



Hawkesbury City Council

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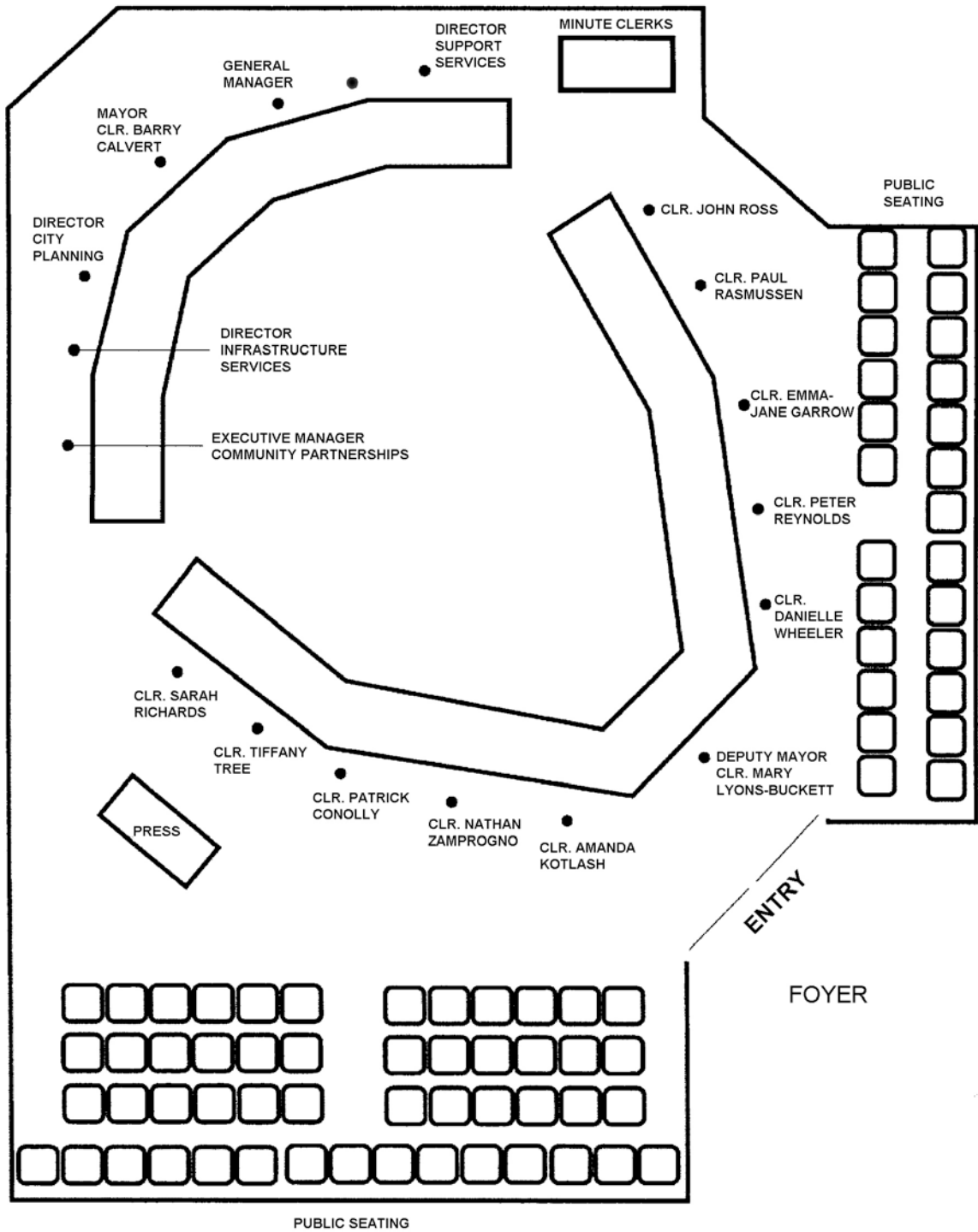
date of meeting: 11 December 2018
location: council chambers
time: 6:30 p.m.



mission statement

***Hawkesbury City Council
leading and working
with our community
to create a healthy
and resilient future.***

Hawkesbury City Council



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PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Barry Calvert will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

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Procedural Matters

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No Mayoral Minutes.

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SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 294 **GM - Redbank Voluntary Planning Agreement Milestones - (79351, 112157)**

Previous Item: 124, Ordinary (29 May 2018)
 118, Ordinary (27 June 2014)
 99, Ordinary (24 June 2014 - *deferred* 1 July 2014)
 54, Ordinary (25 March 2014)
 223, Ordinary (12 November 2013)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to amend the Voluntary Planning Agreement so as to better integrate previous changes to milestones made by Council in relation to the Grose River Bridge at Yarramundi.

EXECUTIVE SUMMARY:

The Voluntary Planning Agreement executed in relation to the Redbank development at North Richmond includes provisions that relate to a proposed Grose River Crossing at Yarramundi. The relevant Milestones were previously amended by Council at its meeting on 27 June 2017. The Voluntary Planning Agreement currently includes the following amended Milestones:

1. Refer Schedule 2, Item 1.2, Page 1 of 9: Approval by Relevant Authority to be sought from the Relevant Authority for Development Approval in respect of the Proposed Bridge (multi-span) crossing at Yarramundi of the Grose River, including road approaches between Springwood Road and Grose Vale Road

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 701st Urban lot, as amended by Council at its meeting on 27 June 2017

2. Refer Schedule 2, Item 1.3, Page 2 of 9: Construction of the Proposed Bridge (multi-span) crossing at Yarramundi of the Grose River, including road approaches between Springwood Road and Grose Vale Road

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 1001st Urban lot, as amended by Council at its meeting on 27 June 2017

It has now become apparent that other Milestones, in relation to the preparation of "Construction Documentation"; should have been amended on 27 June 2017 to better reflect the traditional sequence of events for designing and constructing such a bridge. At the moment the milestones and the process is out of sequence and needs to be amended as follows:

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Reference	Activity	Current Milestone	Proposed Amended Milestone
a. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 1	Preparation and lodgement of Concept Design	121 st Lot	Achieved
b. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 2	Development Approval by Relevant Authority	701 st Lot - Amended 27/6/18	No Change
c. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 3	Preparation of the Construction Documentation	461 st Lot	821 st lot
d. Refer Schedule 2, Item 1.3, Page 2 of 9	Construction of the Proposed Bridge	1001 st Lot - Amended 27/6/18	No Change

Normally the construction plans are prepared after the Development Approval is obtained. This allows for the requirements of any conditions contained in the Development Approval to be incorporated into the final design.

