



Ordinary Meeting

Date of meeting: 13 December 2022
Location: Council Chambers
Time: 6:30 p.m.

BUSINESS PAPER

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ORDINARY MEETING

Procedural Matters

Meeting Date: 13 December 2022

PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Sarah McMahon will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Statement of Ethical Obligations

On 11 January 2022 in accordance with Section 233A of the Local Government Act 1993, Councillors took an oath or made an affirmation of office to undertake the duties of the office of Councillor in the best interests of the people of the Hawkesbury City Council Local Government Area and the Hawkesbury City Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in Councillors under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Council's Code of Conduct requires Councillors to disclose and appropriately manage conflicts of interest.

Apologies and Leave of Absence or Attendance by Audio-Visual Link

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

ORDINARY MEETING

Procedural Matters

Meeting Date: 13 December 2022

ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 13 December 2022

Ordinary

Section

1

Confirmation of minutes

ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 13 December 2022

SECTION 1 - Confirmation of Minutes



Ordinary Meeting

Date of meeting: 22 November 2022
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MINUTES

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Minutes: 22 November 2022

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 22 November 2022, commencing at 6:30pm.

Welcome

The Mayor, Councillor Sarah McMahon acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Sarah McMahon, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Patrick Conolly, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Elizabeth Richardson, Director Corporate Services - Laurie Mifsud, Manager Corporate Communications and Events - Suzanne Stuart, Chief Financial Officer - Vanessa Browning, Manager City Services - Christopher Amit, Manager Strategic Planning - Andrew Kearns, Manager Property and Strategy - Linda Hewitt, Manager Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

There were no apologies or leave of absences received from Councillors.

Councillor Wheeler arrived at the meeting at 6:33pm.

Councillor Dogramaci left the meeting at 10:36pm.

Councillor Conolly left the meeting at 10:42pm.

DECLARATIONS OF INTEREST

Councillor Lyons-Buckett declared an interest on Item 199.

Councillor McMahon declared an interest on Item 205.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

ORDINARY MEETING

Minutes: 22 November 2022

SECTION 1 - Confirmation of Minutes

243 RESOLUTION:

RESOLVED on the motion of Councillor Reardon and seconded by Councillor Veigel that the Minutes of the Ordinary held on the 15 November 2022, be confirmed.

A PROCEDURAL MOTION was moved by Councillor Kotlash, seconded by Councillor Reardon that item 201 be brought forward in the agenda to be dealt with.

The Procedural Motion was carried.

PRESENTATION – From Council’s Auditors – Financial Statements for Year Ended 30 June 2022

A presentation was provided by Council’s Auditor, Mr James Winter from Grant Thornton in respect to Council’s General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2022.

ADJOURNMENT OF MEETING

The Mayor, Councillor McMahon adjourned the meeting at 9:49pm for a short break. The meeting resumed at 10:02pm.

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Minutes: 22 November 2022

SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 198 **CP - Hawkesbury Development Control Plan - (95498, 124414)**

Previous Item: 226, Ordinary (23 November 2021)

Directorate: City Planning

A MOTION was moved by Councillor Conolly, seconded by Kotlash.

That Council adopt the draft chapters included as part of stage 1 of the new Hawkesbury Development Control Plan included as Attachment 1 to this report, and where referenced in these chapters the Western Sydney Engineering Design Manual attached as Attachment 2 to this report with the following changes to Attachment 1:

- Eliminate all clauses that reference views and vistas.

An AMENDMENT was moved by Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That Council adopt the draft chapters included as part of stage 1 of the new Hawkesbury Development Control Plan included as Attachment 1 to this report, and where referenced in these chapters the Western Sydney Engineering Design Manual attached as Attachment 2 to this report.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the amendment, the results of which were as follows:

For the Amendment: Councillors Djuric, Lyons-Buckett, Wheeler and Zamprogno.

Against the Amendment: Councillors McMahon, Calvert, Conolly, Kotlash, Reardon, Sheather and Veigel.

Absent: Councillor Dogramaci.

The Amendment was lost.

ORDINARY MEETING

Minutes: 22 November 2022

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

Refer to RESOLUTION

244 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That Council adopt the draft chapters included as part of stage 1 of the new Hawkesbury Development Control Plan included as Attachment 1 to this report, and where referenced in these chapters the Western Sydney Engineering Design Manual attached as Attachment 2 to this report with the following changes to Attachment 1:

- Eliminate all clauses that reference views and vistas.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors McMahon, Calvert, Conolly, Kotlash, Reardon, Sheather and Veigel.

Against the Motion: Councillors Djuric, Lyons-Buckett, Wheeler and Zamprogno.

Absent: Councillor Dogramaci.

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Minutes: 22 November 2022

Item: 199 **CP - Review of Hawkesbury Local Environment Plan 2012 - (95498, 124414)**

Previous Item: 146, Ordinary (11 August 2020)
 204 Ordinary (13 October 2020)
 225, Ordinary (23 November 2021)

Directorate: City Planning

Councillor Lyons-Buckett declared a less than significant non-pecuniary conflict of interest in this matter as she owns property in Richmond in the mapped area referred to, which is subject to correction of an anomaly in zoning from the Hawkesbury Local Environment Plan 2012. No further action is required as there is no proposed change to the zoning of her property, and the proposed changes are to standardise zoning in the area of Richmond which are inconsistent with the majority of the area.

Mr Robert Gribbin addressed Council speaking against the recommendation in the business paper.

A MOTION was moved by Councillor Conolly, seconded by Councillor Reardon.

That Council:

1. Endorse the preparation of the Planning Proposal included as Attachment 2 of the report to amend the Hawkesbury Local Environment Plan 2012 and commence the Local Environmental Plan Amendment process, with the following amendments:
 - Delete the following new proposed zone objectives (in the order they appear):
 - To retain and enhance the river valley systems, panoramic and scenic landscape corridors, tree canopies, wooded ridges, escarpments, environmentally sensitive areas and other features of scenic quality
 - To ensure that development occurs in a way that does not have a significant adverse effect on water catchments, including surface and groundwater quality and flows, land surface conditions and important ecosystems
 - To ensure that any new development does not create unreasonable demand for the provision or extension of public amenities and services
 - To ensure that any development does not have adverse impact on the natural environment and ecological system
 - To enable local business development to achieve the Strategic Centre objectives and optimise the economic and social benefits for the Hawkesbury community.
 - To enable other land uses that strengthen the economic viability of the Hawkesbury
 - To support the health and wellbeing of employees by permitting facilities that provide daily recreation and landscape features within the industrial zones
 - To ensure development enhances and delivers optimum public benefits
 - To ensure development is consistent with the physical characteristics of the environment and is within the scope of bushfire risk management capabilities.
 - Amend the proposed Secondary Dwellings (Clause 5.4) to make it clear that they must be on land greater than 1 in 100 flood planning level.
 - Amend Part (b) of the proposed Secondary Dwellings provision Rural zones Clause 5.5 to read (b) The distance between the secondary dwelling and the principal dwelling must not exceed 50 metres.

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- Amend Table 3 – Proposed Land Use Table (R2 Low Density Residential) by removing Veterinary hospitals from the 'Permitted with consent to be omitted' column.
- 2. Seek advice from the Hawkesbury Local Planning Panel on the Planning Proposal as required by the Environmental Planning and Assessment Act and Regulation.
- 3. Subject to the advice provided by the Hawkesbury Local Planning Panel, submit the Planning Proposal to the Department of Planning and Environment, requesting a Gateway Determination.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Endorse the preparation of the Planning Proposal included as Attachment 2 of the report to amend the Hawkesbury Local Environment Plan 2012 and commence the Local Environmental Plan Amendment process.
2. Seek advice from the Hawkesbury Local Planning Panel on the Planning Proposal as required by the Environmental Planning and Assessment Act and Regulation.
3. Subject to the advice provided by the Hawkesbury Local Planning Panel, submit the Planning Proposal to the Department of Planning and Environment, requesting a Gateway Determination.
4. Receive a report regarding opportunities and constraints for the use of R5 Large Lot Residential zoning in parts of Oakville.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the amendment, the results of which were as follows:

For the Amendment: Councillors Djuric, Lyons-Buckett, Wheeler and Zamprogno.

Against the Amendment: Councillors McMahon, Calvert, Conolly, Dogramaci, Kotlash, Reardon, Sheather and Veigel.

Absent: Nil.

The Amendment was lost.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

Refer to RESOLUTION

245 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council:

1. Endorse the preparation of the Planning Proposal included as Attachment 2 of the report to amend the Hawkesbury Local Environment Plan 2012 and commence the Local Environmental Plan Amendment process, with the following amendments:

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Minutes: 22 November 2022

- Delete the following new proposed zone objectives (in the order they appear):
 - To retain and enhance the river valley systems, panoramic and scenic landscape corridors, tree canopies, wooded ridges, escarpments, environmentally sensitive areas and other features of scenic quality
 - To ensure that development occurs in a way that does not have a significant adverse effect on water catchments, including surface and groundwater quality and flows, land surface conditions and important ecosystems
 - To ensure that any new development does not create unreasonable demand for the provision or extension of public amenities and services
 - To ensure that any development does not have adverse impact on the natural environment and ecological system
 - To enable local business development to achieve the Strategic Centre objectives and optimise the economic and social benefits for the Hawkesbury community.
 - To enable other land uses that strengthen the economic viability of the Hawkesbury
 - To support the health and wellbeing of employees by permitting facilities that provide daily recreation and landscape features within the industrial zones
 - To ensure development enhances and delivers optimum public benefits
 - To ensure development is consistent with the physical characteristics of the environment and is within the scope of bushfire risk management capabilities.
 - Amend the proposed Secondary Dwellings (Clause 5.4) to make it clear that they must be on land greater than 1 in 100 flood planning level.
 - Amend Part (b) of the proposed Secondary Dwellings provision Rural zones Clause 5.5 to read (b) The distance between the secondary dwelling and the principal dwelling must not exceed 50 metres.
 - Amend Table 3 – Proposed Land Use Table (R2 Low Density Residential) by removing Veterinary hospitals from the 'Permitted with consent to be omitted' column.
2. Seek advice from the Hawkesbury Local Planning Panel on the Planning Proposal as required by the Environmental Planning and Assessment Act and Regulation.
 3. Subject to the advice provided by the Hawkesbury Local Planning Panel, submit the Planning Proposal to the Department of Planning and Environment, requesting a Gateway Determination.
 4. Receive a report regarding opportunities and constraints for the use of R5 Large Lot Residential zoning in parts of Oakville.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors McMahon, Calvert, Conolly, Dogramaci, Kotlash, Reardon, Sheather and Veigel.

Against the Motion: Councillors Djuric, Lyons-Buckett, Wheeler and Zamprogno.

Absent: Nil.

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Minutes: 22 November 2022

Item: 200 **CP - Redbank Voluntary Planning Agreement - Proposed Grose River Bridge Crossing - (95498, 124414)**

Previous Item: 152, Ordinary (13 September 2022)
 123, Ordinary (19 July 2022)
 152, Ordinary (10 August 2021)
 011, Ordinary (11 February 2020)
 294, Ordinary (11 December 2018)
 124, Ordinary (29 May 2018)
 118, Ordinary (27 June 2017)
 099, Ordinary (24 June 2014 – deferred 1 July 2014)
 054, Ordinary (25 March 2014)
 223, Ordinary (12 November 2013)

Directorate: City Planning

Ms Stephanie Calabornes addressed Council speaking against the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

Refer to RESOLUTION

246 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council agree to the following amendments to the Redbank Voluntary Planning Agreement:

Reference	Activity	Current milestone	Proposed amended milestone
Milestone 2 (VPA schedule 2, Item 1.2, Page 1 of 9)	Development approval by the relevant authority	801 st urban lot	915 th urban lot
Milestone 3 (VPA schedule 2, Item 1.2, Page 1 of 9)	Preparation of the construction documentation and submission to the relevant authority	865 th urban lot	979 th urban lot
Milestone 3 (VPA schedule 2, Item 1.2, Page 1 of 9)	Construction (practical completion) of the proposed bridge	1100 st urban lot	1214 th urban lot

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Reardon, Sheather, Veigel and Zamprognio.

Against the Motion: Councillors Lyons-Buckett and Wheeler.

Absent: Nil.

ORDINARY MEETING

Minutes: 22 November 2022

GENERAL MANAGER

Item: 201 **GM - 2021/2022 Annual Report and Audited Financial Statements for year ended 30 June 2022 - (79351, 95496)**

Previous Item: 174, Ordinary (11 October 2021)

Directorate: General Manager

PRESENTATION – From Council’s Auditors – Financial Statements for Year Ended 30 June 2022

A presentation was provided by Council’s Auditor, Mr James Winter from Grant Thornton in respect to Council’s General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2022.

MOTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Conolly.

Refer to RESOLUTION

247 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Conolly.

That Council:

1. Adopt the 2021/2022 Annual Report attached as Attachment 1 to this report and forward a copy to the Office of Local Government and be placed on Council’s website by 30 November 2022.
2. Note the completion of the General Purpose and Special Purpose Financial Statements and Special Schedules for the period ended 30 June 2022, attached as Attachment 2 to this report.
3. Thank the representative from Grant Thornton for their presentation in respect of Council’s 2021/2022 Financial Statements.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci.

Absent: Nil.

ORDINARY MEETING

Minutes: 22 November 2022

Item: 202 **GM - Draft Community Engagement Policy - (79351)**

Directorate: General Manager

Ms Stephanie Calabornes addressed Council speaking for the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

Refer to RESOLUTION

248 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That:

1. The Draft Community Engagement Policy, attached as Attachment 1 to this report, be placed on public exhibition for at least 28 days.
2. At the expiration of the public notification period outlined in part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Draft Community Engagement Policy, a further report be submitted to Council, or
 - b) Should no submissions be received, Council adopt the Draft Community Engagement Policy attached in Attachment 1 to this report.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel and Zamprogno.

Against the Motion: Councillor Wheeler.

Absent: Nil.

ORDINARY MEETING

Minutes: 22 November 2022

CITY PLANNING

Item: 203 **CP - Draft Macquarie Park Plan of Management - (95498)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Sheather, seconded by Councillor Kotlash.

Refer to RESOLUTION

249 RESOLUTION:

RESOLVED on the motion of Councillor Sheather, seconded by Councillor Kotlash.

That Council:

1. Refer the Draft Macquarie Park Plan of Management attached as Attachment 1 to the Minister responsible for Crown Lands for review.
2. Upon receipt of approval from the Minister responsible for Crown Lands, publicly exhibit the Draft Macquarie Park Plan of Management.
3. Report the matter back to Council following public exhibition.

For the Motion: Councillors McMahon, Calvert, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Dogramaci.

ORDINARY MEETING

Minutes: 22 November 2022

Item: 204 **CP - Draft McQuade Park Plan of Management - (95498)**

Previous Item: 039 Ordinary (22 February 2022)

Directorate: City Planning

Mr Christopher Jones, Mr Grant Gerrish and Mr Geoffrey Brand addressed Council speaking for the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

Refer to RESOLUTION

250 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

That Council:

1. Adopt the McQuade Park Plan of Management attached as Attachment 2 to this report with the following changes:
 - a) Performance targets in relation to item B24 be changed to enable a cenotaph to be erected in the Park similar to that recommended by the Windsor RSL Sub Branch to honor Veterans from all conflicts including indigenous.
 - b) To change the Management Actions for the design of the cenotaph to:

The conditions listed for the design of any future proposal for a memorial at the location are to be altered to:

 - protect local heritage values and vistas
 - protect the open visual quality and low-key character of the lake-side landscape setting
 - provide a safe, easily accessible space for large gatherings
 - consider including gardens/vegetation to soften any harsh edges.
 - exclude specific names of veterans
 - honor veterans from all conflicts, including indigenous
 - be publicly exhibited extensively, giving the broader public the opportunity to comment on the proposal. The exhibited plans should be notified to all residents within 400m of the park, a notice in the local paper and a notice on the land advising of the proposal and exhibition period. The plans should be exhibited, and comments allowed to be received for a minimum 42 days to be consistent with the requirements for Plans of Management in the Local Government Act.
 - c) To change the means of assessment to Council should assess the proposal for the cenotaph as submitted by the Windsor RSL Sub Branch.
 - d) Change references from memorial to cenotaph.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

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Item: 205 **CP - Local Heritage Assistance Fund 2022/2023 - Minor Maintenance and Conservation Works to Heritage Listed Properties within the Hawkesbury LGA - (95498, 124414)**

Directorate: City Planning

Councillor McMahon declared a significant non-pecuniary conflict of interest in this matter as a recipient is a relative of her partner. She left the Chamber and did not take part in voting or discussion on the matter.

In the absence of the Mayor, the Deputy Mayor, Councillor Calvert, in accordance with Section 369 (1) of the Local Government Act 1993, acted as Chairperson.

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Veigel.

Refer to RESOLUTION

251 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Veigel.

That Council:

1. Approve the Local Heritage Assistance Fund 2022/2023 grant applications listed in this report for funding under Section 356 of the Local Government Act 1993 at the level recommended in Table 1 in the report.
2. Approve execution of an Agreement which includes the provisions for acceptance of the offer of funding and any special conditions relating to the project, including recognition of the grant funding program and the funding contributors.
3. Approve that the grant amount as detailed in this report will be forwarded to each applicant following an inspection by authorised officers that confirms that work has been carried out in accordance with the Agreement.

For the Motion: Councillors Calvert, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors McMahon, Conolly and Dogramaci.

The Mayor, Councillor McMahon, resumed the chair.

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CORPORATE SERVICES

Item: 206 **CS - Investment Report - October 2022 - (95496)**

Previous Item: 129, Ordinary (19 July 2022)

Directorate: Corporate Services

MOTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Calvert.

Refer to RESOLUTION

252 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Calvert.

That the Monthly Investment Report for October 2022 be received and noted.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 22 November 2022

Item: 207 **CS - Code of Conduct Complaints Statistics Report - 1 September 2021 to 31 August 2022 - (95496)**

Previous Item: 062, Ordinary (29 March 2021)

Directorate: Corporate Services

MOTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Calvert.

Refer to RESOLUTION

253 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Calvert.

That the report under Clause 11.1 of the Council's Procedures for the Administration of the Code of Conduct, in respect of the Code of Conduct complaints statistics for the period from 1 September 2021 to 31 August 2022, be noted.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 22 November 2022

Item: 208 **CS - Draft Naming of Roads and Places Policy - (95496)**

Previous Item: 187, Ordinary Meeting (15 November 2022)
 144, Extraordinary Meeting (13 June 2018)
 128, Ordinary Meeting (19 July 2022)

Directorate: Corporate Services

Ms Stephanie Calabornes addressed Council speaking for the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

254 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. The following changes be made to the Draft Naming of Roads and Places Policy, attached as Attachment 1 to the report:
 - a) Section 2. Purpose: add a new paragraph 5: "All names will be considered by First Nations Groups/Organisations in the local area, who may make recommendations for report back to Council." Existing paragraph 5 to become paragraph 6 and so on.
 - b) Section 5.2 Naming Principles: paragraph 7, after "necessary." add "All names will be considered by First Nations Groups/Organisations in the local area, who may make recommendations for report back to Council."
 - c) Section 6. First Nations People Cultural Recognition: amend paragraph 3 to read: "Local First Nations groups will be consulted on proposed names using proactive engagement."
 - d) Section 2 paragraph 4 and Section 5.2, paragraph 6 insert "the family of the veterans then" before "with Councils"
2. The amended Draft Naming of Roads and Places Policy be placed on public exhibition for a period of 28 days.
3. At the expiration of the public notification exhibition process outlined in Part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Naming of Roads and Places Policy, a further report be submitted to Council, or
 - b) Should no submissions be received, Council adopt the Naming of Roads and Places Policy, as attached as Attachment 1 to this report.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel and Wheeler.

Against the Motion: Councillor Zamprogno.

Absent: Nil.

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255 RESOLUTION:

RESOLVED on the motion of Councillor Veigel, seconded by Councillor Sheather.

That the meeting continue past 11pm to allow the Business Paper to be completed.

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Minutes: 22 November 2022

SECTION 5 – Notices of Motion

Item: 209 **RM - Establishment of a Floodplain Management Sub-Committee to the Disaster and Emergency Committee - (125610, 111628, 80093)**

The Mayor, Councillor McMahon advised that Councillor Conolly requested that the Rescission Motion be withdrawn and confirmed that Councillor Calvert and Councillor Reardon consented with the withdrawal.

The Rescission Motion for Item 209 was withdrawn.

Item: 210 **NM - Bike Racks in Public Places - (125612, 79351)**

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

256 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council:

1. Recognise the importance of bike racks in public places frequented by cyclists.
2. Staff investigate and report on:
 - a) Any opportunities to incorporate provision of bike racks in existing or future projects.
 - b) Bike rack options in the Windsor township, in wrought iron to be sympathetic to the history of Windsor.
3. Provide costing to provide bike racks in Kurrajong Village.

For the Motion: Councillors McMahon, Calvert, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogo.

Against the Motion: Nil.

Absent: Councillors Conolly and Dogramaci.

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QUESTIONS FOR NEXT MEETING

Item: 211 Councillor Question with Notice - 22 November 2022

Responses to Councillor Questions with Notice listed in the Business Paper of 22 November 2022 were provided and discussed.

The meeting terminated at 11:11pm.

Submitted to and confirmed at the Ordinary meeting held on 13 December 2022.

.....
Mayor

Ordinary

Section **2**

Mayoral minutes

ORDINARY MEETING

SECTION 2 – Mayoral Minute

Meeting Date: 13 December 2022

SECTION 2 – Mayoral Minutes

There was no Mayoral Minute at the time of preparing this Business Paper.

Notwithstanding the above, pursuant to Clauses 9.6-9.9 of Council's Code of Meeting Practice, the Mayor may submit a Mayoral Minute to the meeting without notice in relation to any matter or topic that:

- Is within the jurisdiction of the Council
- Council has official knowledge of.

However, a Mayoral Minute must not be put without notice if it relates to a routine or non-urgent matter.

A matter is considered to be urgent when it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

Ordinary

Section **3**

Reports
for determination

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 13 December 2022

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 December 2022

SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 212 **GM - WestInvest Additional Project, Local Government Allocation - (79351)**

Previous Item: 083, Ordinary (10 May 2022)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council's direction on the nomination of a fifth project for the Local Government Allocation sub-program of the WestInvest Program.

EXECUTIVE SUMMARY:

Council has the opportunity to nominate a fifth project for the Local Government Allocation of the WestInvest funding program, up to a value of \$4.78 million. This nomination must be made by 6 January 2023, and due to this constraint, Officers have adopted the approach of limiting the pool of potential projects from those submitted for the Competitive Round.

For the various reasons outlined in the report, there are two potential projects which would be suitable in so far as they would continue to achieve the objectives of the WestInvest Program while utilising the full balance of the remainder of the Local Government Allocation. These projects are the Cycleway/Bridge over Rickabys Creek and a reduced scope Tamplin Field Upgrade.

Despite the reduced scope, Tamplin Field presents itself as the greatest opportunity to realise the greatest value, given there is, in the view of Officers, a greater likelihood of being successful in funding the Cycleway from a future grant and so Tamplin Field is the recommended project for nomination.

RECOMMENDATION:

That Council:

1. Note the report on the additional project for the Local Government Allocation, WestInvest Program.
 2. Nominate the Tamplin Field project, as described in this report, as it's additional project for the Local Government Allocation under the NSW Government's WestInvest Program.
-

BACKGROUND

The WestInvest Program is a \$5 billion funding program to deliver transformational infrastructure projects across Western Sydney. The objective of these projects is to improve the liveability of communities and support economic recovery of Western Sydney communities following the COVID-19 global pandemic.

Relevant to this report, each of the 15 eligible councils were granted a guaranteed pool of funding, known as the Local Government Allocation, to which eligible projects could be nominated. For Hawkesbury City Council, the amount available in this Allocation was \$22.574 million. Up to 10% of this funding, which for Council amounted to \$2.25 million, could be utilised by Council on the development of concept designs, investigations and the creation of the business cases and applications.

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In addition to the Local Government Allocation, is the Community Project Grants – Competitive Round. This Allocation is open to councils and eligible community organisations from the 15 eligible Local Government Areas and, as the name suggests, funding is awarded on a competitive basis.

Across both programs, Council submitted 13 projects, detailed in the table below. Council was successful in its four projects applied for under the Local Government Allocation Program – Wayfinding Signage, Woodbury Reserve, Fernadell Park and Community Facility and Kurrajong to Kurmond Cycleway – however due to the late addition of grant funding under the Multi-Sport Community Facilities Fund for Fernadell Park and the containment of costs through the investigation and concept and business case development, Council effectively has a balance of \$4.78 million and now has the option of nominating an additional project under the Local Government Allocation.

Council now has until 6 January 2023 to submit this additional application and given the short time frame available, and on the suggestion of the WestInvest Program Office, the recommended approach is to re-nominate a project from the Competitive Round into the Local Government Allocation.

Councillors were briefed on this matter and each of the projects at the Councillor Briefing of 21 November 2022 and feedback from the briefing has been considered in developing this report.

