



Hawkesbury City Council

# extraordinary meeting minutes

date of meeting: 24 August 2021

location: by audio-visual link

time: 6:30 p.m.



## **EXTRAORDINARY MEETING**

**Minutes:** 24 August 2021

### **TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
	<b>ATTENDANCE</b>	<b>3</b>
	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	<b>3</b>
	<b>DECLARATIONS OF INTEREST</b>	<b>3</b>
	<b>SECTION 2 – Mayoral Minutes</b>	<b>4</b>
Item: 162	MM - Fee Waiver or Reduction - Application Assessment Fees - (125610)	4
	<b>SECTION 5 – Notices of Motion</b>	<b>5</b>
Item: 163	NM - Disaster and Emergency Management - (138882, 79351)	5

**EXTRAORDINARY MEETING**

**Minutes:** 24 August 2021

## **EXTRAORDINARY MEETING**

**Minutes:** 24 August 2021

Minutes of the Extraordinary Meeting held by Audio-Visual Link, on 24 August 2021, commencing at 6:30pm.

### **Welcome**

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Recording of the Council Meeting
- Statement regarding people addressing the Meeting

### **ATTENDANCE**

**PRESENT:** Councillor Patrick Conolly, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Barry Calvert, Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Chief Financial Officer - Emma Galea, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy, Council Committee Officer - Amy Birks and Administrative Support Coordinator - Tracey Easterbrook.

### **APOLOGIES AND LEAVE OF ABSENCE**

No apologies for absence were received from Councillors.

Councillor Kotlash arrived at the meeting at 6:31pm.

Councillor Zamprogno arrived at the meeting at 6:31pm.

Councillor Garrow arrived at the meeting at 6:32pm.

Councillor Reynolds arrived at the meeting at 6:36pm.

### **DECLARATIONS OF INTEREST**

Councillor Garrow declared an interest on Item 162.

### **Acknowledgement of Official Visitors to the Council**

There were no official visitors to Council.

## EXTRAORDINARY MEETING

Minutes: 24 August 2021

### SECTION 2 – Mayoral Minutes

#### Item: 162                      MM - Fee Waiver or Reduction - Application Assessment Fees - (125610)

---

Councillor Garrow declared a significant non-pecuniary conflict of interest in this matter as the applicant is a close friend of hers. She left the Meeting and did not take part in voting or discussion on the matter.

---

#### MOTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

#### *Refer to RESOLUTION*

#### 218 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

That:

1. Council establish the following category of fee waiver or reduction:
  - Where applications submitted to Council to carry out construction or reconstruction works on a property either directly affected by the March 2021 flood event or subject where residents are affected by prolonged disturbance as a result of road closures arising from the March 2021 flood event, the applicable application assessment fees (Development Application and Construction Certificate) will be waived for applications lodged up until 30 June 2022.
2. In accordance with Sections 610E and 610F of the Local Government Act 1993, Council give public notice of at least 28 days of the proposed category of fee waiver or reduction.
3. At the expiration of the public exhibition period outlined in Part 2, the following action be taken:
  - a) Should any submissions be received regarding the proposed category of fee waiver or reduction, a further report be submitted to Council, or
  - b) Should no submissions be received, Council adopt the new proposed category of fee waiver or reduction outlined in Part 1.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Kotlash, Rasmussen, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Councillors Garrow and Reynolds.

## EXTRAORDINARY MEETING

Minutes: 24 August 2021

### SECTION 5 – Notices of Motion

**Item: 163**                      **NM - Disaster and Emergency Management - (138882, 79351)**

---

A MOTION was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Receive and note information regarding the current status of Council's Emergency Management Plan, including preparedness of evacuation centres and welfare protocols.
2. Receive an update on the review of the 2019/2020 bushfires, including recommendations and progress on recommended actions.
3. Receive and note the current progress with repair of Greens Road, Lower Portland and Upper Colo Bridge, and updated funding arrangements, work plans and timelines.
4. Receive and note the update and timelines for the MacDonald Valley Flood Study.
5. Receive and note the list of outstanding items from the initial Emergency and Disaster Management Committee meeting (14 April 2021) and the outstanding items incorporated into that Committee from the dissolved Committees.
6. Directs the Emergency and Disaster Management Committee to meet no later than the 16 September 2021 to consider matters listed in item 5 and any additional matters referred.