RECOMMENDATION SUMMARY:

The report recommends that the milestones in the Voluntary Planning Agreement relating to the sequence of events for designing and constructing the proposed Grose River Bridge be amended.

REPORT:

Context and Background

A Voluntary Planning Agreement is a legally binding agreement, voluntarily entered into between a Planning Authority and Developer:

"under which the developer is required to dedicate land free of cost, pay a monetary contribution, or provide any other material public benefit, or any combination of them, to be used for or applied towards a public purpose."

All parties in such an agreement have obligations to act in good faith in relation to the operation of this legal agreement.

In the case of the Redbank Voluntary Planning Agreement, both the Council and Roads and Maritime Services are the Planning Authorities and the "Developer" is a number of separate entities, as defined in the Voluntary Planning Agreement, and is trading as the North Richmond Joint Venture.

The Voluntary Planning Agreement between the Developer, Council and the Roads and Maritime Services was originally proposed as part of the planning proposal (rezoning) for the land to be developed for residential purposes. As required by the Gateway determination, the draft Voluntary Planning Agreement was placed on public exhibition at the same time, and formed part of, the package of documents exhibited with the planning proposal.

Following public exhibition, the Voluntary Planning Agreement was:

- Adopted by Council at the Ordinary meeting of 1 July 2014
- Executed by the Developer, Council and the Roads and Maritime Services on 20 August 2014

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- Registered on Title on 3 November 2014.

The Redbank Voluntary Planning Agreement deals with a range of issues and requires works, provision of infrastructure or monetary contributions to be paid at defined milestones. The milestones are set at allotment releases, i.e., provision of works, infrastructure or monetary contribution prior to the release of a defined number of allotments in the development.

Specific elements of the Redbank Voluntary Planning Agreement relate to a proposed new bridge over the Grose River at Yarramundi. The current Voluntary Planning Agreement needs to be amended so as to better integrate previous changes to the Voluntary Planning Agreement milestones made by Council at its meeting on 27 June 2017.

Grose River Bridge

In relation to the proposed Grose River Bridge at Yarramundi, the Voluntary Planning Agreement as previously amended by Council, currently includes the following amended Milestones:

- Refer Schedule 2, Item 1.2, Page 1 of 9: Approval by Relevant Authority to be sought from the Relevant Authority for Development Approval in respect of the Proposed Bridge (multi-span) crossing at Yarramundi of the Grose River, including road approaches between Springwood Road and Grose Vale Road

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 701st Urban lot, as amended by Council at its meeting on 27 June 2017

- Refer Schedule 2, Item 1.3, Page 2 of 9: Construction of the Proposed Bridge (multi-span) crossing at Yarramundi of the Grose River, including road approaches between Springwood Road and Grose Vale Road

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 1001st Urban lot, as amended by Council at its meeting on 27 June 2017

It has now become apparent that Milestone “c” - in relation to the preparation of “Construction Documentation”; should have been amended on 27 June 2017 to better reflect the traditional sequence of events for designing and constructing such a bridge. At the moment the milestone and the process is out of sequence and needs to be changed from 461st Lot to 821st Lot (Refer Table Below).

	Reference	Activity	Current Milestone	Proposed Amended Milestone
a.	Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 1	Preparation and lodgement of Concept Design	121 st Lot	Achieved
b.	Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 2	Development Approval by Relevant Authority	701 st Lot - Amended 27/6/18	No Change
c.	Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 3	Preparation of the Construction Documentation	461st Lot	821st lot
d.	Refer Schedule 2, Item 1.3, Page 2 of 9	Construction of the Proposed Bridge	1001 st Lot - Amended 27/6/18	No Change

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As can be noted in the above table, the preparation of the final construction documentation must occur before Development Approval is obtained.

This is not the normal procedure for construction projects. Normally the construction plans are prepared after the Development Approval is obtained. This allows for the requirements of any conditions contained in the Development Approval to be incorporated into the final design.

Consultation

The issues raised in this report do not concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy.

The matter of amending the milestones is a matter that is contemplated in the Voluntary Planning Agreement, the wording of the Voluntary Planning Agreement provides the parties with the discretion to amend the Voluntary Planning Agreement milestones.

Furthermore, the Community Consultation has commenced regarding alternative alignments for the Grose River Bridge crossing that will better address flooding issues associated with the current alignment.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Future

5.1 Strategic Planning Governance - Encourage informed planning, balanced growth and community engagement

5.1.1 Council's planning is integrated and long term.

5.1.2 Council's decision making on all matters is transparent, accessible and accountable.

Financial Implications

There are no additional financial implications from the recommendation from this report. The recommendation of this report will not result in a reduction of infrastructure provision but is proposing some additional time to provide that infrastructure.

Planning Decision

As this matter is covered by the definition of a 'planning decision' under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

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RECOMMENDATION:

That Council:

1. Note the traditional sequence of events for designing and constructing a bridge such as the Grose River Crossing
2. Agree to amend the relevant Voluntary Planning Agreement Milestones, to better reflect accepted practices for designing and constructing a bridge, as follows:
 - a. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 1 Preparation and lodgement of Concept Design 121st Lot No Change
 - b. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 2 Development Approval by Relevant Authority 701st Lot - Amended 27/6/18 No Change
 - c. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 3 Preparation of the Construction Documentation 461st Lot 821st lot
 - d. Refer Schedule 2, Item 1.3, Page 2 of 9 Construction of the Proposed Bridge 1001st Lot - Amended 27/6/18 No Change

ATTACHMENTS:

There are no supporting documents for this report.