REF	Project Reference	Most Current Estimate	Granted
1	Wayfinding Signage	2,346,400	\$2,346,000
2	Cycleway/Bridge over Rickabys Creek	4,695,810	
3	North Richmond Centre	26,620,125	
4	Woodbury Reserve	8,826,629	\$5,423,000
5	Colbee Mcgraths Hill	14,602,647	
6	Fernadell Park and Community Facility	10,693,360	\$4,560,000
7	McQuade Park, Windsor	8,636,000	
8	Oasis Aquatic Centre and Fitness Centre	6,716,000	
9	Richmond Pool	30,319,853	
10	Turnbull Oval	8,545,000	
11	Kurrajong to Kurmond Cycleway	4,538,580	\$4,538,000
12	Road Safety Projects	1,531,101	
13	Tamplin Field	9,795,000	
Application Costs			\$924,930
TOTAL			\$17,791,930
Remaining (from) \$22,574,462			\$4,782,532

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Location Plan

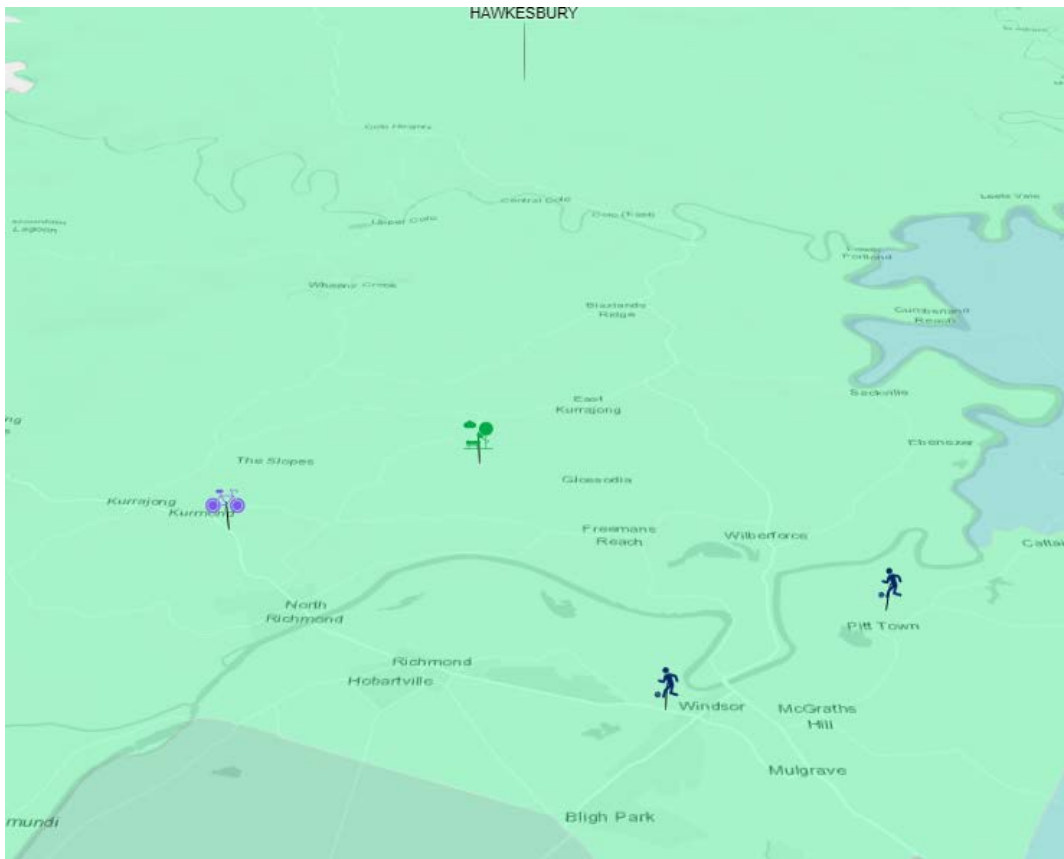


Figure 1 - Location of successful projects in Local Government Allocation

DISCUSSION

Council has until 6 January 2023 to submit an application, including detailed analysis supporting a business case, concept designs and other supporting documentation, for a fifth project under the Local Government Allocation. With this time available and the commitment of internal and external resources to other core business, it is not feasible to develop an entirely new project that has not previously been considered and developed into a sound business case.

Of the nine projects nominated in the Community Round, there is only a single project, being the Cycleway and Bridge of Rickabys Creek, that would both be deliverable in full and adequately exhaust the available balance of \$4.78 million.

The Road Safety Projects, while able to be delivered in full, would fail to utilise the full balance available and for this reason have been discounted as an option.

Staff have undertaken an assessment of the remaining eight projects to determine which would remain eligible, once the necessary reductions in scope have been accounted for, and which would deliver, on balance, the better value proposition for the community.

A brief assessment of each is presented below:

North Richmond Community Centre

Items remaining in scope:

- Community Centre
- Car park.

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Items deleted from scope:

- Library
- Stadium
- Upper floor of Community Centre
- Playground.

With the deletion of major components of the project, the ability for the project to transform the community and achieve the strategic objectives of WestInvest is greatly diminished. On balance this would present a sub-optimal outcome for the community.

Colbee Park, McGraths Hill

Items remaining in scope:

- Park Core including dog off leash area, playground and pump track
- Minor site lighting and internal path upgrades.

Items deleted from scope:

- Redesign and construction of two storey club house and grandstand
- BMX facility upgrade
- Car parking upgrades
- Soccer and cricket facility upgrade.

With the deletion of major components of the project, the ability for the project to transform the community and achieve the strategic objectives of WestInvest is greatly diminished. On balance this would present a sub-optimal outcome for the community.

McQuade Park, Windsor

Items remaining in scope:

- New two storey grandstand with shaded seating
- Regional playground
- Car parking.

Items deleted from scope:

- Outdoor fitness stations
- Field upgrades (both McQuade Park and Don't Worry Oval).

With the deletion of major components of the project, the ability for the project to transform the community and achieve the strategic objectives of WestInvest is greatly diminished. On balance this would present a sub-optimal outcome for the community.

Oasis Aquatic and Fitness Centre

Items remaining in scope:

- Splash park facility
- New car park
- New indoor program pool
- Improvements to child care facilities.

Items remove from scope:

- Upgrade to change facilities to accommodate school carnival usage
- New covered outdoor gym/fitness area
- Covered connections within the facility
- Indoor rock climbing facility
- Extension to existing gym.

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With the deletion of major components of the project, the ability for the project to transform the community and achieve the strategic objectives of WestInvest and achieve the commercial outcomes relied upon in the business case is greatly diminished. On balance this would present a sub-optimal outcome for the community.

Richmond Pool

As the Richmond Pool project proposes the entire renewal and redevelopment of the site, it is not possible or feasible to reduce the scope to fit within the available budget.

Furthermore, with an estimated project cost of \$30.3 million, if Council were to proceed with nominating this project, the balance of the funding, being \$25.5 million, would require funding from Council's own source revenue.

For these reasons, Richmond Pool has been discounted from any further consideration.

Turnbull Oval

Items remaining in scope:

- New two-storey clubhouse, shaded seating and outdoor gathering space – reduced footprint
- Car parking.

Items deleted from scope:

- Renovation and adjustments to playing surfaces
- Playground
- Upgraded/new perimeter fencing
- Upgrade of multicourts.

With the deletion of major components of the project, the ability for the project to transform the community and achieve the strategic objectives of WestInvest is greatly diminished. On balance this would present a sub-optimal outcome for the community.

Tamplin Field

Items remaining in scope:

- Expansion of eight lane athletics track to meet regulation size and upgrade to synthetic surface
- Redevelopment of grass-surfaced soccer field
- Drainage upgrades to athletics and playing surface
- Construction of larger two storey club house and shaded seating – minimum fit out.

Items deleted from scope:

- Upgrades to long jump and discus throw facilities
- Synthetic surface for soccer field
- Renovation of multi-use courts
- Reduce scope of drainage line
- Detailed fit out of club house
- Reduced services upgrades.

The nature of the items deleted from scope lend themselves to a high chance of success in future grant funding opportunities focused on increasing participation in sport and achieving multi-use sporting outcomes.

There remains sufficient items within scope to still achieve the strategic objectives and transformational goals of WestInvest and on balance it is recommended that this would continue to present a positive outcome for the community.

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Having reviewed the projects submitted by Council to the Competitive Round, there are two which, if delivered with the available project funding, would continue to achieve the strategic intent of WestInvest and more importantly would represent a value for money, optimal outcome for the community, being the Rickabys Creek Cycleway and Bridge and Tamplin Field.

Considering other aspects relevant to determining which of the two should proceed, both will serve the major population centres of the LGA being Windsor and Richmond, however it is the view of Officers that the Rickabys Creek Cycleway and Bridge would have a greater likelihood of being eligible for and receiving funding from other grant sources, whereas there is a lesser likelihood that Tamplin would enjoy similar success.

It is for this reason that it is recommended that Tamplin Field be Council's nominated fifth project for the WestInvest Local Government Allocation.

COMMUNITY ENGAGEMENT

Where consultation has been undertaken previously, such as for the development of a Masterplan, this has been incorporated into and directly shaped the projects nominated.

Detailed engagement with stakeholders and the broader community will be integral to the detailed development and delivery of the projects.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Great Place to Live

- 1.2 Encourage and enable our community to participate in a healthy lifestyle.
- 1.3 Increase the range of local partnerships and plan for the future.
- 1.4 Facilitate the delivery of infrastructure through relevant agencies for Council's own works.
- 1.5 Provide the right places and spaces to serve our community.
- 1.6 Build on a sense of community and wellbeing.

Strong Economy

- 3.3 Promote our community as the place to visit, work and invest.

Reliable Council

- 4.7 Encourage informed planning, balanced growth and community engagement.

FINANCIAL IMPACT

The matters raised in this report have a direct financial implications. While the project will be fully grant funded, the future operating, maintenance and renewal costs will be borne by Council, to be funded from future Operational Plans.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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CITY PLANNING

Item: 213 **CP - Draft Local Approvals Policy - Caravan Parks - (95498)**

Previous Item: 194, Ordinary (12 October 2021)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this Report is to present the Draft Local Approvals Policy – Caravan Parks to Council for endorsement prior to placing on public exhibition.

EXECUTIVE SUMMARY:

The Draft Local Approvals Policy – Caravan Parks has been prepared to:

1. Provide guidance to applicants requiring an approval under the Local Government Act 1993 to:
 - Operate a caravan park or camping ground, or;
 - Install a manufactured home, moveable dwelling or associated structure on land.
2. Specify the criteria that Council staff will take into consideration in determining applications for approval under the Local Government Act 1993.
3. Support existing and future caravan parks to become more resilient to the impacts of flooding by minimising:
 - Risk to life;
 - Economic losses;
 - Social impacts;
 - Impacts on downstream properties, and;
 - Pollution of the natural environment, including waterways.

The Draft Local Approvals Policy – Caravan Parks supports Council’s adopted framework for the re-establishment of caravan parks following recent flooding in that it provides guidance for caravan park owners, operators and individual site owners as to what can and cannot be done within the individual parks and on individual sites within these parks.

The Draft Local Approvals Policy – Caravan Parks has been prepared in accordance with the Local Government Act 1993, and associated regulations.

RECOMMENDATION:

That Council:

1. The Draft Local Approvals Policy – Caravan Parks, attached as Attachment 1 to this report, be placed on public exhibition for a period of not less than 42 days.
2. At the expiration of the public exhibition period outlined in part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Draft Local Approvals Policy – Caravan Parks, a further report be submitted to Council, or

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- b) Should no submissions be received, Council adopt the Draft Local Approvals Policy – Caravan Parks attached as Attachment 1 to this report.

BACKGROUND

Approval for the establishment of a caravan park is required under the Environmental Planning and Assessment Act 1979. In addition, further approval under the Local Government Act 1993 is required for the operation of a caravan park and in certain circumstances, the installation of structures on sites within a caravan park. These approvals are issued under Section 68 of the Local Government Act 1993 and are time limited, usually for five years, and therefore require periodic renewal.

Many of the caravan parks within the Hawkesbury have operated since the 1960's and 1970's based on older development consents and in many instances are located on sites that are flood liable. Through time, the knowledge and understanding of flood risks and the management of such risks has improved. Consequently, existing caravan parks may not meet the current best practice standards for the management of flood risks.

Of the 17 caravan parks located in the Hawkesbury, 16 are located on flood liable land.

Following the March 2021 floods in the Hawkesbury, Council Officers commenced work to review the approvals of caravan parks in the Hawkesbury and worked with Infrastructure NSW and the NSW State Emergency Service (NSW SES) to identify ways in which the impacts of flooding can be minimised at these sites, thereby improving the resilience and sustainability of caravan parks.

At its Ordinary Meeting of 12 September 2021, Council resolved:

“That Council establish a two year framework on enforcement action, relating only to lack of approval under the Local Government Act 1993 to operate existing caravan parks, to ensure the required planning and Local Government Act approvals for the parks and associated matters are in place.”

Since this time the NSW SES and Infrastructure NSW have worked with caravan park operators and Council Officers to develop a 'Flood Emergency Plan template for Hawkesbury-Nepean caravan parks' (included as Attachment 2), a tool to be used by caravan park owners and operators to reduce the impact of flooding at caravan park sites.

To assist with the consideration of future applications related to the establishment and operation of a caravan park, a draft approvals policy 'Local Approvals Policy – Caravan Parks' has now been prepared.

The Draft Local Approvals Policy – Caravan Parks attached as Attachment 1 to the report has been prepared to:

1. Provide guidance to applicants requiring an approval under the Local Government Act 1993 to:-
 - Operate a caravan park or camping ground, or;
 - Install a manufactured home, moveable dwelling or associated structure on land.
2. Specify the criteria that Council staff will take into consideration in determining applications for approval under the Local Government Act 1993.

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3. Support existing and future caravan parks to become more resilient to the impacts of flooding by minimising:
 - Risk to life;
 - Economic losses;
 - Social impacts;
 - Impacts on downstream properties, and;
 - Pollution of the natural environment, including waterways.

The Draft Local Approvals Policy – Caravan Parks is supplementary to Council's Flood Policy 2020, which provides controls to meet the objectives and requirements of Clause 5.21 of Hawkesbury Local Environmental Plan 2012– Flood planning, but which does not apply to approvals under the Local Government Act 1993.

The combined application of the Flood Emergency Plan template for Hawkesbury-Nepean caravan parks and the Local Approvals Policy – Caravan Parks will reduce the risks to existing parks through approving structures that can be gradually relocated from the most flood prone sites (if feasible), enhancing emergency response and community flood awareness and where warranted, restricting the number and type of structures on sites.

DISCUSSION

Hawkesbury Local Government Area has 17 caravan parks, 16 of which are located on flood liable land. The majority of these caravan parks are located on the banks of the Hawkesbury River in remote, high-hazard flood areas.

As a result, there a number of concerns in relation to the operation of these caravan parks, including:-

- The vulnerability of the caravan parks in respect to the impacts of flood events (risk to life and private and business economic loss);
- The age of development consents and functionality of conditions in relation to changes in the science and best-practice management of flooding, and;
- The environmental impacts of flooding resulting from the structures and possessions of caravan parks being washed away.

Where it is identified that a caravan park is subject to unacceptable flood risk, which were not known at the time of the original approval, Council has a duty of care to minimise these risks. Approval for the installation of structures and to operate a caravan park Under Section 68 of the Local Government Act 1993 provides an opportunity to impose additional conditions to minimise the risk of flooding, consistent with the relevant legislation.

The Draft Local Approvals Policy – Caravan Parks provides the mechanism to provide criteria for approving the operation of a caravan park or the placement of structures. In this way, the impacts of flooding can be minimised and the resilience and sustainability of caravan parks improved.

The Draft Local Approvals Policy – Caravan Parks is supplementary to Council's Flood Policy 2020 which provides controls to meet the objectives and requirements of Clause 5.21 of the Hawkesbury Local Environmental Plan 2012– Flood planning.

Rationale for Proposed Controls

Risk to Life

To minimise the risk to life, each caravan park will be required to provide an evacuation plan. In doing this, the operators of a park will develop a detailed understanding of the constraints of the site and what needs to be done in a flood event. In addition, the responsibilities of site users will also be clearly identified.

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The Flood Emergency Plan template for Hawkesbury-Nepean caravan parks has been provided to the caravan parks for use.

To encourage and facilitate the removal of moveable dwellings from caravan parks prior to a flood event, it is considered reasonable to restrict the type of moveable dwellings permitted on sites within a park.

Caravans and campervans (if maintained, in working order and registered) are more readily and easily able to be attached to a vehicle and removed than a relocatable home which requires transportation on flatbed truck. The Draft Approvals Policy – Caravan Parks only permits the relocatable homes on land within a caravan park that has a level above the 1 in 100 year flood level.

In this way, damage to and loss of property can be reduced, thereby minimising economic losses, impacts on downstream properties, pollution of the environment and the creation of navigational hazards.

Environmental Impacts

Pollution and damage to downstream properties and the natural environment, including waterways, results when buildings, structures and possessions are washed away by flood waters.

The Draft Approvals Policy – Caravan Parks seeks to reduce this impact by limiting the number and type of structures on site. Enclosed structures, such as annexes and sheds, are not supported on flood liable land to reduce the capacity of storage, and thereby reduce financial loss and the amount of downstream damage, hazards and pollution.

A reduction in the amount of storage onsite also facilitates in the evacuation of a park, as it aids in the efficient and timely removal of structures to flood free areas.

Social and Economic Costs

The impact of flooding on social (community) and economic costs is managed by the Draft Approvals Policy – Caravan Parks, through limiting the amount and type of structures on site.

Relevant Legislation

Local Government Act 1993

Chapter 7, Part 3 of the Local Government Act 1993 provides the requirements for the preparation of a local approvals policy. In particular, a Draft Local Approvals Policy is to consist of three parts.

1. *Part 1 is to specify the circumstances (if any) in which (if the policy were to be adopted) a person would be exempt from the necessity to obtain a particular approval of the council.*
2. *Part 2 is to specify the criteria (if any) which (if the policy were to be adopted) the council must take into consideration in determining whether to give or refuse an approval of a particular kind.*
3. *Part 3 is to specify other matters relating to approvals.*

A council cannot specify circumstances in which a person would be exempt from the necessity to obtain approval unless the council has received the Department's consent for the adoption of that part.

A local approvals policy cannot include a provision which is more onerous than any prescribed by the Act or any associated regulations. Where the Act or associated regulation is silent on a matter, the inclusion of criteria in a local approvals policy in relation to the matter does not constitute a more onerous criterion.

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NSW Government's Flood Prone Land Policy

The NSW Government's Flood Prone Land Policy is set out in the Floodplain Development Manual. This Policy provides that councils are primarily responsible for managing flood risk to reduce the risk to life, property damage and other impacts in their local government areas. It also acknowledges that flood-prone land is a valuable resource that should not be sterilised by unnecessarily precluding its development. The Manual helps councils make informed decisions about managing flooding through the development and implementation of floodplain risk management plans through the floodplain risk management process. 'Flood liable land' is defined as land to be determined by the council to be flood liable land after considering the principles contained in the Floodplain Development Manual. 'Flood liable land', as defined by the Floodplain Development Manual, means land susceptible to flooding by the Probable Maximum Flood (PMF) event.

Flood Policy 2020

The Flood Policy 2020 is an interim policy that will remain in effect until the Hawkesbury Floodplain Risk Management Study and Plan has been reviewed and a development control plan has been adopted in relation to floodplain risk management.

Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021

The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation requires consideration of the Floodplain Development Manual when determining an application to install an associated structure on a site within a caravan park.

Both the Local Government Act 1993 and Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 provide exemptions and/or criteria for approval; these exemptions and criteria have been reproduced in the Draft Local Approvals Policy – Caravan Parks.

The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 provides an exemption to the requirement to obtain an approval to install a relocatable home (being a moveable dwelling that is not a tent, caravan or campervan) in a caravan park if particular requirements are met, including that:

- (i) The land on which relocatable home, rigid annexe or associated structure is to be installed is not flood liable land;
- (ii) Relocatable home, rigid annexe or associated structure is not more than 1 storey.
- (iii) The relocatable home or associated structure is designed, constructed and installed in accordance with Division 4 of this Regulation.

COMMUNITY ENGAGEMENT

Community engagement and consultation will be required as part of the process of exhibiting the draft Local Approvals Policy – Caravan Parks. This will include direct engagement with existing caravan park operators.

The Local Government Act 1993 requires a draft local approvals policy to be exhibited for not less than 28 days, and to provide a period of not less than 42 days after the date on which the draft policy is placed on exhibition during which submissions may be made.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

It is considered that the proposal is consistent with the following Focus Areas, Directions and Strategies within the Community Strategic Plan.

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Our Community

2.1 Community safety is improved

2.1.1 Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure.

2.1.2 Make the Hawkesbury a friendly place where people feel safe.

2.3 Community partnerships continue to evolve

2.3.1 Encourage and facilitate community partnerships.

FINANCIAL IMPACT

The matters raised in this report have indirect financial implications. Expenditure in the form of staff resources will be incurred in association with these matters.

ATTACHMENTS:

AT - 1 Draft Local Approvals Policy – Caravan Parks - *(Distributed under separate cover)*.

AT - 2 Flood Emergency Plan Template for Hawkesbury-Nepean Caravan Parks - *(Distributed under separate cover)*.

oooO END OF REPORT Oooo

ORDINARY MEETING
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Item: 214 **CP - Raising the Warragamba Dam Wall - Exhibition of the Critical State Significant Infrastructure and Preferred Infrastructure Report - (95498)**

Previous Item: 229, Ordinary (23 November 2021)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to advise that new material relating to the Warragamba Dam Wall Raising Environmental Impact Statement is currently on public exhibition.

The Department of Planning and Environment is exhibiting a Critical State Significant Infrastructure Preferred Infrastructure Report and Response to Submissions and accompanying documents from 21 November 2022 to 12 December 2022.

EXECUTIVE SUMMARY:

Council had previously made a submission to the Warragamba Dam Raising Environmental Impact Statement in late 2021.

Council has subsequently resolved in 2022 to support the Raising of the Warragamba Dam Project.

Further material has been released by the Department of Planning and Environment with respect to the Warragamba Dam Wall Raising Project which is currently on public exhibition. This report recommends that Council provide a submission.

RECOMMENDATION:

That Council endorse the draft submission included as Attachment 4 to the report regarding the Warragamba Dam Wall Raising Project.

BACKGROUND

Council received notification from the Department of Planning and Environment on 21 November 2022 of the exhibition of a Preferred Infrastructure Report Project and Response to Submissions for the proposed raising of the Warragamba Dam Wall.

The exhibition period is from 21 November 2022 until 12 December 2022. Note that a request has been made of the Department of Planning and Environment for the Council submission to be received following Council's Ordinary Meeting on 13 December 2022.

The Environmental Impact Statement for the Warragamba Dam Raising project was originally exhibited in late 2021; Council endorsed a submission to the Warragamba Dam Raising project at its Ordinary Meeting on 23 November 2021.

On 13 September 2022, the Minister for Planning and Public Spaces declared the Warragamba Dam Project as State significant infrastructure and critical state significant infrastructure in accordance with Section 5.12 and Section 5.13 of the Environmental Planning and Assessment Act 1979.

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Relevant Legislation

State significant infrastructure (SSI) and critical State significant infrastructure (CSSI) in accordance with Section 5.12 and Section 5.13 of the Environmental Planning and Assessment Act 1979.

DISCUSSION

The following documentation is provided to assist Councillors consideration of the draft submission:

- Council's 2021 submission to the Warragamba Dam Wall Raising Environmental Impact Statements is attached as Attachment 1 to the report.
- Declaration made by the Minister for Planning and Public Spaces is attached as Attachment 2 to the report.
- Preferred Infrastructure Report (currently on public exhibition, to view click [here](#)).
- Mayoral Minutes and Council Resolutions (Ordinary Meetings 25 January 2022 and 19 July 2022) are attached as Attachment 3 to the report.

The draft submission reflects the Mayoral Minutes and resolutions of Council from 25 January 2022 and 19 July 2022.

The structure for the draft submission is:

1. Provision of local context and highlight the impacts that flooding events have had in the Hawkesbury with a particular focus on the events that have occurred since the 2021 submission;
2. Confirmation of Council's resolved position on the Warragamba Dam Raising project (with respect to the most recent resolutions).

COMMUNITY ENGAGEMENT

On 13 September 2022 the Minister for Planning and Public Spaces declared the Warragamba Dam Project as State significant infrastructure and critical State significant infrastructure in accordance with Section 5.12 and Section 5.13 of the Environmental Planning and Assessment Act 1979.

Community consultation is being undertaken by the Department of Planning and Environment.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Great Place to Live

- 1.1 Enable a shared responsibility for community resilience, community safety and disaster management.

FINANCIAL IMPACT

The matters raised in this report have indirect financial implications through staff time to prepare a draft submission. Expenditure in the form of resources will be incurred in association with these matters.

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ATTACHMENTS:

- AT - 1** Hawkesbury City Council Submission Warragamba Dam Environmental Impact Statement (2021)
- *(Distributed under separate cover)*.
- AT - 2** Declaration - Critical State significant infrastructure.
- AT - 3** Mayoral Minutes and Council Resolutions (Ordinary Meetings 25 January 2022 and 19 July 2022).
- AT - 4** Draft Submission - *(Distributed under separate cover)*.

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AT - 2 Declaration - Critical State significant infrastructure

Statement of Reasons



Statement of Reasons

Declaration of State Significant Infrastructure and Critical State Significant Infrastructure

Project name	
Application number	SSI-8441
Applicant	WaterNSW
Minister making the order	The Hon Anthony Roberts, Minister for Planning and Homes
Declaration by order	State Significant Infrastructure and Critical State Significant Infrastructure
Date of declaration	13 September 2022

Decision

The Minister for Planning and Public Spaces has declared Warragamba Dam Project (Project) as State significant infrastructure (SSI) and critical State significant infrastructure (CSSI) in accordance with s5.12 and s5.13 of the *Environmental Planning and Assessment Act 1979*. To view the order visit: <https://legislation.nsw.gov.au/view/pdf/asmade/si-2022-617>

Reasons

The key reasons why the Project has been declared SSI and CSSI are:

- The Project is for a public purpose and is of significance to the State. The Project is an action of the Hawkesbury-Nepean Valley Flood Management Strategy 2017, prepared by Infrastructure NSW, and the intended outcome of reducing flood risk in the Valley is of strategic priority for the State.
- According to the recommendations of the Hawkesbury-Nepean Valley Flood Risk Management Strategy 2017, the Project would prevent economic damage resultant from flood risks in the Hawkesbury Nepean Valley by reducing annual flood damages by 75% on average.
- The Project is essential to the on-going social wellbeing of the State as it would achieve higher levels of public safety during flood events in the Hawkesbury Nepean Valley by increasing the likelihood of successful and safe evacuation of persons from flood affected areas.
- The Project would create approximately 1,350 construction jobs and associated flow-on social benefits to the region and to NSW.
- The Project is essential to the State for economic and social reasons. It is necessary for the orderly function of the State and the NSW public would significantly benefit from the Project for economic or social reasons, and that the circumstances of the Project are unique and the public benefit of the project is considered significant.

Statement of Reasons



The considerations taken into account when making the Declaration are consistent with the principles outlined in the *"Guideline on the declaration of State Significant Infrastructure and Critical State Significant Infrastructure"*.

