Pty. Ltd. post 31 January, 2018 on a month by month basis based on the current terms, conditions and pricing until the current tender for the sullage collection, transportation and disposal service is awarded, under the provisions of Section 55(3)(i) of the Local Government Act 1993 and make further representations to the Member for Hawkesbury for residents that currently use a sullage service to receive a subsidy.	Director Infrastructure Services	Complete 1. Extension to current contract completed. Tender report for new contract yet to be completed. 2. To be completed by mid-February 2018.