



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 14 February 2012

location: council chambers

time: 6:30 p.m.



mission statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 6:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held it will usually start at 6:30pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at arouse@hawkesbury.nsw.gov.au.

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

A Point of Interest

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

Planning Decision

Under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a 'planning decision' must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

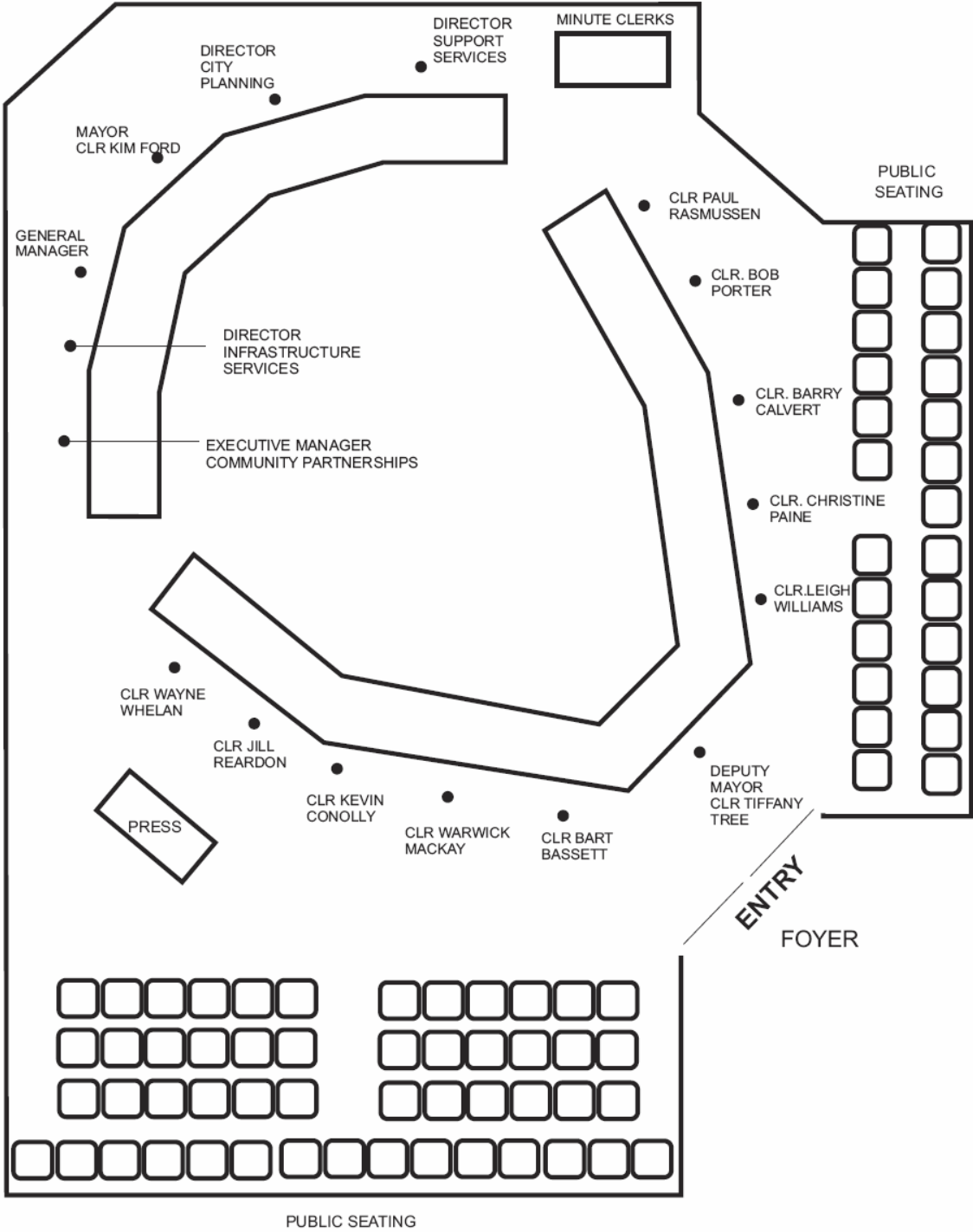
Website

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4426.

council chambers



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SECTION 4 - Reports for Determination

GENERAL MANAGER

Item: 12 GM - Audit Committee - Request to Consider the Payment of Sitting Fees - (79351, 91369)

REPORT:

Executive Summary

The Independent Members of Council's Audit Committee (AC) have raised the issue of the payment of a "sitting fee" by Council for their attendance at AC meetings.

The AC recently resolved to request Council to consider the introduction of a "sitting fee" after the 2012 local government elections and referred to the Division of Local Government (DLG) Guidelines in this regard.

Information has been obtained regarding fees paid by a number of specific councils as well as the results of a survey which provides details of the actions of 21 unidentified NSW councils. These 21 councils could also include the specified councils also referred to.

Council presently has a total of eight Advisory Committees, including the Audit Committee, with some 51 community/external representatives. It is suggested that this issue needs to be considered in the context of all of these committees to ensure equity between representatives as many members of other committees also have specialist or expert knowledge in the relevant field as well as the AC members.