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AT - 3 Mayoral Minutes and Council Resolutions (Ordinary Meetings 25 January 2022 and 19 July 2022)

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 25 January 2022

SECTION 2 – Mayoral Minutes

Item: 007 **MM - Warragamba Dam Raising Project - (125610)**

RECOMMENDATION:

That Council:

1. Calls on the NSW Government to recognise that:
 - a) The Hawkesbury Valley has the largest unmitigated flood risk in New South Wales, if not Australia.
 - b) Infrastructure NSW and Water NSW have considered a number of flood mitigation infrastructure options, and the Warragamba Dam Raising Project (by 14m for flood mitigation purpose only) was identified as the option with the best cost-benefit ratio.
 - c) The risk to our community is significant and well documented, and that we need the Government to act urgently to address the risk.
 - d) Further delays to the Warragamba Dam Raising Project will continue to put our community in danger.
2. Write to the Premier, the Minister for Western Sydney and the Member for Hawkesbury in addition to the Chair of the Select Committee on the Proposal to Raise the Warragamba Dam Wall to advise them of our resolution.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF MAYORAL MINUTE Oooo

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ORDINARY MEETING
Minutes: 25 January 2022

SECTION 2 – Mayoral Minutes

Item: 007 **MM - Warragamba Dam Raising Project - (125610)**

Mr Michael Want addressed Council, speaking against the motion in the business paper.

MOTION:

RESOLVED on the motion of Mayor, Councillor Conolly.

Refer to RESOLUTION

10 RESOLUTION:

RESOLVED on the motion of Mayor, Councillor Conolly.

That Council:

1. Calls on the NSW Government to recognise that:
 - a) The Hawkesbury Valley has the largest unmitigated flood risk in New South Wales, if not Australia.
 - b) Infrastructure NSW and Water NSW have considered a number of flood mitigation infrastructure options, and the Warragamba Dam Raising Project (by 14m for flood mitigation purpose only) was identified as the option with the best cost-benefit ratio.
 - c) The risk to our community is significant and well documented, and that we need the Government to act urgently to address the risk.
 - d) Further delays to the Warragamba Dam Raising Project will continue to put our community in danger.
2. Write to the Premier, the Minister for Western Sydney and the Member for Hawkesbury in addition to the Chair of the Select Committee on the Proposal to Raise the Warragamba Dam Wall to advise them of our resolution.

For the Motion: Councillors Conolly, Reardon, Richards, Sheather, Veigel and Zamprogno.

Against the Motion: Councillors Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett and Wheeler.

Absent: Nil.

The Motion was carried on the casting vote of the Mayor, Councillor Conolly.

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ORDINARY MEETING
SECTION 2 – Mayoral Minute

Meeting Date: 19 July 2022

SECTION 2 – Mayoral Minutes

Item: 121 MM1 - Raising the Warragamba Dam Wall - (125610)

BACKGROUND:

The NSW Government's Hawkesbury-Nepean Valley Flood Risk Management Strategy - Resilient Valley Resilient Communities includes the following Key Outcomes:

1. Coordinated flood risk management
2. Reduced flood risk in the valley by raising Warragamba Dam Wall
3. Strategic and integrated land use and road planning
4. Accessible contemporary flood risk information
5. An aware, prepared and responsive community
6. Improved weather and flood predictions
7. Best practice emergency response and recovery
8. Adequate local roads for evacuation
9. Ongoing monitoring and evaluation, reporting and improvement of the Flood Strategy.

Key Outcome 2, raising the Warragamba Dam Wall for Flood Mitigation purposes is the cornerstone of this Strategy.

Since the release of this Strategy in May 2017, the Hawkesbury-Nepean Valley has now experienced its fifth Flood in the past 2.5 years, the most significant of those being within the past 16 months (March 2021, March 2022, and now July 2022). The impacts on the Hawkesbury Local Government Area and the Hawkesbury community are only too evident, and these impacts are ongoing and have been compounded by the size and frequency of these floods.

It should be noted that as devastating as the March 2021 (12.93 metres at Windsor), March 2022 (13.8 metres at Windsor) and now July 2022 (13.93 metres at Windsor) Flood events have been, they have still only represented either a 1:20 year Flood or slightly over a 1:20 year Flood event. The 1:100 year Flood event at Windsor is 17.3 metres (over 3 metres higher) and the 1867 flood of record at 19.7 metres (almost 6 metres higher). These recent Flood events have highlighted the clear and present risks to the Hawkesbury-Nepean Valley, and heightened the need for immediate action.

The Strategy included an assessment of various options aside from raising the Warragamba Dam Wall by 14 metres, including:

- Permanently lowering the dam water supply level by 5 metres
- Raising the Warragamba Dam Wall by 20 metres
- Dredging the Hawkesbury River
- Permanently lowering the water supply level by 12 metres
- Currency Creek Diversion Channel
- Major Regional Evacuation road upgrades.

Recently, Infrastructure NSW released the Hawkesbury-Nepean River March 2021 Flood Review Report. Within that report, various 'What if' scenarios were assessed.

The report modelled a number of Warragamba Dam Flood Mitigation scenarios to determine what difference these measures would have made to the height and timing of downstream flooding. Of particular note, the report, amongst other scenarios, highlighted:

- Permanently lowering FSL by 5m would have reduced the flood peak at Windsor by 0.6m. The number of impacted dwellings would have reduced by around 25%.

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- Prereleasing water from Warragamba Dam before the Flood event when there was 25% certainty of significant rainfall would have reduced the flood peak at Windsor by 30cm and reduced the number of dwellings impacted by around 15%.
- Prereleasing water when there was 50% certainty of significant rainfall would reduced the flood peak at Windsor by 20cm and reduced the number of dwellings impacted by around 8%.
- The proposed raising of Warragamba Dam would have reduced the flood peak at Windsor by 3.4m, and delayed outflows from the Dam by 3 to 4 days. The number of impacted dwellings would have reduced by around 80%. These benefits would be achieved by temporarily capturing water in the approximately 1000-gigalitre Flood Mitigation zone made available by the Dam raising.

The need for immediate action in this respect cannot be understated, and that is why I have prepared this Mayoral Minute calling for the Warragamba Dam to be immediately used as a Flood Mitigation Dam, and to again call on the NSW Government to urgently proceed with raising the Warragamba Dam Wall by 14 metres.

RECOMMENDATION:

That Council:

1. Request a meeting with the NSW Minister for Water and Mayors and MPs representing areas within the Hawkesbury-Nepean Floodplain, to advocate for Warragamba Dam to be immediately used as a Flood Mitigation Dam.
2. Again calls on the NSW Government to urgently proceed with the raising of Warragamba Dam Wall as currently proposed.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF MAYORAL MINUTE Oooo

ORDINARY MEETING
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SECTION 2 – Mayoral Minutes

Item: 121 MM1 - Raising the Warragamba Dam Wall - (125610)

Mr Daniel Dalea and Mr Maurice Smith addressed Council speaking for the recommendation in the business paper.

Ms Sophie Devine, Ms Linda Fenech and Ms Sam Magnusson addressed Council speaking against the recommendation in the business paper.

A MOTION was moved by the Mayor, Councillor Conolly.

That Council:

1. Request a meeting with the NSW Minister for Water and Mayors and MPs representing areas within the Hawkesbury-Nepean Floodplain, to advocate for Warragamba Dam to be immediately used as a Flood Mitigation Dam.
2. Again calls on the NSW Government to urgently proceed with the raising of Warragamba Dam Wall as currently proposed.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Immediately contacts all members of the NSW Parliament requesting urgent action to facilitate the lowering of Warragamba for flood mitigation, stabilisation of river banks, and improvements to evacuation routes.
2. Contacts Mayors of Councils on and adjacent to the Hawkesbury-Nepean floodplain and WSROC seeking their support and advocacy for Part 1.

For the Amendment: Councillors Calvert, Djuric, Kottash, Lyons-Buckett and Wheeler.

Against the Amendment: Councillors Conolly, McMahon, Reardon, Sheather, Veigel, and Zamprogno.

Absent: Councillor Dogramci.

The Amendment was lost.

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A MOTION was moved by the Mayor, Councillor Conolly.

That Council:

1. Request a meeting with the NSW Minister for Water and Mayors and MPs representing areas within the Hawkesbury-Nepean Floodplain, to advocate for Warragamba Dam to be immediately used as a Flood Mitigation Dam.
2. Notes that Council's position of calling for the NSW Government to proceed with the Warragamba Dam Raising Project, remains unchanged.

A PROCEDUAL MOTION was moved by Councillor Wheeler that this item be dealt with in seriatim.

The Procedural Motion was carried.

MOTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

Refer to RESOLUTION

147 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

1. Request a meeting with the NSW Minister for Water and Mayors and MPs representing areas within the Hawkesbury-Nepean Floodplain, to advocate for Warragamba Dam to be immediately used as a Flood Mitigation Dam.

For the Motion: Councillors Conolly, Calvert, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Dogramaci.

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MOTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

Refer to RESOLUTION

148 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

2. Notes that Council's position of calling for the NSW Government to proceed with the Warragamba Dam Raising Project, remains unchanged.

For the Motion: Councillors Conolly, Calvert, Kotlash, McMahon, Reardon, Sheather, Veigel and Zamprogno.

Against the Motion: Councillors Djuric, Lyons-Buckett and Wheeler.

Absent: Councillor Dogramaci.

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oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination

Meeting Date: 13 December 2022

CORPORATE SERVICES

Item: 215 **CS - Council Resolution Summary - January 2022 to June 2022 - (95496)**

Previous Item: 088, Ordinary (10 May 2022)
 239, Ordinary (23 November 2021)
 063, Ordinary (30 March 2021)
 188, Ordinary (29 September 2020)
 088, Ordinary (12 May 2020)
 190, Ordinary (29 October 2019)
 040, Ordinary (12 March 2019)
 213, Ordinary (28 August 2018)
 NM2, Ordinary (24 June 2014)

Directorate: Corporate Services

PURPOSE OF THE REPORT:

The purpose of this report is to:

- Provide Council with a summary of the status of Council resolutions for the period 1 January 2022 to 30 June 2022.
- Provide a summary of the status of Outstanding Council resolutions for the period January 2018 to December 2021.

EXECUTIVE SUMMARY:

Council has been providing six-monthly summary reports on resolutions passed in the previous six months since 2014.

In 2018 Council resolved to include in future reports resolutions outstanding from previous summaries.

This report, and the attachments to the report, summarise the resolutions passed by Council for the period from 1 January 2022 to 30 June 2022 and those resolutions outstanding from previous summaries.

It is proposed that in 2023, Council move to a system of creating monthly reports updating the progress of Council resolutions, and that these be made available to Councillors on the Councillor Hub, and be published on Council's website.

RECOMMENDATION:

That:

1. The Council Resolution Summary for the period 1 January 2022 to 30 June 2022 attached as Attachment 1 to this report, be received and noted.
 2. The Council Resolution Summary of Outstanding Council resolutions for the period 1 January 2018 to 31 December 2021, attached as Attachment 2 to this report, be received and noted.
-

ORDINARY MEETING
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BACKGROUND

Council resolved in 2014 that six-monthly reports be prepared summarising the resolutions passed by Council in the preceding six months (excluding resolutions not requiring action or procedural resolutions) and assigning a status to such resolutions.

In 2018, Council resolved that future resolutions summary reports include the resolutions outstanding from previous summaries.

Since then, outstanding resolutions pre-dating the most recent six month period have been included in a separate document.

The Resolution Summary Reports are generated using information contained in Council's electronic records management system. This information comes from the notes made against each resolution part after the parts are placed in the system after each Council meeting.

DISCUSSION

The summary of the status of Council resolutions for the period 1 January 2022 to 30 June 2022 is contained in Attachment 1 to this report. The summary of the status of the outstanding resolutions for the period 1 January 2018 to 31 December 2021 is contained in Attachment 2 to this report.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Reliable Council

- 4.1 Provide representative, responsive and accountable governance.
- 4.2 Encourage an informed community.

FINANCIAL IMPACT

There are no financial implications applicable to this report.

ATTACHMENTS:

- AT - 1** Council Resolution Summary - January 2022 to June 2022 - (*Distributed under separate cover*).
- AT - 2** Council Resolution Summary - Outstanding Resolutions from previous Summaries - January 2018 to December 2021 - (*Distributed under separate cover*).

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination

Meeting Date: 13 December 2022

INFRASTRUCTURE SERVICES

Item: 216 **IS - Outcome of Public Exhibition - Draft Waste and Resource Recovery Strategy 2032 - (95495)**

Previous Item: 158, Ordinary (13 September 2022)

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of the outcome of the public exhibition of the Draft Waste and Resource Recovery Strategy 2032 and to seek adoption of the Strategy.

EXECUTIVE SUMMARY:

Council at its Ordinary Meeting on 13 September 2022 resolved to place the Draft Waste and Resource Recovery Strategy 2032 on public exhibition.

The Draft Waste and Resource Recovery Strategy 2032 was publicly exhibited for an extended period between Monday, 26 September 2022 until Friday, 4 November 2022. A total of 35 submissions were received during the exhibition period.

The report provides details of the submissions received but the primary matters raised in the submissions included:

- The introduction of a Food Organics Garden Organics (FOGO) service
- Increasing the bulky waste service to two free clean-ups per year
- Return and Earn Collection Sites
- Importance of educating the community on avoiding and reducing waste.
- Current costs for using Council's waste services including the Waste Management Facility
- Improving and promoting the Reuse Shed located at the Waste Management Facility.

RECOMMENDATION:

That Council adopt the Waste and Resource Recovery Strategy 2032 attached as Attachment 1 to this report.

BACKGROUND

At its Ordinary Meeting held on 13 September 2022, Council considered a report regarding the Draft Waste and Resource Recovery Strategy 2032. Council adopted the following resolution relevant to this report:

"That Council:

1. *Endorse the Draft Waste and Resource Recovery Strategy 2032, included as Attachment 1 to this report, for the purpose of public exhibition for a period of at least 28 days.*
2. *Receive a report on the outcome of public exhibition of the Draft Waste and Resource Recovery Strategy 2032."*

This report responds specifically to point 2 of this resolution.

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Relevant Legislation

Waste Avoidance and Resource Recovery Act 2001
 Protection of the Environment Operations (Waste) Regulation 2014
 Local Government Act 1993

DISCUSSION

Council at its Ordinary Meeting on 13 September 2022 considered the Draft Waste and Resource Recovery Strategy 2032 and resolved to place it on public exhibition.

The Draft Waste and Resource Recovery Strategy 2032 was publicly exhibited for an extended period between 26 September 2022 to 4 November 2022. The Draft Strategy was advertised through Council's various communication channels including social media, traditional print media, community newsletter (front cover) and contacting all 1,900 Waste Services Survey respondents from February 2022.

A total of 35 submissions were received during the exhibition period.

Attachment 2 Summary of Submissions Received and Council Staff Responses provides full details of the submissions received and extended Council staff responses to each submission. However, the primary matters raised in the submissions included the following:

Topic	Council Staff Response
Food Organics Garden Organics (FOGO) service	<p>Council's Draft Waste and Resource Recovery Strategy 2032 does not include a specific date for the commencement of FOGO services.</p> <p>Council was unable to determine a FOGO start date or detailed timeline due to the NSW Environment Protection Authority not having released the regulations on how its FOGO mandate will apply, especially for a peri-urban LGA such as Hawkesbury. For example, it has not been defined whether all properties including rural and remote will be required to have a FOGO bin.</p> <p>Also, Council is in discussions with Sydney Water and Western Sydney University regarding the processing of FOGO material locally. These discussions are in the early stages but represent an enormous opportunity for the Hawkesbury community. This joint project will largely determine Council's FOGO start date and its continuance or not will have a significant impact on the cost of this service.</p>
Increasing Bulky Waste Service to two free clean-ups per year	<p>Council's Draft Waste Strategy and Resource Recovery 2032 addresses this under Goal 4, Action 8, which states review service delivery models, and where appropriate implement changes. The matter of 2 bulky waste clean ups is currently being considered.</p>
Return and Earn Collection Sites	<p>Council's Draft Waste Strategy and Resource Recovery 2032 addresses this under Goal 2, Action 4 "Promote the container deposit scheme"</p> <p>Council has continued to advocate for more Return and Earn Collection sites for the Hawkesbury LGA, including in particular the western side of the Hawkesbury River. However, the Return and Earn program is a completely NSW Government managed program and they have ultimately and solely determine locations.</p> <p>Return and Earn have recently announced two new locations: a Reverse Vending Machine at the Ten Pin Bowling Centre, South Windsor and an Automated Depot on Walker Street, South Windsor.</p>

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Topic	Council Staff Response
Community Waste Education	Council's Draft Waste Strategy and Resource Recovery 2032 addresses this under Goal 1, Action 1, "Enhance existing waste avoidance awareness and education initiatives".
Current costs for Council's waste services	Council's Draft Waste Strategy and Resource Recovery 2032 addresses this under Goal 4, Action 8 which states Council will ensure cost-effectiveness within its service delivery.
Improving the Reuse Shed at the Waste Management Facility	Council's Draft Waste Strategy and Resource Recovery 2032 addresses this under Goal 1, Action 3 "Expansion of re-use initiatives" the promotion and improvements to the Reuse Shed will be considered.

COMMUNITY ENGAGEMENT

Community consultation has been undertaken in line with Council's Community Engagement Policy. The Draft Waste and Resource Recovery Strategy 2032 was placed on exhibition for the period of 26 September 2022 to 4 November 2022.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Great Place to Live

- 1.1 Enable a shared responsibility for community resilience, community safety and disaster management.
- 1.3 Increase the range of local partnerships and plan for the future.
- 1.4 Facilitate the delivery of infrastructure through relevant agencies for Council's own works.

Protected Environment and Valued History

- 2.2 Value, protect and enhance our natural land-based environment with an emphasis on using local resources and key partnerships.
- 2.3 Encourage and enable our community to embrace the waste management principles of reduce, reuse and recycle.
- 2.4 Encourage and enable our community to make more sustainable choices.
- 2.6 Achieve net zero emissions targets.

Strong Economy

- 3.2 Increase the range of local industry opportunities and provide effective support to continued growth.

Reliable Council

- 4.1 Provide representative, responsive and accountable governance.
- 4.2 Encourage an informed community.
- 4.3 Build strong financial sustainability for now and future generations.
- 4.4 Build strong relationships and shared responsibilities.
- 4.5 Encourage a shared responsibility for effective compliance.
- 4.7 Encourage informed planning, balanced growth and community engagement.
- 4.8 Facilitate the delivery of infrastructure through relevant agencies and Council's own works.

FINANCIAL IMPACT

The matters raised in this report have direct financial implications. The income and expenditure applicable is provided for within the Domestic Waste Reserve (Service component 881) in the 2022/2023 Adopted Operational Plan and the Long-Term Financial Plan.

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Any changes from the assumptions made in the Long Term Financial Plan in relation to expenditure within the Strategy will be updated as part of the 2023/2024 Long-Term Financial Plan and may impact the Annual Charges levied in future years.

ATTACHMENTS:

AT - 1 Waste and Resource Recovery Strategy 2032 - *(Distributed under separate cover)*.

AT - 2 Summary of Submissions Received and Council Staff Responses.

ORDINARY MEETING

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AT - 2 Summary of Submissions Received and Council Staff Responses

SUBMISSIONS RECEIVED AND OUTCOMES

A summary of submissions received and Council staff responses to the submissions are found in the table below.

Submission	Officer Comments
<p>Council enforces rules regarding bin collections, specifically removing bins from the kerbside once collected.</p> <p>Bins that are left on the kerbside on Settlers Rd result in several problems.</p>	<p>In the rural and remote areas of the Hawkesbury LGA due to access issues for the waste collection vehicles door to door kerbside collections are not possible and central bin collection areas are required. This often means it's not practical to have all bins removed from the kerbside. However this will be considered as part of future education campaigns, in balance with other competing education messaging.</p>
<p>When will Hawkesbury landfill not cope?</p> <p>What year with current flooding predictions?</p>	<p>It is expected that following the construction of landfill Cell 6, the final landfill cell, the landfill capacity at the Hawkesbury City Waste Management Facility will be reached in 2026.</p> <p>The recent flood events and the resulting flood waste has not impacted the landfill capacity as flood waste has been disposed of at a commercial facility under NSW Government Disaster Funding Arrangements.</p>
<p>Disappointed that the strategy does not actually address the implementation of FOGO services in the Hawkesbury.</p> <p>It is clearly something that needs to happen so that we can vastly reduce the amount of material going into landfill.</p> <p>The state government has set a deadline of 2030 for this to occur, however the strategy does not articulate an actual measurable action plan on how this may be implemented in the Hawkesbury. The increased cost compared to the current business as usual landfill situation would appear to be an issue for Council, however the actual extra cost is not spelt out in the strategy.</p> <p>In the end residents will ultimately pay for the improvements to the waste management system.</p>	<p>Council's Draft Waste and Resource Recovery Strategy 2032 as stated does not include a specific date for the commencement of FOGO services.</p> <p>Council was unable to determine a FOGO state date or detailed timeline to the NSW Environment Protection Authority not having released the regulations on how its FOGO mandate will apply, especially for a peri urban LGA such as Hawkesbury. For example, it has not been defined whether all properties including rural and remote will be required to have a FOGO bin.</p> <p>Also, Council is in discussions with Sydney Water and Western Sydney University regarding the processing of FOGO material locally. These discussions are in the early stages but represent an enormous opportunity for the Hawkesbury community. This joint project will largely determine Council's FOGO start date and its continuance or not will have a significant impact on the cost of this service.</p>
<p>1. Loving this talk about FOGO, I used to live in Penrith and their system was great. That said, we don't even have a green bin! People just burn their green waste. September is awful, the air is thick with acrid smoke and we get sick from people</p>	<p>1. Council is awaiting the regulations from the NSW Environment Protection Authority on its FOGO mandate. This will inform whether all properties, urban, rural and remote will receive a FOGO bin.</p>

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rushing to do their pile burns before fire season. Such a travesty to our environment. Give us green bins please! So much organic waste goes into our red bin as it isn't feasible for us to have composting at home (we already have issues with bush rats after the floods, and we're renters).

2. Our bins don't get consistently emptied. I end up burning our cardboard as if I put it in the recycling bin it doesn't get emptied, even though it's ripped up and shouldn't be an issue. Then, I have a whole fortnight before my next collection and no room for recycling. I've had to use my red bin twice recently for recycling because my yellow bin has been too full.

3. I can't use the council bulk waste pickups because I'm a renter and my landlord needs the single one we get each year. So my waste is just piling up under my house, etc. I'd love one more collection a year so I could use it too. Charging for mattresses is shocking. Penrith did four clean ups yearly and you were allowed a mattress per collection.

4. The flood waste collection options. Why couldn't we get skip bins around the village and public areas so we could all get rid of our flood affected waste? I had some but not enough for my own skip, and nowhere to put it. The only place to leave waste on the roadside for pickup is where my children catch the bus. Flood waste is dangerous and I didn't want to put it there, so again it's just sitting on my landlord's property festering.

Why did you get rid of the community skip bins after the latest floods? Why change a system that works? We have piles of rubbish all over our community and it's not healthy, as well as being an eyesore. Bad management and seemed like money would have been better spent using the old system of skip bins dotted about for everyone's use, plus skips for farmers etc with significant waste.

5. Please don't cordon off the public waste bins at St Albans village, if you are doing more works e.g. on the playground. It was shut for months and there was no bin anywhere in the village to deposit my dog's poo. There was no need to cordon off the only public bin in the village while they built the playground! Think a little about that sort of thing. If it were up to me there'd be signs encouraging people to dispose of their dog poo

2. All residents are advised to contact Council via phone or online request form if their bin is missed. Council will then perform a missed service collection.

3. Clean ups are intended for the occupant of the dwelling, i.e. the renter.

4. The immediate flood waste collection service is provided by NSW Government agencies, with Council's role limited to a supporting one. For the 2022 flood events a combination of skip bins and kerbside removal has been used. The kerbside removal allows for rapid and large scale removal and it is Council's understanding that more waste was collected and transported in a smaller timeframe.

5. Council's Parks Team have been advised of this feedback.

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<p>responsibly and free bags to encourage people to do the right thing. My kid almost stepped in poo at Wiseman's Ferry yesterday. Nothing there to encourage dog owners to act responsibly either.</p>	
<p>I would like to see the Reuse Shed bigger.</p> <p>Also if it could change to a buy the items not pay to drop the items. This runs successfully in many other council areas and is incoming producing for council.</p> <p>It is possible the waste facility can take polystyrene? Our closest place to take it is Penrith.</p>	<p>The Draft Waste and Resource Recovery Strategy 2032 under Goal 1, Action 3 "Expansion of re-use initiatives" will address how to improve the Reuse Shed.</p> <p>Council has advocated to the NSW Environment Protection Authority that they include polystyrene foam as part of its Community Recycling Centre program.</p>
<p>Smaller household waste bins and better recycling.</p> <p>More places to return cans and bottles. I understand the Londonderry one has closed. I think that there should be a return and earn facility in Richmond</p>	<p>Council offers residents the choice between a smaller 140L general waste bin or a larger 240L general waste bin.</p> <p>Council has advocated for more Return and Earn Collection Points, but this is ultimately and solely determined by the NSW Government.</p>
<p>A lot of statistics and superficial information. It doesn't clearly explain how, what, where & most importantly, when.</p> <p>FOGO should have already been implemented.</p> <p>The report shows no mention of where costs could be saved, and where value adding could take place. All I see is more overheads. Keep it economical.</p>	<p>The Draft Waste and Resource Recovery Strategy 2032 does include a detailed Action Plan on how the strategic goals will be achieved.</p> <p>Council is awaiting the NSW Environment Protection Authority's regulations on its FOGO mandate before committing to a FOGO start date.</p> <p>Under Goal 4, Action 8 it states Council will ensure cost-effectiveness within its service delivery.</p>
<ol style="list-style-type: none"> 1. Council should have a least 2 (FREE) bulk pickups per year the same as other Councils. 2. Have residents pickup the dog dropping when walking their dogs. 3. All the older residential areas prior to the Council bylaw changes should be Kerbed and Channelled by the Council. NOT the residents who live there have to pay. It is the Council's fault it wasn't done in the first place. 4. The Tip should be (FREE) to local residents, or at least 4 per year similar to other Council's, this would stop most of the illegal dumping in the area. 5. Get your act together and look after your ratepayers better. 	<ol style="list-style-type: none"> 1. The Draft Waste and Resource Recovery Strategy 2032 under Goal 4, Action 8, states review service delivery models, and where appropriate implement changes. The matter of 2 bulky waste clean ups is currently being considered. 2. This matter is managed by Council's Regulatory Services. 3. Comment noted but not directly related to the Draft Waste and Resource Recovery Strategy 2032. 4. Council is unable to offer free disposal at the Waste Management Facility. The NSW Environment Protection Authority's Waste Levy (landfill tax) of \$147.10 per tonne must be applied to all waste being landfilled at the site. Also the cost to operate the landfill must be recovered.