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GENERAL MANAGER

Item: 295 **GM - Local Government NSW 2019 Annual Tourism Conference (79351, 79633)**

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to consider the nomination and attendance of Councillors and appropriate staff at the Local Government NSW Tourism Conference to be held from 17 to 19 March 2019.

EXECUTIVE SUMMARY:

Due to the Conference topic and its relevance to Council's business, Council may wish to consider representation at the Conference.

RECOMMENDATION SUMMARY:

Consideration be given to the attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the Local Government NSW Tourism Conference.

REPORT:

Context and Background

Consideration is required regarding attendance at the Local Government NSW Tourism Conference 2018 which will be held in Terrigal, from 17 to 19 March, 2019.

Detailed History, including previous Council decisions

The Local Government NSW Tourism Conference 2019 will be held in Terrigal, from 17 to 19 March 2019.

The Local Government NSW Tourism Conference will give Councillors and Council staff the opportunity to meet, listen to experts and peers, and find out how other councils are engaging and managing their tourism industry. The theme of the 2019 Conference is Experience, Changes and Perceptions. The theme relates to creating tourism experiences that will attract and sustain a local and visiting audience, investment, partnerships and content development.

Cost of attendance at the Local Government NSW Tourism Conference 2019 will be approximately \$2,300 plus travel expenses per delegate.

Budget for Delegate Expenses - Payments made:

Total Budget for Financial Year 2018/2019	\$45,000
Expenditure to date	\$15,900
Outstanding Commitments (approx.)	\$181
Budget balance as at 30 November 2018 (approx. including outstanding commitments)	\$28,919

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Policy considerations

The Policy regarding payment of Expenses and Provision of Facilities to Councillors should be considered as part of this report.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Future

5.7 Tourism and Economic Development - Promote our community as the place to visit, work and invest

5.7.1 Working in partnership we will actively market our City and our capabilities to existing and potential businesses, visitors and investors.

5.7.2 Develop Hawkesbury Tourism to enhance and strengthen opportunities within our tourism sector.

Discussion

Consideration should be given in regard to the relevance of Conference to Council's business and available budget to cover costs of attendance.

Financial Implications

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2018/2019 Adopted Operational Plan.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

Conclusion

That attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the Local Government NSW Tourism Conference to be held from 17 to 19 March 2019 be considered.

RECOMMENDATION:

That:

1. Attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the Local Government NSW Tourism Conference to be held from 17 to 19 March 2019 at an approximate cost of \$2,300, per delegate be considered.
2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.

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ATTACHMENTS:

There are no supporting documents for this report.

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CITY PLANNING

Item: 296 **CP - Draft Compliance and Enforcement Policy - (95498)**

Previous Item: ES - Proposed Adoption of an Enforcement Policy - (95494, 96330)
230, Ordinary (26 September 2006)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council's endorsement of the draft Compliance and Enforcement Policy to be placed on public exhibition for two months, to cater for the holiday period.

EXECUTIVE SUMMARY:

Council has a clear obligation to properly record, investigate and consider reports about unlawful activity. A revised draft Compliance and Enforcement Policy has been developed in line with the Ombudsman's Model Compliance and Enforcement Policy (2015). The purpose of the Policy is to guide Council officers responsible for unlawful activity with respect with compliance and enforcement and proactive compliance monitoring and enforcement. The Policy provides the framework to ensure the service provided is accountable and transparent, consistent, proportional and timely and to assist the community in understanding its role and the role of Council in relation to compliance and enforcement activities.

The proposed Policy will be supported by procedures to ensure that staff have the tools to provide a consistent, effective and efficient customer service.

RECOMMENDATION SUMMARY:

This report recommends that Council place the draft Compliance and Enforcement Policy on public exhibition for a period of two months to cater for the upcoming holiday period. That the results of the public exhibition are presented to Council along with a final Compliance and Enforcement Policy for adoption and that the Compliance and Enforcement Procedure be received and noted.

REPORT:

Context and Background

Council is responsible for unlawful activity compliance and enforcement under various legislations with delegated/authorised officers responsible for the investigation of such matters.

Council is also responsible for proactive compliance monitoring and enforcement under various legislations with delegated/ authorised officers responsible for the inspection of premises which fall within such programs.

In December 2006, Council adopted an Enforcement Policy to establish guidelines for the exercise of these legislative responsibilities and obligations.

The Hawkesbury City Council Regulatory Inspectorate Review recommended that Council establish a new policy using identified best practices such as the Ombudsman's model policy as a reference

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The NSW Ombudsman's Office encourages as best practice councils to have an adopted policy which covers this area and for that policy and associated procedure to be publically available.

Policy considerations

Adoption of this Policy will replace the Enforcement Policy PEU0024Z adopted by Council on 12 December 2006.

Consultation

Staff within the City Planning Directorate have been engaged in the development of the revised draft Policy and Procedure.

It is proposed that the draft Policy be placed on exhibition for a period of two months to cater for the upcoming holiday period.

The draft Policy will be notified available on Council's webpage and promoted through Council's Facebook page.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.5 Regulation and Compliance

1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies and procedures and service standards as required under all regulatory frameworks.

Discussion

The draft Compliance and Enforcement Policy, attached as Attachment 1 to this report, is based upon the Ombudsman's Model Compliance and Enforcement Policy (2015).

The intent of this Policy is to establish:

- Council's compliance and enforcement principles;
- how reports alleging unlawful activity will be dealt with by Council;
- how Council's limited resources will be deployed in addressing allegations of unlawful activity and proactive compliance monitoring programs;
- how confidentiality of people who report allegations of unlawful activity will be managed;
- what Council expects from people who report allegations of unlawful activity;
- what parties can expect from Council staff;
- how Council deals with complaints about Council's enforcement action; and
- how Council deals with anonymous reports.

