



Hawkesbury City Council

attachment 1
to
item 88

Council Resolution Summary -
July 2019 to December 2019

date of meeting: 12 May 2020
location: by audio-visual link
time: 6:30 p.m.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES153/19							
GM - Submission - IPART Draft Report on Review of Local Government Election Costs - (79351, 95496)							
123	Clr Conolly	Clr Wheeler	General Manager	RES153/19/1	That that the report be received and noted.	RES - Status – Noted and no further action required by Manager Corporate Services and Governance 12/07/2019	
123	Clr Conolly	Clr Wheeler	General Manager	RES153/19/2a	That Council endorse the draft submission that: (a) Maintains the current cost of the 2020 Local Government Elections at \$440,000.	RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 12/07/2019	Action Undertaken - Submissions Letter prepared for General Manager's signature
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 16/07/2019	Action Complete - Submission letter signed by GM and uploaded to the IPART portal. Letter saved in to ECM and original document posted to IPART - 15 July 2019
123	Clr Conolly	Clr Wheeler	General Manager	RES153/19/2b	That Council endorse the draft submission that: (b) Recommends that the stages outlined in the IPART proposal be reversed and the NSW Electoral Commission's service delivery model changes be introduced before any additional costs are passed onto Local Government.	RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 12/07/2019	Action Undertaken - Submissions Letter prepared for General Manager's signature
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 16/07/2019	Action Complete - Submission letter signed by GM and uploaded to the IPART portal. Letter saved in to ECM and original document posted to IPART - 15 July 2019
123	Clr Conolly	Clr Wheeler	General Manager	RES153/19/3	That a copy of Council's submission be forwarded to The Member for Hawkesbury, Robyn Preston.	RES – Status - Complete	Details discussed with Local Member
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES154/19							
GM - Sister City Association - 2017/2018 Annual Report - (79351, 85814, 73610, 90568)							
124	Clr Lyons-Buckett	Clr Conolly	General Manager	RES154/19/1	That the 2017/2018 Annual Report for the Sister City Program be received and noted.		
						RES - Status – Comments - Action Required by Manager Corporate Communications 17/07/2019	
						RES - Status – Noted and no further action required by Manager Corporate Communications 24/07/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES155/19							
IS - Hawkesbury Boating Events - Governor Phillip Park Exclusive Use Approval - (95495, 79354, 92138, 73829, 74204)							
125	Clr Lyons-Buckett	Clr Wheeler	Infrastructure Services	RES155/19/1	That approval be granted to Ski Racing NSW Inc for "exclusive use" of Governor Phillip Park for the 2018 Hawkesbury 120 Ski Race Classic to be held on Saturday, 24 August 2019 and Sunday, 25 August 2019.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager P&R for his action/attention
						RES - Status – Noted and no further action required 10/07/2019	
						RES - Status – Correspondence forwarded to relevant party 16/7/2019	
125	Clr Lyons-Buckett	Clr Wheeler	Infrastructure Services	RES155/19/2	That approval be granted to Upper Hawkesbury Power Boat Club for "exclusive use" of Governor Phillip Park for Power Boat Spectacular to be held on Saturday, 14 September 2019 and Sunday, 15 September 2019.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager P&R for his action/attention
						RES - Status – Correspondence forwarded to relevant party 16/07/2019	
125	Clr Lyons-Buckett	Clr Wheeler	Infrastructure Services	RES155/19/3	That approval be granted to NSW Waterski Federation Ltd for "exclusive use" of Governor Phillip Park for the 2019 Hawkesbury annual Bridge to Bridge Water Ski Classic to be held on Saturday, 23 November 2019 and Sunday, 24 November 2019.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager P&R for his action/attention
						RES - Status – Correspondence forwarded to relevant party 5/11/2019	Initial approval granted for 23-24/11/2019 event. Request for change of day to May 2020 was approved by the GM via email 2/12/2019.
125	Clr Lyons-Buckett	Clr Wheeler	Infrastructure Services	RES155/19/4	That the approval be subject to the following conditions/documents: a) Council's General Park Conditions. b) Council's Fees and Charges. c) The Windsor Foreshore Plan of Management. d) The Governor Phillip Exclusive Use Policy. e) The Governor Phillip Noise Policy. f) A Traffic Management Plan which has been approved as part of the Special Event Application.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager P&R for his action/attention
						RES - Status – Noted and no further action required	
125	Clr Lyons-Buckett	Clr Wheeler	Infrastructure Services	RES155/19/5	That as the applicants have not advised alternative dates in the event of inclement weather or other circumstances, the General Manager be given authority to negotiate exclusive use on an alternate date, if required by the applicant.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager P&R for his action/attention
						RES - Status – Noted and no further action required 16/07/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES156/19							
IS - Macquarie Park Exclusive Use Event - Dinner by the River - (95495, 79354, 147051)							
126	Clr Reynolds	Clr Conolly	Infrastructure Services	RES156/19/1	That approval be granted to Utopian Touring for "exclusive use" of Macquarie Park for 'Dinner by the River' to be held on Saturday, 28 September 2019.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager Parks & Recreation for his action/attention.
						RES - Status – Correspondence forwarded to relevant party 16/7/2019	
126	Clr Reynolds	Clr Conolly	Infrastructure Services	RES156/19/2	That the approval be subject to the following conditions/documents: a) Council's General Park Conditions, which includes relevant compliance with Regulations and Licencing. b) Council's Fees and Charges. c) The Windsor Foreshore Plan of Management. d) The applicant undertaking an assessment of the event to determine if an application under the Traffic Management for Special events is required.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager Parks & Recreation for his action/attention.
						RES - Status – Noted and no further action required	
126	Clr Reynolds	Clr Conolly	Infrastructure Services	RES156/19/3	That as the applicant has not confirmed the precise location and has not advised alternative dates in the event of inclement weather or other circumstances, the General Manager be given authority to negotiate exclusive use on an alternate date or venue, if required by the applicant.	RES - Status – Comments - Action Required by Manager Parks and Recreation 10/07/2019	Action Required - Emailed to Manager Parks & Recreation for his action/attention.
						RES - Status – Noted and no further action required	
						RES – Status – Action Completed	Event at Macquarie Park was cancelled. Event held at Governor Phillip Park

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES157/19							
IS - Management of Crown Reserves - (95495, 79354)							
127	Clr Conolly	Clr Kotlash	Infrastructure Services	RES157/19/2	That the initial categories for community land as proposed in Attachment 3 to this report be assigned and forwarded to the Minister for Water, Property and Housing for approval.	RES - Status – Comments - Action Required by Manager Parks and Recreation and Parks and Planning Officer 10/07/2019	Action Required - Emailed to Manager Parks and Recreation for action/attention.
						RES - Status – Comments - Action Complete by Parks and Planning Officer 29/07/2019	Action Complete - Email sent on 29/07/2019
						RES - Status – Correspondence forwarded to relevant party 29/7/2019	
127	Clr Conolly	Clr Kotlash	Infrastructure Services	RES157/19/3	That Council lodge requests with the Department of Industry – Lands and Water, seeking: PLEASE SEE ORIGINAL RESOLUTION FOR COMPLETE DETAILS	RES - Status – Comments - Action Required by Manager Parks and Recreation and Parks and Planning Officer 10/07/2019	Action Required - Emailed to Manager Parks and Recreation for action/attention.
						RES - Status – Comments - Action Complete by Parks and Planning Officer 29/07/2019	Action Complete - Email sent on 29/07/2019
127	Clr Conolly	Clr Kotlash	Infrastructure Services	RES157/19/4	That a further report be brought back to Council following more detailed investigation of management options and issues related to Bushells Lagoon.	RES - Status – Comments - Action Required by Manager Parks and Recreation and Parks and Planning Officer 10/07/2019	Action Required - Emailed to Manager Parks and Recreation d for action/attention.
						RES - Status – Further report to Council required - In Progress	Information from Crown Land is pending and it is anticipated that this will not be reported to Council until 2021.
127	Clr Conolly	Clr Kotlash	Infrastructure Services	RES157/19/1	That Council seek consent from the Minister for Water, Property and Housing, to reclassify reserves, as proposed in Attachment 1 to this report, to operational land under the Local Government Act 1993.	RES - Status – Comments - Action Required by Manager Parks and Recreation and Parks and Planning Officer 10/07/2019	Action Required - Manager Parks and Recreation for action/attention.
						RES - Status – Comments - Action Complete by Parks and Planning Officer 16/07/2019	Action Complete - An application has been sent to Crown Lands requesting reserves, as per Council report, be classified as operational.
						RES - Status – Follow up correspondence to relevant party on 29/7/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES158/19							
ROC - Heritage Advisory Committee - 13 June 2019 - (124414, 80242)							
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/1	That the Minutes of the Heritage Advisory Committee held on 13 June 2019 be received and noted, subject to the Committee recommendation on page 102 of the Business Paper being amended to read that the Hawkesbury Tourism Committee receive a presentation.	RES - Status – Comments - Action Required by Waste Education Officer 13/07/2019	Action Required - please note actions stemming from Council's consideration of the minutes of HAC. Discuss with me in terms of actions relating to preparation of next agenda, and other actions that can commence now.
						RES - Status – No further action required 17/02/2020	Minutes have been appropriately amended in accordance with Resolution.
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/2	That in relation to Item 1 of the Minutes, Council note that it is currently in the process of recruiting a City Architect to assist with Architecture, Heritage and Urban Design matters within the City. Likewise Council has allocated resources to carry out strategic work in relation to Heritage matters. The allocation of any additional resources will need to be considered as part of the 2020/2021 Operational Plan and budget process.	RES - Status – Comments - Action Required by Chief Financial Officer 11/07/2019	Action Required - Please action Point 2 in the resolution.
						RES - Status – Comments - Action Required by Deputy Chief Financial Officer 29/07/2019	Action Required - DCFO FYI - to ensure relevant Manager has included in 20/21 Budget for consideration.
						RES - Status – Comments - Action Complete by Deputy Chief Financial Officer 30/07/2019	Action Complete - Noted in 2020/2021 Draft Budget file - to be addressed during budget meetings.
						RES - Status - Action Complete Manager Strategic Planning 17/02/2020	For further consideration as part of budget and structure
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/3	That in relation to Item 2 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: "Council actively publicise the outcomes of the Local Heritage Assistance Fund through various media."	RES - Status – Comments - Action Required by Waste Education Officer 13/07/2019	Action Required - Please note actions stemming from Council's consideration of the minutes of HAC. Discuss with me in terms of actions relating to preparation of next agenda, and other actions that can commence now.
						RES - Status – Activity completed - Manager Strategic Planning 17/02/2019	Successful outcomes of the LHAF publicised and promoted by: -Media release -Outcomes on the Website -Video of Outcomes
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/4a	That in relation to Item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that Council: " (a) prepare an audit regarding issues and concerns with the 'Heritage Near Me' Program to present to the relevant State Government Minister.	RES - Status – Comments - Action Required by Waste Education Officer 13/07/2019	Action Required - Please note actions stemming from Council's consideration of the minutes of HAC. Discuss with me in terms of actions relating to preparation of next agenda, and other actions that can commence now.
						RES - Status – Meeting held with relevant parties 17/02/2020	Meeting held between HAC reps, Heritage Adviser and Local Member to raise issues with the funding program.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES158/19 (CONTINUED)							
ROC - Heritage Advisory Committee - 13 June 2019 - (124414, 80242)							
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/4b	That in relation to Item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that Council: Congratulate, commend and thank St Albans volunteers in terms of works undertaken at the cemetery."	RES - Status – Comments - Action Required by Waste Education Officer 13/07/2019	Action Required - Please note actions stemming from Council's consideration of the minutes of HAC. Discuss with me in terms of actions relating to preparation of next agenda, and other actions that can commence now.
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Letters forwarded to St Albans volunteers to congratulate, commend and thank them for works undertaken at the cemetery.
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/5	That in relation to General Business Item "Hawkesbury Birthplace of the Fair Go"; "A working group be formed to collate information and develop the presentation to the Tourism Committee. The working group will comprise of two Councillor members of the Heritage Advisory Committee, the chair of Council's Tourism Committee and relevant staff as required. The working group would have the ability to second academics from the Heritage Advisory Committee"	RES - Status – Comments - Action Required by Director City Planning 10/07/2019	Action Required – DCP please speak with the General Manager regarding Point 5 of the Resolution
						RES - Status – Comments - Action Complete by Director City Planning 12/07/2019	Action Complete - Noted point 5 and will ensure the working group is established
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Establishment and membership of the working group to be discussed with Heritage Committee
128	Clr Reynolds	Clr Zamprogno	City Planning	RES158/19/6	That Council establish its responsibilities under the Heritage Act concerning the upkeep of buildings and structures at the Australian Pioneer Village, and whether such responsibilities can be delegated to the Lessee, the Friends of the Australian Pioneer Village.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 10/07/2019	Action Required - Please action Point 6 of the Resolution.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 12/07/2019	Action Complete - Legal Advice requested and received from Pikes - See Doc ID 6632582. Discussions between Manager Corporate Services and Governance, Manager Strategic Planning and Properties Services Coordinator have taken place and the advice will be reported back through the heritage committee.
						RES - Status – Manager Strategic Planning Comment 17/02/2019	Legal advice obtained and reported following Committee Meeting Legal opinion reported to HAC on 1 August 2019

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 09/07/2019 Resolution - RES159/19							
NM1 - Economic Development Plan - (125612, 79351)							
129	Clr Lyons-Buckett	Clr Conolly	General Manager	RES159/19/1	That in the development of its Economic Development Plan, Council include initiatives to engage small businesses particularly those which operate outside the major town centres, with the aim of: 1. Providing them with information on Council's activities, particularly with regard to any opportunities to participate in local events or apply for grant funding, and 2. Ensuring we listen to their ideas and specific needs and provide them with information about how to access policies applicable to their business activities.	RES - Status – Comments - Action Complete by Director City Planning 12/07/2019	Action Complete - These suggestions will be considered and included in the Economic Development plan by the new Branch under City Planning
						Comments from Manager City Design & Economic Development	These suggestions are being considered in the Economic Development Plan which has commenced development.
							A Business Hub for small business is under consideration.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution – RES162/19							
MM - Recognition of Local Government in the Australian Constitution - (80093)							
144	Mayor Calvert		General Manager	RES162/19/1	That Council work with Local Government NSW, other Councils and Local Government bodies to progress a Referendum at the next Commonwealth Election or as part of the next Referendum to secure the recognition of Local Government in the Australian Constitution.	RES - Status – Comments - Action Undertaken by General Manager 13/08/2019	Action Undertaken - Letters sent to LGNSW and WSROC - 06/08/2019 - Letter to LGNSW Doc Set ID 6670973; Letter to WSROC Doc Set ID 6670947
						RES - Status – Response to correspondence received 25/09/2019	Response Received - Response received from LGNSW Doc Set ID 6679652
						RES - Status – Comments - Resolution from General Manager Executive Assistant 25/09/2019	Resolution from WSROC Board meeting of 22 August 2019 - Resolved: That WSROC works with Local Government NSW, other councils and local government organisations to support a referendum at the next Commonwealth election regarding the recognition of local government in the Constitution of Australia. Moved: Cr Calvert Seconded: Cr Rhodes Outcome: Carried

