

Hawke sbury City Counci

ordinary meeting business paper

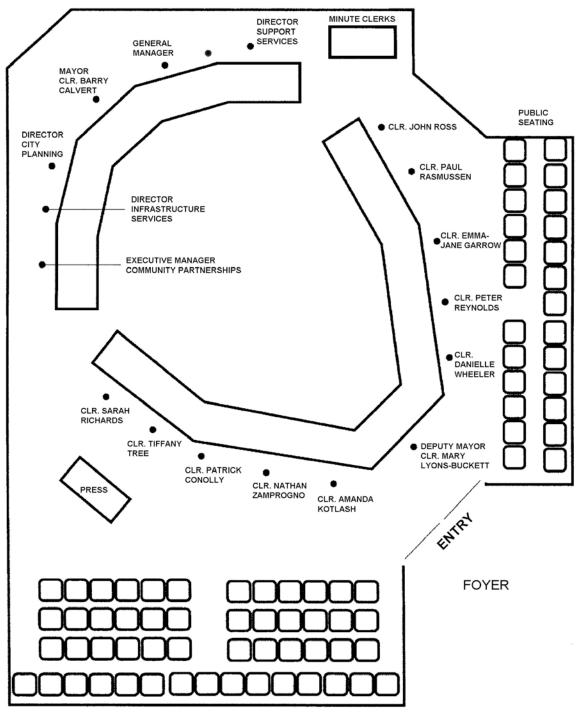
date of meeting: 25 June 2019 location: council chambers time: 6:30 p.m.



mission statement

Hawkesbury City Council leading and working with our community to create a healthy and resilient future.





PUBLIC SEATING

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Meeting Date: 25 June 2019

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Procedural Matters

Meeting Date: 25 June 2019

PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Barry Calvert will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

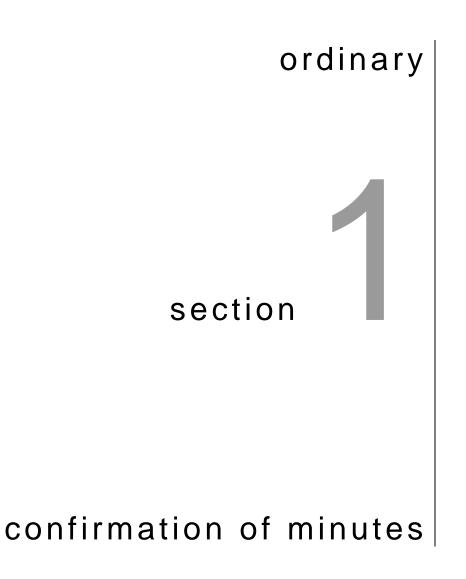
The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

Procedural Matters

Meeting Date: 25 June 2019

ORDINARY MEETING SECTION 1 - Confirmation of Minutes

Meeting Date: 25 June 2019



ORDINARY MEETING SECTION 1 - Confirmation of Minutes

Meeting Date: 25 June 2019

SECTION 1 - Confirmation of Minutes

- 1. Ordinary Meeting 28 May 2019
- 2. Extraordinary Meeting 12 June 2019



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ordinary meeting minutes

date of meeting: 28 May 2019 location: council chambers time: 6:30 p.m.

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Minutes: 28 May 2019

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 28 May 2019, commencing at 6.32pm.

Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Patrick Conolly, Emma-Jane Garrow, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Executive Manager -Community Partnerships - Joseph Litwin, Chief Financial Officer - Emma Galea, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

An apology for absence was received from Councillor Kotlash.

105 RESOLUTION:

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Rasmussen that the apology be accepted and that leave of absence from the meeting be granted.

DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

Minutes: 28 May 2019

SECTION 1 - Confirmation of Minutes

106 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Zamprogno that the Minutes of the Ordinary Meeting held on Tuesday, 14 May 2019, be confirmed.

Minutes: 28 May 2019

SECTION 3 – Reports for Determination

GENERAL MANAGER

ltem: 086	GM - 2019 Hawkesbury Local Business Awards - (79351, 80198)
Division:	General Manager

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

Refer to RESOLUTION

107 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

That:

- 1. Council sponsor the 2019 Hawkesbury Local Business Awards to the value of \$5,500 (excluding GST).
- 2. A Sponsorship Agreement be entered into with Precedent Productions Pty Ltd for the 2019 Local Business Awards.

ltem: 087	GM - Council's Media Policy - (79351)
Previous Item:	39, Ordinary (13 March 2007) 278, Ordinary (28 November 2007)
Directorate:	General Manager

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

108 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

1. The Media Policy, attached as Attachment 1 to this report, be placed on public exhibition for a period of 28 days.

Minutes: 28 May 2019

- 2. At the expiration of the public notification exhibition process outlined in Part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Media Policy, a further report be submitted to Council, or
 - b) Should no submissions be received, Council adopt the Media Policy, as attached as Attachment 1 to this report.

Councillor Ross requested that his name be recorded as having voted against the motion.

SUPPORT SERVICES

Item: 088SS - March 2019 Quarterly Budget Review Statement - (95496, 96332)Previous Item:143, Extraordinary (13 June 2018)Division:Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

109 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

- 1. The information contained in the report be received.
- 2. The Quarterly Budget Review Statement March 2019 be adopted.

Councillor Reynolds and Councillor Ross requested that their names be recorded as having voted against the motion.

ORDINARY MEETING Minutes: 28 May 2019

ltem: 089	SS - Monthly Investments Report - April 2019 - (95496, 96332)
Previous Item:	150, Ordinary (26 June 2018)
Division:	Support Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

110 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That the Monthly Investments Report for April 2019 be received and noted.

ltem: 090	SS - Pecuniary Interest Returns - Designated Persons - (95496, 96333)
Division:	Support Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

111 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That the Clause 4.21(a) Pecuniary Interest Returns be received and noted.

Minutes: 28 May 2019

Item: 091 SS - 2019/2020 Remuneration for Mayor and Councillors - (95496, 96332)

Division: Support Services

MOTION:

A motion was moved by Councillor Zamprogno, seconded by Councillor Conolly.

That:

- 1. The annual fee for Councillors for 2019/2020 be set at \$20,280.
- 2. The additional annual fee for the Mayor be set at \$44,250, and the Deputy Mayor's additional annual fee be set at \$6,637.50, to be deducted from the Mayor's \$44,250 annual fee.

The motion was put and lost.

MOTION:

RESOLVED on the motion of Councillor Ross, seconded by Councillor Garrow.

Refer to RESOLUTION

112 **RESOLUTION**:

RESOLVED on the motion of Councillor Ross, seconded by Councillor Garrow.

That:

- 1. Council respectfully decline the offer of a further increase in the annual fees for Councillors, the Mayor and the Deputy Mayor.
- 2. The annual fees for the Councillors, the Mayor and the Deputy Mayor for 2019/2020 be set at the same fees applicable for 2018/2019 as follows:
 - a) The annual fee for Councillors be set at \$19,310.
 - b) The additional annual fee for the Mayor be set at \$42,120, and the Deputy Mayor's additional annual fee be set at \$6,318, to be deducted from the Mayor's \$42,120 annual fee.

Minutes: 28 May 2019

ltem: 092	SS - Code of Meeting Practice - (95496, 96333, 79351)
Previous Item:	41, Ordinary (12 March 2019) 55, Ordinary (27 February 2018) 194, Ordinary (31 October 2017)
Division:	Support Services

MOTION:

A motion was moved by Councillor Wheeler, seconded by Councillor Reynolds.

That the Code of Meeting Practice, attached as Attachment 1 to this report, be adopted, subject to the following amendments:

- 1. The subsequent Clauses to read as follows:-
 - 4.2 Members of the public may address Council on any items in the Business Paper, with the public only addressing Council in regard to the Confirmation of Minutes concerning the validity of the minutes.
 - 5.4 A Councillor's request for leave of absence from council meetings should identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought.
 - 9.10 If the General Manager considers that a Mayoral Minute submitted for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare a report in relation to the Mayoral Minute for inclusion with the business papers for the meeting at which the Mayoral Minute is to be considered by the Council.
 - 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means with all Councillors who are present in the chamber required to stand in favour of the motion or amendment being voted on. However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot.
- 2. The following non-mandatory Clauses be removed:
 - 3.15
 - 10.9
- 3. All Clause numbers in the Code of Meeting Practice be adjusted accordingly.

AMENDMENT

An amendment was moved by Councillor Conolly, seconded by Councillor Richards.

That the Code of Meeting Practice, attached as Attachment 1 to this report, be adopted.

The amendment was put and lost.

The motion was put and carried.

Minutes: 28 May 2019

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Reynolds.

Refer to RESOLUTION

113 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Reynolds.

That the Code of Meeting Practice, attached as Attachment 1 to this report, be adopted, subject to the following amendments:

- 1. The subsequent Clauses to read as follows:-
 - 4.2 Members of the public may address Council on any items in the Business Paper, with the public only addressing Council in regard to the Confirmation of Minutes concerning the validity of the minutes.
 - A Councillor's request for leave of absence from council meetings should identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought.
 - 9.10 If the General Manager considers that a Mayoral Minute submitted for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare a report in relation to the Mayoral Minute for inclusion with the business papers for the meeting at which the Mayoral Minute is to be considered by the Council.
 - 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means with all Councillors who are present in the chamber required to stand in favour of the motion or amendment being voted on. However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot.
- 2. The following non-mandatory Clauses be removed:
 - 3.15
 - 10.9
- 3. All Clause numbers in the Code of Meeting Practice be adjusted accordingly.

Minutes: 28 May 2019

SECTION 4 – Reports of Committees

Item: 093 ROC - Hawkesbury Civic and Citizenship Committee - 9 April 2019 - (79351, 96972)

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

114 **RESOLUTION**:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That the minutes of the Hawkesbury Civic and Citizenship Committee held on 9 April 2019 be received and the recommendations therein be noted and adopted, in particular:

- That the 2019 Sports Awards be incorporated into the 2020 Australia Day Awards (Item 1).
- That the nominations for the 2019 Sports Awards recipients be held over until the Australia Day Awards in January 2020 (Item 2).
- That the number of Sports Awards categories be reduced to three categories, those being Sports Person of the Year, Junior Sports Person of the Year and All Ability Sportsperson of the Year (Item 2).
- That the proposed Hawkesbury Sports Awards Criteria be adopted with the following amendments: (Item 3)
 - -The Essential Criterion Level of Representation in other Sports be removed from the document.
 - -That the criterion *Not a member of a Hawkesbury Sporting Club/Association* be amended from 0 to 1 point.

Minutes: 28 May 2019

Item: 094 ROC - Local Traffic Committee - 13 May 2019 - (95495, 80245)

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

115 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That the minutes of the Local Traffic Committee held on 13 May 2019 be received and the recommendations therein be adopted and noted.

Minutes: 28 May 2019

QUESTIONS FOR NEXT MEETING

Item: 095 Councillor Questions from Previous Meetings and Responses - 14 May 2019 - (79351)

Responses and Questions in relation to previous Questions for the next Meeting - 14 May 2019 were provided and discussed.

Minutes: 28 May 2019

Questions - 28 May 2019

#	Councillor	Question	Response
1	Zamprogno	Enquired as to whether Council could provide a list of private car parks in the Hawkesbury Local Government Area, which Council staff are responsible for parking enforcement and if contractual arrangements are in place.	The Director City Planning
2	Zamprogno	Enquired as to whether Brennans Dam Road, Old Stock Route Road and Commercial Road in the vicinity of the culvert could be graded.	The Director Infrastructure Services
3	Wheeler	Enquired as to whether electronic links to brochures could be provided in future reports to Council in lieu of printed copies.	The General Manager
4	Garrow	Requested that Council and Hawkesbury Local Police discuss the need for a gate at Governor Phillip Park.	The Director Infrastructure Services
5	Rasmussen	Referenced two recent development application approvals of childcare centres in the vicinity of roundabouts and enquired as to how Council handles the safety concerns associated with these type of approvals.	The Director City Planning
6	Ross	Enquired as to whether the adjustment of \$139,000 for Pump Station Q included in the March 2019 Quarterly Budget Review is in addition to the contract amount of \$298,000 reported in the December 2018 Quarterly Review.	The Director Support Services
7	Ross	Enquired as to why the Tender for Pump Station F is not included in the list of contracts awarded as reported in the March 2019 Quarterly Budget Review.	The Director Support Services
8	Ross	Enquired as to why the Tender for the diffusers was not included in the list of contracts awarded as reported to Council.	The Director Support Services
9	Ross	Enquired as to whether the fine for the sewer spill in 2015 was paid and Council's liability settled.	The Director Infrastructure Services
10	Ross	Enquired as to whether asset disposal is accounted for as part of the March 2019 Quarterly Budget Review or whether it will be reported as at 30 June 2019.	The Director Support Services
11	Garrow	Enquired as to whether it is Council or Australian Electoral Commission responsibility to remove Federal Election signage.	The Director City Planning

Minutes: 28 May 2019

CONFIDENTIAL REPORTS

116 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Zamprogno.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 096 SS - Land Acquisition - Parts 269 and 669 Upper Macdonald Road, St Albans - (95496, 27078, 27079)

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the purchase of property by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

Item: 097 SS - Proposed Road Closure adjoining 1273 and 1275 Upper Macdonald Road, Upper Macdonald - (95496, 112106, 34783, 27338)

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the purchase of property be the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

117 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett that the open meeting be resumed.

Minutes: 28 May 2019

ltem: 096	SS - Land Acquisition - Parts 629 and 669 Upper Macdonald Road, St Albans - (95496, 27078, 27079)
Previous Item:	107, Ordinary (31 May 2016)
Directorate:	Support Services

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

118 **RESOLUTION**:

The Director Support Service advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

- 1. The acquisition of an area of land in the order of 6,115.6m2 within 629 and 669 Upper Macdonald Road, St Albans (Lot 2 in DP 1104141 and Lot 1 in DP 154934), as outlined in Attachment 1 to this report, proceed.
- 2. Compensation in the amount detailed in this report be paid to the property owners in respect of the acquisition of part of 629 and 669 Upper Macdonald Road, St Albans (Lot 2 in DP 1104141 and Lot 1 in DP 154934).
- 3. Council bear all costs associated with the process of acquiring the subject portions of land excluding any fencing affected by the acquisition.
- 4. Following the acquisition of the land, Council classify proposed Lots 3, 4, 5 and 6 in Deposited Plan 1222864 as 'Operational Land' under Section 31(2a) of the Local Government Act, 1993.
- 5. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.
- 6. Details of Council's resolution be conveyed to the affected landowners together with the advice that Council is not, and will not, be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.

Minutes: 28 May 2019

ltem: 097	SS - Proposed Road Closure adjoining 1273 and 1275 Upper Macdonald Road, Upper Macdonald - (95496, 112106, 34783, 27338)
Previous Item:	48, Ordinary (11 March 2014)
Directorate:	Support Services

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

119 **RESOLUTION**:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

- Council publicly exhibit and notify adjoining owners of the proposed road closure of an area in the order of 2,116.8m² adjoining 1273 and 1275 Upper Macdonald Road, Upper Macdonald, as shown in Attachment 1 to this report.
- 2. Council publish an amended version of this report, that does not contain the financial compensation details, for the purposes of public exhibition and for notification to the relevant Government agencies.
- 3. At the expiration of the public exhibition period outlined in Part 1, the following action be taken:
 - (a) Should any submissions be received regarding the proposed road closure a further report be submitted to Council, or
 - (b) Should no submissions be received:
 - i. Council approve the road closure of proposed Lot 1, being part of the closed portion of the former road reserve adjoining 1273 Upper Macdonald Road, Upper Macdonald, with Council retaining ownership.
 - Council approve the road closure and transfer proposed Lot 2, being part of the closed portion of former road reserve to the owners of 1275 Upper MacDonald Road, Upper Macdonald (Formerly Lot 1349 in DP997871 now Lot 5 in DP1206627) at no cost.
 - iii. Upon closure of the former road reserve (proposed Lots 1 and 2) the land be classified as 'Operational Land' under Section 31(2A) of the Local Government Act, 1993.
 - iv. Council is to bear all costs associated in the closure of the former road reserve.
 - v. Authority be given for the Road Closure Plan, Transfer and any documentation in association with the matter to be executed under the Seal of Council.

Minutes: 28 May 2019

vi. Details of Council's resolution be conveyed to the adjoining owner of 1275 Upper Macdonald Road, Upper Macdonald, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

The meeting terminated at 8.55pm.

Submitted to and confirmed at the Ordinary meeting held on 25 June 2019.

Mayor



extraordinary meeting business paper

date of meeting: 12 June 2019 location: council chambers time: 6:30 p.m.

Minutes: 12 June 2019

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EXTRAORDINARY MEETING

Minutes: 12 June 2019

EXTRAORDINARY MEETING

Minutes: 12 June 2019

Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on 12 June 2019, commencing at 6:32pm.

Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors, Emma-Jane Garrow, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Chief Financial Officer -Emma Galea, Manager Corporate Services and Governance - Michael Wearne, Acting Executive Manager Community Partnerships - Meagan Ang, Administrative Support Officer - Jodie Tillinghast and Committee Officer - Amanda Carroll.

APOLOGIES AND LEAVE OF ABSENCE

Apologies for absence were received from Councillor Patrick Conolly and Councillor Amanda Kotlash.

120 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Wheeler that the apologies be accepted and that leave of absence from the meeting be granted.

Councillor Rasmussen arrived at the meeting at 6:33pm.

Councillor Wheeler arrived at the meeting at 6:33pm.

DECLARATIONS OF INTEREST

Councillor Lyons-Buckett declared an interest on Item 099.

Councillor Reynolds declared an interest on Item 099.

Councillor Wheeler declared an interest on Item 101.

EXTRAORDINARY MEETING

Minutes: 12 June 2019

SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 098GM - Adoption of 2019/2020 Operational Plan, and Making and Levying of
Rates and Fixing of Charges for the Period 1 July 2019 to 30 June 2020 -
(79351, 95496, 96332, 107)Previous Item:057, Extraordinary (8 April 2019)Directorate:General Manager

Ms Gae Kelly addressed Council speaking for the recommendation.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

121 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

- 1. The report regarding Draft 2019/2020 Operational Plan be noted.
- 2. The Draft 2019/2020 Operational Plan including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report including the rates in the dollar for 2019/2020 to incorporate valuation changes up to the final Rating Resolution.
- 3. Council Make and Levy the following Rates and Fix the following Charges for the 2019/2020 financial period in accordance with Section 535 of the Local Government Act 1993 (Land Values used for calculation of rates have a Base Date of 1 July 2016):

Residential Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Residential in accordance with Section 543 (1), of zero point two zero seven one four zero (0.207140) cents in the valuation dollar be levied on all properties categorised as Residential in accordance with Section 516. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Residential Category will generate 29.96% of the notional yield applicable to the Residential Category.

Farmland Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Farmland in accordance with Section 543 (1), of zero point one eight six four two six (0.186426) cents in the valuation dollar be levied on all properties categorised as Farmland in accordance with Section 515. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Farmland Category will generate 15.46% of the notional yield applicable to the Farmland Category.

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Business Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 1 in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 1 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area 1 subcategory will generate 15.79% of the notional yield applicable to the Business Area 1 sub - category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 2 in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 2 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area 2 subcategory will generate 17.52% of the notional yield applicable to the Business Area 2 sub-category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area Other in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area Other in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area Other sub-category will generate 13.95% of the notional yield applicable to the Business Area Other sub-category.

Domestic Waste Management Service

For 2019/2020, in accordance with Section 496 of the Local Government Act 1993:

- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 240L" annual charge of \$639.51 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pick up for green waste and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Mgt Charge 240L" annual charge of \$559.42 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, and one kerbside pickup for the financial year.
- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 140L" annual charge of \$433.95 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pick up for green waste and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Mgt Charge 140L" annual charge of \$353.87 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Fortnightly Domestic Waste Management Charge 240L" annual charge of \$353.87 be made for a 240 litre bin, for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for

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garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.

- A "Fortnightly Domestic Waste Mgt Charge 140L" annual charge of \$248.48 be made for a 140 litre bin for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Service Availability" annual charge of \$161.70 be made for parcels of land where a weekly domestic waste service is available but the service is not utilised.
- A "Fortnightly Domestic Waste Service Availability" annual charge of \$80.84 be made for parcels of land where a fortnightly domestic waste service is available but the service is not utilised.

Pensioner Rebate

In accordance with Section 575 of the Local Government Act 1993 where a property is owned and occupied by eligible pensioner(s), a rebate amounting to 50% (fifty precent) of the combined rates and domestic waste service charges up to a maximum of \$250.00 (two hundred and fifty dollars) in annual concession will be granted for 2019/2020.

Business Waste Management Service

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993

- A Waste Management Service annual charge of \$796.33 be made for a 240 litre bin, and an annual charge of \$487.31 be made for a 140 litre bin for each weekly waste service to a property which is categorised as Business and for which a weekly waste service is utilised.
- A Waste Management Service annual charge of \$557.43 be made for a 240 litre bin, and an annual charge of \$341.11 be made for a 140 litre bin for each fortnightly waste service to a property which is categorised as Business and for which a fortnightly waste service is utilised.

Sewerage Service

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993, the following range of annual charges be made for the provision of sewerage services.

•	Connected Residential Properties	\$865.06
•	Unconnected Residential Properties	\$576.05
•	Unconnected Business Properties	\$580.46
•	Business - Category 1 (<1,000 litres per day)	\$1,006.89
•	Business - Category 2 (1,001 - 5,000 litres per day)	\$5,048.58
•	Business - Category 3 (5,001 - 10,000 litres per day)	\$10,057.03
•	Business - Category 4 (10,001 - 20,000 litres per day)	\$20,052.63
•	Business - Category 5 (>20,000 litres per day)	\$20,052.63

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• Additionally, a trade waste volume charge of \$3.24 per kilolitre be charged to Category 5 properties for each kilolitre in excess of 20,000.

Pensioner Rebate

Where a residential property receiving this service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, then a rebate amounting to \$432.53 be granted to the owner(s) in annual concession for 2019/2020.

Stormwater Management Service Charge

For 2019/2020, in accordance with Section 496A of the Local Government Act 1993, the following annual charges be made for stormwater management services:

- Stormwater Management Service Residential \$25.00
- Stormwater Management Service Residential Strata \$12.50
- Stormwater Management Service Business \$25.00 per 350m² or part thereof, up to a maximum of \$1,500.00.
- Stormwater Management Service Business Strata Pro-rata of business charge, based on land valuation apportionment.

Sullage Pump-Out Services

For 2019/2020:

- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$2,334.08 will be made for the provision of a fortnightly sullage pump-out service to residential properties.
- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$4,668.16 will be made for the provision of a weekly sullage pump-out service to residential properties.
- Where a property receiving a sullage pump-out service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, and the property is occupied solely by the eligible pensioner(s), in accordance with Section 577 of the Local Government Act 1993 a rebate amounting to 50% of the applicable charge be granted to the owner(s) in annual concession for 2019/2020.
- In accordance with Section 502 of the Local Government Act 1993, additional pumpouts can be requested at a cost of \$149.56 per extra service.
- In accordance with Section 502 of the Local Government Act 1993, emergency after hours pump-outs be charged at \$187.80 per service.
- In accordance with Section 502 of the Local Government Act 1993, that a charge of \$25.71 be made for each 1,000 (one thousand) litres of effluent pumped out from commercial and industrial properties for services being conducted on request.

Drainage Management Service Charge

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993, the following annual charges be made for drainage management services:

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•	Drainage Management Charge – Residential	

Drainage Management Charge - Business \$25.00*

*The Drainage Management Service Charge is only applicable to properties in the identified urban release area in North Richmond (Redbank). Properties in this area are not subject to the Stormwater Management Service Charge.

Interest Charges

In accordance with Section 566 (3) of the Local Government Act 1993, the interest rate charged on overdue rates and charges for 2019/2020 by Council be set at the maximum permitted by the Minister for Local Government. For the 2019/2020 rating year, this will be 7.5%.

4. The persons and/or organisations that made submissions in response to the exhibition of Council's Draft 2019/2020 Operational Plan be advised of Council's decision in this regard and the relevant comments in the report.

For the Motion:	Councillors Calvert, Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.
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Against the Motion: Councillors Richards, Ross, Tree and Zamprogno.

Absent: Councillors Conolly and Kotlash.

ltem: 099	GM - 2019/2020 Event Sponsorship - Round 1 - (79351)
Directorate:	General Manager

Councillors Lyons-Buckett declared a less than significant non-pecuniary conflict of interest in this matter as she is the Public Officer of the Kurrajong Community Forum and no further action is required.

Councillor Reynolds declared a less than significant non-pecuniary conflict of interest in this matter as he knows one of the applicants and no further action is required.

Mr Jarryd Faint addressed Council speaking for the recommendation.

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Zamprogno.

Refer to RESOLUTION

122 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Zamprogno.

That Council:

1. Under the 2019/2020 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Attachment 1 of this report and waive the park fees associated with Application 7 – Utopian Touring Event - Dinner by the River.

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- 2. Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Attachment 1 of this report.
- 3. Continue to review and refine modify the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.

For the Motion:	Councillors Calvert, Lyons-Buckett, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.
Against the Motion:	Nil.
Absent:	Councillors Conolly and Kotlash.

SUPPLEMENTARY REPORTS

Item: 102 MM - Developer Contribution Plans and their relationship with the plans and activities of other Metropolitan Planning Organisations - (79351, 80093)

MOTION:

RESOLVED on the motion of Councillor Calvert.

Refer to RESOLUTION

123 RESOLUTION:

RESOLVED on the motion of Councillor Calvert.

That Council:

- 1. Send a delegation to the Minister for Planning to express our dissatisfaction with the manner in which IPART have dealt with this matter, and to request he make representation on Council's behalf to secure the data used in the substituted contributions plan;
- 2. Request from IPART the information (data and its sources) used in the substituted plan, and in the absence of it being forthcoming, officially request the data through the GIPA process;
- 3. Prepare a submission outlining the points of concern regarding the process and the impacts on Council's finances and scope and quality of works in the release area.
- 4. Relay it's concerns and requests to the Member for Hawkesbury Robyn Preston MP.

For the Motion:	Councillors Calvert, Lyons-Buckett, Garrow, Rasmussen, Reynolds, Wheeler and Zamprogno.
Against the Motion:	Councillors Richards, Ross and Tree.
Absent:	Councillors Conolly and Kotlash.

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CONFIDENTIAL REPORTS

124 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 100 CP - Provision of Kerbside Bulk Waste Collection and Processing Service - (95498, 96330)

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom Council is conducting (or proposes to conduct) business, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

Item: 101 IS - Tender No. T00086 - Reconstruction of Failed Sealed Pavement Sections of King, Sackville, East Kurrajong and Settlers Roads - (95495, 79344)

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act, 1993 as it relates to details confidential tender information and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and therefore if considered in an open meeting would, on balance, be contrary to the public interest.

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

125 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Tree that open meeting be resumed.

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ltem: 100	CP - Provision of Kerbside Bulk Waste Collection and Processing Service - (95498, 96330)
Previous Item:	30, Ordinary (26 February 2019) 214, Ordinary (11 October 2016)
Directorate:	City Planning

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wheeler.

Refer to RESOLUTION

126 RESOLUTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wheeler.

That:

- 1. The information contained within the report be received and noted.
- 2. Council, in accordance with the provisions of Section 55(3)(i) of the *Local Government Act 1993*, not invite public tenders due to extenuating circumstances, and approve a further 12 month contract for the Provision of Kerbside Bulk Waste Collection and Processing Service with Cleanaway Pty Ltd, under the same general terms and conditions in the current contract.
- 3. Authority be given for the contract and any other documentation in association with the matter to be executed under the Seal of Council.
- 4. Council review the areas that are currently able to access a regular Green Bin Collection with a view to increasing the number of households that could potentially access this service.
- For the Motion:Councillors Calvert, Lyons-Buckett, Garrow, Rasmussen, Reynolds, Richards,
Ross, Tree, Wheeler and Zamprogno.Against the Motion:Nil.

Absent: Councillors Conolly and Kotlash.

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Item: 101 IS - Tender No. T00086 - Reconstruction of Failed Sealed Pavement Sections of King, Sackville, East Kurrajong and Settlers Roads - (95495, 79344)

Directorate: Infrastructure Services

Councillor Wheeler declared a less than significant non-pecuniary conflict of interest in this matter as she lives on a section of King Road, Wilberforce and no further action is required.

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Zamprogno.

Refer to RESOLUTION

127 RESOLUTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Zamprogno.

That Council:

- Note the acceptance of the schedule of rates tender of MJ & MD Skinner Earthmoving Pty Ltd for Road Rehabilitation of Separable Portion 1- King Road and Separable Portion 4 - Settlers Road in the amounts of \$619,806 and \$394,525 (GST excl) respectively.
- In accordance with Section 178 (3)(f) Local Government (General) Regulation 2005, not accept any tender for Separable Portion 2 and 3 - Sackville Road and East Kurrajong Road and carry out the requirements of the proposed contracts itself.
- For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Kotlash.

The meeting terminated at 9:19pm.

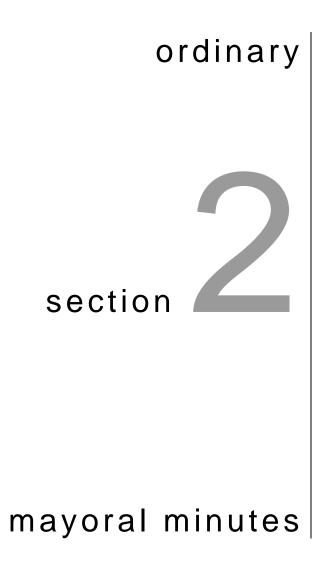
Submitted to and confirmed at the Ordinary meeting held on 25 June 2019.

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Mayor

ORDINARY MEETING SECTION 2 – Mayoral Minute

Meeting Date: 25 June 2019



Mayoral Minute

ORDINARY MEETING SECTION 2 – Mayoral Minute

Meeting Date: 25 June 2019

SECTION 2 – Mayoral Minutes

No Mayoral Minutes.

Meeting Date: 25 June 2019



ordinary

reports for determination

Meeting Date: 25 June 2019

Meeting Date: 25 June 2019

SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 103CP - Draft Submission to IPART Draft Assessment of Vineyard Precinct
Contribution Plan - (95498)Previous Item:088, Ordinary (8 May 2018)
199, Ordinary (14 August 2018)Directorate:City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of the release of the IPART Draft Assessment of the Vineyard Precinct Contributions Plan and its recommendations, and to advise Council of the proposed Draft Submission to IPART in response to the Draft Assessment.

EXECUTIVE SUMMARY:

IPART released its draft report *Assessment of Vineyard Contributions Plan* on 31 May 2019. IPART are accepting public submissions on the draft report until 28 June 2019. GLN Planning has been engaged by Hawkesbury City Council to prepare a draft submission for consideration by Council.

IPART's report recommends significant amendments to the Vineyard Contributions Plan which would reduce the total cost of land, works and administration, from \$165,272,444 to \$129,796,778. This equates to a decrease in total costs of 21.5% relative to the plan submitted by Council to IPART for review.

If the majority of IPART's significant cost reduction recommendations are maintained at the final report stage, there is a strong chance that Council will face significant underfunding of essential infrastructure to meet the new demand from the Vineyard Precinct.

The comments contained in the draft submission focus on the main areas of concern with IPART's assessment, including:

- land values (particularly constrained land values and District Park 5 land value)
- the nexus for channel stabilisation works
- the costs of open space embellishment
- the Boundary Road upgrade, new collector roads and creek crossings.

The submission draws on additional advice from relevant experts specifically commissioned by Council to inform the submission, including:

- Kent Wood, the Registered Valuer who was originally engaged by the Department of Planning and the Environment to value land rates in the plan,
- Matthew Kritzler, Quantity Surveyor with Mitchell Brandtman but formerly with WTP and who originally costed items in the plan, and
- David Johnson, Director of J Wyndham Prince and an experienced stormwater engineer who advised on the need for the channel stabilisation works in the plan.

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RECOMMENDATION SUMMARY:

That Council make a submission in response to IPART's Assessment of the Vineyard Precinct Contributions Plan based on the comments provided by GLN Planning with a cover letter, addressed to Ms Deborah Cope, Chair of IPART's Delegated Committee for Local Government, and copied to both the Minister for Planning and Public Spaces and the Department of Planning, Industry and Environment Secretary.

REPORT:

Context and Background

Background to Vineyard Precinct Contributions Plan

North West Priority Growth Area

In 2005 the North West Priority Growth Area was established by the NSW Government. The Area included parts of The Hills, Blacktown and Hawkesbury local government areas. Vineyard was identified and designated as a growth area by the Department of Planning and Environment in order to implement the North West Priority Growth Area strategy in the Hawkesbury LGA.

The Vineyard Precinct Stage 1 was established by the Department of Planning and Environment as a strategy to provide housing opportunities for future residents under the North West Priority Growth Area. As with other growth areas (Schofields, Riverstone, Marsden Park, Rouse Hill, Kellyville and Box Hill), planning of the Vineyard Precinct was undertaken by the Department of Planning and Environment in association with other agencies including but not limited to Transport for NSW, Infrastructure NSW, Roads and Maritime Services and Sydney Water.

Local Growth Infrastructure Scheme

The State Government is not providing direct funding for the required local infrastructure in Vineyard. The State Government amended the Local Infrastructure Growth Scheme in July 2017 to limit the funding to certain areas only before the program is completely phased out from July 2020.

The effect of the Scheme is that for those areas included, there is a cap on contributions which is currently \$40,000 per dwelling for greenfield areas. In the North West Growth Area, the difference between the cost of respective Contribution Plans and the cap is provided to Blacktown City Council, and The Hills Shire Council via a subsidy from the NSW State Government. Despite representations by Council, the Vineyard Precinct is not included in the Scheme area.

Vineyard Precinct

In order to streamline the rezoning processes that facilitate development of the Growth Centres, the Department of Planning and Environment undertook a precinct planning process and created the 'Vineyard Precinct', the planning for which (Stage 1) commenced in 2013/2014.

The overall Vineyard Stage 1 area is comprised of 590 hectares of previously zoned RU4 Primary Production Small Lots land under the Hawkesbury Local Environmental Plan 2012.

Historically, land uses in the Vineyard Precinct have been a mix of rural residential development and agricultural uses.

Previously, the site was zoned RU4 Primary Production Small Lots, which had the following zone objectives:

• To enable sustainable primary industry and other compatible land uses;

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- To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature;
- To minimise conflict between land uses within this zone and land uses within adjoining zones; and
- To ensure that development occurs in a way that does not have a significant adverse effect on water catchments, including surface and groundwater quality and flows, land surface conditions and important ecosystems such as waterways.

The development of the Vineyard Precinct (Stage 1) includes a proposed primary school, approximately 27 hectares of open space focused on the Killarney Chain of Ponds and adjacent land for new playing fields, parks and cycleways, a village centre and approximately 2,500 new homes.