A PROCEDURAL MOTION was moved by Councillor Wheeler, that Council move into Committee of the Whole to consider this matter.

The Procedural Motion was carried.

A PROCEDURAL MOTION was moved by Councillor Zamprogno, seconded by Councillor Kotlash that Council move out of Committee of the Whole.

The Procedural Motion was carried.

The General Manager reported to Council that whilst in Committee of the Whole, the Committee discussed a number of matters at length in regard to disaster and emergency management, particularly in relation to:

- Council's Emergency Management Plan
- The 2019/2020 Bushfires
- Reconstruction of Greens Road, Lower Portland and Upper Colo Bridge
- The MacDonald Valley Flood Study and Floodplain Risk Management Study and Plan.

The General Manager reported that there were no recommendations made by the Committee of the Whole.

An AMENDMENT was moved by Councillor Zamprogno, seconded by Councillor Tree.

That Council:

1. Directs the Disaster and Emergency Committee to meet no later than 16 September 2021 to consider:
  - a) Whether Council requires any supporting emergency plans, in addition to the statutory plans.

## EXTRAORDINARY MEETING

Minutes: 24 August 2021

- b) The learnings of the Wingecarribee Shire Council Bushfire Response and Recovery Review 2021.
  - c) The bushfire review completed by Anne Leadbeater, if it is available at the time of the meeting.
2. Refers the development of the MacDonald Valley Flood Study to the Disaster and Emergency Committee for advice as and when required.
  3. Adapt its extreme heat plan to provide COVID safe cool locations for community members.
  4. Receive a briefing on Council's Resilience Plan and support plans, including content and costings of distribution of the Emergency Management Guide.
  5. Receive an updated timeline for the progress of the EMPLAN.
  6. Ensure that our plans include provision for and guidance on evacuation of domestic animals and livestock and care for the same and rehearsals.
  7. Continue to maintain a list of shovel-ready projects for grant funding.
  8. Append the MacDonald Valley Association submission to the Public Hearing Program for the 2019/2020 Bushfires.
  9. Follow-up inclusion of additional information relating to the MacDonald Valley on its Emergency Dashboard.

**For the Amendment:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Amendment:** Nil.

**Absent:** Nil.



## EXTRAORDINARY MEETING

Minutes: 24 August 2021

### MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

### *Refer to RESOLUTION*

### 219 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Directs the Disaster and Emergency Committee to meet no later than 16 September 2021 to consider:
  - a) Whether Council requires any supporting emergency plans, in addition to the statutory plans.
  - b) The learnings of the Wingecarribee Shire Council Bushfire Response and Recovery Review 2021.
  - c) The bushfire review completed by Anne Leadbeater, if it is available at the time of the meeting.
2. Refers the development of the MacDonald Valley Flood Study to the Disaster and Emergency Committee for advice as and when required.
3. Adapt its extreme heat plan to provide COVID safe cool locations for community members.
4. Receive a briefing on Council's Resilience Plan and support plans, including content and costings of distribution of the Emergency Management Guide.
5. Receive an updated timeline for the progress of the EMPLAN.
6. Ensure that our plans include provision for and guidance on evacuation of domestic animals and livestock and care for the same and rehearsals.
7. Continue to maintain a list of shovel-ready projects for grant funding.
8. Append the MacDonald Valley Association submission to the Public Hearing Program for the 2019/2020 Bushfires.
9. Follow-up inclusion of additional information relating to the MacDonald Valley on its Emergency Dashboard.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**EXTRAORDINARY MEETING**

**Minutes: 24 August 2021**

The meeting terminated at 8:44pm.

Submitted to and confirmed at the Ordinary meeting held on 31 August 2021.

.....  
Mayor