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES163/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - 2 - 8 Hawkesbury Valley Way and 393 - 395 George Street, Windsor - (124414, 95498)							
131	Clr Tree	Clr Conolly	City Planning	RES163/19/1	Proceed with the proposed amendment to the Hawkesbury Local Environmental Plan 2012 as detailed in this report to:	RES - Status – Noted and no further action required by General Manager 13/08/2019	
					a) Amend the Land Zoning Map of the <i>Hawkesbury Local Environmental Plan 2012</i> to rezone the subject site from R2 Low Density Residential to B1 Neighbourhood Centre to allow a mixed use commercial and shop top housing development on the subject site.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 08/10/2019	Action Required - Please detail actions undertaken since Council resolution
					b) Amend the Lot Size Map of the Hawkesbury Local Environmental Plan 2012 to remove the current 450m ² lot size provision applying to the subject site to ensure consistency with other business zoned land under the Hawkesbury Local Environmental Plan 2012 to which a minimum lot size provision does not apply.	RES - Status – Comments - Action Complete by Strategic Planner for Land Use 14/11/2019	Action Complete - The applicant was advised of the Council's resolution and the planning proposal and supporting documentation was forwarded to the Department of Planning, Industry and Environment for finalisation.
					c) Amend the Height of Buildings Map of the Local Environmental Plan 2012 to change the current maximum 10m building height provision applying to the subject site to 12m to ensure consistency with other business zoned land under the Hawkesbury Local Environmental Plan 2012 to which a maximum 12m building height provision applies.	RES - Status – Manager Strategic Planning Comment 17/02/2020	Ongoing discussion with Department of Planning Industry and Environment to finalise LEP Amendment - amended Gateway received Feb 2020 which resolved outstanding issues. LEP Amendment expected to be made prior to April 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES163/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - 2 - 8 Hawkesbury Valley Way and 393 - 395 George Street, Windsor - (124414, 95498)							
131	Clr Tree	Clr Conolly	City Planning	RES163/19/2	That Council request that the Parliamentary Counsel's Office prepare a draft Local Environmental Plan to give effect to the planning proposal in accordance with Section 3.36(1) of the Environmental Planning and Assessment Act, 1979.	RES - Status – Noted and no further action required by General Manager 13/08/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 08/10/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Complete by Strategic Planner for Land Use 14/11/2019	Action Complete - The applicant was advised of the Council's resolution and the planning proposal and supporting documentation was forwarded to the Department of Planning, Industry and Environment for finalisation.
131	Clr Tree	Clr Conolly	City Planning	RES163/19/3	That Council adopt and make the draft local environmental plan, under the authorisation for Council to exercise delegation issued by the Gateway determination, upon receipt of an opinion from Parliamentary Counsel's Office that the plan can be legally made.	RES - Status – Noted and no further action required by General Manager 13/08/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 08/10/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Complete by Strategic Planner for Land Use 14/11/2019	Action Complete - The applicant was advised of the Council's resolution and the planning proposal and supporting documentation was forwarded to the Department of Planning, Industry and Environment for finalisation.
131	Clr Tree	Clr Conolly	City Planning	RES163/19/4	Following the making of the Plan, advise the Department of Planning, Industry and Environment that the Plan has been made and request notification of the Plan on the NSW Legislation website.	RES - Status – Noted and no further action required by General Manager 13/08/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 08/10/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Complete by Strategic Planner for Land Use 14/11/2019	Action Complete - The applicant was advised of the Council's resolution and the planning proposal and supporting documentation was forwarded to the Department of Planning, Industry and Environment for finalisation.
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Ongoing discussion with Department of Planning Industry and Environment to finalise LEP Amendment - amended Gateway received Feb 2020 which resolved outstanding issues. LEP Amendment expected to be made prior to April 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES163/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - 2 - 8 Hawkesbury Valley Way and 393 - 395 George Street, Windsor - (124414, 95498)							
131	Clr Tree	Clr Conolly	City Planning	RES163/19/5	That Council continue discussions with the property owner with respect to Council's Western Parkland City Liveability Program Project, in order to explore potential opportunities.	RES - Status – Noted and no further action required by General Manager 13/08/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 08/10/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Ongoing discussion with Department of Planning Industry and Environment to finalise LEP Amendment - amended Gateway received Feb 2020 which resolved outstanding issues. LEP Amendment expected to be made prior to April 2020.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES164/19							
GM - Review of Policies - (79351)							
132	Clr Wheeler	Clr Conolly	General Manager	RES164/19/1	That the report regarding the review of Council's policies be received and noted.	RES - Status – Comments - Action Complete by General Manager 15/08/2019	Action Complete - Noted by GM as actioned to DSS
							The work to review Council's policies referred to in the Council report is ongoing. A new policy template has been developed which will be used when policies are revised and consolidated as part of the review.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES165/19							
GM - Question of Number of Councillors, Establishment of Wards and Popularly Elected Mayor for Hawkesbury Local Government Area - (79351)							
1333	Clr Conolly	Clr Tree	General Manager	RES165/19/1	That the matter be deferred for discussion at the next available Councillor Briefing Session.	RES - Status – Comments - Action Complete by Support Services PA 03/09/2019	Action Complete - Placed on agenda for Councillor Briefing - 6 August 2019
1333	Clr Conolly	Clr Tree	General Manager	RES165/19/2	That the matter be reported back to the following Council Meeting.	RES - Status – Comments - Action Complete by General Manager Executive Assistant 04/09/2019	Action Complete - Further reported to Council at Ordinary Meeting 13 August 2019
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES166/19							
GM - 2019 Local Government NSW Annual Conference (79351, 79633)							
134	Clr Rasmussen	Clr Kotlash	General Manager	RES166/19/1	That the report be received and noted.	RES - Status – Noted and no further action required by General Manager 06/08/2019	
134	Clr Rasmussen	Clr Kotlash	General Manager	RES166/19/2	That Council submit the following motions to the 2019 Local Government NSW Annual Conference: PLEASE SEE ORIGINAL RESOLUTION FOR COMPLETE DETAILS	RES - Status – Comments - Action Complete by General Manager Executive Assistant 06/09/2019	Action Complete - Submissions submitted online
134	Clr Rasmussen	Clr Kotlash	General Manager	RES166/19/3	That the wording of the motions be forwarded to Councillors prior to them being submitted to Local Government NSW.	RES - Status – Comments - Action Complete by General Manager Executive Assistant 06/09/2019	Action Complete - Submissions submitted online
134	Clr Rasmussen	Clr Kotlash	General Manager	RES166/19/4	That attendance of nominated Councillors and/or staff as considered by the General Manager, at the 2019 Local Government NSW Annual Conference at an approximate cost of \$950, plus travel expenses, per delegate be considered.	RES - Status – Comments - Action Complete by General Manager Executive Assistant 06/09/2019	Action Complete - Registrations completed for Clr's Calvert, Lyons-Buckett, Richards, Wheeler and Ross.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES168/19							
IS - Draft Deerubbin Park Masterplan - (95495, 79354)							
135	Clr Rasmussen	Clr Richards	Infrastructure Services	RES168/19/1	That the Draft Deerubbin Park Masterplan attached as Attachment 1 to this report be placed on public exhibition for 42 days.	RES - Status – Comments - Action Required by Manager Parks and Recreation and Parks and Planning Officer 01/08/2019	Action Required - for your information/action
						RES - Status – Noted and no further action required by Manager Parks and Recreation 02/08/2019	Noted - Emailed to Manager P&R for action/attention. No further action required.
						RES - Status – Comments - Action Complete by Parks and Planning Officer 06/08/2019	Action Complete - Replacement text for the Introduction, Purpose and Constraints section of the report have been sent to the consultant for amendment prior to the report being placed on exhibition. The report will be on exhibition from 12 August until 27 September 2019.
						RES - Status – Masterplan placed on public exhibition from 12 August-27 September 2019	Council report prepared for 10/3/2020 Ordinary meeting however it was decided it would go to a later meeting–date to be determined by the GM.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES169/19							
SS - Monthly Investments Report - June 2019 - (95496, 96332)							
136	Clr Wheeler	Clr Rasmussen	Support Services	RES169/19/1	That the Monthly Investments Report for June 2019 be received and noted.	RES - Status – Comments - Action Required by Chief Financial Officer 02/08/2019	Action Required - Emma for your information and notation.
						RES - Status – Noted and no further action required - Chief Financial Officer 02/08/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES170/19							
SS - Pecuniary Interest Returns - Designated Persons - (95496, 96333)							
137	Clr Wheeler	Clr Rasmussen	Support Services	RES170/19/1	That the Clause 4.21(a) Pecuniary Interest Returns be received and noted.	RES - Status – Comments - Action Required Research and Logistical Officer 02/08/2019	Action Required - please action.
						Action Complete - Pecuniary Interest Return filed in register and receipt issued 20/08/19.	Action Complete
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES171/19							
ROC - Audit Committee - 19 June 2019 - (95496, 91369, 79351)							
138	Clr Conolly	Clr Rasmussen	Support Services	RES171/19/1	That the minutes of the Audit Committee Meeting held on 19 June 2019 be received and noted.	RES - Status – Noted and no further action required by Director Support Services 02/08/2019	
						RES - Status – Comments - Action Required by Chief Financial Officer and Council Committee Officer 02/08/2019	Action Required - Emma for your information.
						RES - Status – Comments - Action Complete by Council Committee Officer 05/08/2019	Action Complete - ROC Committee
						RES - Status – Noted and no further action required - Chief Financial Officer 02/08/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES172/19							
ROC - Floodplain Risk Management Advisory Committee - 27 June 2019 - (86589, 124414)							
139	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/1	That the Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 27 June 2019 be received and noted.	RES - Status – Noted and no further action required by General Manager 15/08/2019	
						RES - Status – Noted and no further action required	
139	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/2a	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Floodplain Risk Management Advisory Committee, namely that:" a) The Committee receive advice that characterises in the first instance the issue of electricity supply west of the river during various sized floods (1:5, 1:20, 1:50, 1:100) and the duration of interruption to power supply.	RES - Status – Comments - Action Required by Manager Strategic Planning 11/08/2019	
						RES - Status – Manager Strategic Planning Comment	Advice has been sought from Endeavour Energy but not provided as yet. Council staff will send correspondence to the Local State Member seeking her assistance.
139	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/2b	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Floodplain Risk Management Advisory Committee, namely that: b) Council request advice from the NSW State Government with respect to infrastructure and service resilience west of the river."	RES - Status – Comments - Action Required by Manager Strategic Planning 11/08/2019	
						RES - Status – Manager Strategic Planning Comment	Advice has been sought but not provided as yet. Council staff will send correspondence to the Local State Member seeking her assistance.
139	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/3a	That in relation to the matter in General Business Item - Floodplain Management Australia Meeting - May 2019, Council resolve that: a) The requirements and expectations of Floodplain Management Australia for hosting of the 2021 Floodplain Management Australia National Conference be investigated and reported to Council.	RES - Status – Comments - Action Required by Manager Strategic Planning 11/08/2019	
						RES - Status – Manager Strategic Planning Comment	Council has been advised that the conference is to be held in Sydney. Staff will explore options to have Hawkesbury included on the conference program.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES172/19 (CONTINUED)							
ROC - Floodplain Risk Management Advisory Committee - 27 June 2019 - (86589, 124414)							
	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/3b	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Floodplain Risk Management Advisory Committee, namely that: b) Due to budget limitations, attendance at the 2020 Floodplain Management Australia National Conference be limited to Councillor and/or staff.	RES - Status – Comments - Action Required by Manager Strategic Planning 11/08/2019	
139	Clr Wheeler	Clr Rasmussen	City Planning	RES172/19/4	That in relation to the matter in General Business Item - Evacuation Routes and Signage - Council endorse the recommendation of the Floodplain Risk Management Advisory Committee, namely that: "a) Council call upon the Roads and Maritime Services to be responsible for all maintenance and operation of signage on evacuation routes to ensure effective use in an emergency event of major flooding."	RES - Status – Comments - Action Required by Manager Strategic Planning 11/08/2019	
						RES - Status – Correspondence forwarded to relevant party 02/12/2019	Correspondence provided to RMS, awaiting response.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES173/19							
ROC - Local Traffic Committee - 8 July 2019 - (95495, 80245)							
140	Clr Wheeler	Clr Rasmussen	Infrastructure Services	RES173/19/1	That the minutes of the Local Traffic Committee held on 8 July 2019 be received and the recommendations therein be adopted and noted.	RES - Status – Comments - Action Required by Manager Design and Mapping 01/08/2019	Action Required
						RES - Status – Comments - Task Completed by Manager Design and Mapping 02/08/2019	
						RES - Status – Noted and no further action required 02/08/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES174/19							
NM - Median Strip on George Street, South Windsor before the Richmond Road Roundabout - (138879, 79351)							
141	Clr Richards	Clr Tree	General Manager	RES174/19/1	That Council the matter be referred to the Local Traffic Committee.	RES - Status – Comments - Action Undertaken by Infrastructure Services PA 05/08/2019	Action Undertaken - NM will be discussed at LTC meeting on Monday, 12 August 2019. Outcome will be advised via the LTC 12/08/2019 minutes.
						RES - Status – Complete 12/08/2019	Matter was referred to Local Traffic Committee and discussed at its meeting on 12 August 2019. Following on-site meeting RMS are undertaking detailed investigations, and will report back via Local Traffic Committee March 2020
141	Clr Richards	Clr Tree	General Manager	RES174/19/2	That Council investigate the options for a holistic pedestrian safety, traffic management and road safety approach to this vicinity of McDonalds and KFC at George Street, South Windsor, including the roundabout at Bligh Park, taking into account the point 1.d) of resolution 145 from the Council Meeting on 25 June 2019.	RES - Status – Noted and no further action required by General Manager 15/08/2019	
						RES - Status – Comments - Action Required by Director Infrastructure Services	Action Required - The GM has noted the comments regarding the LTC, and has also forwarded this for your action.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 07/11/2019	Action Undertaken - Site inspection held as arranged on Thursday, 7 November 2019. RMS representatives have agreed to provide some design options within approximately three months. Resubmit this task to February 2020 for follow up.
						RES - Status – Complete	Actions completed, with outcome that, following onsite meeting RMS are undertaking detailed investigations, and will report back via Local Traffic Committee in March 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES174/19 (CONTINUED)							
NM - Median Strip on George Street, South Windsor before the Richmond Road Roundabout - (138879, 79351)							
141	Clr Richards	Clr Tree	General Manager	RES174/19/3	That Council request an onsite meeting with Robyn Preston MP, Member for Hawkesbury, Councillors, Council staff, RFS, Local Schools in the area and the RMS to clarify the issues and resolve to address them with the aim of seeking appropriate works to improve safety at this location.	RES - Status – Noted and no further action required by General Manager 15/08/2019	
						RES - Status – Comments - Action Required by Director Infrastructure Services	Action Required - The GM has noted the comments regarding the LTC and has also forwarded this for your action.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 15/08/2019	Action Undertaken - Email sent to RFS to ascertain if they are able to attend a site meeting. Contact will then be made with Member for Hawkesbury and RMS regarding availability then an invitation will be sent to Councillors and local school principals.
						RES - Status – Follow up correspondence to RFS by Infrastructure Services PA 27/08/2019	Follow Up - Follow up email to RFS sent 27/08/2019. Awaiting response.
						RES - Status – Follow up correspondence to RFS by Infrastructure Services PA 29/08/2019	Follow Up - Phone follow up to RFS made 29/8. A further phone follow-up will occur on Monday, 2 September 2019.
						RES - Status – Follow up correspondence to RFS by Infrastructure Services PA 03/09/2019	Follow Up - Further follow-up phone call made on Monday, 2 September 2019.
						RES - Status – Follow up correspondence to RFS by Infrastructure Services PA 06/09/2019	Follow Up - Email follow up 04/09/2019 and phone follow up 06/09/2019. Awaiting return call/email on this matter.
						RES - Status – Response to correspondence received from RFS 10/09/2019	Response Received - RFS have confirmed they are available to participate in this onsite meeting. Member for Hawkesbury's Office have provided some dates for meeting to be arranged however as they fall within October school holidays, and school principals are to be invited, Member for Hawkesbury will provide some alternative dates. Once dates received representatives from various agencies will be invited and Councillors advised of meeting date for their attendance should they be available.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 16/09/2019	Action Undertaken - Proposed dates sent to Office of the Member of Hawkesbury - waiting for confirmation if Member is available.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES174/19 (CONTINUED)							
NM - Median Strip on George Street, South Windsor before the Richmond Road Roundabout - (138879, 79351)							
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 20/09/2019	Action Undertaken - Site inspection confirmed for Thursday, 7 November 2019 at 10am. Invitation sent to agencies, Councillors and local school Principals.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 07/11/2019	Action Undertaken - Site inspection held as arranged on Thursday, 7 November 2019. RMS representatives have agreed to provide some design options within approximately three months. Resubmit this task to February 2020 for follow up.
						RES - Status – Complete	Actions completed, with outcome that, following onsite meeting RMS are undertaking detailed investigations, and will report back via Local Traffic Committee in March 2020.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES177/19							
SS - Acquisition - 102 Settlers Road, Wisemans Ferry - (95496, 96333)							
143	Clr Wheeler	Clr Rasmussen	Support Services	RES177/19/1	That Council acquire the property at 102 Settlers Road, Wisemans Ferry (Lot 100 in DP 1084310) from Mr Radomil Petinsky for the amount detailed in the report.	RES - Status – Comments - Action Required by Property Coordinator 02/08/2019	
						RES - Status – Comments - Action Undertaken by Property Coordinator 05/08/2019	Action Undertaken - Letters to property owner and solicitors prepared advising of resolution - task resubmitted
						RES - Status – Completed	The property was acquired by Council on 27 November 2019, in accordance with the Council Report.
143	Clr Wheeler	Clr Rasmussen	Support Services	RES177/19/2	That each party bear their own costs associated with the acquisition.	RES - Status – Comments - Action Required by Property Coordinator 02/08/2019	
						RES - Status – Comments - Action Undertaken by Property Coordinator 05/08/2019	Action Undertaken - Letters to property owner and solicitors prepared advising of resolution - task resubmitted
						RES - Status – Complete	Settlement occurred on 27 November 2019 with each party bearing their own costs.
143	Clr Wheeler	Clr Rasmussen	Support Services	RES177/19/3	That following acquisition of the property, Council classify 102 Settlers Road, Wisemans Ferry (Lot 100 in DP 1084310) as 'Operational' under Section 31(2A) of the Local Government Act, 1993.	RES - Status – Comments - Action Required by Property Coordinator 02/08/2019	
						RES - Status – Comments - Action Undertaken by Property Coordinator 05/08/2019	Action Undertaken - Letters to property owner and solicitors prepared advising of resolution - task resubmitted
						RES - Status – Resubmit 13 February 2020	Property to be added to Land Register. GIS layer updated to operational.
						RES - Status – Comments - Complete	Council's Land Register updated 14 February 2020
143	Clr Wheeler	Clr Rasmussen	Support Services	RES177/19/4	That authority be given for any documentation in association with this matter be executed under the Seal of Council.	RES - Status – Comments - Action Required by Property Coordinator 02/08/2019	
						RES - Status – Comments - Action Undertaken by Property Coordinator 05/08/2019	Action Undertaken - Letters to property owner and solicitors prepared advising of resolution - task resubmitted
						RES - Status – Comments - Seal Affixed on 27 September 2019	Seal was affixed by Council's Property Officer on 27 September 2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 30/07/2019 Resolution - RES177/19 (CONTINUED)							
SS - Acquisition - 102 Settlers Road, Wisemans Ferry - (95496, 96333)							
143	Clr Wheeler	Clr Rasmussen	Support Services	RES177/19/5	That details of the resolution by conveyed to the affected landowner together with the advice that Council is not, and will not, be bound by the terms of the resolution until such time as appropriate documentation to put such a resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Property Coordinator 02/08/2019	
						RES - Status – Comments - Action Undertaken by Property Coordinator 05/08/2019	Action Undertaken - Letters to property owner and solicitors prepared advising of resolution - task resubmitted
						RES - Status – Comments - Letters advising Council Resolution sent 5 August 2019	Letters advising Council Resolution sent 5 August 2019 to Council's Solicitor and the property owner.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES180/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 Land Zoning Map, Lot Size Map and Height of Buildings Map and Application for Biodiversity Certification - Jacaranda Ponds, Glossodia - (95498, 124414, 136783)							
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/1	That Council note the advice provided by the Hawkesbury Local Planning Panel on the matter.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the Council resolution and the planning proposal and other supporting documentation was forwarded to the Department of Planning, Industry and Environment for a Gateway Determination.
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/3	That Council forward the planning proposal to the Department of Planning, Industry and Environment, requesting a Gateway Determination under Section 3.34 of the Environmental Planning and Assessment Act 1979.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the Council resolution and the planning proposal and other supporting documentation was forwarded to the Department of Planning, Industry and Environment for a Gateway Determination.
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/4	That Council prepare and submit an Application to the Minister for Energy and Environment for Biodiversity Certification over the subject site.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Correspondence forwarded to relevant party 17/02/2020	Application for Biodiversity Certification lodged with Minister
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/5	That Council delegate to the General Manager of Council the signing of the application for Biodiversity Certification.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Mnager Strategic Planning Comment 17/02/2020	Relevant documentation signed by General Manager

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES180/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 Land Zoning Map, Lot Size Map and Height of Buildings Map and Application for Biodiversity Certification - Jacaranda Ponds, Glossodia - (95498, 124414, 136783)							
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/6	That Council note that in the event that the planning proposal receives a Gateway Determination to proceed, community consultation not occur until such time as a Draft Voluntary Planning Agreement and site specific Development Control Plan, which includes protected riparian zones and conservation areas along Currency Creek, have been prepared and endorsed by Council.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Manger Strategic Planning Comment 17/02/2020	Preparatory work has commenced in anticipation of a Gateway Determination to proceed with the planning proposal.
145	Clr Conolly	Clr Zamprogno	City Planning	RES180/19/2	That Council proceed with the planning proposal to amend the Hawkesbury Local Environmental Plan 2012 to allow development of the subject site for residential, public recreational, environmental conservation and infrastructure purposes as follows: a) Amend the Land Zoning Map to: (i) Rezone part of the subject site containing significant vegetation to E2 Environmental Conservation to provide better protection for the existing vegetation and achieve an improved ecological outcome for the subject site, (ii) Rezone surplus SP2 Infrastructure zoned land to part R2 Low Density Residential and part RE1 Public Recreation, and (iii) Reconfigure the existing R2 Low Density Residential, R5 Large Lot Residential and RE1 Public Recreation zoned land to enable approximately 580 residential lots on the subject site.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the Council resolution and the planning proposal and other supporting documentation was forwarded to the Department of Planning, Industry and Environment for a Gateway Determination. Planning proposal submitted to Dept of Planning and is still being assessed. An adequacy review of the biodiversity application has been received from the Department of Planning and applicant has been requested to respond.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES181/19							
GM - Questions of Number of Councillors, Establishment of Wards and Popularly Elected Mayor for Hawkesbury Local Government Area - (79351)							
146	Clr Conolly	Clr Richards	Support Services	RES181/19/1	That the existing number of twelve Councillors at Hawkesbury City Council be maintained in accordance with Section 224(2) of the Local Government Act, 1993.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Office of Local Government.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 22/08/2019	Action Complete - Letter generated and sent notifying the OLG regarding the resolution on the composition of the Council for the Local Government Election.
146	Clr Conolly	Clr Richards	Support Services	RES181/19/2	That it be noted that Council has undertaken the required review of and made the required determination in respect to the number Councillors that will hold office at the next election after the 2020 Local Government Elections.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - Charles please take any necessary action in accordance with Council's resolution including advising the Office of Local Government.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 22/08/2019	Action Complete - Letter generated and sent notifying the OLG regarding the resolution on the composition of the Council for the Local Government Election.
146	Clr Conolly	Clr Richards	Support Services	RES181/19/3	That no change be proposed to Hawkesbury City Council's status as an undivided council area with no wards.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Office of Local Government.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 22/08/2019	Action Complete - Letter generated and sent notifying the OLG regarding the resolution on the composition of the Council for the Local Government Election.
146	Clr Conolly	Clr Richards	Support Services	RES181/19/4	That no change be proposed to the current process of the mayor at Hawkesbury City Council being elected by the councillors.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Office of Local Government.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 22/08/2019	Action Complete - Letter generated and sent notifying the OLG regarding the resolution on the composition of the Council for the Local Government Election.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES182/19							
SS - Lease by Council of Bilpin Oval Reserve, 2526 Bells Line of Road, Bilpin (95496, 134759)							
147	Clr Conolly	Clr Wheeler	Support Services	RES182/19/1	That 1. Council agree to enter into a licence agreement with The Minister administering the National Parks and Wildlife Act 1974, in regard to Bilpin Oval Reserve, 2526 Bells Line of Road, Bilpin, as outlined in the report.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including liaising with Infrastructure Services regarding appropriate licence conditions to carry out works at the Reserve.
						RES - Status – Comments - Action Required by Property Coordinator 21/08/2019	Action Required - please make contact with Infrastructure Services and establish the licensing requirements/conditions required for them to undertake works following the leasing of the Oval.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 21/08/2019	Action Complete - Item forwarded to Property Section to establish licensing requirements.
						RES - Status – Comments - Action Complete by Property Coordinator 30/09/2019	Action Complete - Licence Agreement completed and executed by both parties
147	Clr Conolly	Clr Wheeler	Support Services	RES182/19/2	That authority be given for any documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including liaising with Infrastructure Services regarding appropriate licence conditions to carry out works at the Reserve.
						RES - Status – Comments - Action Required by Property Coordinator 21/08/2019	Action Required - please make contact with Infrastructure Services and establish the licensing requirements/conditions required for them to undertake works following the leasing of the Oval.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 21/08/2019	Action Complete - Item forwarded to Property Section to establish licensing requirements.
						RES - Status – Comments - Action Undertaken by Property Coordinator 27/08/2019	Action Undertaken - Licence Agreement sent for execution by GM
						RES - Status – Noted and no further action required	Seal not required to be affixed to the Licence Agreement