The rezoning of the Vineyard Precinct (Stage 1) was announced by the Department of Planning and Environment in December 2017 through the State Environmental Planning Policy (Sydney Region Growth Centres) 2006 (Growth Centres SEPP).

The Hawkesbury City Council Growth Centre Precincts Development Control Plan came into effect when it was released by the Department of Planning and Environment on 18 January 2018, and provides detailed design controls for development in the precinct.

Following the Department of Planning and Environment's rezoning, new development in the Vineyard Precinct will involve significant investment in new infrastructure given the use of the land is effectively being changed from semi-rural to urban.

The Department of Planning and Environment's rezoning of the Vineyard Stage 1 Precinct in December 2017, and commencement of the Vineyard Development Control Plan in January 2018 without an adopted Contributions Plan in place, poses significant issues and risk for Council given the requirements and process to establish a Contributions Plan. The risk is more significant given the fact that Council has now started to receive development applications within the Vineyard Precinct. As a consequence Council finds itself in a position of having no effective way in which to deal with infrastructure related matters without advancing the draft Contributions Plan.

Vineyard Contributions Plan

The Draft Vineyard Precinct Section 7.11 Contributions Plan was based on a document commissioned by the Department of Planning and Environment. This draft Contributions Plan was provided to Council in February 2018, after the rezoning and commencement of the Vineyard Development Control Plan. At Council's expense, further work was required to complete the draft Contributions Plan, and prepare an application to IPART.

The Draft Contributions Plan was updated and exhibited by Council in order to fully address the local infrastructure needs of the Vineyard community including the road and transport infrastructure, stormwater infrastructure, active and passive open spaces, and community facilities.

The report to Council seeking approval to exhibit the Draft Contributions Plan (Item 099 8 May 2018) can be accessed via the following link:

https://www.hawkesbury.nsw.gov.au/ data/assets/pdf file/0018/109053/ORD MAY1 2018 BP.pdf

The report to consider submissions and to seek Council approval to lodge an application with IPART (Item 199 14 August 2018) can be accessed via the following link:

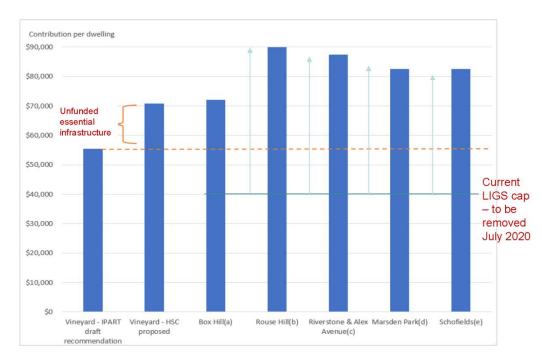
https://www.hawkesbury.nsw.gov.au/__data/assets/pdf_file/0005/114764/ORD_AUG1_2018_BP.pdf

While the costs to development might appear high without the NSW Government Local Growth Infrastructure Scheme subsidy (approximately \$71,000 for RE Low Density Residential, and \$55,000 for R3 Medium Density Residential), it is considered that they are reasonable to ensure sufficient funding is

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available to provide the essential infrastructure to allow development to occur. If the contributions were reduced, given current State Government policy settings, this would mean Council would have to direct resources away from other programs. Ratepayers outside of the Vineyard Precinct would then effectively be subsidising development within the Vineyard Precinct.

The following Figure highlights a comparison between the Contribution Plan that Council submitted to IPART against the IPART recommended Contribution Plan for Vineyard, and other IPART approved Contribution Plans in the North West Growth Area.



Subsidised Loan Interest from the State Government

In order to facilitate the orderly development of the Vineyard Stage 1 Precinct, Council is taking out a loan of \$16.5M to facilitate various forward works (design, acquisition and construction of key elements of trunk infrastructure). Council applied for the subsidised interest costs for this loan through the State Government's Low Cost Loan Initiative which equates to approximately \$1.5M. It should also be noted that IPART has recommended the removal of this component of the loan costs, which is reasonable, but comments in the Draft IPART Report misrepresent the circumstances and timing of this subsidy.

NSW Infrastructure Contributions System

The New South Wales local infrastructure contributions system sets out how the system works through the Environmental Planning and Assessment legislation. A user pays philosophy underlies funding for local or community infrastructure required in order to satisfy demand generated by development activity. The main principles that apply in the Environmental Planning and Assessment legislation relate to that of nexus and reasonableness of the contributions.

There must be nexus or need for the work arising from the development, and development is charged whatever it costs to deliver the infrastructure. In a greenfield site such as the Vineyard Precinct this is ordinarily able to be demonstrated fairly readily. The precinct planning work undertaken by the Department of Planning and Environment includes a range of technical studies commissioned by the Department of

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Planning and Environment as part of their precinct planning. The studies identified the required infrastructure including parks and playing fields, community facilities, the road network, stormwater drainage and water quality treatment systems.

The other main principle is that the contributions must be reasonable which means that the costs for the proposed work must be reasonable in the plan and the relevant share of those costs (which is termed apportionment) is fair and reasonable for a particular development.

IPART Review – Draft Report

Council has now received the IPART Draft Assessment of the Vineyard Precinct Contributions Plan, a copy of which is included as Attachment 1, along with IPART's Fact Sheet Hawkesbury City Council's Vineyard Contributions Plan which is included as Attachment 2. The following extracts from the Draft IPART Report are provided to highlight the issues facing Council in responding to the Draft Report:

Costs in the plan should be reduced

Our assessment found that the Vineyard CP overestimates the total reasonable costs the council is likely to incur to provide local infrastructure to meet the demand for public amenities and services generated by development in Vineyard Precinct Stage 1. We recommend amendments which would reduce the total cost of land, works and administration in the plan, from \$165,272,444 to \$129,796,778. This equates to a decrease in total costs of 21.5% relative to the plan submitted to us by the council.

We have recommended land cost reduction of \$10,605,202 primarily to reflect ecological and other constraints. Our adjustments for works costs are spread relatively evenly across the infrastructure categories. Transport cost reductions are \$8.14 million, primarily because we found that Boundary Road should be upgraded only to the standard of a collector road rather than a sub-arterial road. We have also recommended reductions in stormwater works costs of \$8.70 million, open space embellishment of \$7.67 million.

Loan interest costs

The council has applied under the NSW Government's Low Cost Loan Initiative for a subsidy on a 10-year loan it intends to use to assist with forward-funding delivery of some infrastructure under the Vineyard CP and help accelerate development in the precinct. The plan includes the interest costs associated with the loan. We consider it is reasonable to include these loan costs in the contributions plan, but the interest cost to the council should reflect the subsidy it expects to receive and also our recommendations to reduce the cost of the items of infrastructure to which the loan is tied.

We recommend the cost of land acquisition is reduced

We recommend adjustments to the land acquisition costs in the Vineyard CP that would result in a net reduction estimated to be \$10,605,202 (13.3%), comprising:

- a reduction of open space land costs by \$7,527,714 to reflect the restricted development potential of ENV land
- a reduction of \$4,191,082 to reflect the lower cost of acquiring land which is constrained by transmission easements or is liable to flooding
- the addition of land for channel stabilisation works on one site (\$1,632,861)
- an increase to account for indexation of the costs of open space land (\$294,891) and community services land (\$14,667), and
- a reduction of \$828,825 to reflect adjustments to interest costs for stormwater land acquisitions.

We recommend the cost of works and plan administration are reduced

Meeting Date: 25 June 2019

We recommend adjustments that result in a net reduction in the cost of works and plan administration by an estimated total of \$24,870,463 (29.0%), comprising:

- a net reduction of \$8,139,029 in the cost of transport works, the major components being a \$10.6 million reduction for the lower cost of upgrading Boundary Road to a collector road rather than a sub-arterial road, which is offset by increases of \$1.9 million for other collector roads and \$0.9 million for roundabouts
- a net reduction of \$8,689,433 for stormwater works associated with removing the costs of channel stabilisation works for one area but adding costs of another
- removal of \$7,674,457 for the cost of embellishing open space land with ENV, and
- a reduction of \$367,544 in the cost of plan administration corresponding to the reduced cost of works.

These amounts include the impact of our recommendations to revise the contingency allowance applying to most items of infrastructure, which results in a net reduction in the cost of works by \$3,215,158.

This effectively means that approximately \$35.5M has been recommended to be removed from the plan by IPART. The following table highlights the main areas impacted by IPART's Net Cost recommendations.

	Net cost reduction	% of total cost reduction
Land vale acquisition costs	\$10.6m	~30%
Open space embellishment costs	\$7.7m	~20%
Channel stabilization works	\$7.6m	~20%
Boundary Rd upgrade cost	\$10.6m	~30%

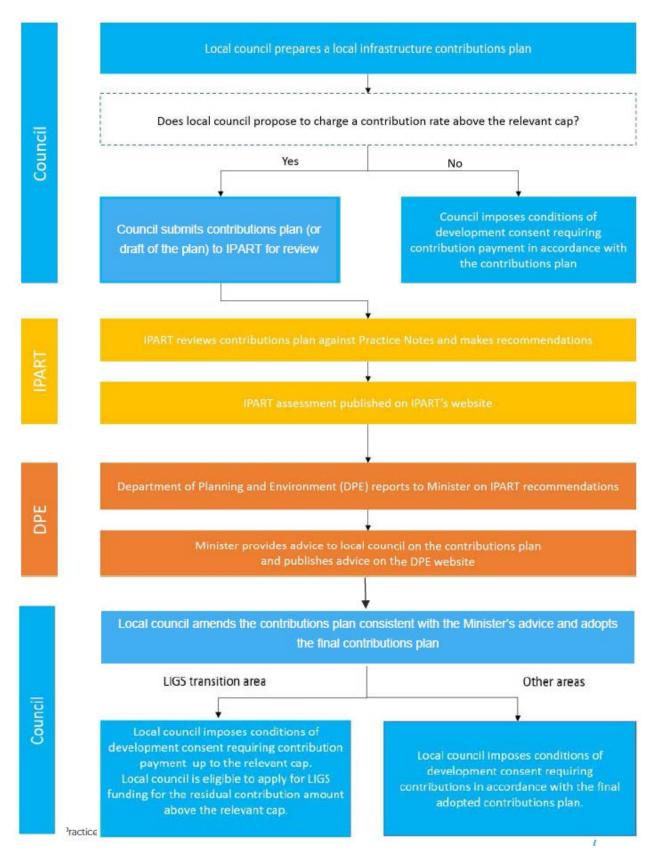
This will result in a reduction in the contribution rates, as outlined in the following table compared to Council's Indicative Contribution rate.

Comparison of Council's Indicative contribution rates versus IPART-adjusted costs

Type of residential development	Council's Indicative Contribution Rate per Dwelling	IPART adjusted contribution Rate per Dwelling	Difference
R2 Low density	\$70,789	\$55,436	-\$15.353
R3 Medium density	\$54,590	\$42,827	-\$11,763
E4 Environmental	\$70,789	\$55,436	-\$15,353

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The process for assessing local infrastructure contributions plans is outlined below:



ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 25 June 2019

Initial Consideration by Officers of Issues associated with Draft IPART Report

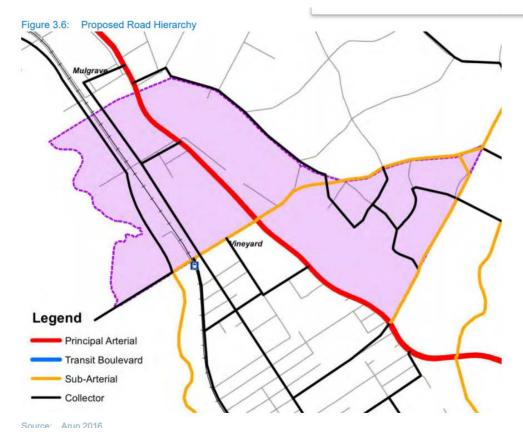
After an initial review of the recommendations from IPART, it appears as if the focus has been on cost reduction within the plan. This is surprising given the rates in other North West Growth Centre Contribution Plans, including Blacktown which are between \$70-80,000 and higher per dwelling, and the fact that the Vineyard rates were considered to be reasonable to begin with. However, it is noted that in a recent IPART assessment, it found the rates in Menangle Park in South West Sydney should be around \$56,000 per lot (low density) which is very similar to the outcome for the Vineyard Plan now with the draft recommendations from IPART.

Draft IPART Plan on Exhibition

The main issues and suggested information for a response are as follows:

- Total cost rates reduced for roads, including reduced contingencies. Rates within the Vineyard Contributions Plan are below Blacktown rates which were recently endorsed again in the Rouse Hill Plan by IPART. In responding to the draft report, this comparison can be used to question why the costs should be reduced in Vineyard, particularly given it is a highly fragmented area. It is a one-dimensional viewpoint of cost rates to focus on contingencies only since they should always be considered in light of the overall rate. Also, for roads, simply halving full width road construction rates for half width road construction rates is not the convention, despite IPART recommending this. This change alone would increase costs again in the plan.
- Land values reduced for constrained land. IPART decided that the Department of Planning and Environment consultant valuer's report was not evidence enough of acquisition costs in Vineyard, and that it should rely on constrained rates elsewhere in the North West Growth Area to justify reducing the rates in the Vineyard Plan. It also appears that IPART have chosen to ignore the Valuer Generals decision relating to a property in O'Dell St, Vineyard since it didn't appear to be mentioned in the report. It has also applied a 60% discount rule to the transmission easement land which is questionable. Copies of these other valuer reports referred to by IPART to justify its decisions were requested as these are not publicly available. IPART has provided a copy of these reports which are being considered by the Valuer commissioned by Council to inform the preparation of a submission to IPART.
- **Boundary Rd.** Reports released by the Department of Planning and Environment when it rezoned the Vineyard Precinct are conflicting in terms of the role of Boundary Road (Sub Arterial versus Collector Road). Most relevantly, the Final Infrastructure Planning Report included the following figure which clearly indicates Boundary Road as a Sub Arterial Road.

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The Draft Contributions Plan provided to Council by the Department of Planning and Environment included Boundary Road as a Sub Arterial Road and provided associated costings. The Department of Planning and Environment have never advised that the role of Boundary Road should be downgraded and these works costs amended. Boundary Road is part of the main arterial network for the North West Growth Area, and is treated as such in relevant contributions plans by The Hills Shire Council. Council's consultants who updated the Contributions Plan and prepared the application to IPART had previously made enquiries of The Hills Shire Council regarding the costs for the work on their side of Boundary Road. The indication was that it was thought the costs should be higher. If Boundary Road is only going to be 2 lanes and not 4, the cost estimates would have to be revisited by Council. However, in the draft report, IPART has applied a very low cost rate for this upgrade work and no bridge funding across the Killarney Chain of Ponds. This would mean that Council will not recover sufficient funds for these works until it reviews the cost for this work, and then once it does this, it must return to IPART again at that time because the costs in the plan will undoubtedly be higher. As such, the recommendation as it stands is serving to delay development/infrastructure provision. Council would more than likely have to delay adoption of the plan until this cost is re-estimated and endorsed by IPART, in consultation with The Hills Shire Council.

- Channel stabilisation works. The additional information provided by Council regarding the need for these works has not been represented in the draft IPART report. IPART have simply not accepted that there is a need/nexus for the work. The information already provided can be reemphasized in light of flooding concerns/impact of surrounding development, as can the fact that it is Hawkesbury residents who will be funding the need for these works to facilitate development under the current recommendation from IPART.
- **Open space embellishment on protected vegetated areas.** IPART has not allowed any funding for the integration of this natural vegetation with the open space facility itself some 6.7ha. The works may not be at the full rate of embellishment, but would not cost zero. Council had already provided a detailed response to IPART on this issue, and an alternative cost estimate for some integrative embellishment work following consulting with the Office of Environment and Heritage

ORDINARY MEETING

SECTION 3 – Reports for Determination

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regarding this matter. IPART did not represent any of this information in the draft report. Under the current cost assessment within the Draft IPART report, these works are now unfunded despite being 'essential works'.

• **Creek crossings/bridges.** Information was provided to IPART about the likely lengths of the creek crossings/bridges and a cost rate based on similar crossings/bridges. However, IPART considered that the rate in the Camden Contributions Plan was more reasonable despite the need to provide longer crossings of the Killarney Chain of Ponds in the Vineyard Precinct compared to the crossings required in Camden.

Primary Issues

Primary issues for consideration by Council include:

- Underfunding for growth infrastructure in Vineyard which will slow provision of essential infrastructure.
- Expectation that Hawkesbury residents must fund growth infrastructure since there is insufficient funds allowed for in the plan following the IPART review. There is no State Government funding from the Local Infrastructure Growth Scheme, and the subsidised loan is now only partially unfunded for essential infrastructure.
- Inconsistent (one-dimensional) interpretation by IPART of what is a reasonable cost in this assessment compared with its other assessments.
- Inconsistent logic applied by IPART with selective adherence to Department of Planning and Environment's consultant reports to suit cost reduction recommendations.
- Recommendations that are not reflective of what it will actually cost Council to deliver facilities to the community e.g. no allowance of funds at all to integrate natural vegetation (zoned open space) into open space areas (e.g. with walking trails, rehabilitation works etc), standard collector road cost for Boundary Rd upgrade, and simply halving full road width cost rates for half road width rates.
- Onerous process where extensive information provided by Council on some issues which IPART made significant cost reduction recommendations on (e.g. open space, constrained land values, need for channel stabilisation works) that was not represented in IPART's draft report.
- Decisions which will serve to cause further delays to plan finalisation/infrastructure provision since Council cannot collect sufficient contributions to fund likely infrastructure needs by development in the interim. The draft recommendations, as they stand, would force Council to have to resubmit the plan to IPART with new Boundary Road upgrade and creek crossing cost estimates rather than endorsing the more reasonable cost estimates which are proposed by Council that were based on the Department of Planning and Environment's original draft Contributions Plan. The long timeline from initial plan preparation by the Department of Planning and Environment of Planning and Environment to now can also be highlighted, particularly given that it could easily be extended a further 6-12 months to address the recommendations of the draft IPART report.

Preparation of a Draft Submission to IPART in Response to the Draft Contributions Assessment

GLN Planning have been engaged by Council to coordinate the preparation of a draft submission on its behalf.

IPART's report recommends significant amendments to the Vineyard Contributions Plan which would reduce the total cost of land, works and administration, from \$165,272,444 to \$129,796,778. This equates to a decrease in total costs of 21.5% relative to the plan submitted by the Council to IPART for review.

ORDINARY MEETING

SECTION 3 – Reports for Determination

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If the majority of IPART's large cost reduction recommendations are maintained at the final report stage, there is a strong chance that Council will face significant underfunding of essential infrastructure to meet the new demand from the Vineyard Precinct.

The submission comments focus on the main areas of concern with IPART's assessment:

- land values (particularly constrained land values and District Park 5 land value),
- the nexus for channel stabilisation works
- the costs of open space embellishment
- the Boundary Road upgrade
- new collector roads and creek crossings

The submission draws on additional advice from relevant experts specifically commissioned by Council to inform the submission:

- Kent Wood, the Registered Valuer who was originally engaged by the Department of Planning and the Environment (DPE) to value land rates in the plan,
- Matthew Kritzler, Quantity Surveyor with Mitchell Brandtman but formerly with WTP and who originally costed items in the plan, and
- David Johnson, Director of J Wyndham Prince and an experienced stormwater engineer who advised on the need for the channel stabilisation works in the plan.

A copy of GLN Planning's Draft Submission to IPART in response to the IPART Draft Assessment of the Vineyard Contributions Plan is attached to this report as Attachment 3. It should be noted that the Draft Submission is awaiting further input from the various consultants engaged by Council to assist with the preparation of a submission to IPART.

It is recommended that Council make a submission based on the draft comments provided by GLN Planning with a cover letter, addressed to Ms Deborah Cope, Chair of IPART's Delegated Committee for Local Government, and copied to both the Minister for Planning and Public Spaces and the Department of Planning, Industry and Environment Secretary.

It is possible that submissions will not be posted on IPART's website since it has not committed to doing so in its draft report release materials. For this reason, it is prudent for Council to ensure that the Minister for Planning and Departmental Secretary both have copies of Council's views on IPART's draft report, as soon as possible.

Furthermore, Council can also publish its submission on Council's website.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. IPART is conducting its own public consultation process on this matter. However, it should be noted that Council has written to all property owners within the Vineyard Precinct to advise them of the release of IPART's Draft Assessment Report.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Community

- 2.1 Community safety is improved Enable a shared responsibility for community safety and disaster management
 - 2.1.1 Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure.
 - 2.1.2 Make the Hawkesbury a friendly place where people feel safe.

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- 2.4 Community wellbeing and local services Build on a sense of community and well being
 - 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

Financial Implications

If the majority of IPART's large cost reduction recommendations are maintained at the final report stage, there is a strong chance that Council will face significant underfunding of essential infrastructure to meet the new demand from the Vineyard Precinct.

Fit For The Future Strategy Considerations

The impact of the IPART recommendations are not aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

Conclusion

IPART's report recommends significant amendments to the Vineyard Contributions Plan which would reduce the total cost of land, works and administration, from \$165,272,444 to \$129,796,778. This equates to a decrease in total costs of 21.5% relative to the plan submitted by the Council to IPART for review.

If the majority of IPART's significant cost reduction recommendations are maintained at the final report stage, there is a strong chance that Council will face significant underfunding of essential infrastructure to meet the new demand from the Vineyard Precinct.

With no State Government subsidy through the Local Infrastructure Growth Scheme as has been received by The Hills Shire and Blacktown City Council's this creates an expectation that Hawkesbury residents must fund growth infrastructure since there is insufficient funds allowed for in the plan following the IPART review.

It is recommended that Council make a submission based on the comments provided by GLN Planning with a cover letter, addressed to Ms Deborah Cope, Chair of IPART's Delegated Committee for Local Government, and copied to both the Minister for Planning and Public Spaces and the Department of Planning, Industry and Environment Secretary.

It should be noted that the Draft Submission contained within Attachment 3 is awaiting further input from the various consultants engaged by Council to assist with the preparation of a submission to IPART.

Planning Decision

As this matter is covered by the definition of a "planning decision" under Section 375A of the *Local Government Act 1993*, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

Meeting Date: 25 June 2019

RECOMMENDATION:

That Council make a submission in response to IPART's Assessment of the Vineyard Precinct Contributions Plan based on the draft submission in Attachment 3 of the report, the key elements of which relate to:

- Land Values
- Stormwater Works
- Transport Costs
- Open Space Embellishment Costs
- Loan Interest Costs

ATTACHMENTS:

- AT 1 Draft IPART Report Assessment of Hawkesbury City Council Vineyard Contributions Plan. (Distributed under separate cover)
- **AT 2** IPART Fact Sheet Hawkesbury City Council's Vineyard Contributions Plan.
- AT 3 Draft Hawkesbury City Council Submission to IPART's Draft Report. (Distributed under separate cover)

Meeting Date: 25 June 2019

AT - 2 IPART Fact Sheet Hawkesbury City Council's Vineyard Contributions Plan

Draft Report – Hawkesbury City Council's Vineyard Contributions Plan

31 May 2019



IPART has released a Draft Report on its assessment of Hawkesbury City Council's *Vineyard Precinct Section 7.11 Draft Contributions Plan* (Vineyard CP). The plan applies to residential development in Vineyard Precinct – Stage 1.

The Vineyard Precinct is in Sydney's North West Growth Area. Based on planning controls for the precinct, it will be home to a population of 7,489 in 2,459 dwellings.

Our recommendations

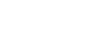
Our recommendations would reduce total costs in the plan from \$165.27 million to \$129.79 million (in March 2018 dollars), which is a reduction of 21.5%.

Cost reductions primarily result from:

- Reducing costs to upgrade Boundary Road a collector road (\$10.6m)
- Removing the cost of works for a drainage corridor not necessary for development in the precinct (\$7.6m)
- Removing costs of embellishing land in two parks with extensive existing native vegetation (ENV) (\$5.7m)
- Using lower values for constrained land and ENV land which must be acquired (\$11.7m).

We have increased some costs, of both land and works, where the plan underestimated the reasonable cost the council would incur.

Indicative contributions in the plan are between \$54,590 and \$70,789. Our draft recommendations would reduce the contributions for equivalent lots to between \$42,827 and \$55,436.



WHY

IPART

IPART assesses councils' contributions plans which propose local infrastructure contributions above \$20,000 per lot or dwelling, or above \$30,000 per lot or dwelling in identified greenfield areas. The maximum contributions in the plan exceed the \$30,000 threshold that applies to development in Vineyard Precinct.

It is important that contributions reflect the reasonable cost to the council of providing local infrastructure, and send appropriate price signals to guide development.



We assessed the Vineyard CP against the criteria in the *Local Infrastructure Contributions Practice Note* (January 2019) issued by the Department of Planning and Environment. We based our assessment on information in the plan, and further information provided by the council.



The Draft Report is available on IPART's website: https://www.ipart.nsw.gov.au/. We invite interested parties to make written submissions on the Draft Report by **Friday 28 June** 2019. Details about how to make a submission are also on the website.

We will consider submissions, and then provide our Final Report to the Minister for Planning and Public Spaces and the council. Once the council makes any required changes, it can levy the full rate of contributions in the plan.

Independent Pricing and Regulatory Tribunal - Fact Sheet

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Meeting Date: 25 June 2019

GENERAL MANAGER

Item: 104 GM - Nominations for Local Government Representatives for the Greater Blue Mountains World Heritage Area Advisory Committee (79351, 79633)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is for Council to consider the nomination of a Councillor or Council staff member to Local Government NSW as a representative to the Greater Blue Mountains World Heritage Area Advisory Committee.

EXECUTIVE SUMMARY:

Local Government NSW has contacted Council seeking a nomination for representation to the Greater Blue Mountains World Heritage Area Advisory Committee. Candidates must represent or be employed by one of the twelve councils covered by the Greater Blue Mountains World Heritage Area. Representatives will be appointed for a three year term.

RECOMMENDATION SUMMARY:

That the nomination of a representative to the Local Government NSW for the Greater Blue Mountains World Heritage Area Advisory Committee be considered.

REPORT:

Context and Background

Local Government NSW has written to Council by email dated 6 June 2019, advising that they are seeking nominations from councillors, or Council staff member to contribute expertise in local government to the Greater Blue Mountains World Heritage Area Advisory Committee.

The Committee is jointly appointed by the NSW and Commonwealth Ministers for the Environment and provides advice on the protection, management and the presentation of the Greater Blue Mountains World Heritage Area.

Candidates must represent or be employed by one of the twelve councils covered by the Greater Blue Mountains World Heritage Area, namely: Blue Mountains, Cessnock, Goulburn Mulwaree, Greater Lithgow, Hawkesbury, Mid-Western, Muswellbrook, Oberon, Penrith, Singleton, Wingecarribee and Wollondilly.

The Terms of Reference for the Committee require it to include two local government representatives.

The Committee's role will be to provide advice to the managing agencies, the Greater Blue Mountains Area Management Committee, the Australian and NSW Government Ministers responsible for World Heritage matters and the Australian World Heritage Advisory Committee on matters relating to:

• The identification, protection, conservation, presentation, management and transmission to future generations of the Outstanding Universal Value of the Greater Blue Mountains Area.

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- The views and interests of the wider community.
- Advise on technical and scientific matters including scientific research priorities, relevant new information or developments in science, the scientific basis of management principles and practices, the appropriateness of current and proposed research, and the maintenance of the values and integrity of the Greater Blue Mountains Area; and
- issues referred to it for consideration.

Members of the Committee will be appointed by the NSW Minister responsible for World Heritage. The Chair is jointed appointed by both the NSW and Australian Government Ministers responsible for World Heritage.

Under the terms of appointment, members of the Committee will be appointed for a three-year term and shall be appointed in their own right and not as representatives of any particular organisations, institutions, disciplines or interest sectors.

Further information regarding the Committee can be found in the local government application form included under Attachment 1 of this report. A copy of the Greater Blue Mountains World Heritage Area Committee Handbook can be viewed here <a href="https://www.environment.nsw.gov.au/-/media/OEH/Corporate-Site/Documents/Parks-reserves-and-protected-areas/Types-of-protected-areas/draft-greater-blue-mountains-area-wold-heritage-advisory-committee-handbook-2019.pdf?la=en&hash=259262FE57A43F75C2AD60416D8AE74945DA0F78

Detailed History, including previous Council decisions

Nominations for the Committee were previously sought in 2007 and 2010 for a three year term.

In 2007 Council nominated Councillor Paul Rasmussen to be a representative to the Greater Blue Mountains World Heritage Area Committee. Councillor Rasmussen's nomination was successful and he was a representative on this Committee for a three year term being from 2007 to 2010.

In 2010, Council nominated former Councillor Jill Reardon to be a representative. The nomination was not successful at that time.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Environment

- 3.1 The natural environment is protected and enhanced Value, protect and enhance our unique natural environment
 - 3.1.1 Encourage effective management and protection of our rivers, waterways, riparian land, surface and ground waters, and natural eco-systems through local action and regional partnerships.
 - 3.1.2 Act to protect and improve the natural environment including working with key agency partners.

Meeting Date: 25 June 2019

Discussion

This matter is referred to Council for its consideration as to whether it wishes to submit a nomination for this Committee to the LGNSW. **Financial Implications**

There are no financial implications applicable to this report.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

Conclusion

Council is required to advise the Local Government NSW of any nominations by 27 June 2019. An application form will need to be completed as well as provision of a current CV for any nomination.

RECOMMENDATION:

That the nomination of a representative to the Local Government NSW for the Greater Blue Mountains World Heritage Area Advisory Committee be considered.

ATTACHMENTS:

AT - 1 Local Government Application form - Greater Blue Mountains Area World Heritage Property Advisory Committee.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

AT - 1 Local Government Application form - Greater Blue Mountains Area World Heritage **Property Advisory Committee**



United Nations Educational, Scientific and Cultural Organization

Greater Blue Mountains Area inscribed on the World Heritage List in 2000



Local government application

Greater Blue Mountains Area World Heritage Property Advisory Committee

Greater Blue Mountains

The Greater Blue Mountains Area (GBMA) encompasses 1.03 million hectares of eucalyptdominated landscape across eight adjacent conservation reserves. The GBMA was inscribed on the World Heritage List in 2000 for its outstanding universal natural value. In addition to those listed values of the GBMA, there are numerous other important, complementary values including geodiversity, aesthetics and cultural associations.

About the Committee

The GBMA Advisory Committee will provide advice to the managing agencies, the GBMA Management Committee, the Australian and NSW government Ministers responsible for World Heritage matters and the Australian World Heritage Advisory Committee on matters relating to the identification, protection, conservation, presentation, management and transmission to future generations of the Outstanding Universal Value of the Greater Blue Mountains Area.

The Advisory Committee shall:

- consider and advise on the views of community interests;
- consider and advise on technical and scientific matters including scientific research priorities, relevant new information or developments in science, the scientific basis of management principles and practices, the appropriateness of current and proposed research, and the maintenance of the values and integrity of the GBMA; and
- provide advice to the Management Committee or the relevant Ministers on issues referred to it for consideration.

Committee positions

Thirteen members of the Advisory Committee, comprising:

- An independent chairperson
- Two Aboriginal/traditional owners
- Two local government (with terms rotating amongst jurisdictions)
- One tourism representative
- One non-government organisation from the conservation sector
- One representative of outdoor self-reliant nature-based recreation
- Three scientific representatives from either water quality/aquatic ecology, botany or zoology
- One archaeological/cultural heritage representative
- One representative from the NSW National Parks and Wildlife Service Regional Advisory Committee, Blue Mountains Branch.

Members of the Committee will be appointed by the NSW Minister responsible for World Heritage. The Chair is jointly appointed by both the NSW and Australian government Ministers responsible for World Heritage.

Members will be appointed for a three-year term and shall be appointed in their own right and not as representatives of any particular organisations, institutions, disciplines or interest sectors.



Australian Government Department of the Environment and Energy





Meeting Date: 25 June 2019

Chairperson

The Chair is responsible for leading the activities of the Advisory Committee including:

- ensuring that the Advisory Committee performs its functions, acting within relevant statutory
 powers, legal obligations and complying with relevant policies (including whole of government
 policies)
- facilitating the conduct of meetings to allow frank and open discussion
- ensuring individual members make an effective contribution
- facilitate the development of research priorities that will contribute, in particular, to the
 protection and conservation of the Outstanding Universal Value of the GBMA
- · work collectively with NPWS to induct and mentor new members
- facilitating the flow of information to members and stakeholders
- liaising with the relevant Ministers, Secretaries and Chief Executives
- as requested by the Minister or Chief Executive, represent the Advisory Committee at meetings.

Selection Criteria for Committee Members and Chair

- experience and expertise in at least one of the qualifications outlined in the application form below
- · familiarity with, and demonstrated interest in, the Greater Blue Mountains
- Aboriginal nominees are requested to provide a written letter of endorsement of Aboriginality
- additional criteria for the Chair position:

02 9242 4055

- familiarity with Australia's World Heritage Convention obligations
- demonstrated expertise and experience in the operation of scientific and community advisory bodies

For the committee Terms of Reference, please refer to the Greater Blue Mountains Area World Heritage Advisory Committee Handbook which will be supplied by Kirsty McIntyre, details below.

How to apply

Phone:

Please complete the application form overleaf with a brief expression of interest (maximum of one page) addressing the selection criteria and a current CV (maximum of one page)

Applications close 5pm 19 June 2019 Please email your completed form and attachments to <u>Kirsty.McIntyre@lgnsw.org.au</u> Further enquiries contact: Kirsty McIntyre Senior Policy Officer - Environment Local Government NSW GPO Box 7003, Sydney NSW 2001

Information submitted on this form, including any personal details will be a matter of public record and will be stored in the Office of Environment and Heritage (OEH) records system. You can find out more about how OEH handles the personal information it collects online by reading our privacy policy. By submitting this form, you consent to the collection and use of your personal information in accordance with this policy.



Office of Environment & Heritage NSW National Parks & Wildlife Service



Meeting Date: 25 June 2019

Application form Greater Blue Mountains Area World Heritage Property Advisory Committee



Title:	Given name(s):
Family name:	Date of birth:
Residential address:	
State:	Postcode:
Postal address (if different):	
State:	Postcode:
Daytime telephone:	Mobile:
Email address:	

Qualifications for GBMWHA Advisory Committee

Expertise and experience in local government

Expertise and experience in community involvement in conservation

Expertise in Aboriginal cultural heritage

Scientific qualifications in the area of conservation (please select one)

botanical/ecological	archaeological/cultural

zoological/ecological water quality/aquatic

Expertise and experience in tourism or ecologically sustainable visitor use, enjoyment and appreciation of reserves

Indigenous/traditional owner. Language group:

Department of the Environment and Energy

Expertise in outdoor self-reliant nature based recreation

Expertise in non-Aboriginal cultural heritage conservation

Please provide a current CV, detailing relevant skills, experience and academic training.

