



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 25 June 2019

location: council chambers

time: 6:30 p.m.

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 25 June 2019, commencing at 6.32pm.

Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Patrick Conolly, Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Manager Strategic Planning – Andrew Kearns, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

No apologies or leave of absence were received from Councillors.

DECLARATIONS OF INTEREST

Councillor Rasmussen declared an interest on Item 110.

Councillor Reynolds declared an interest on Item 116.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

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SECTION 1 - Confirmation of Minutes

128 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Rasmussen that the Minutes of the Ordinary Meeting held on Tuesday 28 May 2019, be confirmed.

129 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Reynolds that the Minutes of the Extraordinary Meeting held on Wednesday 12 June 2019, be confirmed.

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SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 103 **CP - Draft Submission to IPART Draft Assessment of Vineyard Precinct Contribution Plan - (95498)**

Previous Item: 088, Ordinary (8 May 2018)
 199, Ordinary (14 August 2018)

Directorate: City Planning

Mr William Sneddon addressed Council speaking for the recommendation.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

Refer to RESOLUTION

130 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

That Council make a submission in response to IPART's Assessment of the Vineyard Precinct Contributions Plan based on the draft submission in Attachment 3 of the report, the key elements of which relate to:

- Land Values
- Stormwater Works
- Transport Costs
- Open Space Embellishment Costs
- Loan Interest Costs

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

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GENERAL MANAGER

Item: 104 **GM - Nominations for Local Government Representatives for the Greater Blue Mountains World Heritage Area Advisory Committee (79351, 79633)**

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

131 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That Council endorse the nomination of Councillor Kotlash to Local Government NSW as a representative of the Greater Blue Mountains World Heritage Area Advisory Committee.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

CITY PLANNING

Item: 105 **CP - Blue Mountains City Council Request for Support to Oppose the Raising of the Warragamba Dam Wall - (95498, 124414, 128732, 73986, 86589)**

Previous Item: 88, General Purpose Committee (28 November 1995)
109, General Purpose Committee (30 January 1996)
41, Ordinary (3 September 1996)
Mayoral Minute (8 October 1996)
ROC, FRMAC Ordinary (25 March 2014)
87, Ordinary (13 May 2014)
ROC, FRMAC Ordinary (19 October 2017)
NM1, Ordinary (10 April 2018)

Directorate: City Planning

MOTION:

A MOTION was moved by Councillor Rasmussen, seconded by Councillor Conolly.

That Council write to the Blue Mountains City Council, advising that Hawkesbury City Council is not in a position to support or oppose the matter of raising the Warragamba Dam Wall until such time as Council has considered the findings from a completed Environmental Impact Statement, and the soon to be released Hawkesbury Nepean Regional Flood Study.

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AMENDMENT:

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Write to Blue Mountains City Council and advise that:
 - a) Council is opposed to changes to the National Parks and Wildlife Act 1974 allowing parts of the World Heritage Listed Blue Mountain National Park to be flooded by the raising of the Warragamba Dam wall in the absence of an Environment Impact Statement;
 - b) Council holds grave fears for the safety and welfare of residents of the Hawkesbury-Nepean floodplain and is concerned that increased development on the South Creek Floodplain and along evacuation routes is exacerbating this risk;
 - c) Council has chosen to wait for the release of the Environment Impact Statement before committing to a position on raising the dam wall.
2. Sends copies of this correspondence to the Member for Macquarie, Susan Templeman, the Member for Hawkesbury, Robyn Preston, and the Western Sydney Regional Organisation of Councils to advise them of Council's concerns.

For the Amendment: Councillors Lyons-Buckett, Garrow, Reynolds, Ross and Wheeler.

Against the Amendment: Councillors Calvert, Conolly, Kotlash, Rasmussen, Richards, Tree and Zamprogno.

The amendment was lost.

The motion was put and carried.

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

132 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That Council write to the Blue Mountains City Council, advising that Hawkesbury City Council is not in a position to support or oppose the matter of raising the Warragamba Dam Wall until such time as Council has considered the findings from a completed Environmental Impact Statement, and the soon to be released Hawkesbury Nepean Regional Flood Study.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Richards, Tree and Zamprogno.

Against the Motion: Councillors Reynolds, Ross and Wheeler.

