



Heritage Committee

Date of meeting: 2 November 2023
Location: Council Chambers
Time: 5:00PM

BUSINESS PAPER

Table of Contents

1.AGENDA..... 5

1.1. Welcome 5

1.2. Apologies 5

1.3. Declaration of Interests 5

2. CONFIRMATION OF MINUTES 6

3. REPORTS FOR DETERMINATION 31

3.1.1 HC - Windsor Bridge Replacement Project Working Group October Meeting - (80242) 31

3.1.2 HC – Heritage Information Sheets Update – (80242) 33

3.1.3. HC - Local Heritage Assistance Fund 2023/2024 - (80242)..... 35

3.1.4. HC - Update on the Hawkesbury Timber Barns Study 2023 - (80242) 41

4. GENERAL BUSINESS 45

HERITAGE COMMITTEE

Table of Contents

Meeting Date: 2 November 2023

HERITAGE COMMITTEE

AGENDA

Meeting Date: 2 November 2023

1. AGENDA

1.1. Welcome

1.2. Apologies

1.3. Declaration of Interests

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

2. CONFIRMATION OF MINUTES

3 August 2023

HERITAGE COMMITTEE
Minutes: 3 August 2023

1. AGENDA

Minutes of the Meeting of the Heritage Committee held in the Council Chambers, Windsor, on 3 August 2023 commencing at 5:00pm.

ATTENDANCE

Present: Councillor Danielle Wheeler Hawkesbury City Council - (Chairperson)
Councillor Shane Djuric, Hawkesbury City Council
Councillor Mary Lyons-Buckett, Hawkesbury City Council
Councillor Jill Reardon, Hawkesbury City Council
Mr Graham Edds, Community Representative – (Deputy Chairperson)
Ms Jan Barkley-Jack, Community Representative
Ms Cheryl Ballantyne, Community Representative
Ms Gaye Wilson, Community Representative – (Audio visual link)
Ms Deborah Hallam, Community Representative
Ms Michelle Nichols, Community Representative
Mr John Moxon, Community Representative
Ms Erin Wilkins, Community Representative
Ms Cindy Laws, Community Representative
Mr Michael Edwards, Community Representative

Apologies: Nil

In Attendance: Ms Meagan Ang, Hawkesbury City Council
Mr Andrew Kearns, Hawkesbury City Council
Mr Christopher Reeves, Hawkesbury City Council
Ms Tracey Easterbrook, Hawkesbury City Council

Member	3/8/2023
Councillor Danielle Wheeler	✓
Councillor Shane Djuric	✓
Councillor Mary Lyons-Buckett	✓
Councillor Jill Reardon	✓
Ms Jan Barkley-Jack	✓
Ms Cheryl Ballantyne	✓
Ms Gaye Wilson	✓
Ms Deborah Hallam	✓
Ms Michelle Nichols	✓
Mr John Moxon	✓
Ms Erin Wilkins	✓
Ms Cindy Laws	✓
Mr Michael Edwards	✓
Mr Graham Edds	✓

Key: A = Formal Apology ✓= Present X = Absent - no apology

APOLOGIES

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

There were no apologies received.

Councillor Mary Lyons-Buckett left the meeting at 6:57pm.

DECLARATION OF INTERESTS

Mr Graham Edds declared an interest on Item 3.1.2.

Councillor Danielle Wheeler declared an Interest on item 3.1.2.

Mr Michael Edwards declared an Interest on item 3.1.6.

Ms Michelle Nicols declared an Interest on item 3.1.6.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3 - Reports for Determination

3.1.1 HC - Response to Mayoral Minute - McQuade Park, Windsor - (80242)

Previous Item: MM1, Ordinary (31 January 2023)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee provide input and advice to Council on the proposed improvement projects included in the adopted Mayoral Minute from Council's Ordinary Meeting on 31 January 2023.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Graham Edds and seconded by Mr Michael Edwards

The Heritage Committee provide the following advice to Council with respect to the Mayoral Minute – McQuade Park, Windsor:

1. That with respect to the Macquarie memorial there needs to be truthtelling in terms of Macquarie through a monument located elsewhere in McQuade Park of equal value and impact. The monument is to be designed in collaboration with local Darug representatives, and is to:
 - a) Be culturally safe and respectful
 - b) Include the Darug Story and history
 - c) Include details of the Frontier War.
2. The Committee advises as follows with respect to each of the Mayoral Minute dot points:
 - a) Signage - erect signage on each corner with the words 'The Great Square' and other names used for the park over time, including McQuade Park. Also include Indigenous names and references, in consultation with the local Darug community. This is to be large and attention grabbing to promote tourism and a sense of place and be within the guidelines of the current Wayfinding and Signage plans.

Heritage Committee Advice

The Heritage Committee referred to point 1 of the recommendation with respect to priorities for signage.

- b) Fountain - replace the current fountain in the pond with a larger one and ensure it is equipped with lighting. This lighting should be in various colours, for various occasions and displayed every night. This will require an upgraded pump, which needs to be screened so as not to be a visual distraction.

Heritage Committee Advice

The Heritage Committee questioned the need to undertake this work, including the significance of the various colours, and why the fountain should be larger or coloured.

- c) Smaller Fountain - ensure it is operation and turned on.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

Heritage Committee Advice

The Heritage Committee considered that further investigation of the cost to upgrade the pump versus a new fountain should be considered.

- d) Fountain Pump - (current) screen the pump and its housing with a visually appealing feature, so that it does not detract from the park.

Heritage Committee Advice

The Heritage Committee supports the screening of the Fountain Pump, but requests further details in terms of materials that would be used for the screening.