The Policy also provides advice and guidance on the role of Councillors in compliance and enforcement.

The proposed Policy will be supported by procedures to ensure that staff have the tools to provide a consistent, effective and efficient customer service.

The Policy and Procedure are to be read together and provides a guide to officers responsible for unlawful activity compliance and enforcement to ensure that investigations are undertaken in a manner that is lawful, accountable and transparent, consistent, proportional and timely.

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Financial Implications

There are no financial implications applicable to this report, other than the advertising costs associated with the public exhibition period.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future benchmarks.

Conclusion

The purpose of draft Compliance and Enforcement Policy is to guide Council officers responsible for unlawful activity compliance and enforcement and proactive compliance monitoring and enforcement in a manner that is accountable and transparent, consistent, proportional and timely and to assist the community in understanding its role and the role of Council in relation to unlawful activity compliance and enforcement.

This report is seeking Council's endorsement of the draft Compliance and Enforcement Policy to be placed on public exhibition for two months.

RECOMMENDATION:

That:

1. Council endorse the draft Compliance and Enforcement Policy, attached as Attachment 1 to the report;
2. Council proceed to publically exhibit the Compliance and Enforcement Policy for a period of two months.
3. At the expiration of the public exhibition period, the following action be taken:
 - a) Should any submissions be received regarding the Draft Compliance and Enforcement Policy a further report be submitted to Council, or
 - b) Should no submissions be received, Council approve the Draft Compliance and Enforcement Policy.

ATTACHMENTS:

AT - 1 Draft Compliance and Enforcement Policy (*Distributed under separate cover*)

oooO END OF REPORT Oooo

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Item: 297 **CP - Swimming Pool Inspection Program - (95498)**

Previous Item: 226, Ordinary (4 February 2014)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council's endorsement of the draft Swimming Pool Inspection Program Policy to be placed on public exhibition for two months, to cater for the holiday period.

EXECUTIVE SUMMARY:

The purpose of this Policy is to provide a document that reflects Council's responsibilities for the inspection of swimming pool barriers serving swimming pools and spas in the Hawkesbury City Council in accordance with the requirements of the *Swimming Pools Act 1992* and Regulations thereunder.

The *Swimming Pools Act 1992* - Section 22B, requires that Council inspect swimming pools in accordance with its adopted program.

RECOMMENDATION SUMMARY:

This report recommends that Council place the draft Swimming Pool Inspection Program Policy on public exhibition for a period of two months to cater for the upcoming holiday period.

REPORT:

Context and Background

The NSW *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2018* identify a number of requirements designed to enhance the safety of children under the age of five years around private swimming pools in NSW. Under the legislation local government has a regulatory responsibility for swimming pool safety.

The legislation, regulation and standards that apply to this Swimming Pool Inspection Policy include:

- *Swimming Pools Act 1992*
- *Swimming Pools Regulation 1990, 1992, 1998, 2008 and 2018*
- *National Construction Code – Building Code of Australia*
- *Australian Standard 1926 – 1986*
- *Australian Standard 1926.1 - 2007*
- *Australian Standard 1926.1 -2012*
- *State Environmental Planning Policy (Infrastructure) 2007*

Based on the current legislation Councils must conduct inspections every three years of swimming pools associated with tourist and visitor accommodation, as well as other multi-occupancy developments (includes pools in hotels, motels, serviced apartments, backpacker accommodation and unit complexes). A three yearly inspection regime is required as pools co-located with these types of activities are perceived as having a higher risk associated with them due to more frequent use by a wider range of people. Council is also obliged to investigate any complaint or information offered that suggests that a swimming pool barrier is non-compliant.

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A recent external service review was undertaken by BLG Building Surveying Services Pty Ltd on 11 September 2018. This review identified that the current inspection program is not being met and as the targets did not align with the resources available. The current inspection program entails a pro-active inspection of every swimming pool within the Hawkesbury LGA approximately once every five years. Pools located on properties where there are more than two dwellings (e.g. townhouses, flats or units) or where there is tourist or visitor accommodation are required to be inspected once every three years. The current resources available are not considered sufficient to maintain the existing program, and Council will need to consider re-allocating or providing additional resources to this area. It is estimated that to achieve the target of every pool being inspected at least once every five years the program will require:

- a) three full time swimming pool compliance officers
- b) one full time administrative assistant

The review also found that Council was not charging for re-inspection fees despite the fact that 90% of swimming barriers inspected fail on first inspection, therefore requiring follow-up inspection and action.

The legislation allows that Council may charge the owner of a premises a fee for carrying out an inspection under the provisions of Division 5 of the Act. Council cannot charge a separate fee for issuing a certificate of compliance. Clause 19 of the Regulation prescribes that the maximum fee that a local authority may charge the owner of a premises on which a swimming pool is situated for carrying out an inspection. The prescribed fees are:

- \$150 if it is the first inspection, and
- \$100 for any or all subsequent inspections after the initial inspection.

Pool inspection fees are not payable in relation to complaint investigations and building information certificate initial inspection.

Council's current adopted inspection program provides that if any required work is completed to the satisfaction of Council, there is no charge for the re-inspection and Council will issue a Certificate of Compliance. Should the pool barrier still not comply after the re-inspection and a third inspection of the pool barrier is required, a fee of \$100 is payable for that inspection. No further re-inspection fees are charged in accordance with legislation that was applicable when the program was developed.

Ultimately, the inspection program is required by legislation it must be funded either through a fee paid by pool owners or funded from general revenue and therefore subsidised by the whole community. It is considered fair and reasonable to expect that those that have the benefit of the pool should be liable for the cost of the inspection. The owner of a property is required to maintain a compliant swimming pool barrier at all times. It is therefore proposed that Council consider amending its current program to require the payment of \$100 for all subsequent re-inspections after the initial inspection, and not just the third inspection as currently required.

