

Hawkesbury City Council

366 George Street (PO Box 146) Windsor NSW 2756
Phone: (02) 4560 4444 Facsimile: (02) 4587 7740

DX 8601 WINDSOR
Email: council@hawkesbury.nsw.gov.au



Request for Written Confirmation for Tree/Vegetation Removal or Pruning

Office Use Only

Fees	FS.1,2 or 3
Date	
Receipt No	

Property Description

No Street
Suburb Lot DP

Applicant's details

Name
Address
Daytime Phone Fax
Mobile Signature
Email address

Type of Application

- Written Confirmation (Removal) Written confirmation that trees or other vegetation are dead, dying or dangerous
 Written Confirmation (Pruning) Written confirmation that pruning of trees is to be carried out in accordance with Australian Standard AS 4373-2007 - Pruning of amenity trees.

Owner/s Details

All the registered owners of the above property should be listed here. These should be the owners as shown on the Council record. If the property has recently changed hands, Council may require a copy of the Title Deed or a letter from the conveyancer to confirm that ownership has changed.

Name/s
Address

I/we own the subject land and consent to Council Officers entering the premises for the purpose of carrying out inspections in conjunction with this application, without first giving written notice.

Signatures of all owners

If the owner is a Company or Owners Corporation, its Common Seal must be stamped in the box provided otherwise the Managing Director must sign and clearly indicate the ACN.

Common Seal
Managing Director Name
Signature
ACN



Tree/Vegetation species and height

Plant Number on Plan	Species	Height
1		
2		
3		
4		
5		
6		
7		
8		

Note: Trees/vegetation subject to removal or other works are to be numbered on your plan (see over). The information provided in this section is to be referenced to the applicable tree/vegetation number on the plan. If this space is insufficient, please provide details on a separate sheet.

Reason for removal/other works

Replacement tree/vegetation species

Number of replacement Plants	Species	Mature Height
1		
2		
3		
4		
5		
6		
7		
8		

Note: Replacement trees are to be planted at the following ratios:

- 1:1 for lots less than 1,000m²
- 1:3 for lots greater than 1,000m²

Supporting Information

The following information is provided with this application:

- Arborist's Report
 Structural Engineer's Report
 Photo/s of Tree/s



Location Map Site Plan:

Please give a basic plan of the site and provide sufficient details to identify trees/vegetation. Each tree is to be numbered on the plan. In addition, trees/vegetation should be identified onsite with ribbon or similar so as to be easily located.

A large, empty rectangular box with a black border, intended for the user to draw a site plan and identify trees and vegetation.

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.