Occupation:			
Professional/trade qualifications:			
Are you a public servant? If yes, which agency?	Yes	🗌 No	
Nominated by:			
Local Government NSW			
Australian Government		Office of Environment & Heritage	

NSW

NSW National Parks & Wildlife Service

Meeting Date: 25 June 2019

Application form page 2				
Have you previously served on a NSW National Parks and Wildlife Service Advisory Committee or World Heritage Advisory Committee? (please provide details):				
Membership of/affiliation with relevant organisation or other Government bodies, or held political office/appointment: (please list):				
Details of any relevant activities or interests:				
Equal Employment Opportunity statistics (please tick the applicable categories)				
Female Male English is my first language English is not mine or my parents' first language				
Ancestry (three generations if known):				
Aboriginal or Torres Strait Islander descent				
Age range: 18 – 25 26 – 40 41 – 64 65 and over				
Signed Date (electronic signature ok)				





Meeting Date: 25 June 2019

Expression of interest Greater Blue Mountains Area World Heritage Property Advisory Committee



You may use this space or attach a separate sheet (one page) to address the selection criteria:

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Meeting Date: 25 June 2019

CITY PLANNING

Item: 105	CP - Blue Mountains City Council Request for Support to Oppose the Raising of the Warragamba Dam Wall - (95498, 124414, 128732, 73986, 86589)
Previous Item:	 88, General Purpose Committee (28 November 1995) 109, General Purpose Committee (30 January 1996) 41, Ordinary (3 September 1996) Mayoral Minute (8 October 1996) ROC, FRMAC Ordinary (25 March 2014) 87, Ordinary (13 May 2014) ROC, FRMAC Ordinary (19 October 2017) NM1, Ordinary (10 April 2018)
Directorate:	City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of a request received from Blue Mountains City Council for Hawkesbury City Council to join them in their opposition to the proposal to raise the Warragamba Dam Wall.

EXECUTIVE SUMMARY:

Correspondence has been received from Blue Mountains City Council raising concerns in relation to the proposed raising of the Warragamba Dam Wall, and requesting Hawkesbury City Council join them in opposing the proposal. The matter is a complex issue, involving water supply considerations, flood plain management considerations and environmental/heritage considerations.

RECOMMENDATION SUMMARY:

That Council write to Blue Mountains City Council, advising that Hawkesbury City Council is not in a position to either support or oppose the matter of raising the Warragamba Dam Wall until such time as Council has considered the findings from the completed Environmental Impact Statement (EIS) and the soon to be released Hawkesbury Nepean Valley Regional Flood Study.

REPORT:

Context and Background

Council has received correspondence from Blue Mountains City Council which followed an Ordinary Meeting of Blue Mountains City Council on 26 February 2019, where the Blue Mountains City Council resolved as follows:

"1. That council writes to the Premier of NSW, the Hon Gladys Berejiklian MP expressing opposition to the recent National Parks and Wildlife Act 1974 Amendment allowing parts of the World Heritage Listed Blue Mountains National Park to be flooded by the raising of Warragamba Dam wall;

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- 2. That Council also writes to the NSW Leader of the Opposition, Mr Michael Daley, Member for the Blue Mountains, Trish Doyle MP, and Member for Macquarie Susan Templeman, to outline its position; and
- 3. That Council also writes to Western Sydney Regional Organisation of Councils (WSROC) and neighbouring Councils advising of this position."

Correspondence was then subsequently sent by Blue Mountains City Council to Hawkesbury City Council (received on 26 April 2019), requesting support of their opposition to the proposed raising of the Warragamba Dam Wall and the inundation of the catchment area.

Detailed History, including previous Council decisions

History of Council's position on Warragamba Dam

Hawkesbury Council, and the previous Windsor and Colo Councils have had long-standing concerns about the impacts of flooding on the Hawkesbury LGA. The early position of the Councils was to request that the volume of water stored in the Warragamba Dam be reduced so that the Dam would be able to store a greater capacity of water during flood times. However, their campaign was unsuccessful.

Hawkesbury Council continued the position of the previous Councils, this time with the intention that the reduction in water storage would act as an interim measure until the Dam wall could be raised, a proposal which the Council supported.

1960s - 1970s - Windsor and Colo Councils

Council made extensive representations to the Metropolitan Water Board and Minister for Public Works in the 1960s - 1970s regarding concerns with the level of water in the Warragamba Dam and potential flooding impacts. This was largely concerned with reducing the amount of water generally stored in the dam, and use of surplus water to generate power in the hydro-electricity plant at the Warragamba Dam, which is now disconnected.

Correspondence from Windsor Council to the Minister for Public Works dated, 16 September 1974 was as follows:

"At the meeting of Council on 10 September [1974] it was resolved:

That the Minister for Public Works be asked to lower the level at Warragamba Dam to a height sufficient to act as a flood mitigating measure to lessen the height of future flooding."

The response from the Minister for Public Works included:

"For several years representations have been made by Windsor Council and other bodies for the operation of Warragamba Dam, including its flood gates, to provide "Flood Control". The Nepean-Hawkesbury Interdepartmental Committee has been set up to examine these matters...On the general question of use of Warragamba Dam for flood mitigation, the position is that the Dam, having been constructed for water supply purposes, must be operated as such and cannot therefore be operated specifically for the purposes of flood mitigation."

No mention of raising the Dam wall was made at this time. Council persisted in this line of enquiry with the same response.

Letter from the Minister for Public Works dated 6 December 1974 was as follows:

"Some flood mitigation occurs as a secondary effect with the operation of the hydro-electric power station and the lessening of the flood peak due to the reservoir lake pondage. Because the requirements for water supply and flood mitigation are incompatible, however, Council's request for the lowering of the level of Warragamba Dam for flood mitigation purposes cannot be acceded to."

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Hawkesbury Council and the Disaster Alleviation Movement In Time (DAMIT) Committee

On 12 December 1995, Council resolved to support the State Government's proposal to raise the Dam wall by 23 metres, and/or the parallel proposal of construction of a spillway. The State Government ultimately decided not to proceed with those proposals, and instead opted to pursue an integrated floodplain planning strategy. However, Council continued to express its support for the original proposal.

From 1996 to 2004, Council was involved with the DAMIT (Disaster Alleviation Movement In Time) Committee, of which Dr Rex Stubbs was the Chairman.

The DAMIT Committee stated to Council that:

"DAMIT's principal objective [is] that of having an effective flood mitigation for the Hawkesbury-Nepean Valley through the raising of Warragamba Dam wall by 23 metres as recommended in the \$10 million Environmental Impact Statement of the Proposed Warragamba Flood Mitigation Dam (July 1995)."

A Mayoral Minute of 8 October 1996 recommended that Council "support the DAMIT Committee's position and in doing so clearly indicate to the Government that the lowering of the water supply at Warragamba is considered an interim measure to the construction of the additional 23 metres on the Dam."

The ultimate fate of this Committee is unclear. It seems to have been partially integrated with Council's Floodplain Management Committee in around 2004, but continued to operate independently with the involvement of former Hawkesbury Councillors and Penrith Councillors, until its name change to the "Hawkesbury-Nepean Flood Mitigation Action Committee" in 2011. It has continued to make submissions to local media and government agencies under this name.

Council's Floodplain Risk Management Advisory Committee

In 2008, advice from the Department of Environment and Climate Change was received stating that large regional flood mitigation programs (such as modifications to the Dam) would not be considered by the Department until Council had completed the Flood Risk Management Study and Plan to identify the benefits of any flood mitigation works. The Study and Plan were completed in December 2012, and Council commenced implementing the strategies. It was around this time that the Hawkesbury-Nepean Valley Flood Management Review was commenced through a collaboration of NSW Government agencies, an outcome of which was the current Warragamba Dam Raising proposal.

On 27 February 2014, a Motion to the Floodplain Risk Management Advisory Committee, including background information stating that:

"The Floodplain Risk Management Advisory Committee recognise the need to raise the height of the Warragamba Dam wall however this project will take many years to complete." The objective of the Motion was to gain Council approval to advise relevant government agencies of all levels of Council's "preferred position of flood mitigation measures being taken immediately in the Hawkesbury/Nepean River system".

According to the Motion, these immediate mitigation measures were intended to be completed *"in the meantime"*, with the Motion making it clear that raising of the dam wall was still the eventual desired outcome. The Motion was carried by the Floodplain Risk Management Advisory Committee.

The Floodplain Risk Management Advisory Committee Minutes containing this Motion were reported to Council on 25 March 2014, where a Motion containing the same information was considered. Council resolved that a report on the Floodplain Risk Management Advisory Committee recommendation be submitted to Council.

This report was considered at the Council Meeting of 13 May 2014. The resolution adopted by Council was that Council continue to work with State Agencies to progress the Hawkesbury-Nepean Valley Flood Management Review, and that whilst already adopted local and regional flood mitigation initiatives would

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continue to be implemented, no additional mitigation woks would be pursued until that Review was completed.

More recently a Notice of Motion was put before Council on 10 April 2018 regarding the Warragamba Dam Wall raising as follows:

"That:

- 1. Hawkesbury Council renews its support for the proposal of raising Warragamba Dam to provide flood mitigation as outlaid in the Hawkesbury Nepean Floodplain Review Taskforce report "Resilient Valley, Resilient Communities", because it will mitigate the severity and duration of future floods, and because it will save life and property in the Hawkesbury.
- 2. Council write to the State Member, the relevant Minister, and Infrastructure NSW to convey this support."

The motion was lost and no alternative motion passed.

Hawkesbury-Nepean Flood Risk Management Strategy - Resilient Valley, Resilient Communities

The Resilient Valley, Resilient Communities - Hawkesbury-Nepean Flood Risk Management Strategy addresses nine key outcomes, including:

- 1. Co-ordination and integration
- 2. Warragamba Dam raising
- 3. Integrated land use and emergency planning
- 4. Improved flood risk information
- 5. Aware, prepared and responsive community
- 6. Improved weather and flood predictions
- 7. Best practice emergency response and recovery
- 8. Adequate local roads for evacuation
- 9. Ongoing monitoring and evaluation, reporting and improvement

Outcome #2 - Proposal to raise the Warragamba Dam wall for flood mitigation is being led by WaterNSW

The identified challenges for this proposal are:

- Diverse communities of interest
- Providing the evidence-base in an accessible way

The current status of this Outcome is:

- Detailed environmental and social impact assessment is continuing
- Aboriginal cultural heritage assessment surveys are ongoing
- Contract progressing on detailed concept designs
- Investigating operational arrangements for flood mitigation
- Environmental Impact Statement (EIS) being drafted for public exhibition and comment

Inquiry into the Water NSW Amendment (Warragamba Dam) Bill 2018

Hawkesbury City Council wrote to The Chair of the Standing Committee on State Development at Parliament House on 3 October 2018 providing comments in respect to the inquiry into the Water NSW Amendment (Warragamba Dam) Bill 2018.

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The content of the correspondence included the following:

The resilient Valley, Resilient Communities - Hawkesbury-Nepean Valley Flood Risk Management Strategy includes "Outcome 2 - reduce flood risk in the Valley by raising Warragamba Dam wall". Council notes, "In developing the Flood Strategy, the Taskforce found that raising the Warragamba Dam wall by around 14 metres was a cost effective measure for reducing flood damages and risk of life. This measure will result in around 75% reduction in the damages expected from floods on average each year and significantly reduce the risk to life from flood events. Proceeding to construction is subject to environment and planning approvals."

Council agreed with the intent in providing additional time to ensure the safe and complete evacuation of people in the Hawkesbury Nepean Valley when flooding occurs. At present, it is predicted that current warning times will not be adequate to support the evacuation of the existing population of the Hawkesbury Nepean Valley.

In March 2018, Water NSW and Infrastructure NSW briefed Hawkesbury City Councillors on the Resilient Valley, Resilient Communities and the Warragamba Dam wall raising proposal as part of their consultations with affected Councils.

In relation to the inquiry into the Water NSW Amendment (Warragamba Dam) Bill 2018, Council would submit the following comments:

- Concern regarding the limited time provided to prepare and submit a response
- The fact that Council is still waiting for the release of the Regional Flood Study being prepared by Infrastructure NSW
- The unavailability of findings to date for the Environmental Impact Study

Hawkesbury Council recommended and proposed that a more considered assessment of the proposed amendment can occur post the completion and subsequent the inclusion of the findings from the completed Environmental Impact Statement and Regional Flood Study.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Community

- 2.1 Community safety is improved Enable a shared responsibility for community safety and disaster management
 - 2.1.1 Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure.
 - 2.1.2 Make the Hawkesbury a friendly place where people feel safe.
- 2.4 Community wellbeing and local services Build on a sense of community and well being
 - 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

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Policy Considerations

This matter is a complex issue dating back to the 1960's and now involving floodplain management, water supply considerations and environmental /heritage considerations. Over that period floodplain management considerations have been compounded by the:

- 2000 UNESCO World Heritage Classification of areas of the catchment
- 2006 Engineering works to access water stored in the reservoir, providing access to eight per cent more water or approximately six months of extra supply by increasing the available storage from approx. 1,850 gigalitres to over 2000 gigalitres
- 2010 commissioning of the Sydney Desalination Plant located at Kurnell, powered by a wind farm located at Bungendore.

Financial Implications

There are no financial implications applicable to this report.

Fit For The Future Strategy Considerations

The proposal is not currently aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

Conclusion

Hawkesbury Council is not in a position to support or oppose the matter of raising the Warragamba Dam Wall until such time as Council has considered the findings from a completed Environmental Impact Statement and the soon to be released Hawkesbury Nepean Valley Regional Flood Study.

RECOMMENDATION:

That Council write to the Blue Mountains City Council, advising that Hawkesbury City Council is not in a position to support or oppose the matter of raising the Warragamba Dam Wall until such time as Council has considered the findings from a completed Environmental Impact Statement, and the soon to be released Hawkesbury Nepean Regional Flood Study.

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF REPORT 0000

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ltem: 106	CP - Hawkesbury Companion Animal Shelter - (95498, 39906, 141941)				
Previous Item:	NM7, Ordinary (9 May 2017)				
Directorate:	City Planning				

PURPOSE OF THE REPORT:

The purpose of this report is to advise of the outcomes of the work undertaken by the Hawkesbury Companion Animal Shelter Working Group and Council staff following a Notice of Motion moved at Council's Ordinary Meeting on 9 May 2017.

EXECUTIVE SUMMARY:

This report summarises the work that has been undertaken in the past 12 months by the Companion Animal Shelter Working Group and Council staff following a Notice of Motion moved at Council's Ordinary Meeting on 9 May 2017.

The Notice of Motion required that Council look at a range of issues including costs, numbers of animals coming into the Hawkesbury Companion Animal Shelter (the Shelter), re-homing and euthanasia rates, opening hours, and how the Shelter reflects best practice in animal management practices.

In response to the Notice of Motion, Council established a Working Group to work through each element of the Notice of Motion and explore other issues relevant to the review.

Details of the findings and recommendations are outlined in the attached report (Attachment 1).

RECOMMENDATION SUMMARY:

It is recommended that the information in this report and attachments be received and that the Hawkesbury Companion Animal Shelter Working Group be concluded and the members formally thanked for the work undertaken in the review of the Shelter.

REPORT:

Context and Background

Over the past 12 months Council has moved to develop a response to the issues resolved by Council's Notice of Motion and initiated a number of changes to operations, animal management practices and the physical infrastructure of Council's companion animal management facility.

The review of the Shelter included engaging with volunteers, staff, rescue groups, local veterinarians and a behaviourist and comparing the animal management practices and operations with other shelters including Blacktown, Campbelltown and Blue Mountains.

Detailed History, including previous Council decisions

In response to a Notice of Motion at Council's Ordinary Meeting on 9 May 2017, Council established a Working Group to undertake the following activities:

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- (a) Collect statistics and trends including but not limited to the following:
 - handling staff to animal ratio
 - vaccination rates and costs
 - de-sexing rates and costs
 - number of animals taken from each LGA
 - estimated cost for each LGA
 - funds sought and recovered from each LGA
 - number of animals returned to previous owners, number rehomed and number rehomed via rescue group
 - number animals euthanised and number dogs euthanised due to aggressive behaviour
 - volunteer numbers and hours worked.
- (b) Make recommendations to ensure that the Hawkesbury Companion Animal Shelter meets or exceeds best practice guidelines for monitoring, caring for and exercising animals as well as cleaning and security of facilities.
- (c) Review the operating hours of the Shelter to best reflect the needs of Hawkesbury families and improve access.
- (d) Recommend website content to promote the retrieval and rehoming of animals at the Shelter (including a photo, type of dog/cat, gender, description, location and date of retrieval, date the dog is due for release), and works to improve public education about animal ownership to reduce the number of lost, stray and dumped animals and identify programs recommending high volume, low cost de-sexing programs to reduce the number of lost, stray and dumped animals.
- (e) Identify/confirm suitable animal care training packages for staff involved in animal handling, with the minimum being a Certificate II in Animal Studies.
- (f) Recommend ongoing reporting arrangements to Council and the wider community.
- (g) Liaise with WSROC regarding a region wide rationalisation of companion animal shelters.

Hawkesbury Companion Animal Working Group

Expressions of Interest for community representation on the Hawkesbury Companion Animal Working Group were called for and on 12 September 2017, Council, in a closed session, appointed four community representatives to the Working Group and endorsed the following objectives of the agreed Terms of Reference:

The Working Group convened on the following dates:

- 5 March 2018
- 27 May 2018
- 21 August 2018
- 27 November 2018
- 18 February 2019
- 6 May 2019

and comprised of the following membership:

- Two Councillors
- Four community representatives (including representatives of the Friends of the Hawkesbury Companion Animal Shelter and local rescue organisations), and
- Relevant staff.

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A final meeting of the Working Group is expected to be scheduled in July 2019 to advise of the outcomes of the Council meeting and to thank the Working Group for their input, time and energy.

Consultation

During the review of the Shelter, staff met with volunteers and rescue groups to listen to their issues, concerns and suggestions.

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Areas, Directions and Strategies within the CSP.

Our Community

- 2.3 Community partnerships continue to evolve Increase the range of local partnerships and plan for the future
 - 2.3.1 Encourage and facilitate community partnerships.
 - 2.3.2 Support and expand active volunteering.
 - 2.3.3 Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions.

<u>Our Future</u>

- 5.1 Encourage informed planning, balanced growth and community engagement
 - 5.1.3 Council will continually review its service provision to ensure best possible outcomes for the community
 - 5.1.4 Encourage increased community participation in planning and policy development

Discussion

The attached Hawkesbury Companion Animal Shelter Report provides details with respect to the achievements of the Working Group and Council staff following the Notice of Motion moved at Council's Ordinary Meeting on 9 May 2017 requesting a review of the Shelter.

Business Improvements Undertaken in the Past 12 Months

The Shelter review lead to a number of business improvements as outlined below.

Key initiatives include:

- The development of a Volunteer Handbook (Attachment 2) and Position Description for Volunteers
- De-sexing pregnant cats to reduce the number of unwanted kittens
- Restructure a staff member to focus on re-homing and social media
- Promotion of Dog of the Week
- Amending fees for older dogs to assist in re-homing

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- Reducing the cost of cats and dogs when the Shelter is reaching capacity
- Increased social media
- Revision of the Shelter Adoption Kit
- Improvements to Council's website

Future Actions

The review process and consultation identified the following actions to be implemented over time:

- Investigate a de-sexing initiative in which Campbelltown Shelter currently participates
- Continue use of social media and seek opportunities to fund a social media resource for the Shelter
- Undertake promotional campaigns to educate the community, promote the Shelter and share good news stories of animals re-homed
- Implement further Capital Works improvements
- Regularly review fees and charges
- Implementing a Buddy Program for better engagement of volunteers
- Reviewing costs of cats and dogs for sale
- Collect statistics on the number of people coming in on the weekends
- Investigate options of closing the Shelter on Good Friday and Easter Sunday

Financial Implications

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2019/2020 Adopted Operational Plan.

The potential of obtaining a financial contribution for a social media resource from the councils currently being serviced by the Shelter is currently under investigation.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

Conclusion

This report is to inform Council of the tasks undertaken by Council staff and the Hawkesbury Companion Animal Shelter Working Group in the review of the Shelter.

As the goals and objectives of the Working Group have been achieved and recommendations for further improvements have been made, it is proposed to conclude the Hawkesbury Companion Animal Shelter Working Group.

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RECOMMENDATION:

That:

- 1. The information be received.
- 2. Council formally conclude the Hawkesbury Companion Animal Shelter Working Group and thank the members for their work in the review of the shelter.

ATTACHMENTS:

- AT 1 Hawkesbury Companion Animal Shelter Report (Distributed Under Separate Cover)
- AT 2 Hawkesbury Companion Animal Shelter Volunteer Handbook (Distributed Under Separate Cover)

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Item: 107	CP - Draft Notice of Approval - Protection of the Environment Operations (Clean Air) Regulation 2010 - (95498, 96330)
Previous Item:	159, Ordinary (29 September 2015) NM1, Ordinary (9 October 2018)
Directorate:	City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to respond to a Notice of Motion in regard to pile burning considered by Council at its Ordinary Meeting on 9 October 2018. Further to this, the report seeks Council's endorsement to publicly exhibit an updated draft Notice of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages, which is attached as Attachment 1 to this report.

EXECUTIVE SUMMARY:

At its meeting on 9 October 2018, Council considered a Notice of Motion in relation to pile burning incidents in the Hawkesbury Local Government Area and resolved:

"That Council:

- 1. Request a meeting with the Rural Fire Service to specifically address the frequency of pile burning in the Hawkesbury Local Government Area.
- 2. Report on the number of pile burning notifications received by Council and the number of permits issued by the Rural Fire Service on an annual basis.
- 3. Include specific information in Council's community newsletter and social media to reinforce the regulations relating to pile burning and the burning of refuse in residential areas."

In accordance with Council's resolution the following report provides an update on actions raised in the Notice of Motion and submits a Draft Notice of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages for public exhibition.

RECOMMENDATION SUMMARY:

It is recommended that Council receive and note this report and that in accordance with Clause 13(3)(d) of the Protection of Environment Operations (Clean Air) Regulation 2010, Council place on public exhibition its draft Notice of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages.

Following the public exhibition of the draft Notice of Approval, a further report be prepared for Council's consideration of any public submissions or in the event that no public submissions are received, the draft Notice of Approval will take effect at the expiry of the exhibition period.

REPORT:

Context and Background

The Protection of the Environment Operations (Clean Air) Regulation 2010 outlines management of burning requirements for local councils and fire management authorities. The Regulation does not affect

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bushfire hazard reduction work allowed under the *Rural Fires Act*, the destruction of prohibited plants or drugs, or the burning of diseased animal carcasses.

The current Notice of Approval General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages is due to expire on 9 November 2020.

The Regulation allows local councils to assess local conditions and to select the appropriate control of burning for the area. The current Regulation lists the level of control for Hawkesbury City Council as follows:

- All burning of vegetation in the open or in an incinerator is prohibited except with approval. Councils have powers to grant approvals for burning dead and dry vegetation on the premises on which the vegetation grew.
- The burning of domestic waste on residential premises where domestic waste management services are not available.

Hawkesbury City Council has granted in the past general approval under Clause 13(2) of the Regulation for the pile burning of dead and dry vegetation grown on that property, in the open, on land which is 4,000 square metres (one acre) or greater and/or is designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan (properties located at Bowen Mountain, Colo Heights, Lower Portland, Tabaraga Ridge - Kurrajong Heights, "The Islands Estate", Blaxlands Ridge and Yarramundi under the Hawkesbury Risk Management Plan.)

Piles must be constructed and burnt in accordance with the <u>NSW RFS Pile Burn Standards</u>, (this external link will open in a new window), particularly:

- Piles should be 2 metres x 2 metres x 1.5 metres high
- There is 2 metres clearance around the pile/s
- Pile(s) are 20 metres from any building

Excluding Fire Brigade requirements, residents only need to complete the online notification on Council's website to conduct pile burning (current arrangement) on properties greater than one acre, and residents on properties less than one acre which are designated as an Extreme Bush Fire Risk. In a Fire and Rescue NSW area (predominately main town centres), residents are required to obtain a fire safety permit for each pile burn (for all months during the year). In a Rural Fire Service area, a fire safety permit only needs to be obtained during the fire danger period. Either outside the fire danger period in a Rural Fire Services area or after a permit has been issued from the respective fire brigades, the online notification is then completed via Council's website and the resident is permitted to burn.

Detailed history, including previous Council decisions

Reports in relation to Draft Notices of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages, was previously brought to Council on 29 September 2015, where it was resolved as follows:

"That the draft Notice of Approval as attached to this report be adopted".

Policy considerations

The draft Notice of Approval General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages complies with the Protection of the Environment Operations (Clean Air) Regulation 2010 and the *Protection of the Environment Operations Act 2000.*

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Consultation

A meeting was held with the Rural Fire Service during which they requested that Council consider amending the Notice of Approval to allow the hours for burning during the fire danger period be extended until midnight to assist in managing the risk of bush fires.

Following this request the current Notice of Approval was amended and is the subject of this report. However prior to submitting this draft Notice and in accordance with Clause 13(3) of the Protection of Environment Operations (Clean Air) Regulation 2010, the opinion of the Environmental Protection Authority was obtained in regard to Council's draft Notice of Approval. The Environmental Protection Authority noted that the Rural Fire Service proposal may be inconsistent with the Bush Fire Environmental Assessment Code. This Code outlines that consideration should be given for restricting to daylight hours around sensitive locations such as schools, hospitals, aged care. In response to this issue it was clarified with the Environmental Protection Authority that the majority of properties that will fall into the 'blanket approval' are in rural areas and far enough away from sensitive locations as specified above. The Environmental Protection Authority advised Council that they had no objections from an air quality perspective to the draft Notice of Approval and no additional controls or restrictions were recommended.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Environment

- 3.1 The natural environment is protected and enhanced Value, protect and enhance our unique natural environment
 - 3.1.2 Act to protect and improve the natural environment including working with key agency partners.
 - 3.1.4 Use a range of compliance measures to protect the natural environment.

Discussion

Notice of Motion

In response to the Notice of Motion, a meeting was held with the Rural Fire Service on 29 October 2019 where various issues, including the frequency of pile burning, were discussed. At that meeting it was recommended that during the fire danger period, burning under the 'blanket' approval should be extended until midnight as the temperatures drop. The current hours are 8am - 5pm on any day. This suggestion was discussed with the Environmental Protection Authority who noted that the Rural Fire Service proposal may be inconsistent with the Bush Fire Environmental Assessment Code. This Code outlines that consideration should be given for restricting to daylight hours around sensitive locations such as schools, hospitals, aged care. Following this clarification and noting that the majority of properties that will fall into the 'blanket approval' are in rural areas and far enough away from sensitive locations as specified above, the EPA advised Council that they had no objections from an air quality perspective to the draft Notice of Approval and no additional controls or restrictions were recommended.

Tables 1 and 2 below indicate the number of pile burning notifications received by Council over the past three years and the number of permits issued by the Rural Fire Service.

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Table 1							
Number of Pile Burning Notifications Received							
2016 (commencement date of online notifications) until end December	2017	2018	2019 to date				
407	1756	2754	218				

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Number of Permits Issued for each Permit Season - Fire and Rescue NSW and NSW Rural Fire Service								
2016/2017	2017/2018	2018/2019						
118	118 155 275							

Council's communication department logged several posts on the Council social media platform to reinforce the regulations relating to pile burning and the burning of refuse in residential areas.

Proposed Change to the Current Existing Notice of Approval

The current Notice of Approval term is 9 November 2015 to 9 November 2020. Following consultation with the NSW Rural Fire Service and Environmental Protection Authority it is proposed that the new Notice of Approval be prepared to address the suggestion raised by the Rural Fire Service that during the fire danger period, burning under the 'blanket' approval should be extended until midnight and that this Notice of Approval extend for five years from the adopted date.

It is proposed that the new Notice of Approval allow:

• Burning until midnight in the fire danger period – as requested by the NSW Rural Fire Service.

Illegal Burning within the Hawkesbury LGA

In regard to reports of illegal burning, these are generally reported through to Council by either concerned residents or directly from the Rural Fire Service. Following receipt of the customer report, an Environmental Health Officer will investigate the concern. Depending upon the severity of the burning incident and whether it is a first report or is a regular occurrence, the Council Officer will determine the appropriate action. This may include a letter, warning letter or a penalty infringement notice.

Financial Implications

There are no financial implications of this proposed new Notice of Approval.

Fit For The Future Strategy Considerations

The proposal is not specifically aligned with any Fit for the Future Strategy.

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Conclusion

This report responds to a Notice of Motion in regard to pile burning considered by Council at its Ordinary Meeting on 9 October 2018. Further to this the report seeks Council's endorsement to publicly exhibit an updated draft Notice of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages.

RECOMMENDATION:

That:

- 1. Council receive and note the report.
- 2. In accordance with Clause 13(3)(d) of the Protection of Environment Operations (Clean Air) Regulation 2010, Council place on public exhibition its draft Notice of Approval, attached as Attachment 1 to this report.
- 3. Following the public exhibition of the draft Notice of Approval, a further report be prepared for Council's consideration of any public submissions. In the event that no public submissions are received, the draft Notice of Approval will take effect at the expiration of the exhibition period.

ATTACHMENTS:

AT - 1 Draft Notice of Approval

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AT - 1 Draft Notice of Approval

Hawkesbury City Council

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 Facsimile: (02) 4587 7740
 Email: council@havkesbury.nsw.gov.au

Proposed General Approval for Pile Burning Clean Air Regulation 2010 Notice of Approval Rural Areas and Villages

Hawkesbury City Council hereby grants general approval for the pile burning of dead and dry vegetation grown on that property, in the open, for either of the following:

on land which is 4,000 square metres (one acre) or greater; or

on land designated as Extreme Risk under the Hawkesbury Bushfire Management Plan.

Properties located in Bowen Mountain, Colo Heights, Lower Portland, Tabaraga Ridge - Kurrajong Heights, "The Islands Estate", Blaxlands Ridge and Yarramundi or other areas designated Extreme Risk (or as amended from time to time by the Bush Fire Management Plan).

This approval remains in force from 1 February 2019 to 1 February 2024. It is limited by the following prohibitions and conditions.

The approval is granted subject to the provisions of the *Protection of the Environment Operation (Clean Air)* Regulation 2010 and to the following conditions:

- Pile burning of dry and dead vegetation should NOT be seen as the best method for disposing of dry and dead vegetation. Alternative means of disposal such as re-use; recycling; composting; disposal through Council's waste service, kerbside collection service or waste management facility; should be thoroughly investigated and are the preferred disposal methods.
- Only dry and dead vegetation originating on a property that is included in this approval shall be burnt on that property. Burning is to be conducted in accordance with the NSW Rural Fire Service "Standards for Pile Burning" February 2006; <u>http://www.hawkesbury.nsw.gov.au/</u><u>data/assets/pdf_file/0003/1785/StandardsForPileBurning.pdf</u>
- Burning must at all times be carried out by such practical means as are necessary to prevent or minimise air pollution. The potential for smoke impacting on any person due to wind direction and weather conditions must be taken into account.
- 4. In the event of a Total Fire Ban being declared, this approval is suspended. Any existing fire is to be extinguished and cannot be re-commenced until the Total Fire Ban is lifted.
- 5. In the event of a "No Burn Day" being declared by the EPA, this approval is suspended for the duration of the declaration. When a "No Burn" notice is issued, it applies to the lighting of new fires in the declared areas. Existing fires should be allowed to continue as extinguishing the fire will result in more smoke. "No Burn Notices" are notified in the Public Notices section of the Sydney Morning Herald not later than on the day on which the order is to take effect. Recorded information about "No Burn Notices" is usually available from 4pm the day before the notice comes into effect and can be accessed by calling phone: 13 15 55 or is available on the Department of Environment, Climate Change and Water (DECCW) website http://www.epa.nsw.gov.au/air/aboutnb.htm.
- Adjoining neighbours and people likely to be affected by smoke are to be notified at least 48 hours before the fire is lit. This will allow for smoke-sensitive people such as asthmatics, to plan to be away from the area when the burn is conducted.
- Complete this form as your notice to be given to the Hawkesbury Rural Fire Service at least 24 hours prior to the burn (the Rural Fire Service will require additional time during the Bush Fire Season).

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Phone:	(02) 4560 4444
Facsimile:	(02) 4575 1475
Email:	pileburnhawkesbury@rfs.nsw.gov.au

- If you are intending to burn and reside in a Fire and Rescue NSW area, a permit to burn from Fire and Rescue NSW will be required all year round. To apply for a permit to burn from Fire and Rescue NSW contact (02) 4577 3182 (Windsor) or (02) 4578 1222 (Richmond).
- 10. In Rural Fire Service (RFS) areas the bush fire season runs from 1 October to 31 March each year unless declared earlier or extended. If you live in a Rural Fire Service Area and are intending to burn during the fire season, a fire safety permit is required from your local Rural Fire Brigade Permit Issuing Officer, at least 48 hours before the time and date the proposed burn takes place. To apply for a permit from the Rural Fire Service contact the RFS permit issuing line on (02) 4560 6400.
- 11. A responsible supervising adult over the age of 18 shall be on site at all times with enough water to extinguish the fire, if required, for that time the fire is active.
- 12. Burning shall only be conducted between the hours of;
 - Within the Bushfire Season / Fire Danger Period to be conducted between 8am 12am (midnight) on any
 day

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- Outside the Bushfire Season / Fire Danger Period to be conducted between 8am - 5pm on any day.



RFS Pile Burning Notification contact details:

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Hawkesbury City Council



13. Any residue waste from the burning must be disposed of in an environmentally satisfactory manner and in accordance with the *Protection of the Environment Operations Act 1997* and the *Protection of the Environment Operations (Waste) Regulation 1996*. On completion of the burn, the burnt area must be maintained in a condition that minimises or prevents the emission of dust from the area and prevents sediment or ash from fires being washed from the area into waters.

It is prohibited to burn:

- For the purposes of bush fire hazard reduction. Bush fire hazard reduction burns are not covered under this Notice. Such burns need to be assessed and approved under the Rural Fires Act 1997 and residents should apply to the relevant local authority.
- Without the approval of the Fire and Rescue NSW throughout the year in the following areas: McGraths Hill, Windsor Downs, Bligh Park, South Windsor, Windsor, Vineyard, Clarendon, Richmond, and North Richmond.
- Without the approval of the Rural Fire Service between 1 October to 31 March or until the commencement of the Bush Fire Season, if declared earlier.
- Ecological/bush regeneration burns to be carried out in vegetation which is listed as an Endangered Ecological Community (EEC) or which is habitat for threatened species will require a licence from DECCW. See the DECCW website for further information about threatened species and EECS (http://www.environment.nsw.gov.au/threatenedspecies/) and for a licence application form (http://www.environment.nsw.gov.au/threatenedspecies/) and for a licence application form

This approval does NOT include:

- The burning of other matter other than dead and dry vegetation grown on the property;
- The burning of vegetation resulting from land clearance. Development consent is required for the clearing of native vegetation which can be obtained from Council;
- The burning of vegetation which has been cleared for commercial development or building construction as development consent must be obtained from Council;
- The removal of dead or dying trees as written notification needs to be provided to Council under its Tree Preservation
 Order; and
- The removal or burning of any native vegetation that comprises an EEC or habitat for threatened species which
 requires assessment and approval under the Rural Fires Act.