- e) The Pond Bridge - the bridge to the island, and around the island, should have an arched white picket railing. The tree in the middle should consist of a variety that flowers all year round, encouraging bridal and other forms of photography into the locality.

Heritage Committee Advice

The Heritage Committee raised concerns with respect to this proposed fencing, and questioned the need for such fencing, noting that there had never been a fence in this location previously.

With respect to the tree, the Heritage Committee considered that if a tree is planted in this location that it should be a native tree.

Overall the Heritage Committee considered that there was a need for more information, including whether this was for safety reasons, and cautioned against providing a element within the Park that would be considered twee.

- f) RSL Cenotaph – ensure this is erected as soon as possible (once the DA process is complete and in conjunction with the Windsor RSL Sub branch), which when the fountain is lit up, will become a prominent feature of the park.

Heritage Committee Advice

The Heritage Committee questioned the proposed location and potential impact on view corridors within the Park.

The Heritage Committee considered that a Development Application for the Cenotaph should be referred to Heritage NSW for input in terms of the location.

- g) View Corridors - Remove the necessary trees, as outlined in the Plan of Management, to construct two 'View Corridors', which as per the Plan of Management, are tree lined corridors, one from the Council Chambers to St Matthew's Anglican Church and the other from Hawkesbury Valley Way to the Church.

Heritage Committee Advice

The Heritage Committee considered that:

- A number of the trees were planted in 1994 with associated plaques
- The camphor laurel's could be pruned with selective removal
- Any trees removed or pruned the timber should be re-used for cultural purposes
- Preference not to remove trees, but just enough to provide a small sight line (not significant removal)
- h) Further trees - Plant more trees as compensation for the removal of others.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

Heritage Committee Advice

The Heritage Committee considered that these should be appropriate trees, and that relocation of trees should be considered rather than removal and new plantings.

- i) Undergrowth - Ensure the undergrowth of trees in the park are pruned to a height where buildings and features of prominence can be seen, and not hidden by foliage.

Heritage Committee Advice

The Heritage Committee had no particular comments in this respect.

- j) Oleander trees - remove these poisonous trees, located near the Bowling Club.

Heritage Committee Advice

The Heritage Committee supports the removal of these trees.

- k) Fencing - The cable railing around Don't Worry field should be replaced with a period sympathetic low white post and rail type fence.

Heritage Committee Advice

The Heritage Committee considered that any fencing should not be white and queried the provision of a post and rail type fence noting the likelihood of people sitting on such fencing.

- l) Bins - replace the bins with more appealing bins, in keeping with the heritage theme of the park.

Heritage Committee Advice

The Heritage Committee considered that any new bins should be unobtrusive, and consistent with the design of the liveability project.

- m) Tables and chairs - replace all old and ruined tables and chairs with new ones, keeping with the heritage theme of the park.

Heritage Committee Advice

The Heritage Committee considered that any new tables and chairs should be unobtrusive, and consistent with the design of the liveability project.

- n) Playground - construct a new playground to replace the existing old one, located next to the Grandstand.

Heritage Committee Advice

The Heritage Committee considered that if a new playground was installed, that it should include natural elements as opposed to coloured plastics.

- o) Events - create a calendar of potential events to be held in McQuade Park, including outdoor concerts on the island, picnics, car meets, markets etc.

Heritage Committee Advice

The Heritage Committee considered whether the location could sustain events, and that it was very much about the scale and type of events.

- p) Maintenance - create a plan of maintenance, discussing number of staff required and the cost and outline whether an MoU can be created with local Mens Sheds or Community groups, to assist with the work.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 3 August 2023

Heritage Committee Advice

The Heritage Committee considers that a maintenance plan should provide for a low level of maintenance, or have specialised requirements in terms of maintenance.

- q) The feasibility of public amenities in the vicinity of Don't Worry Oval.

Heritage Committee Advice

The Heritage Committee considers that a publicly accessible shower should be provided.

- r) The feasibility of reinstalling the Krupp Gun to the Park.

Heritage Committee Advice

That Council consult with the Windsor RSL with respect to a location to install the Krupp Gun, noting the need for the gun to be covered.

Further:

3. Council investigate the possibility of Gateway signage on the corner of Hawkesbury Valley Way and Macquarie Street, as well as at other entry sites to Windsor including Windsor Bridge on the Wilberforce side and Windsor Road McGraths Hill, stating 'Welcome to Historic Windsor', in conjunction with the guidelines of the current Wayfinding and Signage plans.

Heritage Committee Advice

The Heritage Committee is supportive of the provision of this Gateway signage.

4. Signage and fencing at and around the Catholic Burial Ground opposite the Council Chamber.

Heritage Committee Advice

The Heritage Committee is supportive of the provision of fencing around the Catholic Burial Ground.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3.1.2 HC - Hawkesbury Timber Slab Barns Update Study 2023 - (80242)

Directorate: City Planning

Councillor Wheeler declared an interest in the item and vacated the chair.

Mr Graham Edds declared an interest in the item.

Councillor Mary Lyons-Buckett assumed the chair for this item.

OFFICER'S RECOMMENDATION:

That the Heritage Committee note the update on the Hawkesbury Timber Slab Barns Update Study, and provide further feedback when presentations are made at a future meeting.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Jill Reardon and seconded by Ms Michelle Nichols.

That the Heritage Committee note the update on the Hawkesbury Timber Slab Barns Update Study, and provide further feedback when presentations are made at a future meeting.

Councillor Wheeler resumed the chair.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 3 August 2023

3.1.3 HC - Windsor Bridge Artefacts Working Group Meeting - (80242)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee note the update with respect to the formation of the Windsor Bridge Artefacts Working Group.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Cheryl Ballantyne and seconded by Councillor Jill Reardon.