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Item: 106 **CP - Hawkesbury Companion Animal Shelter - (95498, 39906, 141941)**

Previous Item: NM7, Ordinary (9 May 2017)

Directorate: City Planning

Ms Anne Robbie addressed Council speaking for the recommendation.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

133 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. The information be received.
2. Council formally conclude the Hawkesbury Companion Animal Shelter Working Group and thank the members for their work in the review of the shelter.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Item: 107 **CP - Draft Notice of Approval - Protection of the Environment Operations (Clean Air) Regulation 2010 - (95498, 96330)**

Previous Item: 159, Ordinary (29 September 2015)
NM1, Ordinary (9 October 2018)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

134 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

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That:

1. Council receive and note the report.
2. In accordance with Clause 13(3)(d) of the Protection of Environment Operations (Clean Air) Regulation 2010, Council place on public exhibition its draft Notice of Approval, attached as Attachment 1 to this report.
3. Following the public exhibition of the draft Notice of Approval, a further report be prepared for Council's consideration of any public submissions. In the event that no public submissions are received, the draft Notice of Approval will take effect at the expiration of the exhibition period.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

SUPPORT SERVICES

Item: 108 **SS - Pecuniary Interest Return - Designated Person - (95496, 96333)**

Division: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

135 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That the Clause 4.21(a) Pecuniary Interest Return be received and noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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Item: 109 **SS - Monthly Investments Report - May 2019 - (95496, 96332)**

Previous Item: 150, Ordinary (26 June 2018)

Division: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

136 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That the Monthly Investments Report for May 2019 be received and noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Item: 110 **SS - 2018/2019 Community Sponsorship Program - Round 3 - (95496, 96328)**

Previous Item: 211, Ordinary (28 August 2018)
 212, Ordinary (28 August 2018)
 007, Ordinary (12 February 2019)
 068, Ordinary (30 April 2019)

Division: Support Services

Councillor Rasmussen declared a pecuniary interest in this matter as he is the Chairman of the Friends of The Hawkesbury Arts Committee and Regional Gallery. He left the Chamber and did not take part in voting or discussion on the matter.

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

137 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

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That Council:

1. Approve payments of Section 356 Financial Assistance to the organisations and individuals listed and at the level recommended in the tables in this report.
2. Approve execution of Council's standard Sponsorship Agreement for Applications 8, 9, 10 and 11, as identified in the tables in this report.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Rasmussen.

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SECTION 4 – Reports of Committees

Item: 111 **ROC - Heritage Advisory Committee - 7 March 2019 - (124414, 80242)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

138 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. The Minutes of the Heritage Advisory Committee, held on 7 March 2019 be received and noted.
2. In relation to Business Arising from the Minutes of the Heritage Advisory Committee held on 1 November 2018, Council endorse the amended minutes relating to Item C) in General Business of the Heritage Advisory Committee, namely:

"That in relation to matter C) in General Business that a requirement that any incoming development applications for a building at least 50 years old require a Heritage Statement be investigated and reported to the Heritage Advisory Committee prior to Council considering the matter further."

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprognio.

Against the Motion: Nil.

Item: 112 **ROC - Hawkesbury Access and Inclusion Advisory Committee - 8 March 2018 - (124569, 96328)**

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

139 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

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That:

1. The Minutes of the Hawkesbury Access and Inclusion Advisory Committee held on 2 May 2019 be received and noted.
2. In relation to Item 1 of the Minutes, Council ratify the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that:
 - a) *The Terms of Reference for the Dementia Friendly Working Group to develop a Draft Dementia Friendly Hawkesbury Plan, be endorsed.*

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Item: 113 **ROC - Infrastructure Committee - 17 April 2019 (143704)**

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

140 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That the minutes of the Infrastructure Committee held on 17 April 2019 be received and noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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Item: 114 **ROC - Floodplain Risk Management Advisory Committee - 18 April 2019 - (86589, 124414)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

141 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That:

1. The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 18 April 2019 be received and noted.
2. In relation to Item 1 of the report of the Floodplain Risk Management Advisory Committee Minutes, that Council receive a separate report detailing consideration of:
 - a) The adoption of the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of informing floodplain risk management.
 - b) The review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of floodplain risk management and developing flood related controls to meet current best practice.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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Item: 115 **ROC - Environmental Sustainability Advisory Committee - 13 May 2019 - (126363, 124414)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

142 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

1. The Minutes of the Environmental Sustainability Advisory Committee Meeting held on 13 May 2019 be received and noted.
2. In relation to Item a). in General Business of the Minutes, Council endorse the recommendation of the Environmental Sustainability Advisory Committee, namely that Council:
 - "a) *Expand current community education programs regarding solar and energy efficiency, and continue to explore further opportunities in partnerships including with WSU, Renew and other entities.*
 - b) *Prepare a Communications strategy for solar and energy efficiency including a mix of things in order to highlight success to start discussion.*
 - c) *Continues to explore schemes to promote and facilitate residential solar panel installations.*
 - d) *Consider a facilitation role to promote incentives for small business owners and other commercial businesses to undertake solar investments, through Council Officers attending the Chamber of Commerce Breakfast or the Windsor Business Group."*

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Reynolds.