Failure to comply with this approval may result in an on the spot fine of \$500 for an individual or \$1,000 for a corporation. In the event of prosecution, the maximum penalty is \$5,500 for an individual and \$11,000 for a corporation.

If you do not comply with the conditions specified above, you are not permitted to burn without separate approval being issued by Council and/or the local Rural Fire Service authority.

I agree to the terms and conditions of the General Blanket Approval AND I agree to complete my pile burn in accordance with the terms and conditions of the General Blanket Approval.

Address				
Planned date of pile burning]	
Applicant Name (if not the property ov	wner)			
Property Owner Name				
Signature			Date	
email to pileburnhawl line of your email. Alternatively, you car	kesbury@ n send this	lly, complete the details above and save to tris.nsw.gov.au. Please include the addr s form via facsimile to (02) 4575 1475.		
For further information, please con	itact:			
	elephone: acsimile:	(02) 4560 4444 (02) 4587 7740		
Windsor NSW 2756 Er	mail:	council@hawkesbury.nsw.gov.au		
of personal information provided in	n this form.	Privacy Notice racy and Personal Information Protection Act Accordingly, the personal information will or for public access and/or disclosure under v	ly be utilised for the	e purposes for which it has

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December 2018

0000 END OF REPORT 0000

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SUPPORT SERVICES

Item: 108 SS - Pecuniary Interest Return - Designated Person - (95496, 96333)

Division: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to table a Disclosure of Pecuniary Interests and Other Matters Return, which has been recently lodged by a Designated Person, as required by Clause 4.21(a) of Council's Code of Conduct.

EXECUTIVE SUMMARY:

Councillors and other members of Council staff identified as Designated Persons under Council's Code of Conduct are required to complete a Pecuniary Interest Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

A Return has recently been lodged with the General Manager, and is now tabled at the first Council meeting held after the required lodgement date.

RECOMMENDATION SUMMARY:

It is recommended that the information be received and noted.

REPORT:

Context and Background

Councillors and other members of Council staff who hold a position involving the exercise of functions that, in their exercise, could give rise to a conflict between the person's duty as a member of staff and the person's private interest, are identified by Council as a "Designated Person", as defined by Clause 4.8 of Council's Code of Conduct (the Code).

Designated Persons are required by Clause 4.21(a) of the Code to complete a Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

The Return form must be lodged with the General Manager within three months of the Designated Person's date of commencement with Council, and must be tabled at the first Council meeting held after the required lodgement date.

Policy considerations

Section 440AAB of the Local Government Act, 1993, relates to the register of Pecuniary Interest Returns made by Councillors and Designated Persons, and the tabling of these Returns:

"440AAB Register and tabling of returns

(1) The general manager must keep a register of returns disclosing interests that are required to be lodged with the general manager under a code of conduct.

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(2) Returns required to be lodged with the general manager must be tabled at a meeting of the council, being the first meeting held after the last day specified by the code of lodgement, or if the code does not specify a day, as soon as practicable after the return is lodged."

In accordance with Section 440AAB(1) of the Act and Clause 4.24 of the Code, a register of all Returns lodged by Councillors and Designated Persons in accordance with Clause 4.21 of the Code is currently kept by Council, as required by this part of the Act and the Code.

In accordance with Section 440AAB(2) of the Act and Clause 4.25 of the Code, all Returns lodged by Councillors and Designated Persons under Clause 4.21(a) of the Code must be tabled at the first Council meeting held after the required lodgement date.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.5 Regulation and Compliance - Encourage a shared responsibility for effective local compliance.

1.5.2 Best practice, sustainability principles, accountability and good governance are incorporated in all activities undertaken by Council.

Discussion

With regard to Section 440AAB(2) of the Act and Clause 25 of the Code, the following Clause 4.21(a) Return has been lodged:

Position	Return Date	Date Lodged	
Project Engineer	4 March 2019	31 May 2019	

The above Designated Person has lodged their Clause 4.21(a) Return prior to the due date (being three months after the Return Date), as required by the Act and the Code for the receipt of the Return.

The above details are now tabled in accordance with Section 440AAB(2) of the Act and Clause 4.25 of the Code, and the abovementioned Return is available for inspection, if requested.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's Adopted 2018/2019 Operational Plan, which will adversely impact on Council's financial sustainability.

Financial Implications

There are no financial implications applicable to this report.

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Conclusion

A Designated Person has lodged their Clause 4.21(a) Return with the General Manager prior to the required due date.

The Return has now been tabled at a Council meeting as required by Section 440AAB(2) of the Act and Clause 4.25 of the Code, and is available for inspection, if required.

RECOMMENDATION:

That the Clause 4.21(a) Pecuniary Interest Return be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF REPORT Ooo

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ltem: 109	SS - Monthly Investments Report - May 2019 - (95496, 96332)
Previous Item:	150, Ordinary (26 June 2018)
Division:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to provide the Council with a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act, 1993.

EXECUTIVE SUMMARY:

This report indicates that Council held \$59.6 million in investments at 31 May 2019, and outlines that all investments were made in accordance with the Act, the Regulation and Council's Investment Policy.

RECOMMENDATION SUMMARY:

It is recommended that the Monthly Investments Report for May 2019 be received and noted.

REPORT:

Context and Background

The following table indicates that Council held \$59.6 million in investments as at 31 May 2019. Details of the financial institutions with which the investments were made, the maturity date (where applicable), the rate of return achieved, the credit rating of the institutions both in the short term and the long term, and the percentage of the total portfolio, are provided below:

Investment Type	Institution Short Term Rating	Institution Long Term Rating	Lodgement Date	Maturity Date	Interest Rate %	Principal \$	Percentage of Portfolio	Total \$
On Call								
СВА	A1+	AA-			1.25%	6,000,000	10.07%	
Tcorp*					2.01%	2,099,418	3.52%	
Total On-call Invo	estments							8,099,418
Term Investment	s							
ANZ	A1+	AA-	22-May-19	15-Jan-20	2.20%	2,000,000	3.36%	
ANZ	A1+	AA-	17-Apr-19	17-Apr-20	2.35%	1,500,000	2.52%	
ANZ	A1+	AA-	24-Apr-19	06-May-20	2.35%	1,000,000	1.68%	
ANZ	A1+	AA-	03-May-19	06-May-20	2.25%	2,000,000	3.36%	
ANZ	A1+	AA-	15-May-19	25-May-20	2.25%	1,000,000	1.68%	
Bankwest	A1+	AA-	15-May-19	19-Jun-19	2.80%	2,000,000	3.36%	
Bankwest	A1+	AA-	08-May-19	10-Jul-19	2.20%	500,000	0.84%	
Bankwest	A1+	AA-	08-May-19	10-Jul-19	2.20%	1,500,000	2.52%	
Bankwest	A1+	AA-	18-Jul-18	17-Jul-19	2.80%	1,000,000	1.68%	
CBA	A1+	AA-	22-May-19	26-Jun-19	2.05%	1,000,000	1.68%	
СВА	A1+	AA-	24-Aug-17	23-Aug-19	2.72%	3,000,000	5.03%	

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Investment Type	Institution Short Term Rating	Institution Long Term Rating	Lodgement Date	Maturity Date	Interest Rate %	Principal \$	Percentage of Portfolio	Total \$
CBA	A1+	AA-	15-May-19	18-Sep-19	2.30%	1,000,000	1.68%	
СВА	A1+	AA-	02-Mar-18	04-Mar-20	2.79%	1,000,000	1.68%	
CBA	A1+	AA-	04-Apr-18	03-Apr-20	2.85%	1,000,000	1.68%	
NAB	A1+	AA-	06-Jun-18	19-Jun-19	2.75%	1,500,000	2.52%	
NAB	A1+	AA-	22-Jun-18	26-Jun-19	2.80%	1,000,000	1.68%	
NAB	A1+	AA-	27-Jun-18	26-Jun-19	2.80%	1,000,000	1.68%	
NAB	A1+	AA-	13-Dec-18	17-Jul-19	2.72%	3,000,000	5.03%	
NAB	A1+	AA-	13-Dec-18	10-Sep-19	2.73%	3,000,000	5.03%	
NAB	A1+	AA-	21-Dec-18	18-Dec-19	2.80%	2,000,000	3.36%	
NAB	A1+	AA-	09-Oct-18	09-Oct-19	2.74%	1,500,000	2.52%	
NAB	A1+	AA-	19-Oct-18	16-Oct-19	2.75%	1,000,000	1.68%	
NAB	A1+	AA-	24-Oct-18	30-Oct-19	2.75%	1,000,000	1.68%	
NAB	A1+	AA-	08-Nov-18	06-Nov-19	2.73%	1,500,000	2.52%	
NAB	A1+	AA-	21-Nov-18	20-Nov-19	2.75%	1,500,000	2.52%	
NAB	A1+	AA-	16-Jan-19	15-Jan-20	2.75%	2,500,000	4.19%	
NAB	A1+	AA-	07-Feb-19	07-Feb-20	2.75%	1,000,000	1.68%	
NAB	A1+	AA-	06-Mar-19	05-Mar-20	2.65%	1,000,000	1.68%	
NAB	A1+	AA-	31-May-19	29-Apr-20	2.20%	1,000,000	1.68%	
Westpac	A1+	AA-	31-May-18	05-Jun-19	2.75%	1,000,000	1.68%	
Westpac	A1+	AA-	31-May-18	05-Jun-19	2.75%	1,000,000	1.68%	
Westpac	A1+	AA-	07-Feb-19	07-Feb-20	2.68%	1,000,000	1.68%	
Westpac	A1+	AA-	22-Feb-19	20-Feb-20	2.62%	1,000,000	1.68%	
Westpac	A1+	AA-	14-Mar-18	13-Mar-20	2.81%	500,000	0.84%	
Westpac	A1+	AA-	04-Apr-19	03-Apr-20	2.41%	2,500,000	4.19%	
Westpac	A1+	AA-	18-Apr-18	17-Apr-20	2.93%	500,000	0.84%	
Westpac	A1+	AA-	31-May-19	03-Jun-20	2.07%	1,000,000	1.68%	
Total Term Inves	stments							51,500,000
TOTAL INVEST	IENT AS AT 31	May 2019						59,599,418

*Tcorp is wholly owned by the NSW State Government

Performance by Type

Category	Balance \$	Average Interest	Bench Mark	Bench Mark %	Difference to Benchmark
Cash at Call	8,099,418	1.45%	Reserve Bank Cash Reference Rate	1.50%	-0.05%
Term Deposit	51,500,000	2.60%	UBS 90 Day Bank Bill Rate	1.43%	1.17%
Total	59,599,418	2.44%			

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Restricted/Unrestricted Funds

Restriction Type	Amount \$
External Restrictions –S7.11 and S7.12	12,994,574
External Restrictions - Other	15,393,360
Internal Restrictions	15,157,551
Unrestricted	16,053,933
Total	59,599,418

Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed to fund operational and capital expenditure, in line with Council's adopted Operational Plan. As there are timing differences between the accounting for income and expenditure in line with the Plan, and the corresponding impact on Council's cash funds, a sufficient level of funds is required to be kept at all times to ensure Council's commitments are met in a timely manner. Council's cash management processes are based on maintaining sufficient cash levels to enable commitments to be met when due, while at the same time ensuring investment returns are maximised through term investments, where possible.

In addition to funds being fully allocated to fund the Operational Plan activities, funds relating to closed self-funded programs, and that are subject to legislative restrictions, cannot be utilised for any purpose other than that specified. Externally restricted funds include funds relating to Section 7.11 and Section 7.12 Contributions, Domestic Waste Management, Sewerage Management, Stormwater Management and Grants.

Funds subject to an internal restriction refer to funds kept aside for specific purposes, or to meet future known expenses. This allows for significant expenditures to be met in the applicable year without having a significant impact on that year. Internally restricted funds include funds relating to Tip Remediation, Workers Compensation, and Elections.

Detailed History, including previous Council decisions

Council considered and adopted Council's Investment Policy on 26 June 2018.

Policy considerations

According to Clause 212 of the Local Government (General) Regulation 2005, the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act, 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulation and the Council's Investment Policy.

Investment Certification

I, Emma Galea (Responsible Accounting Officer), hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act, 1993, Clause 212 of the Local Government (General) Regulation 2005, and Council's Investment Policy.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

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Our Leadership

- 1.3 Financial Sustainability Build strong financial sustainability for now and future generations.
 - 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.
 - 1.3.2 Meet the needs of the community now and into the future by managing Council's assets with a long-term focus.

Discussion

During the reporting period, the investment portfolio increased by \$4.5 million reflecting funds received, payments made, and redemption of invested funds and lodging of new term deposits, which is driven by cash flow requirements.

The investment portfolio currently involves a number of term deposits and on-call accounts. Council's current investment portfolio is not subject to share market volatility.

As at 31 May 2019, Council's investment portfolio is all invested with major Australian trading banks or wholly owned subsidiaries of major Australian trading banks and in line with Council's Investment Policy.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Independent advice is sought on new investment opportunities, and Council's investment portfolio is independently reviewed by Council's investment advisor each calendar quarter.

Financial Implications

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2018/2019 Adopted Operational Plan.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

Conclusion

Council has investments totalling \$59.6 million as at 31 May 2019, invested in accordance with Council's Investment Policy.

RECOMMENDATION:

That the Monthly Investments Report for May 2019 be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF REPORT Ooo

Meeting Date: 25 June 2019

Item: 110	SS - 2018/2019 Community Sponsorship Program - Round 3 - (95496, 96328)
Previous Item:	211, Ordinary (28 August 2018) 212, Ordinary (28 August 2018) 007, Ordinary (12 February 2019) 068, Ordinary (30 April 2019)
Division:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of applications for financial assistance to be determined under Round 3 of the 2018/2019 Community Sponsorship Program.

EXECUTIVE SUMMARY:

The total budget funding allocation for the 2018/2019 Community Sponsorship Program was \$86,866. Council has previously provided assistance in the total amount of \$69,848 under Rounds 1 and 2 of the program and to the Hawkesbury Eisteddfod and the Women's Cottage. Accordingly, funding of \$17,018 remains in the 2018/2019 Program.

The report lists the 11 applications received under Round 3 of the 2018/2019 Community Sponsorship Program and the proposed level of financial assistance for the applications. The total value of the applications is \$14,350. Accordingly there is sufficient funding remaining in the Program to fund 11 applications received under Round 3 of the Program.

The report notes that Council's Community Sponsorship Program is under review and that a Draft Community Sponsorship Strategy is currently on public exhibition until 24 June 2019. The applications received under Round 3 will therefore be the final applications assessed under the current Program.

RECOMMENDATION SUMMARY:

The report proposes that Council approve the payment of financial assistance to organisations and individuals who have applied under Round 3 of the 2018/2019 Community Sponsorship Program.

REPORT:

Context and Background

The Community Sponsorship Program provides the opportunity for community groups and individuals to seek financial assistance from Council. The Program currently provides for five categories of financial assistance:

- Minor Assistance: funding to enable groups or individuals to participate in competitions and other events (up to \$500).
- Seeding Grants: funding for: community and cultural programs or activities; community resources and minor capital works; and public education and awareness programs (up to \$3,000).
- Access to Community Facilities: 50% subsidy for hire of community facilities (up to \$500).

- Improvements to Council Facility: reimbursement of Development Application fees for renovations or additions to Council owned buildings or facilities (up to \$800).
- Accessibility Improvements: funding to improve accessibility to businesses and services in the Hawkesbury Local Government Area (up to \$3,000).

Detailed History, including previous Council decisions

The current Community Sponsorship Program commenced in 2007/2008 following a review of the previous Community and Cultural Grants and Donations Program.

At its Ordinary meeting on 13 March 2007, Council adopted a Community Sponsorship Policy. Criteria and administrative arrangements for a Community Sponsorship Program were subsequently developed with implementation commencing in the 2007/2008 financial year.

In April 2008, Council resolved to enter into a long-term sponsorship agreement to fund the annual staging of the Hawkesbury Eisteddfod as a "flag ship cultural event". In October 2016, Council also resolved to enter into a long-term sponsorship agreement to cover rental costs for the Women's Cottage as a 'special' category of financial assistance under the Community Sponsorship Program.

In August 2018, Council resolved to review the Community Sponsorship Program. The outcomes of the review of the Program were considered by Council at its Ordinary Meeting of 30 April 2019. At that meeting, Council resolved to place on public exhibition, a Draft Community Sponsorship Strategy to refocus and realign the Community Sponsorship Program.

Accordingly, applications received under Round 3 of the 2018/2019 Community Sponsorship Program, will be the last round of funding to be determined under the existing Program.

Community Sponsorship Program 2018/2019

Total Budget for Financial Year 2018/2019	\$86,866
Less Allocation for Hawkesbury Eisteddfod	\$22,318
Less Allocation for The Women's Cottage	\$22,399
Less Allocation under Round 1 2018/2019	\$17,553
Less Allocation under Round 2 2018/2019	<u>\$ 7,578</u>
Balance remaining	\$17,018

In accordance with Council's Community Sponsorship Policy, applications for community sponsorship under Round 3 of the 2018/2019 Community Sponsorship Program were called for, and 11 applications were received.

The opportunity to apply for funding was advertised on Council's website and Facebook page, on Hawkesbury eNews, and included in information provided to interagency meetings attended by Council staff.

Assessment of Round 3 2018/2019 Applications

In total, 11 applications are presented for Council's consideration under Round 3 of the 2018/2019 Program.

The following three tables summarise the applications received and the proposed level of financial assistance.

<u>Minor Assistance Category</u>: Five applications were received under this category. The Community Sponsorship Guidelines provide for Council to contribute \$150 per individual or \$750 per team of five or

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more to Hawkesbury residents participating in sporting competitions or cultural events, where they have been selected to represent the Hawkesbury in district, state, national or international events.

	Applicant	Proposal	Recom. Amount
1.	Hawkesbury City Junior Rugby League Club	Representative Rugby League - Under 14's Team Tour of Fiji, October 2019	\$750
2.	Noah Tamayo	Representative Cricket - Under 12 Arch Cawsey Shield Team – 2018/2019 Cricket season	\$150
3.	Tiahni Paddison	Representative DanceSport – 2019 Mercedes Benz National DanceSport Championships, Wollongong, 28 and 29 June 2019	\$150
4.	Haylee Gibson	Representative Water Ski Racing – IWWF World Water Ski Racing Championships, Vichy, France, 7 to 15 September 2019	\$150
5.	Ella Hamilton	Representative gymnastics - National Gymnastics Championships, Melbourne, 28 May to 2 June 2019	\$150

<u>Access to Community Facilities Category</u>: One application was received under this category. Under this category, Council can contribute up to \$500 on a dollar for dollar basis towards the hire of a Council owned community facility.

	Applicant	Proposal	Recom. Amount
6.	Glossodia Public School	Hire of Windsor Function Centre for Annual School Presentation Night, 5 December 2019	\$500

<u>Seeding Grant Category</u>: Five applications were received under this category. Under this category Council can provide up to \$3,000 in financial assistance to community projects that address the needs of the community which are consistent with the objectives and aims of Council's adopted plans.

	Applicant	Proposal	Recom. Amount
7.	Friends of the Hawkesbury Art Community & Regional Gallery	Equipment for an Art Exhibition – "Collections +" – Stan Stevens Studio, Deerubbin Centre – June 2019. The proposal is consistent with Council's objective to enable broad and rich celebration of local culture and significant heritage by encouraging and supporting residents to participate in community, cultural and civic life.	\$500
8.	Woodlands Park Pony Club	Replace an unsafe fence at the club grounds at Wilberforce with bounce-back polymer fencing. The proposal is consistent with Council's objective to encourage active participation in a range of sporting and recreational pursuits and to provide quality active recreation spaces to enhance community health and lifestyles.	\$3,000
9.	Bligh Park Community ervices Inc	A workshop in partnership with YMCA NSW and TAFE NSW to provide training in "Use Power Tools/Hand Held Operations" and First Aid for members of Bligh Park Youth Group. The proposal is consistent with Council's objective to work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups and to build stronger and more cohesive communities.	\$3,000

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 25 June 2019

	Applicant	Proposal	Recom. Amount
10.	Richmond Preschool Kindergarten Inc	Installation of flagpoles at the preschool to fly Aboriginal and Torres Strait Island flags. The proposal is consistent with Council's objective to recognise and promote the area's history and heritage for current and future generations and valuing our relationship to Aboriginal history.	\$3,000
11.	Animal Welfare League NSW – Hawkesbury Valley Branch	National Desexing Month (a subsidised desexing drive in the Hawkesbury for cats and dogs), July 2019. The proposal is consistent with Council's objective to minimise our community's impact on habitat and bio-diversity and encouraging a shared responsibility for effective local compliance.	\$3,000

	Minor Assistance	\$ 1,350
TOTAL	Access to Community Facilities	\$ 500
TOTAL	Seeding Grants	\$12,500
	TOTAL RECOMMMENDED UNDER ROUND 3	\$14,350

There are sufficient funds to cover the total recommendation amount at \$14,350 for Round 3 of the 2018/2019 Community Sponsorship Program.

Policy considerations

The Council Policy relevant to Council's decision in this matter is the Community Sponsorship Policy which was adopted by Council in March 2007. The recommendations within this report are consistent with the Policy.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Community

- 2.3 Community partnerships continue to evolve
 - 2.3.1 Encourage and facilitate community partnerships.
- 2.4 Community wellbeing and local services
 - 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

Financial Implications

The expenses associated with this matter have been provided for in Component 12 - Section 356 Expenditure of the 2018/2019 Adopted Operational Plan.

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Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal will enable Council to continue to provide and maintain service levels to meet established community expectations as budgeted for in the Long-Term Financial Plan.

Conclusion

The approval of the applications received under Round 3 will enable Council to continue its commitment to providing financial assistance to volunteer groups, community organisations and individuals for works and projects that benefit residents and deliver on community priorities identified in Council's adopted Plans.

RECOMMENDATION:

That Council:

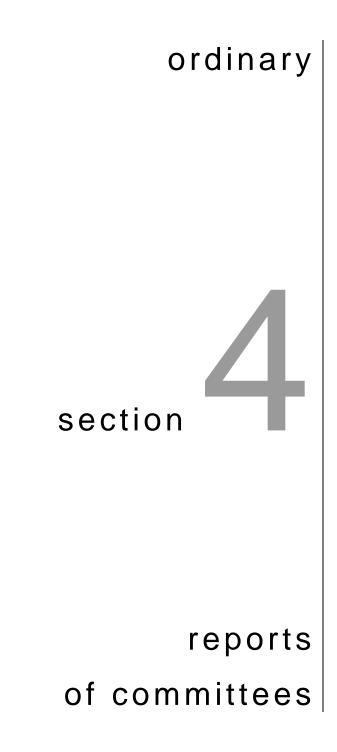
- 1. Approve payments of Section 356 Financial Assistance to the organisations and individuals listed and at the level recommended in the tables in this report.
- 2. Approve execution of Council's standard Sponsorship Agreement for Applications 8, 9, 10 and 11, as identified in the tables in this report.

ATTACHMENTS:

There are no supporting documents for this report.

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Meeting Date: 25 June 2019



Meeting Date: 25 June 2019

Meeting Date: 25 June 2019

SECTION 4 – Reports of Committees

Item: 111 ROC - Heritage Advisory Committee - 7 March 2019 - (124414, 80242)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Heritage Advisory Committee held on 7 March 2019.

RECOMMENDATION SUMMARY:

Business arising from the Minutes of the 1 November 2018 Meeting, Item 3 of the 7 March 2019 Meeting, and a matter raised in General Business contained within the attached minutes of the 7 Marh 2019 Heritage Advisory Committee, have policy or financial implications to Council, and as such require specific consideration by Council.

All other items raised in the Minutes of the Heritage Advisory Committee have no policy or financial implications for Council and are presented for information only.

REPORT:

Discussion

The Heritage Advisory Committee met on 7 March 2019 and considered staff reports on a range of matters as shown in the attached Minutes (Attachment 1) including:

- Item 1 Draft 3 Year Heritage Strategy for 2019-2021
- Item 2 Local heritage Assistance Fund 2018/2019 Outcomes To Date
- Item 3 Heritage Near Me Strategic Projects Grant Funding Update on Approved Projects
- Item 4 2019-2021 Local Government Heritage Studies NSW Heritage Grants Office of Environment & Heritage
- General Business
 - International Council of Monuments and Sites (ICOMOS) 2020 General Assembly current status of Council's Expression of Interest to provide a side event for delegates attending the General Assembly in October 2020
 - Richmond Bridge Duplication Project
 - Windsor Bridge Replacement Project
 - Milestone Marker East Richmond
 - Loder House

Meeting Date: 25 June 2019

The following items require specific consideration by Council.

Business Arising from the Minutes of the 1 November 2018 Meeting(Item C General Business):

Following consideration of the Minutes of the 1 November 2018 Meeting, relating to Item C) Heritage Orders and Referrals in the General Business Section, the Committee resolved to amend the Minutes to read:

In relation to matter C) in General Business that a requirement that any incoming development applications involving a building at least 50 years old require a Heritage Statement be investigated and reported to the Heritage Advisory Committee prior to Council considering the matter further.

Item 3 - Heritage Near Me - Strategic Projects Grant Funding - Update on Approved Projects

The Committee was provided with an update on the three major projects currently underway that are part funded by the Office of Environment & Heritage - Heritage Near Me Program including:

Heritage Study Update

- The Committee was advised that a working group has been formed to assist in identifying potential heritage items and conservation areas.
- Council Officers are writing to all heritage groups and progress associations in the local government area seeking their input into the Heritage Study process.

Historic Cemeteries Update

- Upcoming Volunteer Training workshop had already shown strong interest.
- The training program to be provided by Rookwood General Cemetery Trust including an onsite practical workshop.
- GML consultants had commenced their research.

Privately Owned Heritage Remediation

- Stage 1 of the Privately Owned Heritage Remediation Works Project provided a Schedule of Remediation works reports for 23 properties which has now been completed.
- Stage 2 of the project is subject to a separate approval from the Office of Environment and Heritage, with the details in terms of funding to be advised.
- Delivery of approved remediation works will be determined through a procurement process for works by local heritage builders.
- There has been a degree of learnings from Stage 1 of the project completed. Observations of where things could have been done better have been discussed with property owners.
- There are plans for documenting these learnings for the information of others and will be available for distribution as required.

Following consideration of the matter, the Committee resolved as follows:

"That the Heritage Advisory Committee recommends that Council:

1. Receive and note the information within the report

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

2. Writes to the Office of Environment and Heritage detailing concerns with the 2017 Heritage Near Me process and that buildings are deteriorating whilst waiting for sufficient funding to be approved which is causing angst amongst those residents that have secured Grant Funding from Stage 1 of the Privately Owned Heritage Remediation Works Project."

Subsequent to the meeting, the Office of Environment and Heritage have advised Council of Stage 2 funding which was a matter considered by the Committee at its 23 May 2019 Meeting. As such no formal resolution of Council is sought in terms of the 7 March 2019 Heritage Advisory Committee recommendations.

Matter Raised in General Business

Windsor Bridge Replacement Project

Discussion:

The Committee was advised that at that stage, neither the Heritage Advisory Committee nor the Community Action Windsor Bridge (CAWB) had been consulted or contacted by RMS regarding the collection of artefacts from the construction site since September 2018.

A number of artefacts are being conserved off site by the RMS. There has been no commitment by RMS as to what will happen with these and other artefacts.

Following consideration of the matter, the Committee resolved as follows:

"That the Heritage Advisory Committee recommends that Council:

 Write to the RMS, Community Liaison Officer, and/or the Project Manager confirming that there has been no communication from RMS concerning the collection of artefacts retrieved from the Windsor Bridge construction site. The committee requests information from RMS regarding the current location and preservation status of the artefacts and proposed consultation date regarding these artefacts as per their previous commitment on consultation."

Subsequent to the Heritage Advisory Committee Meeting on 7 March 2019, arrangements were made for RMS to conduct a workshop and presentation at the next Heritage Advisory Committee Meeting on 23 May 2019 to address these concerns. As such no formal resolution of Council is sought in terms of the 7 March 2019 Heritage Advisory Committee recommendations.

RECOMMENDATION:

That:

- 1. The Minutes of the Heritage Advisory Committee, held on 7 March 2019 be received and noted.
- 2. In relation to Business Arising from the Minutes of the Heritage Advisory Committee held on 1 November 2018, Council endorse the amended minutes relating to Item C) in General Business of the Heritage Advisory Committee, namely:

"That in relation to matter C) in General Business that a requirement that any incoming development applications for a building at least 50 years old require a Heritage Statement be investigated and reported to the Heritage Advisory Committee prior to Council considering the matter further."

ATTACHMENTS:

AT - 1 Minutes – Heritage Advisory Committee – 7 March 2019 - (124414, 80242)

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

AT - 1 Minutes – Heritage Advisory Committee – 7 March 2019 - (124414, 80242)

Minutes of the Meeting of the Heritage Advisory Committee held in Council Committee Rooms, Windsor, on 7 March 2019, commencing at 5.00 pm

ATTENDANCE

Present:	Councillor Danielle Wheeler, Chairperson Mr Graham Edds, Deputy Chairperson Councillor Nathan Zamprogno, Hawkesbury City Council Ms Abigail Ball, Community Representative Mr Michael Edwards, Community Representative Ms Janice Hart, Community Representative Professor Ian Jack, Community Representative Ms Helen Mackay, Community Representative Ms Helen Mackay, Community Representative Ms Michelle Nichols, Community Representative Mr Steve Rawling, Community Representative
Apologies:	Councillor Peter Reynolds, Hawkesbury City Council Ms Venecia Wilson, Community Representative Ms Deborah Hallam, Community Representative Ms Judy Newland, Community Representative
In Attendance:	Mr Andrew Kearns, Hawkesbury City Council Mr Craig Johnson, Hawkesbury City Council Ms Amanda Carroll, Council Committee Officer, Hawkesbury City Council Mr Otto Cserhalmi, Heritage Advisor OCP Architects Ms Carol Edds, Observer

RESOLVED on the motion of Mr Edds and seconded by Ms Mackay that the apologies be accepted.

Ms Nichols attended from 5.06 pm Councillor Zamprogno attended from 5.10 pm

The chair opened the meeting and acknowledged Darug Elders past, present and emerging.

Business Arising from the Minutes:

Discussion:

- Matters raised in General Business in the meeting held 1 November 2018, that Council endorse the Recommendation Number 4 page 7 of the Minutes be amended to read:
- In relation to matter c) in General Business that a requirement that any incoming development applications involving a building at least 50 years old require a Heritage Statement be investigated and reported to the Heritage Advisory Committee prior to Council considering the matter further.
- Further discussion regarding the Daphne Kingston collection was raised and the Committee was advised that there was no further advice at this time. Further information will be provided when it becomes available.

Meeting Date: 25 June 2019

COMMITTEE RECOMMENDATION:

That:

The Minutes of the Heritage Advisory Committee held on 1 November 2018 be amended and that Council endorse the recommendation of the Heritage Advisory Committee, namely:

In relation to matter b) in General Business that a requirement that any incoming development applications for a building at least 50 years old require a Heritage Statement be investigated and reported to the Heritage Advisory Committee prior to Council considering the matter further.

RESOLVED on the motion of Mr Edwards and seconded by Ms Mackay that the minutes of the previous meeting of be accepted.

Ms Carol Edds was introduced to the meeting as an observer to assist with Item 3, OEH Approved Projects and the General Business item regarding the ICOMOS General Assembly 2020.

Member	07/03/2019
Councillor Danielle Wheeler, Chairperson	1
Mr Graham Edds, Deputy Chairperson	1
Councillor Peter Reynolds	Α
Councillor Nathan Zamprogno	1
Ms Abigail Ball	✓
Mr Michael Edwards	1
Professor Ian Jack	✓
Ms Helen Mackay	1
Ms Judy Newland	Α
Ms Michelle Nichols	1
Mr Steve Rawling AM	1
Ms Venecia Wilson	Α
Ms Janice Hart	1
Ms Deborah Hallam	Α

Key: A = Formal Apology \checkmark = Present X = Absent - no apology.

SECTION 3 - Reports for Determination

ITEM: 1 HAC - Draft 3 Year Heritage Strategy for 2019 - 2021 - (80242)

During discussion on this item, Councillor Wheeler, Ms Hart and Mr Edds declared a pecuniary interest in this Item with respect to the Australiana Pioneer Village.

DISCUSSION:

- The Committee was advised that building the strategy is an iterative process and, was linked to funding requirements of the Office of Environment and Heritage.
- The purpose of the strategy is to focus on strategic elements rather than providing input into individual Development applications.

Meeting Date: 25 June 2019

- It was noted that the Committee could connect with the Heritage of Western Sydney Group (HoWS) for further information on interpretation and signage of heritage sites.
- The Committee reviewed the 3 year Heritage Strategy 2019 2021 and identified the following;
 - St Matthews Anglican Church
 - The St Matthews Anglican Church precinct was identified as a possible conservation site. It
 was noted that the landscaping and signage of the precinct could be revitalised as part of
 Recommendation 8 of the Strategy.
 - <u>Australiana Pioneer Village</u>
 - The Australiana Pioneer Village should be considered in the context of the Strategy.
 - It was noted that the lease for the Australiana Pioneer Village was signed in 2018 for a period of 10 years. The lease agreement states that the tenants are responsible for the maintenance of the site. However, it was noted that the NSW Heritage Act 1977 states that the owners of the site are responsible. Discussion ensued regarding the need for input from other relevant Council Officers to be consulted in regard to the obligations of Council as an owner of the property. It was advised that Council Officers will investigate this matter and report back to the Committee.
 - The Committee agreed that Recommendation 7,8 and 9 of the Hawkesbury City Council three year Heritage Strategy 2016 - 2019 fit in with the recommendations in education, managing places owned or operated by Council and promoting sustainable development as a tool for heritage conservation.
 - Macquarie Towns carry forward previous recommendations from 2016/2017 regarding Macquarie Towns and look at existing strategies.
 - A request to bring the Macquarie Towns listing matter to the next meeting as a separate report, detailing the application for State listing was also made.

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Committee:

- 1. Continues to provide input into the development of the 3 Year Heritage Strategy for the 2019/20 2020/21 period.
- 2. Council Officers to report back to this Committee in regard to advice and input from other interested parties in relation to the 3 year Heritage Strategy 2019 2021.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Mackay, seconded by Professor Jack.

That the Heritage Advisory Committee:

 Continues to provide input into the development of the 3 Year Heritage Strategy for the 2019/20 – 2020/21 period.