That the Heritage Committee note the update with respect to the formation of the Windsor Bridge Artefacts Working Group.

That the Heritage Committee:

1. Note the update with respect to the formation of the Windsor Bridge Artefacts Working Group.
2. Recommends that the focus of the Working Group should be on the Old Windsor Bridge and interpretation of the bridge
3. Recommends that Council make representations to both levels of government for funding of interpretation.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 3 August 2023

3.1.4 HC - Thomas James Bridge Conservation Management Plan - (80242)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee recommend that Council consider the preparation of applications for listing of the Thomas James Bridge on:

1. Hawkesbury Councils LEP and;
2. On the NSW State Heritage Register and;
3. On the Old Great North Road World Heritage Listing using the information provided in the Thomas James Bridge Conservation Management Plan.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Jill Reardon and seconded by Ms Erin Wilkins.

That the Heritage Committee recommend that Council consider the preparation of applications for listing of the Thomas James Bridge on:

1. Hawkesbury Councils LEP and;
2. On the NSW State Heritage Register and;
3. On the Old Great North Road World Heritage Listing using the information provided in the Thomas James Bridge Conservation Management Plan.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3.1.5 HC - Discovery of a Brick Barrel Drain - Pitt Street Windsor - (80242)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee considers this matter, and provide insight or suggestions to assist in the investigation of whether the brick barrel drain is a potential State Heritage Significant Feature.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Jill Reardon and seconded by Ms Jan Barkley-Jack.

That the Heritage Committee received information from Ms Jan Barkley-Jack regarding the possible location of the brewery from the original survey, and that the Committee consider further information as it becomes available.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3.1.6 **HC - Local Heritage Assistance Fund 2022/2023 - Minor Maintenance/Conservation Works to Heritage Listed Properties Within the Hawkesbury LGA - (80242)**

Directorate: City Planning

Mr Michael Edwards declared an Interest on this Item.

Ms Michelle Nicols declared an Interest on this Item.

OFFICER'S RECOMMENDATION:

That the Heritage Committee receive and note the information contained within the report.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Edwards and seconded by Mr Graham Edds.

That the Heritage Committee:

1. Receive and note the information contained within the report, and that \$216,865.41 was the contribution from applicants to the program.
2. Recommends that Council increase the funding available under the Local Heritage Assistance Fund, noting the need to increase the size of the \$2,000 maximum available funding per applicant.
3. Notes that the NSW State Government contribution to the fund of \$5,500 has been unchanged for many years, and that with a higher number of listings compared to surrounding local government areas that representations should be made to Heritage NSW and the State Member for increased funding.
4. Recommend that Council consider a special rate for heritage conservation.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3.1.7 HC - State Heritage Listing of Singleton's Mill Site Kurrajong - (80242)

Previous Item: Item 6, Heritage Committee, (28 July 2022)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee:

1. Notes the finalisation of the State Heritage Listing of the Singleton Mill Site at 154 Mill Road, Kurrajong.
2. Recommends that Council formally thank everyone involved in assisting with the research that led to the finalisation of the State Heritage Listing.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Edwards and seconded by Councillor Shane Djuric.

That the Heritage Committee:

1. Notes the finalisation of the State Heritage Listing of the Singleton Mill Site at 154 Mill Road, Kurrajong.
2. Recommends that Council formally thank everyone involved in assisting with the research that led to the finalisation of the State Heritage Listing.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

3.1.8 **HC - Annual Dr Rex Stubbs OAM Symposium - (80242)**

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee note the update regarding the 2023 Dr Rex Stubbs OAM Symposium.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Erin Wilkins and seconded by Ms Cheryl Ballantyne.

That the Heritage Committee note the update regarding the 2023 Dr Rex Stubbs OAM Symposium.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 3 August 2023

4. GENERAL BUSINESS

A. Update on Liveability Project

A request was made for a briefing of the Heritage Committee to provide an update on the Liveability Project.

B. Update on Heritage Fact Sheets

A request was made for an update on the Heritage Fact Sheets (Roofs and Rising Damp).

C. Update on List of Outstanding Items

A request was made for an update on actions undertaken with respect to the List of Outstanding Items.

The next Heritage Committee meeting is proposed to be held on Thursday, 5 October 2023 at 5:00pm.

The meeting terminated at 7:39pm.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

5 October 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

1. AGENDA

Minutes of the Meeting of the Heritage Committee held in the Council Chambers, Windsor, on 5 October 2023 commencing at 5:00pm.

ATTENDANCE

Present: Councillor Danielle Wheeler Hawkesbury City Council - (Chairperson)
Councillor Shane Djuric, Hawkesbury City Council
Councillor Mary Lyons-Buckett, Hawkesbury City Council
Mr Graham Edds, Community Representative – (Deputy Chairperson)
Ms Jan Barkley-Jack, Community Representative
Ms Cheryl Ballantyne, Community Representative
Ms Deborah Hallam, Community Representative
Ms Michelle Nichols, Community Representative
Mr John Moxon, Community Representative
Mr Michael Edwards, Community Representative

Apologies: Councillor Jill Reardon, Hawkesbury City Council
Ms Gaye Wilson, Community Representative
Ms Erin Wilkins, Community Representative
Ms Cindy Laws, Community Representative

In Attendance: Mr Andrew Kearns, Hawkesbury City Council
Ms Amy Birks, Hawkesbury City Council, Minute Secretary

Member	3/8/2023	5/10/2023
Councillor Danielle Wheeler	✓	✓
Councillor Shane Djuric	✓	✓
Councillor Mary Lyons-Buckett	✓	✓
Councillor Jill Reardon	✓	A
Ms Jan Barkley-Jack	✓	✓
Ms Cheryl Ballantyne	✓	✓
Ms Gaye Wilson	✓	A
Ms Deborah Hallam	✓	✓
Ms Michelle Nichols	✓	✓
Mr John Moxon	✓	✓
Ms Erin Wilkins	✓	A
Ms Cindy Laws	✓	A
Mr Michael Edwards	✓	✓
Mr Graham Edds	✓	✓

Key: A = Formal Apology ✓= Present X = Absent - no apology

APOLOGIES

Apologies from Councillor Jill Reardon, Ms Gaye Wilson, Ms Erin Wilkins and Ms Cindy Laws were noted.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

DECLARATION OF INTERESTS

Mr Graham Edds declared an interest on Item 3.1.2.