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES182/19 (CONTINUED)							
SS - Lease by Council of Bilpin Oval Reserve, 2526 Bells Line of Road, Bilpin (95496, 134759)							
147	Clr Conolly	Clr Wheeler	Support Services	RES182/19/3	That details of Council's resolution be conveyed to the proposed Licensor, together with the advice that Council is not and will not be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including liaising with Infrastructure Services regarding appropriate licence conditions to carry out works at the Reserve.
						RES - Status – Comments - Action Required by Property Coordinator 21/08/2019	Action Required - please make contact with Infrastructure Services and establish the licensing requirements/conditions required for them to undertake works following the leasing of the Oval.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 21/08/2019	Action Complete - Item forwarded to Property Section to establish licensing requirements.
						RES - Status – Comments - Action Undertaken by Property Coordinator 21/08/2019	Action Undertaken - NPWS advised of resolution and asked to provide final agreement
147	Clr Conolly	Clr Wheeler	Support Services	RES182/19/4	That Council continue to pursue the transfer of the subject land into Council's ownership, in accordance with the resolution of 29 May 2018.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 16/08/2019	Action Required - please take any necessary action in accordance with Council's resolution including liaising with Infrastructure Services regarding appropriate licence conditions to carry out works at the Reserve.
						RES - Status – Comments - Action Required by Property Coordinator 21/08/2019	Action Required - please make contact with Infrastructure Services and establish the licensing requirements/conditions required for them to undertake works following the leasing of the Oval.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 21/08/2019	Action Complete - Item forwarded to Property Section to establish licensing requirements.
						RES - Status – Resubmit 13 February 2020	Waiting on Native Title matters to be addressed before transfer of land can be completed.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES183/19							
ROC - Hawkesbury Access and Inclusion Advisory Committee - 27 June 2019 - (124569, 96328)							
148	Mayor	Clr Conolly	Support Services	RES183/19/1	That the Minutes of the Hawkesbury Access and Inclusion Advisory Committee Meeting held on 27 June 2019 be received and noted.	RES - Status – Comments - Action Required by Community Programs Coordinator 16/08/2019	
						RES - Status – Noted and no further action required	minutes were received and noted at the meeting
148	Mayor	Clr Conolly	Support Services	RES183/19/2	That the Access and Inclusion Advisory Committee, provide a briefing of their dementia friendly objectives to the Town Centres Master Plan Working Group.	RES - Status – Comments - Action Required by Community Programs Coordinator 16/08/2019	
						RES - Status – Comments	Action Complete Draft Dementia Friendly Hawkesbury Plan presented to Town Centres Committee 25 September 2019
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES184/19							
ROC - Human Services Advisory Committee - 25 July 2019 - (123486, 124414)							
149	Clr Zamprogno	Clr Reynolds	City Planning	RES184/19/1	That the Minutes of the Human Services Advisory Committee Meeting held on 25 July 2019 be received and noted.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
149	Clr Zamprogno	Clr Reynolds	City Planning	RES184/19/2	That in relation to Item 3 of the Minutes, Council endorse the recommendations of the Human Services Advisory Committee, namely that: a) Receive and note this information; b) Receive ongoing updates at future Human Services Advisory Committee meetings on the progress of implementation of Council's adopted recommendations from the Affordable Housing Working Group. c) The Human Services Advisory Committee receive feedback on the preparation of a Property Strategy at the next meeting.	RES - Status – Noted and no further action required by General Manager 05/09/2019	
						RES - Status – Comments - Action Required by Manager Strategic Planning 06/05/2019	Regular updates are provided to the Human Services Advisory Committee on the Affordable Housing Strategy. Local community members are also discussing options to explore development of "Tiny Houses" concept.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES185/19							
NM1 - Australiana Pioneer Village - (79351,138884)							
150	Clr Zamprogno	Clr Reynolds	General Manager	RES185/19/1	That the cost of completing a Conservation Management Plan for the Australiana Pioneer Village be reported to Councillors to enable the Lessees, the Friends of the Australiana Pioneer Village, to better justify and secure grant funding.	RES - Status – Not Complete	The Lessee has engaged Graham Edds to commence work on the Conservation Management Plan, Council staff are waiting for further information to be provided from Mr Edds and the Lessee to establish what additional works are required and an estimated cost.
150	Clr Zamprogno	Clr Reynolds	General Manager	RES185/19/2	That any identified shortfall in funding between monies already secured for this purpose, and those required to complete the process be factored into the 2020/2021 budget process.	RES - Status – Comments - Action Required by Manager Strategic Planning and Chief Financial Officer 16/08/2019	Action Required - Emma and Andrew for your information and any allocation in the 12020/2021 budget.
						RES - Status – Comments - Action Required by Deputy Chief Financial Officer 23/08/2019	Action Required - Vanessa Please take note to cross check with Andrew at budget time
						RES - Status – Comments - Action Complete by Deputy Chief Financial Officer 26/08/2019	Action Complete - Noted, copy included in 20/21 Budget folder - Manager Corporate Services and Governance to action.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 13/08/2019 Resolution - RES190/19							
IS - Extension of Tender No. 00978 - Hire and Maintenance of Landfill Plant at Hawkesbury City Waste Management Facility - (95495, 112179, 82995)							
153	Clr Wheeler	Clr Kotlash	Infrastructure Services	RES190/19/1	That the current contract for the "Hire and Maintenance of Landfill Plant at Hawkesbury City Waste Management Facility" with Select Civil Pty Ltd be extended until midnight on 30 August, 2020 based on the proposed agreed rates (Option B - fixed for the one year period with the option of three by one year period extensions).	RES – Status – Action Complete	Contract extension executed and in operation up until 30 August 2020 NOTE: Review of further extension to be undertaken in June 2020
						RES - Status – Comments - Action Required by Manager Waste Management and Tendering and Contracts Officer 15/08/2019	Action Required - forwarded to you for information/action
						RES - Status – Comments - Action Required by Wastewater Maintenance Engineer 20/08/2019	Action Required - FYI and action please
						RES - Status – Comments - Action Required by Wastewater Maintenance Engineer	Action Required
						RES - Status – Comments - Action Complete by Wastewater Maintenance Engineer 02/09/2019	Action Complete - Select Civil has been notified and bulk PO has been amended to reflect contract extension.
						RES - Status – Comments - Action Complete by Tendering and Contracts Officer 03/09/2019	Action Complete - Variation signed and filed in ECM
						RES - Status – Complete - Contract Extension / Variation signed	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 15/08/2019 Resolution - RES186/19							
NM2 - Invitation to Federal and State MPs to attend Council Meeting - (79351, 801106)							
151	Clr Lyons-Buckett	Clr Ross	General Manager	RES186/19/1	That Council invite both the Federal Member Susan Templeman, MP and the State Member Robyn Preston, MP to a Council Meeting or a Councillor Briefing Session to outline their objectives and plans for the Hawkesbury LGA and how both members propose to work constructively and mutually with Council to deliver those objectives and plans for the best outcome for the people of the Hawkesbury.	RES - Status – Correspondence forwarded to General Manager 19/08/2019	
						RES - Status – Comments - Action Undertaken by General Manager Executive Assistant 24/09/2019	Action Undertaken - For discussion with Mayor and noted that meetings are to be arranged
						RES - Status – Comments - Action Undertaken by General Manager Executive Assistant 25/09/2019	Action Undertaken - Briefing session dates to be considered.
						RES - Status – Correspondence forwarded to relevant parties	Meeting dates for 2020 being investigated for attendance at various meetings and Briefings throughout 2020.
151	Clr Lyons-Buckett	Clr Ross	General Manager	RES186/19/2	That Council provide an agenda outlining the items for discussion.	RES - Status – Correspondence forwarded to General Manager 19/08/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES192/19							
MM - Lower Portland Ferry - (79351, 79353)							
162	Mayor Calvert		General Manager	RES192/19/1	That Council accept the offer of recurrent funding contribution by the NSW Government, for the operation of The Lower Portland Ferry.	RES - Status – Comments - Action Undertaken by Infrastructure Service PA 03/09/2019	No action taken as yet - pending meeting/teleconference with THSC and update to HCC Councillors.
						RES - Status – Correspondence forwarded to General Manager 09/09/2019	
						RES - Status – Comments - Action Complete by General Manager Executive Assistant 10/09/2019	Action Complete - Refer to letter Doc Set ID 6705628
						RES - Status – Complete 10/9/2019	Letter from Council accepting offer of funding sent 10/9/2019.
162	Mayor Calvert		General Manager	RES192/19/2	That the Minister for Transport and Roads, Leader of the House the Hon. Andrew Constance MP be thanked for the offer of funding.	RES - Status – Comments - Action Undertaken by Infrastructure Service PA 03/09/2019	Action Undertaken - No action taken as yet - pending meeting/teleconference with THSC and update to HCC Councillors.
						RES - Status – Correspondence forwarded to General Manager 09/09/2019	
						RES - Status – Comment - Action Complete by General Manager EA 10/09/2019	Action Complete - Refer to letter Doc Set ID 6705628
						RES - Status – Complete	Letter from Council thanking Minister for Transport and Roads for funding sent 10/9/2019
162	Mayor Calvert		General Manager	RES192/19/3	That a further report be prepared and submitted for Council's consideration following consideration of the matter by The Hills Shire Council and formalisation of a funding agreement with Transport for NSW.	RES - Status – Comments - Action Undertaken by Infrastructure Service PA 03/09/2019	Action Undertaken - No action taken as yet - pending meeting/teleconference with THSC and update to HCC Councillors.
						RES - Status – Correspondence forwarded to General Manager 09/09/2019	
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 09/10/2019	Action Undertaken - Meeting on this matter to be held on Tuesday, 15 October 2019 with RMS at their offices. GM/DIS to attend along with representative/s from The Hills Shire Council.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 28/01/2020	Letter to Transport for NSW sent 22/1/20 (see Doc Set ID: 6822938) providing financial information and requesting advice regarding next steps to formalise funding arrangements.
						RES - Status – In progress 22/01/2020	Meetings held and correspondence forwarded on 22/1/2020 to formalise TfNSW offer. Awaiting response.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES193/19							
GM - Regional Strategic Alliance - (79358)							
154	Clr Conolly	Clr Wheeler	General Manager	RES193/19/1	That the Council notes the resolutions of the Regional Strategic Alliance adopted at its Board meeting held on 7 August 2019 relative to "Item 5: Regional Strategic Alliance Future" that: In recognising that processes associated with the Western Sydney City Deal have generally overtaken the need for the Regional Strategic Alliance, that the Regional Strategic Alliance Board recommends to the three member Councils that the Regional Strategic Alliance be dissolved within three months of the date of this Board Meeting.	RES - Status – Correspondence forwarded to General Manager 02/09/2019	Meeting arranged with General Managers to discuss/finalise actions in relation to: Dissolution Ongoing projects Regional tourism Return of funds Ultimately postponed due to fires. Rescheduled for 2020.
154	Clr Conolly	Clr Wheeler	General Manager	RES193/19/2	That the Council endorses the dissolution of the Regional Strategic Alliance between Blue Mountain, Penrith and Hawkesbury Councils in accordance with the Regional Strategic Alliance Board Meeting recommendations detailed in Part 1 above and proceeds with withdrawing from the Alliance and working with the other General Managers to resolve all remaining administrative and financial matters.	RES - Status – Correspondence forwarded to General Manager 02/09/2019	Discussions ongoing re process for formalising: <ul style="list-style-type: none"> • Dissolution of RSA • Ongoing cooperation
154	Clr Conolly	Clr Wheeler	General Manager	RES193/19/3	That Council continues to work with the other Councils to identify ongoing projects and activities for continuation notably in regional tourism and mechanisms to enable this to occur.	RES - Status – Correspondence forwarded to General Manager 02/09/2019	Discussions ongoing re process for formalising: <ul style="list-style-type: none"> • Dissolution of RSA • Ongoing cooperation
154	Clr Conolly	Clr Wheeler	General Manager	RES193/19/4	That a further report regarding regional tourism initiatives and projects be presented to Council in the last quarter of 2019.	RES - Status – Correspondence forwarded to General Manager 02/09/2019	Discussions ongoing re process for formalising: <ul style="list-style-type: none"> • Dissolution of RSA • Ongoing cooperation
154	Clr Conolly	Clr Wheeler	General Manager	RES193/19/5	Hawkesbury Council requests return of its share of residual funds, which have been paid into the Regional Strategic Alliance.	RES - Status – Correspondence forwarded to General Manager 02/09/2019	Discussions ongoing re process for formalising: <ul style="list-style-type: none"> • Dissolution of RSA • Ongoing cooperation

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES194/19							
SS - Submission to the Local Government Rating System Report issues by the Independent Pricing and Regulatory Tribunal - (95496)							
	Clr Conolly	Clr Richards	Support Services	RES194/19/1	<p>That the Hawkesbury City Council Submission to the Review of the Local Government Rating System – Final Report dated December 2016, attached as Attachment 1 to this report, is submitted to the Office of Local Government. In regard to the main outcomes of the review, the submission states that:</p> <ul style="list-style-type: none"> • Council is not in a position to determine whether it supports or not, the mandated use of the Capital Improved Value valuation method to levy local council rates in metropolitan Councils. Further information is required as to the practical implementation of this valuation basis. More information is required in regard to the trigger for supplementary valuations to capture capital improvements and the process that would be implemented to capture those triggers. Further details are also sought in regard to alignment of the Capital Improved Value with the market value for each individual property. Council does not support a staged introduction of the Capital Improved Value valuation method. It is suggested that the new valuation method is introduced in full, in one year, following an extensive period of community consultation prior to the effective date. • Council does not support allowing councils' general income to increase as the communities they serve grow, as further clarification in regard to the proposed calculation formula is required. • Council supports the replacement of the "centre of population" basis for residential sub-categories, with "town or villages" or residential areas". This will provide greater flexibility for Councils when setting rates in residential areas. <p>Council supports the principle that there is a limit in regard to the relative rating burden distribution across the determined sub-categories.</p>	<p>RES - Status – Comments - Action Complete by Chief Financial Officer 10/09/2019</p> <p>Action Complete - Submission sent to Office of Local Government on 28 August 2019, acknowledgement email received as follows: Thank you for taking the time to provide your feedback. The NSW Government will take your views into account as it prepares its, response to the IPART Final Report on the Local Government Rating System. Kind regards NSW Office of Local Government</p>	
						RES - Status – Action Complete 12/09/2019	Submission lodged

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES194/19 (CONTINUED)							
SS - Submission to the Local Government Rating System Report issues by the Independent Pricing and Regulatory Tribunal - (95496)							
					<ul style="list-style-type: none"> • Council does not support the principle of rating exemptions, regardless of whether they are based on land use or ownership. • Whilst specific comments were not invited in regard to recommendations relating to improve assistance to pensioners, comments in regard to this matter have been included in the general comments part of the feedback form. Council supports the introduction of a rates deferral scheme operated by the State Government as an option to the current \$250 Pensioner Concession. • Council supports the introduction of more options to set rates within rating categories. Council supports the introduction of an Environmental Land category and the addition of Business subcategories 'industrial' and or 'commercial' in addition to centre of activity. Council supports the introduction of a category for vacant land and suggests that the option to sub-categorise land based on geographic location is added, rather than replace the current basis of farming intensity. 		
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES195/19							
SS - Monthly Investments Report - July 2019 - (95496)							
156	Clr Conolly	Clr Wheeler	Support Services	RES195/19/1	That the Monthly Investments Report for July 2019 be received and noted.	RES - Status – Noted and no further action required by Chief Financial Officer 10/09/2019	
						RES - Status – Noted and no further action required by General Manager 12/09/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES196/19							
ROC - Infrastructure Committee - 24 July 2019 - (95495, 143704)							
157	Clr Zamprogno	Clr Conolly	Infrastructure Services	RES196/19/1	That the Minutes of the Infrastructure Committee meeting held on 24 July 2019 be received and noted.	RES - Status – Comments - Action Required by Director Infrastructure Services 05/09/2019	
						RES - Status – Comments - Action Complete by Director Infrastructure Services 11/09/2019	
						RES - Status – Noted and no further action required	
157	Clr Zamprogno	Clr Conolly	Infrastructure Services	RES196/19/2	That Council Officers develop a draft document based on evidence and data that includes the points shown in the Draft Advocacy Table (as contained in the minutes of the meeting), the document to be circulated to the group as soon as practicable.	RES - Status – Comments - Action Required by Director Infrastructure Services 05/09/2019	
						RES - Status – Comments - Action Complete by Director Infrastructure Services 11/09/2019	
						RES - Status – Additional research being undertaken	
157	Clr Zamprogno	Clr Conolly	Infrastructure Services	RES196/19/3	That the Draft Transport Policy be received and noted.	RES - Status – Comments - Action Required by Director Infrastructure Services 05/09/2019	
						RES - Status – Comments - Action Undertaken by Director Infrastructure Services 11/09/2019	Action Undertaken - DIS will discuss with DCP regarding action to be taken.
						RES - Status – Comments - Action Complete by Director Infrastructure Services 11/09/2019	
						RES - Status – Action Complete	
157	Clr Zamprogno	Clr Conolly	Infrastructure Services	RES196/19/4	That the Draft Transport Policy be forwarded to all Councillors for discussion and feedback at a briefing at a time to be determined and advised.	RES - Status – Comments - Action Required by Director Infrastructure Services 05/09/2019	
						RES - Status – Comments - Action Undertaken by Director Infrastructure Services 11/09/2019	Action Undertaken - Draft Transport Policy to be discussed with all Councillors at additional Infrastructure Committee Meeting arranged for 18/09/2019.
						RES - Status – Comments - Action Complete by Director Infrastructure Services 11/09/2019	
						RES - Status – Future Councillor Briefing item 18/09/2019	Draft Transport Policy sent to all Councillor for discussion and feedback at 18/9/2019 Infrastructure Committee meeting. Due to a lack of a quorum this meeting was cancelled. It was agreed that this policy would become an item at a Councillor Briefing session on a date to be determined.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES196/19 (CONTINUED)							
ROC - Infrastructure Committee - 24 July 2019 - (95495, 143704)							
157	Clr Zamprogno	Clr Conolly	Infrastructure Services	RES196/19/5	That the number of Infrastructure Committee meetings is to be increased to address present and emerging issues.	RES - Status – Comments - Action Required by Director Infrastructure Services 05/09/2019	
						RES - Status – Comments - Action Complete by Director Infrastructure Services 11/09/2019	
						RES - Status – Additional Meeting Dates Arranged	This item was on the agenda for the Infrastructure Committee meeting scheduled for 6 November 2019 however the meeting did not have a quorum. It will be reported at the next meeting scheduled for 22 April 2020.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES197/19							
ROC - Heritage Advisory Committee - 1 August 2019 - (124414, 80242)							
158	Clr Wheeler	Clr Conolly	City Planning	RES197/19/1	That the Minutes of the Heritage Advisory Committee Meeting held on 1 August 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 29/08/2019	
						RES - Status – Noted and no further action required 17/02/2020	
158	Clr Wheeler	Clr Conolly	City Planning	RES197/19/2a	That in relation to the item in General Business of the Minutes regarding Brick Barrel Drains in Richmond, Council endorse the recommendations of the Heritage Advisory Committee, namely that: a) Council note the significance of the brick barrel drains in Richmond,	RES - Status – Comments - Action Required by Manager Strategic Planning 29/08/2019	
						RES - Status – Manager Strategic Planning Comment	CCTV footage of drains being sourced
158	Clr Wheeler	Clr Conolly	City Planning	RES197/19/2b	In relation to the item in General Business of the Minutes regarding Brick Barrel Drains in Richmond, Council endorse the recommendations of the Heritage Advisory Committee, namely that: b) Council investigates the location of the drain and it is appropriately mapped.	RES - Status – Comments - Action Required by Manager Strategic Planning 29/08/2019	
						RES - Status – Manager Strategic Planning Comment	Further consideration of the drains is occurring as part of the Hawkesbury Heritage Study. Video footage is being obtained and will be presented to the Heritage Committee.
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES198/19							
ROC - Local Traffic Committee - 12 August 2019 - (95495, 80245)							
159	Clr Conolly	Clr Wheeler	Infrastructure Services	RES198/19/1	That the Minutes of the Local Traffic Committee meeting held on 12 August 2019 be received and noted.	RES - Status – Comments - Task Completed by Manager Design and Mapping 30/08/2019	
						RES - Status – Noted and no further action required	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 27/08/2019 Resolution - RES201/19							
IS - Tender No. T00092 - Determination of Tender of the Overhaul of The Lower Portland Ferry - (95495, 79344, 112333)							
161	Clr Lyons-Buckett	Clr Ross	Infrastructure Services	RES201/19/1	That Council adopt the Officer's Confidential Recommendation as outlined in the report relating to the tender for the overhaul of The Lower Portland Ferry and the resolution be made public following acceptance of the tender by The Hills Shire Council.	RES - Status – Comments - Action Undertaken by Infrastructure Services PA 29/08/2019	Action Undertaken - As per the Council Resolution this action item will be forwarded to relevant staff after The Hills Shire Council meeting minutes from 27/8/19 become public.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 03/09/2019	Action Undertaken - No action taken as yet - pending meeting/teleconference with THSC and update to HCC Councillors.
						RES - Status – Noted and no further action required by General Manager 12/09/2019	
						RES - Status – Comments - Action Complete by Infrastructure Services PA 20/09/2019	Action Complete - Contracts and Tendering Officer has sent relevant documentation to successful tender to commence contract/works.
						RES - Status – Correspondence forwarded to relevant party - 10/10/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES205/19							
MM - Moving Towards a Zero Emissions Organisation and Local Government Area - (80093)							
163	Mayor Calvert		General Manager	RES205/19/1	That Council commits to working with local government and other levels of government to become a net zero emissions organisation by 2050, if not sooner.	RES - Status – Comments - Action Required by Manager Strategic Planning 17/09/2019	
						RES - Status – Comments - Action Undertaken by Director City Planning 17/09/2019	Action Undertaken - Note of email sent to Councillors 16/09/2019 as outlined: Dear Councillors, Following up on the recent Mayoral Minute about net zero emissions I would like to reiterate that as the Mayor advised this is the beginning of a much more detailed process that will provide our council and community a strong direction and a planning framework to follow for environmental sustainability. To assist with this we have recently commenced a recruitment process for the Coordinator Environmental Sustainability and they will work with Council's committees, staff and community to develop and implement initiatives and programs to improve environmental sustainability outcomes for our community and organisation. With that in mind we will be looking to, holding at least two workshops with Councillors and staff to discuss and determine a range of matters, and any others deemed relevant to our long term planning. In relation to net zero emissions we will be:- • Determining an achievable final date for t,he achievement of net zero emissions • Integrating net zero emissions into our CSP • Setting milestones towards the final target • Determining intermediate targets eg. waste, gas, fleets etc, leading up to the final target • Nominating experts who may b,e able to work with us, and • Devising actions. In the meantime any suggestions for resources, ideas or information that you think will be useful please forward to Andrew Kearnes. Regards Linda

