



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 26 November 2019

location: council chambers

time: 6:30 p.m.

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ORDINARY MEETING

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 26 November 2019, commencing at 6:35pm.

Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Patrick Conolly, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Manager Communications, Events and Visitor Services - Suzanne Stuart, Acting Manager Corporate Services and Governance – Linda Hewitt and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

An apology for absence was received from Councillor Garrow.

266 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Rasmussen that the apology be accepted and that leave of absence from the meeting be granted.

Councillor Ross arrived at the meeting at 6:38pm.

DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

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SECTION 1 - Confirmation of Minutes

267 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Kotlash that the Minutes of the Ordinary meeting held on the Tuesday, 12 November 2019, be confirmed.

ORDINARY MEETING

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SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 214 **GM - 2019/2020 Event Sponsorship Round 2 - (79351)**

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

268 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council:

1. Under the 2019/2020 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Attachment 1 of this report.

a)	St. Albans RFS Pioneer Trail Run	\$3,587
b)	St Albans String Workshop	\$3,300
c)	Christmas in the Park	\$1,000
d)	Carols in The Park and Family Fun Time	\$2,800
2. Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Attachment 1 of this report.
3. Continue to review and refine the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Garrow.

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Minutes: 26 November 2019

CITY PLANNING

Item: 215 CP - Western Sydney Health Alliance - Western Sydney City Deal - (95498, 124414, 140984)

Previous Item: 058 - Ordinary (27 February 2018)
205 - Ordinary (28 August 2018)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

Refer to RESOLUTION

269 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

That Council enter into a Memorandum of Understanding, attached as Attachment 1 to this report, noting that:

1. It is designed to focus planning and delivery in relation to;
 - a) Getting people active
 - b) Liveability, connecting and strengthening communities
 - c) Accessing health and wellbeing services
 - d) Promoting healthy food access and choices
2. It is between the eight Councils of the Western Parkland city, two State Government Local Health Districts and two Commonwealth Government Primary Health Networks.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 216 **CP - Western Parkland Councils Governance Arrangements - (95498, 124414, 140984)**

Previous Item: 058, Ordinary (27 February 2018)
 205, Ordinary (28 August 2018)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

270 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

1. The information contained in the report on long-term governance arrangements for the Western Parkland Councils be received.
2. Council formally enter into an alliance with the Western Parkland Councils in accordance with the draft Deed of Agreement and Section 355 of the Local Government Act 1993.
3. Council contribute \$20,000 for the 2019/2020 financial year and then \$40,000 annually towards resourcing the Western Parkland Councils as outlined in the report.
4. Council nominate the Deputy Mayor to be appointed as an alternate representative on the Western Parkland Councils' Mayoral Forum should the Mayor be unavailable.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 217 CP - Outcome of Public Exhibition of Draft Community Engagement Framework 2019 and Draft Community Participation Plan 2019 - (95498, 124414)

Previous Item: 178, Ordinary (24 September 2019)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

Refer to RESOLUTION

271 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

That:

1. Council adopt the Draft Community Engagement Framework and Draft Community Participation Plan attached as Attachments 1 and 2 to this report.
2. The adopted Community Engagement Framework and Community Participation Plan be made available to the public by placing on Council's website.
3. The Community Participation Plan be reviewed when the Development Control Plan review is completed.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 218 **CP - Annual Report 2018/2019 Incorporating Audited Financial Statements - (95498, 124414, 79351)**

Previous Item: 205, Ordinary (12 November 2019)
 270, Ordinary (13 November 2019)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

272 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

1. Council's Annual Report 2018/2019 and accompanying audited Financial Statements be received and noted, and a copy forwarded to the Office of Local Government by 30 November 2019.
2. The Annual Report 2018/2019 and accompanying audited Financial Statements be made available on Council's website by 30 November 2019.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

SUPPORT SERVICES

Item: 219 **SS - Monthly Investments Report - October 2019**

Previous Item: 150, Ordinary (26 June 2018)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

273 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That the Monthly Investments Report for October 2019 be received and noted.

For the Motion: Councillors Calvert, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Lyons-Buckett and Garrow.