Councillor Danielle Wheeler declared an interest on Item 3.1.2.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

2. CONFIRMATION OF MINUTES

Minutes of 3 August 2023 Meeting to be included in Business Papers for 2 November 2023
Heritage Committee Meeting.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

3. REPORTS FOR DETERMINATION

3.1.1 HC - Heritage Committee Outstanding Actions Update - (80242)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee consider the update on progress associated with the list of outstanding actions from the former Heritage Advisory Committee.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Jan Barkley-Jack and seconded by Mr Michael Edwards.

That the Heritage Committee consider the update on progress associated with the list of outstanding actions from the former Heritage Advisory Committee.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

As requested by the Heritage Committee Chairperson I provide the:-

Report on representatives from the International ICOMOS General Assembly visit to the Hawkesbury on Tuesday 19th September 2023.

This resulted from an impromptu request from a few international members through a colleague, Sue Jackson-Stepowski who were anticipating a visit to the Hawkesbury/Nepean region but were saddened by the cancellation of the two events through lack of registrations.

The participants identified below initially met at St Matthews Anglican Church and Precinct and were treated with the hospitality of Rev Chris Jones who opened up the church and allowed access into the bell tower to view the cultural landscape that surrounds Windsor from the tower elevation which included the vast Hawkesbury floodplain and escarpment of the lower Blue Mountains.

The whirlwind tour selected various early farming locations from the first years of Hawkesbury's early 19th C settlement including visitation to some Macquarie towns, Hobartville Stud and following Francis Street and Dight street behind the RAAF base again viewing the still remnant and vast river cultural landscape to Windsor's Peninsula historic buildings, Australia's first purpose built Court House, North Street cottages, and Tebbutt's Observatory precinct to Thompson Square before enjoying lunch at the Macquarie Arms Hotel, Australia's oldest pub on the mainland. Thereafter travelling along the floodplain towards Wilberforce observing the many significant timber slab barns on the way to the Australiana Pioneer Village which again was accommodated by the Friends of APV.

All participants were "gobsmacked" at the vastness of the cultural landscape particularly referring to their personal knowledge of cultural landscapes from elsewhere around Europe.

It was clear to me that we, the Hawkesbury community, take for granted the area in which we live and work and sometimes do not fully appreciate the beauty and extent of our early settlement and historical importance of the Hawkesbury floodplain together with its vital importance during those early years of providing food for the Colony.

It was my absolute pleasure to be able to provide a knowledgeable tour at short notice and receiving resounding acceptance for visitation from the owners to these highly regarded international visitors and to showcase even a snippet of the heritage of the Hawkesbury.

Attached is a photograph of St Matthews Anglican Church, c1817 Windsor, New South Wales, Australia with participants:

[left to right]

- Rev. Mr Chris Jones, St Matthews Anglican Church, Windsor
- Ms Mona O'ROURKE (Ireland), President of ICOMOS International Scientific Committee on Legal, Administrative and Financial Issues [ILAFI]
- Ms Grainne SHAFFREY (Ireland), ICOMOS international Board member, former President ICOMOS Ireland
- Ms Dr Fidelma MULLANE (Ireland), 2023 President of ICOMOS Ireland, ICOMOS International Scientific Committee for Vernacular Architecture. expert
- Mr Graham EDDS (Australia), ICOMOS International Scientific Committee for Vernacular Architecture. expert and Australia's voting member.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

photo by
Ms Sue Jackson-Stepowski (Australia),
ICOMOS 21st General Assembly (Sydney) Organising Committee
International Scientific Committees for
- Historic Cities, Towns and Villages – expert
- Shared Built Heritage – expert and former Vice President
- Cultural Landscape -Expert- Shared Built Heritage – expert and former Vice President
- Cultural Landscapes - expert

Prepared by Graham Edds for the Heritage Committee.
October 2023.



HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 5 October 2023

3.1.2. HC - Update on the Hawkesbury Timber Barns Study 2023 - (80242)

Directorate: City Planning

Councillor Wheeler declared an interest in the item and vacated the chair.

Mr Graham Edds declared an interest in the item.

Councillor Mary Lyons-Buckett assumed the chair for this item.

OFFICER'S RECOMMENDATION:

That the information with respect to the update on the Hawkesbury Timber Barns Study 2023 be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Shane Djuric and seconded by Ms Cheryl Ballantyne.

That the information with respect to the update on the Hawkesbury Timber Barns Study 2023 be received and noted.

Councillor Danielle Wheeler resumed the chair.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 5 October 2023

3.1.3. HC - Potential Heritage Items Project Update - (80242)

Previous Item: 4, HC (28 July 2022)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee receive the report on the update on the potential heritage items project.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Michelle Nichols and seconded by Mr Graham Edds.

That the Heritage Committee receive the report on the update on the potential heritage items project.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 5 October 2023

3.1.4. HC - Windsor Bridge Artefacts Working Group September Meeting - (80242)

Previous Item: 3.1.3, HC (3 August 2023)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the Heritage Committee receive and note the update on progress of the Windsor Bridge Artefacts Working Group.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Edwards and seconded by Mr Graham Edds.