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	<p>However, there are several free recycling options offered at the Waste Management Facility including for problem wastes, TV and Computer equipment and metals.</p> <p>5. Comment noted.</p>
<p>Green bin every week in summer when lawns are growing quickly. Recycling every week.</p>	<p>Council is currently investigating these options including cost implications.</p>
<p>Given that the ratepayers fund waste delivery services council should reflect on the fact that not all properties have suitable space for an additional waste bin - this is especially relevant to duplex, villa and unit properties.</p> <p>I am of the view that ratepayers should be given the option to decide if they need or want this additional service.</p> <p>Surely fixing our roads, potholes and providing flood mitigation including a flood free route from Richmond to North Richmond is a higher priority for residents and anyone who uses Bells Line of Road.</p>	<p>The introduction of a FOGO bin has been mandated by the NSW Government which is likely to remove it from Council's control. Once the NSW Environment Protection Authority releases it guidelines on how the FOGO mandate will apply including for duplexes, villas and units, Council will work through how to best manage this in terms of kerbside presentation.</p> <p>Domestic waste is a separate fund to the General Fund and has no bearing on the activities funded by the General Fund such as road repairs. Council is obligated to provide domestic waste services under the Local Government Act, 1993.</p>
<p>The yellow bin should be replaced by two bins. 1. Paper and cardboard only 2. Other items that can be recycled</p>	<p>While some Councils offer this arrangement, the cost of operating separate collection vehicles and providing a separate fourth bin are not economically viable for our LGA.</p> <p>Also the sorting process at the Materials Recovery Facility is efficient and effective at separating the paper and cardboard from the comingled recycling.</p>
<p>Consideration should be given to be able to either get a 140lt yellow bin or only have the current 240lt bin collected monthly.</p> <p>This is particularly relevant to single occupier households. These people are often elderly and may be on a pension and the savings would be beneficial. The large green 240lt organics waste bin is essential. Particularly on 1000m2 + blocks.</p> <p>The option of a weekly collection in summer months is something that could be considered.</p>	<p>Council provides a 240L recycling bin as most residents require this amount of bin capacity, and the cost savings for a 140L recycling would be minimal.</p>
<p>I am very pleased to see that Council will be considering innovative ways of managing waste and I very much hope this will lead to some positive actions. I do believe that much more recycling and reusing is part of the answer.</p> <p>My concern is around disposal of mattresses.</p> <p>I see mattresses dumped often in beautiful locations in the Hawkesbury, and I feel certain that this is because of Council's method with</p>	<p>Mattresses can be collected via Council's bulky waste clean up service for a fee or taken to the Hawkesbury City Waste Management Facility for a smaller fee.</p> <p>Due to the sparse and relatively smaller population within the Hawkesbury LGA free mattress collection is not possible.</p>

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<p>mattresses, which is for residents to either pay extra for these to be picked up from the kerbside, or to pay a fee to have these dropped off at the waste management centre.</p> <p>I am certain that many people dump mattresses because they either can't afford to pay these extra fees, or do not want to pay extra for this. I have several mattresses at my home that I wish to be rid of, but do not want to pay the fee for these to be picked up with my once yearly council collection. I implore you to consider adding mattresses to the free collection list. Blacktown and Hills Councils both offer this as a free service.</p>	
<p>Separate bin for waste that can be turned into compost, collected weekly</p>	<p>Once the FOGO bin is introduced it will be provided weekly and the material will be turned into compost.</p>
<p>The draft strategy was long winded to say that the majority of business will continue as usual, with the continuation of measuring criteria to justify practice.</p> <p>If Council dump is full by 2026 where will it be moved to - info not included. FOGO was justified/supported but no timeline for introduction. 31 pages of well presented/corporate style information, but painful to read and interest lost after a couple of pages. Council not doing anything above and beyond what has been legislated.</p> <p>No tangible strategy to stop illegal dumping, continuing with current practice.</p> <p>Its hard to please everyone, Council is doing well, but actions are better than a glossy brochure.</p>	<p>Council is awaiting the regulations from the NSW Environment Protection Authority regarding its FOGO mandate. It is prudent for Council to await these regulations before committing to a FOGO start date, as it is still not clear whether only urban properties or all properties; urban, rural, remote will require a FOGO bin.</p>
<p>I commend Hawkesbury City Council for attempting to improve our waste management.</p> <p>I would like to see more emphasis on user pays for waste disposal. We all have to pay the cost of what we use, if we also pay for waste disposal there will be less waste eventually. We all need to be more aware of our impact on the environment.</p>	<p>Council's waste services already have a degree of user pays. For example, if you have a smaller 140L general waste bin compared to the larger 240L general waste bin you will save approximately 33% on your domestic waste charge.</p>
<p>Waste strategy I would like to say how great it is that you have opened the strategy out to the residents. I really hope you are able to review and maybe implement our ideas so that we can move forward to a more sustainable and affordable waste system.</p> <p>I am quite passionate about reducing and reusing with my family and actively incorporate new waste reduction</p>	

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strategies. Below is not in any order but it is list of various gaps or feedback that I believe hasn't been addressed by the Council as yet:

1. You don't need to reinvent the wheel. Blacktown seems to be leading the way in the Sydney district with reducing waste. Maybe a collaborative or sharing ideas would be a more cost effective way to review what works and what doesn't.

2. Why add Garden waste when it requires more trucks and more collections? Surely in the long run it would be cost effective to implement a similar UR-3R system to the Blacktown set up. This system is said to reduce landfill by 60% and logistically, in a large district such as ours, would mean we wouldn't need garden service. It would also allow for an educational visiting centre to instil waste awareness with out area's school children. Maybe look out for Blacktown's virtual tour when it is next available:
<https://www.eventbrite.com.au/e/ur-3r-waste-treatment-facility-virtual-tour-october-2022-tickets-422215486887>

3. The FOGO system really isn't required if you adopt the UR-3R system instead. I also note that many rural and semi-rural properties are like to have compost heaps or worm farms so it seems a waste of many to provide such a service. I think having an option to have it for rural areas and pay a subscription for those suburbs would be better.

4. Promote the Garage Sale Trail that is run annually and helps reduce waste and encourage reusing. Blacktown and Hills Shire have been really big promoters of this initiative pre-COVID. Hawkesbury aren't involved which is disappointing. There is still time for this year. It's happening in November. <https://www.garagesaletrail.com.au/>
How councils can join:
<https://www.lesswastemorecommunity.com/>

5. Promote your Tip Shop with maybe with a separate social media account on Facebook to push for more turnover and awareness. You will see that Hawkesbury Remakery (<https://www.facebook.com/hawkesburyRemakery>) and Reverse Garbage in Marrickville (<https://www.facebook.com/RevGarb/>) have large followings (5,500 and 87,000 respectively) and do a great job in shifting

1. Hawkesbury City Council is part of the Western Sydney Regional Organisation of Councils which includes Blacktown City Council. Hawkesbury City Council through WSROC actively collaborates on WSROC projects and shares knowledge with Blacktown City Council.

2. The NSW Environment Protection Authority's decision on Mixed Waste Organics Output in 2018 meant that two bin options (general waste bin and a recycling bin) such as Blacktown City Council's model was no longer effective.

3. As stated in item 2, the UR-3R system no longer achieves a high resource recovery rate and no longer produces a compost material.

4. Council previously participated in the Garage Sale Trail program however due to relatively low registration and high membership costs Council no longer participates in this program.

5. Under Goal 1, Action 3 "Expansion of re-use initiatives" the promotion and improvements to the Reuse Shed will be considered.

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items for reusing and its awareness.

6. Create spaces for awareness of reducing waste. Hills has the centre at Annangrove (<https://www.thehills.nsw.gov.au/Services/Environmental-Management/Community-Environment-Centre-at-Annangrove>) and Blacktown has the centre at Seven Hills as well as 2 other community garden sites (<https://www.blacktown.nsw.gov.au/Community/Sustainable-living/Sustainability-Hub>).

7. The extra recycling services over the festive period are fantastic, just as the survey results stated. Keep this up.

8. There is dumping that occurs in the rural parts of the Hawkesbury or in areas of significant renters. The additional council clean ups would really help with this. The mattress collections will definitely help those without the means to transport them to the tip. I support this measure. If the Council looked to mattress recycling partnerships with soft landing (<https://softlanding.com.au/about/>), Like many other Councils it would not only support reduced landfill but help with job creation too.

9. There is work to be done with the kerb side clean ups. Only 12.1% don't need a clean up and 60.5% don't support the current system, with only 26.5% satisfied or very satisfied (which would likely include the 12.1% who don't use the service! That isn't great in terms of meeting the residents needs. Yes, no one wishes to pay for this, but it's essential to remove dumping and eye sores in the community. Hills Shire have 2 and Blacktown have 12 a year. I personally haven't used one in last 3 years but sometimes you renovate or move and having more than one as you gradually tidy up is a real need.

10. Blacktown Council (<https://www.blacktown.nsw.gov.au/Services/Waste/Supporting-Sustainable-Solutions>) has great reusable items rebate initiatives to help towards the cost of reusable item, such as women's mensural pants/cups, nappies, coffee pods, plastic bottles, batteries and compost bins. This would be a great way to reduce some of the landfill and help local families with the cost of living pressures removing ongoing costs for those products. Blacktown even runs a reusable nappies workshop! With a child using over 6,500 nappies until toilet trained and that's 1 tonne of plastic waste per child

6. This suggestion could be considered for the Reuse Shed at the Hawkesbury City Waste Management Facility.

7. Council plans to continue offer weekly recycling over the Christmas and New Year period.

8. Council is currently considering improvements to the kerbside clean up service.

9. Council is currently considering improvements to the kerbside clean up service.

10. This has been investigated by staff but the cost implications were deemed too high to implement a program at this stage, however, if funding becomes available it could be reconsidered.

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removed. Hornsby Council also trialled this (<https://www.facebook.com/HornsbyCouncil/posts/205549551610426/>)

11. Start engaging the residents with free courses at times (other than during business hours) that focus on ways to impact waste. I note the survey shows that you want youth engagement, but I would be striving for all engagement. Blacktown again run numerous courses online and a handful in person. I remember going to one with my Blacktown resident friend pre-Covid with a fashion designer and we visited op shops with them on a mini bus. It opened many eyes up to op shops. <https://www.eventbrite.com.au/o/blacktown-city-council-7049258799> The Hills Shire also run these courses: <https://www.thehills.nsw.gov.au/Services/For-Residents/Waste-Recycling/Waste-Education/Waste-Recycling-Community-Education-Workshops> I have seen one email once for Hawkesbury but it was during office hours and wasn't very well promoted. I note that there are only 2 waste courses currently scheduled on your page and I haven't seen them advertised anywhere else: <https://www.hawkesbury.nsw.gov.au/for-residents/living-sustainably/sustainability-workshops>

12. Work with the State Government to install more Return and Earn vending machines. There is not ONE on the Western side of the river. This means you will have more cans/bottles to recycle than if the residents could access the machines. Yes, there are drop off points but I personally know the Wilberforce Newsagency and the Kurrajong Village drop point are full on many occasions and are not open many hours outside of working hours which limits access to the recycling service. I have sent a list to Return and Earn and Robyn Peterson but have had no movement (Ref561/21 & #1213395 – April 2021).

See locations below as put together by myself and members of the FB Group: Hawkesbury NSW Mums, Dads and Carers.

1. In the Council park next to East Kurrajong School of Arts Community Hall, 1090 E Kurrajong Rd, East Kurrajong NSW 2758
2. BP North Wilberforce, Putty Road

11. Council since 2018 has offered the War on Waste Workshop Series which involved online and face-to-face workshops. These workshops are now part of the Living Sustainably Workshop Series and continue to offer waste-themed workshops.

12. Council has continued to advocate for more Return and Earn Collection sites for the Hawkesbury LGA, including in particular the western side of the Hawkesbury River. However, the Return and Earn program is a completely NSW Government managed program and they have ultimately and solely determine locations. Return and Earn have recently announced two new locations; a Reverse Vending Machine at the Ten Pin Bowling Centre, South Windsor and an Automated Depot on Walker St, South Windsor.

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<p>3. North Richmond; in the space between Coles and Aldi Car park behind Mac Donald Farm Supplies or in corner where charity bins are.</p> <p>4. Richmond: Aldi Car Park</p> <p>5. Wilberforce Shops, King Road.</p> <p>6. United Petrol Station Wilberforce.</p> <p>7. Metro Petrol Station Glossodia.</p> <p>8. Behind Glossodia Community Centre carpark, Golden Valley Drive, Glossodia.</p> <p>9. Freemans Reach RFS next to St Mark's Anglican Church, Cnr Kurmond Road & Gorricks Lane.</p> <p>10. Bilpin Hall, Bilpin.</p> <p>11. Hanna Park carpark, Beaumont Avenue, North Richmond.</p> <p>12. Somewhere in Woodlands Park/Industrial Area.</p> <p>13. North Richmond Community Centre.</p> <p>14. Adjacent Glossodia Fire Station.</p> <p>15. Richmond RSL car park</p> <p>16. Panthers North Richmond.</p> <p>I hope something works out. We had 45 comments on the FB post, so some were repeated. Let's look at being the "new Blacktown council" and lead the way in this, rather than be the slowest Council to adopt sustainable initiatives. Feel free to reach out if you need further clarification on any points made.</p>	
<p>Section: Kerbside Collection Services</p> <p>Suggest the allowance of one bulky waste clean up per year is too limited, many other councils offer quarterly access to such clean ups and in step with community expectations.</p>	<p>Council is currently reviewing the bulky waste clean up service and what improvements can be made.</p>
<p>Only having ONE kerbside pick up a year is ridiculous. It only encourages people to dump in bushland or burn rubbish on their own properties.</p> <p>Fees for picking up mattresses is expensive, and our Rates are too much for what we receive in return.</p> <p>And I believe Hawkesbury Council had already applied to raise them again next year. Deliver better services at reasonable price. and residents will be a lot happier. The pathetic state of our roads throughout the Hawkesbury is just another example at how our council is failing us.</p>	<p>Council is currently reviewing the bulky waste clean up service and what improvements can be made.</p>
<p>Regarding the huge amount of green waste being cleared in rural areas in preparation for fire safety, additionally, heavy rains not allowing pile burns.</p>	<p>The introduction of a weekly Food Organics and Garden Organics (FOGO) bin if rural areas are included will provide a disposal</p>

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<p>Please consider a free service used in other areas where there is a central point to take sizeable pieces of green waste to be mulched (with the machines used for mulching branches near power lines) and then taken back for use by the property owners, thereby not leaving waste to be cleared from the site. Ku-ring-gai council did this and it was hugely successful, run by two staff members on site and no clean up afterwards. It may also allow weekend use of mulchers currently only being used on weekdays?</p>	<p>option for some of the green waste material generated. The free kerbside clean-up service is another disposal option. The Waste Management Facility also accepts green waste material.</p>
<p>I support Council's strategy to reduce the amount of waste that goes into landfill, creating a circular economy that reuses waste and creates a more environmentally sustainable model for waste management.</p> <p>Residents in rural and remote areas of the LGA should be empowered through education about FOGO recycling in order to reduce the need for collection.</p> <p>I would like to see more evidence of actual recycling happening as this will encourage residents to better recycle material such as paper, plastics and cans.</p> <p>Currently there is significant doubt whether yellow bins recycling is actually ending up in recycled products. There will continue to be a need for red bins as general waste will continue albeit hopefully on a smaller scale.</p> <p>Significant emphasis should be placed on reducing and encouraging producers to reduce packaging as this is contributing to the generation of waste materials. Retailers should be encouraged to provide packaging free options. Thank you for this great initiative.</p>	<p>This is addressed under Goal 2, Action 4 "Enhance existing recycling education to support correct usage of the existing and/ or expanded services". Council is committed to engaging with the community about waste and resource recovery.</p>
<p>Is it possible to do recycling green matter into bio fuel, or even usable compost? see Freightwaves.com.</p> <p>Does Penrith have such a program or similar?</p> <p>Get the return and earn accepting glass Wine bottles.</p> <p>What else could council create to make waste INTO stuff?</p> <p>I know it costs but the benefits are bigger.. plastic into cloth, tyres Into lots of things, Investment worthwhile.</p>	<p>Currently the material collected through the garden organics bin is made into a mulch. Council is not aware of any Western Sydney Council producing bio-fuel from organic material.</p> <p>The NSW Government is currently proposing to expand the Return and Earn program to accept wine bottles.</p>

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<p>Need more return earn facilities in major town centres. There is only 1 over the counter in Richmond (at a car wash). They close at 4pm on rainy days. An automatic machine should be installed ASAP</p>	<p>Council continues to advocate for more Return and Earn collection sites for the Hawkesbury LGA. However, it is completely at the discretion of the NSW Government.</p>
<p>Make the waste station facility very cheap so that all rubbish that residents have can take it there to be recycled/ reused rather than being dumped around the area as it is too expensive to take it there.</p> <p>I.e. Why is green waste so expensive to take there? Why is concrete so expensive to take there?</p>	<p>The NSW Government Waste Levy (Landfill Tax) results in a significant financial burden for the community. The Waste Levy can account for almost 50% of the landfill disposal fee. Council must apply the Waste Levy to all waste coming into the Waste Management Facility to be landfilled.</p>
<p>The small green compost bin that Penrith Council have for composting. Smaller red bin focussing on less general waste.</p> <p>Unfortunately not everyone thinks recycling and reducing waste is important and it is indeed an education and a lot of people just aren't into it unfortunately. There are so many benefits to reducing waste people just need to know how.</p>	<p>Council will consult with Penrith City Council prior to commencing a FOGO service.</p>
<p>I live on 35 acres in Freemans Reach and I have cattle which consume my green waste. I strongly feel that residents should be given a choice as to whether or not they receive a waste bin because for people like myself I would be paying additional rates for no reason.</p> <p>I DO NOT have the money to spend on more rates. I am self-sufficient and should be given the choice not FORCED to pay more rates for a service I will NOT utilise.</p>	<p>The introduction of a FOGO bin has been mandated by the NSW Government. Once the NSW Environment Protection Authority releases it guidelines on how the FOGO mandate will apply Council can consider how it will be introduced for the Hawkesbury LGA. Rural and remote properties may possibly be excluded however this is all dependent on the EPA's regulations.</p>
<p>Council really needs to find the balance between sustainability and cost to residents.</p> <p>Unfortunately the HCC has a terrible reputation with the cost of rates and the management of services, and people are only going to get more picky about this as the cost of living has drastically increased, despite the fact that I still don't think it is considered "high".</p> <p>In summer, red bins need to go weekly still - anyone with dogs or babies really need this function. The survey is showing that people also believe the same about green bins as they fill quickly having to mow the lawn 3-4 times per fortnight in summer.</p>	<p>Under Goal 4, Action 8 it states Council will review service delivery for best practice resource recovery and cost-effectiveness".</p> <p>It is Council's intention that general waste (red) bin collections will remain weekly after the introduction of the FOGO service.</p>

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<p>Many good things are being done, congratulations for that. I see many landfill bins filled with green waste in our area of rural residential. I believe that supply or giving an option to have garden organics disposal bins in these areas would contribute to a reduction in such matter going to landfill. Thank you.</p>	<p>Council is awaiting the EPA's regulations on the FOGO mandate to determine which areas will receive a FOGO bin. However, a FOGO service does represent an opportunity to increase landfill diversion.</p>
<p>I would like to see Hawkesbury Council make changes to waste collection and recycling initiatives by educating residents about recycling and what can and can't go into these bins.</p> <p>More education about problems with landfill and why we need to make better choices when we purchase goods from the supermarket and what we put in our garbage bins.</p> <p>I think a weekly recycling collection would be more effective than fortnightly. I would like to see all residents have a small garbage bin and keep the recycling bin the same size. People need to think more about their garbage and take more time to separate what can be recycled.</p> <p>A lot of people I've spoken to aren't aware that plastics can't go into recycling bins and they can use red cycle bins at supermarkets for their plastic bags and plastic wrappings.</p> <p>I would like to see composting initiatives such as green compostable bags for food waste that can be collected and turned into garden compost or used for energy. I have read articles where food waste can be processed to supply power.</p> <p>Residents also need to be educated about food waste and given alternatives when throwing out food. They may not be able to have a compost bin if they live in a unit.</p> <p>Dumping is still a big problem here in the Hawkesbury and I would like to see better surveillance to track these people and higher fines. Perhaps 2 kerbside collections per calendar year may minimise dumping.</p> <p>Council should also promote the recycling options that are available at the tip so people will utilise that free service and cut back on landfill and the toxic items that are thrown out such as household batteries.</p> <p>I think in conclusion that education and awareness and more waste options available to people will hopefully motivate residents to make better choices that will in turn create a cleaner,</p>	<p>This is addressed under Goal 2, Action 4 "Enhance existing recycling education to support correct usage of the existing and/ or expanded services". Council is committed to engaging with the community about waste and resource recovery.</p> <p>The cost implication of weekly recycling collections is significant. Also, since the introduction of Return and Earn recycling tonnages have decreased by approximately 20%. If a household has large amounts of recycling they can request an additional recycling bin.</p> <p>Council has not determined whether compostable bags will be provided when a FOGO service commences.</p> <p>Council is currently reviewing its kerbside bulky waste clean up service and considering how to make improvements.</p>

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<p>greener environment for everyone to enjoy.</p>	
<p>More affordable waste management for the community</p>	<p>Under Goal 4, Action 8 it states Council will review service delivery for best practice resource recovery and cost-effectiveness”.</p>
<p>Recycling facilities need to be upgraded to accommodate plastic which can be recycled (i.e REDcycle), as these items will be put into landfill instead of taken back to a store for recycling. This is due to the fact that a large portion of people opt for groceries delivered to their home.</p>	<p>The Victorian Government recently announced it will require Materials Recovery Facilities to accept soft plastics through the household recycling bin. No announcement at this stage has been made by the NSW Government.</p> <p>The NSW Government has introduced a Single Use Plastics Ban with the aim to reduce the amount of soft plastics, and Council has been promoting ban to the community and local businesses.</p>
<p>1. I think it is important to increase the number of free 'bulky waste clean ups' available to residents per year. Primary benefit is a much cleaner and tidier city. Plus lots of stuff is 'reclaimed' from this kerbside waste - can't be reclaimed if broken up so it fits in garbage bin.</p> <p>2. Publicity / advertising could be improved. For instance, I think very few residents know about the 'Re-Use Shed' at the Waste Management Facility.</p> <p>3. Textile waste is a huge problem. It is good that there is now a bin for unwanted good clothing at the CRS, but local governments need to play a part in tackling the problem of textile waste. The nearest place you can take non-wearable clothing without having to pay a fee for collection is Parramatta. Some local councils (eg City of Sydney) partner with organisations such as RecycleSmart to offer home collection of difficult-to-recycle items. The easier it is to do something, the more people will do it.</p> <p>4. Some councils have drop-off points for things like light bulbs at local libraries /other council facilities such as community centres / community hubs. These places are accessible for a greater number of people than the council offices - closer; open longer hours; and importantly, visited by people who rent their home as well as ratepayers.</p> <p>5. Would be good if green bins were available free of charge to people living in villas / units as well as to people in houses.</p> <p>6. A printer-friendly version of the draft strategy without all the coloured pictures would have been handy - less paper and coloured ink used in printing it for review. (Some people find it much</p>	<p>1. Council is currently reviewing its kerbside bulky waste clean up service and considering how to make improvements.</p> <p>2. Under Goal 1, Action 3 “Expansion of re-use initiatives” the promotion and improvements to the Reuse Shed will be considered.</p> <p>3. Council’s Community Recycling Centre does include a Clothing Donation Bin.</p> <p>4. Council’s Community Recycling Centre does accept light globes.</p> <p>5. Council deemed in 2013 when the garden organics service was introduced that there was a minimal amount of garden organics material produced at townhouse and unit complexes.</p> <p>6. Noted.</p>

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<p>easier to review hard copies of documents.) Thanks for all the work.</p>	
<p>Most residents will not realise that the waste facility is reaching its end of life in 4 years. This should be made more publicly aware through all channels including mobile signs to ensure greater community understanding.</p> <p>More publicity on recycling and what can and cannot be put in the appropriate bin is needed. On travelling around the area lots of people put recycling in plastic bags which probably ends up in the general waste stream be that at Hawkesbury or some other facility.</p> <p>A lot of people do NOT care and assume waste disposal is never ending part of life, placing recycling in the waste bin. Again publicity for Environmental stewardship.</p> <p>Is the answer increasing annual cost for residents to ensure compliance? Not good policy for those that comply to the rules but how else do we punish the non complying? Expanding resident knowledge that some 30% of rate income is spent on waste services is needed to reinforce need to contain costs. (as per July newsletter data)</p>	<p>This is addressed under Goal 2, Action 4 “Enhance existing recycling education to support correct usage of the existing and/ or expanded services”. Council is committed to engaging with the community about waste and resource recovery.</p>
<p>Nothing has changed .I still don’t have a green bin .Too much talk and not enough action .We rarely see Council help in West Portland Road</p>	<p>Once the EPA release the regulations on FOGO Mandate Council will be able to decide on whether all properties; urban, rural, and remote will receive a FOGO bin.</p>
<p>I have looked through the entire report and despite the following being noted: "Many residents want to see changes to the clean-up service including additional clean up" and only 20.8% agreeing that one clean up per year is sufficient and 60.5% not supporting the current system</p> <p>My question is, how on earth do none of the recommendations include expanding the amount of clean up services per year? You have concern about illegal dumping however when residents are only able to use a clean up service once per year, what do you expect? Your plans include increased fines however if you simply allow more collections, this is likely to reduce dumping anyway. The recommendations seem to ignore the survey results and this is disappointing.</p>	<p>Council is currently considering improvements and changes in service levels for the bulky waste kerbside clean up service following the results of the Waste Survey in February 2022.</p>
<p>In response to the Draft Waste and Recovery Document;</p> <p>I am in favour of the educational process outlined. Council in at least the last 5 years has been running well received and target classes, priorities & activities re: need for the wider community to</p>	<p>The Draft Waste Strategy and Resource Recovery 2032 addresses the matters raised:</p> <ul style="list-style-type: none"> • Goal 1, Action 1, “Enhance existing waste avoidance awareness and education initiatives”. • Goal 3, Action 6, “Engage the NSW and

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understand a whole if community improvement in; waste reduction, recycling, lifestyle change, reduce, reuse, recycle. Any action to reduce waste generation and avoiding landfill is beneficial.

All these need to be continued and expanded to reduce waste generation.