Item: 220 **SS - Pecuniary Interest Return - Designated Person - (95496, 96333)**

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

Refer to RESOLUTION

274 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Zamprogno.

That the Clause 4.21(a) Pecuniary Interest Return be received and noted.

For the Motion: Councillors Calvert, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Lyons-Buckett and Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 221 **SS - September 2019 Quarterly Budget Review Statement - (95496)**

Previous Item: 098, Extraordinary (12 June 2019)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

275 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That:

1. The information contained in the report be received.
2. The Quarterly Budget Review Statement – September 2019 be adopted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 222 **SS - Code of Conduct Complaints Statistics Report - 1 September 2018 to 31 August 2019 - (95496)**

Previous Item: 037, Ordinary (12 March 2019)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

276 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That the report under Clause 11.1 of the Council's Procedures for the Administration of the Code of Conduct - December 2018, in respect of the Code of Conduct complaints statistics for the period from 1 September 2018 to 31 August 2019, be noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

SECTION 4 – Reports of Committees

Item: 223 **ROC - Local Traffic Committee - 11 November 2019 - (80245, 95495)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

277 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That the Minutes of the Local Traffic Committee meeting held on 11 November 2019 be received and noted.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

Item: 224 **ROC - Hawkesbury Access and Inclusion Advisory Committee Minutes - 24 October 2019 (124569. 96328)**

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

278 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

1. The Minutes of the Hawkesbury Access and Inclusion Advisory Committee Meeting held on the 24 October 2019 be received and noted.
2. In relation to Item 2 of the Minutes regarding the mosaic art installation, Council endorse the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely that;
 - a) The Committee endorse the proposal received to install a mosaic art piece on the external wall of the Deerubbin Centre
 - b) Council provide an in principle agreement to the mosaic art piece being installed on the external wall of Deerubbin Centre
 - c) Once project funding is secured, a further report be prepared for the consideration of Council that provides further details of mosaic design to seek Council approval prior to the commencement of the project.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Garrow.

ORDINARY MEETING

Minutes: 26 November 2019

SECTION 5 – Notices of Motion

Item: 225 **NM1 - Disaster Welfare Assistance Point - (125612, 79351)**

MOTION:

A Motion was moved by Lyons-Buckett, seconded by Councillor Rasmussen.

That Council:

1. Staff obtain information and a possible commitment to funding for implementation of support activities during emergency situations from the Office of Emergency Management or any other relevant agency.
2. Investigate the possibility of designating an existing Council facility to be utilised in times of emergency as a Disaster Welfare Assistance Point (DWAP) in consultation with the NSW Office of Emergency Management (OEM), and report back to Council.
3. Consider establishing an Emergency Management Advisory Committee within Council to deal with the non-operational issues of emergency management and resilience building.
4. Commit to the inclusion in Council's resilience plan which is currently being developed, guidelines for defining Council's role in non-operational functions during times of emergency, and steps for implementation of such functions in conjunction with State authorities.

For the Motion: Councillors Lyons-Buckett, Rasmussen, Reynolds, Ross and Wheeler.

Against the Motion: Councillors Calvert, Conolly, Kotlash, Richards, Tree and Zamprogno.

Absent: Councillor Garrow.

The Motion was lost.

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Minutes: 26 November 2019

Item: 226

NM2 - Passing of Joseph Hilton Blair - (138879, 79351)

MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

Refer to RESOLUTION

279 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

That Council:

1. Acknowledge and pay respect to Rotarian Joseph Hilton Blair, resident of Kurrajong and committed volunteer to the Hawkesbury; and
2. Amend the Code of Meeting Practice to permanently place a 'Condolences' section on the agenda of every Council meeting for discussion earlier in the meeting, so that Councillors can make special mention of individuals who have passed away and who have made a significant contribution to the Hawkesbury community.

For the Motion: Councillors Calvert, Lyons-Buckett, Conolly, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Garrow.

The meeting terminated at 9:25pm.

Submitted to and confirmed at the Ordinary meeting held on 10 December 2019.

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Mayor

