

# Hawkesbury City Council

366 George Street (PO Box 146) Windsor NSW 2756  
Phone: (02) 4560 4444 Facsimile: (02) 4587 7740

DX 8601 WINDSOR  
Email: [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au)



## Environmental and Regulatory Services

### Noise Nuisance Recording Log

Please complete the noise log giving details of further incidents causing you noise nuisance over the next 14 days and return it to Environmental and Regulatory Services within 28 days of receipt. **Please note that the information you provide to the council in this log may be presented in court, should the complaint not be resolved informally.**

Should the log not be returned within 28 days of receipt it will be assumed that the noise has receded to an acceptable level and as such no further involvement is warranted by Council at this time.

#### Complainant Details

Council's Customer Request Number (if applicable): .....

Name: .....

Address: .....

Email: ..... Telephone: .....

#### Noise Details

Property causing nuisance: .....

Name of Occupant (if known): .....

Where is the noise compared to your property? (For example: immediately behind, next door.): .....

If the complaint is regarding barking dog/s please provide details of the dog/s below:

	Dog 1	Dog 2	Dog 3
Breed:			
Colour:			
Name if known:			

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## Noise Nuisance Recording Log

<b>Date</b>	<b>Time noise started</b>	<b>Time noise stopped</b>	<b>Describe noise</b> <i>(such as constant start/stop)</i>	<b>Cause of noise</b> <i>(if known, such as other animals nearby, children playing, cars)</i>	<b>Impact on you</b> <i>(such as loss of sleep, unable to use outdoor areas, can't hear TV)</i>
<b>Example:</b> 10/11/2020	5:30am	6:45am	Constant starting/stopping and banging.	Drill and hammer.	Unable to sleep.

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Noise Nuisance Recording Log

*I solemnly and sincerely declare that the information above was written by me and is a true and accurate record of the observations I made and is a true record of the noise referred to in this complaint.*

**Name and Signature of Complainant:** .....

**Address of Complainant:** .....

**Signature Witnessed at:** .....

**On this day:** .....

**Before me:** ..... **Number:** .....

**Signature:** .....

Please return the completed log to:

In person: Hawkesbury City Council, 366 George Street, Windsor – submit to front counter

By mail: PO Box 146, Windsor, NSW 2756

Or scan and email to: [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au)