Whilst the DLG Guidelines suggest that Council's budget for the operation of the AC "*should include fees payable to the audit committee members*" in view of the number of Advisory Committee members who have not received a "sitting fee" to date it is recommended that a "sitting fee" not be introduced for the independent members of the AC or any other Advisory Committee.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

At recent meetings of the AC the issue of the payment of a "sitting fee" for the independent (external) members has been raised and discussed. Subsequently, at its last meeting held on 30 November 2011 the AC recommended:

"That Council consider the introduction of sitting fees for the independent Internal Audit Committee Members elected after the 2012 Local Government elections as recommended in the Division of Local Government Guidelines."

The AC has provision in its constitution for four independent members. This was increased from the original three provided for in the initial constitution as four applications were received for appointment at the time Expressions of Interest were called. One independent member has recently resigned and it is not intended to take action to replace this position at this stage as, in accordance with the constitutions of all of Council's Advisory Committees, applications for appointment as community/external representatives on

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these committees will be invited within three months of the Local Government Elections to be held in September 2012 as existing appointments cease after this time.

In discussing this matter, the independent members of the AC have referred to "sitting fees" or other payments made to independent members of ACs established by other councils as an example of why this Council should introduced such a fee and also to the DLG Guidelines in this regard.

In connection with actions taken by other councils, a number have been contacted directly regarding "sitting fees" which it would appear are usually paid as a per meeting attendance fee. The following information has been obtained regarding the action of a number of councils on this issue:

Council	Meeting Fee
Blue Mountains	\$600
Fairfield	\$850
Penrith	\$200
Hurstville	\$350
The Hills	Nil
Campbelltown	\$400
Blacktown	\$400
Liverpool	\$400

In addition, the results of a recent survey undertaken, it is understood on behalf of the Local Government Internal Audit Network, on this issue have been obtained and a copy is included as Attachment 1 to this report. It has been indicated that the names of the councils have not been identified in these results due to the confidentiality issues for the members of the committees concerned. Also, the survey would probably also include some of the specific councils referred to above.

As can be seen from the above, fees range from \$200 to \$850 per meeting or from \$800 to \$3,400 per annum based on four meetings per years as is the case of Council's AC. Five councils listed in the survey pay a per annum fee ranging from \$2,000 to \$18,500 for Independent Members of committees and from \$2,000 to \$29,000 for Independent Chairpersons.

Having regard to the above, Council currently has a total of eight committees, including the AC, which have a total of 51 community/external representatives as members. Community representatives are appointed following an advertising process which, on an overall basis occurs after each local government election and external representatives of other organisations are usually nominated by those organisations. The details of these are as follows:

Committee	Function	No. of Community/External Representatives
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	4
Disability Advisory Committee	To provide advice on improving access to services and facilities for people with disabilities and promote their inclusion and participation in community and civic life.	9
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	10

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Committee	Function	No. of Community/External Representatives
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	6
Hawkesbury Mobility Plan Implementation Committee	To provide advice on the implementation on the Hawkesbury Mobility Plan.	7
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	7
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of human services for the City of Hawkesbury and to provide a mechanism for the discussion of related issues.	5
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury	3

If the introduction of a “sitting fee” or some other payment, such as an annual allowance for example, was to be considered in respect of the AC it is suggested that Council would need to consider such a proposal in the context of all of the Advisory Committees with community/external representation. This would be needed to ensure equity between representatives as many members of other committees also have specialist or expert knowledge in the relevant field.

One of the suggested reasons for introducing a “sitting fee” for the AC is that it would increase the chances of attracting committee members with appropriate experience. When the AC was initially established its constitution had provision for three independent members for which applications were invited without any reference to a “sitting fee”. Four suitable applications were received which resulted in Council altering the constitution of the AC and appointing all four applicants.

With regard to other committees, when community membership has been advertised in the past there has, generally, been sufficient and suitable applications to enable appointments to be made by Council.

With regard to the DLG Guidelines (Internal Audit Guidelines – September 2010) under the section relating to “Selection and Appointment of Committee Members” it is suggested:

*“Sufficient funds need to be allocated to the audit committee for it to operate effectively.
Council should resolve to provide a budget and funds for the audit committee, this should include fees payable to the audit committee members.”*

A budget is provided for the effective operation of the AC as suggested above. With regard to fees for members, the Guidelines suggest that this “should” be provided for. However, whilst Council has endeavoured to comply with the Guidelines when establishing its AC, they are “Guidelines”.

If a “sitting fee” were to be introduced for community/external representatives of all committees the annual cost, on the lower end of the scale of possible fees of say \$250 per meeting, would be in the order of \$51,000 based on four meetings per year. This aspect is addressed in the “Financial Implications” section shortly in this report. If this provision were to be made in the budget another component or item would require a corresponding decrease.

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Given the financial implications of such a proposal and that Council has a considerable number of community/external representatives on other Advisory Committees, many of whom have specialist or expert knowledge in the relevant field, who are not paid any "sitting fees" it is suggested that it would be reasonable for Council not to commence such a practice in respect of the AC or any Advisory Committees.

Conformance to Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement:

- Have transparent, accountable and respected leadership and an engaged community.
- Have constructive and productive partnerships with residents, community groups and institutions.

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Maintain and review a sustainable long term financial framework.