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES205/19 (CONTINUED)							
MM - Moving Towards a Zero Emissions Organisation and Local Government Area - (80093)							
						RES - Status – Comments - Action Undertaken by Manager Strategic Planning 29/09/2019	Action Undertaken - Item included for discussion on Environmental Sustainability Advisory Committee Meeting on 16 September with Minutes of Committee to be considered by Council on 29 October 2019.
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - for ongoing consideration with respect to Draft Sustainability Strategy.
						RES - Status – Comments	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy
163	Mayor Calvert		General Manager	RES205/19/2	That Council writes to WSROC to have this matter placed on the agenda for their November 2019 Board Meeting.	RES - Status – Comments - Action Required by Manager Strategic Planning 17/09/2019	
						RES - Status – Comments - Action Undertaken by Manager Strategic Planning 29/09/2019	Action Undertaken - Item included for discussion on Environmental Sustainability Advisory Committee Meeting on 16 September with Minutes of Committee to be considered by Council on 29 October 2019.
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - for ongoing consideration with respect to Draft Sustainability Strategy.
163	Mayor Calvert		General Manager	RES205/19/3	That Council recommends that WSROC invite all member Councils to commit to becoming net zero emissions organisations in the same timeline as Hawkesbury City Council (if they have not already done so).	RES - Status – Comments - Action Required by Manager Strategic Planning 17/09/2019	
						RES - Status – Comments - Action Undertaken by Manager Strategic Planning 29/09/2019	Action Undertaken - Item included for discussion on Environmental Sustainability Advisory Committee Meeting on 16 September with Minutes of Committee to be considered by Council on 29 October 2019.
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - for ongoing consideration with respect to Draft Sustainability Strategy.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES205/19 (CONTINUED)							
MM - Moving Towards a Zero Emissions Organisation and Local Government Area - (80093)							
						RES - Status – Comments from SPM	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the @ steps towards becoming carbon neutral as part of the Draft Sustainability Strategy
163	Mayor Calvert		General Manager	RES205/19/4	That Council recommends that WSROC works with its member Councils collectively to aim for the Community of Western Sydney to also have net zero emissions by the year 2050.	RES - Status – Comments - Action Required by Manager Strategic Planning 17/09/2019	
						RES - Status – Comments - Action Undertaken by Manager Strategic Planning 29/09/2019	Action Undertaken - Item included for discussion on Environmental Sustainability Advisory Committee Meeting on 16 September with Minutes of Committee to be considered by Council on 29 October 2019.
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - for ongoing consideration with respect to Draft Sustainability Strategy.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES206/19							
CP - Structure Plan for Kurmond Kurrajong - (95498, 124414)							
164	Clr Tree	Clr Conolly	City Planning	RES206/19/1	That Council adopt the Draft Kurmond Kurrajong Structure Plan for the purposes of public exhibition. In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:	RES - Status – Comments - Action Required by Senior Strategic Planner 29/09/2019	Action Required - Sunehla - please detail engagement/exhibition actions undertaken.
						RES - Status – Comments - Action Complete by Senior Strategic Planner 05/11/2019	Action Complete - Council Resolution noted.
						RES - Status – Comments	Public exhibition on Your Hawkesbury Your Say and hard copies 27 September to 7 November 2019. Enquiries received face to face and telephone. 27 submissions received. 12 support, 6 objection, 9 general.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES207/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 40 DP 7565, 42 Bells Lane, Kurmond - (95498, 124414)							
165	Clr Kotlash	Clr Conolly	City Planning	RES207/19/1	That Council support the preparation of a planning proposal for Lot 40 DP 7565, 42 Bells Lane, Kurmond to allow development of the subject site for rural residential development with a minimum lot size of not less than 4,000m2 and a maximum lot yield from subdivision of five lots subject to the submission of further studies for consideration in relation to;• Environmental design/site capacity assessment• Bush fire assessment• Flora and Fauna assessment• Traffic impact assessment• Waste water feasibility assessment• Infrastructure requirements and funding assessmentfollowing a 'Gateway' determination.	RES - Status – Correspondence forwarded to relevant party 19/09/2019	Planning Proposal referred to the Department of Planning, Industry and Environment
165	Clr Kotlash	Clr Conolly	City Planning	RES207/19/2	That the planning proposal be forwarded to the Department of Planning, Industry and Environment for a 'Gateway' determination.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Planning Proposal referred to the Department of Planning, Industry and Environment on 19 September 2019.
165	Clr Kotlash	Clr Conolly	City Planning	RES207/19/3	That the Department of Planning, Industry and Environment be advised that Council wishes to request a Written Authorisation to Exercise Delegation to make the Plan.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Planning Proposal referred to the Department of Planning, Industry and Environment on 19 September 2019.
							As of 17 February 2020 still awaiting receipt of Gateway Determination from DPIE.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES207/19 CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 40 DP 7565, 42 Bells Lane, Kurmond - (95498, 124414)							
165	Clr Kotlash	Clr Conolly	City Planning	RES207/19/4	That the Department of Planning, Industry and Environment and the Applicant be advised that in addition to all other relevant planning considerations being addressed, final Council support for the proposal will only be given if Council is satisfied that satisfactory progress, either completion of the Section 7.11 Developer Contributions Plan or a Voluntary Planning Agreement has been made towards resolving infrastructure provision for this planning proposal.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Planning Proposal referred to the Department of Planning, Industry and Environment on 19 September 2019. Applicant advised of Council Resolution and Gateway referral on 20 September 2019.
						RES - Status – Manager Strategic Planning 20/09/2019	Applicant advised of Council Resolution and Gateway referral on 20 September 2019.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES208/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 49 DP 7565, 98 Bells Lane Kurmond - (95498, 124414)							
166	Clr Kotlash	Clr Conolly	City Planning	RES208/19/1	That Council support the preparation of a planning proposal for Lot 49 DP 7565, 98 Bells Lane, Kurmond to allow development of the subject site for rural residential development with a minimum lot size of not less than 4,000m2 and a maximum lot yield from subdivision of four lots subject to the submission of further studies for consideration in relation to;• Environmental design/site capacity assessment• Bush fire assessment• Flora and Fauna assessment• Traffic impact assessment• Waste water feasibility assessment• Infrastructure requirements and funding assessmentfollowing a 'Gateway' determination.	RES - Status – Manager Strategic Planning 17/02/2020	Planning Proposal referred to the Department of Planning, Industry and Environment for a Gateway Determination on 19 September 2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES208/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 49 DP 7565, 98 Bells Lane Kurmond - (95498, 124414)							
166	Clr Kotlash	Clr Conolly	City Planning	RES208/19/2	That the planning proposal be forwarded to the Department of Planning, Industry and Environment for a 'Gateway' determination.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution.
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Planning Proposal referred to the Department of Planning, Industry and Environment for a Gateway Determination on 19 September 2019.
						RES - Status – Manager Strategic Planning 19/09/2019	As of 17 February 2020 still awaiting receipt of Gateway Determination from DPIE.
166	Clr Kotlash	Clr Conolly	City Planning	RES208/19/3	That the Department of Planning, Industry and Environment be advised that Council wishes to request a Written Authorisation to Exercise Delegation to make the Plan.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution.
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Planning Proposal referred to the Department of Planning, Industry and Environment for a Gateway Determination on 19 September 2019.
						RES - Status – Manager Strategic Planning 17/02/2020	As of 17 February 2020 still awaiting receipt of Gateway Determination from DPIE.
166	Clr Kotlash	Clr Conolly	City Planning	RES208/19/4	That the Department of Planning, Industry and Environment and the Applicant be advised that in addition to all other relevant planning considerations being addressed, final Council support for the proposal will only be given if Council is satisfied that satisfactory progress, either completion of the Section 7.11 Developer Contributions Plan or a Voluntary Planning Agreement has been made towards resolving infrastructure provision for this planning proposal.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen please detail actions undertaken following Council resolution.
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Planning Proposal referred to the Department of Planning, Industry and Environment for a Gateway Determination on 19 September 2019. Applicant advised of Council Resolution and Gateway referral in correspondence dated 20 September 2019.
						RES - Status – Manager Strategic Planning 17/02/2019	Applicant advised of Council Resolution and Gateway referral in correspondence dated 20 September 2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES209/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 3 DP 747089, 74 Longleat Lane, Kurmond - (95498, 124414)							
167	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES209/19/1	That Council proceed with the making of a plan to amend the Hawkesbury Local Environmental Plan 2012 in order to permit the subdivision of Lot 3 DP 747089, 74 Longleat Lane, Kurmond into not more than two large rural residential lots with a minimum lot size of not less than 4,000m ² and 2 ha as detailed in this report.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen - please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Applicant advised of Council Resolution in correspondence dated 20 September 2019. Standard maps forwarded to Department of Planning, Industry and Environment for checking 30 September 2019.
167	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES209/19/2	That Council request that the Parliamentary Counsel's Office prepare a draft Local Environmental Plan to give effect to the planning proposal in accordance with Section 59(1) of the Environmental Planning and Assessment Act, 1979.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen - please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Applicant advised of Council Resolution in correspondence dated 20 September 2019. Standard maps forwarded to Department of Planning, Industry and Environment for checking 30 September 2019.
167	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES209/19/3	That Council adopt and make the draft local environmental plan, under the authorisation for Council to exercise delegation issued by the Gateway determination, upon receipt of an opinion from Parliamentary Counsel's Office that the plan can be legally made.	RES - Status – Noted and no further action required required by General Manager 25/09/2019	
						RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen - please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Applicant advised of Council Resolution in correspondence dated 20 September 2019. Standard maps forwarded to Department of Planning, Industry and Environment for checking 30 September 2019.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES209/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 3 DP 747089, 74 Longleat Lane, Kurmond - (95498, 124414)							
167	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES209/19/4	That Council following the making of the Plan, advise the Department of Planning and Environment that the Plan has been made and request to notify the Plan on the NSW Legislation website.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - Colleen - please detail actions undertaken following Council resolution
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Action Complete - Applicant advised of Council Resolution in correspondence dated 20 September 2019. Standard maps forwarded to Department of Planning, Industry and Environment for checking 30 September 2019.
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES210/19							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 2 DP 117711, 377 Bells Line of Road, Kurmond - (95498, 124414)							
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/1	That Council proceed with the making of a plan to amend the Hawkesbury Local Environmental Plan 2012 in order to permit the subdivision of Lot 2 DP 1177011, 377 Bells Line of Road, Kurmond into not more than six large rural residential lots with a minimum lot size of not less than 4,000m ² and one community title lot with a minimum lot size of not less than 2ha as detailed in this report.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the matter, and the planning proposal and other supporting documentation was submitted to the Department of Planning, Industry and Environment for finalisation on 02/10/2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES210/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 2 DP 117711, 377 Bells Line of Road, Kurmond - (95498, 124414)							
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/2	That Council request that the Parliamentary Counsel's Office prepare a draft Local Environmental Plan to give effect to the planning proposal in accordance with Section 59(1) of the Environmental Planning and Assessment Act, 1979.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the matter, and the planning proposal and other supporting documentation was submitted to the Department of Planning, Industry and Environment for finalisation on 02/10/2019.
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/3	That Council adopt and make the draft local environmental plan, under the authorisation for Council to exercise delegation issued by the Gateway determination, upon receipt of an opinion from Parliamentary Counsel's Office that the plan can be legally made.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the matter, and the planning proposal and other supporting documentation was submitted to the Department of Planning, Industry and Environment for finalisation on 02/10/2019.
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/4	That Council following the making of the Plan, advise the Department of Planning and Environment that the Plan has been made and request to notify the Plan on the NSW Legislation website.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
						RES - Status – Comments - Action Undertaken by Strategic Planner for Land Use 14/11/2019	Action Undertaken - The applicant was advised of the matter, and the planning proposal and other supporting documentation was submitted to the Department of Planning, Industry and Environment for finalisation on 02/10/2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES210/19 (CONTINUED)							
CP - Planning Proposal to Amend Hawkesbury Local Environmental Plan 2012 - Lot 2 DP 117711, 377 Bells Line of Road, Kurmond - (95498, 124414)							
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/5	That Council publicly exhibit the Draft Voluntary Planning Agreement attached to this report for a minimum of 28 days and the Draft Voluntary Planning Agreement be reported back to Council following public exhibition prior to finalisation.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
168	Clr Lyons-Buckett	Clr Conolly	City Planning	RES210/19/6	That any future development application over the subject site consider the potential for a pedestrian/cycle connection through the subject site linking Bells Line of Road with Bells Lane.	RES - Status – Comments - Action Required by Strategic Planner for Land Use 29/09/2019	Action Required - please detail actions undertaken since Council resolution
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES211/19							
CP - Submission to Draft Regulatory Framework for Short Term Rental Accommodation - (95498,)							
169	Clr Conolly	Clr Zamprogno	City Planning	RES211/19/1	That Council endorse the forwarding of a submission, addressing the matters discussed in this report, to the Department of Planning, Industry and Environment for consideration in respect to the proposed regulatory framework for short-term rental accommodation.	RES - Status – Comments - Action Required by Senior Town Planner 29/09/2019	Action Required - please detail actions undertaken following resolution of Council
						RES - Status – Comments - Action Complete by Senior Town Planner 08/10/2019	Submission lodged with Department of Planning, Industry and Environment on 11 September 2019.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES212/19							
SS - Administration of the September 2020 Hawkesbury City Council Local Government Elections - (79351)							
170	Clr Lyons-Buckett	Clr Tree	Support Services	RES212/19/1	That Council defer the matter pending further quotations regarding the 2020 Local Government Election until the next Ordinary Meeting of Council, Tuesday, 24 September 2019.	RES - Status – Noted and no further action required by General Manager 25/09/2019	
						Action Complete - item deferred to Council Meeting on 24/09/2020	Action Complete
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES213/19							
SS - Amendment to Code of Meeting Practice - (95496, 96333, 79351)							
171	Clr Kotlash	Clr Conolly	Support Services	RES213/19/1	That clause 3.1 of The Code of Meeting Practice be amended to facilitate Council making adjustments to the placement and frequency of Council meetings over the course of the year.	RES - Status – Comments - Forwarded to General Manager 18/09/2019	
						RES - Status – Further Councillor Briefing required 23/01/2020	
171	Clr Kotlash	Clr Conolly	Support Services	RES213/19/2	That clause 11.5 of The Code of Meeting Practice be amended to allow all Councillors who are present in the Chamber to raise their arm in favour of the motion or amendment being voted on.	RES - Status – Comments - Forwarded to General Manager 18/09/2019	
						RES - Status – Further report required 18/02/20	The amended Code of meeting Practice was placed on public exhibition from 20/09/2019, submissions closed 01/11/2019. One submission was received. The incorrect version of the Code was exhibited, it was re-exhibited until 23/01/2020. No Further submissions received.
171	Clr Kotlash	Clr Conolly	Support Services	RES213/19/3	That the amendments be placed on public exhibition for a period of 28 days, with submissions being accepted from interested parties for 42 days.	RES - Status – Comments - Forwarded to General Manager 18/09/2019	
						RES - Status – Further report required	The amended Code of Meeting Practice was placed on public exhibition from 20/09/2019, submissions closed 01/11/2019. One submission was received. The incorrect version of the Code was exhibited, it was re-exhibited until 23/01/2020. No Further submissions received.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES213/19 (CONTINUED)							
SS - Amendment to Code of Meeting Practice - (95496, 96333, 79351)							
171	Clr Kotlash	Clr Conolly	Support Services	RES213/19/4	That staff initiate a process of working with relevant stakeholders to migrate the current committee structure over time, to a configuration that is more closely aligned to the Community Strategic Plan objectives.	RES - Status – Comments - Forwarded to General Manager 18/09/2019	
						RES - Status – Further report and/or Councillor Briefing required 17/09/2020	Council staff surveyed the Council Committees and feedback was provided to Councillors at a briefing on 04/02/2020.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES214/19							
NM1 - Global Climate Strike - (138882)							
172	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES214/19/1	That Council notes that on Friday 20 September 2019 there will be a Global Climate Strike called by student climate strikers who are calling on all concerned citizens to join massive climate strikes and a week of actions. Strikes will take place in the Sydney CBD and at the Springwood Hub. The students, including local students from Macquarie Electorate Student Climate Action (MESCA), have three key demands:a) No new coal, oil and gas projectsb) 100% renewable energy by 2030c) A just transition and job creation for all fossil-fuel workers and communities.	RES - Status – Noted and no further action required by Director City Planning 17/09/2019	
172	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES214/19/2	That Council endorses the Global Climate Strike, consistent with its Climate Emergency Declaration.	RES - Status – Noted and no further action required by Director City Planning 17/09/2019	
172	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES214/19/3	That Council encourages all Councillors to attend the Global Climate Strike.	RES - Status – Noted and no further action required by Director City Planning 17/09/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES215/19							
NM2 - Passing of Heritage Advisory Committee Member Professor Ian Jack - (79351)							
173	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES215/19/1	That Council places on record the extraordinary contribution Professor Ian Jack made to researching, recording and preservation of the heritage of the Hawkesbury and Australia, and extends its deepest sympathies to his wife, Jan Barkley-Jack, and his family.	RES - Status – Comments - Action Required by Manager Strategic Planning 16/09/2019	
						RES - Status – Comments - Action Complete by Executive Assistant to General Manager 25/09/2019	Action Complete - Letter of condolence from Mayor sent to Ms Jan Barkley-Jack (19/09/19) - see Doc Set ID 6719415
						RES - Status – Comments - Donation Details 25/09/2019	Donation of \$150 made to the Heart Foundation as per request in lieu of flowers: Dear Barry, Thank you for your generous gift of \$150.00 to the Heart Foundation in memory of a loved one. The advancements we have made can be attributed in many ways to people like you who have generously supported our vision. We are grateful for your generosity and hope that you will take great pride in the important difference that your support makes. You have made this gift in memory of Professor Ian Jack. Your gift details: Amount: \$150.00 Thank you again for your, fantastic support. Kind regards, The Heart Foundation Team.
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - Garry for inclusion on next HAC agenda
						RES - Status – Comments - Action Complete by Waste Education Officer 08/10/2019	
						RES - Status – Noted and no further action required	Noted that the matter was included in HAC meeting Agenda 31/10/19.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/09/2019 Resolution - RES215/19 (CONTINUED)							
NM2 - Passing of Heritage Advisory Committee Member Professor Ian Jack - (79351)							
173	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES215/19/2	That Council following adoption of this recommendation, observes a minutes silence in recognition of the passing of Professor Jack.	RES - Status – Comments - Action Required by Manager Strategic Planning 16/09/2019	
						RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - Garry for inclusion on next HAC agenda
						RES - Status – Comments - Action Complete by Waste Education Officer 08/10/2019	
						RES - Status – Noted and no further action required	Noted that the matter was included in HAC Agenda 31/10/19.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES218/19							
GM - Various Committees and Working Groups - Annual Reports - (79351, 95496)							
175	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES218/19/1	That the contents of the report and the annual reports of the various Council Committees and Working Groups for the period September 2018 to September 2019 as attached to the report, be received.	RES - Status – Comments - Action Required 01/10/2019	Action Required - Council resolved in part 1 that various Council Committees and Working Groups Annual reports be received. For your information and notation - Director Infrastructure Services, General Manager, Manager Corporate Communications, Manager Cultural Services, Community Programs Coordinator and Manager Strategic Planning
						RES - Status – Comments - Action Complete 01/10/2019	Action Complete - Noted by Director Infrastructure Services, General Manager, Manager Corporate Communications and Manager Cultural Services
						RES - Status – Comments - Action Complete 25/10/2019	Action Complete - Noted by Community Programs Coordinator
175	Clr Wheeler	Clr Lyons-Buckett	General Manager	RES218/19/2	That the issue raised by Councillor Ross regarding legislative requirements associated with the Audit Committee be reported to the next Audit Committee.	RES - Status – Comments - Action Noted by General Manager 01/10/2019	Action Noted - Part 2 of Resolution for Audit Committee