Meeting Date: 25 June 2019

2. The matter be reported back to the Committee following receipt of advice and input from Committee members.

SECTION 4 - Reports for Information

ITEM: 2	HAC - Local Heritage Assistance Fund 2018/2019 Outcomes To Date -(124414,
	80242)

DISCUSSION:

- It was highlighted by Committee members that it was thought that those residents who were successfully awarded funding from the Local Heritage Assistance Fund have found the process of reimbursement to be onerous. Residents that have had works completed have paid in advance and cannot wait until May to receive reimbursement from Council.
- Those residents that do not have available funds to have the work undertaken and then wait for reimbursement are finding that they are excluded from the process.
- It was suggested that Council provide a sign to each successful applicant to advise of Council funding of the project. The sign could be placed outside the successful properties when the works were being undertaken. This would promote Council involvement and provide information for further grant applicants in the future.
- The Committee enquired if Council has photographic Intellectual Property Rights for the works being carried out to assist in advertising. Further advice will be provided in that respect.
- The Committee also enquired whether Council has the ability to create a directory of tradespersons with relevant experience and knowledge of heritage works which can be added to or subtracted when information becomes available. It was noted that there is an informal process in place to assist property owners. Further discussions will take place between Councils Heritage Advisor and the Public Works Heritage Advisory in this respect.
- The Committee discussed the option of engaging the Communications Team to distribute information regarding the progress of the Local Heritage Assistance Fund. It was agreed that Council Officers will discuss this matter with the Communications Team.

OFFICER'S RECOMMENDATION:

That the information contained within the report be received and noted.

MOTION:

RESOLVED on the motion of Ms Hart and seconded by Ms Nichols.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information contained within the report be received and noted.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

ITEM: 3 HAC - Heritage Near Me - Strategic Projects Grant Funding - Update on Approved Projects - (124414, 80242)

Ms Nichols declared an interest in this Item - Property known as Tizzana Winery.

Mr Edwards declared an interest in this Item - Property known as Longford.

DISCUSSION:

Heritage Study

- The Committee was advised that a working group has been formed to identify heritage sites and Cemeteries as potential conservation area. At this time the working group has identified areas in Wilberforce including the park, the church and significant trees. Individual properties in the St Albans area and the MacDonald Valley are also being included in the study.
- The working group will be writing to all heritage groups and progress associations in the local government area asking for their input.

Historic Cemeteries Update

- Upcoming Volunteer Training workshop had already shown strong interest.
- The training program to be provided by Rookwood General Cemetery Trust including an onsite practical workshop.
- GML consultants had commenced their research.

Privately Owned Heritage Remediation - Update

- Stage 1 of the Privately Owned Heritage Remediation Works Project provided a Schedule of Remediation works reports for 23 properties which has now been completed.
- Stage 2 of the project is subject to a separate approval from the Office of Environment and Heritage, with the details in terms of funding to be advised.
- Delivery of approved remediation works will be determined through a procurement process for works by local heritage builders.
- There has been a degree of learnings from the projects completed. Observations of where things could have been done better have been discussed with property owners.
- There are plans for documenting these learnings for the information of others and will be available for distribution as required.

OFFICER'S RECOMMENDATION:

That the information be received and noted.

MOTION:

RESOLVED on the motion of Ms Mackay, seconded by Professor Jack.

Refer to COMMITTEE RECOMMENDATION

Meeting Date: 25 June 2019

COMMITTEE RECOMMENDATION:

That the Heritage Advisory Committee recommend that Council:

- 1. Receive and note the information within the report
- 2. Writes to the Office of Environment and Heritage detailing concerns with the 2017 Heritage Near Me process and that buildings are deteriorating whilst waiting for sufficient funding to be approved which is causing angst amongst those residents that have secured Grant Funding from Stage 1 of the Privately Owned Heritage Remediation Works Project.

ITEM: 4 HAC - 2019 - 2021 Local Government Heritage Studies - NSW Heritage Grants -Office of Environment & Heritage - (124414, 80242)

Discussion:

- An update on the Local Government Heritage Studies OEH NSW Heritage Grants was provided to the Committee. The applications for Grants closed in late January 2019 and a total of seven applications were submitted for consideration by OEH under the grant funding programs.
- It was noted that the funding is being made available through the same funding stream as the *Caring* for State Heritage.
- The Chair thanked Council Officers for their important work in putting together applications for this grant funding.

OFFICER'S RECOMMENDATION:

That the information be received and noted.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Mr Edds.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information be received and noted

SECTION 5 - General Business

International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly

Discussion:

The committee was updated on the current status of the ICOMOS 2020 General Assembly EOI process for side events, including:

 An Expression of Interest to host an event in the Hawkesbury has been submitted, and Council is currently waiting for advice on the outcome.

Meeting Date: 25 June 2019

• A Regional Side Event for the 2020 General Assembly EOI is expected to be released in the near future. A potential Hawkesbury EOI will be based on information garnered from discussion with Committee Members. Information on the outcome of the EOI application will be advised in due course.

Richmond Bridge Duplication Project

Discussion:

An update on the Richmond Bridge Duplication stakeholder engagement by RMS was provided:

- A stakeholder group has been established by the RMS with a number of community groups and representatives invited to be part of the group. The group are currently meeting on a monthly basis.
- The Heritage Advisory Committee is represented by the Chairperson and the Deputy Chairperson. It is
 noted that it is not permissible to substitute members on the group. The RMS have also held initial
 meetings with community groups.
- RMS are investigating potential sites for a new bridge. Heritage Advisory Committee members highlighted that any route that passes through the Richmond Town Centre will be discouraged due to local traffic concerns and the impact on heritage. A by-pass of the town centres is the best option.
- There was ongoing discussion regarding concerns about the impact on the Macquarie Towns including aspect, adjoining farmlands, and current local traffic congestion.
- It was reiterated that the Heritage Advisory Committee encourages Council to advocate for a bridge with a higher flood immunity than the proposed 1:20.

Windsor Bridge Replacement Project

Discussion:

The Committee was advised that neither the Heritage Advisory Committee nor the Community Action Windsor Bridge (CAWB) had been consulted or contacted by RMS regarding the collection of artefacts from the construction site since September 2018.

A number of artefacts including fragments of bolts are being conserved off site by the RMS. There has been no commitment by RMS as to what will happen with these and other artefacts. It was noted that the bolts have a chronological date of 1810 - 1850.

Motion:

That the Heritage Advisory Committee recommend that Council:

 Write to the RMS, Community Liaison Officer, and/or the Project Manager confirming that there has been no communication from RMS concerning the collection of artefacts retrieved from the Windsor Bridge construction site. The committee requests information from RMS regarding the current location and preservation status of the artefacts and proposed consultation date regarding these artefacts as per their previous commitment on consultation.

Resolved on the motion of Ms Mackay and seconded by Ms Nichols.

Mr Edds abstained from the Vote.

Meeting Date: 25 June 2019

Milestone Marker - East Richmond

Discussion:

Council's Heritage Advisor addressed the meeting regarding the missing milestone marker. Investigations are underway into potential interpretative elements.

Meetings with the Heritage of Western Sydney (HOWS) group have been in progress to discuss interpretation and signage relating to heritage items. A further report will be presented to the Heritage Advisory Committee in due course.

Loder House

Discussion:

A presentation of a collection of photographs of the interior of Loder House was provided to the Committee by Mr Cserhalmi. The presentation included photographs of some of the timber work throughout the house. It was noted that the Georgian marbled oak timber fireplace surrounds are extremely rare and in excellent condition.

A collection of photos of Loder House dated at around 1975 is available in the Hawkesbury Library.

Boer War Memorial

Discussion:

Council Officers presented a photo to the Committee of restoration works completed on the Boer War Memorial. Conservation works have enabled the repining of the sword and the damaged shoulder of the soldier on the Memorial.

Discussion ensued regarding the worth of purchasing a 3D printer which would enable the restoration/rebuild of damaged/deteriorated structures. The 3D printer would also enable the building of scale models of historical or other interesting monuments or the like for fundraising opportunities. Whilst the initial outlay would be considerable it could be worthwhile.

Meeting time:

The Chair asked the group for comments on the proposed change of time from 5:30 p.m. to 5.00 p.m. for the commencement of future meetings of the Heritage Advisory Committee. It was agreed that the change of time would be acceptable to the Committee members.

Motion

Resolved on the motion of Councillor Wheeler and seconded by Ms Nichols

COMMITTEE RECOMMENDATION:

That the Heritage Advisory Committee:

• Commence future Heritage Advisory Committee Meetings at 5.00 pm

The meeting terminated at 7.16 pm

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 112	ROC - Hawkesbury Access and Inclusion Advisory Committee - 8 March 2018 - (124569, 96328)
Directorate:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Hawkesbury Access and Inclusion Advisory Committee, held on 2 May 2019.

RECOMMENDATION SUMMARY:

Item 1 contained within the attached minutes of the Hawkesbury Access and Inclusion Advisory Committee held on 2 May 2019 has policy or financial implications to Council, and as such requires specific consideration by Council.

All other items raised in the Minutes of the Hawkesbury Access and Inclusion Advisory Committee have no policy or financial implications for Council, and are presented for information only.

REPORT:

Discussion

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following item requires specific consideration by Council:

Item: 1 Dementia Friendly Hawkesbury Working Group - Terms of Reference

The Committee received the Draft Terms of Reference prepared to govern the Dementia Friendly Working Group as a sub-committee of Hawkesbury Access and Inclusion Advisory Committee. A presentation from Dementia Australia on becoming a 'Dementia Friendly Community' was also provided to the Committee.

Following consideration, the Committee resolved:

"That:

- 1. The information be received
- 2. That the Committee endorse the Terms of Reference for the Working Group to develop a Draft Dementia Friendly Hawkesbury Plan."

RECOMMENDATION:

That:

- 1. The Minutes of the Hawkesbury Access and Inclusion Advisory Committee held on 2 May 2019 be received and noted.
- 2. In relation to Item 1 of the Minutes, Council ratify the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that:

Meeting Date: 25 June 2019

a) The Terms of Reference for the Dementia Friendly Working Group to develop a Draft Dementia Friendly Hawkesbury Plan, be endorsed.

ATTACHMENTS:

AT - 1 Minutes - Hawkesbury Access and Inclusion Advisory Committee – 2 May 2019.

Meeting Date: 25 June 2019

AT - 1 Minutes - Hawkesbury Access and Inclusion Advisory Committee – 2 May 2019

ROC Hawkesbury Access and Inclusion Advisory Committee

The meeting commenced at 4:00 pm.

Present:	Councillor Barry Calvert, (Chair) Hawkesbury City Council Councillor John Ross, Hawkesbury City Council Mr Desmond Crane, Community Representative Mr David Gearin, (Deputy Chair) Community Representative Ms Jennifer Moses, Community Representative Ms Terri Mottram, Community Representative Ms Alison Carpenter, Community Representative Mr Malcolm Wilbow, Community Representative
Apologies:	Ms Jessica Brunskill Ms Meagan Ang, Hawkesbury City Council
In Attendance:	Mr Joseph Litwin, Hawkesbury City Council Mr Craig Johnson, Hawkesbury City Council Ms Amanda Carroll Hawkesbury City Council

REPORT:

RESOLVED on the motion of Mr Gearin and seconded by Ms Mottram that the apologies be accepted.

CONFIRMATION OF MINUTES:

RESOLVED on the motion of Ms Mottram and seconded by Mr Gearin that the Minutes of the Hawkesbury Access and Inclusion Advisory Committee held on the 28 February 2019 be confirmed.

Member	28/02/2019	02/05/2019
Councillor Barry Calvert	✓	✓
Councillor John Ross	X	✓
Ms Jessica Brunskill	Α	A
Mr Desmond Crane	Α	✓
Mr David Gearin	✓	✓
Ms Jennifer Moses	✓	✓
Mr Terri Mottram	✓	✓

Key: **A** = Formal Apology \checkmark = Present **x** = Absent - no apology

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

SECTION 3 - Reports for Determination

Item: 1 Dementia Friendly Hawkesbury Working Group - Terms of Reference (95496, 124569)

DISCUSSION:

The Committee was updated on the current status of the Working Group established as a subcommittee of this Committee.

The Committee reviewed the Terms of Reference document tabled at the meeting.

Of particular note:

- The Working Group has no decision-making authority under the Local Government Act 1993. The working group has a decision making role limited to advising and making recommendations for actions and activities that support Hawkesbury as a dementia friendly community and the development of the draft DHF Plan.
- A change to the timing of the meetings has been made to the Terms of Reference document in so much as meetings will be held on an "as needs" basis rather than a monthly basis.
- Staff and Volunteer
- The Terms of Engagement does include all people in the Hawkesbury area.

OFFICER'S RECOMMENDATION:

That:

- 1. The information be received
- 2. That the Committee endorse the Terms of Reference for the Working Group to develop a Draft Dementia Friendly Hawkesbury Plan.

RESOLVED on the motion of Ms Moses and seconded by Mr Wilbow

COMMITTEE RECOMMENDATION:

That:

- 1. The information be received
- 2. That the Committee endorse the Terms of Reference for the Working Group to develop a Draft Dementia Friendly Hawkesbury Plan.

Item: 2 Installation of Accessible Parking Spaces - Bligh Park Neighbourhood Centre (95496, 124569)

DISCUSSION:

The Committee reviewed the 1987 plan marked up with the proposed changes. It was noted that this plan was not clear. Council Officers will arrange a revised proposed plan, marked up to show distinctly the proposed change and inclusion of disabled parking spots and then forward to Committee Members out of session.

□training will be face to face tra

Meeting Date: 25 June 2019

It was noted that the proposed parking spaces will comprise of two disabled parking spaces. Each of the spaces will be 3 metres wide.

It was agreed that a site inspection by Committee members should be arranged when the funds have been allocated to progress this project.

Mr Crane, Mr Gearin and Mr Wilbow have all volunteered to attend a site meeting with Council Officer.

OFFICER'S RECOMMENDATION:

That:

- 1. The information be received.
- 2. That the Committee endorse provision of two accessible car parking spaces within Bligh Park Neighbourhood Centre carpark as requested by management of centre

RESOLVED on the motion of Mr Gearin and seconded by Mr Crane

COMMITTEE RECOMMENDATION:

That:

- 1. The information be received.
- 2. That a draft plan of the proposed parking bays be forwarded to the Committee members out of session.
- 3. That a site inspection of the proposed site be arranged in due course

SECTION 4 - General Business

Mr Johnson, Parks Project Officer spoke to the Committee regarding the following projects:

DISCUSSION:

Playspace - Church Street, South Windsor.

The park is currently still under construction. It is anticipated that completion will be on or near 1 June 2019. An official opening will be mid-June.

The park will have flying foxes, sings, water play, a "town square", a sandpit.

The park will be accessible.

A question regarding the maintenance of the sandpit was raised. The committee was advised that Council Parks crew will visit the site each morning to ensure the cleanliness and safety of the sandpit.

It was noted that toilet facilities will be commenced in the 2019/2020 financial year. It was further noted that in the meantime the toilet facilities in the Oasis Centre can be used by residents using the Playspace Park.

Some discussion on the lighting requirement for the park ensued. No recommendation regarding lighting was determined.

Meeting Date: 25 June 2019

The possibility of forming a residents "Park watch group" was discussed. It was agreed that this would have to be a Council approved group. It was further noted that Council is currently developing a Volunteering Strategy to address concerns and risks for Volunteers.

Further information on the draft Volunteering Strategy will be forthcoming and provided to Committee Members when it has been endorsed.

RESOLVED on the motion of Ms Carpenter and seconded by Ms Mottram

COMMITTEE RECOMMENDATION:

That the Committee members review the Department of Planning Document; *Everyone Can Play*. A comparison to Council's checklist for Access and Inclusion Advisory Group and provide feedback to Ms Ang prior to the next meeting.

ADDITIONAL DISCUSSION:

Pound Paddock

Committee asked Council Officers if there were funds available at this time to complete additional proposed works the Pound Paddock. Committee was advised that there is no funding available in this current financial year.

It was noted that the fencing in-situ is not suitable and that will need to be replaced when funding is available.

It was noted that there is an opinion that the tap has not been working and could be better placed within the Park. Council Officer will investigate and if possible make any adjustments as required.

Deerubbin Centre:

Committee members advised the following:

- Peppercorn Tree outside the Deerubbin Centre has a protruding root system that is creating a trip hazard along the pathway.
- The tap for the dog water station outside the Deerubbin centre is placed such that it is causing a slip hazard on the path beside the tap. It was suggested that the tap could be turned by a 90 degree angle which would alleviate this issue.
- There are various locations where tactiles have been installed for the visually impaired. However, it asked if Council Officers could investigate further installations at the Deerubbin Centre. In particular, at the entrance door on the ground level and the upper level. It was noted that with the afternoon glare it is very difficult to see the entrance doors.

Wilberforce Shopping Centre:

Committee asked for an update on the progress of planning for the Wilberforce Shopping Centre. Advice was provided that whilst planning is not complete, it is anticipated that it will work will be included in the 2091/2020 Works Program. Further update will be provided in due course.

Disabled Parking at the Hawkesbury Showground

Some discussion on how to improve the signage for disabled parking was had. It was acknowledged that parking is moved to different locations depending on what events were being held. Therefore it is difficult to provide permanent parking signs. It is also difficult to provide adequate information to the various volunteers depending on the event schedule.

Meeting Date: 25 June 2019

Council Officers will be asked to undertake a disabled parking audit and work with Showground staff to ensure the integrity of parking sites. Mr Crane and Ms Mottram would be happy to assist with the audit if required.

Council Officer advised that any or all requests for Works should be by an on-line Customer Request.

Hawkesbury Library

It was raised that the document reader at the Library is not providing the functionality that is required. Mr Gearin offered to review cost effective technology that may provide a better alternative. He will report back in due course.

The meeting terminated at 5.25pm.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 113 ROC - Infrastructure Committee - 17 April 2019 (143704)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Infrastructure Committee, held on 17 April, 2019.

RECOMMENDATION SUMMARY:

The matters raised within the attached minutes of the Infrastructure Committee have no policy or financial implications to Council. The recommendations contained in the attached minutes are to be adopted by Council.

REPORT:

Discussion

The Infrastructure Committee met on 17 April, 2019 and discussed the following items:

- Confirmation of Key Infrastructure Needs
- Development of a strategic approach to lobby for infrastructure by other levels of government
- General Business Matter All Councillors to be invited to an Open Forum at next Infrastructure Committee meeting to discuss infrastructure requirements for "West of the River" to inform the advocacy matters.

RECOMMENDATION:

That the minutes of the Infrastructure Committee held on 17 April 2019 be received and noted.

ATTACHMENTS:

AT - 1 Minutes - Infrastructure Committee 17 April 2019

Meeting Date: 25 June 2019

AT - 1 Minutes - Infrastructure Committee - 17 April 2019

Business Paper - Ordinary Meeting MASTER - 25 June 2019

The meeting commenced at 2:30pm.

Present:	Councillor Barry Calvert Mayor, Chairperson Councillor John Ross Councillor Nathan Zamprogno
Apologies:	Councillor Peter Reynolds Councillor Paul Rasmussen
In Attendance:	Mr Peter Conroy, General Manager Mr Jeff Organ, Director Infrastructure Services Ms Amanda Carroll, Committee Officer Ms Megan Berrell, Committee Officer

REPORT:

RESOLVED on the motion of Councillor Nathan Zamprogno and seconded by Councillor John Ross that the apologies be accepted.

Member	17/04/2019
Councillor Barry Calvert, Mayor (Chairperson)	✓
Councillor Paul Rasmussen	Α
Councillor Peter Reynolds	Α
Councillor Nathan Zamprogno	✓
Councillor John Ross	✓

BUSINESS ARISING FROM THE MINUTES

Committee Members asked for further updates on the following issues:

- The NSW RFS presentation to be forwarded to Committee Members following this meeting.
- The current status of the Oakville RFS station. It was noted that this is not a current priority for the NSW RFS. Further updates will be provided to the Committee when information becomes available.
- The NSW RFS ten year forecast:
 - The Crown Land for the Freemans Reach Brigade Station site has been identified and confirmed and advice provided by NSW RFS is that funding will be included in their 2019/2020 Budget forecast.
 - The Wilberforce Brigade has identified a preferred site for their new Station. This site is still subject to further investigation and further advice will be provided at a later date.

Meeting Date: 25 June 2019

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Ross that the Minutes of the Infrastructure Committee held on the 7 November 2019, be confirmed.

COMMITTEE RECOMMENDATION

A copy of the NSW Rural Fire Service Presentation is to be forwarded to the Committee Members following this meeting.

Item: 1 INFC - Confirmation of Key Infrastructure Needs - (95495, 143704)

OFFICER'S RECOMMENDATION:

That the Committee consider the previously distributed listing and develop a prioritised list of key infrastructure needs that may be achieved via lobbying.

DISCUSSION:

The Committee reviewed the five Potential Lobbying and Advocacy Points in Attachment 1, making the following observations.

The need to prioritise and focus lobbying and advocacy.

The need to gather "intelligence" to support lobbying and advocacy.

The challenges e.g. a high level crossing will provide flood relief, but be very visible and therefore needs community input.

Over the course of the discussion the original five Advocacy points were narrowed from five to two advocacy points, those being:

A Third crossing of the Hawkesbury River based on long term integrated approach to transport planning.

Supporting Hawkesbury City Council residents, especially those west of the River, in relation to their long term health and well-being.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Ross and seconded by Councillor Zamprogno

That the Committee:

1. Having considered the previously distributed listing, reduced the number of Advocacy points from five to two infrastructure needs that may be achieved via lobbying relevant agencies. These points are:

A third crossing of the Hawkesbury River based on a long term integrated approach to transport planning.

Meeting Date: 25 June 2019

Supporting Hawkesbury City Council residents, especially those west of the River, in relation to their long term health and well-being.

2. Request Council to arrange invitation to NSW Ambulance Service to attend the next Infrastructure Committee meeting scheduled for 24 July 2019 to assist Council in determining appropriate petitioning arguments with regard to Key Infrastructure needs.

Item: 2 INFC - Development of a strategic approach to lobby for infrastructure by other levels of government (95495, 143704)

OFFICER'S RECOMMENDATION:

That the Committee endorse the development of a strategic plan to engage, influence and lobby for infrastructure improvements.

DISCUSSION:

A more sophisticated approach to advocacy and lobbying needs to be developed, an approach that considers points across a range of disciplines.

In summary, a strategic lobbying approach for infrastructure would be based around:-

Strategies and objectives identified in Council's Community Strategic Plan (CSP) such as infrastructure, economic growth, community health and wellbeing.

The Identification of projects and needs supported by:

Detailed research on the project/infrastructure needs.

Developing primary messaging.

Developing a targeted and focused campaign for specific issues at operational and political levels. Working with other Agencies and Organisations.

This newly developed methodology will focus energy for lobbying and will then be complemented by the actions of this Committee and Council.

The methodology plus supporting documents and data can then be used at various forums, including conferences such as the ALGA Conference in Canberra.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Ross and seconded by Councillor Zamprogno

That the Committee endorse the development of a strategic plan to engage, influence and lobby for infrastructure improvements.

Meeting Date: 25 June 2019

SECTION 3 - General Business

All Councillors are to be invited to an open forum at the next Infrastructure Committee meeting scheduled for 24 July 2019 to discuss infrastructure requirements for "West of the River" to inform the advocacy matters.

A review of the frequency of the meeting of the Infrastructure Committee is to be included as an Agenda Item for the next scheduled meeting.

The meeting terminated at 4:00pm.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 114	ROC - Floodplain Risk Management Advisory Committee - 18 April 2019 - (86589, 124414)
Directorate:	City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Floodplain Risk Management Advisory Committee held on 18 April 2019.

RECOMMENDATION SUMMARY:

Item 1 contained within the attached minutes of the Floodplain Risk Management Advisory Committee held on 18 April 2019 has policy or financial implications to Council, and as such requires specific consideration by Council.

All other items raised in the Minutes of the Floodplain Risk Management Advisory Committee have no policy or financial implications for Council, and are presented for information only.

REPORT:

Discussion

The Floodplain Risk Management Advisory Committee met on 18 April 2019 and considered staff reports on a range of matters as shown in the attached minutes (Attachment 1) including:

- Item 1 Release of Infrastructure New South Wales Hawkesbury Nepean Regional Flood Study Draft Report
- Item 2 Office of Environment & Heritage Floodplain Management Grants Program 2019-2020
- Item 3 Outcomes and Learnings from the Floodplain Management Australia NSW/ACT Chapter meeting in Sydney – 21 February 2019
- General Business
 - NSW Government Get Ready Campaign
 - Roads and Maritime Services flood signs

The following item requires specific consideration by Council:

Item: 1 Release of Infrastructure New South Wales Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report

The Committee received a presentation from Mr Yeo of Infrastructure NSW in relation to the Final Draft of the Hawkesbury Nepean Regional Flood Study, including:

Meeting Date: 25 June 2019

- Monte Carlo technique, varying inputs to better represent real variability of floods, including: Rainfall, Spatial patterns, Temporal patterns, Initial loss, Pre burst, Dam drawdown prior to an event, Relative timing of major tributaries, and Tides
- New flood frequency analysis (Australian Rainfall and Runoff 2016)
- New rainfall Intensity Frequency Duration up to 1 in 2000 Annual Excellence Probability (Australian Rainfall and Runoff 2016)
- New topographic data (2017)
- Flood hazard definition (Australian Rainfall and Runoff 2016 Handbook 7)
- Floodway definition (FDM)

The Committee were advised that Council is continuing to review Hawkesbury Council policy documents in relation to flood risk management considering the new Regional Flood Study.

Following discussion and consideration of the matter, the Committee resolved as follows:

"That the Floodplain Risk Management Advisory Committee:

- 1. Receive and note the Report on the Release of Infrastructure NSW's Regional Flood Study.
- 2. Recommend that Council adopt the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of informing floodplain risk management.
- 3. Recommend that Council support the review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of floodplain risk management and develop flood related controls to meet current best practice."

Given the significance of Floodplain Management to the Hawkesbury it is considered appropriate that a separate report be prepared for consideration by Council, and as such a recommendation in that respect has been made.

RECOMMENDATION:

That:

- 1. The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 18 April 2019 be received and noted.
- 2. In relation to Item 1 of the report of the Floodplain Risk Management Advisory Committee Minutes, that Council receive a separate report detailing consideration of:
 - i) The adoption of the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of informing floodplain risk management.
 - ii) The review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of floodplain risk management and developing flood related controls to meet current best practice.

Meeting Date: 25 June 2019

ATTACHMENTS:

AT - 1 Minutes – Floodplain Risk Management Advisory Committee – 18 April 2019.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

AT - 1 Minutes – Floodplain Risk Management Advisory Committee – 18 April 2019

Minutes of the Meeting of the Floodplain Risk Management Advisory Committee held in Council Committee Rooms, Windsor, on 18 April 2019, commencing at 4.00pm

ATTENDANCE

Present:	Councillor Mary Lyons-Buckett, Chairperson Councillor Danielle Wheeler, Hawkesbury City Council Councillor Peter Reynolds, Hawkesbury City Council Ms Carol Edds, Community Representative Mr Kevin Jones, SES Ms Margaret Mackisack, Community Representative Mr Harry Terry, Community Representative Mr Sadeq Zaman, Office of Environment and Heritage Ms Robyn Preston, Member for Hawkesbury
Apologies:	Councillor Paul Rasmussen, Deputy Chairperson Ms Amanda Kotlash, Hawkesbury City Council Mr Kim Ford, Community Representative Ms Sue Ribbons infrastructure NSW Snr Inspector, Robert Bowman, Department Primary Industries Mr Maurice Smith, Community Representative Mr Andrew Kearns, Hawkesbury City Council
In Attendance:	Mr Stephen Yeo, Infrastructure NSW Ms Linda Perrine, Hawkesbury City Council Ms Sunehla Bala, Hawkesbury City Council Ms Colleen Haron, Hawkesbury City Council Ms Amanda Carroll, Hawkesbury City Council

Mr Kevin Jones arrived at 4:15pm Ms Robyn Preston arrived at 4:20 pm Ms Colleen Haron left the meeting at 4:30pm

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Wheeler and seconded by Ms Mackisack that the Minutes of the Floodplain Risk Management Advisory Committee held on the 14 February 2019, be confirmed.

Presentation 1:Update on Hawkesbury-Nepean Valley Flood Risk Management StrategyPresenter:Mr Stephen Yeo, Flood Risk Specialist, Infrastructure NSW

Mr Yeo presentation included the following update with respect to the Final Draft of the Hawkesbury Nepean Valley Regional Flood Study:

- Monte Carlo techniques, varying inputs to better represent real variability of floods
- Rainfall; Spatial patterns; Temporal patterns; Initial loss; Pre burst; Dam drawdown prior to an event; Relative timing of major tributaries; Tides
- New flood frequency analysis (Australian Rainfall and Runoff 2016)
- New rainfall Intensity Frequency Duration up to 1 in 2000 Annual Excellence Probability (Australian Rainfall and Runoff 2016)
- New topographic data (2017)
- Flood hazard definition (Australian Rainfall and Runoff 2016 Handbook 7)
- Floodway definition (FDM)
- Comparison of flood heights with previous 1996/1997 study at North Richmond Bridge, Windsor Bridge and Webbs Creek Ferry
- Upcoming public release of Flood Study in mid 2019

Meeting Date: 25 June 2019

• Other updates provided on implementation of Hawkesbury Nepean Flood Strategy

Attendance Register of Floodplain Risk Management Advisory Committee

Member	14/2/2019	18/04/2019
Councillor Mary Lyons- Buckett	✓	1
Councillor Amanda Kotlash	✓	Α
Councillor Paul Rasmussen	~	Α
Councillor Danielle Wheeler	✓	✓
Councillor Peter Reynolds	Α	√
Ms Carol Edds	✓	√
Mr Harry Terry	Α	√
Ms Margaret Mackisack	✓	✓
Mr Kim Ford	✓	Α
Mr Maurice Smith	✓	Α
Snr Inspector Robert Bowman - (Dept. Primary Industries)	X	х
Mr Kevin Jones - (SES Headquarters)	Α	1
Mr Peter Cinque OAM - (SES Sydney Western Division)	X	х
Ms Robyn Preston		✓
Mr Sadeq Zaman - (Office of Environment & Heritage)	~	✓

Key: **A** = Formal Apology \checkmark = Present **X** = Absent - no apology

SECTION 3 - Reports for Determination

ITEM: 1 FRMAC - Release of Infrastructure New South Wales Hawkesbury Nepean Valley Regional Flood Study Final Draft Report

Discussion:

The Committee thanked Mr Yeo for the presentation, and enquired if a copy of the draft study could be distributed publically at this point of time. Mr Yeo advised that the Flood Study was currently at the final draft stage and is **not** to be distributed at this stage. He further advised that it is anticipated that the final document should be available for public display in late May/early June.

The Committee were advised that Council would continue with a review of Hawkesbury City Council policy documents in relation to flood risk management based on the new Regional Flood Study data.

OFFICER'S RECOMMENDATION:

That the Floodplain Risk Management Advisory Committee:

- 1. Receive and note the Report on the Release of Infrastructure NSW's Regional Flood Study.
- 2. Recommend that Council adopt the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of informing floodplain risk management.

Meeting Date: 25 June 2019

3. Recommend that Council support the review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of floodplain risk management and develop flood related controls to meet current best practice.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Mackisack, seconded by Councillor Wheeler That the Floodplain Risk Management Advisory Committee:

- 1. Receive and note the Report on the Release of Infrastructure NSW's Regional Flood Study.
- 2. Recommend that Council adopt the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of informing floodplain risk management.
- Recommend that Council support the review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of floodplain risk management and develop flood related controls to meet current best practice.

SECTION 4 - Reports for Information

ITEM: 2 FRMAC - Office of Environment and Heritage Floodplain Management Grants Program 2019 - 2020 (86589, 124412)

Discussion:

• It was noted that Hawkesbury City Council has not received any grant funding in the previous rounds of Office of Environment and Heritage Floodplain Management Grants.

Under the current round of funding, Council had applied for funding of the following projects:

- Flood Risk Management Plan for Macdonald River, Colo River and Webbs Creek Areas; and
- Review of the Hawkesbury Floodplain Risk Management Plan 2012 pending release of the Hawkesbury-Nepean Regional Flood Study.

OFFICER'S RECOMMENDATION:

That the information be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Edds, seconded by Ms Mackisack

That the information be received and noted.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

ITEM: 3 FRMAC - Outcomes and Learnings from the Floodplain Management Australia - NSW/ACT Chapter Meeting in Sydney - 21 February 2019

Discussion

It was noted that Hawkesbury Council will be represented at the FMA National Conference in Canberra in May by Councillor Lyons-Buckett. A further report back to the Committee will be provided at the next meeting.

It was acknowledged that the unprecedented flooding in North Queensland has accentuated the need for residents to be prepared for evacuation in the event of similar unprecedented flooding in the Hawkesbury.

It was suggested that RMS should be further consulted regarding current and revised evacuation routes, particularly for residents west of the river.

It was noted that the Floodzoom web-based tool provides a heavy reliance on technology especially smart phones. It was noted that some areas in the Hawkesbury do not receive SMS messages. It was also noted that in an extreme flood event, there would be a possibility of there being no electricity supply available. Government Policy is heavily reliant on technology as a means of communication. As a result it was suggested that funding for alternative modes of communication should be sought.

The Committee thanked Council Officers for attending the Floodplain Management Australia NSW/ACT Chapter meeting.

OFFICER'S RECOMMENDATION:

That the information be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Mackisack, seconded by Ms Edds.

That the information be received and noted.

SECTION 5 - General Business

Ms Preston addressed the Committee, and acknowledged that she was delighted to have received the invitation to attend, and would make every effort to attend future meetings.

Discussion:

It was noted that the NSW Government *Get Ready* Campaign, while well received, does not provide alternative solutions for access for residents in times of emergency:

- Through the Office of Emergency Management and the Foundation for Rural and Regional Renewal, another project was being undertaken being the *Get Ready Street Connect on the West of the River.* This campaign involves looking for volunteers to assist reaching out to residents.
- An important outcome for this group will be the identification of residents that are socially isolated and/or otherwise disadvantaged.
- The group will collate data collected from the initial rollout of the campaign before Phase 2 enables a further rollout of the campaign across other areas.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

- It was noted that the rollout will resemble the *Firewise* Campaign (*NSW RFS*) which will provide information including:
 - o Getting to know residents
 - Building resilience
 - Understanding cyber interruption
 - o Building trust

It was noted that the RMS flood evacuation signs have been installed.

Further discussion on making residents aware of the risks involved with Flood Risk Management will be an ongoing task.

The meeting terminated at 5:30 pm

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 115	ROC - Environmental Sustainability Advisory Committee - 13 May 2019 - (126363, 124414)
Directorate:	City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Environmental Sustainability Advisory Committee Meeting held on 13 May 2019.

RECOMMENDATION SUMMARY:

Item a) raised in General Business contained within the attached Minutes of the Environmental Sustainability Advisory Committee has policy or financial implications to Council, and as such requires specific consideration by Council.