Financial Implications

If Council were to introduce sitting fees for the independent members of the Audit Committee, or the community/external representatives on any of its already established Advisory Committees, funds would need to be included in the 2012/2013 Budget.

If a sitting fee was introduced for community/external representatives of Advisory Committees, including the AC, of say \$250 per meeting following the appointment/reappointment of representatives after the local government elections in September the cost in 2012/2013 would be approximately \$2,000 for the AC and \$26,000 for all Advisory Committees (based on an average of four meetings per year) as the new committees who only be operative for approximately six months of that financial year. In subsequent years the cost would be approximately \$4,000 for the AC only and \$51,000 for all Advisory Committees. This is also based on the existing Advisory Committee structure and membership.

However, if the recommendation made in this report is adopted there are no financial implications.

RECOMMENDATION:

That Council not introduce "sitting fees" or other similar payments in respect of the independent members of Council's Audit Committee or any other Advisory Committees established by Council.

ATTACHMENTS:

AT - 1 Remuneration Survey – Independent Audit Committee Members – January 2012.

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AT – 1 Remuneration Survey – Independent Audit Committee Members – January 2012.

REMUNERATION SURVEY – INDEPENDENT AUDIT COMMITTEE MEMBERS JANUARY 2012 (Incl GST if any)

Respondents	Independent Chairperson	Other Independent Member	Basis / Comments
LGIAN - NSW			
A	\$500	\$500	Per meeting
B	\$350	\$250	Per meeting Includes GST, reading, research, travelling expenses, phone etc Conference fee is paid for them as and when the AC is asked by Council to attend relevant seminars /conference.
C	NIL	NIL	We spend \$4K per meeting staff costs etc. No independents
D	NIL	NIL	Volunteers free of charge
E	\$29K	\$18.5K	Per annum. Rates based on SOORT
F	\$1.25K	Nil (Contra with other Council)	Per meeting
G	\$8K	\$3K	Per annum
		\$1K	Per meeting as per quote of one independent
		\$100	Per hour as per quote of one independent. Note: Council accepted the various fee structure as per their EOI.
H	\$1K	\$800	Per meeting. Chairman position is rotated between 2 independents yearly.
I	\$200	\$100	Per meeting
	\$60	\$60	plus per hour of the meeting plus \$0.18/km travelling and \$0.25 per

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REMUNERATION SURVEY – INDEPENDENT AUDIT COMMITTEE MEMBERS JANUARY 2012 (Incl GST if any)

Respondents	Independent Chairperson	Other Independent Member	Basis / Comments
			phone call.
J	\$300	\$300	Per meeting
K	\$800	\$600	Per meeting including the External Audit report briefing meeting (all together 5 meetings per year). The fees include everything such as transport, reading time, review IA reports and Audit Committee Charter each year, research and all brief discussions. The fees are fixed for the year and review annually. There are no other fees.
L	NIL	NIL	We do not pay our independent members. However, we reimburse travelling expenses at State Govt travel rate. Council '.... doesn't pay their independent internal audit committee members (including chairman) We do reimburse expenses (such as travel) this is at the State government travel rates.
M	\$850	\$850	Per meeting
N	\$2K	\$2K	Per annum Note: Nothing additional for the chair and it covers all expenses and expected commitments of the members. I have some spare capacity within the budget and would consider paying for their attendance at a conference, training etc.
O	\$500	\$500	Per meeting. Chairperson position rotates yearly
P	\$10K	\$7.5K	Per annum based on 5 meetins p.a.incl preparation and travel. Time for attendance at additional meetings is on a pro-rata basis eg one day for the chair is

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REMUNERATION SURVEY – INDEPENDENT AUDIT COMMITTEE MEMBERS JANUARY 2012 (Incl GST if any)

Respondents	Independent Chairperson	Other Independent Member	Basis / Comments
			\$2k.
Q	NIL	NIL	We pay no fees as one of the "independents" is a senior executive from another Council with whom we do a swap arrangement & the other is our External Auditor who attends as part of Audit Tender.
R	\$500	\$500	per meeting, we have about six meetings per year. Payment covers their attendance at meetings and any other time they spend in research / consideration of the agenda.
S	\$400	\$200	Per meeting. our fees payable are inclusive of all travel, preparation and other costs,
T	\$700	\$500	Per meeting. our fees payable are inclusive of all travel, preparation and other co
U	\$770	\$770	Per meeting There are 4 meetings p.a.
OUTSIDE NSW			
A	\$500	\$400	Per meeting
B	\$10K	\$7.5K	Per annum
C	\$880	\$660	Per meeting
D	\$1K	\$1K	Per meeting

D12/8242 : 2/02/2012

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oooO END OF REPORT Oooo

Item: 13 GM - National Broadband Network and Digital Economy Funding Opportunities - (79351)

REPORT:**Executive Summary**

Following recent announcements by the National Broadband Company (NBN Co), being the organisation established by the Australian Government to deliver the National Broadband Network (NBN), of the installation of the NBN in parts of Council's area (Windsor and Richmond) correspondence has been received from Department of Broadband, Communications and the Digital Economy (Department) regarding funding available under Digital Local Government Program Funding (DLGPF).