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES219/19							
GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)							
176	Clr Kotlash	Clr Zamprogn	General Manager	RES219/19/1	That Council rollover the delegates and representatives of the current Committee Structure to allow for an uncomplicated and gradual migration of Council's current committee structure to a composition that aligns more directly with the Community Strategic Plan objectives.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 01/10/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a table outlining the various Committees and the Councillor representation and forwarding the table to all Councillors and Council Managers and relevant Council staff including Committee Secretaries and updating Council's website.
						RES - Status – Comments - Action Required by General Manager PA 01/10/2019	Action Required - please advise the external organisations of the Councillor delegates and representatives.
						RES - Status – Comments - Action Complete by General Manager PA 01/10/2019	Action Complete - Noted. Committee list and representations to be updated as required
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 19/10/2019	Action Undertaken - Survey prepared to determine efficiency of committees - Task resubmitted
						RES - Status – Comments - Action Required by Manager Corporate Services and Risk 02/01/2020	Action Required - I have tasked this action item to you to carry on working on with Linda Perrine.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES220/19							
CP - Local Heritage Assistance Fund 2019/2020 - Minor Improvements/Conservation Works to Local Heritage Listed Properties within the Macquarie Towns of Windsor, Richmond, Pitt Town and Wilberforce - (95498, 124414)							
177	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES220/19/1	Council approve financial assistance under Section 356 of the Local Government Act 1993 for each of the selected successful applicants as outlined in Table 1 under the terms of the Hawkesbury Local Heritage Assistance Fund 2019/2020.	RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - please details actions undertaken following resolution of Council.
						RES - Status – Comments - Action Complete by Waste Education Officer 08/10/2019	
					205 Windsor St Richmond	\$1,600.00	
					31 Fitzgerald St, Windsor	\$1,201.75	
					2 Little Church St, Windsor	\$2,000.00	
					104 March St, Richmond	\$1,980.00	
					18 Rose St, Wilberforce	\$2,000.00	
					25-29 Bosworth St, Richmond	\$2,000.00	
					38 Eldon St, Pitt Town	\$1,045.00	
					7 Chapel St, Richmond	\$1,607.50	
					52 Salters Rd, Wilberforce	\$2,000.00	
					189 George St, Windsor	\$2,000.00	
					319 George St, Windsor	\$2,000.00	
					104 Bathurst St, Pitt Town	\$2,000.00	
					317 Windsor St, Richmond	\$2,000.00	
					130 Francis St, Richmond	\$2,000.00	
					104 Bathurst St, Pitt Town	\$2,000.00	
					TOTAL	\$27,434.25	
177	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES220/19/2	The successful and unsuccessful applicants for the Local Heritage Assistance Fund 2019/2020 be advised accordingly.	RES - Status – Comments - Action Required by Waste Education Officer 29/09/2019	Action Required - Garry - please details actions undertaken following resolution of Council.
						RES - Status – Comments - Action Complete by Waste Education Officer 08/10/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES221/19							
CP - Draft Community Engagement Framework and Draft Community Participation Plan - (95498, 124414)							
178	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES221/19/1	That the draft Community Engagement Framework 2019 be placed on public exhibition.	RES - Status – Comments - Action Complete by Director City Planning 27/09/2019	Action Complete - Draft Community Engagement Framework exhibited from 4 Oct to 4 Nov 2019
178	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES221/19/2	That the draft Community Participation Plan 2019 be placed on public exhibition.	RES - Status – Comments - Action Complete by Director City Planning 27/09/2019	Action Complete - Community Participation Plan is to be exhibited from 4 Oct to 4 Nov 2019
178	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES221/19/3	Following the public exhibition of the Draft Community Engagement Framework for a period of 28 days; a) A further report be prepared for Council's consideration of any public submissions. In the event that b) No public submissions are received, the draft Community Engagement Framework will take effect at the expiry of the exhibition period.	RES – Status - Complete	The Community Engagement Framework and Participation Plan were reported to Council on 24 September 2019 and subsequently placed on exhibition from Monday 4 October 2019 to Monday 4 November 2019. One submission was received. The Framework and Plan went back to Council on 26 November 2019 and adopted.
178	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES221/19/4	Following the public exhibition of the Draft Community Participation Pla for a period of 28 days; a) A further report be prepared for Council's consideration of any public submissions. In the event that b) No public submissions are received; the draft Community Participation Plan will take effect at the expiry of the exhibition period.	RES – Status - Complete	The Community Engagement Framework and Participation Plan were reported to Council on 24 September 2019 and subsequently placed on exhibition from Monday 4 October 2019 to Monday 4 November 2019. One submission was received. The Framework and Plan went back to Council on 26 November 2019 and adopted. The Participation Plan was uploaded to the Department of Planning Portal on 4 February 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES222/19							
CP - Draft Local Strategic Planning Statement - (95498, 124414)							
179	Clr Lyons-Buckett	Clr Kotlash	City Planning	RES222/19/1	That Council endorse the draft Hawkesbury Local Strategic Planning Statement for the purpose of public exhibition.	RES - Status – Comments - Action Required by Senior Strategic Planner 29/09/2019	Action Required - please detail all community engagement undertaken as part of exhibition of Draft LSPS.
						RES - Status – Comments - Noted by Senior Strategic Planner 05/11/2019	
						RES - Status – Comments - Action Required by Senior Strategic Planner 17/11/2019	Action Required - as per previous note - detail actions undertaken in terms of public exhibition
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Public Exhibition completed and the outcomes reported to Council on 10 December 2019

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES223/19							
CP - Draft Notice of Approval - Protection of the Environment Operations (Clean Air) Regulation 2010 - (95498, 96330)							
180	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES223/19/1	That Council adopt the draft Notice of Approval - General Approval for Pile Burning - Clean Air Regulation 2010 - Rural Areas and Villages in the current form that was proposed at Council's Ordinary Meeting on 25 June 2019.	RES - Status – Comments - Action Required by Manager Environment and Regulatory Services 26/09/2019	Action Required - please action Item 1 of this resolution
						RES - Status – Comments - Action Complete by Manager Environment and Regulatory Services 27/09/2019	Information has been sent to Word Pro to amend dates within pile burn document. Information has also been sent to IT for inclusion on Council's website. NSW RFS have been notified.
						RES - Status – Comments - Action Noted by Director City Planning PA 04/10/2019	Action Noted - Noted as referred to WordPro
180	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES223/19/2	That Council prepare and provide an information flyer regarding the do's and don'ts of pile burning and the penalties that apply.	RES - Status – Comments - Action Required by Director of City Planning 26/09/2019	Action Required – DCP will action Item 2
						RES - Status – Comments - Action Complete by Director City Planning 27/09/2019	Action Complete - Noted the policy will be placed on the website and a statement will be created by Corporate Communications
						RES - Status – Comments - Action Required by Manager Corporate Communications 02/10/2019	Action Required - Suzanne, please action point 2 in this resolution.
						RES - Status – Comments - Action Noted by Director of City Planning PA 04/10/2019	Action Noted - Noted as referred to Corporate Communications
						RES - Status – Comments - Action Undertaken by Manager Corporate Communications 10/12/2019	Action Undertaken - The draft pamphlet has been prepared by Council and has been put to RFS/EPA for comment. The pamphlet would not be released until Autumn in line with appropriate time to pile burn
						RES - Status – Comments - Action Complete by Manager Corporate Communications 10/12/2019	Action Complete - Pamphlet complete and with RFA/EPA for comment. Will be released in pile burning season Autumn 2020

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES224/19							
SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2019 - (96332, 95496)							
181	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES224/19/1	That Council note the following Statement in respect of Section 413(2) (c) of the Local Government Act 1993 as to its Annual Financial Statements: a) Council's Annual Financial Statements for 2018/2019 have been drawn up in accordance with: • The Local Government Act 1993 (NSW) (as amended) and the Regulations made thereunder; • The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and • The Local Government Code of Accounting Practice and Financial Reporting. b) The Statements present fairly the Council's financial position and operating result for the year. c) The Statements are in accordance with the Council's accounting and other records. d) The signatories do not know of anything that would make these Statements false or misleading in any way.	RES - Status – Comments - Action Required by Chief Financial Officer 27/09/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Complete by Chief Financial Officer 01/10/2019	Action Complete - Noted - Financial Statements referred to Audit
181	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES224/19/2	That Council sign the "Statements by Councillors and Management". The Statements are to be signed by the Mayor, Deputy Mayor, General Manager and the Responsible Accounting Officer.	RES - Status – Comments - Action Required by Chief Financial Officer 27/09/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Complete by Chief Financial Officer 01/10/2019	Action Complete - Noted - Financial Statements referred to Audit
181	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES224/19/3	That Council seek a presentation from the NSW Audit Office, or its representative, at a Council Meeting following the completion of the audit.	RES - Status – Comments - Action Required by Chief Financial Officer 27/09/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Further Councillor Briefing required - Scheduled 12/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES225/19							
SS - Monthly Investments Report - August 2019 - (95496, 96332)							
182	Clr Lyons-Buckett	Clr Kotlash	Support Services	RES225/19/1	That the Monthly Investments Report for August 2019 be received and noted.	RES - Status – Comments - Action Required by Chief Financial Officer 27/09/2019	Action Required - for your information and notation.
						RES - Status – Noted and no further action required by Chief Financial Officer 01/10/2019	
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES226/19							
ROC - Hawkesbury Access and Inclusion Advisory Committee - 29 August 2019 - (124569, 96328)							
183	Clr Ross	Clr Wheeler	Support Services	RES226/19/1	That the Minutes of the Hawkesbury Access and Inclusion Advisory Committee meeting held on 29 August 2019 be received and noted.	RES - Status – Comments - Action Required by Community Programs Coordinator 27/09/2019	Action Required - Part 1 of Council's resolution for your attention.
						RES - Status – Noted and no further action required by Community Programs Coordinator 25/10/2019	
183	Clr Ross	Clr Wheeler	Support Services	RES226/19/2	That in future draft minutes from meetings of Council's Advisory Committees be provided to Committee Members in the first instance prior to the minutes being reported a Council Meetings.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 27/09/2019	Action Required - please take any necessary action in accordance with part 2 of Council's resolution.
						RES - Status – Comments - Action Required by Administrative Support Coordinator 27/09/2019	Action Required - in relation to point 2, can you please advise Committee officers in relation to minutes distribution and updated any procedure documents
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 27/09/2019	Action Complete - Point 2 Referred to Tracey Easterbrook for actioning
						RES - Status – Comments - Action Complete by Administrative Support Coordinator 03/10/2019	Action Complete - Committee Officers have been advised to send Minutes to Committee Members, prior to the ROC Report going to Council.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES227/19							
ROC - Local Traffic Committee - 9 September 2019 - (80245, 95495)							
184	Clr Lyons-Buckett	Clr Kotlash	Infrastructure Services	RES227/19/1	That the Minutes of the Local Traffic Committee meeting held on 9 September 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Design and Mapping 26/09/2019	Action Required
						RES - Status – Comments - Task Completed by Manager Design and Mapping 26/09/2019	
						RES - Status – Noted and no further action required	
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES228/19							
ROC - Audit Committee - 11 September 2019 - (95496, 91369, 79351)							
185	Clr Zamprogno	Clr Wheeler	Support Services	RES228/19/1	That the minutes of the Audit Committee Meeting held on 11 September 2019 be received and noted.	RES - Status – Comments - Action Required by Chief Financial Officer and Council Committee Officer 27/09/2019	Action Required - For your information and notation.
						RES - Status – Noted and no further action required by Chief Financial Officer 01/10/2019	
						RES - Status – Noted and no further action required by Council Committee Officer 03/10/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES231/19							
SS - Administration of the September 2020 Hawkesbury City Council Local Government Elections - (79351)							
187	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES231/19/1	That the Hawkesbury City Council ("the Council") resolves: Pursuant to s. 296(2), (3) and (5A) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 01/10/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Electoral Commissioner.
						RES - Status – Resubmit for Signing of Contract by Manager Corporate Services and Governance 01/10/2019	
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 01/10/2019	Action Undertaken - Companies that provided quotes have been advised. The two Doc Set IDs are 6726176 (Australian Election Company) and 6726177 (NSW Electoral Commission)
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 02/12/2019	Action Undertaken - Contracts sent for signing with GM
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 31/12/2019	Action Undertaken - Contract signed and sent to Electoral Office
187	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES231/19/2	That the Hawkesbury City Council ("the Council") resolves: Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 01/10/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Electoral Commissioner.
						RES - Status – Resubmit for Signing of Contract by Manager Corporate Services and Governance 01/10/2019	
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 01/10/2019	Action Undertaken - Companies that provided quotes have been advised. The two Doc Set IDs are 6726176 (Australian Election Company) and 6726177 (NSW Electoral Commission)
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 02/12/2019	Action Undertaken - Contracts sent for signing with GM
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 31/12/2019	Action Undertaken - Contract signed and sent to Electoral Office

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 24/09/2019 Resolution - RES231/19							
SS - Administration of the September 2020 Hawkesbury City Council Local Government Elections - (79351)							
187	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES231/19/3	That the Hawkesbury City Council ("the Council") resolves: Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 01/10/2019	Action Required - please take any necessary action in accordance with Council's resolution including advising the Electoral Commissioner.
						RES - Status – Resubmit for Signing of Contract by Manager Corporate Services and Governance 01/10/2019	
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 01/10/2019	Action Undertaken - Companies that provided quotes have been advised. The two Doc Set IDs are 6726176 (Australian Election Company) and 6726177 (NSW Electoral Commission)
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 02/12/2019	Action Undertaken - Contracts sent for signing with GM
						RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 31/12/2019	Action Undertaken - Contract signed and sent to Electoral Office

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES234/19							
MM - Windsor Bridge Replacement Project - Request for Modification - (80093, 79351)							
187	Mayor Calvert		General Manager	RES234/19/1	<p>Urgently contact, RMS, relevant State Agencies and the Local Member for Hawkesbury, Robyn Preston MP to hold a joint meeting to discuss in person the:</p> <p>Suspension of the assessment of the application until such time as the following additional information has been provided:</p> <p>(i)Traffic data (movements, numbers and time of day) that relates to a more realistic project catchment, including:</p> <ul style="list-style-type: none"> • Court Street and related access roads to the Governor Philip Boat Ramp • Bridge Street to Fitzroy Bridge, South Creek • Bridge Street to the Wilberforce Road/Freemans Reach Road intersection • Macquarie Street to Kable Street <p>(ii) Details of the 2017 and 2019 Traffic Surveys together with:</p> <ul style="list-style-type: none"> • A summary of the differences between them <p>Details of the actual counts (date and time) that informed those differences</p> <p>(iii)Details of: the status of the previously proposed Stage 2 works on Fitzroy Bridge that involved the conversion of the existing Fitzroy Bridge pedestrian walkway to an additional traffic lane.</p> <p>Options and cost estimates considered as part of the process of adopting the currently preferred option, including details of options considered to eliminate and/or reduce the area of Thompson Square proposed to be alienated by the proposed road/bridge widening.</p> <p>Options for responding to the provisions of the Thompson Square Conservation Management Plan.</p>	RES - Status – Comments - Action Undertaken by Executive Assistant to GM 04/11/2019	Doc Set ID 6755873 to Robyn Preston MP, Member for Hawkesbury; Doc Set ID 6755874 to RMS; Doc Set ID 6755877 to Dept of Planning - Letters dated 31/10/10, all emailed 01/11/19
						RES - Status – Response to correspondence received 05/11/2019	Response Received - Email response from RMS received via email dated 5/11/19. Doc Set ID 6760483.
187	Mayor Calvert		General Manager	RES234/19/2	That Council request an extension of the submission period to ensure the public have had adequate time to view the information.	RES - Status – Comments - Action Undertaken by Executive Assistant to GM 04/11/2019	Action Undertaken - Doc Set ID 6755877 to Dept of Planning

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES234/19							
MM - Windsor Bridge Replacement Project - Request for Modification - (80093, 79351)							
187	Mayor Calvert		General Manager	RES234/19/3	That Council express its concern to the RMS about the very narrow timeframe in which to lodge a submission.	RES - Status – Comments - Action Undertaken by Executive Assistant to GM 04/11/2019	Action Undertaken - Doc Set ID 6755874 to RMS
187	Mayor Calvert		General Manager	RES234/19/4	That Council request this matter be returned to Council at the following meeting to update the responses received and to enable members of the public to address Council on the matter.		Further report to Council at Ordinary meeting 12 November 2019 outlining that responses had been received from the RMS and Department of Planning and that the Mayor met with Member for Hawkesbury on 8 November 2019 who acknowledged that she would be happy to arrange a meeting with Mayor, RMS and Local Member to discuss a holistic approach to traffic Pitt Town to Windsor Bridge which may be a staged traffic solution. Submission lodged with Department of Planning on 15 November 2019.
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES235/19							
GM - Council's Delegation Policy - Update (79351)							
188	Clr Kotlash	Clr Conolly	General Manager	RES235/19/1	That this matter be deferred for consideration at a future Councillor Briefing Session and to the Audit Committee.	RES - Status – Comments - Action Required by Director Support Services 01/11/2019	Action Required - please action Resolution 235
						RES - Status – Correspondence forwarded to General Manager 08/11/2019	For consideration by Audit Committee
						RES - Status – Noted by General Manager 20/11/2019	Further briefing to Council required to confirm Policy Template – Discuss Audit Committee feedback

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES236/19							
IS - Hawkesbury Traffic Study - (95495, 79346)							
189	Clr Reynolds	Clr Conolly	Infrastructure Services	RES236/19/1	That this matter be deferred to the next Infrastructure Committee to be held on 6 November 2019.	RES - Status – Comments - Action Required by Infrastructure Services PA 08/11/2019	Action Required - the Traffic Study was to be reported back to Council late November. Please discuss input required.
						RES - Status – Comments - Action Undertaken by Infrastructure Services PA 11/11/2019	Action Undertaken - In progress - Admin Support Co-Ordinator preparing attachments for report to Council. DIS to discuss at Business Paper Agenda meeting on 19/11/19
						RES - Status – Comments	Infrastructure Committee meeting scheduled for 6/11/19 cancelled due to a lack of quorum. Feedback on the traffic study was provided by Chris Hallam. A meeting is in the process of being arranged with Mr Hallam to discuss the feedback and progress the matter of the traffic study being reported to the next Infrastructure Committee meeting (date to be confirmed) and Council.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES237/19							
SS - Council Resolution Summary - 1 January 2019 to 30 June 2019 - (95496, 96333)							
189	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES237/19/1	That the report regarding Council resolutions for the period 1 January 2019 to 30 June 2019, and those resolutions outstanding from previous summaries, be received and noted.	RES - Status – Noted and no further action required by Director Support Services 01/11/2019	
						RES - Status – Comments - Action Required by General Manager, Director City Planning and Director Information Services 01/11/2019	
						RES - Status – Noted and no further action required by Director Infrastructure Services 01/11/2019	Noted - Forwarded via email to DIS and noted on his behalf.
						RES - Status – Noted and no further action required by Director City Planning 04/11/2019	Noted - Will use for development of the New Operational Plan
						RES - Status – Noted and no further action required by General Manager PA 08/11/2019	
						RES - Status Action Complete	
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES238/19							
SS - Pecuniary Interest Returns - Councillors and Designated Persons - (95496, 96333)							
191	Clr Lyons-Buckett	Clr Tree	Support Services	RES238/19/1	That the information be received and noted.	RES – Status – Action Complete	Pecuniary Interest Returns filed in register and receipts issued 21/11/19.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES239/19							
SS - Monthly Investment Report - September 2019 - (95496, 96332)							
192	Clr Lyons-Buckett	Clr Tree	Support Services	RES239/19/1	That the Monthly Investments Report for September 2019 be received and noted.	RES - Status – Comments - Action Required by Chief Financial Officer 01/11/2019	Action Required - Emma for your information and notation
						RES - Status – Noted and no further action required by Chief Financial Officer 13/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES240/19							
ROC - Environmental Sustainability Advisory Committee - 16 September 2019 - (126363, 124414)							
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/1	That the Minutes of the Environmental Sustainability Advisory Committee held on 16 September 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Noted by Manager Strategic Planning	Council Resolution noted and recorded
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/2a	In relation to Item 2 of the Minutes, Council endorse the recommendation of the Environmental Sustainability Advisory Committee, namely that: a) Council seek advice from WSROC as to their decision to withdraw funding from the Community Solar workshop series, and advise Committee members at the next meeting of the Committee	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Manager Strategic Planning	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/2b	That in relation to Item 2 of the Minutes, Council endorse the recommendation of the Environmental Sustainability Advisory Committee, namely that: b) Council pursue opportunities to partner with other organisations to develop Community Solar workshops	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Manager Strategic Planning	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/3	That in relation to Item 3 of the Minutes, Council endorse the recommendation of the Environmental Sustainability Advisory Committee, namely that: The Environmental Sustainability Advisory Committee request that Council investigate the feasibility of hosting a further Hawkesbury Climate Forum.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Manager Strategic Planning	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES240/19 (CONTINUED)							
ROC - Environmental Sustainability Advisory Committee - 16 September 2019 - (126363, 124414)							
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/4a	That in relation to Item G in General Business, Council staff speak to the Environmental Sustainability Advisory Committee regarding the current status of Council's: a) Actions and Plans for the Organisation becoming a net zero emitter over time	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Manager Strategic Planning	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy
193	Clr Wheeler	Clr Lyons-Buckett	City Planning	RES240/19/4b	That in relation to Item G in General Business, Council staff speak to the Environmental Sustainability Advisory Committee regarding the current status of Council's: b) Actions and Plans for the Local Government Area becoming a net zero emitter over time	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Manager Strategic Planning	Ongoing discussion with and feedback received from the Environmental Sustainability Advisory Committee in regard to matters contained in the resolution, including establishing a base case for emissions for Council as an organisation and an LGA, and the steps towards becoming carbon neutral as part of the Draft Sustainability Strategy

