

# Attachment 2 to Item 51

Assessment Criteria Matrix's for the ten Event Sponsorship Applications under Round 1 Event Sponsorship Program 2021/2022

Date of meeting: 15 March 2022 Location: By audio-visual link Time: 6:30 p.m.

Event Name: Hawkesbury 120

Event Location: Governor Phillip Park

**Event Date:** 26/ 27 March 2022

Objective	Criteria	Score Options	Score	Event Score
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees anticipated	Hawkesbury Outside LGA	1 2	2
	Anticipated number of people staying overnight	< 100 People 100 to 200 People > 200 People	1 2 3	2
	Revenue generated from event	< \$50,000 >\$50,000	1 2	٦
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	2
	Number of attendees	<1000 1000-3000 >3000	1 2 3	2
	Entry Fee	No Yes	0 1	٦
Community Connections and Resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community groups involvement	No Yes More than 2	0 2 3	3
	Opportunities for community volunteers	No Yes	0 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A zero waste event	No Yes	0 3	0



Objective	Criteria	Score Options	Score	Event Score
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 3	0
-	Involvement of local musicians	No Yes	0 3	0
	Involvement of local artists	No Yes	0 3	0
	Involvement of local food producers	No Yes	0 3	3
Location	Events that support the revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop Vibrant town centres with opportunity for business growth and community connections (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers and riverside locations (CSP direction)	No Yes	0 2	2
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotion	No Local Regional	0 1 2	2
	State/National promotion	No State National	0 1 2	2
	Provisions of marketing plan/strategy	No Yes	0 2	0
Legacy	Opportunity for event growth	No Yes	0 2	2
	Multiple funding sources	No Yes	1 2	2
	Event previously held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 2	2

Objective	Criteria	Score Options	Score	Event Score
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	]	1
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	0





Event Name: Hawkesbury Canoe Classic

Event Location: Macquarie Park

**Event Date:** 29/30 October 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	2
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2 1	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	2
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	0
	Involvement of local artists	No Yes	0 2	0
	Involvement of local musicians	No Yes	0 2	0
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	2
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 1	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	0
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	3



Event Name: Collectors Plant Fair

**Event Location:** Hawkesbury Race Club

**Event Date:** 9/ 10 April 2022

Objective	Criteria	Score Options	Score	Event Score
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees anticipated	Hawkesbury Outside LGA	1 2	2
	Anticipated number of people staying overnight	< 100 People 100 to 200 People > 200 People	1 2 3	1
	Revenue generated from event	< \$50,000 >\$50,000	1 2	2
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<1000 1000-3000 >3000	1 2 3	3
	Entry Fee	No Yes	0 1	1
Community Connections and Resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community groups involvement	No Yes More than 2	0 2 3	3
	Opportunities for community volunteers	No Yes	0 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A zero waste event	No Yes	0 3	0



Objective	Criteria	Score Options	Score	Event Score
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 3	0
1	Involvement of local musicians	No Yes	0 3	0
	Involvement of local artists	No Yes	0 3	0
	Involvement of local food producers	No Yes	0 3	3
Location	Events that support the revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop Vibrant town centres with opportunity for business growth and community connections (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers and riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotion	No Local Regional	0 1 2	2
	State/National promotion	No State National	0 1 2	2
	Provisions of marketing plan/strategy	No Yes	0 2	0
Legacy	Opportunity for event growth	No Yes	0 2	2
	Multiple funding sources	No Yes	1 2	2
	Event previously held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 2	2

Objective	Criteria	Score Options	Score	Event Score
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	]	0
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	3





Event Name: Hawkesbury Home Show

Event Location: Hawkesbury Showground

Event Date: September 2022

Objective	Criteria	Score Options	Score	Event Score
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees anticipated	Hawkesbury Outside LGA	1 2	1
	Anticipated number of people staying overnight	< 100 People 100 to 200 People > 200 People	1 2 3	1
	Revenue generated from event	< \$50,000 >\$50,000	1 2	٦
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<1000 1000-3000 >3000	1 2 3	3
	Entry Fee	No Yes	0 1	0
Community Connections and Resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community groups involvement	No Yes More than 2	0 2 3	2
	Opportunities for community volunteers	No Yes	0 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A zero waste event	No Yes	0 3	0