I was disappointed to see details of where Council and staff see upfront mention of the landfill closing around 2026; where will landfill go? How will the tip site be used:

- A transfer station,
- recycling centres/ sorting of materials,
- FOGO processing site,
- new technology possible at the site, potentially university research activities.

With increasing costs of electricity and natural gas, there is opportunity to reconsider natural gas being blended with our landfill biogas.

Sydney Water is in partnership with a company in eastern Sydney (Jemena?) doing this. Methane from our landfill is classed as renewable (green). Hence, it has higher commercial value than methane flare from fossil sources. Can we do better than the flaring as present?

BP in the UK has just bought Archaea that does this commercially, see attachment. Our biogas could also be used to heat and CO2 enrich greenhouses if agricultural customers are near the landfill site (is now being done in Europe).

We need to look to new activities to better capture our renewable gas resource – an opportunity going to waste!

I have also seen other published papers where landfill gas is used as a feedstock to grow bacteria which; produces organic liquids useable as chemical feedstocks and liquid fuels; biomass able to be used as animal feed materials (possibly Oxford University); FOGO is an opportunity to greatly increase organic diversion in the waste stream.

However, Council needs to be producing use fuel product (unlike problems with mulch from the South Windsor site being problematic in selling to users.

Further – potential conflict exists with commercial composters already selling composts and meeting a range of standards for their product.

Federal governments to advocate broader policy review, reform, and strategic infrastructure planning that is sensitive to the needs of the Hawkesbury and the broader Western Sydney Region.

- Goal 3, Action 7, “Research partnerships that benefit HCC and broader waste industry”

Council is addressing the methane emissions from its landfill using a methane flare.

Council is working with the Western Sydney Regional Organisation of Councils including the development of a new Western Sydney Regional Waste Strategy that addresses some of the matters raised.

Council is considering how the Waste Management Facility will evolve post-2026 when the landfill is due to reach capacity. This includes how the general waste will be managed.

Council is currently working in partnership with Sydney Water and Western Sydney University on a local solution for processing FOGO material.

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Council should consider FOGO materials being partly or wholly used by existing composters (avoiding commercial conflicts). FOGO materials may have benefits for commercial operators; e.g. the composting company of Stannix Park Rd processes nitrogen deficient Bark and Sawdust, needing to add urea to their process. FOGO materials would benefit their process (especially with urea prices rapidly rising due to the world gas and energy problems).

Also I would like to see public details of where landfill material and associated will go with our last cell closed. Are we in negotiations with WSROC re: large area alternative destinations and further processing?

oooO END OF REPORT Oooo

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Item: 217 **IS - Update on Rising Main C - (95495)**

Previous Item: 127, Ordinary (19 July 2022)

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to provide an update on the progress of the works currently being undertaken to rectify the failure of Rising Main C, the projected total costs and to seek approval to address the funding shortfall via external borrowings of \$32.5 million.

EXECUTIVE SUMMARY:

On 17 January 2022, Council's operational staff discovered a failure in sewer Rising Main C located within the banks of South Creek at Windsor. To protect the environment Council staff switched off the pump station ceasing sewage flow through the rising main and tankers were organised to transport the raw sewage from the pump station into the treatment plant which has continued to date.

The failure of the Rising Main has been determined, on the available evidence, to be the March 2021 flood event and it is expected that assistance from the NSW Government will be forthcoming. Accordingly, it is anticipated that the cost of the loan will be reduced via funding options through other levels of government and insurance, with the balance to be covered through increased annual charges.

RECOMMENDATION:

That Council:

1. Receive and note the update on the progress of Rising Main C, the projected total costs to be incurred and measures being undertaken to seek funding from other levels of government and insurance.
 2. Approve external borrowings of \$32.5 million to fund the rectification and ancillary works associated with Rising Main C, with the acceptance of the preferred loan offer to be delegated to the General Manager, in accordance with Council's Borrowing Policy.
-

BACKGROUND

Council was provided with a report regarding Rising Main C at its meeting of 19 July 2022, which provided an overview of the failure and outlined that the projected cost at that stage was \$15.4 million consisting of direct project costs of \$9.4 million and cartage costs of \$6 million.

Council was provided with an update on the changes that have occurred since July 2022 and the funding options available to cover the significant costs of these works at the Councillor Briefing Session held 8 November 2022.

Location Plan

A plan of Rising Main C is attached as Attachment 1 to this report.

The technical drawings are attached as Confidential Attachment 3 to this report.

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Annotated aerial photos of before and after the March 2021 flood event is attached as Attachment 4.

Relevant Legislation

Local Government Act 1993

Local Government (General) Regulation 2021

Protection of the Environment Operations Act 1997 and Regulations

DISCUSSION

Since July 2022, there have been both cost escalations and delay costs for the Project Works (that is the project component), and ongoing operational costs driven by the extended duration of the project. At present, it is forecast that the total cost of the works is \$30 million, with \$20.6 million for capital rectification and \$9.3 million for continued cartage and other operational costs.

The Project Works costs have risen significantly, primarily due to material and plant shortages, ongoing adverse ground conditions and enduring poor weather conditions – including flooding of the construction sites in July and October 2022.

The initial construction methodology proposed by the Contractor was to utilise high density polyethylene (HDPE) pipe for the full construction, however at the time that the materials were procured, there was insufficient HDPE pipe available, as a result of the supply chain disruption occurring due to the COVID-19 Pandemic, meaning that with the exception of the underbore under South Creek which was completed in HDPE, the methodology had to change to reflect the available material, being ductile cast iron.

This resulted in two significant changes and resulting cost increases:

- The need to provide supporting foundations to the ductile cast iron pipe, and
- Undertaking the cut-ins and valve installation at an approximate depth of 6.5m below the surrounding ground level, which in turn has required extensive shoring systems to achieve a safe work environment.

The requirement to provide supporting foundations introduced the need to construct 11 600mm diameter concrete piles up to a maximum depth of 14m. The construction of these piles required large piling rigs which in turn needed their own construction pads. Wet weather both within the Hawkesbury and the location these piling rigs had previously been working in, also delayed their arrival, extending the construction program.

Constructing the cut-ins and placement of ductile cast iron has been required to be undertaken at a much greater depth, approximately 6.5m, within the flood plain. To undertake this work safely, a temporary shoring and bracing system was required to be installed, adding additional cost and time and compounded by the poor soils and saturated conditions.

Since the detection of the failure in January, the site has experienced inundation on four occasions – March, April, July and October 2022 – which has led to the complete saturation of the soil profile, prolonged by the enduring wet weather between these flood events. This has had the impact of significantly weakening the strength of the ground and its ability to withstand the loads imposed upon it by construction equipment.

The impact of this has been the need to construct much larger temporary hardstand structures to support the various equipment utilised throughout the construction of the Project Works and the treatment and disposal of any acid sulphate soils encountered during these excavation works, compounding the effects of the change in construction methodology.

The changes due to the situation outlined above has led to extension of time that cartage and other operational costs which are required to be incurred until completion.

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Cartage involves the road transport of between 1 million litres (during dry weather) and 3 million litres (during wet weather) of raw sewage per day. It is an operation that must continue 24 hours a day to avoid spilling sewage to the environment and the resulting public health and environmental consequences.

In order to manage Council's WHS and National Heavy Vehicle Law obligation's, three contractors have been retained, operating between four and six tankers – the range accounting for the range in flows resulting from wet weather – 24 hours per day for the duration of the failure. To operate this as an internal service, Council would have had to procure at least four truck combinations, that is the prime mover and trailer, and increased its staffing compliment, temporarily, by 31 full time equivalents, almost 2.5 times the full compliment of the permanent Sewerage Scheme staffing.

While the Sewer 10 Year Plan did have a buffer to manage unforeseen events, including system failures, the buffer was insufficient to cover an event of this magnitude and was exhausted during 2021/2022. The \$7.8 million unbudgeted expenditure incurred resulted in the Sewer Reserve closing in July 2022 with a deficit balance of \$2 million. Therefore, external sources of funds are required to address the deficit balance to ensure that Council can fund the ongoing operations of the Sewer.

With respect to cost control measures, Council has taken steps in several areas, and continues to investigate options, to contain costs.

Cartage Costs

Council initially engaged six carting companies to service the pump station. Following the first flood, Council sought reduced unit rates in response to confirmation of a longer engagement. This exercise reduced the average rate by approximately 30%, representing an estimated saving over the full project life of \$5.96 million.

Additionally, following the successful install of the under bored pipe in the days prior to the July 2022 flood, staff continue to explore the utilisation of this pipe to transfer some or all of the sewer flows in a temporary fashion, which if successful and can obtain approval from the Environment Protection Authority, will have a significant positive impact on the cost of cartage. Attempts so far have been unsuccessful, primarily due to the high risk nature of the works and the reluctance on the part of any sub-contractor to be a party to this risk.

Project Costs

Confidential Attachment 2 outlines the details of the contract under which Council's Principal Contractor, TCE, have been engaged and identifies the measures Council have explored to reduce the project costs.

Further to the aforementioned Briefing, with extended daylight hours and the Contractor's cooperation, extended construction hours are now also being utilised where there is demonstrable benefit, to expedite the construction. While this does not present a saving for the project, containing the timing has positive impacts on the Cartage Costs.

As the project has progressed, Council has also committed more Project Management resources to the project, to both ensure Council is achieving value for money, as well as to provide an assurance function on design and financial aspects of the project. This exercise has indicated that costs associated with the construction of the designed project were reasonable and in some situations considered competitive and achieving value for money, considering the current construction market.

To provide a further level of assurance, an independent engineering consultancy has been engaged to undertake a technical review of the design, given the contractual arrangement was design and construct. Early advice is that the technical merits of the design of the Project were warranted and sound in engineering practice. It is expected that this report will be issued on Tuesday 13 December and will be made available under a late, separate cover if it is indeed received at this time.

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Potential Solutions to Address Funding Shortfall

There are five potential sources to fund the financial impact of the failure of Rising Main C, being:

- Natural Disaster Funding Arrangements (DRFA)
- NSW Government assistance
- Insurance
- Internal Borrowings
- External Borrowings.

Each of these, to varying degrees relies on Council being able to establish the cause of the failure.

To this end, two attempts have been made to inspect, utilising CCTV, the failed main and both have had to be abandoned because of the volume of ground water that has been entering the main, it is reasonably believed, through the fault.

Additionally, through the attempts to video survey the sewer main, there is strong evidence that the location of the failure is between the banks of South Creek, making any attempt to expose the external surface of the pipe prohibitive from a financial and environmental impact perspective. To provide some indication of why, to expose the external pipe would require the reproduction of the efforts currently underway to excavate the cut-ins between the old and new pipe, that is a shored and braced excavation through very weak and saturated soils. Although very difficult to provide an estimate of the cost, such an excavation would likely cost in excess of \$5 million and perhaps as much as \$10 million.

Attachment 4 is a document that records the aerial photos from 10 December 2020 and 5 June 2021 and annotated to identify key, observable aspects including significant bank subsidence above the alignment of the Rising Main and locations where obstructions were encountered during the attempts to clear the line. Additionally, the attempts to CCTV, while abandoned, have determined that the flow of ground water into the failed section of main is at a rate that could only be caused by a complete rupture or shear failure. On this available information, it is reasonable to conclude that the March 2021 flood was the cause of the failure and subsequent floods have exacerbated and frustrated restoration efforts.

Natural Disaster Funding Arrangements

Significant ground subsidence can be observed above the alignment of the rising main following the March 2021 floods and has resulted in the loss of support of or increase in shear forces acting on the rising main.

The delays and damages associated with the March/April, July and October 2022 flood events may also be claimed; staff are progressing this claim, but do not hold a high degree of confidence, due to the uncertainty with respect to the DRFA guidelines. The maximum recoverable amount of any reimbursement is estimated to be approximately \$1.5 million being the amount directly attributable to the damage from these flood events.

Whether the entire amount or the impacts of flooding since the failure are claimed, it is unlikely that the approval for the funding of these costs will occur prior to the need to complete payments in a timely manner and it is also unlikely that any funding will be received prior to the end of the financial year.

NSW Government Assistance

Council Officers have engaged in discussions with senior NSW Government staff over the challenges posed by the failure to the Rising Main, particularly the March 2021 flood as being the root cause of the failure.

Arising out of these discussions, a request has been submitted to the NSW Government to provide support to Council, through the funding of the costs associated with the failure.

There is also precedent in respect of special funding of this nature, with similar support provided to councils in the Northern Rivers to fund the replacement of sewer assets following the flooding in that region earlier this year.

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The funding for this also will not be received prior to the need to complete payments and is unlikely to be prior to the end of the financial year.

Insurance

Early advice from Council's insurers was that the losses would not be covered if the cause of the failure was found to be corrosion of any element of the pipe. Despite further investigations having been undertaken – as outlined above – and the fact that the repair works are ongoing, Council is not yet in the position to submit a claim for cover under its insurance policy.

In the future, following the completion of the repair works and once the full costs are known, Council will further explore the options available to it under insurance, however it is important to note that, even in the event that an insurance claim is approved, sub-limits apply under the various heads of cover, such as \$4 million for property damage for the March 2021 Flood, \$5 Million for property damage for the for the March and July 2022 events, and \$5 million for additional cost of working expenses (for example cartage costs). Sub-limits also apply to rectification costs. These are all contingent on Council's insurers accepting the cause of the failure as being the March 2021 Flood, with the potential for claims relating to the impact of the subsequent events.

Even if Council were successful in making an insurance claim, any funds arising from this would not be received prior to the need to complete payments and it is unlikely that they would be received prior to the end of the financial year.

Internal Borrowings

As the impact of the failure of Rising Main C relates to the Sewer Business, the costs associated must be paid for from the Sewer Fund. It is possible to borrowing internally from the General Fund to the Sewer Fund from a legislative point of view, provided Council has sufficient cash to cover the loan.

Due to the current tempo of expenditure on flood recovery, business as usual, grant funded works and Council's planned works program, there is insufficient available cash to be able to borrow internally, particularly over a 20 year horizon.

Cash flow analysis also indicates that funding needs to be provided prior to the end of the calendar year to meet the costs of Rising Main C and continue to meet flood recovery costs and general operations. Additionally, funding must be received prior to the end of the financial year to prevent the Sewer Fund being reported as negative.

External Borrowings

Therefore, the only option available to Council to meet the cash flow and funding timing, while maintaining current flood recovery efforts is to externally borrow. Several options were considered and the option with the least impact on annual charges was a 20 year loan of \$32.5 million with a provision to refinance in two years, allowing for borrowing costs to be reduced if any of the other funding opportunities outlined above are successful.

Therefore, it is recommended that Council proceed with obtaining a loan while exploring the other funding opportunities outlined above.

A Request for Quotation (RFQ) process was undertaken, in accordance with Council's Borrowing Policy, with the awarding of the contract conditional on Council approval. To minimise the cost of the loan, the loan structure requested within the RFQ was for quarterly repayments over a 20 year term with a refinancing to occur after two years.

It is anticipated that the approval and payment of any funding from other levels of government or insurance claims will be received within the two year horizon. Additionally, it is anticipated that borrowing rates should ease over this horizon, enabling Council to take advantage of lower rates and to lower the loan amount to reduce repayments and ease upward pressure on annal charge increases.

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Both fixed and variable alternatives were considered, however due to the recent escalation of the cash rate by the Reserve Bank of Australia, it was determined that it was likely that the cost of the variable rate would exceed the fixed rate and cost more over the period before refinancing.

The lowest fixed rate offered was 5.13%, which equates to annual repayment costs of \$2.6 million per year. Based on current projections in relation to the forecasted result of the sewer business for 2022/2023, it is anticipated that the residential annual charge would need to increase by \$134 for the 2023/2024 financial year an increase of 14% from 2022/2023 to fund the additional borrowing costs, sewer operations, and reinstate the Sewer Reserve to a sustainable level.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy. The community engagement process proposed in this report meets the criteria for the minimum level of community engagement required under Council's Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Protected Environment and Valued History

- 2.5 Value, protect and enhance our waterways and wetlands with an emphasis on using local resources and key partnerships.

Reliable Council

- 4.3 Build strong financial sustainability for now and future generations.

FINANCIAL IMPACT

The response to the failure and permanent restoration has direct financial implications for the Sewer Fund, which is separate to Council's General Fund. The expenditure already incurred and forecast to be incurred, estimated at \$30 million was not provided for in the adopted 2022/2023 Operational Plan and will be incorporated into future Quarterly Budget Reviews.

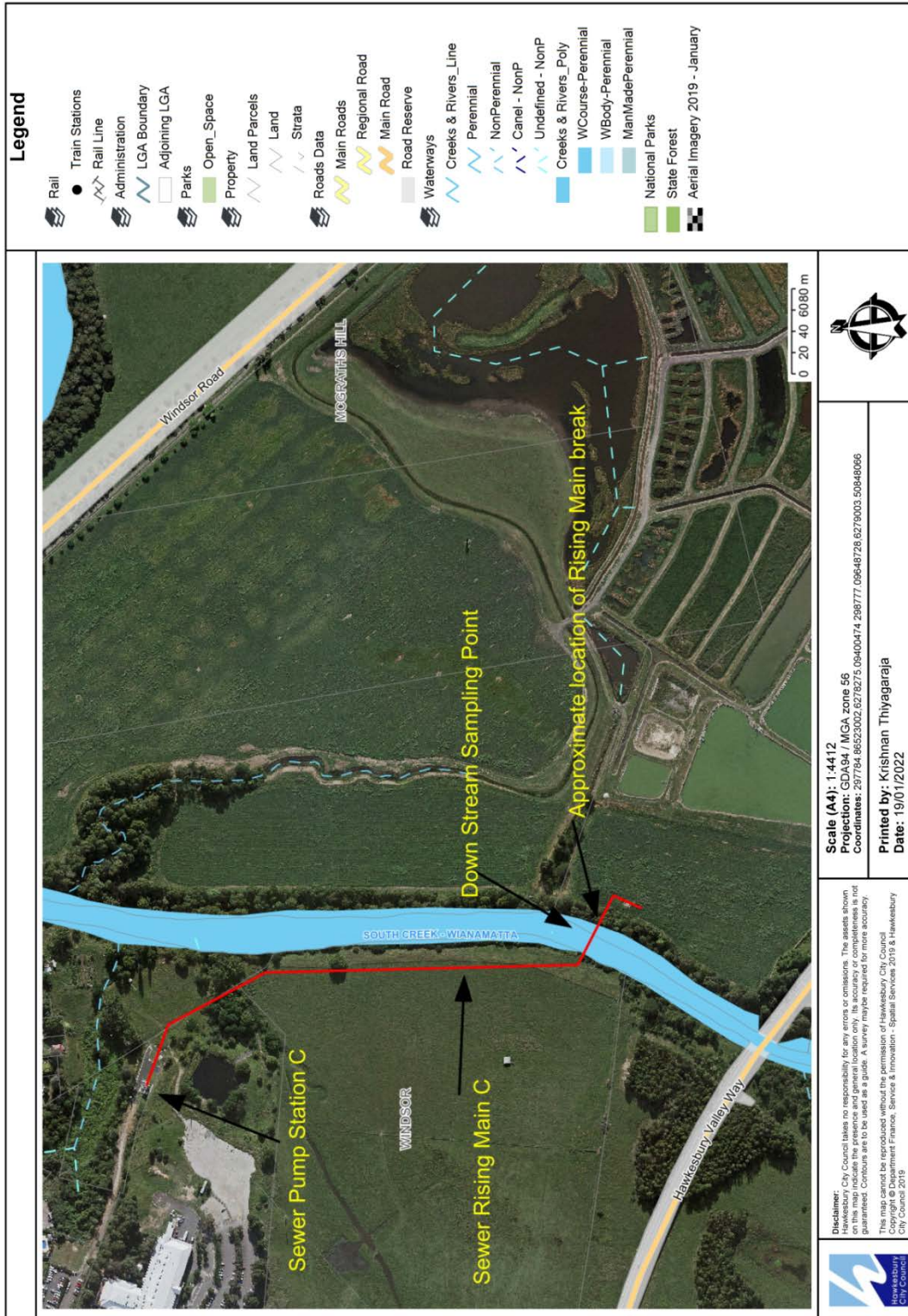
The borrowing costs of the proposed \$32.5 million loan of \$1.9 million (that is the pro-rata amount for the 2022/2023 financial year) were not provided for in the adopted 2022/2023 Operational Plan and will be included into future Quarterly Budget Reviews. The future costs of the loan, net of any funding via other levels of government or insurance, will be met through increased annual charges over the period of the loan (maximum 20 years).

ATTACHMENTS:

- AT - 1** Plan of Rising Main C.
- AT - 2** Confidential details of TCE Contract - Confidential - (*Distributed under separate cover - Councillors only*).
- AT - 3** Technical Drawings – Confidential - (*Distributed under separate cover - Councillors only*).
- AT - 4** Aerial Photos of Rising Main C, pre and post March 2021 flood.

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AT - 1 Plan of Rising Main C



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**AT - 2 Confidential details of TCE Contract - Confidential -
(Distributed under separate cover - Councillors only)**

REASON FOR CONFIDENTIALITY

*This attachment is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning pricing for the supply of services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the information contained in this attachment are to be withheld from the press and public.

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**AT - 3 Technical Drawings – Confidential -
(Distributed under separate cover - Councillors only)**

REASON FOR CONFIDENTIALITY

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Specifically, the matter is to be dealt with pursuant to Sections 10A(2)(c) and 10A(2)(d)(iii) of the Act as it relates to details of unique technical detailed design drawings and plans provided by a third party. The third party retains copyright over the drawings and plans, and they constitute trade secrets. It is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and/or would reveal a trade secret, and therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

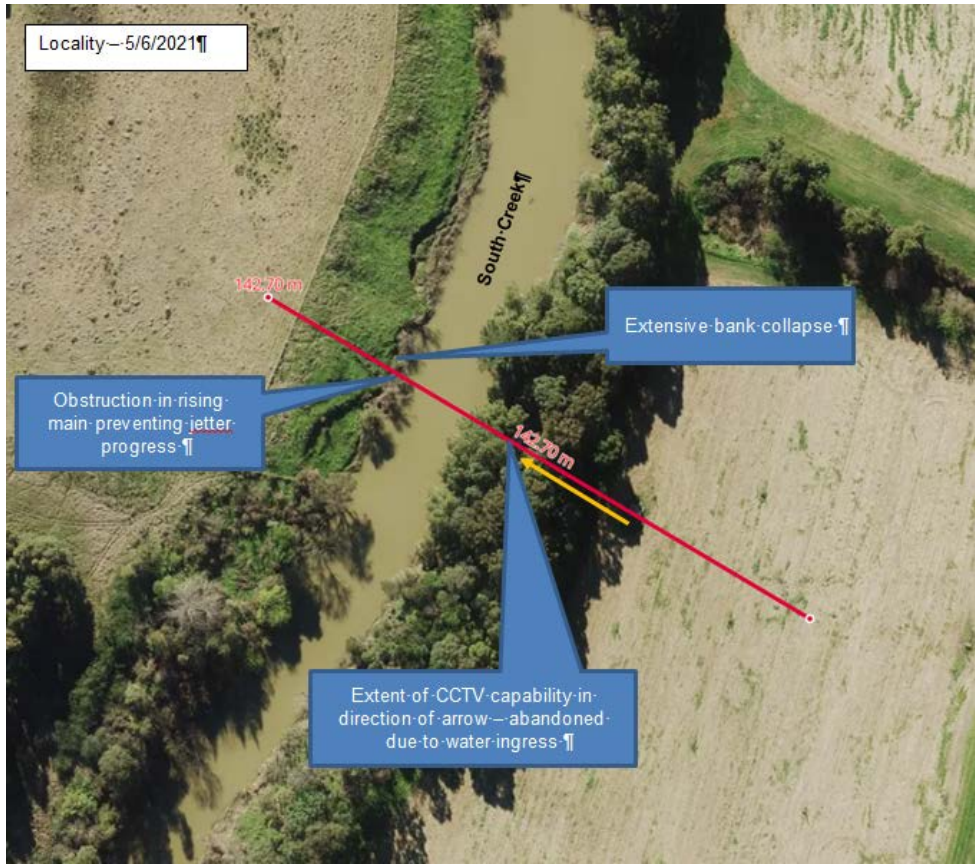
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AT - 4 Aerial Photos of Rising Main C, pre and post March 2021 flood



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Item: 218 **IS - Sewerage Scheme Review - (95495)**

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to inform Councillors of the progress with the Sewerage Scheme Review and adopt a preferred future state(s) to take through to a detailed feasibility analysis, as the next step in reviewing how Sewerage water services are best delivered within the present Hawkesbury City Council's area of operations.

EXECUTIVE SUMMARY:

Council owns and operates the Hawkesbury City Council Sewerage Scheme, consisting of two sewerage treatment plants and a network of gravity and rising mains and pump stations, as well as a recycled water network for the reuse of treated effluent.

In 2015, Council undertook a review of the Scheme and implemented a number of recommendations to improve its operation. There were however, several recommendations which weren't implemented. This, along with other risk factors prompted a fresh review of the Scheme, which has now been completed.

This second review has now been completed and it has determined that the business as usual approach is not viable for various strategic, financial, employee related and most importantly customer related reasons.

It has identified the preferred future state as being the divestment – nominally the sale – of the Scheme, with a secondary option of outsourcing the operations if divestment is found to be unfeasible. This report seeks Council's endorsement of the preferred future state for the purpose of undertaking detailed feasibility analysis.

RECOMMENDATION:

That Council:

1. Receive and note the report on the Sewerage Business Review.
 2. Adopt, as its preferred option for future detailed feasibility analysis, the full divestment of the Sewerage Business.
 3. Receive a future report on the outcome of the detailed feasibility analysis of the divestment of the Sewerage Business.
-

BACKGROUND

Council owns and operates the McGraths Hill and South Windsor Sewerage Treatment Plants, and associated collection networks, rising mains and pump stations, for the purpose of providing Sewerage services to approximately 8,138 customers across the suburbs of Clarendon, Windsor, South Windsor, Windsor Downs, Bligh Park, Mulgrave, McGraths Hill and Pitt Town. An auxiliary service is irrigation utilising recycled effluent.

In so doing, Council is unique in that it is the only Council within Metropolitan Sydney that owns and operates a Sewerage scheme. Sewerage services across Metropolitan Sydney are largely delivered by Sydney Water, with a small number of commercial operators, predominantly servicing new developments.