All other items raised in the Minutes of the Environmental Sustainability Advisory Committee have no policy or financial implications for Council and are presented for information only.

REPORT:

Discussion

The Environmental Sustainability Advisory Committee met on 13 May 2019 and considered staff reports on a range of matters as shown in the attached minutes (Attachment 1) including:

- Item 1 Resilient Sydney Program
- Item 2 Light years Ahead Project Western Sydney Regional Organisation of Councils
- Item 3 Draft Sustainability Strategy
- General Business
 - Hawkesbury Show Solar and Energy Efficiency Promotion
 - Update on Sustainability Officer Position
 - Update on Issues Currently Being Discussed by Waste Management Advisory Committee
 - Climate Emergency

The following item requires specific consideration by Council.

Matter Raised in General Business

Item: a) – Hawkesbury Show – Solar and Energy Efficiency Promotion

The Environmental Sustainability Advisory Committee was updated on the outcomes of the Solar and Energy Efficiency Promotion at the Hawkesbury Show.

Meeting Date: 25 June 2019

At the Hawkesbury Show, Council and volunteers provided advice to Show patrons regarding solar power and energy efficiency for households. This included providing information about how to save money and reduce their environmental footprint through energy efficiency and solar power. Show patrons were asked to indicate their level of interest and provide contact details to allow further engagement regarding any future solar power and energy efficiency initiatives if they were interested.

Show Patrons were provided with information from Western Sydney Regional Organisation of Councils about the Light Years Ahead Project which includes energy saving tips for households. Additionally, the current solar power installation project being delivered by Council in 2019 was outlined, which will see approximately 700KW of solar power installation across 12 Council Sites.

Following consideration of the matter, the Committee resolved as follows:

"That the Environmental Sustainability Advisory Committee recommends that Council:

- 1. Expand current community education programs regarding solar and energy efficiency, and continue to explore further opportunities in partnerships including with WSU, Renew and other entities.
- 2. Prepares a Communications strategy for solar and energy efficiency including a mix of things in order to highlight success to start discussion.
- 3. Continues to explore schemes to promote and facilitate residential solar panel installations.
- 4. Consider a facilitation role to promote incentives for small business owners and other commercial businesses to undertake solar investments, through Council Officers attending the Chamber of Commerce Breakfast or the Windsor Business Group."

RECOMMENDATION:

That:

- 1. The Minutes of the Environmental Sustainability Advisory Committee Meeting held on 13 May 2019 be received and noted.
- 2. In relation to Item a). in General Business of the Minutes, Council endorse the recommendation of the Environmental Sustainability Advisory Committee, namely that Council:
 - "a) Expand current community education programs regarding solar and energy efficiency, and continue to explore further opportunities in partnerships including with WSU, Renew and other entities.
 - b) Prepare a Communications strategy for solar and energy efficiency including a mix of things in order to highlight success to start discussion.
 - c) Continues to explore schemes to promote and facilitate residential solar panel installations.
 - d) Consider a facilitation role to promote incentives for small business owners and other commercial businesses to undertake solar investments, through Council Officers attending the Chamber of Commerce Breakfast or the Windsor Business Group."

ATTACHMENTS:

AT - 1 Minutes – Environmental Sustainability Advisory Committee – 13 May 2019.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

<u>AT – 1 Minutes - Environmental Sustainability Advisory Committee - 13 May 2019</u>

Minutes of the Meeting of the Environmental Sustainability Advisory Committee held in Council Committee Rooms, Windsor, on 13 May 2019, commencing at 5:02pm.

ATTENDANCE

Present:	Ms Olivia Leal-Walker, Community Representative, Chairperson Councillor Amanda Kotlash, Hawkesbury City Council, Deputy Chairperson Councillor Danielle Wheeler, Hawkesbury City Council Councillor John Ross, Hawkesbury City Council Ms Jennifer Moses, Community Representative Mr Eric Brocken, Community Representative Ms Danielle Wolf, WSU Student Representative
Apologies:	Mr David Gregory, Community Representative Dr Jane De Gabriel, Office of Environment and Heritage
In Attendance:	Mr Andrew Kearns, Hawkesbury City Council Mr Justin Murphy, Hawkesbury City Council Ms Megan Berrell, Committee Officer, Hawkesbury City Council Ms Amanda Carroll, Committee Officer, Hawkesbury City Council

RESOLVED on the motion of Ms Leal-Walker and seconded by Mr Brocken that the apologies be accepted.

Attendance Register of Environmental Sustainable Advisory Committee

Member	13/05/2019
Ms Olivia Leal-Walker	✓
Councillor Amanda Kotlash	✓
Councillor Danielle Wheeler	✓
Councillor John Ross	✓
Mr David Gregory	Α
Ms Jennifer Moses	✓
Dr Jane De Gabriel	Α
Mr Eric Brocken	✓
Ms Danielle Wolf	✓

Key: A = Formal Apology \checkmark = Present X -= Absent - no apology

CONFIRMATION OF MINUTES

RESOLVED on the motion of Ms Leal-Walker and seconded by Mr Brocken that the Minutes of the Environmental Sustainability Advisory Committee held on the 4 February 2019, be confirmed.

Presentation: Update on Resilient Sydney Program – Justin Murphy

Meeting Date: 25 June 2019

A copy of the presentation is attached, and included the following key highlights:

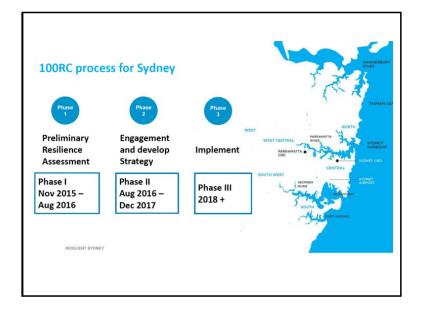
- Urban Resilience
- 100 Resilient Cities Process for Metropolitan Sydney
- Sydney's Major Acute Shocks
- Sydney's Major Stresses
- Resilience Strategy for Sydney
- Action 13: Metro Environmental Footprint presentation of dashboard

Meeting Date: 25 June 2019

27/05/2019





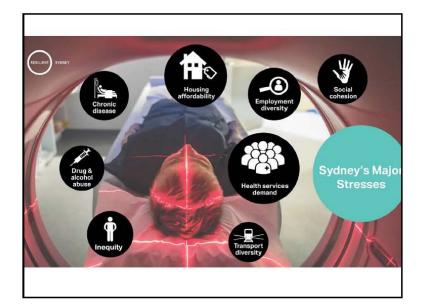




Meeting Date: 25 June 2019

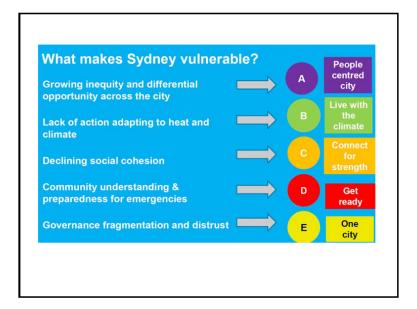
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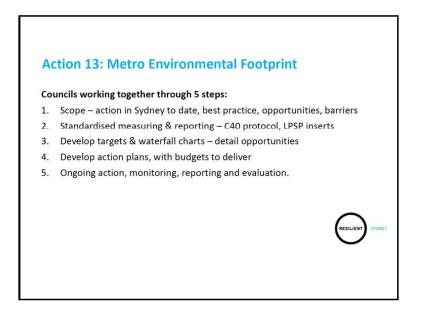


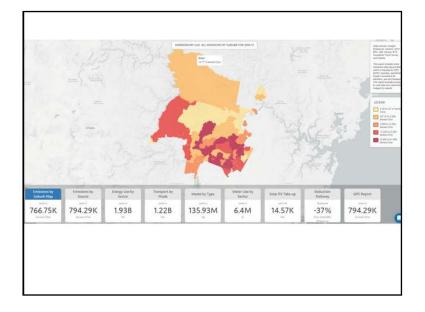


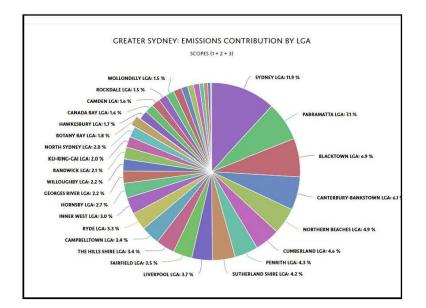
Meeting Date: 25 June 2019

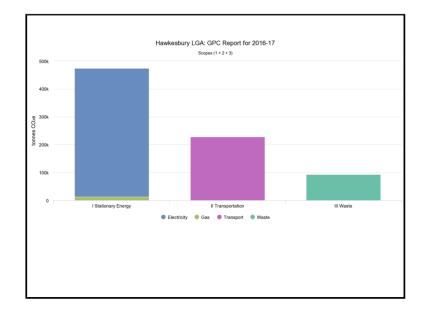
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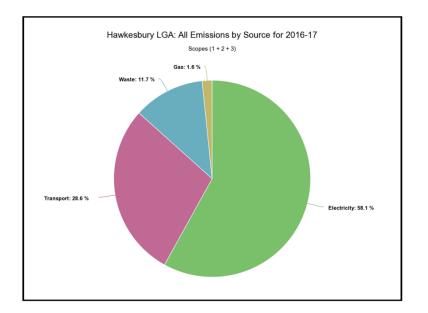


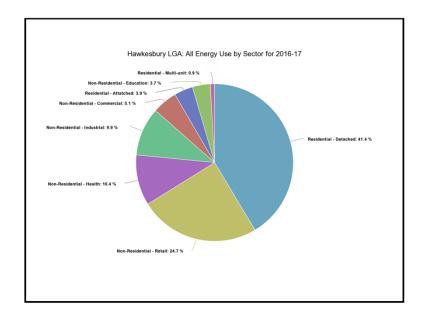


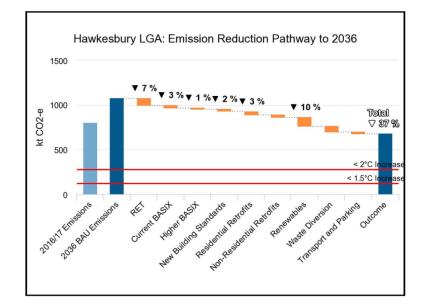




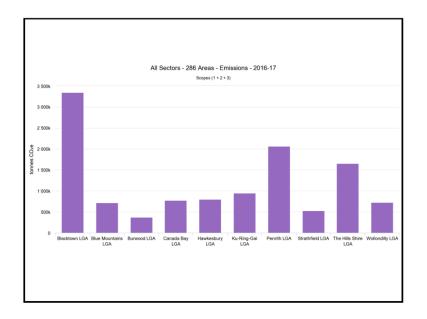


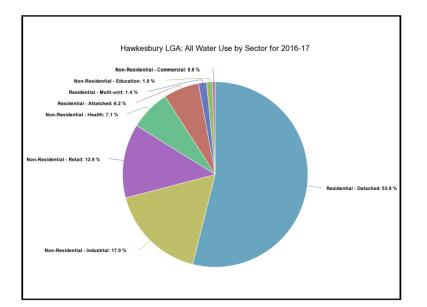




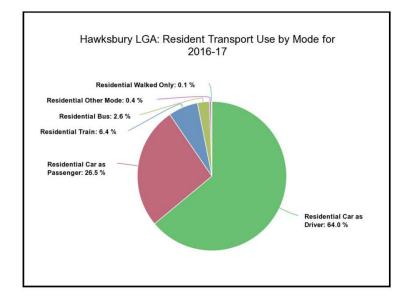


Meeting Date: 25 June 2019





Meeting Date: 25 June 2019





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SECTION 4 - Reports for Information

Meeting Date: 25 June 2019

Item: 1 Resilient Sydney Program - (126363, 124414)

Discussion:

Committee members were updated on the Resilient Sydney Program via the presentation.

Committee members highlighted:

- Hawkesbury emissions are higher than other areas in the Sydney Basin, however, it was noted that the Hawkesbury is Peri-urban, which is a contributing factor.
- Lack of transport infrastructure is a major contributing factor.
- Enquired if there were opportunities to influence transport infrastructure.
- Enquired if Council would be pursuing further solar projects. It was proposed that Hawkesbury Council form partnerships with WSU.
- Council Officers noted that the Community Strategic Plan includes a strategy to become a carbon neutral LGA by 2036, and that the dashboard information provides a base case to measure achievements against.
- Biggest impact in reducing footprint is through renewables.
- Enquired if there was any way that the Hawkesbury could be considered a carbon sink (lungs for Sydney) which could be discounted depending on the level of carbon emissions.
- Recommend a separate briefing of Councillors in terms of the dashboard.

OFFICER'S RECOMMENDATION:

That the report regarding Council's participation in the Resilient Sydney Program be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Wheeler and seconded by Councillor Ross.

That:

- 1. The report regarding Council's participation in the Resilient Sydney Program be received and noted.
- 2. The Resilient Sydney presentation be delivered to a Councillor Briefing Session.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

Item: 2 Light Years Ahead Project - Western Sydney Regional Organisation of Councils - (126363, 124414)

Discussion:

- The Committee was updated on the official launch of the WSROC Light Years Ahead Project on 2 May 2019.
- Running ahead of this project is the Hawkesbury Council initiative to install solar panels across 12 Council owned sites, which will generate 700KW of power. Council anticipates completion of the project by the end of July 2019.
- Discussion regarding the Green Globe Awards ensued. It was suggested that Council Officers assess the criteria for applying for these awards, and use the Public Sector Category to showcase and highlight Council's achievements.
- A query was raised regarding embodied energy, and it was advised that this was considered as part of lifecycle costs.
- Discussion occurred with respect to the opportunity for Council to negotiate a higher price for power back to the grid. This is an opportunity to capitalise and advertise the benefits of solar.
- Requested a report back on energy costs, power purchasing contracts and agreements.

OFFICER'S RECOMMENDATION:

That the report regarding Council's participation in the Western Sydney Regional Organisation of Councils *Light Years Ahead* Project be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Brocken and seconded by Councillor Kotlash.

That:

- 1. The report regarding Council's participation in the Western Sydney Regional Organisation of Councils Light Years Ahead Project be received and noted.
- 2. The Committee receive a report investigating Power Purchase Agreements and the ability to explore opportunities for negotiations of electricity usage.

Item: 3 Draft Sustainability Strategy - (126363, 124414)

Discussion:

- The Committee was updated on the Draft Sustainability Strategy which focuses on the seven key themes:
 - Energy,
 - Water,
 - Waste,
 - Carbon emissions,
 - Bio-diversity and natural landscapes,

Meeting Date: 25 June 2019

- Disaster resilient communities and
- Active connected communities.
- Through Council's membership at the NSW OEH Sustainability Advantage Program, Barbara Albert of 100% Renewables has been engaged to assist in developing a draft Sustainability Strategy. There are a number of actions and action plans currently being developed.
- As part of developing the strategy, a number of workshops will be conducted and other committees will be involved including the Waste Management and Floodplain Committee and possibly the Access and Inclusion Committee and the Infrastructure Committee.
- It is anticipated this strategy will be ready for exhibition and engagement in late 2019.
- It was noted by the Committee that if no internal resources are allocated to achieving the strategies, it will be difficult to fulfil required outcomes.

OFFICER'S RECOMMENDATION:

That:

1. The report regarding preparation of Council's Draft Sustainability Strategy be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Leal-Walker and seconded by Ms Wolf.

That:

- 1. The report regarding preparation of Council's Draft Sustainability Strategy be received and noted.
- 2. The Access and Inclusion and Infrastructure Committee members also be invited to join the Sustainability Strategy workshops.

SECTION 5 - General Business

a) Hawkesbury Show – Solar and Energy Efficiency Promotion

The Committee was updated on the outcomes of the Solar and Energy Efficiency Promotion at the Hawkesbury Show.

At the Hawkesbury Show, Council and volunteers provided advice to Show patrons regarding solar power and energy efficiency for households. This included providing information about how to save money and reduce their environmental footprint through energy efficiency and solar power.

Show patrons were asked to provide their contact details to allow further contact regarding any future solar power and energy efficiency initiatives if they were interested.

Show Patrons were provided with information from Western Sydney Regional Organisation of Councils about the Light Years Ahead Project which includes energy saving tips for households. The current solar power installation project being delivered by Council in 2019 was outlined, which will see approximately 700KW of solar power installation across 12 Council Sites.

Meeting Date: 25 June 2019

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Leal-Walker and seconded by Mr Brocken.

The Committee recommends that:

- 1. Council expand current community education programs regarding solar and energy efficiency, and continue to explore further opportunities in partnerships including with WSU, Renew and other entities.
- 2. Prepare a Communications strategy for solar and energy efficiency including a mix of things in order to highlight success to start discussion.
- 3. Council continue to explore schemes to promote and facilitate residential solar panel installations.
- 4. Council consider a facilitation role to promote incentives for small business owners and other commercial businesses to undertake solar investments, through Council Officers attending the Chamber of Commerce Breakfast or the Windsor Business Group.

b) Update on Sustainability Officer Position

The Committee was updated on the process of including a Sustainability Officer position within Council's City Planning Division.

c) Update on Issues Currently Being Discussed by the Waste Management Advisory Committee

At the Environmental Sustainability Advisory Committee meeting on 4 February 2019 a request was made for an update on the issues currently being discussed by the Waste Management Advisory Committee.

The update included:

- Council's Community Recycling Centre
- "Save Our Recycling" Local Government NSW
- Further Investigation Into Reuse and Repair Facility
- Waste Education Projects Update
- Penrith City Council Food Organics Garden Organics (FOGO) System and Hawkesbury City Council Waste Management Facility Soil Conditioner

d) Climate Emergency

- The Committee was updated on a successful Notice of Motion put forward by Councillor Lyons-Buckett and Councillor Wheeler, for Council to support the declaration of a climate emergency.
- Councillor Wheeler advised that she will attend an Urban Tree Canopy Workshop in May 2019 and will report back to this Committee following the workshop.
- Section J of the National Construction Code was highlighted as having more stringent criteria, but would only potentially involve anything triggered by a Development Application.
- IDAHOBIT International Day Against Homophobia, Biphobia, Intersexism and Transphobia event to be undertaken in Richmond on 17 May 2019.
- The chairperson noted that six Councils are carbon neutral, and requested Council Officers forward water/energy data to assist in the development of determining a benchmark for internal pricing on carbon and reducing carbon emissions in the future.

Meeting Date: 25 June 2019

The meeting terminated at 7:05pm.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 116 ROC - Heritage Advisory Committee - 23 May 2019 - (124414, 80242)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Heritage Advisory Committee held on 23 May 2019.

RECOMMENDATION SUMMARY:

Item 3 and a matter regarding the Windsor Bridge Replacement Project – Thompson Square Artefacts raised in General Business contained within the attached minutes of the Heritage Advisory Committee, have policy or financial implications to Council, and as such require specific consideration by Council.

All other items raised in the Minutes of the Heritage Advisory Committee have no policy or financial implications for Council and are presented for information only.

REPORT:

Discussion

The Heritage Advisory Committee met on 23 May 2019 and received a presentation and workshop by the Roads and Maritime Services regarding the preparation of a Heritage Interpretation Plan for the Windsor Bridge Replacement Project. The Heritage Advisory Committee also considered a limited number of staff reports due to time constraints after the presentation and workshop. The Heritage Advisory Committee resolved to meet again on 13 June 2019 to consider the staff reports that were unable to be given consideration due to the limited time available after the presentation and workshop by the Roads and Maritime Services. Matters considered as shown in the attached minutes (Attachment 1) include:

- Item 3 Heritage Near Me Strategic Projects Grant Funding Update on Approved Projects
- General Business Windsor Bridge Replacement Project Thompson Square Artefacts

The following items require specific consideration by Council.

Item 3 – Heritage Near Me – Strategic Projects Grant Funding – Update on Approved Projects

The Heritage Advisory Committee expressed concerns regarding the NSW Heritage Grants process and emphasised the need to meet with the Local State Member to discuss this matter and ensure Council and the Hawkesbury community is receiving maximum funding.

It was acknowledged that the grants process enabled work to be commenced for Stage One of the project.

Fundamental issues were raised with the notification of grants, and the whole of the NSW Heritage Grants process. Issues were also raised with the fact that each applicant was not treated as individual, but grouped and didn't have access to the full \$100,000 each.

The Committee was advised of the funding received across the Hawkesbury Local Government Area versus the whole of NSW including:

• 68 Local heritage Strategic Projects - \$6,021,300.75 across the State were funded

Meeting Date: 25 June 2019

- Hawkesbury Local Government Area received a total of \$645,000 from the Local Heritage Strategic Projects stream
- This amount represents 11% of the Local Heritage Strategic Projects funding allocated across NSW, and is a significant funding injection into heritage sites within the Local Government Area.

The Committee recognised that the funding was a good start and were grateful for the funding, but would like to advocate for more funding through the new Local State Member and suggested that the Chair and Council's Heritage Advisor should attend a meeting with the Local State Member.

Following consideration of the matter, the Committee resolved as follows:

"That the Heritage Advisory Committee recommends that:

Representations be made to the Local State Member to discuss issues arising from the implementation of the Heritage Near Me Program."

Matter Raised in General Business

Windsor Bridge Replacement Project – Thompson Square Artefacts

Discussion:

Concerns have previously been raised by the Heritage Advisory Committee regarding the artefacts found during excavations as part of the Windsor Bridge Replacement Project Works in Thompson Square and now conserved off site by the RMS.

There was a general discussion in regard to proposing that the Council prepared Thompson Square Conservation Management Plan is endorsed by the Heritage Council.

Questions arose as to the additional costs to Council to apply, and process for endorsement which are detailed on the Office of Environment and Heritage website.

The Committee was advised that Conservation Management Plans are accepted for review on a fee-forservice basis. Fees are the same for both standard and endorsement reviews and are calculated on the complexity of the review:

- \$2000 + GST for a desk-top review;
- \$4000 + GST for a review that involves site visits; and/or
- a negotiated fee for a large or complex Conservation Management Plan, or where the review will involve matters additional to the usual review process.

In terms of timeframes involved, Conservation Management Plans submitted as information accompanying an application for approval (no separate review sought): timeframes will be the same as that for processing the application (usually 40 or 60 days, depending on the type of application);

- Conservation Management Plans submitted for standard review: 4 6 weeks;
- Conservation Management Plans submitted for endorsement: 4 6 weeks for the review (not including the time it takes for the applicant to satisfactorily address any comments). Then allow 4-6 weeks for the Conservation Management Plan to be considered for endorsement by the Heritage Council.

In addition there is a 16 page checklist that is required to be followed which covers:

- Summary of contents
- Investigation of significance
- History
- Fabric
- Contributory matters

Meeting Date: 25 June 2019

- Assessment of significance
- Opportunities & Constraints
- Conservation policies
- Movable, contents and collections
- Interpretation and education, and
- Basic structure of the plan

Following consideration of the matter, the Committee resolved as follows:

"That the Heritage Advisory Committee recommends that:

- 1. Council submits the Thompson Square Conservation Management Plan to the Heritage Council for endorsement.
- 2. The matter be treated as a matter of urgency."

RECOMMENDATION:

That:

- 1. The Minutes of the Heritage Advisory Committee, held on 23 May 2019 be received and noted.
- 2. In relation to Item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that:

"Council make representations to the Local State Member to discuss issues arising from the implementation of the Heritage Near Me Program."

- In relation to the matter in General Business Item Windsor Bridge Replacement Project Thompson Square Artefacts, Council endorse the recommendation of the Heritage Advisory Committee, namely that:
 - *i)* Council submit the Thompson Square Conservation Management Plan to the Heritage Council for endorsement.
 - *ii)* The matter be treated as a matter of urgency.

ATTACHMENTS:

AT - 1 Minutes of the Heritage Advisory Committee held on 23 May 2019.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

AT - 1 Minutes of the Heritage Advisory Committee held on 23 May 2019

Minutes of the Meeting of the Heritage Advisory Committee held in Council Committee Rooms, Windsor, on 23 May 2019, commencing at 5.00 pm

Present:	Councillor Danielle Wheeler, Chairperson, Hawkesbury City Council Councillor Peter Reynolds, Hawkesbury City Council Councillor Nathan Zamprogno, Hawkesbury City Council Mr Graham Edds, Deputy Chairperson, Community Representative Ms Abigail Ball, Community Representative Mr Michael Edwards, Community Representative Professor Ian Jack, Community Representative Ms Helen Mackay, Community Representative Ms Judy Newland, Community Representative Ms Michelle Nichols, Community Representative Mr Steve Rawling, Community Representative Ms Venecia Wilson, Community Representative Ms Deborah Hallam, Community Representative
Apologies:	Ms Janice Hart, Community Representative
In Attendance:	Ms Linda Perrine, Hawkesbury City Council Mr Andrew Kearns, Hawkesbury City Council Mr Craig Johnson, Hawkesbury City Council Ms Sunehla Bala, Hawkesbury City Council Ms Megan Berrell, Hawkesbury City Council Mr Otto Cserhalmi, Heritage Advisor Councillor John Ross, Hawkesbury City Council

REPORT:

Member	23/05/2019
Councillor Danielle Wheeler, Chairperson	1
Mr Graham Edds, Deputy Chairperson	✓
Councillor Peter Reynolds	✓
Councillor Nathan Zamprogno	✓
Ms Abigail Ball	✓
Mr Michael Edwards	1
Professor Ian Jack	✓
Ms Helen Mackay	1
Ms Judy Newland	✓
Ms Michelle Nichols	✓
Mr Steve Rawling AM	✓
Ms Venecia Wilson	✓
Ms Janice Hart	Α
Ms Deborah Hallam	✓

Key: A = Formal Apology

✓ = Present

X = Absent - no apology.

Meeting Date: 25 June 2019

Business Arising from the Minutes:

Discussion:

A workshop session with RMS representatives commenced at 5pm with Councillor Ross also in attendance. The workshop session was with regard to the preparation of a Heritage Interpretation Plan for the Windsor Bridge Replacement Project.

Copies of the material presented at the Workshop is attached, and included:

- Project Overview
- Archaeology
- Discussion on:
 - Interpretation Opportunities and Constraints
 - o The abutment treatment and façade options
 - Signage (including the Viewing Platform)
 - o Built-in devices (such as pathway markers, plaques, flood indicators, trails)
 - Digital possibilities
- The Process from Here

Given the Workshop, the Committee were unable to deal with all matters in the Business Papers, and resolved to meet again on 13 June 2019.

Attached:

- Windsor Bridge Replacement Project Heritage Interpretation Agenda
- Colonial, Post Colonial Archaeology
- Aboriginal Archaeological Investigations
- Maritime Archaeology

Meeting Date: 25 June 2019



WINDSOR BRIDGE REPLACEMENT PROJECT – HERITAGE INTERPERTATION

AGENDA - 23 MAY 2019 MEETING, HAWKESBURY CITY COUNCIL CHAMBERS

Welcome/Acknowledgement to Country

Brief Project Overview

Purpose of Today's Workshop/Discussion

Five Topics for Discussion:

- Interpretation Opportunities & Constraints
- The abutment treatment and façade options
- Signage (including the Viewing Platform)
- Built-in devices (such as pathway markers, plaques, flood indicators, trails)
- Digital possibilities

The Process from Here

Discussion Review and Summary

Close

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 WolfPeak Pty Ltd
 SYDNEY | Suite 2, Level 10, 189 Kent Street, Sydney NSW 2000

 ABN 52 152 940 586
 WAUCHOPE | 17A High Street, Wauchope NSW 2446

Meeting Date: 25 June 2019



1. Background

The preparation of an Interpretation Plan for the study area is one of the Conditions of Consent for the Windsor Bridge Replacement Program (WBRP). The condition states:

The Applicant shall prepare and submit a detailed Interpretation Plan prior to the commencement of pre-construction and construction activities for the Thompson Square Conservation Area including individually listed sites, non-Aboriginal archaeology and Aboriginal archaeology for the approval of the Director-General. The detailed Interpretation Plan must be prepared in consultation with the OEH and include specific media design, content, location and materials, prepared in accordance with the Guidelines of the NSW Heritage Council.

An Interpretation Strategy (IS) was prepared in 2017 which analysed and introduced an overarching interpretation model to be used as part of the proposed replacement of Windsor Bridge from Macquarie Street (south) to Wilberforce Road (north). An Interpretation Plan (Stage 1) (IPS1) followed on from the Interpretation Strategy in 2018 to provide further consideration on the best interpretation outcomes for Thompson Square. This stage 1 plan was approved by DPE and OEH with the provision that a stage 2 plan be submitted.

The next step is to complete a consultation process regarding these opportunities, to gather information and feedback from stakeholders, and to finalise the archaeological analysis, that will be considered as part of the Interpretation Plan (Stage 2) which will finalise the interpretation approach for the project.

2. Archaeology Overview

The archaeological record is a highly significant aspect of the project that will inform the interpretation approach. With Aboriginal, Historical, and Maritime excavation having been carried out there is now a comprehensive archaeological representation of the history of the project area.

2.1 Aboriginal Archaeology

Test excavation recovered 1,434 Aboriginal objects (stone artefacts). The majority of which came from two sand units that were encompassed within Thompson Square.

The salvage excavations revealed that much of the lower Thompson Square had been subject to colonial and more recent activities, which had reworked and/or removed the earlier deposits. Despite this, some 2,045 Aboriginal objects were recovered and primarily dating to up to 27,000 years.

A further 14,777 unstratified Aboriginal objects were recovered from historical contexts, and likely date primarily to the last 5,000 years.

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The site is one of the most intensely studied within the Sydney Basin and includes the analysis of approximately 20,000 stone artefacts.

2.2 Historical Archaeology

Initially a series of test excavations were undertaken to determine to what degree any historical archaeological material was present in the park, and to try and locate an anomaly identified by ground penetrating radar which was thought to be the barrel drain. Additional test pits were located in the vicinity of known structures based on early maps.

The test pits provided evidence of 19th century historic occupation. A salvage excavation was then implemented which ultimately uncovered the most significant feature within the project area – the 18th century drainage system which consisted of the barrel drain and associated box drains. Other features revealed included fences, lightweight timber structures and the alignment of the late 19th century road which originally cut through the square.

There was considerable damage to the drainage system evident throughout the site caused by the construction of the late 19th century road alignment and later building being erected.

Over 3,000 artefacts were recovered during the excavation with the majority coming from the sand thrown back over the barrel drain. Notable artefacts include ceramic fragments, nails, clay pipes, coins, a watch casing and tools. Many of these artefacts are contemporary to the construction of the drainage system.

2.3 Maritime Archaeology

A ten-week underwater archaeological excavation was undertaken at the site of the early 19th century wharves, including Greenway's 1820 wharf. Both maritime and terrestrial recording was completed. With the under-water conditions extremely challenging, with visibility ranging from zero to 200mm, the excavation was carried out using a diver operated water induction pump which incorporated the delivery of material onto a sieve on the deck of a barge.

Over 3,500 artefacts relating to activities on and around the wharves were uncovered on the site dating from the early 1800s to the late 20th century. Artefact types include nails, coins, pins, fishhooks, timber wharf structures, and Aboriginal stone artefacts.

3. Opportunities

During the earlier studies the following areas have been identified as having interpretation potential.

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Signage			
Various locations	Standalone signs located in key areas, such as Thompsons Square (south), carpark, wharf, viewing platform. Interpretation signs help people attribute values and meanings to the setting and environment they are visiting.		
Collections/Displays			
Museum	Coordination of Aboriginal, Historical, and Marine artefact for collection and/or display within formalised facilities. May include 3D modelling and printing of some artefacts to allow for multiple distribution.		
Public Displays	Brick barrel drain, boat/vessel, artefacts.		
Abutment Treatment			
Abutment Wall	Opportunity on the abutment treatment for display of abstract visual elements, dates, flood level indicators.		
Stairs			
Flood Indicators	Light or sculpture element as indication of highest level. Markers along abutments/stairs showing flood range.		
Abstract Inlays	Information inlays, possibly combined with signage along stairs, as part of heritage trail.		
Viewing Platform			
Early Bridge Pier	South side platform – signage, artwork, sculptural elements.		
Print Media			
Brochures	Online and/or printed heritage pamphlets.		
Articles	Academic, local history, enthusiast contribution for website accessibility.		
Educational Kits	Create school curriculum-based kits to provide a topic for Australian history content.		
Online Media			
Website	Online reference and history/heritage resource potentially including historical information, oral histories, artefact information from salvage, interviews, images, videos, reports.		
Oral Histories	A range of Aboriginal histories, memories, stories, narratives.		
Interviews	Archaeologists, historians, locals, etc.		
Linkages	Local historical society, National Trust, Council, Aboriginal groups		
Walking Tours/Trails			
Trail Scripts	Add to existing trails and/or tours by designing downloadable guides.		

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4. The Ongoing Process

Action	When	Description
Stakeholder Workshop	April	 Undertake combined group workshop and site visit Seek feedback on approaches Engage with opportunities and potential
Workshop Feedback Summary	July	 Provision of a summary from the first stakeholder workshop Outcomes after consideration of the feedback
One-on-one meetings with Stakeholders	May/June	 Meet with key stakeholders and agencies to discuss Heritage Interpretation
Second Stakeholder Workshop – HCC & OEH	June/July	 Second workshop with HCC Liaison with OEH Outcomes of community feedback discussed Discussion on all options
Draft Heritage Interpretation Plan	September	 Consultant to complete Plan to draft stage for review – HCC, OEH, RMS, DPE
Release Final Heritage Interpretation Plan	October	Finalisation of Heritage Interpretation Plan

5. The Workshop/Discussion

This workshop/discussion is designed to gather focused feedback from Hawkesbury City Council with regards to four specific areas associated with the Windsor Bridge Replacement Project Heritage Interpretation Plan, namely:

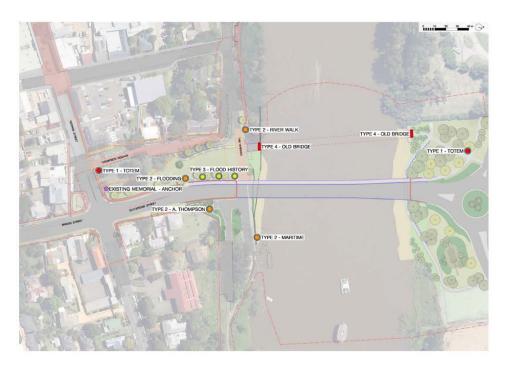
- Interpretation Opportunities & Constraints
- The abutment treatment and façade options
- Signage (including the Viewing Platform)
- Built-in devices (such as pathway markers, plaques, flood indicators)
- Digital possibilities

5.1 Interpretation Opportunities & Constraints

Opportunities for location of physical interpretation of devices such as signage have been identified in earlier phases of the project. The following map shows the areas within the project boundary where interpretation potential and/or opportunities have been identified. We are seeking Council input on physical locations.