Funding under this Program is available for:

- Digital Local Government Program (\$375,000)
- Digital Hubs Program (\$360,000)
- Digital Enterprises Program (\$270,000)

Action is being taken by Council officers in respect of the first two of these funding sources and Council is supporting TAFE NSW Western Sydney Institute (TAFE) in respect of a submission for the third.

The purpose of this report is to provide Council with details of this funding availability and of action taken to develop appropriate proposals in an endeavour to secure the funding.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

In April 2009, the Australian Government committed to the construction of a digital technology NBN that will deliver super-fast internet to households and workplaces. Its construction forms part of the Digital Economy Strategy, announced in May 2011. The NBN is to be constructed over a 10 year plus period across the country, and started in 2011.

In late 2011, the NBN Co advised Council that an area it knows as Richmond is a Release 2 area for NBN with construction in 2012 and ongoing works for the rest of the area from that point forward. In this regard, the Hawkesbury will be one of the first urban-based locations in Australia to offer the NBN alongside other internet options provided by all telco service providers. A Councillors Briefing with the NBN Co on the NBN rollout in the Richmond Release 2 area, took place on Tuesday, 6 December 2011.

A copy of the latest NBN Richmond Release 2 Map is included as Attachment 1 to this report (now also known as Richmond and Windsor release area). Notably, the release area covers the two main CBD locations of the Hawkesbury, and a number of Council's services and facilities.

The decision to build the NBN has resulted in the National Digital Economy Strategy (NDES), which was released on 31 May 2011. It sets out a vision for Australia to realise the benefits of the 'super-fast' NBN and position it as a leading digital economy by 2020. The concept of a digital economy is:

- a global network of economic and social activities that are enabled by platforms such as the internet, mobile and sensor networks, and

- increased national productivity, for Australia's global competitiveness and improved social wellbeing.

The eight Digital Economy Goals are listed below, which align with the Digital Economy Funding Program:

- online participation by Australian households,
- online engagement by Australian businesses and not-for-profit organisations,
- smart management of our environment and infrastructure,
- improved health and aged care,
- expanded online education,
- increased teleworking,
- improved online government service delivery and engagement, and
- greater digital engagement in regional Australia.

Further information about the Digital Economy Strategy, together with a copy of the Strategy, can be accessed at <http://www.dbcde.gov.au/>.

Council has received correspondence from the Department, advising of details regarding the Digital Local Government Program Funding and inviting Council to submit proposals for funding under this Program. This funding is part of the suite of Digital Economy funding programs concurrently underway by the Department (and other Australian Government Departments), including:

- Digital Local Government
- Digital Hubs
- Digital Enterprises

Digital Local Government

The Digital Local Government Program is an allocation of up to \$375,000 to the first 40 communities to benefit from the NBN to help them improve their online council services, particularly to homes and business. Council officers attended a workshop that was recently held to provide more details about the funding available and what type of program would be appropriate to enable Council to access these funds.

Based on the workshop details and discussions with representatives of the Department and the NBN Co it was considered that the development of a program to provide Council services in the digital/ online environment (development of a number of Council services that could be provided on-line) would be a proposal that would be likely to provide Council with the opportunity to secure the available funds.

The Department has been advised of Council's proposal for the allocation for this purpose. Officers will work with the Department over the next eight weeks to develop the business case for the funding allocation, based on developing a booking system (something already being planned) and a video-conferencing capability.

Digital Hubs

The Digital Hubs Program is a competitive funding program to establish digital hubs to help inform and educate the community in the benefits of the digital economy, the NBN and NBN platforms that can change daily life at home and in the work place. Up to \$360,000 is available to set up a local hub (e.g. rental, hardware, software, staff etc) to primarily deliver training and classes.

As the significant direction of this Program is the delivery of education programs, Council Officers have had discussions with TAFE concerning the joint development and delivery of a proposal under this program. As a result, a funding submission has been prepared for this Program partnering with TAFE to help deliver some of the training and classes.

If Council was successful in receiving funding for a Hawkesbury Digital Hub, it would need to enter into a Memorandum of Understanding with TAFE to affect the partnership and a recommendation is included at the end of this report in this regard.

Digital Enterprises

The Digital Enterprises Program is a competitive funds program to establish training for small and medium size enterprises and not-for-profit organisations in making the transfer to the digital economy. Up to \$270,000 is available to set up the training.

Information available indicates that registered training organisations and the like are better suited to this program and as TAFE has indicated its intention to submit a proposal for funding under the Program it is not proposed to apply for this funding.

Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place, Linking the Hawkesbury, and Supporting Business and Local Jobs statements:

- Have friendly neighbourhoods, connected communities, and supported households and families.
- Plan for, maintain and renew our physical infrastructure and community services, facilities and communications connections for the benefit of residents, visitors and business.
- Offer an increased choice and number of local jobs and training opportunities to meet the needs of Hawkesbury residents and to reduce their travel times. .

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Identify community needs, establish benchmarks, plan to deliver and advocate for required services and facilities.
- Lobby or and work with providers to ensure Hawkesbury residents and business continue to enjoy competitive telecommunications services.
- Encourage stronger relationships between the business and community sectors, education and training providers to increase local career options.

Financial Implications

There are no funding implications for the Digital Local Government Program, as the funding is an allocation for Council. Council Officers in the next stage of the Program will prepare a business case for the proposal detailed in the report that meets the allocated funding amount.