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Recognising that there are significant risks with the present model, in 2015 Council engaged KPMG to undertake a review of the Sewerage Scheme, which resulted in the identification of several alternative service delivery models, which could improve efficiencies and generate cost savings.

Since this review, several factors have arisen that have prompted the need for a further review, including:

- Difficulties in implementing several efficiencies identified in the 2015 Review
- Increasing community expectations
- Increasing gap between the charges levied by Sydney Water and Council
- Increasing compliance costs, particularly in relation to meeting nutrient offset requirements; and
- A growing risk profile due to regulatory, environmental, and other risks.

To build on the initial work and take advantage of the prior work undertaken, KPMG was engaged to undertake a review of the current state of the Sewerage Scheme, identify various service delivery models and, based on Council's strategic objectives, recommend options to be considered for further feasibility studies.

This Review has now been completed and Council is at a decision point on which option it wishes to carry through to a detailed feasibility study.

Relevant Legislation

Local Government Act, 1993

DISCUSSION

As detailed within the attached Sewerage Scheme Review – Final Report attached as Attachment 1 to the report, the review was undertaken over three phases:

- Current state analysis and benchmarking, including review of Council key documents and interviews with stakeholders
- Potential future options were identified and evaluated against key criteria. The criteria considered and the weighting applied to both financial and non-financial criteria were developed in consultation with relevant stakeholders
- Preferred options were selected with stakeholders and a roadmap recommending the next steps required to implement one of the preferred options developed.

After a consideration of a range of options, four options were then further considered, being:

- Retain the business
- Partially outsource
- Fully outsource
- Sale of business

These options were assessed against eight weighted evaluation criteria, being:

- Alignment with Strategy
- Ongoing regulatory risk
- Financial sustainability
- Customer value proposition
- Organisational change impact
- Employee value proposition
- Organisational risk
- Environmental impacts.

ORDINARY MEETING

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The analysis of these options identified that divesting completely (Sale of business) is the most favourable for Council and its customers and that outsourcing operations (Partially outsource) should also be considered, particularly if divestment is not possible or feasible.

Option 1: Divestment

In this option, Council would sell or handover assets, infrastructure, and the business to a third party. In assessing this option, the following considerations are noteworthy:

- Financial Assessment Summary
 - Significant investment required in upgrades to treatment plants prior to 2024 to meet nutrient offset scheme limits
 - Potential to avoid further significant investment required prior to 2028
 - If handover is achieved with recovery of the book value of the assets, may provide positive discounted cash flows.
- Non-financial Assessment Summary
 - Provides benefits to customers, through decreased annual charges, and employees through improved employee value proposition
 - Reduces regulatory risk and enables Council to focus on core strategy
 - Potential for environmental benefits.
- Risk Assessment Summary
 - Provides low level of risk
 - Removes operating, regulatory, financial and maintenance risks
 - Risks regarding change management and implementation remain until divestment is completed.

Option 2: Partial/Full Outsource

In this option, Council would maintain ownership of all assets and infrastructure and outsource certain aspects of the sewer service operations (e.g., maintenance, operations, water treatment, capital renewal). In assessing this option, the following considerations are noteworthy:

- Financial Assessment Summary
 - Significant investment required in upgrades to treatment plants prior to 2024 to meet nutrient offset scheme limits
 - Potential for further significant investment required prior to 2028 to meet anticipated future reduction in nutrient limits
 - Reduction in costs, primarily through efficiency gains, associated with outsourcing may provide positive discounted cash flows.
- Non-financial Assessment Summary
 - Increased customer value through likely improved service delivery
 - Limited operating benefits
 - Limited employee benefits.
- Risk Assessment Summary
 - Regulatory risk remains
 - Asset maintenance risk remains
 - Council would need to implement changes to ensure adequate contractor management.

Undertaking such an assessment of a complex business such as the Sewerage Scheme is a rare undertaking for a council, with very little examples from which to draw upon. Due to this, the level of assumptions made in the initial review are significant. For this reason, there is a need to undertake a detailed feasibility study of a preferred option to ensure that Council has undertaken a suitable level of due

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diligence on behalf of its staff and customers. As recommended by KPMG, such a feasibility study would see the following undertaken to confirm the feasibility, followed by the implementation of the preferred option:

Stage	Outcomes	Estimated Timing
Feasibility and Assessment of Key Steps	<ul style="list-style-type: none"> • Agree which option(s) to undertake detailed feasibility study – that is either the outsourcing of the operations, divestment (sale), or both • Undertake feasibility study, including: <ul style="list-style-type: none"> - Strategic, environmental, customer, employee and regulatory considerations - Assessment of market, financial, tax and option implementation considerations - Alignment on final option to develop a change management strategy • Implement change management plan. 	7 months. Commence Q1 2023.
Procurement and Resourcing Key Steps	<ul style="list-style-type: none"> • Define requirements, including non-negotiable considerations and seek EOIs • Develop formal tender documents for a selective tender based on EOIs • Select an appropriate vendor based on tender • Service or purchase/handover contract to be finalised. 	6 months. Follows feasibility and assessment.
Implementation and Change Management Key Steps	<ul style="list-style-type: none"> • Stakeholder engagement to indicate change processes and outcomes • Continual risk assessment on engagement, business continuity and contract management • Implement change management plan developed as part of the feasibility study • Manage contract / business handover • Monitor and manage contractor performance • Council exit sewer business. 	Change management is ongoing throughout process. Anticipated commencement of final state: March 2025.

A detailed indicative timeframe of these phases is provided on page 31 of Attachment 1 to the report. It is anticipated that should divestment occur; Council would exit the Sewer business before June 2026.

COMMUNITY ENGAGEMENT

There are no community engagement implications arising from the matter that forms the basis of this report. However, engagement will be an ongoing component of the process, for a range of stakeholders including staff, community and regulators.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Great Place to Live

1.4 Facilitate the delivery of infrastructure through relevant agencies for Council's own works.

Protected Environment and Valued History

2.2 Value, protect and enhance our natural land-based environment with an emphasis on using local resources and key partnerships.

2.3 Encourage and enable our community to embrace the waste management principles of reduce, reuse and recycle.

2.5 Value, protect and enhance our waterways and wetlands with an emphasis on using local resources and key partnerships.

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Reliable Council

4.3 Build strong financial sustainability for now and future generations.

FINANCIAL IMPACT

The financial impact arising from the matter that forms the basis of this report is limited to the costs associated with proceeding with the detailed feasibility study. It is estimated that this will cost \$100,000 and will be addressed through a future Quarterly Budget Review, to be funded through the Sewer Reserve.

At the present time, Council's customers' average annual residential bill is \$954.30 compared with Sydney Water's \$584.24, a gap of \$370.06. This is forecast to grow, by the 2030/2031 financial year, to be \$462.15. This financial impact on the community is one of the primary drivers of this process and has been reflected in the Review at Attachment 1 to the report.

ATTACHMENTS:

AT - 1 HCC Sewerage Scheme Review – Final Report (September 2022) - Confidential - (*Distributed under separate cover Councillors only*).

ORDINARY MEETING

SECTION 3 – Reports for Determination

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**AT - 1 HCC Sewerage Scheme Review – Final Report (September 2022) - Confidential -
(Distributed under separate cover Councillors only)**

REASON FOR CONFIDENTIALITY

*This attachment is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Sections 10A(2)(c) and 10A(2)(d)(iii) of the Act as it relates to details of unique technical detailed design drawings and plans provided by a third party. The third party retains copyright over the drawings and plans, and they constitute trade secrets. It is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and/or would reveal a trade secret, and therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the information contained in this attachment are to be withheld from the press and public.

ORDINARY MEETING

SECTION 3 – Reports for Determination

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Ordinary

Section **4**

Reports
of committees

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

ORDINARY MEETING
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SECTION 4 – Reports of Committees

Item: 219 **ROC - Innovation and Partnerships Committee - 8 November 2022 - (79351)**

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Innovation and Partnerships Committee, held on 8 November 2022.

EXECUTIVE SUMMARY:

The Innovation and Partnerships Committee considered three items at its meeting on 8 November 2022.

Three matters – Confirmation of Minutes, Items 2 and 3, contained within the minutes of the Innovation and Partnerships Committee have policy or financial implications to Council. They therefore require specific consideration by Council, the details of which are discussed in the report below.

In relation to Item 1, there are no policy or financial implications for Council, they are presented for information only.

RECOMMENDATION:

That in relation to the Minutes of the Innovation and Partnerships Committee Meeting held on the 8 November 2022:

1. Council receive and note the Innovation and Partnership Committee in respect to Item 1.
2. Council endorse the Committee Recommendation in respect to Confirmations of Minutes:
 - "2. Council seek an update from the Member for Macquarie, Susan Templeman MP, regarding mobile coverage in Bilpin and remote areas of the Hawkesbury given the changes that have occurred since the previous meeting of the Innovation and Partnerships Committee in August 2021."
3. Council endorse the Committee Recommendations in respect of Item 2 (Economic, Investment and Tourism), namely:
 - "2. Receive a verbal or written report to the next Innovation and Partnerships Committee Meeting outlining the status of actions identified in the Business Recovery Plan.
 3. Following receipt of a verbal or written report outlining the status of actions identified in the Business Recovery Plan, the Committee to determine if further engagement with the business community is needed to implement the Business Recovery Plan."
4. Council endorse the Committee Recommendations in respect of Item 3 (Heavy Vehicle Movement Investigation in the Hawkesbury Local Government Areas), namely:
 - "2. Note the demand of heavy vehicles be considered as a key driver in the development of the next Transport Asset Management Plan.
 3. Note the outcome of this be reported back to an Ordinary Meeting of Council as part of the normal reporting process for Asset Management Plans.

ORDINARY MEETING
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4. *Recommend that Council use this report to continue advocacy through State agencies and the National Heavy Vehicle Regulator to address amenity impacts of heavy vehicles."*

DISCUSSION

The Innovation and Partnerships Committee met on 8 November 2022. The agenda is available here and attachments to items in the agenda are available [here](#).

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following items require specific consideration by Council.

Confirmation of Minutes

- "2. *Council seek an update from the Member for Macquarie, Susan Templeman MP, regarding mobile coverage in Bilpin and remote areas of the Hawkesbury given the changes that have occurred since the previous meeting of the Innovation and Partnerships Committee in August 2021."*

Item 2: IPC - Economic, Investment and Tourism

- "2. *Receive a verbal or written report to the next Innovation and Partnerships Committee Meeting outlining the status of actions identified in the Business Recovery Plan.*
3. *Following receipt of a verbal or written report outlining the status of actions identified in the Business Recovery Plan, the Committee to determine if further engagement with the business community is needed to implement the Business Recovery Plan."*

Item: 3 IPC - Heavy Vehicle Movement Investigation in the Hawkesbury Local Government Areas

- "2. *Note the demand of heavy vehicles be considered as a key driver in the development of the next Transport Asset Management Plan.*
3. *Note the outcome of this be reported back to an Ordinary Meeting of Council as part of the normal reporting process for Asset Management Plans.*
4. *Recommend that Council use this report to continue advocacy through State agencies and the National Heavy Vehicle Regulator to address amenity impacts of heavy vehicles."*

ATTACHMENTS:

- AT - 1** Minutes of the Innovation and Partnerships Committee held on 8 November 2022.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

AT - 1 Minutes of the Innovation and Partnerships Committee held on 8 November 2022

SECTION 1 - Confirmation of Minutes

Minutes of the Meeting of the Innovation and Partnerships Committee held in the Council Chambers, on 8 November 2022, commencing at 5:01pm.

ATTENDANCE

Present: Councillor Barry Calvert, Hawkesbury City Council
Councillor Patrick Conolly, Hawkesbury City Council, (Chairperson)
Councillor Jill Reardon, Hawkesbury City Council
Councillor Paul Veigel, Hawkesbury City Council
Councillor Nathan Zamprogno, Hawkesbury City Council.

Apologies: Ms Elizabeth Richardson, Hawkesbury City Council

In Attendance: Mr Laurie Mifsud, Hawkesbury City Council
Mr Will Barton, Hawkesbury City Council
Mr Chris Amit, Hawkesbury City Council
Ms Meagan Ang, Hawkesbury City Council
Ms Amy Birks - Minute Secretary, Hawkesbury City Council.

Member	8/11/2022
Councillor Barry Calvert	✓
Councillor Patrick Conolly	✓
Councillor Jill Reardon	✓
Councillor Paul Veigel	✓
Councillor Nathan Zamprogno	✓

Councillor Zamprogno entered the meeting at 5:04pm.

DECLARATIONS OF INTEREST

There were no Declarations of Interests made.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Zamprogno seconded by Councillor Veigel.

That:

1. The Minutes of the Innovation and Partnerships Committee held on the 24 August 2021, be confirmed.
2. Council seek an update from the Member for Macquarie, Susan Templeman MP, regarding mobile coverage in Bilpin and remote areas of the Hawkesbury given the changes that have occurred since the previous meeting of the Innovation and Partnerships Committee in August 2021.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

COMMITTEE RECOMMENDATION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Calvert.

That the Innovation and Partnerships Committee:

1. Receive and note the information provided in this report and the presentation.
2. Receive a verbal or written report to the next Innovation and Partnerships Committee Meeting outlining the status of actions identified in the Business Recovery Plan.
3. Following receipt of a verbal or written report outlining the status of actions identified in the Business Recovery Plan, the Committee to determine if further engagement with the business community is needed to implement the Business Recovery Plan.

For the Motion: Councillors Conolly, Calvert, Reardon, Veigel and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

Item: 3 **IPC - Heavy Vehicle Movement Investigation in the Hawkesbury Local Government Areas - (95495, 79346, 151939)**

Directorate: Infrastructure Services

OFFICER'S RECOMMENDATION:

That the Innovation and Partnerships Committee:

1. Note the information as contained in this report regarding heavy vehicles in the Hawkesbury Local Government Area (LGA) be received and noted, taking into account that the overall area and aspect of the Hawkesbury LGA, results in the Hawkesbury Community being reliant on the services provided by heavy vehicles and are also reliant on heavy vehicles for their livelihood.
2. Note the demand of heavy vehicles be considered as a key driver in the development of the next Transport Asset Management Plan.
3. Note the outcome of this be reported back to an Ordinary Meeting of Council as part of the normal reporting process for Asset Management Plans.

COMMITTEE RECOMMENDATION

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Zamprogno.

That the Innovation and Partnerships Committee:

1. Note the information as contained in this report regarding heavy vehicles in the Hawkesbury Local Government Area (LGA) be received and noted, taking into account that the overall area and aspect of the Hawkesbury LGA, results in the Hawkesbury Community being reliant on the services provided by heavy vehicles and are also reliant on heavy vehicles for their livelihood.

ORDINARY MEETING

SECTION 4 – Reports of Committees

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2. Note the demand of heavy vehicles be considered as a key driver in the development of the next Transport Asset Management Plan.
3. Note the outcome of this be reported back to an Ordinary Meeting of Council as part of the normal reporting process for Asset Management Plans.
4. Recommend that Council use this report to continue advocacy through State agencies and the National Heavy Vehicle Regulator to address amenity impacts of heavy vehicles.

For the Motion: Councillors Conolly, Calvert, Reardon, Veigel and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

The meeting terminated at 5:36pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

Item: 220 **ROC - Audit, Risk and Improvement Committee - 14 November 2022 - (158054, 95496)**

Directorate: Corporate Services

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Audit, Risk and Improvement Committee, held on 14 November 2022.

EXECUTIVE SUMMARY:

The Audit, Risk and Improvement Committee considered one item and General Business at its meeting on 14 November 2022.

The Item and General Business have no policy or financial implications for Council and therefore, they are presented for information only.

RECOMMENDATION:

That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on the 14 November 2022:

DISCUSSION

The Audit, Risk and Improvement Committee met on 14 November 2022 and discussed the following items:

- Item 1 - Audited Financial Statements for the year ended 30 June 2022
- General Business - A. Update Transport for NSW Drives Internal Audit
- General Business - B. Rising Main C
- General Business - C. February 2023, Audit, Risk and Improvement Committee Meeting.

The Minutes of the Audit, Risk and Improvement Committee meeting held on 14 November 2022 are attached as Attachment 1 to this report.

The above item and General Business do not have any policy or financial implications for Council, and therefore they are presented for information only.

ATTACHMENTS:

AT - 1 Minutes of the Audit, Risk and Improvement Committee held on 14 November 2022.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

AT 1 Minutes of the Audit, Risk and Improvement Committee held on 14 November 2022

Minutes of the Meeting of the Audit Committee held in Council Committee Rooms, Windsor, on 14 November 2022, commencing at 11:00am.

ATTENDANCE

Present: Mr Michael Quirk (Chairperson)
Ms Rachel Harris (Audio-Visual Link)
Mrs Rhonda Wheatley (Audio-Visual Link)
Councillor Mary Lyons-Buckett, Hawkesbury City Council

Apologies: Mr Laurie Mifsud, Hawkesbury City Council
Mr Charles McElroy, Hawkesbury City Council

In Attendance: Mr Kenneth Leung, NSW Audit Office
Mr James Winter, Grant Thornton
Ms Lesley Yang, Grant Thornton
Ms Elizabeth Richardson, Hawkesbury City Council
Ms Vanessa Browning, Hawkesbury City Council
Ms Rachel Ridges, Hawkesbury City Council
Ms Meagan Ang, Hawkesbury City Council
Ms Amy Birks - Minute Secretary, Hawkesbury City Council

Member	21/10/2022	14/11/2022
Mr Michael Quirk (Chairperson)	✓	✓
Ms Rachel Harris	✓	✓
Mrs Rhonda Wheatley	✓	✓
Councillor Mary Lyons-Buckett	✓	✓

Key: A = Formal Apology ✓ = Present X = Absent - no apology

APOLOGIES

The apologies from Mr Laurie Mifsud and Mr Charles McElroy were noted.

DECLARATIONS OF INTEREST

There were no Declarations of Interests made.

SECTION 2 - Reports for Determination

Item: 1 **ARIC - Audited Financial Statements for the year ended 30 June 2022**

Directorate: Corporate Services

OFFICER'S RECOMMENDATION:

That the Audit, Risk and Improvement Committee receive and note the completion of the Audited Financial Statements for the year ended 30 June 2022, and the reports issued by the NSW Audit Office.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

DISCUSSION

- The Chief Financial Officer, Vanessa Browning, provided an overview of the Financial Statements for the year ended 30 June 2022:
 - Changes from the draft Statements were in relation to flood impairments with a further \$25.1million recognised.
 - There was one item of immaterial misstatement identified in the Audit Engagement Closing Report to do with a decrement associated with footpaths of \$187,000.
 - The majority of variances to the budget were in relation to grant funding.
- Typographical errors were raised by Mrs Rhonda Wheatley and by the Chairperson, Mr Michael Quirk on pages 14 and 84 of the Audited Financial Statements. The Chief Financial Officer, Vanessa Browning, indicated that with the agreement of the NSW Audit Office, those errors could be corrected.
- Councillor Mary Lyons-Buckett enquired whether the grants directly relate to the impacts with the disasters, and whether Council relies heavily on the grants. The Chief Financial Officer, Vanessa Browning, advised that approximately 50% of the grants were in relation to natural disasters. Council is currently above the benchmark in relation to Own Source Funding and Council would have been fairly close to breakeven without those grants.
- Mr Kenneth Leung from the NSW Audit Office provided the Committee with the key outcomes:
 - A great deal of focus went in to ensuring that the assets were appropriately accounted for, in terms of the fair value as well as the impacts of the floods and ensuring any disposals and impairments have been appropriately account for.
 - Council has met all of the Office of Local Government benchmarks, with the exception of the Outstanding Rates and Annual Charges Ratio.
- Mr James Winter from Grant Thornton provided the Committee with an overview including the key details of the closing report.
- Mrs Rhonda Wheatley commented on the comprehensive nature of the Audited Financial Statements and the actions taken by Council.
- The Committee discussed in detail the General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2022, various questions were raised and answered in detail by the Chief Financial Officer, Vanessa Browning.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Quirk and seconded by Ms Rachel Harris.

That the Audit, Risk and Improvement Committee receive, note and endorse the completion of the Audited Financial Statements for the year ended 30 June 2022, and the reports issued by the NSW Audit Office.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

SECTION 3 - General Business

A. Update - Transport for NSW Drives Internal Audit

The Acting Director City Planning, Ms Meagan Ang, advised that following review of the comment in the Internal Audit Report concerning the use by Council of Pinforce and the Transport for NSW Drives 24 database. Ms Ang confirmed that there is no intention to reduce the use of Pinforce or Drives 24, as reduction in use in the audited period was associated with vacancies and supporting the community during natural disasters and COVID-19, resulting in fewer fines.

B. Rising Main C

The General Manager, Elizabeth Richardson brought to the Committee's attention that possibly because of the March 2021 Flood, there was a break in part of Council's sewer infrastructure known as Rising Main C at Windsor.

C. February 2023 Audit, Risk and Improvement Committee Meeting

Discussion took place concerning proposed agenda items for the Audit, Risk and Improvement Committee scheduled for 10 February 2023. The Chairperson, Mr Michael Quirk, identified that the external Audit Engagement Plan, an overview of documents and linkages between the Integrated Planning and Reporting Framework and current budget situation be agenda items at this meeting.

The meeting terminated at 12:07pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

Item: 221 **ROC - Local Traffic Committee - 14 November 2022 - (95495, 80245)**

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Local Traffic Committee, held on 14 November 2022.

EXECUTIVE SUMMARY:

The Local Traffic Committee considered eight items, contained within the Minutes of the Local Traffic Committee.

The Committee has been constituted for the purpose of providing technical review and advice on various traffic related matters, to Council in the exercising of its delegated functions as they relate to the regulation of traffic on the public road network, for which Council is the Roads Authority. The Committee has, however, no delegation authority in its own right and cannot bind Council.

The recommendations of the Committee are in line with the objectives of the Committee, as set out under the Delegation Instrument, and with established practices and procedures.

RECOMMENDATION:

That the Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 14 November 2022.

DISCUSSION

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1).

- Special Event Matter - Item 2.1 - Cancellation/Rescheduling of 2022 Special Events
- General Traffic Matter - Item 2.2 - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 78 Menin Road, Oakville - DA0314/18
- General Traffic Matter - Item 2.3 - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 104 & 112 Menin Road, Oakville - DA0383/20.
- General Traffic Matter - Item 2.4 - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 28 Harkness Road, Oakville - DA0283/20
- Special Event Matter - Item 2.5 - Pitt Town Anzac Ceremony 2023
- Special Event Matter - Item 2.6 - Hanna Park Carols 2022
- General Traffic Matter - Item 2.7 - Proposed Signposting and Line Marking for Vineyard Precinct at O'Dell Street - Stage 2, Vineyard - DA0551/19
- General Traffic Matter - Item 2.8 - Local Traffic Committee 2023 Calendar

ATTACHMENTS:

AT - 1 Minutes of the Local Traffic Committee held on 14 November 2022.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

AT - 1 Minutes of the Local Traffic Committee held on 14 November 2022

Minutes of the Meeting of the Local Traffic Committee held remotely, on 14 November 2022, commencing at 3:00pm.

ATTENDANCE

Present: Councillor Mary Lyons-Buckett, Hawkesbury City Council
Inspector Mark Harvey, NSW Police Force
Ms Thera Hobbs, Office of Member for Hawkesbury
Ms Anu Mohandas, Transport for NSW (TfNSW)
Mr Ben Cantor, Busways

Apologies: Nil.

In Attendance: Mr Christopher Amit, Hawkesbury City Council, (Chair)
Ms Cathy Mills, Hawkesbury City Council
Ms Kaysie Cordi, Hawkesbury City Council
Ms Adriana Bellomo, Hawkesbury City Council

DECLARATIONS OF INTEREST:

There were no Declarations of Interest made.

SECTION 1 - Minutes

Item 1.1 Confirmation of Minutes

The Committee resolved on the Motion of Councillor Mary Lyons-Buckett, seconded by Ms Thera Hobbs, that the Minutes from the previous meeting held on 12 September 2022 be confirmed.

Item 1.2 Business Arising

There was no business arising from the previous minutes.

SECTION 2 - Reports for Determination

Item: 2.1 LTC - Cancellation/Rescheduling of 2022 Special Events (Hawkesbury) - (80245)

Previous Item: LTC 12 September 2022 – Item 2.3

REPORT:

Several Events planned to be undertaken in 2022 within the Hawkesbury Local Government Area have been impacted by the recent weather events and flooding such as those during February, March and July 2022.

The following events have been either postponed, cancelled or rescheduled:

1. The Convict 100 Mountain Biking Event 2022 - St Albans. The event was approved initially for Saturday 07 May 2022 and then rescheduled to Saturday, 15 October 2022. Due to the flood event in July 2022 and its impact on the condition of the Event area, **the event has been cancelled for 2022**. The event organiser has advised that a new application will be provided for the 2023 event

ORDINARY MEETING

SECTION 4 – Reports of Committees

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2. Mountain Lagoon Endurance Ride Weekend 2022 event: The event was approved for Saturday, 26 and Sunday, 27 March 2022. Due to the flood events during 2022, the event could not proceed. The event organiser has advised that the event has been rescheduled to 2023 as National Parks has allowed for their conditions of approval to be transferred from the 2022 event to the 2023 event. **The event scheduled for Saturday, 26 and Sunday, 27 March 2022 has been rescheduled to Saturday, 25 and Sunday, 26 March 2023.** Due to the extenuating circumstances of both COVID and Flood, the conditions of approval (affecting the traffic management of the event) granted for the original event dates are to apply to the rescheduled event dates.

RECOMMENDATION TO COMMITTEE:

That the information be received.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That the information be received

Item: 2.2 LTC - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 78 Menin Road, Oakville - DA0314/18 - (Hawkesbury) - (80245, 73621, 123265)

REPORT:

Development Consent No. DA0314/18 has been granted to construct road and drainage works to create 39 residential lots within the Vineyard Precinct. The proposed development is within No. 78 Menin Road, Oakville (Lot 1 DP 25173) which is bound by Harkness Road and Menin Road as outlined in Figures 1 and 2. These works are Stage 1 of the Development.