Based on the review and the available resources it is proposed that the program be amended as a transitional phase to ensure that Council is meeting the base legislative requirements before it looks to implementing a proactive pool inspection program.

Policy considerations

Adoption of this Policy will replace the Swimming Pool Inspection Policy and Program adopted by Council on 4 February 2014.

Consultation

Staff within the City Planning Directorate have been engaged in the development of the revised draft Policy attached as Attachment 1 to this report.

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It is proposed that the draft Policy be placed on exhibition for a period of two months to cater for the upcoming holiday period.

The draft Policy will be notified available on Council's webpage and promoted through Council's Facebook page.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.5 Regulation and Compliance

- 1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies and procedures and service standards as required under all regulatory frameworks.

Discussion

Council's mapping system has provisionally mapped 6,080 swimming pools within the Hawkesbury LGA and Councils Property System currently has 6,004 pools registered in its system. It is also understood that there may be unauthorised swimming pools, or swimming pools not registered that may be existing that Council is unaware of. As such, the number of properties with swimming pools could greatly exceed the number registered.

This Policy captures the impact of legislative requirements for pool owners and ensures that council meets all of its required legislative requirements.

Council's proposed revised Pool Inspection Program

Council will inspect swimming pool barriers serving swimming pools:

- (i) Where there are more than two dwellings (for example townhouses, flats or units) or where there is tourist or visitor accommodation on properties other than those owned and occupied by the Crown with the Hawkesbury Local Government Area once every three years.
- (ii) Upon receipt of an application for a Swimming Pool Compliance Certificate under the provisions of the *Swimming Pools Act 1992*.

Within a reasonable time, Council will investigate:

- (iii) Complaints or information received alleging that the swimming pool barrier does not comply with the requirements of the *Swimming Pools Act 1992* and Regulations thereunder.
- (iv) Following receipt of Section 22E Notice forwarded by an accredited certifier under the provisions of the *Swimming Pools Act 1992*.
- (v) Following receipt of a Notice forwarded by an accredited certifier under the provisions of the *Environmental Planning and Assessment Act 1979* detailing that the swimming barrier is non-compliant.

A recent external service review was undertaken by BLG Building Surveying Services Pty Ltd, on 11 September 2018. This review identified that the current inspection program is not being met and as the targets did not align with the resources available. The review also identified that Council is not charging for all re-inspections as permitted under legislation.

This revised program can be met within current resources and ensures that Council is meeting its legislative requirements.

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Financial Implications

There are no financial implications applicable to this report, other than the advertising costs associated with the public exhibition period.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future benchmarks.

Conclusion

The purpose of draft Swimming Pool Inspection Program Policy is to provide a document that reflects Council's responsibilities for the inspection of swimming pool barriers serving swimming pools and spas in the Hawkesbury City Council in accordance with the requirements of the *Swimming Pools Act 1992* and regulations thereunder.

This report is seeking Council's endorsement of the draft Swimming Pool Inspection Program Policy to be placed on public exhibition for two months, with the results presented to Council along with a final Policy for adoption.

RECOMMENDATION:

That:

1. Council endorse the Draft Swimming Pool Inspection Program Policy, attached as Attachment 1 to the report.
2. Council proceed to publically exhibit the Draft Swimming Pool Inspection Program Policy for a period of two months.
3. At the expiration of the public exhibition period, the following action be taken:
 - a) Should any submissions be received regarding the Draft Swimming Pool Inspection Program Policy a further report be submitted to Council, or
 - b) Should no submissions be received, Council approve the Draft Swimming Pool Inspection Program Policy.

ATTACHMENTS:

AT - 1 Draft Swimming Pool Inspection Program Policy (*Distributed under separate cover*)

oooO END OF REPORT Oooo

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 11 December 2018

SUPPORT SERVICES

Item: 298 **SS - Dementia Friendly Communities - (95496, 96328)**

Division: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council endorsement to commence a planning process to enable the Hawkesbury Local Government Area to become a Dementia Friendly Community through leading the development of a Dementia Friendly Hawkesbury Plan. The proposal for the development of the Plan has been recommended by the Hawkesbury Access and Inclusion Advisory Committee.

EXECUTIVE SUMMARY:

This report has been prepared to advise Council of a framework developed by Dementia Australia to guide councils to become 'Dementia Friendly Communities'. The report details case studies of cities that have utilised this guide to implement a range of activities and seeks Council approval to initiate a partnership project to develop a Dementia Friendly Hawkesbury Plan.

RECOMMENDATION SUMMARY:

That Council initiate a partnership project to develop a Dementia Friendly Hawkesbury Plan.

REPORT:

Context and Background

Dementia is not a single specific disease, but an umbrella term describing a syndrome – or group of symptoms – associated with more than 100 different diseases. It is characterised by the impairment of brain functions, including language, memory, perception, social awareness, reasoning and cognition. Although the type and severity of symptoms and their pattern of development varies with the type of dementia, it is usually of gradual onset, progressive in nature, and irreversible.

Dementia impacts not only persons living with dementia and their carers but the broader community. Dementia is the single greatest cause of disability in older Australians (aged 65 years or older) and the third leading cause of disability burden overall. People with dementia account for 52% of all residents in residential aged care facilities.

Dementia is the second leading cause of death of Australians contributing to 5.4% of all deaths in males and 10.6% of all deaths in females each year. In 2016, dementia became the leading cause of death among Australian females, surpassing heart disease which has been the leading cause of death for both males and females since the early 20th century.

In 2018, there is an estimated 436,366 Australians living with dementia. Without a medical breakthrough, the number of people with dementia is expected to increase to 589,807 by 2028, and 1,076,129 by 2058.