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Cwolfpeak



There is also an opportunity to link into current Council initiatives such as wayfinding and the Museum, as well as the library catalogue for oral and photographic histories. Discussion surrounding artefact and information retention, capacity for storage and display within the Museum welcomed.





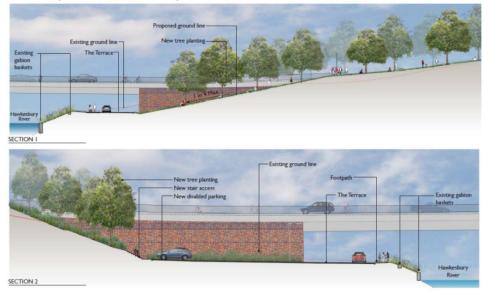
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5.2 The Abutment Treatment and Façade Options

The initial façade treatment discussed with the Heritage Council and OEH incorporated the use of red face bricks in a consistent and solid method. The below image shows the original configuration submitted to the Heritage Council for review.

Draft design on which the Heritage Council commented in their letter of 27 March 2017



Upon request, we revisited this approach to look at ways to reduce the visual element and how it fit into its immediate environment. This was achieved by using a layered approach to tones and colours on the abutment to represent the layers of archaeological evidence salvaged throughout the project – from the sand body to recent times. The design further developed to incorporate a visual flood record through the use of a blue glazed brick at relevant levels.

Design considerations of the abutment:

- Small unit size relates better to human scale
- Bricks facilitate rounded corners
- Rounded corners soften the visual expression and responds to the elliptical pier forms
- Combination of brick with concrete parapet reduces the apparent visual bulk
- Ability to blend brick colours to reduce scale and increase visual interest.

The following image shows the revised design:



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Revised design presented to OEH in 7 July 2017



Blue resin inlays on concrete strip reflect the recorded flood levels Metal inlays on stairs interpret the level of water historic flood events

Grass embankment

Figure 4.33: Interpretation of flooding history along the stairs at western side of southern abutment (Thompson Square).

We are seeking further feedback regarding this approach as we able to consider options that are demonstrably better prior to the abutment's construction.

5.3 Signage (including Viewing Platform)

Further input on what Council views as appropriate treatments for signage in the area. Heights, styles, quantity, the use of QR codes, trails, etc.

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5.4 Built-in Devices

Feedback has been received as to the opportunities available to incorporate built-in devices within the project area. These include an extension from the façade treatment of the abutment, in which indicator/information "plaques or markers" have been proposed into foot path inlays and landscape elements. One possible example being a trail to the museum entry. Also associated QR codes linked to these devices.

Is this something Council would like to pursue for the project area as part of the interpretation plan?

5.5 Digital Possibilities

Due to the large quantity of artefacts associated with the site, and historical narratives available, the best option for disseminating information for the wider audience is the digital realm.

Discussion on how this might work, where/who would take responsibility, and future potential.

Thank you for participating and we welcome your feedback.

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Meeting Date: 25 June 2019

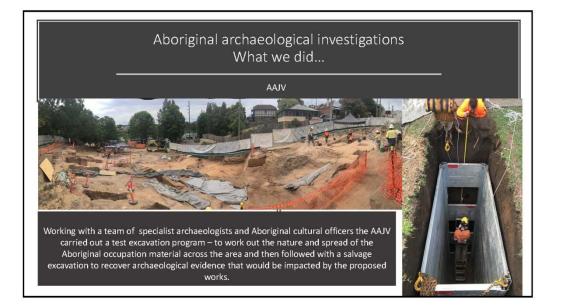


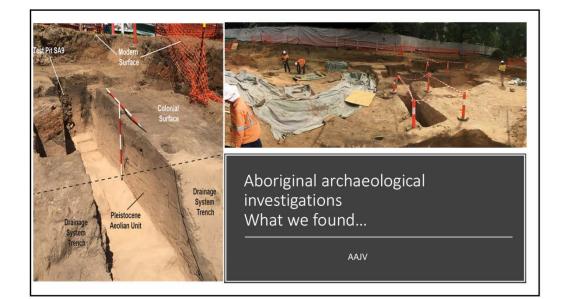


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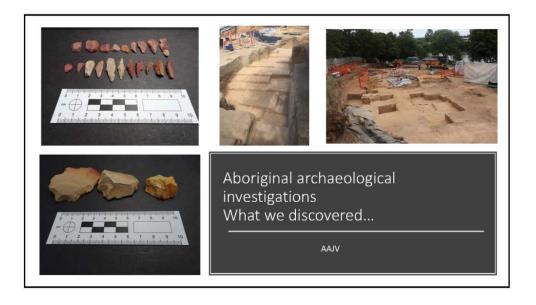


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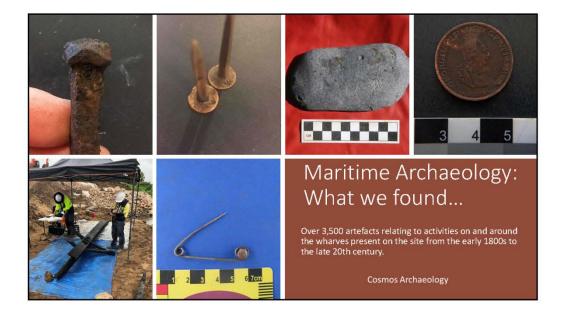
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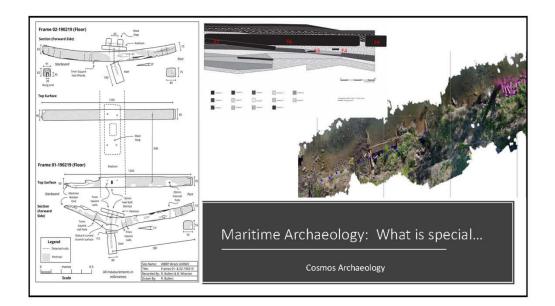
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Meeting Date: 25 June 2019



Meeting Date: 25 June 2019

ITEM: 1 HAC - Draft 3 Year Heritage Strategy for 2019 - 2021 - (80242), (95498)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

ITEM: 2 Local Heritage Assistance Fund 2018/2019 Outcomes (95498)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

ITEM: 3 Heritage Near Me - Strategic Projects Grant Funding - Update on Approved Projects (95498)

Discussion:

The Committee expressed concerns regarding the NSW Heritage Grants process and emphasised the need to meet with the Local State Member to discuss this matter and ensure Council is receiving maximum funding.

It was acknowledged that the grants process enabled work to be commenced for Stage One of the project.

Fundamental issues were raised with the notification of the grants, and the whole of the NSW Heritage Grants process. Issues were also raised with the fact that each applicant was not treated as individual, but grouped and didn't have access to the full \$100,000 each.

The Committee was advised of the funding received across the Hawkesbury Local Government Area vs the whole of NSW.

- 68 Local Heritage Strategic Projects \$ 6,021,300.75 across the State were funded
- Hawkesbury Local Government area received a total of \$ 645,000 from the Local Heritage Strategic Projects stream
- This amount represents 11% of the Local Heritage Strategic Projects funding allocated across NSW, and is a significant funding injection to heritage sites within the LGA.

The Committee recognised that the funding was a good start and were grateful for the funding, but would like to advocate for more funding through the new Local Member and suggested that the Chair and Council's Heritage Advisor should attend a meeting with the Local Member.

OFFICER'S RECOMMENDATION:

That the information be received and noted.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Mackay and seconded by Mr Rawlings.

The Heritage Advisory Committee Members recommend that:

Meeting Date: 25 June 2019

1. Representations be made to the Local State Member to discuss issues arising from the implementation of the Heritage Near Me Program.

Mr Edds, Ms Nichols and Mr Edwards declared interests and abstained from the vote.

ITEM: 4 HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (95498)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

ITEM: 5 Recognition of Private Whirlpool VC - Windsor Presbyterian Cemetery, South Windsor - (95498)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

General Business

International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly (GA)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Windsor Bridge Replacement Project - Thompson Square Artefacts

Discussion:

Following the workshop, the Committee raised concerns regarding the RMS Heritage and Interpretation Plan for the Windsor Bridge Replacement Project.

Concerns have previously been raised by the Heritage Advisory Committee regarding the artefacts found during excavations as part of the Windsor Bridge Replacement Project Works in Thompson Square and now conserved off site by the RMS.

There was a general discussion in regards to proposing that the Council prepared Thompson Square Conservation Management Plan is endorsed by the Heritage Council.

Questions arose as to the additional costs to Council, to apply Costs and process for endorsement are detailed on the Office of Environment and Heritage website.

The Committee was advised that Conservation Management Plans are accepted for review on a fee-forservice basis. Fees are the same for both standard and endorsement reviews and are calculated on the complexity of the review:

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In terms of timeframes involved, Conservation Management Plans submitted as information accompanying an application for approval (no separate review sought): timeframe will be the same as that for processing the application (usually 40 or 60 days, depending on the type of application);

Conservation Management Plans submitted for standard review: 4 - 6 weeks;

Conservation Management Plans submitted for endorsement: 4 - 6 weeks for the review (not including the time it takes for the applicant to satisfactorily address any comments). Then allow 4-6 weeks for the Conservation Management Plan to be considered for endorsement by the Heritage Council.

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In addition there is a 16 page checklist that is required to be followed which covers:

- Summary of contents
- Investigation of significance
- History
- Fabric
- Contributory matters
- Assessment of significance
- Opportunities & Constraints
- Conservation policies
- Movable, contents and collections
- Interpretation and education, and
- Basic structure of the plan

Motion:

The Heritage Advisory Committee recommends that:

- 1. Council submits the Thompson Square Conservation Management Plan to the Heritage Council for endorsement.
- 2. The matter be treated as a matter of urgency.

RESOLVED on the motion of Mr Edds and seconded by Ms McKay.

Macquarie Towns – the Case for Heritage Listing

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Australian War Memorial – Places of Pride – National Register of War Memorials

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

McQuade Park – Discussions Between Hawkesbury City Council and the Returned Service League (RSL)

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Heritage Brick Barrel Drains in Richmond

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Update on Town Centres Masterplan Working Group

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Update stemming from RMS Richmond Bridge Duplication Project Engagement

Discussion:

The Committee was updated by the Deputy Chairperson in terms of the RMS engagement with stakeholders for the Richmond Bridge Duplication Project that has been undertaken to date.

The last meeting of stakeholders was presented with various options that had been proposed by stakeholders.

Concern was raised that the route had already been selected and that the engagement with stakeholders was token consultation.

Meeting Date: 25 June 2019

The next meeting of stakeholder groups is in June and further updates will be provided to the Committee.

Australiana Pioneer Village, Wilberforce

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

Daphne Kingston Artworks

Item not discussed, to be included in Agenda for meeting held on 13 June 2019.

The meeting terminated at 8:10pm.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019

Item: 117 ROC - Local Traffic Committee - 17 June 2019 - (95495, 80245)

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Local Traffic Committee, held on 17 June 2019. The Local Traffic Committee is not a Committee of Council but a Statutory Committee.

RECOMMENDATION SUMMARY:

The matters contained within the attached minutes of the Local Traffic Committee have no policy or financial implications to Council. The recommendations contained in the attached minutes are to be adopted by Council.

REPORT:

Discussion

The Local Traffic Committee met on 17 June 2019 and discussed the following items:

- Traffic Matter Intersection Treatments Pitt Town
- Traffic Matter Proposed Access Upgrade at 1005 Grose Vale Road, Kurrajong as part of DA0001/14

RECOMMENDATION:

That the minutes of the Local Traffic Committee held on 17 June 2019 be received and the recommendations therein be adopted and noted.

ATTACHMENTS:

AT - 1 Minutes - Local Traffic Committee - 17 June 2019

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 25 June 2019

AT - 1 Minutes - Local Traffic Committee - 17 June 2019

Minutes of the Meeting of the Local Traffic Committee held in the Small Committee Room, Windsor, on Monday, 17 June 2019, commencing at 3pm.

ATTENDANCE

Present:	Mr Christopher Amit, Hawkesbury City Council, (Chair) Councillor Peter Reynolds, Hawkesbury City Council Mr David Osborne, Roads and Maritime Services Mr Steve Grady, Busways Mr Adam Foda, Office of Robyn Preston, MP (Hawkesbury)
Apologies:	Inspector Peter Jenkins, NSW Police Force Snr Constable Damien Mitchell, NSW Police Force Mr David Lance, Roads and Maritime Services
In Attendance:	Ms Judy Wong, Hawkesbury City Council Ms Cathy Mills, Hawkesbury City Council

Mr Christopher Amit advised the Committee that the position of Chair is to be undertaken in accordance with RMS (formerly RTA) Guidelines "Delegation to Councils for Regulation of Traffic" Section 5.3 which states that the meeting is to be convened by a Council Representative, either voting or non-voting. On this basis Mr Amit is to take up the position of the Chair for this meeting as agreed to with Councillor Reynolds.

RESOLVED on the motion of Councillor Peter Reynolds, seconded by Mr David Osborne that the apologies be accepted.

SECTION 1 - Minutes

Item 1.1 Confirmation of Minutes

The Committee resolved on the motion of Councillor Peter Reynolds, seconded by Mr David Osborne, that the minutes from the previous meeting held on Monday, 13 May 2019 be confirmed.

Item 1.2 Business Arising

There was no Business Arising from the previous minutes.

SECTION 2 - Reports for Determination

Item: 2.1 LTC - Intersection Treatments Pitt Town - (Hawkesbury) - (80245, 73625)

REPORT:

Background:

Council is currently undertaking road improvements in Pitt Town along Bathurst Street, Hawkesbury Street, Hall Street, Johnston Street, Wells Street and Punt Road. Part of the road improvements will result in intersection treatments being undertaken.

Meeting Date: 25 June 2019

Three intersections will be upgraded as part of these works as listed below:

- Location 1. Bathurst Street Hall Street Punt Road.
- Location 2. Hall Street Hawkesbury Street
- Location 3. Johnston Street Hawkesbury Street Bona Vista Drive.

The intersections will be modified by utilising either one or a combination of the following actions such as road realignment, priority change, intersection control or a roundabout.



Figure 1: Intersection Locations

Proposed Intersection Treatments:

Location 1: Bathurst Street – Hall Street - Punt Road

The Bathurst Street/Hall Street/Punt Road intersection is a T-intersection with Bathurst Street as the southern leg, Punt Road as the northern leg and extension of Bathurst Street, and Hall Street as the eastern leg. Bathurst Street and Hall Street are designated as the through (priority) route. Punt Road is the terminating leg and signposted with a Give Way control. Punt Road is a no through road and provides access to a boat ramp to the Hawkesbury River.

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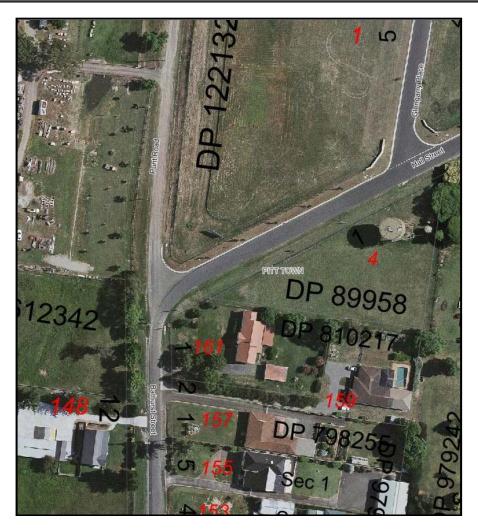


Figure 2: Existing Intersection at Bathurst Street – Hall Street - Punt Road

At present, Punt Road has the appearance as the northern extension of Bathurst Street. Also, since Bathurst Street is a priority route, the northbound movement into Punt Road is unopposed and free to occur without any need to give way or check for gaps.

Punt Road has GIVE WAY control via signs placed either side of the road. Punt Road is at a significantly lower grade / elevation than Hall Street. There is a poor *minimum gap sight distance* (MGSD) sight line to westbound (oncoming) traffic from Hall Street. Drivers in Punt Road need to advance as far as possible to the projection line of the western boundary of Bathurst Street and the northern boundary of Hall Street. If they fail to do so, they may not have sufficient MGSD sight line.

A northbound driver on Bathurst Street would have a view similar to that shown in Figure 3. From this position, there is a prominent "see-through"/ continuation effect where the driver may misinterpret the through route to continue straight into Punt Road.

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Figure 3: View north bound along Bathurst Street at Punt Road and Hall Street

It is proposed to realign the Punt Road leg so that it appears more like the terminating leg to a T intersection. This will includes adjusting the vertical alignment/profile of Put Road at its intersection with Bathurst Street. The realignment is required since the Bathurst Street-Hall Street route is a higher priority route, and Punt Road is a no through road.

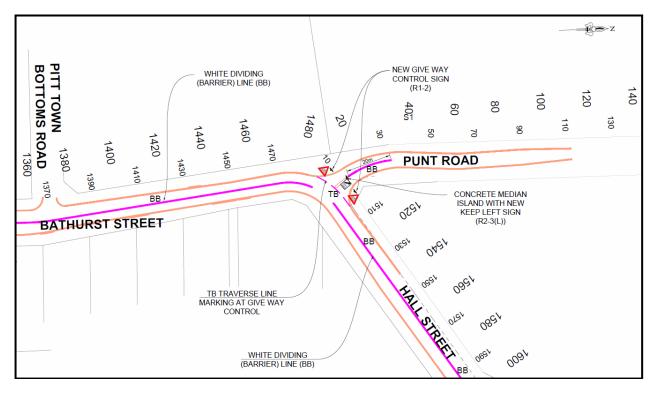


Figure 4: Proposed Intersection Layout for Bathurst Street - Hall Street - Punt Road

If the realignment occurs simply through pavement alignment and linemarking, there may not be sufficient visual cues regarding the alignment of the Bathurst Street-Hall Street through route. The intersection realignment will be formulated with Kerb and Gutter on both sides of each road. Punt Road will be controlled at the T-Intersection with a concrete median Island to ensure that vehicles follow the T-Junction formation and not cut the corner.

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Location 2: Hall Street – Hawkesbury Street

The Hall Street/Hawkesbury Street intersection is a cross-intersection with Hall Street as the eastern and western leg and Hawkesbury Street forming the northern and southern leg.

Hall Street is the priority road with Hawkesbury Street controlled at Hall Street. The northern leg of Hawkesbury Street is square to its intersection with Hall Street and does not allow for a direct line to the southern leg of Hawkesbury Street. Vehicles cannot proceed in a straight line along Hawkesbury Street. The current intersection configuration has the appearance that the northern leg of Hawkesbury at Hall Street is a T-Junction and not part of a cross junction.

The southern leg of Hawkesbury Street intersects with Hall Street at an acute angle which in effect compromises the available sight distance for these vehicles of those travelling along Hall Street.



Figure 5: Existing Intersection at Hall Street – Hawkesbury Street

Prior to the recent development, the majority of traffic utilised Hall Street east-west and Hawkesbury Street south. The intersection functioned mainly as a T-intersection. The northern section of Hawkesbury Street was constructed as part of the recent development, resulting in this section terminating at Hall Street as a T-Intersection.

It is proposed to construct a roundabout at this intersection which will account for the current angular and sight distance issues. The northern leg of Hawkesbury Street is to be realigned to create the cross junction

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for the roundabout. The central island of the roundabout will be mountable to allow for longer vehicles to undertake and negotiate turning manoeuvres at the intersection.

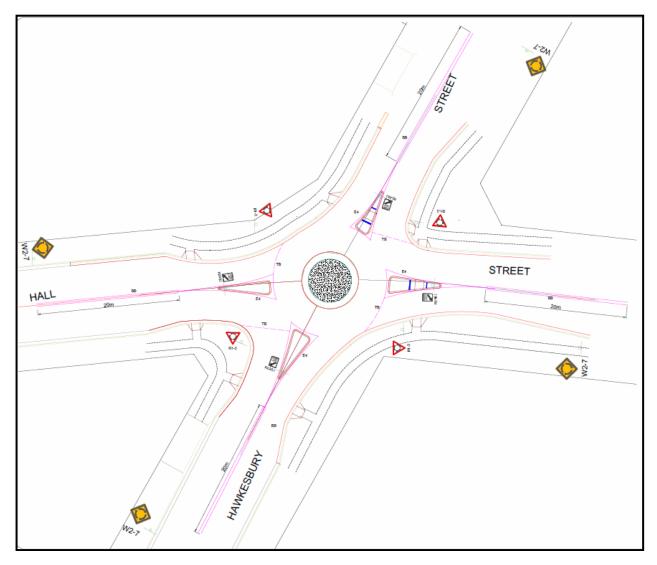


Figure 6: Proposed Intersection Layout for Hall Street – Hawkesbury Street

Location 3: Johnston Street – Hawkesbury Street – Bona Vista Drive

The Johnston Street/Hawkesbury Street and Johnston Street/ Bona Vista Drive intersections form a pair of staggered T intersections. Johnston Street forms the east-west route, with Hawkesbury Street forming the northern leg of the first T intersection and Bona Vista Drive the southern leg of the second T intersection.

Prior to the recent development, the main priority of travel has been between the western leg of Johnston Street and Hawkesbury Street. The recent development has resulted in the continuation of Johnston Street creating the eastern leg as well as the formation of Bona Vista Drive as the southern leg to the intersection.

Whilst Johnston Street appears to be the common east-west route, the priority travel path is between the Johnston Street western leg and Hawkesbury Street. This movement is further supported with marked double barriers lines as the two roads form a right angled bend.

With the inclusion of the Johnston Street eastern leg and Bona Vista Drive, there is no clear demarcation on priority movement at and through the intersection. West bound traffic along Johnston Street is controlled by two sets of Give Way lines at Bona Vista Drive and Hawkesbury Street. Vehicles on a path of

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Bona Vista Drive into Hawkesbury Street do not have a clear pattern of flow as they turn left into Johnston Street and face a holding line.



Figure 7: Existing Intersection at Johnston Street – Hawkesbury Street – Bona Vista Drive

The priority movement for traffic should be along Johnston Street east-west route with Hawkesbury Street forming the northern and terminating leg of the first T intersection and Bona Vista Drive forming the southern and terminating leg of the second T intersection. As a result the two terminating roads at the intersection of Johnston Street form a left-right stagger with respects to the northbound and southbound travel directions.

In its current form the current intersection layout and its functionality, does not cater for the growth along the eastern section of Johnston Street and the creation of the Bona Vista Drive connection.

It is proposed to formalise the intersection with the priority traffic flow along Johnston Street, with Hawkesbury Street and Bona Vista Drive being terminating roads. Due to the left-right stagger with respects to the northbound and southbound travel directions and the short distance these roads, it is proposed to control the two terminating roads with stop signs. Traffic median islands will be provided in both Hawkesbury Street and Bona Vista Drive at the terminating ends to ensure that vehicles stay square to the intersection and not travel in a diagonal path. The islands will also reduce the risk of right turning vehicles from Johnston Street encroaching into the opposing lane when turning and departing from the intersection.

The median island in Hawkesbury Street is modified closer to the intersection with a 25mm high concrete pad to form the nose of the traffic island to ensure that buses can turn right from Johnston Street into Hawkesbury Street.

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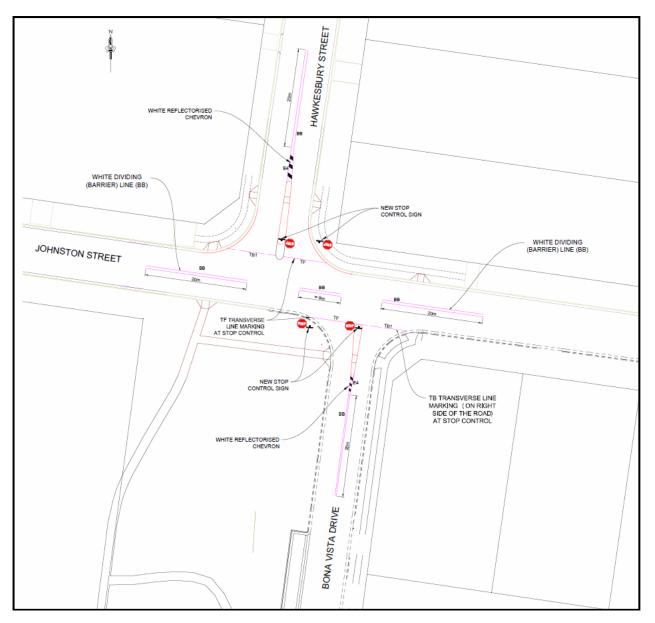
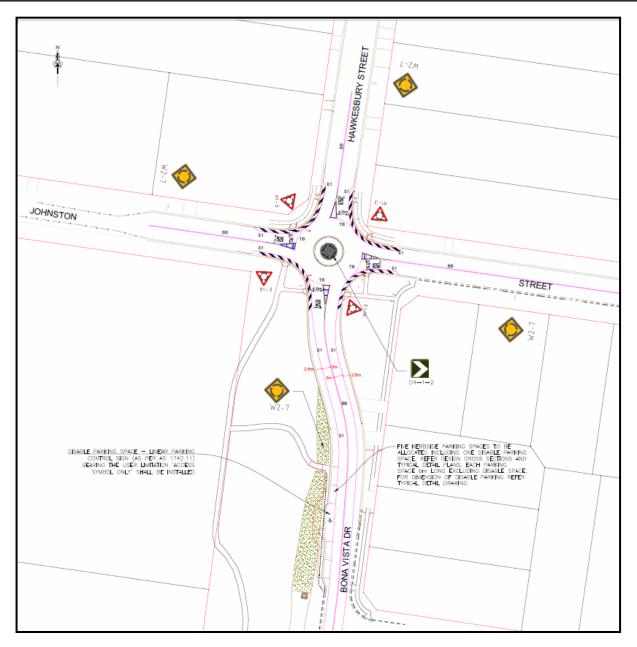


Figure 8: Proposed Intersection Layout for Johnston Street - Hawkesbury Street - Bona Vista Drive

Another option investigated was to realign the Bona Vista Drive leg to line up with Hawkesbury Street. This would be achieved by shifting this road alignment to the west into Bona Vista Park. The realignment of Bona Vista Drive would effectively convert the staggered T intersections to a common cross intersection. This intersection could also be treated with a roundabout. A preliminary design was undertaken for this option to ascertain the cost to undertake this work. Part of the road relocation also required the extensive adjustment and relocation of utility services as well as repositioning of the on road parking area for the park. Whilst the road realignment of Bona Vista Drive and the provision of a roundabout would provide the ideal setting for the intersection, the available funds for the project does not allow for this option at this stage but can be considered as a future treatment based on the performance of the proposed intersection upgrade.

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Summary:

Concept design road safety audits have been undertaken for the three proposed intersection treatments to identify any potential safety risks. Accordingly, minor design amendments have been undertaken to satisfy the findings from the safety audit to ensure that the proposed design layouts are complying. This includes ensuring that vehicle turning paths are satisfactory for the intersection modifications and upgrades.

It is recommended that the intersection improvements as outlined in Attachments 1, 2 and 3 for the following intersections be implemented:

- Location 1. Bathurst Street Hall Street Punt Road.
- Location 2. Hall Street Hawkesbury Street
- Location 3. Johnston Street Hawkesbury Street Bona Vista Drive

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RECOMMENDATION TO COMMITTEE:

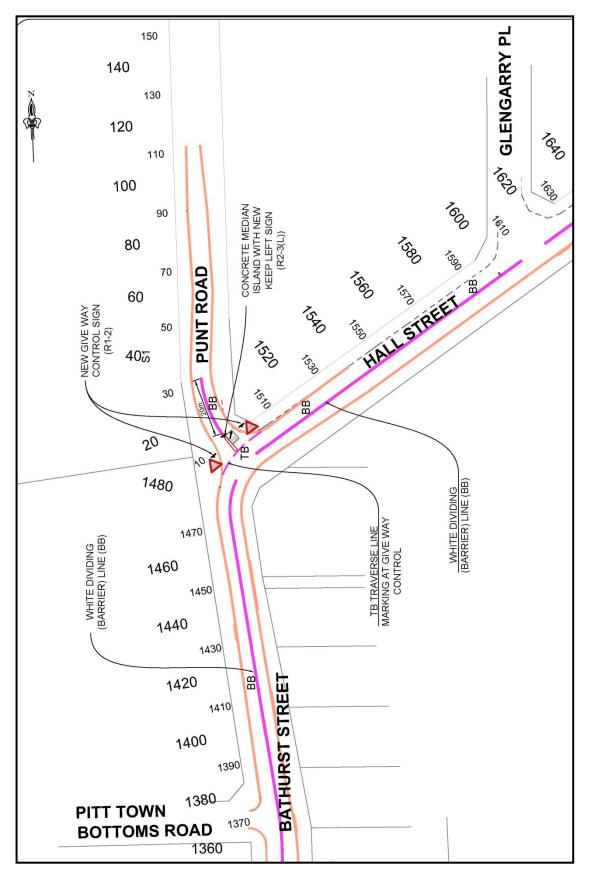
That:

- 1. The improvements to the intersections as listed below in Pitt Town be undertaken in accordance with the details outlined in Attachments 1, 2 and 3.
 - Bathurst Street Hall Street Punt Road,
 - Hall Street Hawkesbury Street, and
 - Johnston Street Hawkesbury Street Bona Vista Drive

APPENDICES:

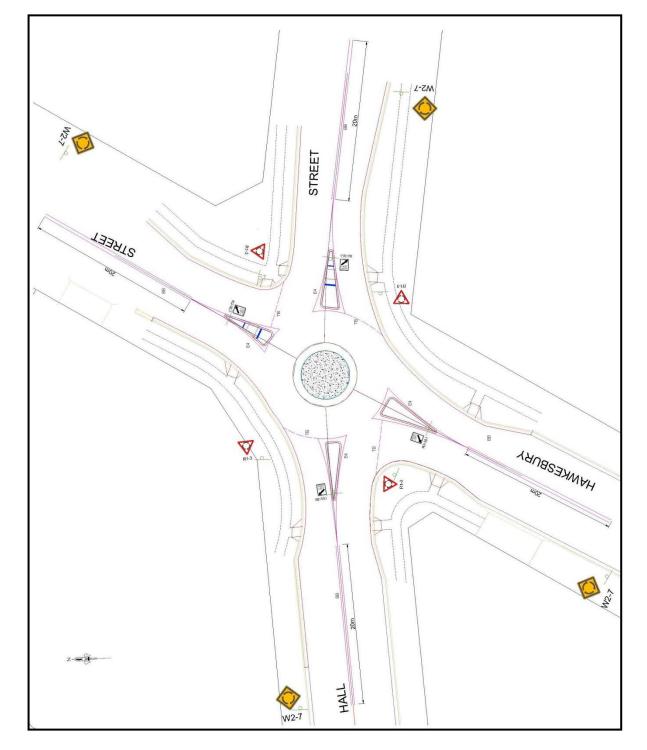
- AT 1 Intersection Improvements; Bathurst Street Hall Street Punt Road, Pitt Town
- AT 2 Intersection Improvements; Hall Street Hawkesbury Street, Pitt Town
- AT 3 Intersection Improvements; Johnston Street Hawkesbury Street Bona Vista Drive, Pitt Town
- AT 4 Vehicle Turning Paths To be provided at the LTC meeting

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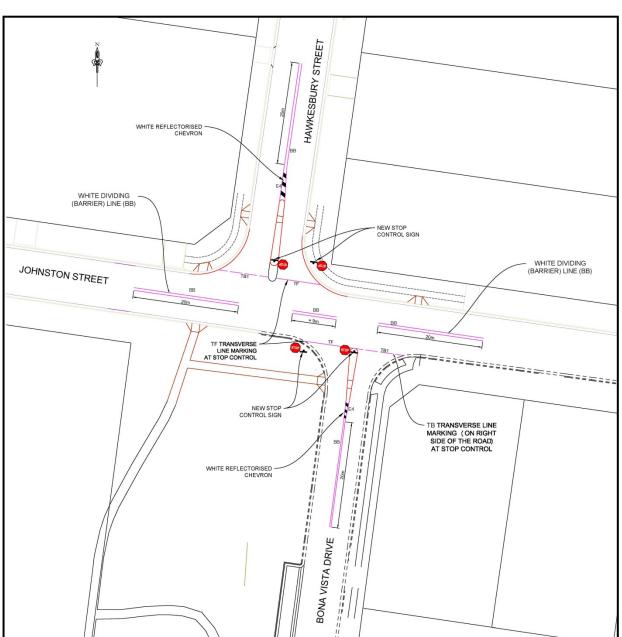
AT - 1 Intersection Improvements; Bathurst Street - Hall Street - Punt Road, Pitt Town

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AT – 2 Intersection Improvements; Hall Street – Hawkesbury Street, Pitt Town

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<u>AT – 3</u> Intersection Improvements; Johnston Street – Hawkesbury Street – Bona Vista Drive, Pitt <u>Town</u>

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COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Peter Reynolds, seconded by Mr Adam Foda.

Support for the Recommendation: Unanimous support

That:

- 1. The improvements to the intersections as listed below in Pitt Town be undertaken in accordance with the details outlined in Attachments 1, 2 and 3.
 - Bathurst Street Hall Street Punt Road,
 - Hall Street Hawkesbury Street, and
 - Johnston Street Hawkesbury Street Bona Vista Drive
- 2. A site inspection with the Member for Hawkesbury be undertaken to review the proposed improvements at the intersection of Johnston Street, Hawkesbury Street and Bona Vista Drive, Pitt Town and further explore possible funding options with the Member for Hawkesbury for the treatment outlined in Figure 9 of the report in lieu of the proposed intersection treatment identified in Attachment 3.

Item: 2.2 LTC - Proposed Access Upgrade at 1005 Grose Vale Road, Kurrajong as part of DA0001/14 - (Hawkesbury) - (80245, 73621, 123265)

REPORT:

Background:

The Development Application DA0001/14 associated with the existing Church at 1005 Grose Vale Road, Kurrajong was approved by Council on 10 September 2015. The works relate to the construction of a new two storey staff house, alterations and additions to the church education centre, hall and church. The development consent also approved the proposed extension of the existing car park and driveway which required the reconfiguration of the access from Grose Vale Road including road widening with right and left turn bays in Grose Vale Road.

Existing Conditions:

Grose Vale Road extends from Bells Line of Road at North Richmond to Old Bells Line of Road Kurrajong. The full length of Grose Vale Road is classified as a Regional Road. The section of Grose Vale Road adjacent to the access to the church land is in a rural area with a speed limit of 60km/h. The general sealed road width in this vicinity is approximately 6.4 metres with the seal widening up to approximately 9 metres at the bend near the access point to the church.

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Figure 1: Existing Site and Road Layout

Proposed Works:

The access point to the Church along Grose Vale Road is located on a bend and at a grade with limited sight distance. As a result, safety improvements were requested which included road widening along Grose Vale Road and the provision of separate right and left turning bays to allow through traffic to pass along Grose Vale Road at the intersection without having to queue for turning vehicles.

