



## Subdivision Contractors Final Inspection Checklist

( To be completed by contractor)

<b>Development Application No.</b>	<input type="text"/>
<b>Construction Certificate No.</b>	<input type="text"/>
<b>Contractor</b>	<input type="text"/>
<b>Location</b>	<input type="text"/>

The purpose of this check list is for the contractor to inspect their work prior to booking Council for a final inspection.

It is the contactor's responsibility to ensure that all works included but not limited to those in this checklist are completed to Council's standards.

The following must be submitted to Council for review 3 working days prior to the final inspection:

- (i) WAE plans including constructed pavement designs
- (ii) CCTV drainage report pre defects repair(does not include interallotment)
- (iii) CCTV drainage report post defects repair including footage on cd (does not include interallotment)
- (iv) Road and drainage Construction Material Compliance Reports
- (v) Geotechnical Testing Reports for roads and lot compaction

Once the checklist has been completed signed and dated by the contractor's representative it can be submitted to Council together with a request for Council to conduct the Final Inspection.

Note: Stabilised is either turfed, hydromulched (not hydroseeded) or substantial coverage of sprouted grass, topsoil must be of a fine consistency and of a high quality.

The completion of this checklist does not guarantee a satisfactory final inspection.

### 1.0 Pavement

	Yes	No
1.1 Pavement cleaned, swept and washed where required.	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Gouges or failures repaired with AC. Cold Mix repairs will not be accepted.	<input type="checkbox"/>	<input type="checkbox"/>
1.3 Pavement crack sealed with approved crack sealer.	<input type="checkbox"/>	<input type="checkbox"/>
1.4 Second layer of asphalt bond submitted to Council.	<input type="checkbox"/>	<input type="checkbox"/>

### 2.0 Kerb and Gutter

2.1 Kerb and gutter clean swept and washed as required.	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Any bay of kerb & gutter or laybacks (joint to joint) with two cracks or more have been replaced. (Minimum ½ bay replacement).	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Any bay of kerb & gutter with displaced crack or crack equal to or greater than 1mm in a bay has been replaced. (Minimum ½ bay replacement).	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Any bay with large chips or gouges (>100mm approx.) has been replaced. (Minimum ½ bay replacement).	<input type="checkbox"/>	<input type="checkbox"/>
2.5 All silt socks and fabric have been removed from grates and gutter.	<input type="checkbox"/>	<input type="checkbox"/>
2.6 All kerb stormwater outlets clean.	<input type="checkbox"/>	<input type="checkbox"/>



### 3.0 Stormwater / GPT Pits

Yes No

- |     |  |                          |                          |
|-----|--|--------------------------|--------------------------|
| 3.1 | All pits benched (no ponding water) and washed clean.                          | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.2 | All step irons installed in pits greater than 1.2m deep.                       | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.3 | All pipes cut flush with the pit walls.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.4 | All pits, pipes and lintels rendered.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.5 | All GPT units cleaned.   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.6 | All CDL pits, stormwater pits and GPT units will be open for final inspection. | <input type="checkbox"/> | <input type="checkbox"/> |

### 4.0 Footpath / Cycleways / GPT Pads

- |     |  |                          |                          |
|-----|--|--------------------------|--------------------------|
| 4.1 | All service pit lids cleaned and seated flush to the path surface. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2 | All pram ramps with cracks or uneven joints replaced.              | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.3 | All verges are to be safe and free of trips and slips hazards.     | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4 | All footpaths completed or bond submitted to Council.              | <input type="checkbox"/> | <input type="checkbox"/> |

#### If constructed:

- |     |  |                          |                          |
|-----|--|--------------------------|--------------------------|
| 4.5 | All footpaths swept and washed clean.                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.6 | All mastics trimmed flush to the path surface.               | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.7 | Any cracked, damaged or displaced panels replaced.           | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.8 | All shared path / cycleway signs and line marking completed. | <input type="checkbox"/> | <input type="checkbox"/> |

### 5.0 Signage and Line Marking

- |     |   |                          |                          |
|-----|---|--------------------------|--------------------------|
| 5.1 | All signs installed to the latest Council Local Traffic Committee (LTC) approved plans. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.2 | All line marking completed to the latest LTC approved plans and RMS standards           | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.3 | All guide posts and bollards installed where required.                                  | <input type="checkbox"/> | <input type="checkbox"/> |

### 6.0 Council Road and Public Reserves Stabilisation

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|-----|---|--------------------------|--------------------------|
| 6.1 | Minimum of a single strip of turf (400mm wide) to be laid behind the kerb.      | <input type="checkbox"/> | <input type="checkbox"/> |
| 6.2 | All ruts repaired and dead turf replaced.                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| 6.3 | All verges topsoiled and stabilised to top of rear of kerb (min 100mm topsoil). | <input type="checkbox"/> | <input type="checkbox"/> |
| 6.4 | All public reserves topsoiled and stabilised (min 100mm topsoil).               | <input type="checkbox"/> | <input type="checkbox"/> |

### 7.0 Building Lots

- |     |   |                          |                          |
|-----|---|--------------------------|--------------------------|
| 7.1 | All building lots neatly graded with all rubbish, stockpiles, construction material, large rocks removed. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7.2 | All building lots top dressed and stabilised (min 50mm topsoil)..   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7.3 | All safety fencing installed around ongoing construction activities.                                      | <input type="checkbox"/> | <input type="checkbox"/> |

### 8.0 Retaining Walls and Landscaping

- |     |  |                          |                          |
|-----|--|--------------------------|--------------------------|
| 8.1 | All retaining walls completed in a professional manner with capping permanently fixed. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8.2 | All landscaping completed or bond submitted to Council.                                | <input type="checkbox"/> | <input type="checkbox"/> |



<b>9.0 Services</b>		<b>Yes</b>	<b>No</b>
9.1	All services constructed.	<input type="checkbox"/>	<input type="checkbox"/>
9.2	Letter and/or bond of undertaking submitted to Council for all incomplete works.	<input type="checkbox"/>	<input type="checkbox"/>

**10.0 Additional Comments**

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I \_\_\_\_\_ confirm that all works associated with DA /  
(Name)

Have been completed to the standards of \_\_\_\_\_ and Hawkesbury City Council.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

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