Currently, an estimated 250 people are joining the population with dementia each day. The number of new cases of dementia will increase to 318 people per day by 2025 and more than 650 people by 2056. Three in 10 people over the age of 85 and almost one in 10 people over 65 have dementia. In 2018, there is an estimated 26,443 people with younger onset dementia, expected to rise to 29,375. There are currently 1,086 people living with dementia in the Hawkesbury.

Dementia in the Hawkesbury – Council Response

The Community Services Branch prepares an annual Branch Work Plan to identify actions, and assign responsibility for these actions, to deliver on the community planning and capacity building activities in Council's Delivery Program and Operational Plan.

Included in the Branch Work Plan 2018/2019 is the task to 'Investigate options for preparing and resourcing an Ageing Strategy and Dementia Friendly Community Plan'. This task was included in the 2018/19 Work Plan to give effect to an action within Council's adopted Disability Inclusion Action Plan 2017-2021 for Council to work in partnership on initiatives to inform the community on the needs of people with disabilities. Discussions at a meeting of the Hawkesbury Access and Inclusion Advisory Committee identified people living with dementia and their carers as a key disability group whose needs may not be recognised within the community.

Council staff subsequently convened a working group comprising of dementia service providers, a General Practitioner and persons with experience of Alzheimer's and associated care to discuss options for increasing community awareness of the needs of people living with dementia and their carers.

The first initiative of the working group was to oversee delivery of two dementia information forums in conjunction with Dementia Awareness Month during September 2018. The forums included presentations from General Practitioners, Geriatricians, carers and service providers. The message put forward by dementia experts at these sessions was that although the health sector takes a lead in some areas related to dementia, it does not have direct responsibility for many things that could improve the quality of life for people with dementia and that outcomes can be positively impacted by adopting a whole of community response, such as becoming a 'Dementia Friendly Community'.

The outcomes of the forum were reported to the Hawkesbury Access and Inclusion Advisory Committee who recommended that Council should commence a planning process to enable the Hawkesbury Local Government Area to become a Dementia Friendly Community through leading the development of a Dementia Friendly Hawkesbury Plan.

What is a Dementia Friendly Community?

Dementia Australia, the national peak body for people living with dementia, their families and carers, has developed a guide to assist the whole of community, including organisations, businesses, community groups and individuals, to make practical changes that will have a positive impact on the lives of people living with dementia and their carers.

A 'Dementia Friendly Community' is a place where people living with dementia are supported to live with meaning, purpose and value. Dementia friendly communities encourage organisations, businesses, community groups and individuals to make practical changes that will have a positive impact on the lives of people living with dementia and their carers.

The essence of a dementia friendly community is to support people with dementia to be involved in activities and opportunities for social engagement that provide meaning and purpose in their lives for as long as possible. Social and community groups play a key role in facilitating this.

Local Governments are ideally situated to lead dementia friendly community initiatives. Case studies of the varied approaches undertaken by Local Government are presented for the consideration of the Committee below.

Port Macquarie-Hastings Council

Port Macquarie-Hastings Council coordinates the Port Macquarie Dementia Friendly Community Steering Committee, which was founded by a local Member of Parliament. They also have the following web page with information about dementia with some local statistics:

<https://www.pmhc.nsw.gov.au/Community-Culture/Accessibility-Disability/A-Dementia-Friendly-Community>

ORDINARY MEETING

SECTION 3 – Reports for Determination

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Port Macquarie-Hastings developed a program called 'Four Seasons' from a \$15,000 grant from Dementia Australia. The program supports Council to create local dementia-friendly activities and to help build greater awareness, acceptance and understanding of dementia in the community. The program comprises a series of four dementia-friendly community activities to coincide with the seasons, which are listed below:

- Winter 2018 – Three pop-up soup cafes throughout the LGA had students from the local technical college preparing soups under the tutelage of the chefs at St Agnes Parish Food Services. People could 'pop in' to buy soup for \$5 which was served by someone living with dementia. Money raised went to the creation of a 'Memory Garden'.
- Spring 2018 – Unforgettable Book Chat – an evening event with a discussion panel about dementia in fiction.
- Summer 2019 – Hands on History is a series of workshops for people living with Dementia.
- Autumn 2019 – ArtWalk – An annual council event in the CBD which will feature a dementia-friendly art video to be projected onto a CBD building, which will be created by people living with dementia.

Kiama Municipal Council

The Dementia-Friendly Kiama Project commenced in 2014, in partnership with (then) Alzheimer's Australian - now Dementia Australia, the University of Wollongong and Kiama Council. The project has achieved a great deal in regards to making the Kiama community a dementia-friendly community. Dementia Australia has awarded a grant to help build upon the momentum started in Kiama and to draw upon the insights and knowledge gained around building dementia-friendly communities, and to tackle new areas such as further business education, further community education, and support the Kiama Project's Dementia-friendly Kiama Advisory Group (DAGs) to become incorporated.

City of Melbourne Council

The City of Melbourne, in partnership with Alzheimers Australia, Victoria, has been working to make the Kathleen Syme Library and Community Centre more dementia-friendly. Utilising dementia-friendly design principles in the planned activity rooms, access areas and toilets has improved access and participation for people with dementia.

Hornsby Shire Council

In July this year, Hornsby Shire Council moved to become a Dementia Friendly Community in partnership with the local Northern Sydney Dementia Collaborative. The project involves community information sessions, liaison with local businesses to encourage participation in the Dementia Friendly Community Project, focus groups with local health professionals and information sessions with community organisations. The initial project would focus on awareness, education, sharing of information and the development of small projects to address needs such as signage.

Indigo Shire Council

The Indigo Health Consortium conducted a dementia-inclusive community project in Beechworth to support people's health and wellbeing through connection to their local community. The consortium was made up of Beechworth Health Service, Indigo North Health, Indigo Shire Council and Yackandandah Health.

The project, called 'Changing Minds' aimed to develop a local dementia action plan for the town and surrounds, a local dementia alliance and local partnerships, support networks for people with dementia and their carers, and a community education program.