Summary of the proposed intersection works is outlined below:

- Widening along the western side of Grose Vale Road to accommodate an exclusive left turn and an exclusive right turn lane in conjunction with one through lane of traffic in each direction;
- A new 1m wide shoulder along the western side of Grose Vale Road;
- The abovementioned proposed left turn is proposed to provide dimensions of 3m wide by 40m long (i.e. deceleration length);
- The abovementioned right turn bay is proposed to provide dimensions of 3m wide by 18.5m long (i.e. combined deceleration and storage length);
- Realignment of the centreline;
- The site access road approach is proposed to provide a 8.5m wide ingress driveway separated from a 6m wide egress driveway (comprising a 3m wide left turn lane and a 3m wide right turn lane) separated by a 0.6m wide raised median;
- The existing chevron signs along the western side of Grose Vale Road to the north of the site access road are to be relocated to the new shoulder;
- The abovementioned intersection works are reflected within the engineering plans (Drawing Nos. 1801-KUR-01-C-002 to 1801- KUR-01-C-006, Amendment A, Dated June 2018 and

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1801-KUR-01-C-007, Amendment B, Dated April 2019) prepared by Bel Group – Sheet 002 and 007 are included as Attachments 2 & 3.

A Parking and Traffic Impact Assessment and Road Safety Audit of the proposed access intersection had been carried out. The report considered reducing the speed limit from 60km/h to 50km/h, however the design layout was modified to satisfy technical requirements.

The findings from the Road Safety audit were that the proposed road widening works including the provision of auxiliary lanes for right turn and left to the church site, including some changes to the regulatory signage were satisfactory.

Summary:

The design for the proposed works in Grose Vale Road at the access point to 1005 Grose Vale Road associated with the Development Application DA0001/14 is considered to be satisfactory. These works are reflected within the engineering plans (Drawing Nos. 1801-KUR-01-C-002 to 1801- KUR-01-C-006, Amendment A, Dated June 2018 and 1801-KUR-01-C-007, Amendment B, Dated April 2019) prepared by Bel Group.

RECOMMENDATION TO COMMITTEE:

That the design for the proposed works in Grose Vale Road at the access point to 1005 Grose Vale Road, Kurrajong associated with the Development Application DA0001/14 and in accordance with the engineering plans (Drawing Nos. 1801-KUR-01-C-002 to 1801- KUR-01-C-006, Amendment A, Dated June 2018 and 1801-KUR-01-C-007, Amendment B, Dated April 2019) prepared by Bel Group is supported.

APPENDICES:

- AT 1 Site Plan No.1005 Grose Vale Road, Kurrajong DA 0001/14
- AT 2 Road Detail Plan No.1005 Grose Vale Road, Kurrajong DA 0001/14
- AT 3 Road Design Sign and Line Marking Plan No.1005 Grose Vale Road, Kurrajong DA 0001/14

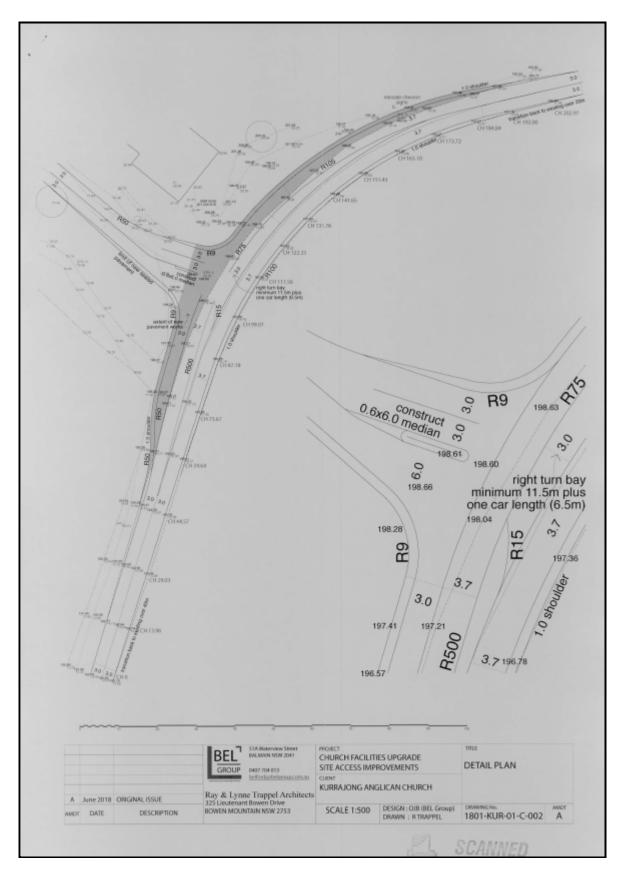
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AT – 1 Site Plan – No.1005 Grose Vale Road, Kurrajong - DA 0001/14

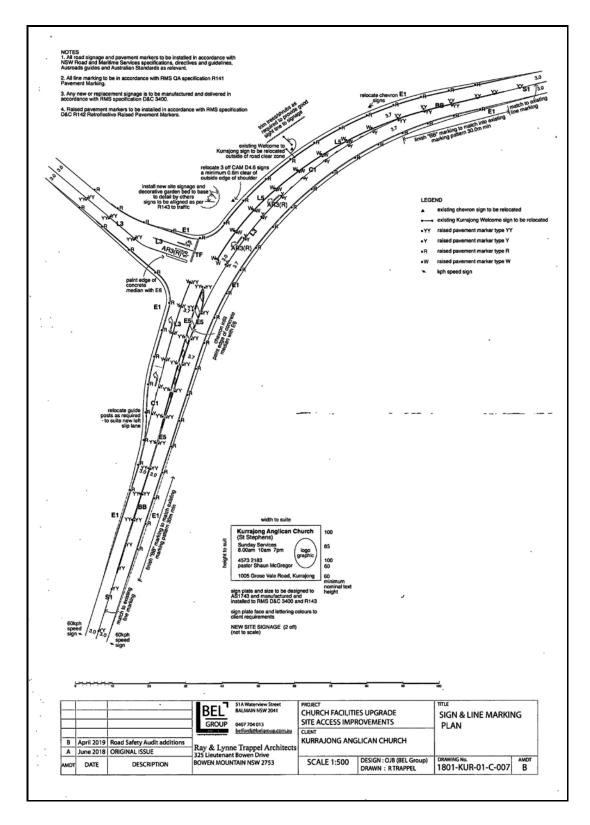
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<u>AT – 3 Road Design Sign and Line Marking Plan – No.1005 Grose Vale Road, Kurrajong - DA</u> <u>0001/14</u>



Meeting Date: 25 June 2019

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr David Osborne, seconded by Mr Adam Foda.

Support for the Recommendation: Unanimous support

That the design for the proposed works in Grose Vale Road at the access point to 1005 Grose Vale Road, Kurrajong associated with the Development Application DA0001/14 and in accordance with the engineering plans (Drawing Nos. 1801-KUR-01-C-002 to 1801- KUR-01-C-006, Amendment A, Dated June 2018 and 1801-KUR-01-C-007, Amendment B, Dated April 2019) prepared by Bel Group is supported.

SECTION 3 - Reports for Information

There were no Reports for Information.

SECTION 4 - General Business

There was no General Business.

SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on Monday, 8 July 2019 at 3pm in the Small Committee Room.

The meeting terminated at 5pm.

0000 END OF REPORT 0000

Meeting Date: 25 June 2019



notices of motion

Meeting Date: 25 June 2019

Meeting Date: 25 June 2019

SECTION 5 – Notices of Motion

Item: 118 NM1 - Richmond Road Improvements - (125610, 79351)

Submitted by: Councillor Conolly

NOTICE OF MOTION:

That:

- 1. Council write to the The Hon. Paul Toole MP, Minister for Roads and Transport to:
 - a) Acknowledge the significant improvements completed on Richmond Road.
 - b) Advise that despite the improvements, Hawkesbury residents are experiencing lengthy delays when travelling on Richmond Road.
 - c) Seek a commitment from the Government to widen Richmond Road to the intersection of The Northern Road.
 - d) Ask the RMS to undertake a review of George Street to Rifle Range Road, Bligh Park to ensure optimum operation of the Richmond Road roundabouts.
- 2. Council write to Robyn Preston MP, Member for Hawkesbury to advise of this resolution, and seek her support for our advocacy.

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF NOTICE OF MOTION 0000

Meeting Date: 25 June 2019

Item: 119 NM2 - Truck Movements on Yarramundi Lane, Crowleys Lane and Inalls Lane - (125612, 79351)

Submitted by: Councillor Lyons-Buckett

NOTICE OF MOTION:

That Council;

- 1. In relation to the Council resolution of December 2018 regarding Councillor Rasmussen's Notice of Motion (Item 299), the following points be included:
 - a) Impose a 'no trucks' limit on Yarramundi Lane/Crowley/Inalls Lanes.
 - b) Request (again) additional funding from the State Government to assist with the upkeep of this section of our road network.
- 2. Staff provide an update on the progress of the December 2018 resolution.

BACKGROUND:

Yarramundi Lane has traditionally served the function of a Local Road, providing access to rural properties on either side, connecting those properties to the major road network at Kurrajong Road, and at Castlereagh Road, with the latter connection requiring the use of Crowleys Lane.

With the increase in peak period traffic in recent years, drivers have started to use the Yarramundi Lane-Crowleys Lane route as an alternative to the Kurrajong Road- Bosworth Street-Castlereagh Road route. It has become the perfect example of a "rat run", using the minor road network for travel that should be on the major road network.

The relatively recent works at the intersection of Kurrajong Road/Old Kurrajong Road/Bells Line of Road have substantially encouraged the use of Yarramundi Lane through the provision of a right turn bay in Bells Line of Road for the turn into Old Kurrajong Road (Yarramundi Lane) and a complimentary left-turn acceleration/merge lane for the left turn out of Old Kurrajong Road (Yarramundi Lane).

The increased use of this route (in lieu of traffic remaining on the RMS road) has resulted in decreased safety on the route due to the presence of large vehicles such as truck and dog vehicles, along with increased maintenance costs due to upkeep of the road surface. This lane has a restricted carriageway width, with telegraph poles located close to the carriageway edge. Trucks are of course wider than light vehicles, increasing the probability of accidents involving the power poles.

The introduction of a 'no trucks' limit would not impede the movement of vehicles required for movements to and from the farms in the precincts given the rule states:

'No Trucks Sign'

Drivers of long or heavy vehicles, except buses, must not drive past a NO TRUCKS sign unless the vehicle is equal to or less than the mass or length specified on the sign. When the sign does not provide detailed information, no truck (GVM greater than 4.5 tonnes) is permitted to drive past the sign, unless the driver's destination lies beyond the sign and it is the only route.'

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In the interest of safety of our local constituents and due to the encouragement of use of this route resulting from the upgraded intersection it is sought to restrict heavy vehicle traffic on this road, and to seek assistance from the government to enable Council to maintain the road adequately.

ATTACHMENTS:

There are no supporting documents for this report.

- AT 1 RMS Rules on No Truck Signs
- **AT 2** Guidelines for Traffic Facilities

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AT - 1 RMS Rules on No Truck Signs

No trucks sign

Drivers of long or heavy vehicles, except buses, must not drive past a NO TRUCKS sign unless the vehicle is equal to or less than the mass or length specified on the sign.



When the sign does not provide detailed information, no truck (ie GVM greater than 4.5 tonnes) is permitted to drive past the sign, unless the drivers' destination lies beyond the sign and it is the only route

SECTION 5 – Notices of Motion

Meeting Date: 25 June 2019

AT - 2 Guidelines for Traffic Facilities

GUIDELINES for TRAFFIC FACILITIES

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GUIDELINES for TRAFFIC FACILITIES

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PART 9: LIGHT TRAFFIC THOROUGHFARES

9.1 INTRODUCTION

Due to the high traffic volumes and attendant congestion on many of the classified roads in urban areas drivers often seek to use local roads as alternative routes. These alternative routes are used not only by cars but also by heavy vehicles. The effects of increased levels of heavy vehicle traffic on local roads may include:

- (i) damage to the road pavement as a result of the increased loading;
- (ii) deterioration of the environmental quality of a residential area; and
- (iii) deterioration in vehicle, pedestrian and cyclist safety in a residential area.

Heavy vehicles can cause severe damage to the road pavement since axle loadings of heavy vehicles are considerably greater than cars and car derivatives. Heavy vehicles also generate higher individual noise levels than cars and also their larger size results in greater visual intrusion.

In the light of such impacts Councils have the power to prohibit access to particular streets by vehicles exceeding a certain maximum gross vehicle mass. Roads where gross vehicle mass limits of this type are applied are called Light Traffic Thorougfares. These limits should not be applied on roads in the vicinity of industrial and commercial areas.

It should be noted that Light Traffic Thoroughfares do permit large vehicles (who exceed the posted load limits) to use the streets if they have a destination on the street or they have to use the streets to reach their destination.

The maximum gross vehicle mass which applies to Light Traffic Thoroughfares is usually between 2 and 5 tonnes with 3 tonnes being common. Light Traffic Thoroughfares involve the erection of regulatory signs to notify drivers of the weight restriction in force on the roads concerned.

9.2 PRINCIPLES AND OBJECTIVES

9.2.1 Principles

The Council as the proponent of a Light Traffic Thoroughfare should ensure that the needs of all users of the routes to be affected are taken into account prior to implementation.

The proposal should conform to the road hierarchy plan for the area so that any diverted traffic resulting from the introduction of a Light Traffic Thoroughfare can be diverted onto either subarterials or arterial roads.

Council should be sure of the reasons for the proposed use of weight restriction since there are two separate pieces of legislation for the implementation of Light Traffic Thoroughfares: (i) for structural damage to pavements and (ii) for environmental or traffic management reasons.

9.2.2 Prevent Pavement Damage

As the traffic on urban roads increase, drivers will be searching for routes with less congestion. The drivers of heavy vehicles have the same ideas about congestion as other road users. The weight of heavy vehicles mean they are not suited to the local residential road pavements. Local road pavements are rarely designed to withstand continuous passage of large numbers of heavy vehicles.

9.2.3 Improve Local Amenity

There is always scope for the improvement of environmental quality in residential areas subjected to the continual presence of heavy vehicles. Heavy through traffic should, wherever possible, be limited to those roads which are best suited to heavy vehicles.

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Noise generated by heavy vehicles is most annoying to local residents especially during accelerating, braking and the negotiation of steep inclines, so such locations could be included in Light Traffic Thoroughfares schemes.

9.2.4 Improve Traffic Flow on Major and Collector Roads

Where heavy vehicles avoid major or collector roads and use local roads to avoid congestion, delays are usually experienced by major or collector road traffic. Turning manoeuvres for any large vehicle is more difficult to accomplish quickly and safely. Consequently longer delays are likely as heavy vehicles leave and later re-enter the higher classification roads.

9.3 ADVANTAGES AND DISADVANTAGES OF LIGHT TRAFFIC THOROUGHFARES

As with any traffic management technique there are potential advantages and disadvantages to a Light Traffic Thoroughfare scheme.

The advantages include:

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- (i) protection of lightly constructed pavements which are unsuitable for heavy vehicles;
- (ii) reduction of maintenance and reconstruction costs of roads;
- (iii) improvements to residential environment;
- (iv) potential reduction of accidents; and
- (v) relatively cheap technique to implement.

The disadvantages of Light Traffic Thoroughfares include:

- (i) increased traffic on the routes to which the heavy traffic is re-directed;
- absence of physical restrictions to prevent passage of the heavy vehicles on a Light Traffic Thoroughfare;
- (iii) shift in accident spot locations;
- (iv) additional noise and air pollution occurring on alternative routes;
- (v) increased travel time and distance as well as increased operational costs of heavy vehicles.
- (vi) difficulty in enforcement because of exemption provisions e.g. use of street by heavy vehicles with destination in the street or who have to use that particular street to reach their destination;
- (vii) cannot eliminate all the heavy vehicles because of exemption provisions; and
- (viii) can result in difficult manoeuvres on alternative routes by re-directed heavy vehicles.

9.4 EXCEPTIONS

In the case where a Light Traffic Thoroughfare Scheme is implemented for environmental or traffic management objectives, vehicles with either origin or destination in the proposed restricted area are exempt. Also those vehicles that can only reach their destination by passing through the restricted area are exempt. It is possible that the community could be disadvantaged if bus services for example were relocated. In the case where a proposed Light Traffic Thoroughfare is also a designated bus route then consultations should be held with the Urban Transit Authority and/or the Department of Motor Transport, as appropriate.

9.5 GENERAL REQUIREMENTS FOR LIGHT TRAFFIC THOROUGHFARES PROPOSED FOR ENVIRONMENTAL REASONS

9.5.1 The Local Environmental Plan

Proposals for a Light Traffic Thoroughfare should be in harmony with the Local Environmental Plan. Ideally proposals should be developed in the context of future planning proposals along with other traffic management measures such as road closures, widenings and new road

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proposals. Although the above arrangement is not always possible each trattic management proposal should not be viewed in isolation but considered as part of an overall traffic management plan for the area.

9.5.2 Road Classification

The Traffic Authority has adopted a four tier classification based on the function of roads. These four tiers are:

Arterial Roads; Sub-arterial Roads; Collector Roads; and Local Roads.

Light Traffic Thoroughfares proposals should generally be restricted to local roads. If proposals involve local roads then Council may exercise their delegated power for implementation of the proposals provided proper procedures are adopted (see Section 9.6). However, where a Light Traffic Thoroughfare proposal is for higher classes of roads then the Regional Technical Committee or the Traffic Authority as appropriate must be consulted. It is unlikely that a Light Traffic Thoroughfare would be considered on an Arterial or Sub-arterial road.

9.5.3 Effects of Proposal on Local Road Network

A Light Traffic Thoroughfare will alter the movement pattern of vehicles affected by the load limit. The number of heavy vehicles affected, including night time, should be identified by a traffic survey. The effect of the Light Traffic Thoroughfare will be to displace the heavy vehicles from one route onto another. Consequently the existing traffic flows on the alternative route should be surveyed to establish the existing capacity and whether the route can accept the additional traffic.

Estimates of traffic redistribution should be made so that the effects of the proposal are known and appropriate measures taken, if necessary.

It is possible that in order to create a Light Traffic Thoroughfare other localised intersection improvements might be necessary on the alternative routes to allow easy movement of the heavy vehicles.

If the Light Traffic Thoroughfare is part of an overall traffic management plan for the area involving additional traffic management measures then a traffic impact study should be carried out.

If any of the effects of a Light Traffic Thoroughfare scheme are significant then alternative traffic management techniques should be considered.

9.5.4 Alternatives to Light Traffic Thoroughfares

Alternative traffic management techniques to a Light Traffic Thoroughfare scheme can be used to achieve similar results. These techniques include:

- (i) Full road closures denies access to all vehicles rather than just heavy vehicles.
- Prohibition of turning movements or closing of access points by median strip closures again denies access to all vehicles; not just heavy vehicles.
- (iii) One way streets allows access but from only one direction. This still allows extraneous heavy vehicles to pass along the street but only in one direction.
- (iv) Installation of various physical devices such as small radius roundabouts making it difficult for a large vehicle to negotiate turns and obtain access to a particular route. Such devices should only be considered if there is little demand for direct access to adjacent properties by large vehicles.
- (v) Installation of speed humps on local roads to reduce the speed of traffic in an area. The reduction in speed may be sufficient in itself to deter through traffic.

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9.6 METHODS BY WHICH A LIGHT TRAFFIC THOROUGHFARE CAN BE INSTALLED

9.6.1 Ordinance 30D Local Government Act 1919 - to protect road pavements from damage

Ordinance 30D provides the mechanism by which a Council may declare a Light Traffic Thoroughfare because of the structural inadequacy of the road pavement.

An engineer employed by Council who holds a prescribed certificate referred to in Section 90 of the Local Government Act, 1919, is required to produce a certificate which outlines the technically assessed inadequacy of the pavement strength. Ordinance 30D requires a resolution by the Council on the restriction as well as the display of notices and signs. However, it is suggested that Council should also discuss the proposals with their Local Traffic Committee. In addition, discussions should be held with representatives of the Transport Workers' Union and the Urban Transit Authority or Department of Motor Transport. Such discussions should canvass the effects of the weight restriction on transport operations and identify the most attractive alternative routes.

Every attempt should be made to identify the commercial and industrial premises in the area affected by the proposals so that access to land uses which generate heavy goods vehicle movements is maintained.

Except in cases of extreme urgency the proposals should be advertised in local newspapers to attract the views of the local community.

It should be noted that Light Traffic Thoroughfares can no longer be installed under Ordinance 34 of the Local Government Act.

9.6.2 Section 269A Local Government Act 1919 – for environmental or safety reasons

Section 269A provides the mechanism by which a Council may declare Light Traffic Thoroughfare on local roads for environmental or safety reasons.

Council should consider the following aspects of the Light Traffic Thoroughfare proposal:

- the reasons for the Light Traffic Thoroughfare proposal and how the proposed scheme would integrate with the overall traffic plans for the area concerned;
- details of any alternatives considered to the proposal in terms of alternative routes or alternative traffic management techniques;
- (iii) the numbers of heavy vehicles likely to be displaced '(a)' and heavy vehicles likely to use the area as a result of being exempted '(b)'. Note: If the ratio (a)/(b) is very low, there may not be a need for a scheme;
- (iv) the likely route that restricted vehicles will take after the proposal is implemented and the expected traffic on such routes;
- (v) the location and type of any works that need to be carried out, including signposting to implement the scheme; and
- (vi) details of any traffic studies that have been carried out to support any of the above.

Having assembled the above information Council should carry out the following procedures:

(a) Notify the public – The proposed Light Traffic Thoroughfare should be advertised in the press, the Government Gazette and notices should also be displayed in public offices such as the Council chambers and local libraries. (A copy of a typical press notice is included in Appendix A).

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(b) Collate all comments and objections – As a result of the advertising of the proposed scheme any comments that are received should be evaluated and Council may care to amend the proposal to accommodate such comments or continue with the original scheme.

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- (c) Refer to Traffic Committee If Council wishes to proceed with the proposal, it should be submitted to the Traffic Committee along with the material itemised in (i) to (vi) above. The Traffic Committee should be made aware of the comments and objections received as a result of the advertisements placed. Council will need the concurrence of the Department of Main Roads and Police Department representatives of the Traffic Committee before implementation occurs.
- (d) Refer to the Traffic Authority at Rosebery In the case where a Light Traffic Thoroughfare is proposed on a major or collector road, or in a case where Council has been unable to secure the concurrence of the Police and Department of Main Roads, Council should submit the material itemised in (i) to (vi) above as well as the views of the Department of Main Roads and Police representatives to the Traffic Authority at Rosebery for approval by the Regional Technical Committee (and the Traffic Authority, if necessary).

9.7 IMPLEMENTATION

As soon as approval by Council and concurrence by the relevant members of the Traffic Committee have been granted implementation can commence. In the case where the Regional Technical Committee (and the Traffic Authority if such is the case) is involved no work should commence prior to a written approval being received by Council from the Traffic Authority.

9.8 SIGNPOSTING

The prescribed signs for use with Light Traffic Thoroughfares are shown in Figure 9.1. These signs should be installed at every intersection of the road where the load limit applies. An example of a typical sign layout for a Light Traffic Thoroughfare scheme is shown in Figure 9.2.

9.9 FUNDING

The installation and maintenance of Light Traffic Thoroughfare schemes are **not** funded through the Traffic Facilities Fund. **All** costs incurred in the installation and maintenance of Light Traffic Thoroughfares schemes are met by the Council responsible as well as any subsequent removal of the signs should the scheme be removed at a later date.

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APPENDIX A:

EXAMPLE OF LIGHT TRAFFIC THOROUGHFARE ADVERTISEMENT

Councils should advertise the proposals for Light Traffic Thoroughfares. An example of a press notice is given below.

SMITHVILLE MUNICIPAL COUNCIL LIGHT TRAFFIC THOROUGHFARE – SMITH STREET, SMITHVILLE

The Council hereby advises that pursuant to Section 269A of the Local Government Act 1919 (as amended) and in accordance with the authority delegated to it by the Traffic Authority of New South Wales it proposes to impose a maximum load limit of three tonnes on the length of:

Smith Street between Smythe Street and Smiff Street, Smithville

It should be noted that those load limits do not apply to buses or commercial vehicles in excess of the limit (a) wishing to gain access to properties in the street defined above and (b) must use the street and there being no other street to gain access to the desired street. A period of 28 days from the date of this notice is allowed for persons to lodge a written objection to the proposal to impose the load limits.

Further information regarding the proposal can be gained by viewing the proposal and relevant reports on deposit at the following locations:

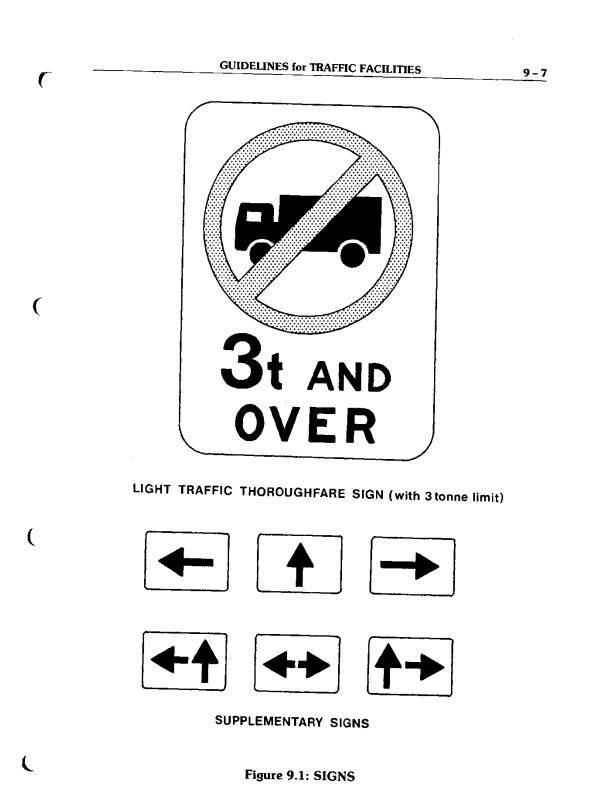
Council Chambers, Smithville Smithville Library, Smithville

Telephone enquiries should be directed to Council's Engineer on XXX XXXX.

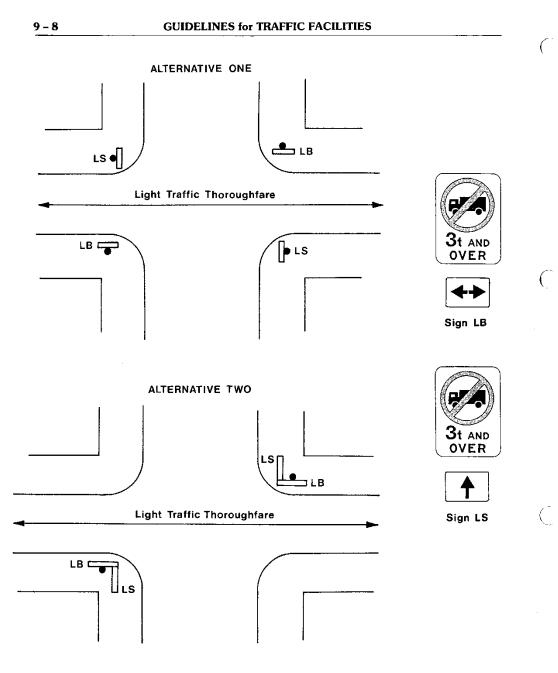
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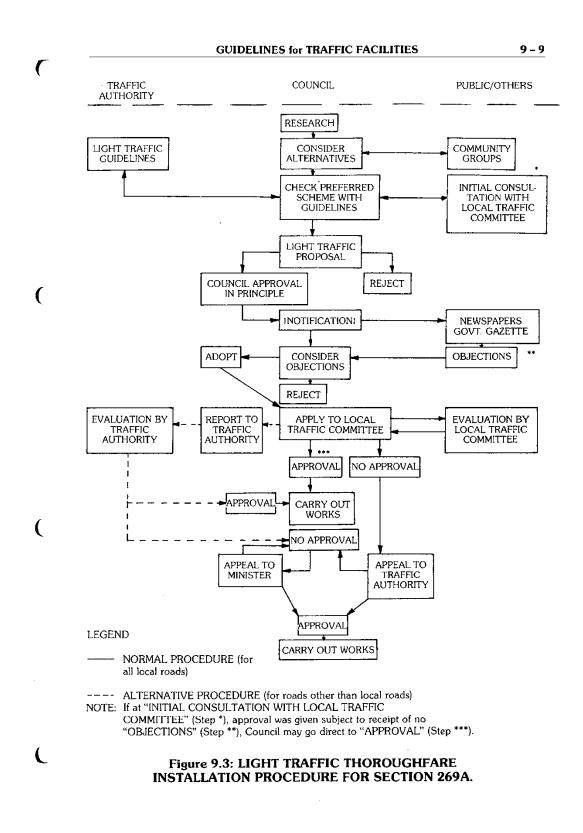


.NOTES: 1. Light traffic signs must be displayed to traffic approaching from all roads including light traffic thoroughfares.

- 2. There shall be a minimum of one sign to be displayed to traffic on each approach.
- 3. Light traffic signs may be installed on signposts carrying street names.

Figure 9.2: LOCATION OF SIGNS

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0000 END OF NOTICE OF MOTION 0000

Questions for Next Meeting

Meeting Date: 25 June 2019

QUESTIONS FOR NEXT MEETING

Item: 120	Councillor Questions from Previous Meetings and Responses - 28 May 2019
	(79351)

REPORT:

Questions - 28 May 2019

#	Councillor	Question	Response
1	Zamprogno	Enquired as to whether Council could provide a list of private car parks in the Hawkesbury Local Government Area, which Council staff are responsible for parking enforcement and if contractual arrangements are in place.	The Director City Planning advised that Council had a deed of agreement with the Target car park and the Windsor Riverview car park. This comprised Council parking officers conducting a minimum of two patrols per week. These agreements have recently lapsed enabling Council the ability to review the agreements. As a result both of these agreements have now been re-drafted and sent to Council solicitors for review so that Council may continue to provide this service. When all parties have signed these deeds of agreement, an agreed date will then be set to re- commence patrolling of these car parks.
2	Zamprogno	Enquired as to whether Brennans Dam Road, Old Stock Route Road and Commercial Road in the vicinity of the culvert could be graded.	The Director Infrastructure Services advised that instructions had been given for the roads to be graded.

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#	Councillor	Question	Response
3	Wheeler	Enquired as to whether electronic links to brochures could be provided in future reports to Council in lieu of printed copies.	The General Manager advised that in future reports electronic links to brochures will be provided to Council in lieu of printed copies. However, it needs to be noted that overtime, links to other, organisations / agencies' websites can become redundant. Accordingly, Council staff will be required to decide on a case by case basis whether to include a link or otherwise, depending on importance and compliance with the State Records Act. For this reason the IPART report has been attached to Item 103.
4	Garrow	Requested that Council and Hawkesbury Local Police discuss the need for a gate at Governor Phillip Park.	The Director Infrastructure Services advised that discussions have been sought with NSW Police to discuss options and enforcement actions at this location.
5	Rasmussen	Referenced two recent development application approvals of childcare centres in the vicinity of roundabouts and enquired as to how Council handles the safety concerns associated with these type of approvals.	The Director City Planning advised that Council does consider children's safety as part of the development assessment process. Applications are referred to the RMS if they are on a main or arterial road and they also get approved by Family Community Services as part of the licensing requirements.
6	Ross	Enquired as to whether the adjustment of \$139,000 for Pump Station Q included in the March 2019 Quarterly Budget Review is in addition to the contract amount of \$298,000 reported in the December 2018 Quarterly Review.	The Director Support Services advised that the adjustment of \$138,927 included in the March 2019 Quarterly Budget Review increases the funding for Pump Station Q to a total of \$288,927 in line with the value of the contract awarded as reported in the December 2018 Quarterly Budget Review.
7	Ross	Enquired as to why the Tender for Pump Station F is not included in the list of contracts awarded as reported in the March 2019 Quarterly Budget Review.	The Director Support Services advised that the contract awarded for Pump Station F was not reported in the March 2019 Quarterly Budget Review as the contract had not been signed as at 31 March 2019.

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#	Councillor	Question	Response
8	Ross	Enquired as to why the Tender for the diffusers was not included in the list of contracts awarded as reported to Council.	The Director Support Services advised that contracts subject to the provisions of Section 55 of the Local Government Act 1993, meet the threshold of \$150,000 and for which a formal contract is issued, are reported in the Quarterly Budget Review Statement. This is consistent with general local government practice. The contract for the diffusers is below \$150,000 threshold and was therefore was not reported.
9	Ross	Enquired as to whether the fine for the sewer spill in 2015 was paid and Council's liability settled.	The Director Infrastructure Services advised that the financial penalty was paid and all other Court Orders complied with and Council's liability has been settled.
10	Ross	Enquired as to whether asset disposal is accounted for as part of the March 2019 Quarterly Budget Review or whether it will be reported as at 30 June 2019.	The Director Support Services advised that assets are disposed of during the financial year as they occur. Proceeds from planned asset disposals for which an estimated value can be determined, are included in the Original Budget. Proceeds from asset disposals that were not included in the Original Budget, or variations to the budgeted amounts, are included in subsequent Quarterly Budget Reviews in line with actual proceeds received.

Questions for Next Meeting

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#	Councillor	Question	Response
11	Garrow	Enquired as to whether it is Council or Australian Electoral Commission responsibility to remove Federal Election signage.	The Director City Planning advised that in accordance with the State Environmental Planning Policy (Exempt and Complying Codes) 2008, the following is outlined in Subdivision 13, Section 2.107 - Development Standards for Election Signs: The standards specified for that
			 development are that the development must: (a) not be more than 0.8m2 in area, and (b) if on the site of a heritage item or draft heritage item - not be attached to a building, and (a) he displayed by er an hehelf
			 (c) be displayed by or on behalf of a candidate at an election referred to in clause 2.106 or the party (if any) of any such candidate, and (d) be displayed in accordance with any relevant
			 with any relevant requirements of the Act under which the election is held, and (e) be displayed only during the following periods:
			 (i) 5 weeks immediately preceding the day on which the election is held, (ii) the day on which the election is held, (iii) 1 week immediately following the day on which the election is held.
			The erection of election signs under this legislation is considered as development and as such if it is not carried out in accordance with the above requirements is the responsibility of Council to enforce.

0000 END OF REPORT Ooo

Confidential Reports

Meeting Date: 25 June 2019

CONFIDENTIAL REPORTS

Item: 121SS - Peppercorn Place: Lease of Vacant Training Room - (95496, 96328, 78340)Previous Item:76, Ordinary (30 April 2019)
181, Ordinary (26 September 2017)Directorate:Support Services

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

Confidential Reports

Meeting Date: 25 June 2019

Item: 122 SS - Outstanding Receivable - Bad Debt Write Off - 2018/2019 - (95496, 96332)

Previous Item: 151, Ordinary 26 June 2018

Directorate: Support Services

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than councillors).

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary meeting

end of business paper

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