That the Heritage Committee:

1. Receive and note the update on progress of the Windsor Bridge Artefacts Working Group.
2. Recommends that Council:
 - a) Takes immediate action to undertake an inventory and provide of what artefacts Council has in their possession from the Windsor Bridge Project.
 - b) Considers urgently taking measures to protect the artefacts in Council's possession by storing in shipping containers or adequate protective covering
 - c) Undertake a series of tool box talks with relevant staff to assist them with understanding what the various artefacts from the Windsor Bridge Project are, their significance, and how they should be treated.
 - d) Commission a Heritage Interpretation Strategy, including assessment of material and interpretation.
 - e) Consider consulting engineering heritage experts with respect to the artefacts.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE

Minutes: 5 October 2023

3.1.5. HC - Local Heritage Assistance Fund 2023/2024 - (80242)

Directorate: City Planning

OFFICER'S RECOMMENDATION:

That the report on the 2023/2024 Local Heritage Assistance Fund Program be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Graham Edds and seconded by Mr John Moxon.

1. That the report on the 2023/2024 Local Heritage Assistance Fund Program be received and noted.
2. That Council consider resourcing studies that ensure that heritage items are listed at the right level (local versus state listing) so that owners of heritage items have the opportunity to be better supported financially.

HERITAGE COMMITTEE
2. CONFIRMATION OF MINUTES
Meeting Date: 2 November 2023

HERITAGE COMMITTEE
Minutes: 5 October 2023

4. GENERAL BUSINESS

A. Timber Barns

An update was requested on the condition, protection and planned improvements to the Council owned barn near Tebbutts Observatory in Windsor.

Freemans Reach Barn – now considered to be pre 1800 and possibly the earliest remaining barn in Australia and as such of potential State or National significance.

B. Village Proposal (Ms Jan Barkley-Jack)

A pre briefing of Heritage Committee members to be arranged for Ms Jan Barkley-Jack to present her PhD paper on the Village. Pre Briefing to occur at 4pm on 2 November 2023.

The next Heritage Committee meeting is proposed to be held on Thursday, 2 November 2023 at 5:00pm.

The meeting terminated at 6:52pm.

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

3. REPORTS FOR DETERMINATION

3.1.1 HC - Windsor Bridge Replacement Project Working Group October Meeting - (80242)

Previous Item: 3.1.3, HC (3 August 2023), 3.1.4, HC (5 October 2023)

Directorate: City Planning

PURPOSE OF THE REPORT

The purpose of this report is to update the Heritage Committee in terms of the progress of the Windsor Bridge Replacement Project Working Group.

EXECUTIVE SUMMARY

The third meeting of the Windsor Bridge Replacement Project Working Group. is scheduled to take place on 26 October 2023, and it is expected that a series of recommendations will be formulated that will need to be discussed at the Heritage Committee Meeting.

OFFICER'S RECOMMENDATION

That the Heritage Committee receive and note the update on progress of the Windsor Bridge Replacement Project Working Group.

BACKGROUND

Council had previously resolved to form a working group with interested community groups and Council's Heritage Committee to determine the best possible means of conservation, interpretation and display of the Old Windsor Bridge artefacts. The working group has been tasked with considering and making recommendations to the Heritage Committee with respect to the Artefacts.

The Windsor Bridge Replacement Project Working Group has met on 31 July 2023, 14 September 2023, and is scheduled to meet on 26 October 2023. The Heritage Committee has been updated in terms of the progress of the working group at Committee Meetings in August and October.

The agenda for the 26 October 2023 working group meeting includes:

1. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS
2. INTRODUCTIONS / APOLOGIES
3. REVIEW OF KEY DISCUSSION POINTS FROM THE SEPTEMBER MEETING
4. ACTIONS ARISING FROM THE SEPTEMBER MEETING
5. DRAFT MINUTES FROM COUNCIL'S HERITAGE COMMITTEE OCTOBER MEETING
6. REPORT FROM ENGINEERS AUSTRALIA HERITAGE COMMITTEE (presented by Guy Boncardo on behalf of Michael Clarke and Bill Phippen)

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

7. REVIEW AND FINALISATION OF THE RECOMMENDATIONS TO PUT FORWARD TO COUNCIL'S HERITAGE COMMITTEE NOVEMBER MEETING
8. NEXT STEPS

It is expected that a series of recommendations will be formulated at the next working group meeting that will need to be discussed at the Heritage Committee Meeting.

ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

3.1.2 HC – Heritage Information Sheets Update – (80242)

Previous Item: 007, HC (22 July 2021)

Directorate: City Planning

PURPOSE OF THE REPORT

The purpose of this report is to update the Heritage Committee on the preparation of draft Heritage Guidelines for 'Roofs' and 'Rising Damp'.

EXECUTIVE SUMMARY

Draft Heritage Guidelines for 'Roofs' and 'Rising Damp' were previously considered by the Heritage Advisory Committee during the previous term of Council.

Amendments have since been made to the Guidelines to reflect the feedback and input from the Heritage Advisory Committee.

The amended Guidelines are included as Attachments 1 and 2 to this report, and further feedback/input is sought from the Heritage Committee prior to these being finalised and made available on Council's website.

OFFICER'S RECOMMENDATION

That the Heritage Committee provide feedback and input on the amended Heritage Guidelines for 'Roofs' and 'Rising Damp' included as Attachments 1 and 2 respectively.

BACKGROUND

Concerns have previously been identified that owners of heritage items/buildings may at times use inappropriate methods and/or materials when carrying out repairs or maintenance on heritage items.