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES241/19							
ROC - Floodplain Risk Management Advisory Committee - 26 September 2019 - (86589, 124414)							
194	Clr Lyons-Buckett	Clr Reynolds	City Planning	RES241/19/1	That the Minutes of the Floodplain Risk Management Advisory Committee held on 26 September 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	
						RES - Status – Noted Manager Strategic Planning 31/10/2019	
194	Clr Lyons-Buckett	Clr Reynolds	City Planning	RES241/19/2	That in relation to Item 3 of the Minutes, Council endorse the recommendation of the Floodplain Risk Management Committee, namely that: a) Council contact the Insurance Council of Australia for an update on the cost of premiums within the Hawkesbury-Nepean Valley since the Regional Flood Study has been released.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	Correspondence.
194	Clr Lyons-Buckett	Clr Reynolds	City Planning	RES241/19/3	That in relation to the item in General Business regarding Closure of Hawkesbury Bridges, Council endorse the recommendation of the Floodplain Risk Management Committee, namely that: a) Council write to the RMS requesting the policy for the closure of bridges due to flooding, including the AHD flood heights which would result in closing the replacement bridge in Windsor, the Richmond Bridge and the Jim Anderson Bridge over South Creek.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	Correspondence
194	Clr Lyons-Buckett	Clr Reynolds	City Planning	RES241/19/4	That in relation to the item in General Business regarding Power Supply – West of the River, Council endorse the recommendation of the Floodplain Risk Management Committee, namely that: a) Council contact Endeavour Energy for a clear definition of when power will be cut off and what suburbs will be cut off in the event of a flood, particularly west of the river, and seek clarification regarding if any areas of the Hawkesbury LGA have access to a power supply from west of the Hawkesbury River (e.g. Mount Piper) and if so, which areas.	RES - Status – Comments - Action Required by Manager Strategic Planning 03/12/2019	Correspondence

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES242/19							
ROC - Waste Management Advisory Committee - 2 October 2019 - (95496, 91369)							
195	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES242/19/1	That the Minutes of the Waste Management Advisory Committee held on 2 October 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 11/11/2019	
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Noted and no further action required
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES243/19							
NM1 - Passing of Teresa James - (79351, 25612)							
196	Clr Lyons-Buckett	Clr Wheeler	General Manager	RES243/19/1	That Council recognise the passing of Teresa James and acknowledge her valuable contribution to nature conservation and understanding of unique Western Sydney native vegetation.	RES - Status – Noted and no further action required by General Manager 20/11/2019	
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES244/19							
NM2 - Electric Vehicle Charger, Council outdoor work equipment and Cities Power Partnership - (79351, 125612)							
197	Clr Zamprogno	Clr Conolly	General Manager	RES244/19/1	That Council call for a report on the installation of at least one electric vehicle charger in a public space within the Hawkesbury LGA (preferably at the Clarendon information centre) as soon as practicable, with plans to roll out further chargers when possible, with the report to include the cost of the installation of electric vehicle chargers.	RES - Status – Comments - Action Complete by Director City Planning 07/11/2019	Action Complete - This resolution along with all environmental sustainability resolutions to be considered at a Councillor workshop 2 December 2019 and again as part of the preparation of the 2020/2021 budget process.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES249/19							
SS - Lease to Alison Griffiths, Danielle Griffiths and Clifford Griffiths - Shop 5, Wilberforce Shopping Centre - (95496, 112106, 111694, 102430, 39053)							
200	Clr Kotlash	Clr Reynolds	Support Services	RES249/19/1	That 1. Council agree to enter into a new lease with Alison Griffiths, Danielle Griffiths and Clifford Griffiths for the property known as Shop 5, Wilberforce Shopping Centre, as outlined in the report.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/2019	Action Required - Can you please: Prepare form to engage solicitors, prepare letter of instructions for solicitors, and advise tenants of the resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - sent to Verity Adams for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 04/11/2019	Action Undertaken - Confirmation of Resolution, Instruction to Solicitor and Request to Engage completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 04/11/2019	
						RES - Status – Comments - Draft Lease issued to Tenants	Council's Solicitors issued the draft lease to the Tenants on 10 January 2020. Waiting for executed lease to be returned to Council.
200	Clr Kotlash	Clr Reynolds	Support Services	RES249/19/2	That authority be given for the Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/2019	Action Required - Can you please: Prepare form to engage solicitors, prepare letter of instructions for solicitors, and advise tenants of the resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 04/11/2019	Action Undertaken - Confirmation of Resolution, Instruction to Solicitor and Request to Engage completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 04/11/2019	
						RES - Status – Resubmit 13 February 2020	Task resubmitted pending Council receiving the lease for execution.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES249/19 (CONTINUED)							
SS - Lease to Alison Griffiths, Danielle Griffiths and Clifford Griffiths - Shop 5, Wilberforce Shopping Centre - (95496, 112106, 111694, 102430, 39053)							
200	Clr Kottash	Clr Reynolds	Support Services	RES249/19/3	That details of Council's resolution be conveyed to the proposed tenants, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/2019	Action Required - Can you please: Prepare form to engage solicitors, prepare letter of instructions for solicitors, and advise tenants of the resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 04/11/2019	Action Undertaken - Confirmation of Resolution, Instruction to Solicitor and Request to Engage completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 04/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES250/19							
SS - Lease to Ice Box Liquor Pty Ltd and Surrender of Lease to Jodale Enterprises Pty Limited - Shop 1, Glossodia Shopping Village - (95496, 112106, 74051, 147401)							
201	Clr Kotlash	Clr Reynolds	Support Services	RES250/19/1	That Council agree to enter into a lease with Ice Box Liquor Pty Limited for the property known as Shop 1, Glossodia Shopping Village, as outlined in the report.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/2019	Action Required - Can you please: Prepare the request to engage legal representation form, prepare the letter of instructions to Council Solicitors, and advise Jodale and Icebox of Council's resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 05/11/2019	Action Undertaken - Confirmation of resolution and instruction to lawyers sent; request to engage solicitors with GM to sign
						RES - Status – Comments - Action Complete 14 January 2020	Lease was registered on title on 14 January 2020.
201	Clr Kotlash	Clr Reynolds	Support Services	RES250/19/2	That if the lease with Ice Box Liquor Pty Limited, as outlined in part 1 above proceeds, then Council agree to surrender the current lease with Jodale Enterprises Pty Limited.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/2019	Action Required - Can you please: Prepare the request to engage legal representation form, prepare the letter of instructions to Council Solicitors, and advise Jodale and Icebox of Council's resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 05/11/2019	Action Undertaken - Confirmation of resolution and instruction to lawyers sent; request to engage solicitors with GM to sign
						RES - Status – Comments - Action Complete - Surrender of Lease Registered 14 January 2020	The Surrender of Lease was registered on title at the same time as the new lease. This occurred on 14 January 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES250/19 (CONTINUED)							
SS - Lease to Ice Box Liquor Pty Ltd and Surrender of Lease to Jodale Enterprises Pty Limited - Shop 1, Glossodia Shopping Village - (95496, 112106, 74051, 147401)							
201	Clr Kotlash	Clr Reynolds	Support Services	RES250/19/3	That authority be given for the Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/0219	Action Required - Can you please: Prepare the request to engage legal representation form, prepare the letter of instructions to Council Solicitors, and advise Jodale and Icebox of Council's resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 05/11/2019	Action Undertaken - Confirmation of resolution and instruction to lawyers sent; request to engage solicitors with GM to sign
						RES - Status – Comments - Action Complete by Property Officer 16 December 2019	Seal affixed to Surrender of Lease and Lease on 16 December 2019.
201	Clr Kotlash	Clr Reynolds	Support Services	RES250/19/4	That details of Council's resolution be conveyed to the proposed Lessee and the current Lessee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect, has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Property Coordinator 01/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 01/11/0219	Action Required - Can you please: Prepare the request to engage legal representation form, prepare the letter of instructions to Council Solicitors, and advise Jodale and Icebox of Council's resolution
						RES - Status – Comments - Action Completed by Property Coordinator 01/11/2019	Action Completed - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 05/11/2019	Action Undertaken - Confirmation of resolution and instruction to lawyers sent; request to engage solicitors with GM to sign

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 29/10/2019 Resolution - RES251/19							
SS - Appointment of Investment Advisor - (95496, 96332)							
202	Clr Kotlash	Clr Reynolds	Support Services	RES251/19/1	That Council appoint Amicus Advisory Pty Ltd as its Investment Advisor, for period of two years and eight months, commencing on 1 November 2019 and ending 30 June 2022.	RES - Status – Comments - Action Required by Chief Financial Officer 01/11/2019	Action Required - Emma please take any necessary action in accordance with Council's resolution including advising Amicus Advisory Pty Ltd
						RES - Status – Comments - Action Complete by Chief Financial Officer 13/11/2019	Action Complete - Advisor appointed
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES254/19							
GM - Request for Modifications - Windsor Bridge Replacement Project - (80093, 79351)							
204	Clr Zamprogn	Clr Tree	General Manager	RES254/19/2	That Council write a submission to the Department of Planning Industry and Environmental outlining its anger at the proposed modifications to Thompson Square, the manner in which the modification has been notified to the community and the very short consultation period, and the very poor outcomes being delivered to the community in terms of local traffic, traffic improvement, public amenity, open space, heavy vehicle traffic, noise and heritage.	RES - Status – Comments - Forwarded to General Manager 18/11/2019	
						RES - Status – Comments - Action Required by Director City Planning 18/11/2019	Action Required - forwarded for you, but I understand that you have already written to Department of Planning
						RES - Status – Comments - Action Undertaken by Director City Planning and General Manager PA 19/11/2019	Action Undertaken - Letter to Department of Planning 15/11/2019 emailed - Doc Set ID 6772981
						RES - Status – Comments - Action Undertaken by General Manager PA 19/11/2019	Action Undertaken - Copy of letter to Department of Planning posted to Member for Hawkesbury 19/11/2019
						RES - Status – Comments - Action Complete by Director City Planning 20/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES254/19 (CONTINUED)							
GM - Request for Modifications - Windsor Bridge Replacement Project - (80093, 79351)							
204	Clr Zamprogno	Clr Tree	General Manager	RES254/19/3	That Council write a submission based on the Mayoral Minute from the Council Meeting on 29 October 2019 including the observations made by Mr Harry Terry at the Council Meeting on 12 November 2019. And including clarification of the traffic study and the dates that RMS was aware of traffic conditions changed.	RES - Status – Comments - Forwarded to General Manager 18/11/2019	
						RES - Status – Comments - Action Required by Director City Planning 18/11/2019	Action Required - forwarded for you, but I understand that you have already written to Department of Planning
						RES - Status – Comments - Action Undertaken by Director City Planning and General Manager PA 19/11/2019	Action Undertaken - Letter to Department of Planning 15/11/2019 emailed - Doc Set ID 6772981
						RES - Status – Comments - Action Undertaken by General Manager PA 19/11/2019	Action Undertaken - Copy of letter to Department of Planning posted to Member for Hawkesbury 19/11/2019
						RES - Status – Comments - Action Complete by Director City Planning 20/11/2019	
204	Clr Zamprogno	Clr Tree	General Manager	RES254/19/1	That Council write to David Gainsford highlighting that the traffic data was not available until the last day of the submission period and request that the submission period be reopened and extended.	RES - Status – Comments - Forwarded to General Manager 18/11/2019	
						RES - Status – Comments - Action Required by Director City Planning 18/11/2019	Action Required - Linda, forwarded for you, but I understand that you have already written to Department of Planning
						RES - Status – Comments - Action Undertaken by Director City Planning and General Manager PA 19/11/2019	Action Undertaken - Letter to Department of Planning 15/11/2019 emailed - Doc Set ID 6772981
						RES - Status – Comments - Action Undertaken by General Manager PA 19/11/2019	Action Undertaken - Copy of letter to Department of Planning posted to Member for Hawkesbury 19/11/2019
						RES - Status – Comments - Action Complete by Director City Planning 20/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES255/19							
CP - Annual Report 2018/2019 Incorporating Audited Financial Statements - (95498, 124414, 79351)							
205	Clr Kotlash	Clr Conolly	City Planning	RES255/19/1	That this matter be deferred for consideration at the Ordinary Council Meeting on Tuesday, 26 November 2019.	RES - Status – Comments - Action Complete by Director City Planning 15/11/2019	Report to be submitted to the next council meeting 26 Nov 2019
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES256/19							
SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2019 - (95496, 96332)							
206	Clr Kotlash	Clr Tree	Support Services	RES256/19/1	That Council note the completion of the General Purpose and Special Purpose Financial Statements and Special Schedules, for the period ended 30 June 2019.	RES - Status – Comments - Action Required by Deputy Chief Financial Officer 15/11/2019	Action Required - please take any necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Complete by Deputy Chief Financial Officer 18/11/2019	No further action required
206	Clr Kotlash	Clr Tree	Support Services	RES256/19/2	That Council note the NSW Audit Office report on the conduct of the Audit and expressing an unmodified audit opinion.	RES - Status – Comments - Action Required by Deputy Chief Financial Officer 15/11/2019	Action Required - please take any necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Complete by Deputy Chief Financial Officer 18/11/2019	Action Complete - No further action required
206	Clr Kotlash	Clr Tree	Support Services	RES256/19/3	That Council thank the representatives from The NSW Audit Office and Grant Thornton, for their presentation in respect of Council's audited 2018/2019 Financial Statements.	RES - Status – Comments - Action Required by Deputy Chief Financial Officer 15/11/2019	Action Required - please take any necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Complete by Deputy Chief Financial Officer 18/11/2019	Action Complete - No further action required

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES257/19							
SS - Draft Dementia Friendly Hawkesbury Plan 2019-2021 - (95496, 96328)							
207	Clr Wheeler	Clr Kotlash	Support Services	RES257/19/1	That Council place the Draft Hawkesbury Dementia Friendly Plan 2019–2021, attached as Attachment 1 to the report, on public exhibition for 28 days.	RES - Status – Comments - Action Required by Community Programs Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments	Action complete. One submission was received following the public exhibition process of the Draft Plan. The submission, the response to the submission and the Draft Plan was reported to Council 11 February 2020 (and considered by Council 25 February 2020) and adopted by Council for implementation. The Access and Inclusion Advisory Committee will appoint a Councillor representative on the Working Group at its meeting 18 March 2020 in accordance with the Constitution of the Access and Inclusion Advisory Committee.
207	Clr Wheeler	Clr Kotlash	Support Services	RES257/19/2	At the expiration of the public notification exhibition process, as outlined in Part 1 above, the following action be taken: a) Should any submissions be received regarding the Draft Dementia Friendly Hawkesbury Plan 2019-2021, a further report be submitted to Council, or b) (i) Should no submissions be received, Council adopt the Draft Hawkesbury Dementia Friendly Plan 2019-2021, as attached as Attachment 1 to this report. b)(ii) Council commission the Access and Inclusion Advisory Committee to establish a Dementia Working Group to oversee implementation of the Dementia Friendly Hawkesbury Plan 2019-2021.	RES - Status – Anticipated Completion Time - June 2020	a) One submission was received during the public exhibition period. In accordance with the resolution, a further report detailing the submission and response to Council meeting in 2020.
						RES - Status – Ongoing	b) (i) One submission was received during the public exhibition period. In accordance with the resolution, a further report detailing the submission and response to Council meeting in 2020. (ii)

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES258/19							
SS - Rating Exemption - Lot 2, SP 37044 - 2/101 Colonial Drive, Bligh Park - (96596, 96332)							
208	Clr Wheeler	Clr Kotlash	Support Services	RES258/19/1	That the Salvation Army NSW Property Trust be granted an exemption from rating from 1 July 2019, for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2, SP 37044).	RES - Status – Comments - Action Required by Rates Team Leader 15/11/2019	Action Required - David Please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Rates Team Leader 20/11/2019	Action Complete - 14/11/2019 rates account adjusted and email sent to The Salvation Army advising them the rate exemption had been approved.
208	Clr Wheeler	Clr Kotlash	Support Services	RES258/19/2	That an amount of \$738.57 be abandoned in respect of rates and stormwater charge for the period 1 July 2019 to 30 June 2020, for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2, SP 37044).	RES - Status – Comments - Action Required by Rates Team Leader 15/11/2019	Action Required - David Please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Rates Team Leader 20/11/2019	Action Complete - 14/11/2019 rates account adjusted and email sent to The Salvation Army advising them the rate exemption had been approved.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES259/19							
SS - Rating Exemption - Lot 21, DP 37044 - 18 Rose Street, Wilberforce - (95496, 96332							
209	Clr Wheeler	Clr Kotlash	Support Services	RES259/19/1	That the Thomas and Jane Rose Family Society Inc. be granted an exemption from rating from 1 July 2019 for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589).	RES - Status – Comments - Action Required by Rates Team Leader 15/11/2019	Action Required - David Please take the necessary action in accordance with Council's resolution
						RES - Status – Comments - Action Complete by Rates Team Leader 20/11/2019	Action Complete - 14/11/2019 rate account adjusted, and email sent to Karen Rose advising that the rate exemption was approved. A refund is to be done once confirmation of the bank account details has been received.
209	Clr Wheeler	Clr Kotlash	Support Services	RES259/19/2	That an amount of \$1,955.41 be abandoned in respect of rates and stormwater charge for the period 1 July 2019 to 30 June 2020 for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589).	RES - Status – Comments - Action Required by Rates Team Leader 15/11/2019	Action Required - Please take the necessary action in accordance with Council's resolution
						RES - Status – Comments - Action Complete by Rates Team Leader 20/11/2019	Action Complete - 14/11/2019 rate account adjusted, and email sent advising that the rate exemption was approved. A refund is to be done once confirmation of the bank account details has been received.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES262/19							
SS - Acquisition of Crown Land under Council's Management by Roads and Maritime Services - Part of Lot 7008 in DP1029964 (now Lot 71 in DP1238663) and Lot 345 in DP752061, Bridge Street, Windsor - (14893, 100920, 95496)							
210	Clr Zamprogno	Clr Kotlash	Support Services	RES262/19/1	That Council note that RMS have not provided Council with a Draft Asset Transfer Agreement, as directed at Conference on 21 August 2019, and as such is not in a position to make an informed decision.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Waiting for Information - Property Coordinator 26/11/2019	Waiting on agreements from RMS after S34 Conference resumed on 19/11/2019
						RES - Status – Resubmit 26/11/2019 - Property Coordinator	
						RES - Status – Noted and no further action required	Noted and Court was advised that Council could not make a decision due to not having received the draft Agreement.
210	Clr Zamprogno	Clr Kotlash	Support Services	RES262/19/2	That Council permit the General Manager to negotiate the terms of an Asset Transfer Agreement with RMS.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Resubmit 26/11/2019 - Property Coordinator	
						RES - Status – Further report and/or Councillor Briefing required	This matter is being reported to the Council meeting on 25 February 2020, with Councillors to be provided an update at the briefing session on 17 February 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES262/19 (CONTINUED)							
SS - Acquisition of Crown Land under Council's Management by Roads and Maritime Services - Part of Lot 7008 in DP1029964 (now Lot 71 in DP1238663) and Lot 345 in DP752061, Bridge Street, Windsor - (14893, 100920, 95496)							
210	Clr Zamprogno	Clr Kotlash	Support Services	RES262/19/3	That subject to the terms of the Asset Transfer Agreement being acceptable to Council's solicitors, Pikes & Verekers Lawyers, and the General Manger: (a) Council agree to accept the compensation as set out in this report, in relation to the compulsory acquisition of part of Lot 7008 DP 1029964 (now known as Lot 71 in DP 1238663) and Lot 345 DP 752061; b) Council grant delegation to the General Manager to execute the Asset Transfer Agreement as set out in this report, in relation to the works being carried out on Lot 7008 DP 1029964 (now known as Lot 71 in DP 1238663), Lot 345 DP 752061 and adjoining road reserves comprising the Windsor Bridge Replacement Project; (c) Council discontinue the Class 3 Appeal in the Land and Environment Court subject to RMS paying Council's costs as agreed or assessed.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Resubmit 26/11/2019 - Property Coordinator	
						RES - Status – Further report and/or Councillor Briefing required	This matter is being reported to the Council meeting on 25 February 2020, with Councillors to be provided an update at the briefing session on 17 February 2020.
210	Clr Zamprogno	Clr Kotlash	Support Services	RES262/19/4	That if the terms of the Asset Transfer Agreement are not acceptable to Council's solicitors, Pikes & Verekers Lawyers, and the General Manager: (a) Council maintain the Class 3 Appeal in the Land and Environment Court; (b) Council permit the General Manager to continue to negotiate the Asset Transfer Agreement with RMS, and if agreed terms are reached then the matter be reported to Council for further consideration.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Resubmit 26/11/2019 - Property Coordinator	
						RES - Status – Further report and/or Councillor Briefing required	This matter is being reported to the Council meeting on 25 February 2020, with Councillors to be provided an update at the briefing session on 17 February 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES262/19 (CONTINUED)							
SS - Acquisition of Crown Land under Council's Management by Roads and Maritime Services - Part of Lot 7008 in DP1029964 (now Lot 71 in DP1238663) and Lot 345 in DP752061, Bridge Street, Windsor - (14893, 100920, 95496)							
210	Clr Zamprogno	Clr Kotlash	Support Services	RES262/19/5	That the General Manager update Councillors as this matter progresses.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Resubmit 26/11/2019 - Property Coordinator	
						RES - Status – Further report and/or Councillor Briefing required	This matter is being reported to the Council meeting on 25 February 2020, with Councillors to be provided an update at the briefing session on 17 February 2020.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES263/19							
SS - Proposal to Sale of Shares in Southern Phone Company Limited - (95496, 96332)							
211	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES263/19/1	That Council in its capacity as shareholder, vote in favour of a special resolution to update the Southern Phone Company Limited's constitution, to permit non-council shareholders of the Company.	RES - Status – Comments - Action Required by Chief Financial Officer 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Chief Financial Officer 11/12/2019	Action Complete - Necessary documentation completed, signed and sent off
211	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES263/19/2	That Council sells its Southern Phone Shares to the value of \$2 as part of proposed acquisition of Southern Phone by AGL Energy Limited.	RES - Status – Comments - Action Required by Chief Financial Officer 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Chief Financial Officer 11/12/2019	Action Complete - Necessary documentation completed, signed and sent off
211	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES263/19/3	That Council delegate authority to the General Manager to sign all documentation associated with this matter.	RES - Status – Comments - Action Required by Chief Financial Officer 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Chief Financial Officer 11/12/2019	Action Complete - Necessary documentation completed, signed and sent off