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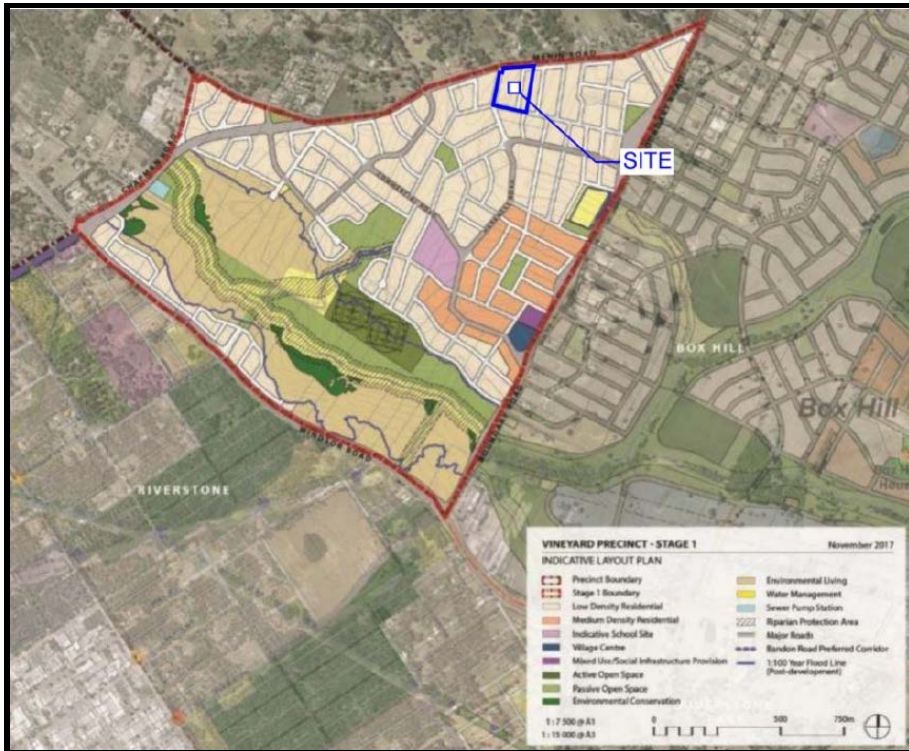


Figure 1: Site Locality within the Vineyard Precinct



Figure 2: Site Extent and Road Layout

The proposed road network, as outlined in Figure 3, will connect to Harkness Road. The proposed roads are listed below with their corresponding road widths between kerbs.

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- Harkness Road – Local Road minimum 7.7m Carriageway (Partial Road Re-Construction). 9m Carriageway when full road construction is completed.
- Road 05 - Local Road 5.5m Carriageway (Partial Half Road Width Construction from Harkness Road to Road 06). 9m Carriageway when full road construction is completed.
- Road 06 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length)



Figure 3: Road Layout and Road Numbers

A temporary turning head is proposed at the end of Road 06 and is to remain operational until Stage 2 of the development is undertaken which will extend the road to the east of this site. Temporary end road chevron signage “D4-5-1” is to be located at the end of Road 06 to delineate to traffic no access beyond this point. The temporary turning head is to be sign posted with a No Parking zone which is an extension of the No Stopping zone provided for the bend at the northern end of Road 06.

Harkness Road will be widened to provide a minimum width of 7.7metres with sign posting along the eastern side with temporary No Parking and No Stopping zones to ensure there is no obstruction to the two-way traffic flow.

All intersections as part of this development are T-Junctions. Signposting and line marking locations are consistent across all intersections for this development in accordance with the conditions of consent.

Road 05 at its intersection with Harkness Road will be controlled by a Give Way control and Holding line (TB/TB1). A centreline at the intersection will not be provided in Road 05 due to its half road width construction which will allow for larger vehicles to turn in and out of Road 05 without restriction. Road 05 will be constructed to its full width as part of the development of No. 62 Harkness Road. Road 05 will operate as a half-road width with two-way traffic flow and will be signposted with temporary No Parking and No Stopping zones on both sides of the road to ensure there is no obstruction to traffic flow.

The Safe Intersection Sight Distance (SISD) has been checked for the T-Junction of Road 05 at Harkness Road due to the angle the two roads intersect at. The assessment has been undertaken in accordance with the requirements of Austroads for an operating speed of 70kph. Details are outlined in Attachment 5. The sight distance is considered to be compliant which also supports the Giveway control for Road 05.

The internal Road 06 at its T-Junction with Road 05 will have a Give Way control and Holding line (TB/TB1). A centreline at the intersection will not be provided in Road 06 due to the half road width

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construction in Road 05 which will allow for large vehicles to turn in and out of both Road 05 and 06 without restriction.

The intersection of Harkness Road and Menin Road will remain unchanged, as this intersection is not part of this development, with Harkness Road operating under a Give Way control at Menin Road. The overall intersection of Harkness Road and Menin Road will be upgraded during another stage of the Vineyard development.

All temporary zones will be reviewed when the full width construction works are undertaken in the future and actioned accordingly if they are to be adjusted or removed. Details of the proposed signage and line marking is outlined in the Plans prepared by Orion Consulting (17-54-03-SWC-800-I) – Attachment 1.

Swept/Turning path diagrams (Attachments 2, 3 and 4) have been provided for the 8.8m design vehicle (MRV-Truck) and the 12.5m check vehicle (HRV-Truck). The swept paths for 12.5m HRV Truck has shown a slight encroachment over the BB line at the T-Junctions and Bend in Road 06 with the 8.8m MRV clearing the BB line. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

The design plans have been prepared by Orion Consulting (Project Ref. 17-92) and Certification provided by Hawkesbury City Council (Reference CC0069/22). The certification indicates compliance of the road design, and that all relevant standards and road widths can accommodate the proposed line marking treatments in accordance with the relevant standards.

The signage and line marking plan prepared by Orion Consulting (17-54-03-SWC-800-I) has been submitted to the Local Traffic Committee for concurrence and approval in accordance with the Development Consent conditions.

Summary:

The Signage and Line marking plan prepared by Orion Consulting (17-54-03-SWC-800-I) associated with the Development Application DA0314/18 be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plan prepared by Orion Consulting (17-54-03-SWC-800-I) associated with the Development Application DA0314/18 be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plan prepared by Orion Consulting (17-54-03-SWC-800-I) associated with the Development Application DA0314/18 be implemented.

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Item: 2.3 **LTC - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 104 & 112 Menin Road, Oakville - DA0383/20 - (Hawkesbury) - (80245, 73621, 123265)**

REPORT:

Development Consent No. DA0383/20 has been granted to construct road and drainage works to create 65 residential lots within the Vineyard Precinct. The proposed development is within Nos. 104 and 112 Menin Road, Oakville (Lot 20 & 21 DP 627573) which is adjacent to Menin Road as outlined in Figures 1 and 2.

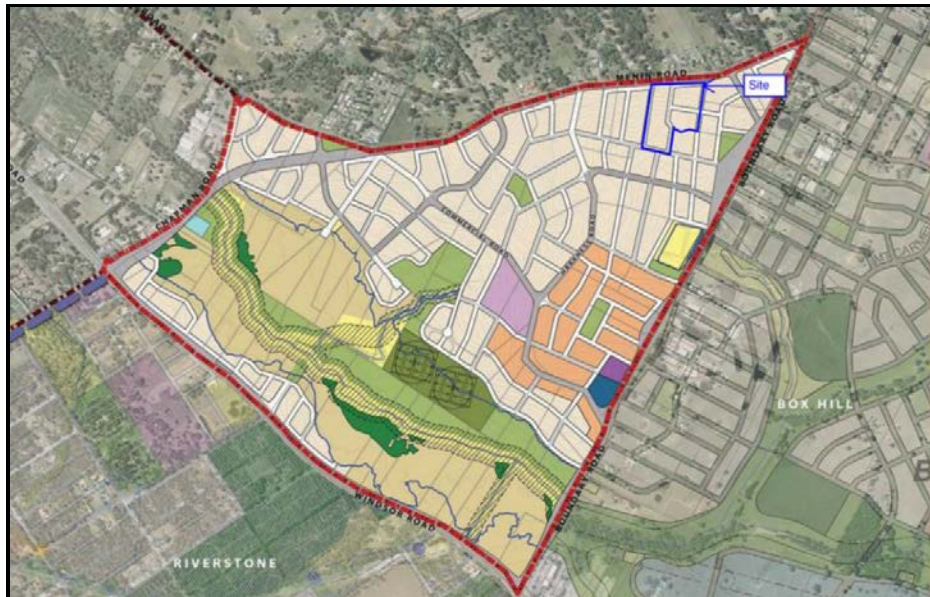


Figure 1: Site Locality within the Vineyard Precinct

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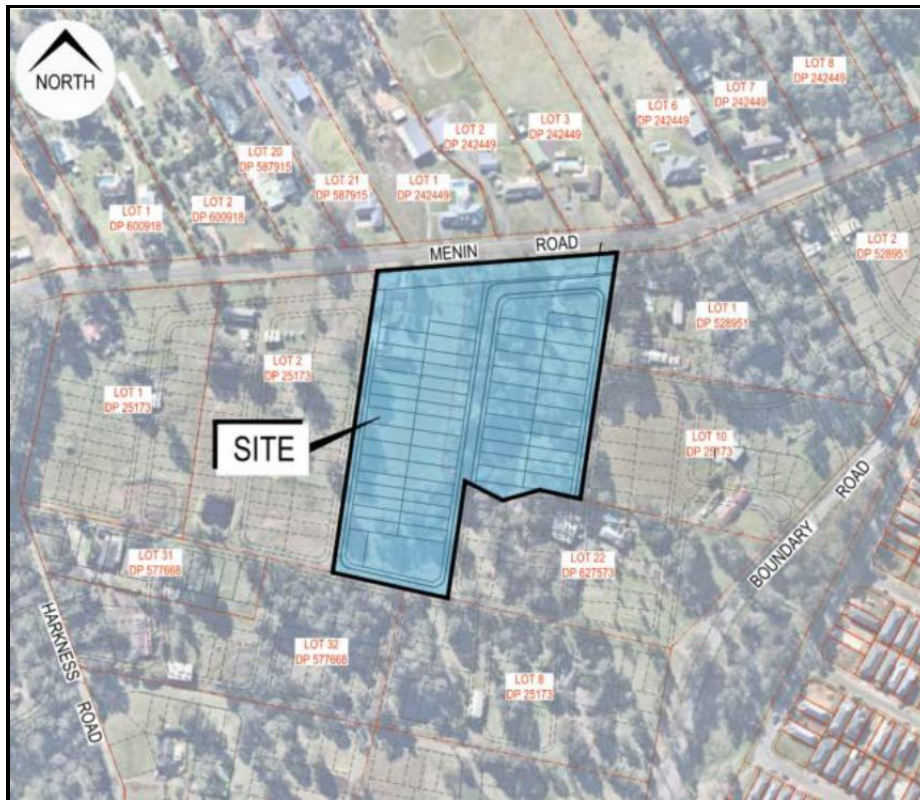


Figure 2: Site Extent and Road Layout

The proposed road network, as outlined in Figure 3, will have a temporary connection to Menin Road until the surrounding land is developed. The proposed roads are listed below with their corresponding road widths between kerbs.

- Road 04 - Local Road 5.5m Carriageway (Partial Half Road Width Construction – Partial Length). 9m Carriageway when full road construction is completed.
- Road 05 - Local Road 5.5m Carriageway (Partial Half Road Width Construction – Partial Length). 9m Carriageway when full road construction is completed.
- Road 06 - Local Road 5.5m Carriageway (Partial Half Road Width Construction – Partial Length). 9m Carriageway when full road construction is completed.
- Road 07 - Local Road 9m Carriageway and 5.5m Carriageway (Full Road and Partial Half Road Width Construction – Partial Length). 9m Carriageway when full road construction is completed.
- Access Road No. 1 - Temporary Menin Road Access - Local Access Road 13.4m Carriageway.

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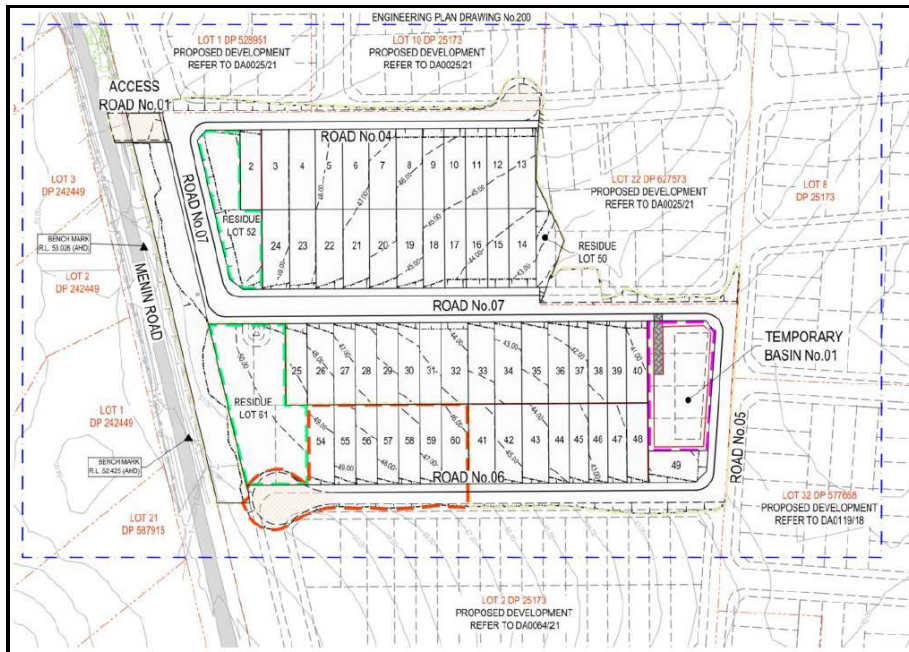


Figure 3: Road Layout and Road Numbers

Temporary turning heads are proposed at the ends of Road 04 and Road 06 and will remain operational until the future stages of the Vineyard development is undertaken. Temporary end road chevron signage “D4-5-1” is to be located at the ends of Road 04 and Road 06 to delineate to traffic no access beyond this point. The temporary turning heads are to be sign posted with No Parking zones.

All intersections as part of this development are T-Junctions. Signposting and line marking locations are consistent across all intersections for this development in accordance with the conditions of consent.

Sections of Roads 04, 05, 06 and 07 will operate as half-road width with two-way traffic flow and will be signposted with temporary No Parking and No Stopping zones on both sides of the road to ensure there is no obstruction to traffic flow.

Road 04 at 07, Road 06 at 07 and Road 07 at 05 will be controlled by a Give Way control and Holding line (TB/TB1). Centrelines (BB) at the intersections will not be provided, due to these roads in most instances operating at half road width, which will allow for larger vehicles to turn in and out of these roads without restriction. Roads 04, 05, 06 and 07 will be constructed to its full width as part of the adjacent developments.

A temporary Access Road from Menin Road will be provided access to the site. The Access Road will be 13.4m wide and at its T-Junctions with Menin Road and Road 07 will be treated with a Give Way control and Holding line (TB/TB1). A double barrier (BB) centreline will also be provided in the Access Road.

All temporary zones will be reviewed when the full width construction works are undertaken in the future and actioned accordingly if they are to be adjusted or removed. Details of the proposed signage and line marking is outlined in the plans prepared by Orion Consulting (20-0026-02-SWC-800-H) and (20-0026-03-SK-006-02) – Attachments 1 and 2.

Swept/Turning path diagrams (Attachments 3 to 6) have been provided for the 8.8m design vehicle (MRV-Truck) and the 12.5m check vehicle (HRV-Truck). The swept paths for 12.5m HRV Truck has shown a slight encroachment over the BB line at the T-Junctions and Bend in Road 07 with the 8.8m MRV clearing the BB line. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

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The design plans have been prepared by Orion Consulting (Project Ref. 20-0026) and Certification provided by Hawkesbury City Council. The certification indicates compliance of the road design, and that all relevant standards and road widths can accommodate the proposed line marking treatments in accordance with the relevant standards.

The signage and line marking plans prepared by Orion Consulting (20-0026-02-SWC-800-H) and (20-0026-03-SK-006-02) has been submitted to the Local Traffic Committee for concurrence and approval in accordance with the Development Consent conditions.

Summary:

The Signage and Line marking plans prepared by Orion Consulting (20-0026-02-SWC-800-H) and (20-0026-03-SK-006-02) associated with the Development Application DA0383/20 be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plans prepared by Orion Consulting (20-0026-02-SWC-800-H) and (20-0026-03-SK-006-02) associated with the Development Application DA0383/20 be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plans prepared by Orion Consulting (20-0026-02-SWC-800-H) and (20-0026-03-SK-006-02) associated with the Development Application DA0383/20 be implemented.

Item: 2.4 LTC - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 28 Harkness Road, Oakville - DA0283/20 - (Hawkesbury) - (80245, 73621, 123265)

REPORT:

Development Consent No. DA0283/20 has been granted to construct road and drainage works to create 78 residential lots within the Vineyard Precinct. The proposed development is within No. 28 Harkness Road, Oakville (Lot 2 DP 1274576) which is bound by Harkness Road and Boundary Road as outlined in Figures 1 and 2. These works are Stage 1 of the Development.

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Figure 1: Site Locality within the Vineyard Precinct

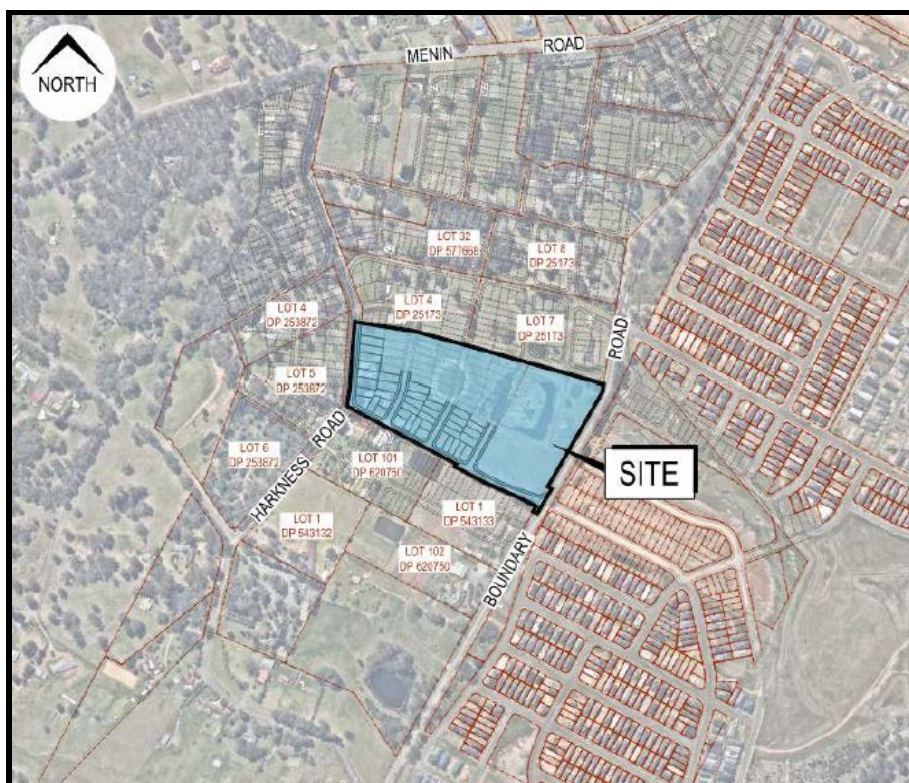


Figure 2: Site Extent and Road Layout

The proposed road network, as outlined in Figure 3, will connect to Harkness Road and Boundary Road. The proposed roads are listed below with their corresponding road widths between kerbs.

- Harkness Road – Collector Road 13m Carriageway (Partial Road Re-Construction)
- Road 01 - Local Road 5.5m Carriageway (Partial Half Road Width Construction from CH 0 at Harkness Road to CH 200). 9m Carriageway when full road construction is completed.

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- Road 01 - Local Road 9m Carriageway (Full Road Width Construction from CH 200 to Boundary Road)
- Road 02 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length)
- Road 03 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length)
- Road 04 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length)

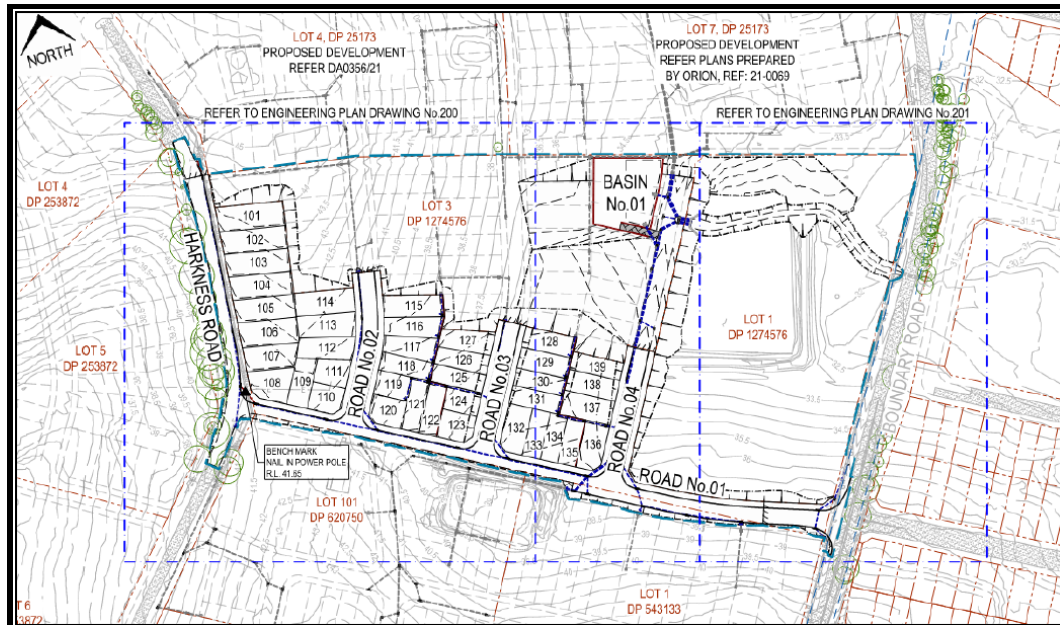


Figure 3: Road Layout and Road Numbers

Three temporary turning heads are proposed at the ends of Road 02, 03 and 04 and are to remain operational until Stage 2 of the development is undertaken which will extend the roads to the north of this site. Temporary end road chevron signage “D4-5-1” is to be located at each end of Roads 02, 03 and 04 to delineate to traffic no access beyond these points. The turning heads are to be sign posted with temporary No Parking zones. Road 04 will be provided with a lockable gates to enable maintenance vehicle access to the temporary drainage basin. The access gates will be removed upon completion of Stage 2 of the proposed development.

All intersections as part of this development are T-Junctions. Signposting and line marking locations are consistent across all intersections for this development in accordance with the conditions of consent.

Road 01 will operate as a half-road width with one-way traffic flow in the direction of Boundary Road to Harkness Road and will be signposted with temporary No Parking and No Stopping zones to ensure there is no obstruction to traffic flow. To facilitate compliant turning at its intersections with Roads 02, 03 and 04, a broken centre line (S1 or L1) will be provided. Once Road 01 is built to its full width of 9metres, the centre line (S1 or L1) will be replaced with a double barrier line (BB). Road 01 at its intersections with Boundary Road and Harkness Road will be controlled by a Give Way control and Holding line (TB/TB1). The Road 01 and Boundary Road intersection will operate as a left in and left out, due to the existing median island along Boundary Road as a result of the existing development on The Hills Shire Council side, which will avoid a staggered cross junction.

The internal Roads 02, 03 and 04 with a 9m carriageway will be line marked with a double barrier centre line (BB) 15m at its T-Junction with Road 01 and will have a Give Way control and Holding line (TB/TB1).

All temporary zones will be reviewed when the opposite sides of these roads are developed in the future and actioned accordingly if they are to be adjusted or removed. Details of the proposed signage and line marking is outlined in the Plans prepared by Orion Consulting (19-63-05-CC-800-K) – Attachment 1,

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Swept/Turning path diagrams (Attachments 2,3,and 4) have been provided for the 8.8m design vehicle (MRV-Truck) and the 12.5m check vehicle (HRV-Truck). The swept paths for 12.5m HRV Truck has shown a slight encroachment over the BB line at the T-Junctions with the 8.8m MRV clearing the BB line. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

The design plans have been prepared by Orion Consulting (Project Ref. 19-63) and Certification provided by Hawkesbury City Council (Reference CFT110961). The certification indicates compliance of the road design, and that all relevant standards and road widths can accommodate the proposed line marking treatments in accordance with the relevant standards.

The signage and line marking plan prepared by Orion Consulting (19-63-05-CC-800-K) has been submitted to the Local Traffic Committee for concurrence and approval in accordance with the Development Consent conditions.

Summary:

The Signage and Line marking plan prepared by Orion Consulting (19-63-05-CC-800-K) associated with the Development Application DA0283/20 be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plan prepared by Orion Consulting (19-63-05-CC-800-K) associated with the Development Application DA0283/20 be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plan prepared by Orion Consulting (19-63-05-CC-800-K) associated with the Development Application DA0283/20 be implemented.

Item: 2.5 LTC - Pitt Town Anzac Day Ceremony 2023 - (Hawkesbury) - (80245, 146679)

REPORT:

An application has been received from the Pitt Town Progress Association Inc. seeking approval (in traffic management terms) to conduct the Pitt Town Anzac Day Ceremony 2023, on Tuesday, 25 April 2023.

The event organiser has advised;

- The event is a Memorial Service commemorating Anzac Day.
- The event has been held in previous years and this is the sixth year an application relating to traffic management has been provided to Council.
- Approximately 500 spectators/participants are expected for the event.

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- The event will be conducted between 7am and 12noon, which includes set up and packdown.
- The event location is adjacent to No. 81 Bathurst Street, Pitt Town (The Bird in The Hand – Inn).
- It is anticipated that the majority of people attending the event will walk to the site from surrounding residences and any parking of vehicles will be undertaken in surrounding streets.
- The following Road Closures are proposed;
 - Bathurst Street extending from Church Street for approximately 80 metres in a southerly direction from Eldon Street, past No.81 Bathurst Street (The Bird in The Hand – Inn).
 - Eldon Street at Bathurst Street and Grenville Street.
 - Grenville Street at Eldon Street
 - Bathurst Street at Chatham Street.
 - Bathurst Street at Buckingham Street.
 - Traffic will be detoured around the event site.
 - Road Closures will be between 7am and 12noon.
- Authorised Traffic Controllers will be used to implement all traffic control measures.
- No live traffic will be entering the event whilst it is taking place.
- Consultation is to be undertaken with adjoining property owners along the proposed road closures, noting that in previous years concurrence has been provided by the property owners.
- Existing access to private properties affected by the event shall be maintained during the event or alternative access arrangements acceptable to the property owners/tenants shall be made.