This had been identified by Council's Heritage Advisor through the provision of advice as part of the Heritage Advisory Service for repairs and maintenance of heritage items within the Hawkesbury Local Government Area over a number of years.

The draft Guidelines once finalised will assist owners and builders/repairers of heritage items in ensuring that they fully understand the correct materials and methods that need to be used whilst carrying out any repairs or maintenance.

Two draft Heritage Guidelines for 'Roofs' and 'Rising Damp' were previously considered by the Heritage Advisory Committee during the previous term of Council. Feedback and input from the Committee included recommendations that the Guidelines should cater for both tradespersons, and other end users with the following additions:

- Focus on getting specialist advice
- Plain language summary up to one page at the beginning of each document
- Information on approvals process and the need to obtain approvals for work

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

- Information on materials that should not be used and things people should not do.

DISCUSSION

Amendments have since been made to the Guidelines to reflect the feedback and input from the Heritage Advisory Committee.

The amended Guidelines are included as Attachments 1 and 2, and further feedback/input is sought from the Heritage Committee prior to these being finalised and made available on Council's website.

ATTACHMENTS

AT - 1 Heritage Information Sheet - Roofs - (*Distributed under separate cover*).

AT - 2 Heritage Information Sheet - Rising Damp - (*Distributed under separate cover*).

oooO END OF REPORT Oooo

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

3.1.3. HC - Local Heritage Assistance Fund 2023/2024 - (80242)

Directorate: City Planning

PURPOSE OF THE REPORT

The purpose of this report is to update the Heritage Committee on Council's consideration of applications under the 2023/2024 Local Heritage Assistance Fund Program.

EXECUTIVE SUMMARY

The Hawkesbury Local Heritage Assistance Fund is jointly funded each year by Council and Heritage NSW. The 2023/2024 program received 33 applications, which is the highest number of applications ever received by Council as part of this program. Interest in the program has increased year on year.

Council considered the applications under the 2023/2024 program at its October Meeting and was able to approve a record number of applicants.

OFFICER'S RECOMMENDATION

That the report on the 2023/2024 Local Heritage Assistance Fund Program be received and noted.

BACKGROUND

The Local Heritage Assistance Fund is jointly funded each year by Council and Heritage NSW. For the 2023/2024 Financial Year, the \$48,750 program budget is funded by \$43,250 from Council and \$5,500 from Heritage NSW. In August 2023 applications were invited from owners or managers of heritage listed properties for Minor Maintenance or Conservation Works to heritage listed properties within the Hawkesbury Local Government Area.

Council received a total of 33 applications under the program, and with an increased allocation of funding as part of Council's contribution, Council was able to consider approving the highest number of applications received under the Local Heritage Assistance Fund to date, with a total of 30 successful applicants, as detailed in this report.

Assessment of the applications was undertaken against the criteria established to meet the requirements of the grant program.

As part of Council's consideration of the applications, Council also resolved:

Look to significantly increase the amount of funding for the Local Heritage Assistance Fund in the 2024/2025 Operational Plan and from State Government funding.

DISCUSSION

Applications under the 2023/2024 program were received from a variety of locations across the Hawkesbury Local Government Area, but with a particular clustering of applications from:

- Richmond
- Windsor

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

- Pitt Town
- Macdonald Valley.

The types of works proposed also varies across the applications received, and includes:

- Internal Repairs including ceilings
- Fencing
- Cladding
- Roofs/gutters/downpipes.

Table 1 provides a summary of the approved applications.

Table 1: Summary of Applications Approved Under the Local Heritage Assistance Fund 2023/2024

No	Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Sought	Applicants Contribution
1	Ms Aileen Yen "Windsor Cottage" 267 George Street, Windsor	Replacement of roof that is leaking and causing damage to interior ceilings and walls	\$39,741	\$2,000	\$37,741
2	Mr Ross and Mrs Rachael Laves 4 Catherine Street, Windsor	Re-cladding of horizontal timbers and corrugated iron sheets on the gable ends of the historic timber slab barn on the property	\$16,801	\$2,000	\$14,801
3	Ms Sharon Nancarrow 21 Fairfield Avenue, Windsor	Full replacement of galvanised Ogee gutters and rounded galvanised downpipes	\$26,228	\$2,000	\$24,228
4	Mr Doug Le Lievre 1202 Settlers Road, Central MacDonald	Replacement of timber supports to verandah on main historic cottage and new supports for lean to and laundry roof on side cottage	\$9,150	\$2,000	\$7,150

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

No	Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Sought	Applicants Contribution
5	Ms Coral E Cleary 14 Hall Street, Pitt Town	Carry out required repairs to fascia and paint all fascias and barge boards of this historic dwelling and the adjoining garage	\$5,280	\$2,000	\$3,280
6	Mr Christopher and Mrs Catherine Ford 108 Pitt Town Ferry Road, Wilberforce	Repainting of roof and the remaining parts of the exterior of this historic dwelling	\$4,320	\$2,000	\$2,320
7	Mr Marcello Araldi 101 Old Bells Line of Road, Kurrajong	Replacement roofing, gutters, downpipes, fascias and eaves	\$34,430	\$2,000	\$32,430
8	Ms Robyn Miller 816 Grose Vale Road, Grose Vale	Replacement of gutters and downpipes	\$4,894	\$2,000	\$2,894
9	Mr Paul and Mrs Narelle Little 8 Mileham Street, Windsor	Repairs to chimney to halt water damage. Repairs to rear timber decking	\$1,936	\$968	\$968
10	Ms Deanne Bradford 283 George Street, Windsor	Repainting of historic front section of the dwelling	\$5,720	\$2,000	\$3,720
11	Ms Carolyn Norman and Ms Hannah Sok 166A George Street, Windsor	Removal of modern vinyl floor covering on historic internal stairs. Remove paint back to natural timber on stairs and skirting boards and three internal doors and repair and potentially repaint in heritage colours	\$6,930	\$2,000	\$4,930