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES263/19 (CONTINUED)							
SS - Proposal to Sale of Shares in Southern Phone Company Limited - (95496, 96332)							
211	Clr Kotlash	Clr Lyons-Buckett	Support Services	RES263/19/4	That Council use the sale proceeds for a special purpose consistent with Council's Community Strategic Plan as determined through the budget process.	RES - Status – Comments - Action Required by Chief Financial Officer 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Complete by Chief Financial Officer 11/12/2019	Action Complete - Necessary documentation completed, signed and sent off
						RES - Status – Funds received - 18/12/2019	Sale of shares has proceeded. Funds have been placed into an internal reserve.
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES264/19							
SS - Assignment of Lease From Datanetwork Services Australasian Holdings Pty Ltd to Ross Shaun Corporation Pty Ltd - Shop 7, Wilberforce Shopping Centre - (95496, 112106, 20367, 147403)							
212	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES264/19/1	That 1. Council agree to the Assignment of Lease for Shop 7, Wilberforce Shopping Centre from Datanetwork Services Australasian Holdings Pty Ltd to Ross Shaun Corporation Pty Ltd, as outlined in this report.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done - please advise incoming and outgoing tenant of the resolution and prepare brief to solicitors
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	
						RES - Status – Comments - Action completed - Lease registered 16 January 2020	Lease was registered on title on 16 January 2020.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES264/19 (CONTINUED)							
SS - Assignment of Lease From Datanetwork Services Australasian Holdings Pty Ltd to Ross Shaun Corporation Pty Ltd - Shop 7, Wilberforce Shopping Centre - (95496, 112106, 20367, 147403)							
212	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES264/19/2	That authority be given for the Assignment of Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done - please advise incoming and outgoing tenant of the resolution and prepare brief to solicitors
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	
						RES - Status – Comments - Seal affixed on 4 December 2019	Seal was affixed to the lease on 4 December 2019.
212	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES264/19/3	That details of Council's resolution be conveyed to the proposed Assignor and proposed Assignee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution.
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done - please advise incoming and outgoing tenant of the resolution and prepare brief to solicitors
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	
						RES - Status – Comments - Action complete November 2019	Letters were sent to the incoming and outgoing tenants and Council' Solicitors advising them of Council's Resolution.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES265/19							
SS - Lease to Mina Girgis and Fady Girgis - Shop 6, Wilberforce Shopping Centre - (112106, 95496, 117043, 117044)							
213	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES265/19/1	That Council agree to enter into a new lease with Mina Girgis and Fady Girgis for the property known as Shop 6, Wilberforce Shopping Centre, as outlined in the report.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done please do letters to tenant and solicitors etc.
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 18/11/2019	Action Undertaken - Request to engage, confirmation of resolution and instruction to solicitors completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	
						RES - Status – Resubmit 13 February 2020	Draft lease issued to tenants by Council's Solicitors
213	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES265/19/2	That authority be given for the lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done please do letters to tenant and solicitors etc.
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 18/11/2019	Action Undertaken - Request to engage, confirmation of resolution and instruction to solicitors completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	
						RES - Status – Resubmit 13 February 2020	Seal not affixed as lease has not been sent to Council for execution.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 12/11/2019 Resolution - RES265/19 (CONTINUED)							
SS - Lease to Mina Girgis and Fady Girgis - Shop 6, Wilberforce Shopping Centre - (112106, 95496, 117043, 117044)							
213	Clr Lyons-Buckett	Clr Zamprogno	Support Services	RES265/19/3	That details of Council's resolution be conveyed to the proposed Lessees, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Property Coordinator 15/11/2019	Action Required - please take the necessary action in accordance with Council resolution
						RES - Status – Comments - Action Required by Property Officer 17/11/2019	Action Required - if not already done please do letters to tenant and solicitors etc.
						RES - Status – Comments - Action Complete by Property Coordinator 17/11/2019	Action Complete - Sent to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 18/11/2019	Action Undertaken - Request to engage, confirmation of resolution and instruction to solicitors completed and sent.
						RES - Status – Comments - Action Complete by Property Officer 18/11/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES268/19							
GM - 2019/2020 Event Sponsorship Round 2 - (79351)							
214	Clr Lyons-Buckett	Clr Rasmussen	General Manager	RES268/19/1	That Council: 1. Under the 2019/2020 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Attachment 1 of this report. a) St. Albans RFS Pioneer Trail Run \$3,587 b) St Albans String Workshop \$3,300 c) Christmas in the Park \$1,000 d) Carols in The Park and Family Fun Time \$2,800	RES - Status – Comments - Action Complete by Corporate Communications Manager 28/11/2019	Action Complete - Completed at Council Meeting
214	Clr Lyons-Buckett	Clr Rasmussen	General Manager	RES268/19/2	Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Attachment 1 of this report.	RES - Status – Comments - Action Required by Events Coordinator 28/11/2019	Action Required - please contact the 4 event applicants as per number 2 of the resolution and then record or link to this Item
						RES - Status – Completed	All sponsorship agreements have been signed with applicants.
214	Clr Lyons-Buckett	Clr Rasmussen	General Manager	RES268/19/3	Continue to review and refine the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.	RES - Status – Comments - Action Complete by Corporate Communications Manager 28/11/2019	Action Complete - Two changes to Events Matrix proposed as part of the council report have been included in the Matrix and accessible formatting adopted for the Matrix
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES269/19							
CP - Western Sydney Health Alliance - Western Sydney City Deal - (95498, 124414, 140984)							
215	Clr Zamprogno	Clr Rasmussen	City Planning	RES269/19/1	It is designed to focus planning and delivery in relation to; a) Getting people active b) Liveability, connecting and strengthening communities c) Accessing health and wellbeing services d) Promoting healthy food access and choices	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - To advise the City Deals Lead Officers at the meeting 29/11/2019 that Hawkesbury agreed to sign the Health Memorandum of Understanding.
215	Clr Zamprogno	Clr Rasmussen	City Planning	RES269/19/2	That Council enter into a Memorandum of Understanding, attached as Attachment 1 to this report, noting that: It is between the eight Councils of the Western Parkland city, two State Government Local Health Districts and two Commonwealth Government Primary Health Networks.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - To advise the City Deals Lead Officers at the meeting 29/11/2019 that Hawkesbury agreed to sign the Health Memorandum of Understanding.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES270/19							
CP - Western Parkland Councils Governance Arrangements - (95498, 124414, 140984)							
216	Clr Rasmussen	Clr Conolly	City Planning	RES270/19/1	That the information contained in the report on long-term governance arrangements for the Western Parkland Councils be received.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Advised all Councils (27/11/2019) within the Western Parkland City that Council has agreed to sign the Deed of Agreement. Note that we now need to wait the resolution of all Councils before the deed can be signed.
216	Clr Rasmussen	Clr Conolly	City Planning	RES270/19/2	That Council formally enter into an alliance with the Western Parkland Councils in accordance with the draft Deed of Agreement and Section 355 of the Local Government Act 1993.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Advised all Councils (27/11/2019) within the Western Parkland City that Council has agreed to sign the Deed of Agreement. Note that we now need to wait the resolution of all Councils before the deed can be signed.
216	Clr Rasmussen	Clr Conolly	City Planning	RES270/19/3	That Council contribute \$20,000 for the 2019/2020 financial year and then \$40,000 annually towards resourcing the Western Parkland Councils as outlined in the report.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Advised all Councils (27/11/2019) within the Western Parkland City that Council has agreed to sign the Deed of Agreement. Note that we now need to wait the resolution of all Councils before the deed can be signed.
216	Clr Rasmussen	Clr Conolly	City Planning	RES270/19/4	That Council nominate the Deputy Mayor to be appointed as an alternate representative on the Western Parkland Councils' Mayoral Forum should the Mayor be unavailable.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Advised all Councils (27/11/2019) within the Western Parkland City that Council has agreed to sign the Deed of Agreement. Note that we now need to wait the resolution of all Councils before the deed can be signed.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES271/19							
CP - Outcome of Public Exhibition of Draft Community Engagement Framework 2019 and Draft Community Participation Plan 2019 - (95498, 124414)							
217	Clr Conolly	Clr Richards	City Planning	RES271/19/1	That Council adopt the Draft Community Engagement Framework and Draft Community Participation Plan attached as Attachments 1 and 2 to this report.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Noted. Will arrange to send the Community Participation Plan to the DPI for their information
217	Clr Conolly	Clr Richards	City Planning	RES271/19/2	That the adopted Community Engagement Framework and Community Participation Plan be made available to the public by placing on Council's website.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Noted. Will arrange to send the Community Participation Plan to the DPI for their information
217	Clr Conolly	Clr Richards	City Planning	RES271/19/3	That the Community Participation Plan be reviewed when the Development Control Plan review is completed.	RES - Status – Comments - Action Complete by Director City Planning 28/11/2019	Action Complete - Noted. Will arrange to send the Community Participation Plan to the DPI for their information
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES272/19							
CP - Annual Report 2018/2019 Incorporating Audited Financial Statements - (95498, 124414, 79351)							
218	Clr Conolly	Clr Rasmussen	City Planning	RES272/19/1	That Council's Annual Report 2018/2019 and accompanying audited Financial Statements be received and noted, and a copy forwarded to the Office of Local Government by 30 November 2019.	RES – Status – Action Complete	
218	Clr Conolly	Clr Rasmussen	City Planning	RES272/19/2	That the Annual Report 2018/2019 and accompanying audited Financial Statements be made available on Council's website by 30 November 2019.	RES - Status – Comments - Action Required by Corporate Planning and Performance Strategist 28/11/2019	Action Required - Referred to Corp Planning and Performance to submit the annual report and place on website
						RES - Status – Comments - Action Complete by Corporate Planning and Performance Strategist 02/12/2019	Action Complete – Annual Report 2018/19 and Audited Financial Statements for year ending 30 June 2019 placed on Council website at: https://www.hawkesbury.nsw.gov.au/council/about-council/plan-and-reports/annual-report

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES273/19							
SS - Monthly Investments Report - October 2019							
219	Clr Rasmussen	Clr Conollyt	Support Services	RES273/19/1	That the Monthly Investments Report for October 2019 be received and noted.	RES - Status – Comments - Action Required by Chief Financial Officer 28/11/2019	Action Required - Emma for your information and notation.
						RES - Status – Noted and no further action required by Chief Financial Officer 11/12/2019	
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES274/19							
SS - Pecuniary Interest Return - Designated Person - (95496, 96333)							
220	Clr Conolly	Clr Zamprogn	Support Services	RES274/19/1	That the Clause 4.21(a) Pecuniary Interest Return be received and noted.	RES - Status – Comments - Action Required by Manager Corporate Services and Governance 28/11/2019	Action Required - Linda please take any necessary action including filing the Return in the Register and issuing a receipt.
						RES - Status – Comments - Action Required by Research and Logistical Officer 28/11/2019	Action Required - please issue the receipt for this return.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Governance 28/11/2019	Action Complete - Sent for issuing of receipt
						RES - Status – Comments - Action Undertaken by Research and Logistical Officer 29/11/2019	Action Undertaken - Receipt drafted
						Action Complete - Pecuniary Interest Return filed in register and receipt issued 29/11/19.	Action Complete
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES275/19							
SS - September 2019 Quarterly Budget Review Statement - (95496)							
221	Clr Conolly	Clr Wheeler	Support Services	RES275/19/1	That: 1. The information contained in the report be received. 2. The Quarterly Budget Review Statement – September 2019 be adopted.	RES - Status – Comments - Action Required by Chief Financial Officer 28/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Complete by Chief Financial Officer 11/12/2019	Action Complete - Budget Variations uploaded in Finance One

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES276/19							
SS - Code of Conduct Complaints Statistics Report - 1 September 2018 to 31 August 2019 - (95496)							
222	Clr Conolly	Clr Rasmussen	Support Services	RES276/19/1	That the report under Clause 11.1 of the Council's Procedures for the Administration of the Code of Conduct - December 2018, in respect of the Code of Conduct complaints statistics for the period from 1 September 2018 to 31 August 2019, be noted.	RES - Status – Comments - Action Required by Director Support Services 09/12/2019	
						RES - Status – Comments - Action Complete by Director Support Services 10/12/2019	Action Complete - Email dated 29/11/2019 forwarded to the Office of Local Government attaching the completed Code of Conduct Complaints Statistics report - See Doc Set ID 6786951
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES277/19							
ROC - Local Traffic Committee - 11 November 2019 - (80245, 95495)							
223	Clr Lyons-Buckett	Clr Rasmussen	Infrastructure Services	RES277/19/1	That the Minutes of the Local Traffic Committee meeting held on 11 November 2019 be received and noted.		
						RES - Status – Comments - Action Required by Design and Mapping Services Manager 28/11/2019	
						RES - Status – Comments - Task Completed by Design and Mapping Services Manager 29/11/2019	
						RES - Status – Noted and no further action required	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES278/19							
ROC - Hawkesbury Access and Inclusion Advisory Committee Minutes - 24 October 2019 (124569.96328)							
224	Clr Rasmussen	Clr Conolly	Infrastructure Services	RES278/19/1	That the Minutes of the Hawkesbury Access and Inclusion Advisory Committee Meeting held on the 24 October 2019 be received and noted.	RES - Status – Comments - Action Required by Community Programs Coordinator 28/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Complete by Community Programs Coordinator 17/12/2019	Action Complete - Noted
						RES - Status – Responsible Officer should be Meagan Ang	
224	Clr Rasmussen	Clr Conolly	Infrastructure Services	RES278/19/2a	In relation to Item 2 of the Minutes regarding the mosaic art installation, Council endorse the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that; The Committee endorse the proposal received to install a mosaic art piece on the external wall of the Deerubbin Centre	RES - Status – Comments - Action Required by Community Programs Coordinator 28/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Undertaken by Community Programs Coordinator 17/12/2019	Action Undertaken - Advised Michelle Hookham
						RES - Status – Responsible Officer should be Meagan Ang	
224	Clr Rasmussen	Clr Conolly	Infrastructure Services	RES278/19/2b	In relation to Item 2 of the Minutes regarding the mosaic art installation, Council endorse the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that; Council provide an in principle agreement to the mosaic art piece being installed on the external wall of Deerubbin Centre	RES - Status – Comments - Action Required by Community Programs Coordinator 28/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Responsible Officer should be Meagan Ang	
224	Clr Rasmussen	Clr Conolly	Infrastructure Services	RES278/19/2c	In relation to Item 2 of the Minutes regarding the mosaic art installation, Council endorse the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that; Once project funding is secured, a further report be prepared for the consideration of Council that provides further details of mosaic design to seek Council approval prior to the commencement of the project.	RES - Status – Comments - Action Required by Community Programs Coordinator 28/11/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Responsible Officer should be Meagan Ang	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 26/11/2019 Resolution - RES280/19							
NM2 - Passing of Joseph Hilton Blair - (138879, 79351)							
226	Clr Richards	Clr Conolly		RES280/19/1	That Council acknowledge and pay respect to Rotarian Joseph Hilton Blair, resident of Kurrajong and committed volunteer to the Hawkesbury; and		
226	Clr Richards	Clr Conolly		RES280/19/2	That Council amend the Code of Meeting Practice to permanently place a 'Condolences' section on the agenda of every Council meeting for discussion earlier in the meeting, so that Councillors can make special mention of individuals who have passed away and who have made a significant contribution to the Hawkesbury community.	RES - Status – Comments - Action Undertaken by Manager Corporate Services and Governance 28/11/2019	Action Undertaken - Amendments as per point 2 are being exhibited on the amended Code of Meeting practice starting today

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES282/19							
MM - Rural Fire Service Control Centre - (80093)							
244	Mayor Calvert			RES282/19/1	Initiate formal discussions with State Government and its various emergency agencies to explore the possibility of establishing a purpose built facility to service the needs of the emergency agencies. This Centre should:- <ul style="list-style-type: none"> • Be easily scaled up at times of emergency • Also include some consideration of the co-location of the various emergency services and allow for common parking, training facilities and administrative areas, including common technology and communications systems, thereby achieving economies of scale and efficiencies going forward • Facilitate ongoing co-operation between Council and the various emergency services. 	RES - Status – Comments - Action Required by Manager Property and Strategy 12/12/2019	
						RES - Status – Resubmit by Manager Property and Strategy 23/12/2019	
						RES - Status – Correspondence forwarded to General Manager 23/12/2019	Informal meetings with key stakeholders have commenced
244	Mayor Calvert			RES282/19/2	Formally request staff to identify potential sites and initiate discussions with the relevant parties.	RES - Status – Comments - Action Required by Manager Property and Strategy 12/12/2019	
						RES - Status – Resubmit by Manager Property and Strategy 23/12/2019	
						RES - Status – Correspondence forwarded to General Manager 23/12/2019	Informal meetings with key stakeholders have commenced
244	Mayor Calvert			RES282/19/3	Fast track the relocation of Wilberforce Rural Fire Service facility to a new location, ideally within the next twelve months.	RES - Status – Comments - Action Required by Manager Property and Strategy 12/12/2019	
						RES - Status – Resubmit by Manager Property and Strategy 23/12/2019	
						RES - Status – Correspondence forwarded to General Manager 23/12/2019	Informal meetings with key stakeholders have commenced
244	Mayor Calvert			RES282/19/4	Thank Emergency Services staff and volunteers for their service during this time of crisis.	RES - Status – Comments - Action Required by Manager Corporate Communications 12/12/2019	
						RES - Status – Correspondence forwarded to General Manager 23/12/2019	More formal process to follow.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES283/19							
CP - Update on General Amendments to Hawkesbury Local Environment Plan 2012 Planning Proposal - (95498, 124414)							
227	Clr Richards	Clr Rasmussen	City Planning	RES283/19/1	That this matter be deferred to the first Council Meeting in 2020.	RES - Status – Comments - Action Complete by Director City Planning 12/12/2019	Action Complete - Noted the item has been deferred to Feb 2020. Staff to clarify if we can amend the proposal to separate flood affected issues
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES284/19							
CP - Proposed Exhibition of Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Cattai Catchment Area - (95498, 124414)							
228	Clr Tree	Clr Richards	City Planning	RES284/19/1	The Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Contribution Area 4 attached as Attachment 1 to the report, be publicly exhibited in accordance with Council's Community Participation Plan.	RES - Status – Comments - Action Required by Director City Planning 23/12/2019	
						RES - Status – Comments - Action Complete by Director City Planning 23/12/2019	Action Complete - Noted Council resolution. Draft plan to be placed on exhibition in January 2020.
228	Clr Tree	Clr Richards	City Planning	RES284/19/2	Following the exhibition of the Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Contribution Area 4, a further report be prepared for Council's consideration of any submissions. In the event that no public submissions are received, the Draft Section 64 Contribution Plan - Stormwater Infrastructure for Pitt Town - Contribution Area 4 will take effect at the expiration of the exhibition period.	RES - Status – Comments - Action Required by Director City Planning 23/12/2019	