The Digital Hub Program could have funding implications. It has initially been estimated that the Department may have underestimated the Program, having costed the required elements of the hub in the application process. If Council were short listed or selected for funding approval, the undercapitalised program will be raised seeking an increase in hub funding or a refinement of the proposal so that it falls within available funding.

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RECOMMENDATION:

That the:

1. Information be received and noted and Council be updated regarding progress of the Digital Economy Funding programs as appropriate.
2. General Manager be given authority to negotiate a Memorandum of Understanding with TAFE NSW Western Sydney Institute for the supply of training services in a digital hub, subject to Council executing a funding agreement for a digital hub with the Department of Broadband, Communications and the Digital Economy.

ATTACHMENTS:

AT - 1 NBN Co. – Richmond and Windsor Release Areas



AT - 1 NBN Co. – Richmond and Windsor Release Areas



* This map identifies one or more construction areas where NBN Co has commenced building or intends to build its fibre optic network. From the commencement of work through to when services "go live" for a construction area, NBN Co undertakes a series of construction steps that may result in changes to the design of the network in the respective area, possibly involving the movement of the boundaries. NBN Co may update this map in the future in the event of boundary changes during construction.

This map is for illustrative purposes only. It is not suitable for legal, engineering, or surveying purposes.



Issue date: 16 January 2012

[FSAM REF: 2RCH-01, 2RCH-02, 2RCH-03, 2RCH-04]

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Richmond and Windsor
NEW SOUTH WALES

oooO END OF REPORT Oooo

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CITY PLANNING

Item: 14 **CP - Proposed Adoption of Draft Wilberforce Subdivision and Development Policy - (95498)**

Previous Item: 19, Ordinary (15 February 2011)
 264, Ordinary (29 November 2011)

REPORT:

Executive Summary

Council at its meeting of 29 November 2011 considered the draft Wilberforce Subdivision and Development Policy and resolved to place the Policy on public exhibition for a period of 28 days, to be further reported to Council for consideration following exhibition. This report considers the submission received during exhibition and recommends that the Policy, as exhibited, be adopted and the Planning Proposal for this matter, as resolved by Council on 29 November 2011, proceed.

Background

On 15 February 2011 Council resolved to prepare a Policy to provide guidance on dealing with the limited sewer capacity in Wilberforce. The draft Wilberforce Subdivision and Development Policy was subsequently developed and reported to Council's Ordinary Meeting on 29 November 2011, wherein it was resolved:

"That:

1. *The draft Policy "Wilberforce Subdivision and Development" as attached to this report be publicly exhibited for a period of 28 days.*
2. *A further report be brought to Council to consider submissions after exhibition of the draft Policy.*
3. *Council prepare a Planning Proposal to amend the "Lot Size Map", prepared as part of the draft Hawkesbury Local Environmental Plan 2011, to be consistent with the attached draft Policy, as adopted, and the Planning Proposal be forwarded to the Department of Planning and Infrastructure for a "gateway" determination.*
4. *The additional current development applications for Wilberforce village mentioned in this report, i.e., DA 0067/11 and DA0440/11, be determined as follows:*
 - a) *DA0067/11, as it was submitted on 14 February 2011, be determined on its merits as if the Council report of 15 February 2011 and this Policy did not exist.*
 - b) *DA0440/11, as it was submitted in August 2011, be determined on its merits giving weight to the provisions of the Council report of 15 February 2011 and the draft Policy attached to this report.*
5. *All future development applications for development of the residentially zoned land in Wilberforce are to be assessed against the provisions of the Policy as proposed or amended until the finalisation of the Planning Proposal proposed in Part 3 above."*

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Consultation

The draft Wilberforce Subdivision and Development Policy was placed on exhibition from Friday, 16 December 2011 to Monday, 30 January 2012. Advertisements were placed in the Council section of the local newspaper on 15 December 2011, 29 December 2011 and 12 January 2012.

Public Submissions on the draft Wilberforce Subdivision and Development Policy

One submission was received from Urban City Consulting, on behalf of their client, as a result of the public exhibition. The submission raised the following matters:

- a) As the draft policy was publically exhibited over the Christmas holiday period and as the notice of the exhibition occurred only in the local newspaper and on Council's website, the client raised concern a number of property owners in Wilberforce may not be aware of the proposed policy and how it may impact on the future development of their properties. The client believed the notice in the paper and on the website should have been supplemented with letters being sent to all property owners in the Wilberforce area affected by the draft policy.

Comment

The exhibition period for this matter, due to the time of year, was extended from the 28 day period stated in the Council resolution to a total of 45 days, or a 60% increase. It is usual for Council to extend the exhibition period at that time of year. Letters were not sent to all property owners as that will be undertaken as part of the exhibition of the Planning Proposal as resolved by Council. Given the extended exhibition period and the future Planning Proposal exhibition, it is considered that there has been adequate time for submissions to be made to this draft Policy.