Details of the traffic control measures are contained in Attachment 1.

Discussion:

It would be appropriate to classify the event as a “Class 2” special event under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS) as the event may impact minor traffic and transport systems, which includes the proposed road closures, and there may be a low scale disruption to the non-event community.

The following Road Closures are proposed for Tuesday, 25 April 2023, between 7am and 12noon;

- Bathurst Street extending from Church Street for approximately 80 metres in a southerly direction from Eldon Street, past No.81 Bathurst Street (The Bird in The Hand – Inn).
- Eldon Street at Bathurst Street and Grenville Street.
- Grenville Street at Eldon Street.
- Bathurst Street (Local road section) at Chatham Street. Bathurst Street traffic travelling in a northerly direction along the State road towards Chatham Street will not be permitted to turn left into Bathurst Street (Local road section).
- Bathurst Street at Buckingham Street. Bathurst Street traffic travelling in a southerly direction from Bottles Lane towards Eldon Street will be detoured into Buckingham Street towards Chatham Street. Traffic from Church Street and Bathurst Street between Church Street and Buckingham Street will be permitted to travel in a northerly direction towards Buckingham Street.
- Traffic will be detoured around the event site utilising Buckingham Street and Chatham Street.
- Road Closures will be between 7am and 12noon.
- Adjoining property owners are to be consulted, noting that they have been supportive of the event in previous years.
- Access to adjacent properties will be maintained where possible in consultation with the property owners.

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- The speed limit in the vicinity of the event site for the local roads is 50kph, with Bathurst Street and Chatham Street within the state network being 60kph.

The event organiser has submitted the following items in relation to the event: Attachment 2 (ECM Document Set ID No: 8148600):

1. Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
2. Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
3. Special Event Transport Management Plan Template – RTA (Transport for NSW – TfNSW),
4. Transport Management Plan – referred to in the application as Traffic Management Plan (TMP) from the 2019 event,
5. Road Closure Plan Traffic Control Plan for the proposed road closures – dated 2017.

The Transport Management Plan (TMP) and the associated Traffic Control Plan (TCP) are to be submitted to Transport for NSW – TfNSW (formerly TMC) for authorisation due to the proposed road closures.

RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Pitt Town Anzac Day Ceremony 2023 event planned for Tuesday, 25 April 2023 between 7am and 12noon be classified as a "Class 2" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted, the following road closures and traffic control measures;
 - Road Closure; Bathurst Street, Pitt Town extending from Church Street for approximately 80 metres in a southerly direction from Eldon Street, past No.81 Bathurst Street (The Bird in The Hand – Inn).
 - Road Closure; Eldon Street, Pitt Town at Bathurst Street and Grenville Street.
 - Road Closure; Grenville Street, Pitt Town at Eldon Street.
 - Road Closure; Bathurst Street, Pitt Town (Local road section) at Chatham Street. Bathurst Street traffic travelling in a northerly direction along the State road towards Chatham Street will not be permitted to turn left into Bathurst Street (Local road section).

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- Road Closure; Bathurst Street, Pitt Town at Buckingham Street. Bathurst Street traffic travelling in a southerly direction from Bottles Lane towards Eldon Street will be detoured into Buckingham Street towards Chatham Street.
- Road Closures only permitted for Tuesday, 25 April 2023, between 7am and 12noon.
- No other road closures are permitted.

and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to preparing the TMP and prior to the event.
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) as road closures are proposed; a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;
- 4e. the event organiser is to submit a Transport Management Plan (TMP) for the entire event incorporating a Traffic Control Plan (TCP), which needs to include details such as the specific position of barriers, signs, measures to stop errant vehicles etc, required for the proposed road closures and traffic diversions to Council for acknowledgement and Transport for NSW – TfNSW (formerly TMC and RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;
- 4f. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4g. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);

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- 4h. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4i. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4j. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event. The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, and as a minimum to the full extent of the proposed road closure, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;
- 4k. the event organiser is to submit the completed " Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4l. access is to be maintained for businesses, residents and their visitors;
- 4m. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4n. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4o. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the event and detour route (including the road closure points and detour routes), during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4p. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4q. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

- 1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is

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the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication “Guide to Traffic and Transport Management for Special Events” (Version 3.4) and the Hawkesbury City Council special event information package.

2. The Pitt Town Anzac Day Ceremony 2023 event planned for Tuesday, 25 April 2023 between 7am and 12noon be classified as a “Class 2” special event, in terms of traffic management, under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted, the following road closures and traffic control measures;
 - Road Closure; Bathurst Street, Pitt Town extending from Church Street for approximately 80 metres in a southerly direction from Eldon Street, past No.81 Bathurst Street (The Bird in The Hand – Inn).
 - Road Closure; Eldon Street, Pitt Town at Bathurst Street and Grenville Street.
 - Road Closure; Grenville Street, Pitt Town at Eldon Street.
 - Road Closure; Bathurst Street, Pitt Town (Local road section) at Chatham Street. Bathurst Street traffic travelling in a northerly direction along the State road towards Chatham Street will not be permitted to turn left into Bathurst Street (Local road section).
 - Road Closure; Bathurst Street, Pitt Town at Buckingham Street. Bathurst Street traffic travelling in a southerly direction from Bottles Lane towards Eldon Street will be detoured into Buckingham Street towards Chatham Street.
 - Road Closures only permitted for Tuesday, 25 April 2023, between 7am and 12noon.
 - No other road closures are permitted.

and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation’s web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);

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- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to preparing the TMP and prior to the event.
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) as road closures are proposed; a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;
- 4e. the event organiser is to submit a Transport Management Plan (TMP) for the entire event incorporating a Traffic Control Plan (TCP), which needs to include details such as the specific position of barriers, signs, measures to stop errant vehicles etc, required for the proposed road closures and traffic diversions to Council for acknowledgement and Transport for NSW – TfNSW (formerly TMC and RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;
- 4f. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4g. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4h. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4i. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4j. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event. The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, and as a minimum to the full extent of the proposed road closure, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;
- 4k. the event organiser is to submit the completed " Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4l. access is to be maintained for businesses, residents and their visitors;
- 4m. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;

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- 4n. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4o. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the event and detour route (including the road closure points and detour routes), during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4p. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4q. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

Item: 2.6 LTC - Hanna Park Carols 2022 - (Hawkesbury) - (80245, 76799)

REPORT:

Introduction

An application has been received on behalf of Hawkesbury Valley Baptist Church seeking approval (in traffic management terms) to conduct the Hanna Park Carols 2022 within Hanna Park, North Richmond, on Saturday, 17 December 2022.

The event organiser has advised:

- This event has been held previously, but not since 2019 due to COVID-19.
- The event is a non-profit, volunteer based event held by Hawkesbury Valley Baptist Church. Entry to the event is free and open to the public.
- The event is a family focussed Carols by Candlelight event with food stalls, children’s activities, live music and a fireworks display
- The event will be conducted between 4pm and 9:30pm. The set up and pack down times are between 8am and midnight.
- The event will be held within Hanna Park at the end of Beaumont Avenue, North Richmond.
- The event is expected to attract approximately 250 participants
- The event is expected to attract approximately 5,000 spectators.
- Pedestrians can access Hanna Park either from Beaumont Avenue or from the south western side of Bells Line of Road by the concrete path which is situated under the bridge.
- Parking for vehicles will be provided within Hanna Park with all vehicles gaining access from Beaumont Avenue. Event Marshalls will be used to direct traffic into the event parking area.
- To allow the setup and pack up for the event and prevent parking in the Hanna Park car park, the car park will be closed from 8am to midnight on Saturday, 17 December 2022.

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- With the previous events there has been traffic congestion through the intersection of Bells Line of Road and Terrace/Grose Vale Road. The traffic congestion has been evident prior to and mainly after the event. With parking for the event being onsite, at the conclusion of the event there is a rush of cars leaving the event which are queued all the way along Beaumont Road to the intersection of Bells Line of Road. It can take up to an hour for the traffic to clear from the site. To improve traffic flow from the site, Transport for NSW – TfNSW (formerly TMC) has been approached to take control of the signalised intersection.

Discussion

It would be appropriate to classify the event as a “Class 2” special event under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS) as the event may impact on minor traffic and transport systems and there may be low scale disruption to the non-event community.

Access to Hanna Park is from Beaumont Avenue which is a dead end road that extends from Terrace Road for a distance of approximately 625 metres. At the end of Beaumont Avenue is the entrance to Hanna Park with the only side street along Beaumont Avenue being Norfolk Place, positioned approximately 125 metres prior to the end of the road. The road is sealed for its full length with a speed limit of 50kph.

To ensure the free flow of traffic to and from the event, the event organiser is to liaise with Transport for NSW – TfNSW (formerly TMC) to review and implement changes to the signal function at the intersection of Bells Line of Road, Terrace Road and Grose Vale Road during the event period. Alternatively NSW Police could be approached to take control of the intersection. Improvements to traffic flow through the intersection will ensure that those attending the event will utilise the car park within the site. Parking of vehicles within the site will ensure a safer passage for pedestrians.

The event organiser has submitted the following items in relation to the event: Attachment 3 (ECM Document Set ID No: 8151208):

- Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
- Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
- Special Event Transport Management Plan Template – RTA (Transport for NSW – TfNSW),
- Event and Parking Layout Plan and Special Event Traffic Management Plan that requires updating to include details on the operation of the Bells Line of Road Traffic signals.
- Copy of Insurance Policy which is valid to 30 September 2022, and also does not include Hawkesbury City Council and the Transport for NSW – TfNSW (formerly RTA/RMS) as Interested Parties.
- Copy of the application to the NSW Police Force.

RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council’s web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication “Guide to Traffic and Transport Management for Special Events” (Version 3.4) and the Hawkesbury City Council special event information package.

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2. The Hanna Park Carols 2022 event within Hanna Park and accessed from Beaumont Avenue, North Richmond, on Saturday, 17 December 2022 be classified as a “Class 2” special event, in terms of traffic management, under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions;

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health & Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation’s web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to preparing the TMP and prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) to alter the operation of the traffic signals at the intersection of Bells Line of Road, Terrace Road and Grose Vale Road, North Richmond; a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;
- 4e. the event organiser is to submit a Transport Management Plan (TMP) for the entire event incorporating a Traffic Control Plan (TCP) which is to include details of the alteration to operations of the signalised intersection of Bells Line of Road, Terrace Road and Grose Vale Road to Council for acknowledgement and Transport for NSW – TfNSW (formerly RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;
- 4f. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4g. As the event requires occupation and traffic control on a public road, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;

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- 4h. the event organiser is to obtain written approval from Council for the use of Hanna Park;
- 4i. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
- 4j. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4k. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4l. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4m. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;
- 4n. the event organiser is to submit the completed "Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4o. access is to be maintained for businesses, residents and their visitors;
- 4p. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4q. all traffic controllers / marshals operating within the public road network are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4r. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed for the event, during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4s. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4t. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

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1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Hanna Park Carols 2022 event within Hanna Park and accessed from Beaumont Avenue, North Richmond, on Saturday, 17 December 2022 be classified as a "Class 2" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions;

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health & Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to preparing the TMP and prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) to alter the operation of the traffic signals at the intersection of Bells Line of Road, Terrace Road and Grose Vale Road, North Richmond; a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;
- 4e. the event organiser is to submit a Transport Management Plan (TMP) for the entire event incorporating a Traffic Control Plan (TCP) which is to include details of the alteration to operations of the signalised intersection of Bells Line of Road, Terrace Road and Grose Vale Road to Council for acknowledgement and Transport for NSW – TfNSW (formerly RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;

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- 4f. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4g. As the event requires occupation and traffic control on a public road, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;
- 4h. the event organiser is to obtain written approval from Council for the use of Hanna Park;
- 4i. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
- 4j. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4k. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4l. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4m. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;
- 4n. the event organiser is to submit the completed "Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4o. access is to be maintained for businesses, residents and their visitors;
- 4p. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4q. all traffic controllers / marshals operating within the public road network are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4r. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed for the event, during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4s. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4t. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

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Item: 2.7 **LTC - Proposed Signposting and Line Marking for the Vineyard Precinct at O'Dell Street - Stage 2, Vineyard - DA0551/19 - (Hawkesbury) - (80245, 73621, 123265)**

REPORT:

Development Consent No. DA0551/19 has been granted to construct road and drainage works to create 27 residential lots within the Vineyard Precinct. The proposed development is within Nos. 1D and 3 O'Dell Street, Vineyard (Lots 170 & 171, DP 1273412 and Lot 1, DP 248509) which is bound by Commercial Road and O'Dell Street as outlined in Figures 1 and 2. These works are Stage 2 of the Development.

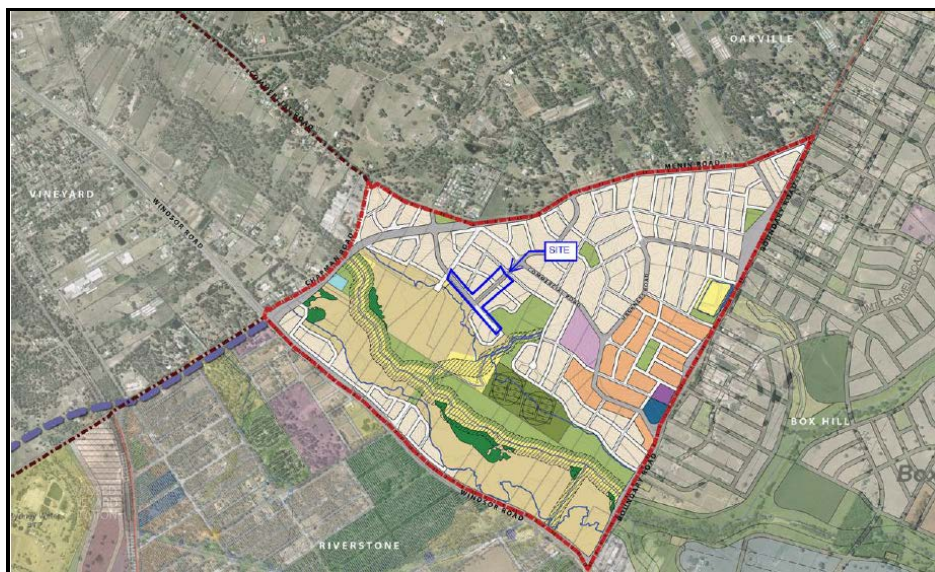


Figure 1: Site Locality within the Vineyard Precinct

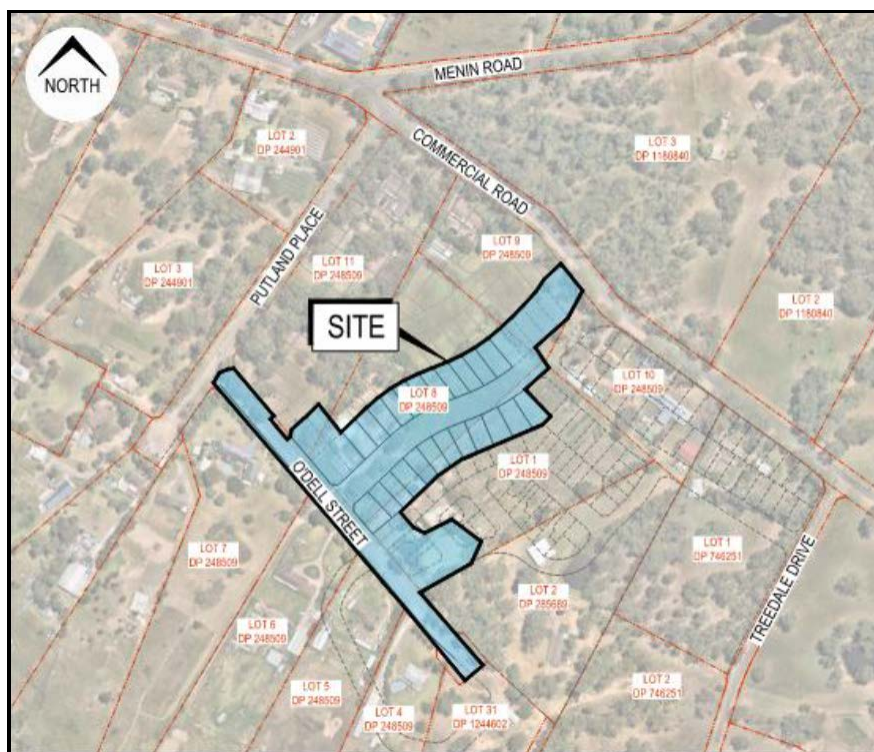


Figure 2: Site Extent and Road Layout

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The proposed road network, as outlined in Figure 3, will connect to O’Dell Street. The proposed roads are listed below with their corresponding road widths between kerbs.

- O’Dell Street – Collector Road 13m Carriageway (Full Road Width Construction - Partial Length).
- Road 04 – Collector Road 13m Carriageway (Full Road Width Construction - Partial Length)
- Road 06 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length at intersection with O’Dell Street).

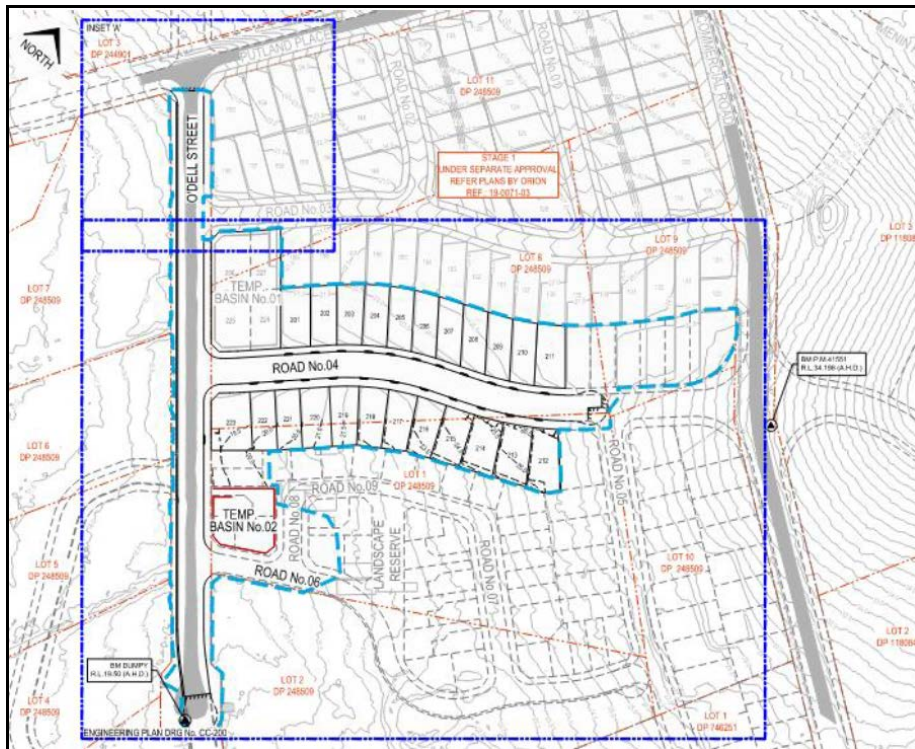


Figure 3: Road Layout and Road Numbers

Two temporary turning heads are proposed at the end of Road 04 and O’Dell Street and are to remain operational until further stages of the development are undertaken which will extend the roads to the east and south of this site respectively. Temporary end road chevron signage “D4-5-1” are to be located at the end of Road 04 and O’Dell Street to delineate to traffic no access beyond this point. The temporary turning heads are to be sign posted with temporary No Parking zones. These signs will be removed once the roads are extended as part of the future stages of the development.

All intersections as part of this development are T-Junctions. Signposting and line marking locations are consistent across all intersections for this development in accordance with the conditions of consent.

Road 04 and O’Dell Street which have a 13m carriageway will be linemarked for its full length with double centre lines (BB) and edge lines (E1) with 3m parking lanes and 3.5m travelling lanes. Road 04 at its intersection with O’Dell Street will have a Give Way control and Holding line (TB/TB1). The short length of Road 06 at O’Dell Street will not be opened to traffic and will only be marked with the Holding line (TB/TB1) until Stage 4 is completed.

Putland Place to the north of its intersection with O’Dell Street is controlled with a Give Way control and Holding line (TB/TB1) which was part of the previous staged works (DA0552/19) and reported to LTC in May 2022. Putland Place to the south of its intersection with O’Dell Street will be line marked with a double barrier centre line (BB) 15m and a Give Way control and Holding line (TB/TB1).

Details of the proposed signage and line marking is outlined in the Plans prepared by Orion Consulting (19-071-04-CC-800-D) – Attachment 1.

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Swept/Turning path diagrams (Attachments 2 and 3) have been provided for the 8.8m design vehicle (Service Vehicle - MRV-Truck) and the 12.5m check vehicle (HRV-Truck). The swept paths for 12.5m HRV Truck has shown a slight encroachment over the BB line at the T-Junctions with the 8.8m MRV clearing the BB line. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

The design plans have been prepared by Orion Consulting (Project Ref. 19-0071) with SWC approved by Hawkesbury City Council and the BEW by consultants LDC. The certification indicates compliance of the road design, and that all relevant standards and road widths can accommodate the proposed line marking treatments in accordance with the relevant standards.

The signage and line marking plan prepared by Orion Consulting (19-071-04-CC-800-D) has been submitted to the Local Traffic Committee for concurrence and approval in accordance with the Development Consent conditions.

Summary:

The Signage and Line marking plan prepared by Orion Consulting (19-071-04-CC-800-D) associated with the Development Application DA0551/19 be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plan prepared by Orion Consulting (19-071-04-CC-800-D) associated with the Development Application DA0551/19 be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plan prepared by Orion Consulting (19-071-04-CC-800-D) associated with the Development Application DA0551/19 be implemented.

Item: 2.8 LTC - Local Traffic Committee 2023 Calendar - (Hawkesbury) - (80245)

REPORT:

The current format for the Local Traffic Committee (LTC) meetings is to meet on the second Monday of the month, commencing at 3pm in the Small Committee Room, Council Offices at 366 George Street, Windsor. Due to restrictions such as COVID, these meetings may be undertaken remotely.

Proposed is a list of dates, outlined below, for 2023 in the current Monday format (second Monday of the month) with the exception of June which is proposed to be held on the third Monday due to what was previously referred to as the Queen's Birthday public holiday which is currently set as 12 June 2023.

- 09 January 2023
- 13 February 2023
- 13 March 2023

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

- 10 April 2023
- 08 May 2023
- 19 June 2023 (third Monday due to Queen/King's Birthday Holiday on 12 June 2023)
- 10 July 2023
- 14 August 2023
- 11 September 2023
- 09 October 2023
- 13 November 2023

RECOMMENDATION TO COMMITTEE:

That the 2023 Local Traffic Committee Meetings be undertaken from January to November on the second Monday of the month with the exception of June which will be undertaken on the third Monday.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Thera Hobbs.

Support for the Recommendation: Unanimous support

That:

The 2023 Local Traffic Committee Meetings be undertaken from January to November on the second Monday of the month with the exception of June which will be undertaken on the third Monday.

SECTION 3 - Reports for Information

There were no reports for Information.

SECTION 4 - General Business

There was no general business.

SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on Monday, 9 January 2023 at 3:00pm.

The meeting terminated at 3:50pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 December 2022

Ordinary

Section **5**

Notices of motion

ORDINARY MEETING

SECTION 5 – Notices of Motion

Meeting Date: 13 December 2022

SECTION 5 – Notices of Motion

No Notices of Motion.

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 13 December 2022

QUESTIONS FOR NEXT MEETING

Item: 222

**Responses to Councillor Questions Taken on Notice at the Council Meeting -
22 November 2022 - (79351)**

The following questions were raised from a Councillor regarding matters on the Council Meeting Business Paper of 22 November 2022. The questions were taken on notice and the responses are provided below.

#	Councillor	Question	Response
1	Wheeler	Enquired as to why the poor signage in Macquarie Park regarding swimming has never been fixed.	The Director of Infrastructure Services advised the signage that is installed, was developed by Royal Life Saving following an audit on the site. The signs are deemed best practice and use pictograms to identify the safety issues on each of the sites. Royal Life Saving conducted another audit of the signage at Macquarie Park in 2018 and the location of existing signage received full score. Council had missed a location near the canoe launching facility which has since been installed. Signs were developed based on the Royal Life Saving model and were installed at all the other sites in 2019 Howe Park (2), Governor Phillip Park (3), Navua Reserve, (2) Yarramundi Reserve (2), Colo Bridge Reserve (1) and Upper Colo Reserve (4).
2	Lyons-Buckett	Requested if there is a timeline on the Active Transport Plan, and if it could be provided.	The Acting Director of City Planning advised the Development of the Active Transport Plan will commence in January 2023 and will be completed by March 2024.

oooO END OF REPORT Oooo

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

CONFIDENTIAL REPORTS

Item: 217

AT - 2 Confidential details of TCE Contract - Confidential - (Distributed under separate cover - Councillors only)

REASON FOR CONFIDENTIALITY

*This attachment is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning pricing for the supply of services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the information contained in this attachment are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

Item: 217

AT - 3 Technical Drawings – Confidential - (Distributed under separate cover - Councillors only)

REASON FOR CONFIDENTIALITY

*This attachment is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Sections 10A(2)(c) and 10A(2)(d)(iii) of the Act as it relates to details of unique technical detailed design drawings and plans provided by a third party. The third party retains copyright over the drawings and plans, and they constitute trade secrets. It is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and/or would reveal a trade secret, and therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the information contained in this attachment are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

Item: 218 AT - 1 HCC Sewerage Scheme Review – Final Report (September 2022) -
Confidential - (*Distributed under separate cover Councillors only*)

REASON FOR CONFIDENTIALITY

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In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the information contained in this attachment are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

Item: 223 CS - Assignment of Lease from Australiana Pioneer Village Limited to The Friends of The Australiana Pioneer Village Society Inc - Australiana Pioneer Village, 496 Wilberforce Road, Wilberforce - (112106, 95496, 104161)
CONFIDENTIAL

Previous Item: 10, Ordinary (2 February 2010)

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

Item: 224 **CS - Appointment of Investment Advisor - (95496) CONFIDENTIAL**

Previous Item: 202, Ordinary (29 October 2019)

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

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Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning pricing for the supply of services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 13 December 2022

Item: 225 **CS - Hawkesbury Allied Health Pty Ltd - Shops 10 and 11, Glossodia Shopping Village, 160-164 Golden Valley Drive, Glossodia - (112106, 95496, 31304, 11976)**
CONFIDENTIAL

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

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Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



Ordinary meeting

End of Business Paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.