Objective	Criteria	Score Options	Score	Event Score
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 3	0
1	Involvement of local musicians	No Yes	0 3	0
	Involvement of local artists	No Yes	0 3	0
	Involvement of local food producers	No Yes	0 3	3
Location	Events that support the revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop Vibrant town centres with opportunity for business growth and community connections (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers and riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	2
	Venue is accessible	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotion	No Local Regional	0 1 2	2
	State/National promotion	No State National	0 1 2	1
	Provisions of marketing plan/strategy	No Yes	0 2	0
Legacy	Opportunity for event growth	No Yes	0 2	2
	Multiple funding sources	No Yes	1 2	1
	Event previously held in the Hawkesbury	No Yes	1 2	1
	Strong business model	No Yes	0 2	2

Objective	Criteria	Score Options	Score	Event Score
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	]	0
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	3



Event Name: Hawkesbury Show

Event Location: Hawkesbury Showground

**Event Date:** 6-8 May 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0 1	0
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2 1	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	2
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	2
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 1	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	1
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	0



Event Name: Hawkesbury Spotlight

Event Location: Windsor Mall

Event Date: June 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2 1	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	1
	Strong business model	No Yes	0 1	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	0
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	3



Event Name: Music in the Park

**Event Location:** Memorial Park

Event Date: April 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	1
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2 1	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	0
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 1	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	1
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	0



Event Name: Richmond Good Food Markets

Event Location: Richmond Park

Event Date: Every Saturday in 2022

Objective	Criteria	Score Options	Score	Event Score
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees anticipated	Hawkesbury Outside LGA	1 2	2
	Anticipated number of people staying overnight	< 100 People 100 to 200 People > 200 People	1 2 3	1
	Revenue generated from event	< \$50,000 >\$50,000	1 2	1
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<1000 1000-3000 >3000	1 2 3	3
	Entry Fee	No Yes	0 1	0
Community Connections and Resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community groups involvement	No Yes More than 2	0 2 3	3
	Opportunities for community volunteers	No Yes	0 2	0
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A zero waste event	No Yes	0 3	0



Objective	Criteria	Score Options	Score	Event Score
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 3	0
	Involvement of local musicians	No Yes	0 3	3
	Involvement of local artists	No Yes	0 3	3
	Involvement of local food producers	No Yes	0 3	3
Location	Events that support the revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop Vibrant town centres with opportunity for business growth and community connections (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers and riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotion	No Local Regional	0 1 2	2
	State/National promotion	No State National	0 1 2	1
	Provisions of marketing plan/strategy	No Yes	0 2	0
Legacy	Opportunity for event growth	No Yes	0 2	2
	Multiple funding sources	No Yes	1 2	1
	Event previously held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 2	2

Objective	Criteria	Score Options	Score	Event Score
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	]	1
	Event has been supported by Council for less than 2 years	Yes	2	0
8	Event has not been supported by Council	Yes	3	0





Event Name: HCDC Inc Driven Graded Dressage Qualifier Series

Event Location: Hawkesbury Showgrounds

Event Date: 4 June 2022 and 25 August 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	1
	Number of attendees	<500 500-1000 >1000	0 1 2	0
	Free Event	No Yes	0 1	0
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	2
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2 1	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	2
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	0
	Involvement of local artists	No Yes	0 2	0
	Involvement of local musicians	No Yes	0 2	0
	Involvement of local food producers	No Yes	0 2	0
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	2
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	1
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0 1	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	0
	Event has been supported by Council for less than 2 years	Yes	2	0
	Event has not been supported by Council	Yes	3	3