- b) The scope of the draft policy states *"Seeks to avoid a 'first-in-first served' allocation and instead enable development (including subdivision) to occur in a fair and equitable way"*. The client feels the way the policy is written will only allow subdivision to occur on certain properties in the Wilberforce village which is not considered to be a fair and equitable way of permitting development of lots by subdivision based on the expectations that property owners were lead to believe would happen once the sewer was provided to Wilberforce. They have seen in recent time approvals being granted by Council for several subdivisions with lot sizes of around 450sqm or less than what is now being proposed.

Comment

It is correct that the Policy imposes a restriction on subdivision of properties via a minimum lot size restriction. This is the intention of the Policy due to the limited capacity of the recently completed reticulated sewer system. Whilst some property owners may have had expectations regarding subdivision potential of the land once the sewer system was installed, unfortunately the reality is that the constructed sewer system does not have the design capacity to meet those expectations. In this regard, those expectations cannot be physically met. Apart from the applications that Council resolved to support, due to being submitted prior to the preparation of the draft Policy, there were no recent approvals granted for subdivisions with lot sizes of 450m² or less than what is now proposed.

- c) The clients referred to an amendment in the HLEP 1989 where a different set of requirements was put in place for North Richmond where the allotment areas were around 1000sqm and owners wanted to subdivide into 450sqm allotments. Council was concerned at the time that the smaller lots would alter the character of North Richmond and as a result altered the subdivision requirements to 600sqm for an allotment (other than an internal allotment) and 700sqm for an internal allotment. The client believes the same subdivision areas should apply to Wilberforce which would allow subdivisions to occur where two 1000sqm lots were consolidated and then subdivided.

Comment

As detailed in the report to Council on 29 November 2011, the proposed allotment sizes have been determined based on the design capacity of the sewer system, the realistic subdivision potential of all the residentially zoned land in Wilberforce, the character of the locality and the flood affectation. In this regard the proposed allotment sizes have been specifically tailored to the Wilberforce locality and the provisions

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for North Richmond cannot be readily transferred to Wilberforce due to the different circumstances in this locality.

- d) The report to Council of 29 November 2011 identified that lots affected by the 1:100 year flood should have a minimum area of 1000sqm. The clients believed this statement to be inconsistent with the recent decision to refuse to grant consent to land in the Wilberforce area that was affected by the 1:100 year flood, citing comments from a Council report dated 29 November 2011 relating to 3 Duke Road. The clients believe the lots affected by the 1:100 year flood event should not have the potential to be further subdivided and should not be included in calculating the potential additional lot yield for Wilberforce.

Comment

This comment has only taken one part of the Policy into account and has not considered the full provisions of the Policy. The draft Policy does not rely entirely on allotment size and also states that any flood affected property proposed for subdivision must also be capable of providing a building platform equal to or above the 1 in 100 year flood height without the need for significant filling. This is in contrast to the quoted report where the property proposed for subdivision required up to 1.8m of fill to achieve a level 3.0m below the flood level. In this regard the two matters are substantially different and are not comparable.

- e) The clients believe the management of the number of allotments approved by Council could be controlled at consent stage (and not left to the subdivision certificate stage). This would allow the management to be based on the Development Approvals issued and once the number of approved DA lots has been reached, no further approvals should be issued until additional capacity has been made available to the sewerage system.

Comment

As stated in the 29 November 2011 report to Council the system of "first in first served", as suggested by the submission, was not desirable. It is poor planning policy to deal with these matters at development application stage rather than at a strategic, policy level.

Conformance to Community Strategic Plan

The proposal is consistent with the Looking After People and Place Directions statement:

- Population Growth is matched with the provision of infrastructure and is sympathetic to the rural, environmental, heritage values and character of the Hawkesbury

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Identify community needs, establish benchmarks, plan to deliver and advocate for required services and facilities

Financial Implications

No financial implications applicable to this report

RECOMMENDATION:

That Council adopt the Wilberforce Subdivision and Development Policy as exhibited and attached to this report.

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ATTACHMENTS:

AT - 1 Wilberforce Subdivision and Development Policy - (*Distributed Under Separate Cover*)

oooO END OF REPORT Oooo

Item: 15 CP - Planning System Review Submission - (95498)

REPORT:**Executive Summary**

The purpose of this report is to outline the content of Council's submission to the review of the Planning System that is currently being undertaken by the NSW State Government. The report recommends that the attached submission be forwarded to the planning system review secretariat by 17 February 2012.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The Issues Paper, prepared for the Department of Planning & Infrastructure, is currently on exhibition and this report is proposing a submission to that paper from Council's perspective.

Background

In July 2011 the Minister for Planning announced that the review/rewrite of the Environmental Planning and Assessment Act 1979 (The Act) would commence (The planning system review). The review process is being undertaken in five stages as follows:

- Stage 1 The review announcement in July 2011.
- Stage 2 Listening and Scoping. This commenced with a meeting of peak interest groups in Sydney (attended by the Director City Planning and the General Manager) and then two months of community meetings in over 40 locations across the State.
- Stage 3 Issues Paper. **(Current stage)** The submissions and comments received in the listening and scoping stage (Stage 2) have been used to produce the issues paper titled "*The way ahead for planning in NSW?*"
- Stage 4 Policy options release. A working group will, in collaboration with the review Panel, prepare a "Green Paper" which will set out a preferred structure for a new planning system. Expected in April 2012.
- Stage 5 Draft Legislation. A "White Paper" will be prepared for exhibition prior to a Bill being submitted to Parliament.