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

No	Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Sought	Applicants Contribution
12	Mr P and Mrs E King. 104 Bathurst Street, Pitt Town	Replacement of front picket fence	\$4,235	\$2,000	\$2,235
13	Ms Nichola Buchanan Windsor Uniting Church, 29 Fitzgerald Street, Windsor	Removal of mould and algae from external paint work on Church building	\$2,220	\$1,110	\$1,110
15	Ms Petra Maul 104 Lennox Street, Richmond	Replace front verandah guttering and repair internal floorboards	\$4,286	\$2,000	\$2,286
17	Mr Garth and Mrs Emma Lazaro 100 The Terrace, Windsor	Roof repairs to prevent additional damage to ceilings	\$5,005	\$2,000	\$3,005
18	Mr Paul and Mrs Mirva Crinnion 96 Pitt Town Road, McGraths Hill	Replacement of front verandah deck timbers	\$4,565	\$2,000	\$2,565
19	Ms Ann Gibson 61 Francis Street, Richmond	Repair and painting of interior walls	\$4,100	\$2,000	\$2,100
20	Ms Wendy Phillips 4 Little Church Street, Windsor	Repair windows and French doors	\$6,085	\$2,000	\$4,085
21	Richmond Literary Institute Inc. 26 West Market Street, Richmond	Painting of Library Room and Auditorium walls, ceilings and woodwork	\$24,772	\$2,000	\$22,772
22	Ms Linda McAuslan "Primrose Cottage" 5 Putty Road, Wilberforce	Secure horsehair ceilings and repair cracks	\$3,402	\$1,701	\$1,701

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

No	Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Sought	Applicants Contribution
23	St Matthews Anglican Parish 1 Moses Street, Windsor	Funds to assist with repairs to stone wall fencing fronting St Matthews Anglican Church Graveyard	\$150,000	\$2,000	\$85,000 (Note support is also expected from the NSW Government)
24	Mr Joe Vaccari 117 George Street, Windsor	Replacement of Ogee profiled gutters	\$5,280	\$2,000	\$3,280
25	Mr Anthony Shannon 135A and 135B Wollombi Road, St Albans	Various repairs to historic timber slab barn on the property	\$10,200	\$2,000	\$8,200
26	Ms Margaret Ashwell 335 Windsor Street, Richmond	Window and door repairs and replacement of timber shutters	\$1,100	\$550	\$550
27	Anglican Church Property Trust Diocese of Sydney 110 Bathurst Street, Pitt Town	Replacement of gutters and downpipes to S. James Anglican Church	\$7,700	\$2,000	\$5,700
28	Mr Michael Edwards "Longford" 38 Eldon Street, Pitt Town	Replacement of front boundary fence and gates sympathetic to the heritage of the dwelling	\$14,748	\$2,000	\$12,748
29	Ms Kathleen Graham 9 Chapel Street, Richmond	Replacement of side boundary fence, replace damaged weatherboards on north end of verandah and damp coursing to existing fireplace	\$4,158	\$2,000	\$2,158
31	Mr Horst Hauser "Lindfield House" 94 The Terrace, Windsor	Replace leaking rear roof area with galvanised roof sheeting	\$13,013	\$2,000	\$11,013

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

No	Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Sought	Applicants Contribution
32	Mr Richard Davies 2/16 Charles Street, North Richmond	Repair and repaint weatherboards to both sides of the dwelling. Repaint part of timber verandah flooring	\$1,000	\$500	\$500
33	Mr Greg Langdon 15 Brabyn Street, Windsor	Repairs to internal cracks in original plaster walls	\$7,095	\$2,000	\$5,095
	TOTAL		\$428,394	\$54,829	\$310,565

The special character of the Hawkesbury derives from its unique historical background and the expression of this background in its interrelationship of buildings and places of heritage significance, their settings and landscapes. These irreplaceable and precious heritage items not only provide a window into the past, but also add character, appeal and interest to the Hawkesbury Local Government Area. Therefore, Council is continuing in its leadership role in protecting and conserving Hawkesbury's heritage, promoting and encouraging the Community's participation and interest in heritage conservation, and protection of significant and unique heritage items within the Hawkesbury Local Government Area.

Continuing with the Local Heritage Assistance Fund program in future years is a key to promoting and supporting the Hawkesbury's heritage and making the Community aware of the importance of heritage conservation.

In this respect, it is also noted that as part of Council's consideration of these applications, that Council also resolved:

Look to significantly increase the amount of funding for the Local Heritage Assistance Fund in the 2024/2025 Operational Plan and from State Government funding.

ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

3.1.4. HC - Update on the Hawkesbury Timber Barns Study 2023 - (80242)

Previous Item: HC 3.2 (5 October 2023)

Directorate: City Planning

PURPOSE OF THE REPORT

The purpose of this report is to provide an update to the Heritage Committee on the progress of the Hawkesbury Timber Barns Study 2023, including confirmation of the figures provided in the report to the Committee's 5 October 2023 Meeting.

EXECUTIVE SUMMARY

A Timber Slab Barn Study is currently being undertaken, which has been informed by two previous studies of Timber Slab Barns within the Hawkesbury Local Government Area in May 1991 and March 2010.

The current study is being undertaken in order to capture any barns that were not recorded in the previous two studies that have come to Council's attention since the completion of the 1991 and 2010 studies, and to update the previous two studies to provide a definitive list of the location and current condition of all the extant slab barns within the Hawkesbury Local Government Area.