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Item: 116 **ROC - Heritage Advisory Committee - 23 May 2019 - (124414, 80242)**

Directorate: City Planning

Councillor Reynolds declared a less than significant non-pecuniary conflict of interest in this matter as he lives in one of the areas discussed at the committee. He left the Chamber and did not take part in voting or discussion on the matter.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

143 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.
That:

1. The Minutes of the Heritage Advisory Committee, held on 23 May 2019 be received and noted.
2. In relation to Item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that:

"Council make representations to the Local State Member to discuss issues arising from the implementation of the Heritage Near Me Program."
3. Council seek a meeting between Robyn Preston MP, Member for Hawkesbury, the Chair and Deputy Chair of the Heritage Advisory Committee and Council's Heritage Advisor to discuss issues arising from the Heritage Near Me Privately Owned Heritage Remediation Project.
4. In relation to the matter in General Business Item – Windsor Bridge Replacement Project – Thompson Square Artefacts, Council endorse the recommendation of the Heritage Advisory Committee, namely that:
 - a) *Council submit the Thompson Square Conservation Management Plan to the Heritage Council for endorsement.*
 - b) *The matter be treated as a matter of urgency.*

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Reynolds.

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Item: 117 **ROC - Local Traffic Committee - 17 June 2019 - (95495, 80245)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

144 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That the minutes of the Local Traffic Committee held on 17 June 2019 be received and the recommendations therein be adopted and noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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SECTION 5 – Notices of Motion

Item: 118 **NM1 - Richmond Road Improvements - (125610, 79351)**

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

Refer to RESOLUTION

145 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

That:

1. Council write to the Minister for Roads and Transport to:
 - a) Acknowledge the significant improvements to Richmond Road, Marsden Park, in the Blacktown Local Government Area.
 - b) Advise that despite the improvements, Hawkesbury residents are still experiencing lengthy delays when travelling on Richmond Road.
 - c) Seek a commitment from the Government to widen Richmond Road to the intersection George Street.
 - d) Ask the RMS to undertake a review of George Street to Rifle Range Road, Bligh Park to:-
 - i. ensure optimum operation of the Richmond Road roundabouts
 - ii. achieve appropriate pedestrian access.
2. Council write to Robyn Preston MP, Member for Hawkesbury and to WSROC to advise of this resolution, and seek their support for our advocacy.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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Item: 119 **NM2 - Truck Movements on Yarramundi Lane, Crowleys Lane and Inalls Lane - (125612, 79351)**

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

146 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council;

1. In relation to the Council resolution of December 2018 regarding Councillor Rasmussen's Notice of Motion (Item 299), the following points be included:
 - a) Investigate imposing a 'no trucks' limit on Yarramundi Lane/Crowley/Inalls Lanes.
 - b) Request (again) additional funding from the State Government to assist with the upkeep of this section of our road network.
2. Staff provide an update on the progress of the December 2018 resolution.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

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QUESTIONS FOR NEXT MEETING

Item: 120

**Councillor Questions from Previous Meetings and Responses - 28 May 2019
(79351)**

Responses and Questions in relation to previous Questions for the next Meeting - 28 May 2019 were provided and discussed.

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CONFIDENTIAL REPORTS

147 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Kotlash.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 121 SS – Peppercorn Place: Lease of Vacant Training Room – (95496, 96328, 78340)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 122 SS – Outstanding Receivable – Bad Debt Write Off – 2018/2019 – (95496, 96332)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

148 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Kotlash that open meeting be resumed.

Item: 121 SS - Peppercorn Place: Lease of Vacant Training Room - (95496, 96328, 78340)

Previous Item: 76, Ordinary (30 April 2019)
181, Ordinary (26 September 2017)

Directorate: Support Services

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

Refer to RESOLUTION

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149 RESOLUTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That:

1. Council agree to amend the existing Licence Agreement entered into with Bridges Disability Services on 26 September 2017, for the occupancy of rooms within Peppercorn Place, 320 George Street, Windsor to accommodate the changed occupancy footprint, as outlined in this report.
2. Authority be given for the amended Licence Agreement, and any other documentation in association with the matter to be executed under the Seal of Council.
3. Details of Council's resolution to be conveyed to the proposed tenant, together with the advice that Council is not, and will not, be bound by the terms of the resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Item: 122 **SS - Outstanding Receivable - Bad Debt Write Off - 2018/2019 - (95496, 96332)**

Previous Item: 151, Ordinary 26 June 2018

Directorate: Support Services

MOTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

Refer to RESOLUTION

150 RESOLUTION:

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That the debt owed by Debtor Account 7304917 in respect of Subpoena Application, Processing and Copy Costs totalling \$2,458 be written off as a Bad Debt.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

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The meeting terminated at 10:19pm.

Submitted to and confirmed at the Ordinary meeting held on 9 July 2019.

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Mayor