The above process is currently at Stage 3 with the issues paper being released in early December 2011. The Issues Paper is a lengthy document of some 130 pages with 238 questions that have been asked for comment on different provisions of the Act. The issues paper and other relevant documentation are available for downloading from www.planningreview.nsw.gov.au.

The Issues Paper is set out in a similar framework as the Act, i.e. dealing separately with Act Objectives, Making Plans (LEP, DCP etc) Development assessment and proposals, appeals & reviews, enforcement and compliance and implementation. This assists with making comments as some interested persons may only be interested in certain sections of the Act.

Submissions on the Issues Paper are due by 17 February 2012.

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The Terms of Reference for the review process are summarised as follows:

1. *Consult widely with stakeholder groups and communities throughout the State to identify the issues that require consideration in development a new planning system;*
2. *To consider stakeholder and community submissions on issues identified during the consultation process;*
3. *Examine interstate and overseas planning systems to ensure that relevant best practice options are considered for inclusion in a new planning system for NSW*
4. *Recommend a statutory framework and necessary implementation measures for a new planning system for NSW that:*
 - *Enunciates the philosophy and objectives to underpin a new system;*
 - *Written in plain English;*
 - *Identifies what plans should be made and what processes, including participation and consultation, to use in the making of those plans;*
 - *Identifies and sets out the role of, processes for and accountability of each body making decisions and how those decisions can be made in a timely fashion;*
 - *Sets out the basis for stakeholder and community participation in the development proposal decision making process;*
 - *Sets out how other matters in the system should be dealt with;*
5. *Promotes the maximum use of information technology in;*
 - *Making and processing of development proposals;*
 - *Availability of information to proponents and the community about the assessment processes for and determination of individual proposals;*
 - *Maximising the availability of government held information about individual parcels of land through a single electronic access point;*
6. *Any other matters*

Details of Council's Submission

The proposed submission from Hawkesbury City Council will be in two parts. The first part will be in the form of a covering letter dealing with general comments regarding the process, the focus of the Issues Paper and the way it is set out and the Terms of Reference for the process. This letter will essentially be the following two sections of this report. The second part (attached to this report) consists of brief comments on all the questions (238 in total) that are set out in the Issues Paper. The following comments relate generally to the Issues Paper and process and some of the key areas around which the questions are targeted.

A summary of the proposed submission is as follows:

Timeframe for the process

It is welcomed that the Minister has commenced the process for reviewing the planning system. However, the timeframe for this entire process is short and it is questionable that the time between the different stages will allow proper consideration of submissions for the previous stage. In this regard the Issues Paper is open to receive submissions until 17 February 2012 and the policy "green paper" is due for issue in April 2012. Given the number of questions raised in the Issues Paper (238), if 150 submissions were received on this paper it would mean that potentially 35,700 individual answers to all the questions could be received. If all these potential submissions were considered for a "Green Paper" released in April 2012, it would mean that approximately 800 individual answers would need to be considered each day before the release of the Green Paper. In this regard there are some real concerns about the consultation and actual consideration of stakeholder and community input into the process in the required timeframe.

Focus of Issues Paper

The preparation of the Issues Paper held a significant amount of community forums across the State and this aspect should be applauded. The forums, whilst meeting the requirements of the first two points in the Terms of Reference, were largely unstructured and simply collected a range of views and comments raised at these forums. As a result of this the input from the forums essentially focused the issues paper on the planning legislation rather than the planning system itself. This also resulted in much of the focus being on the processes, in the existing system, rather than the strategic outcomes from a new planning system.

As the Issues Paper is a collection of issues raised by the forum participants there is a very high level of detail in the Issues Paper that is difficult to organise. This has resulted in many questions/issues being placed in different areas of the Paper and, at times, essentially repeated throughout the Paper in different wording formats. There is also a lack of weighting of the questions in the Paper, i.e., no indication of the number of forum responses that raised the issue. This is with the exception of a small number of questions that it is noted were raised in one forum about localised matters. In this regard it is difficult to provide a focused response to the Issues Paper as it is unclear if all issues raised require a response or if some of the issues were included in the Paper to provide background.

The Issues Paper has stated that it has been prepared to address the first two items in the Terms of Reference above. It is considered that, prior to the preparation of the issues paper, the third point in the Terms of Reference, *Examine interstate and overseas planning systems to ensure that relevant best practice options are considered for inclusion in a new planning system for NSW*, should have been undertaken as part of stage 3 (current stage) of this process. This would have provided additional structure and direction for many of the issues raised in the forums and would result in more focused submissions.

The lack of discussion of State and Federal planning processes and the lack of survey of “best practice” in other jurisdictions is an unfortunate omission from the Issues Paper. This discussion would have resulted in an Issues Paper more focused on the planning system and strategic outcomes rather than the Paper’s current focus on process.

The review of the planning system is a good initiative for the State Government as the existing system is constrained by the legislation that has been modified and amended over the years that has changed the original intent of the system from a planning outcome focus to one that is too focused on the detailed development assessment processes overlooking the more strategic outcomes.