ORDINARY MEETING

SECTION 3 – Reports for Determination

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A passionate local community member has provided leadership to drive systemic change in addition to project champion and Victorian MP Cathy McGowan. The local willingness of the supermarket, bank, bowls club, Probus Club, Red Cross, Lion's Club, University of the Third Age, Victoria Police, bus and taxi service, and neighbourhood centre to be involved, was integral to the project's success.

Detailed History, including previous Council decisions

There are no previous Council decisions applicable to this report.

Policy considerations

There are no policy considerations applicable to this report.

Consultation

At this time, the issues raised in this report do not concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy. Should Council approve the commencement of the preparation of a Dementia Friendly Hawkesbury Plan, Council staff will work with the Hawkesbury Access and Inclusion Advisory Committee to tailor and implement a consultation strategy based on Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Community

2.4 Community wellbeing and local services - Build on a sense of community and wellbeing

2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

2.4.2 Provide flexible services that can adapt to changing community needs and service demands.

Discussion

The proposal represents an opportunity for Council to work in partnership with service providers, government agencies and community members to develop an action plan which has the potential to improve quality of life for people with dementia through a whole of community response. Council has consulted with stakeholder groups who have indicated that the commencement of a planning process to develop a Dementia Friendly Hawkesbury Plan will be a key strategy in achieving this outcome.

Financial Implications

There are no direct financial implications arising out of this report. The development of a Dementia Friendly Hawkesbury Plan will require the allocation of staff hours and resources which will be negotiated in conjunction with the normal development of Council work plans and within Council's budget planning processes. Where a requirement for additional budget allocations is identified as part of the planning for the development of a Dementia Friendly Hawkesbury Plan, this requirement will be reported to Council for Council's consideration and determination.

Fit For The Future Plan Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications outside of Council's adopted 2018/2019 Operational Plan, which will adversely impact on Council's financial sustainability.

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 11 December 2018

Conclusion

This report seeks the approval of Council to commence a planning initiative to develop a Dementia Friendly Hawkesbury Plan. As in all community planning endeavours it is proposed Council staff work with external stakeholders to undertake this planning process and to build a collaborative approach towards improving inclusion for people with Dementia in the Hawkesbury.

RECOMMENDATION:

That Council:

1. Receive and note the information contained in the report regarding Dementia Friendly Communities.
2. Commence the development of a Dementia Friendly Hawkesbury Plan.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Ooo

ordinary

section 4

reports
of committees

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 11 December 2018

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 11 December 2018

SECTION 4 – Reports of Committees

No Reports of Committees.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 11 December 2018

ordinary

section 5

notices of motion

ORDINARY MEETING

SECTION 5 – Notices of Motion

Meeting Date: 11 December 2018

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 11 December 2018

SECTION 5 – Notices of Motion

Item: 299 **NM - Use of Yarramundi Lane, Crowley Lane and Inalls Lane - (79351, 80106)**

Submitted by: Councillor Rasmussen

NOTICE OF MOTION:

That:

1. Council make representations, in the strongest possible terms, to the Minister for Roads and the local State Member regarding the dangerous traffic situation that has arisen from the conscious action by RMS to encourage the use of the Yarramundi Lane / Crowleys Lane / Inalls Lane routes to divert traffic, particularly peak hour traffic, from the main State road network.
2. Those representations also seek an independent road safety audit examining the impacts of the RMS works and the risk arising as part of their project delivery and management processes. The safety audit make urgent recommendations to immediately improve the safety of these lanes to the same standard pertaining to the main regional roads network.

BACKGROUND:

The upgrade of the intersection of Kurrajong Road with Old Kurrajong Road (Yarramundi Lane) was undertaken by RMS despite Council's submissions identifying the safety and capacity limitations that the upgraded intersection would create.

Yarramundi Lane, Crowleys Lane and Inalls Lane are essentially farm service routes. Yarramundi Lane is, for most of its length only a 10m wide road reserve, allowing a pavement width of less than 6.5m with no shoulder, open drains and power and telecommunication poles within 0.5m of the roadseal. On wet days or moderate downpours water builds up along the verges of the road seal narrowing the lane to less than 3m making passing traffic exceedingly dangerous. At night this is a nightmare.

The intersection work has induced further traffic to this route and created a hazardous situation as well as congestion.

Whilst the upgrade of the March Street / Bosworth Street intersection is proposed, the diversion of traffic along Yarramundi Lane is likely to remain.

An independent road safety audit should be undertaken through RMS as part of their total project management of the Richmond to North Richmond intersection upgrade. It is not in keeping with sound project management principles to not assess impacts arising (although readily predicted in this case) against project objectives.

FINANCIAL CONSIDERATIONS:

There are no financial implications applicable to this report.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 11 December 2018

QUESTIONS FOR NEXT MEETING

Item: 300

Councillor Questions from Previous Meetings and Responses - 27 November 2018 - (79351)

REPORT:

27 November 2018

#	Councillor	Question	Response
1	Zamprogno	Enquired as to whether Council could look into the abandoned car on Dormitory Hill Road, Scheyville, which displays an abandoned vehicle notification sticker and advise who is responsible for the removal of the car.	The Director City Planning advised that the vehicle has been inspected and noted that the sticker was issued by the Police. Council has begun the abandoned vehicle process.
2	Zamprogno	Requested if Council could investigate the rubbish dumped on Midson Road, Maraylya between Martin Road and Dunns Road.	The Director City Planning advised the dumped rubbish has been inspected and action taken to remove the rubbish.
3	Wheeler	Enquired as to whether the soil being removed from the Windsor Bridge Replacement Project is being tested for PFAS contamination.	The Director City Planning advised that this is under investigation and Councillors will be advised of the outcome in due course.