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES285/19							
CP - Redbank Voluntary Planning Agreement Child Care Milestones - (79351, 112157)							
229	Clr Tree	Clr Kotlash	City Planning	RES285/19/1	That Council note the traditional sequence of events for approving, constructing and operating a Child Care Centre	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Noted
229	Clr Tree	Clr Kotlash	City Planning	RES285/19/2	Agree to amend the relevant Voluntary Planning Agreement Milestones, in relation to the proposed Child Care Centre following the proposed amended Milestones A No Change Milestone not Reached. B 901 Urban Lot	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Draft amended VPA clause prepared and circulated
229	Clr Tree	Clr Kotlash	City Planning	RES285/19/3	Seek the agreement of the Developer and RMS as parties to the Redbank Voluntary Planning Agreement, to the amendment of the second milestone in relation to the proposed Child Care Centre.	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Draft variation of VPA forwarded to Redbank and RMS for execution, awaiting feedback.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES286/19							
CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)							
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/1	Report be received and noted	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/2a	Council confirm its "In Principle" support for the proposed "Alternative Route" based on: The fact that it does not involve any loss of public open space	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/2b	Council confirm its "In Principle" support for the proposed "Alternative Route" based on: The contribution it will make towards providing an alternative flood route for local residents	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/2c	Council confirm its "In Principle" support for the proposed "Alternative Route" based on: The offer of Roads and Maritime Services to acquire and fund land required for the alternative route.	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/3a	Council staff work with the Developer and Roads and Maritime Services to draft a Memorandum of Understanding to confirm way forward, the key features of such a document to include limiting Redbank's financial contribution to the cost of original "Navua" alignment (Grose River Road from Grose Vally Road to Springwood Road, via Navua Reserve) less expenditure (surveys, studies, plans, applications etc) to date	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/3b	Council staff work with the Developer and Roads and Maritime Services to draft a Memorandum of Understanding to confirm way forward, the key features of such a document to include finalising a new design, new costings, approval process, supporting documentation and revised timetable	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/3c	Council staff work with the Developer and Roads and Maritime Services to draft a Memorandum of Understanding to confirm way forward, the key features of such a document to include confirmation that Roads and Maritime Services will both acquire and fund the acquisition of land required for the revised crossing/alignment	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES286/19 (CONTINUED)							
CP - Redbank Voluntary Planning Agreement and Grose River Crossing - (95498, 79351)							
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/3d	Council staff works with the Developer and Roads and Maritime Services to draft a Memorandum of Understanding to confirm way forward, the key features of such a document to include confirmation that Roads and Maritime Services will commence acquisition after July 2020.	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/4	Council staff initiates discussion with Roads and Maritime Services and other relevant State Agencies to establish a process for ensuring that the balance of the route between Grose Vale Road and Springwood is above the 1:100 flood level.	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/5a	Council staff advise the community of the points outlined in points 1-4 above and confirm that subject to the execution of the Memorandum of Understanding Council will be working with the Developer and Roads and Maritime Services to develop detailed documentation including plans, studies, and a Draft Amended Voluntary Planning Agreement	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/5b	Council staff advise the community of the points outlined in points 1-4 above and confirm that subject to the execution of the Memorandum of Understanding Council will be working with the Developer and Roads and Maritime Services to submit a relevant application and formally notify the local community, seeking community feedback	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020
230	Clr Tree	Clr Zamprogno	City Planning	RES286/19/5c	Council staff advise the community of the points outlined in points 1-4 above and confirm that subject to the execution of the Memorandum of Understanding Council will be working with the Developer and Roads and Maritime Services to arrange for the "Independent" assessment and determination of the application and Draft Amended Voluntary Planning Agreement	RES - Status – Correspondence forwarded to General Manager 12/12/2019	Matter deferred to 2020

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES287/19							
GM - Nominations for the Local Government Representatives for the Local Land Services Board - (79351, 137929)							
231	Clr Ross	Clr Zamprogn0	General Manager	RES287/19/1	That the nomination of a number of representatives to the Local Land Services Board be considered.	RES - Status – Comments - Action Complete by Manager Corporate Services and Risk 17/12/2019	Action Required - I understand that you have already actioned this Resolution. For your action as may be required. Action Complete - Applications for the Greater Sydney LLSB for Councillors Rasmussen and Kotlash lodged with the LLS CEO by email by 5pm on 13 December 2019.
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES288/19							
CP- Draft Hawkesbury Local Strategic Planning Statement (LSPS) 2040 - Post Exhibition Report - (95498, 124414)							
232	Clr Zamprogn0	Clr Lyons-Buckett	City Planning	RES288/19/1	That Council receive the report on the outcome of public exhibition of the Draft Hawkesbury Local Strategic Planning Statement 2040	RES - Status – Comments - Action Required by Manager Strategic Planning 12/12/2019	Action Required - Noted and referred to Manager Strategic Planning to implement resolutions
						RES - Status – Activity completed - Manager Strategic Planning 17/02/2019	
232	Clr Zamprogn0	Clr Lyons-Buckett	City Planning	RES288/19/2	That Council endorse the proposed Actions to amend the Draft Hawkesbury Local Strategic Planning Statement as outlined in - Attachment 1 to this report	RES - Status – Comments - Action Required by Manager Strategic Planning 12/12/2019	Action Required - Noted and referred to Manager Strategic Planning to implement resolutions
						RES - Status – Activity completed - Manager Strategic Planning 17/02/2019	Draft LSPS updated to reflect outcome of public exhibition where appropriate. Amended Draft LSPS to be reported to Council on 25 Feb ahead of Greater Sydney Commission Assurance process in March and final adoption by Council by the end of March 2020.
232	Clr Zamprogn0	Clr Lyons-Buckett	City Planning	RES288/19/3	That Council thank respondents for their valuable input received through their submissions.	RES - Status – Comments - Action Required by Manager Strategic Planning 12/12/2019	A letter of thanks to be sent to everyone that submitted a response following the adoption of the Local Strategic Planning Statement

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES289/19							
CP - Draft Voluntary Planning Agreements Policy - (95498, 124414)							
233	Clr Ross	Clr Rasmussen	City Planning	RES289/19/1	That Council approve the public exhibition of the draft Voluntary Planning Agreements Policy for a period of two months.	RES - Status – Comments - Action Complete by Director City Planning 12/12/2019	Action Complete - Draft Voluntary Planning Agreement Policy to be placed on exhibition as resolved from mid Dec 2019 for 2 months
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES290/19							
CP - Draft On-Site Sewage Management Policy - (95498, 96330)							
234	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES290/19/1	That Council receive and note the report.	RES - Status – Comments - Action Complete by Director City Planning 12/12/2019	
234	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES290/19/2	That Council place the Draft On-Site Sewerage Management Policy on public exhibition for two months.	RES - Status – Comments - Action Complete by Director City Planning 12/12/2019	Action Complete - Draft On Site Sewage Policy to be placed on exhibition as resolved from mid Dec 2019 for 2 months
234	Clr Lyons-Buckett	Clr Wheeler	City Planning	RES290/19/3	Following the public exhibition of the draft On-Site Sewerage Management Policy, a further report be prepared for Council's consideration.		

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES291/19							
SS - A New Risk Management and Internal Audit Framework for Local Councils in NSW - Discussion Paper - (95496)							
235	Clr Rasmussen	Clr Garrow	Support Services	RES291/19/1	That Council receive and note the information provided within this report regarding the Discussion Paper on the New Risk Management and Internal Audit Framework for Local Councils in NSW.	RES - Status – Comments - Action Complete by Chief Financial Officer 27/12/2019	
235	Clr Rasmussen	Clr Garrow	Support Services	RES291/19/2	<p>Forward to the Office of Local Government, a submission on the Discussion Paper on the New Risk Management and Internal Audit Framework for Local Councils in NSW based on the comments in Attachment 1 to this report and summarised as follows:</p> <p>The Office of Local Government is requested to:</p> <ul style="list-style-type: none"> Note that it is debatable whether the proposed Audit, Risk and Improvement Committee should be involved in the remuneration of the Chief Audit Executive. Release the Model Terms of Reference for the proposed Audit, Risk and Improvement Committee, for comment. Give consideration to Councillors being part of the Audit, Risk and Improvement Committee. Note that the proposed requirement for the independent Committee members to be prequalified via the applicable NSW Government's Prequalification Scheme may exclude current Committee members from being eligible. It is suggested that existing Committee members are also prequalified. 	<p>RES - Status – Comments - Action Required by Chief Financial Officer 13/12/2019</p> <p>RES - Status – Comments - Action Complete by Chief Financial Officer 27/12/2019</p>	<p>Action Required - please prepare a submission to the Office of Local Government In accordance with Council's resolution.</p> <p>Action Complete - Submission submitted to OLG on 24/12/2019. See Doc Set ID 6810027</p>

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES291/19 (CONTINUED)							
SS - A New Risk Management and Internal Audit Framework for Local Councils in NSW - Discussion Paper - (95496)							
					<ul style="list-style-type: none">Review the exclusion of individuals that have worked in <i>any</i> Council in the last three years. It is suggested only individuals that have worked in the specific council are excluded.Note that the application of the NSW Government remuneration scheme fees and charges would place significant cost pressures on councils.Mandate a term of four years aligned with Council term.Review the proposed requirement for the Audit, Risk and Improvement Committee to be assessed by an external party at least once each Council term.Release the proposed Model Charter for endorsement by the Audit, Risk and Improvement Committee and adoption by Council.Review the proposed timeframe of 10 working days applicable to remedial actions and responses to be submitted to the Audit committee, to be “the next available Audit Risk and Improvement Committee meeting”.Clarify whether the submission of Minute of the Audit, Risk and Improvement Committee to Council addresses the requirement to advise Council of progress regarding the implementation of corrective actions.		

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Item No	Mover	Seconded	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES291/19 (CONTINUED)							
SS - A New Risk Management and Internal Audit Framework for Local Councils in NSW - Discussion Paper - (95496)							
					<ul style="list-style-type: none"> Review the Audit, Risk and Improvement Committee being able to approve, as opposed to endorse, plans, scope of assignments and tools to be used by Internal Auditors. Review the inconsistent use of terminology when referencing the applicable Australian Standards and/ or the International Professional Practices Framework. Note that there is no community representation provided for in the Committee composition. 		

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES292/19							
SS - 2019/2020 Community Sponsorship Program - Round 1 - (95496, 96328)							
236	Clr Rasmussen	Clr Wheeler	Support Services	RES292/19/1	That Council approve payments for Section 356 Financial Assistance to the organisations and individuals listed and at the level recommended in the tables in this report.	RES - Status – Comments - Action Required by Community Programs Coordinator 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Volunteer Programs and Community Sponsorship Coordinator 17/12/2019	Action Required - Action Complete by Community Programs Coordinator as forwarded for action
						RES - Status – Action Complete	Community Sponsorship funding agreements have been executed and payments processed for all successful grant applicants.
236	Clr Rasmussen	Clr Wheeler	Support Services	RES292/19/2	That Council approve the execution of Council's standard Sponsorship Agreement for applications 8, 9, 10, 12, 15, 16, 17 and 18	RES - Status – Comments - Action Required by Community Programs Coordinator 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Volunteer Programs and Community Sponsorship Coordinator 17/12/2019	Action Required - Action Complete by Community Programs Coordinator as forwarded for action
						RES - Status – Action Complete	Community Sponsorship funding agreements have been executed and payments processed for all successful grant applicants.
Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES293/19							
SS - Pecuniary Interest Return - Designated Person - (95496, 96333)							
237	Clr Rasmussen	Clr Zamprogno	Support Services	RES293/19/1	That the Clause 4.21(a) Pecuniary Interest Return be received and noted.	RES - Status – Comments - Action Required by Manager Corporate Services and Risk 13/12/2019	Action Required - please take any necessary action including filing the Return in the Register and issuing a receipt.
						RES - Status – Comments - Action Complete by Manager Corporate Services and Risk 10/01/2019	Action Complete - Designated Persons Return placed in Register and receipt issued.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES294/19							
ROC - Heritage Advisory Committee 31 October 2019 - (124414, 80242)							
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/1	The Minutes of the Heritage Advisory Committee held on 31 October 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 23/12/2019	
						RES - Status – Noted Manager Strategic Planning 12/12/2019	
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/2a	In relation to Item 1 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: Recommends that Council invite Jan Barkley Jack to replace Professor Ian Jack's position on the Heritage Advisory Committee.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Jan Barkley Jack invited onto the HAC
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/2b	In relation to Item 1 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: Requests Council consider the allocation of funding in the 2020/2021 budget for the Hawkesbury Heritage Awards including an award named after Professor Ian Jack.	RES - Status – Manager Strategic Planning	Consideration of Heritage Awards is part of the 2020/2021 Budget process
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/3a	In relation to the item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: The next item on the Local Heritage Assistance Fund short list, be funded due to 319 George Street, Windsor withdrawing from the project.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Consideration of Heritage Awards is part of the 2020/2021 Budget process
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/3b	In relation to the item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: Council consider increasing their allocation to the Local Heritage Assistance Fund in the 2020/2021 financial year to \$30,000, and consider increasing this by a similar amount on an incremental basis each year.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Included for consideration of Heritage Awards is part of the 2020/2021 Budget process
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/4	In relation to the item 4 of the Minutes: Council receive a separate report on the endorsement of the Draft Conservation Management Plan – "Hawkesbury City Council Cemeteries" and relevant draft Cemetery Handbooks completed by GML.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Draft report being prepared for Meeting Feb 2020

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES294/19 (CONTINUED)							
ROC - Heritage Advisory Committee 31 October 2019 - (124414, 80242)							
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/5	In relation to the item A. in General Business of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: Council not recommend or support the monument in its current state as it is too grand for the site and inconsistent with the traits of the man being commemorated and recommend that the commemoration be in the form of a plaque placed in an appropriate place and that the commemoration is reflective of the sensitivities of the cemetery site, the characteristics of the cemetery and appropriately reflects the modesty and privacy of Private Whirlpool, displayed during his lifetime.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Private Whirlpool Committee advised of Council resolution
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/6	In relation to the item H. in General Business of the Minutes, that officers investigate the matter further and report back to the Heritage Advisory Committee with respect to the request that Council Officers flag any potential Development Applications received that involve a building over 50 years of age to be referred to Council's Heritage Advisor to determine whether a Heritage Assessment Report is required.	RES - Status – Comments - Manager Strategic Planning 23/12/2019	Matter to be investigated and reported back to HAC
238	Clr Wheeler	Clr Rasmussen	City Planning	RES294/19/7	In relation to the Item I in Additional General Business of the Minutes, Council note the recommendation of the Heritage Advisory Committee, namely that: The Heritage Advisory Committee in principle, object to the removal of any extra land from Thompson Square and recommend that Council makes a response to reject the application. And that Officers consider the advice of the Heritage Advisory Committee in preparing a final submission.	RES - Status – Comments - Action Required by Manager Strategic Planning 23/12/2019	Council Resolution has been noted and included in objection response to the removal of extra land at Thompson Square.

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES295/19							
ROC - Audit Committee - 6 November 2019 - (95496, 91369, 79351)							
239	Clr Rasmussen	Clr Lyons-Buckett	Support Services	RES295/19/1	That the minutes of the Audit Committee Meeting held on 6 November 2019 be received and noted	RES - Status – Noted and no further action required by Director Support Services 13/12/2019	
						RES - Status – Comments - Action Required by Chief Financial Officer and Council Committee Officer 13/12/2019	Action Required - for your information and notation.
						RES - Status – Noted and no further action required by Chief Financial Officer 13/12/2019	
						RES - Status – Noted and no further action required by Council Committee Officer 02/01/2019	
Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES296/19							
ROC - Human Services Advisory Committee 21 November 2019 - (1234869, 124414, 95498)							
240	Clr Lyons-Buckett	Clr Rasmussen	City Planning	RES296/19/1	That the Minutes of the Human Services Advisory Committee Meeting held on 21 November 2019 be received and noted.	RES - Status – Comments - Action Required by Manager Strategic Planning 23/12/2019	
						RES - Status – Manager Strategic Planning Comment 17/02/2020	Noted and as per minutes arrangements have been made for next meeting of the Committee to be held at the Secret Garden to include inspection of Tiny House under construction. Additionally a presentation has been organised from Amanda Howard University of Sydney regarding the StreetConnect Project

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES297/19							
NM - Domestic Violence Action Plan and Domestic and Family Abuse Policy - (79351, 138882)							
241	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES297/19/1	That Council receive a report detailing progress of its Domestic Violence Action Plan, including identification of ongoing gaps in services and additional supports needed.	RES - Status – Comments - Action Required by Director Support Services 12/12/2019	Action Required - can you please action point 1 of this Resolution?
						RES - Status – Comments - Action Required by Community Programs Coordinator 13/12/2019	Action Required - please take any the necessary action in accordance with part 1 of Council's resolution.
						RES - Status – Additional research being undertaken	Consultation has been undertaken at the Hawkesbury Action Network Against Domestic Violence meeting 5 February 2020 and one on one meetings are being facilitated with representatives from all local services that provide domestic and family violence support. The outcomes of all of these consultations will be reported to Council 14 April 2020 to update on the progress of implementing the Hawkesbury Family and Domestic Violence Action Plan
241	Clr Wheeler	Clr Lyons-Buckett	Support Services	RES297/19/2	That Council receive a report outlining the likely costs of adopting a Domestic and Family Abuse Policy for Council staff that includes 10 days paid special leave, flexible working arrangement, safe disclosure pathways, confidentiality, and education and support.	RES - Status – Comments - Action Required by Manager Human Resources 12/12/2019	Action Required - please action point 2 of this Resolution?

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES301/19							
SS - Lease to Soul Based Pty Ltd - Shop 1a McGraths Hill Shopping Centre - (148194, 95496, 112106)							
242	Clr Rasmussen	Clr Garrow	Support Services	RES301/19/1	Council agree to enter into a lease with Soul Based Pty Ltd for the property known as Shop 1a, McGraths Hill Shopping Centre, as outlined in the report.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 13/12/2019	Action Required - please advise incoming and outgoing tenants of Council's resolution, brief solicitors and advice to debtors
						RES - Status – Comments - Action Complete by Manager Property and Strategy 13/12/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 17/12/2019	Action Undertaken - Request to engage solicitors sent for signing, confirmation of resolution sent to tenant and instruction to solicitors sent.
						RES - Status – Comments - Action Complete by Property Officer 19/12/2019	
						RES - Status – Resubmit 13 February 2020	Lease with Tenant for execution, being reviewed by Tenant's Solicitor.
						RES - Status – Complete - Lease registered 11 March 2020	
242	Clr Rasmussen	Clr Garrow	Support Services	RES301/19/2	Authority be given for the Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 13/12/2019	Action Required - please advise incoming and outgoing tenants of Council's resolution, brief solicitors and advice to debtors
						RES - Status – Comments - Action Complete by Manager Property and Strategy 13/12/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 17/12/2019	Action Undertaken - Request to engage solicitors sent for signing, confirmation of resolution sent to tenant and instruction to solicitors sent.
						RES - Status – Comments - Action Complete by Property Officer 19/12/2019	
						RES - Status – Resubmit 13 February 2020	Seal not yet affixed as lease not received for execution.

Item No	Mover	Seconder	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES301/19 (CONTINUED)							
SS - Lease to Soul Based Pty Ltd - Shop 1a McGraths Hill Shopping Centre - (148194, 95496, 112106)							
242	Clr Rasmussen	Clr Garrow	Support Services	RES301/19/3	Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - lease take any necessary action in accordance with Council's resolution.
						RES - Status – Comments - Action Required by Property Officer 13/12/2019	Action Required - please advise incoming and outgoing tenants of Council's resolution, brief solicitors and advice to debtors
						RES - Status – Comments - Action Complete by Manager Property and Strategy 13/12/2019	Action Complete - Tasked to Property Officer for actioning
						RES - Status – Comments - Action Undertaken by Property Officer 17/12/2019	Action Undertaken - Request to engage solicitors sent for signing, confirmation of resolution sent to tenant and instruction to solicitors sent.
						RES - Status – Comments - Action Complete by Property Officer 19/12/2019	

Item No	Mover	Second	Directorate	Resolution Part No	Resolution Part No	Note Title	Note Text
Meeting - 10/12/2019 Resolution - RES302/19							
SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)							
243	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/1	That Council agree to accept the insurance funds from the fire at 2-8 The Driftway, Londonderry and rebuild at the property known as 14 Cabbage Tree Road, Grose Vale, known as Lot 2 in DP 703967.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a project plan to MANEX.
						RES - Status – Comments - Action Undertaken by Manager Property and Strategy 16/12/2019	Action Undertaken - Claims Management Australasia advised
						RES - Status – Resubmit 23/12/2019	
						RES - Status – Resubmit 13 February 2020	Insurer advised of Council's Resolution. Project Plan prepared for consideration.
243	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/2a	That Council lodge a Development Application for demolition of the existing structures located at 14 Cabbage Tree Road, Grose Vale.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a project plan to MANEX.
						RES - Status – Resubmit 23/12/2019	
						RES - Status – Resubmit 13 February 2020	Project Plan prepared for consideration by MANEX.
243	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/2b	That Council lodge a Development Application for a new dwelling, as set out in Option 1 and associated infrastructure at 14 Cabbage Tree Road, Grose Vale in association with the insurance claim funds received from 2-8 The Driftway, Londonderry.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a project plan to MANEX.
						RES - Status – Resubmit 23/12/2019	
						RES - Status – Resubmit 13 February 2020	Project Plan prepared for consideration by MANEX.
243	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/3	That Council delegate authority to the General Manager to execute documentation in relation to the insurance claim and construction contract.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a project plan to MANEX.
						RES - Status – Resubmit 23/12/2019	
						RES - Status – Resubmit 13 February 2020	Project Plan prepared for consideration by MANEX.
243	Clr Rasmussen	Clr Garrow	Support Services	RES302/19/4	Authority is given for any documentation in association with this matter to be executed under the Seal of Council.	RES - Status – Comments - Action Required by Manager Property and Strategy 13/12/2019	Action Required - please take any necessary action in accordance with Council's resolution including preparing a project plan to MANEX.
						RES - Status – Resubmit 23/12/2019	
						RES - Status – Resubmit 13 February 2020	Project Plan prepared for consideration by MANEX.