Following a procurement process, Lucas Stapleton Johnson Heritage Planning & Architecture consultants were appointed to undertake the Hawkesbury Timber Barn Study 2023.

This report provides an update on the progress of the study and confirms the figures provided in the report to the Heritage Committee's meeting on 5 October 2023.

OFFICER'S RECOMMENDATION

That the information with respect to the update on the Hawkesbury Timber Barns Study 2023 be received and noted.

BACKGROUND

A Timber Slab Barn Study is currently being undertaken, which has been informed by two previous studies of Timber Slab Barns within the Hawkesbury Local Government Area in May 1991 and March 2010.

Relevant to this matter, the Hawkesbury City Council Slab Barn Study prepared by Graham Edds and Associates in March 2010 included a number of recommendations:

- To assist with historic verification, that these barns be further investigated with detailed historic research and detailed physical assessment being commissioned
- That those slab barns nominated on the inventory sheets as worthy of state significance also be endorsed for listing at the State level on the State Heritage Register. These could also be considered for further detailed investigation both historically and physically

HERITAGE COMMITTEE

3. REPORTS FOR DETERMINATION

Meeting Date: 2 November 2023

- Following further detailed investigation those barns considered worthy of inclusion on the State Heritage Register could also be further recognised at a higher level as a group or serial listing at the National significance level
- That those slab barns nominated on the inventory sheets as of local significance be recommended for inclusion for inclusion within the Hawkesbury Council LEP schedule of heritage items and be included on the State Heritage Inventory.

In response to these recommendations, Council prepared a brief to undertake an updated study of timber slab barns within the Hawkesbury Local Government Area. The purpose of the Study is to provide a definitive list of the location and current condition of all the extant slab barns within the Hawkesbury Local Government Area. This process will involve additional historic research, physical inspections, and the production of updated heritage inventory sheets for all the previously identified slab barns where required. This will be in addition to any other timber slab barns that have come to the attention of Council staff since the completion of the 1991 and 2010 studies.

Following a procurement process, Lucas Stapleton Johnson Heritage Planning & Architecture consultants were appointed to undertake the Hawkesbury Timber Barn Study 2023.

After extensive investigation and field work undertaken by the consultants preparing the Hawkesbury Timber Slab Barn Study 2023, the following is provided as an update on the progress of the study to date:

All site visits completed as of early August 2023, as per the following:

- There were 89 sites already identified in the 1991 and 2010 studies by Graham Edds & Associates
- An additional 51 sites were included as “potential” sites that had been suggested by community members, Council or had been identified in other studies.
- A total of 140 sites are being investigated as part of the 2023 Update Study.
- A total of 29 sites not inspected as it was already known that no barns remained on site, based on Council or consultant advice, some of which was clarified by undertaking an inspection from the street frontage.
- A total of 41 sites did not provide access (either denied or no response) and for the majority, photos were taken from a public street. Some were not able to be photographed as barns/outbuildings were located too far away from the road.
- The remaining 70 sites were all inspected, photographs taken and existing measured drawings (prepared by Graham Edds in 1991 and 2010) were updated or new measured drawings were prepared.

Following consideration of this matter at the Heritage Committee Meeting on 5 October 2023, Council's Senior Heritage Officer recently discussed the figures highlighted in the report with the lead consultant. No amended figures for the project arose from that discussion.

Background histories:

- A total of 52 histories have been prepared with approximately six remaining to be prepared.
- Histories will not be prepared for the sites where a history already exists in the heritage inventory sheets, or is available elsewhere (Statements of Heritage Impact etc.).

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

Draft Inventory Sheets:

- Draft Inventory Sheet templates have been created in Word format so that the documents can be shared amongst the team, and easily altered/commented on. The information will then be inserted into the NSW Heritage Management System.
- Fabric surveys are being prepared for all 70 sites that were inspected. A template form has been created to ensure consistency in describing the barns, and to date 21 have been completed.
- For those properties where access was denied or the barn/outbuilding is in a dilapidated condition, only short descriptions will be provided.
- Draft assessments of significance are being prepared once history and fabric survey is combined into the inventory sheet template. A total of 21 are 95% complete.
- A grading system is being applied to individual properties against each of the criteria, and to ensure consistency in application and assessment.
- For the properties where no barn/outbuilding exists, no inventory sheet will be prepared. Existing inventory sheets will be updated to state that as of 2023 no barn remains on the site.

Report:

- Introduction completed.
- Historical context 80% completed and being reviewed.
- Comparative analysis 80% completed.

Recommendations:

At this stage, recommendations for individual properties are likely to include:

- Recommend for State heritage listing.
- Recommend for Local heritage listing.
- Update existing State and/or local heritage to include barn/outbuilding.
- Barn/outbuilding demolished or in dilapidated state, then update existing State and/or local heritage to exclude barn/outbuilding or delete from any future study.
- Further research required (site visit to determine construction technique and intactness).

Innovative Solutions:

- During site inspections, the consultants engaged with property owners to discuss issues and sought ideas/suggestions which will inform final recommendations.

The above update highlights that substantial work on the study has been undertaken. Further reports will be provided to the Heritage Committee as the study progresses towards its completion.

HERITAGE COMMITTEE
3. REPORTS FOR DETERMINATION
Meeting Date: 2 November 2023

ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo

HERITAGE COMMITTEE

4. GENERAL BUSINESS

Meeting Date: 2 November 2023

4. GENERAL BUSINESS



Heritage Committee Meeting

End of Business Paper

This business paper has
been produced
electronically to reduce
costs, improve efficiency
and reduce the use of
paper. Internal control
systems ensure it is an
accurate reproduction of
Council's official copy of
the business paper.