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 11 December 2018

#	Councillor	Question	Response
4.1	Garrow	<p>Enquired as to whether Council could address the following regarding Light Up Windsor on George Street and Baker Street, Windsor:</p> <p>1. The RMS be notified to ensure beneficial traffic light phasing during the event.</p>	<p>The General Manager advised that, advice has been sought from the traffic control company responsible for traffic management during Light Up Windsor. The following is their response:</p> <ul style="list-style-type: none"> • The Traffic Management Plan (TMP) for the event has been approved by Council's Local Traffic Committee and any amendments would need to be resubmitted for approval. The timeframe for this process is no longer available. • There would need to be traffic modelling to demonstrate to RMS that the traffic flow on the state road network is not compromised. • Macquarie Street and Hawkesbury Valley Way are both state roads and SCATS (the software that runs the traffic signals) is adaptive so every effort will be made to optimise traffic flow based on volumes and headways i.e. traffic speed and distance between vehicles etc. using the loop detectors in the pavement for each of the roads anyway • At Hawkesbury Valley Way and George Street, SCATS will try and optimise traffic flow with the state road usually given the longer phase times • For major special events i.e. Class 1 events, RMS Network Operations unit can be requested to be on site to manually override the traffic signal phasing and sequencing however requests for this should normally be done at least 3 months in advance. • The Traffic Control Plans and Traffic Management Plan prepared should adequately cater for traffic • If the request for traffic light phasing is made the approval for the event and the approved TMP could be compromised • It is advised to monitor the traffic conditions and make a call to TMC if the traffic conditions become too congested • This request can be made next year after reviewing the event

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 11 December 2018

#	Councillor	Question	Response
4.2	Garrow	2. Notify residents on the Windsor Peninsula of the pathway changes via Macquarie Street up to Thompson Square.	<p>The General Manager advised that notification has been provided to residents and businesses using the following means:</p> <ul style="list-style-type: none"> • Light Up Windsor Business Flyer – Given to all businesses on George Street, Baker Street and the Mall • Light Up Windsor Quarter page advertisement – prior to the event • Light Up Windsor Mail Out Brochure – mailed out to 3,500 residents surrounding the event space on 17 November 2018 • Yellow A2 signs put up on The Terrace making drivers aware of the change of traffic conditions on the 7 December 2018 • 3 x VMS boards now active – Advising people to take alternate route via Macquarie Street on 7 December 2018
4.3	Garrow	3. Contact the Police regarding an amnesty on a left hand turn into Court Street, Windsor.	<p>The General Manager advised that the Police were contacted on Wednesday, 28 November 2018 regarding the enquiry. Their response was that they could not stop left hand turns into Court Street. A number of reasons were provided:</p> <ul style="list-style-type: none"> • Police rosters have been completed for the time period and no resources have been allocated to this function • Even if staff were available to close roads this is not a policing function for community events of this nature unless, they are deemed a Hallmark event, which this is not. <p>Council could use the NSW Police User Pay system, which for traffic control, the charges are:</p> <ul style="list-style-type: none"> • \$155.90 (inc GST) per hour per officer (minimum of 2 officers) • \$25.60 (inc GST) per hour per vehicle (6 Cylinder) fully marked <p>This matter would have to be referred to the RMS for their consideration. It can be reviewed after the event for 2019.</p>

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 11 December 2018

#	Councillor	Question	Response
5	Garrow	Enquired as to whether Council could advise the regularity of stray animal patrols within the Hawkesbury Local Government Area.	The Director City Planning advised each day when staff are out on the road they are on the lookout for any stray animals. When Council receives any reports of stray animals Council staff attend to it as soon as possible.
6	Garrow	In view of the forecasted weather, could Council advise if the local SES or other emergency services are responsible for ensuring the stability of the western side of the river bank at the site of the new Windsor Bridge.	The Director Infrastructure Services advised that RMS is responsible for the Windsor Bridge Project. The concerns raised relating to the stability of the western river bank during the construction phase have been referred to RMS to review and provide a response to Council.
7	Garrow	Requested an update on the Sister City matters, specifically when will Council be receiving exchange students at a meeting.	<p>The General Manager advised that The Hawkesbury Sister City Association coordinate the annual Student Exchange program which includes 12 Hawkesbury students who visit Council's two Sister Cities, Kyotamba in Japan and Temple City in the USA. They also co-ordinate the visit and program for the 12 in-bound students who visit from both countries to Australia/Hawkesbury.</p> <p>Each year, the Hawkesbury Sister City Association requests the Mayor and Council to welcome all 24 students to a Council meeting to present them with a participation certificate. This has historically been to an Ordinary meeting in August, when the in-bound students from Japan and USA are visiting Australia. All exchange students and host families are invited to attend.</p>
8	Rasmussen	Enquired as to whether Council could contact the RMS to investigate the school crossing at North Richmond, in relation to both the condition of the crossing and the hand railing being in disrepair.	The Director Infrastructure Services advised that the pedestrian facility along Grose Vale Road adjacent to Richmond North Public School has been inspected and the necessary repairs will be undertaken.

oooO END OF REPORT Oooo

ORDINARY MEETING

Confidential Reports

Meeting Date: 11 December 2018

CONFIDENTIAL REPORTS

Item: 301 **SS - Licence Agreement to WICEN (NSW) Inc for Part of Warks Hills Radio Tower - 142 Warks Hill Road, Kurrajong Heights - (95496)**

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 11 December 2018

Item: 302 **SS - Acquisition of Crown Land Under Council's Management by Roads and Maritime Services - Part of Lot 7008 in DP 1029964 (now Lot 71 in DP1238663) and Lot 345 in DP 752061, Bridge Street, Windsor - (14893, 100920, 95496)**

Previous Item: 32, Ordinary (23 February, 2016)

Directorate: Support Services

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) and (g) of the Act as it relates to details concerning the acquisition of property by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and further, as it relates to legal advice concerning compensation for compulsory acquisitions, the information is regarded as advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 11 December 2018

Item: 303 **SS - YMCA NSW - Management and Operation of the Hawkesbury Leisure Centres - (95496)**

Previous Item: 88, Ordinary (13 May 2014)

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary meeting

end of business paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.