Conformance to Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statements;

- Have transparent, accountable and respected leadership and an engaged community
- Maintain its independent identity and voice through strong local government and community institutions.

and is also consistent with the nominated strategy in the Community Strategic Plan being:

- Have ongoing engagement and communication with our community, governments and industries.

The planning system has an important role to play in shaping local and regional communities. The review of the planning system with a view to improve outcomes will have a broad ranging impact on all aspects of the Community Strategic Plan and is integral to the implementation of many of the Directions and Strategies contained in this plan.

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Financial Implications

No financial implications applicable to this report.

RECOMMENDATION:

That the attached responses be included in Council's submission to the Issues Paper of the NSW Planning System Review and the submission be forwarded to the Planning System Review Panel prior to 17 February 2012.

ATTACHMENTS:

AT - 1 Copy of responses to the questions contained in Issues Paper of the NSW Planning System Review - (*Distributed Under Separate Cover*)

oooO END OF REPORT Oooo

SUPPORT SERVICES

Item: 16 SS - Revaluation of Properties within the Hawkesbury City Council Local Government Area - (95496, 99089, 79337)

REPORT:

Executive Summary

The Office of the New South Wales Valuer General (Valuer General) conducts a revaluation of each Local Government Area approximately every three years. A revaluation of the Hawkesbury City Council Local Government Area (Hawkesbury LGA) was previously undertaken in 2008. The land values currently used for rating have a base date of July 2008, and have been used for rating purposes since the 2009/2010 rate levy.

In accordance with the Valuer General Revaluation cycle, a revaluation of the Hawkesbury LGA took place in 2011. The land values arising from the 2011 revaluation will be used for rating purposes for the first time in the 2012/2013 financial year onwards until the next revaluation.

The latest revaluation has impacted total rateable land valuations, and will consequently impact rates payable. The purpose of this report is to provide Council with details on the effects of the 2011 revaluation on properties within the Hawkesbury LGA. The scope of this report is limited to the impact on rates payable arising from the revaluation. Any movement in rates payable, attributable to the permissible increase by way of rate-pegging in 2012/2013, are outside the scope of this report and are not included in any amounts quoted below.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The rates to be levied by Council in 2012/2013 will be subject to community consultation as part of the Management Plan process for 2012/2013.

Background

The Valuer General conducts a revaluation of each Local Government Area approximately every three years. A revaluation of the Hawkesbury LGA was previously undertaken in 2008. The land values currently used for rating have a base date of July 2008, and have been used for rating purposes since the 2009/2010 rate levy.

In accordance with the Valuer General Revaluation cycle, a revaluation of the Hawkesbury LGA took place in 2011. The land values arising from the 2011 revaluation will be used for rating purposes for the first time in the 2012/2013 financial year onwards until the next revaluation.

Rating Structure

Council's current rating structure provides for three different types of ordinary rates being residential, business and farmland. The rate type applicable to a particular property is determined on the basis of the property's rating categorisation. All properties are categorised in accordance with the provisions set out in the Local Government Act 1993 (the Act).

Rates assessed on Land Value

Council's current rating structure consists of an "ad valorem" amount in accordance with Section 497 of the Act, subject to minimum amounts in accordance with Section 548 of the Act.

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Each year, rates are assessed on the basis of the latest land value provided by the Valuer General, multiplied by the rate in the dollar set by Council for the year. The rate in the dollar for the year is determined in conjunction with the rate-pegging limit set by the Minister, so that the total rate income received does not exceed the permissible income limit.

The scope of this report is limited to the impact on rates payable arising from the revaluation. Any movement in rates payable, attributable to the permissible increase by way of rate-pegging, are outside the scope of this report and are not included in any amounts quoted below.

Land Value Updates

The Valuer General conducts a revaluation of a Local Government Area approximately every three years. The land values currently used for rating have a base date of July 2008, and have been used for rating purposes since the 2009/2010 rate levy. The land value resulting from the 2008 valuation was \$7.8 billion. At the time of the 2011 revaluation, the 2008 total land value, including adjustments resulting from subdivisions and objections, was \$7.98 billion. The change in land value results from the number of properties increasing by 295 properties since the 2008 valuation.

A revaluation of the Hawkesbury LGA took place in 2011. This revaluation has resulted in the total rateable land valuations increasing from \$7.98 billion to \$8.15 billion, an average increase of 2.12%. These latest valuations will be used for rating purposes for the first time in the 2012/2013 financial year.

Effect on Rates

Whenever a revaluation occurs, the rating distribution within the Council area changes. Although the total rating income generated for Council is restricted by the rate-pegging limit, individual ratepayers will receive varying increases or decreases in their rates, dependent upon how their property has been affected by the revaluation.

It should be noted that the values quoted in this report are based on the revaluation figures received from the Valuer General. These values are subject to further change prior to use in the 2012/2013 rate levy, due to ongoing objections by owners and subsequent reviews by the Valuer General.

The latest revaluation has realised an average increase in rateable land values of 2.12%. Notwithstanding the rate-pegging limit imposed on Council, ratepayers who have received valuation increases above the average, may expect to receive rate increases for 2012/2013, and similarly, those ratepayers who receive new valuations below the average, may expect a reduction in their general rates for 2012/2013.

The following table provides a summary of the overall effects of the revaluation:

Table 1 – Land Values Summary

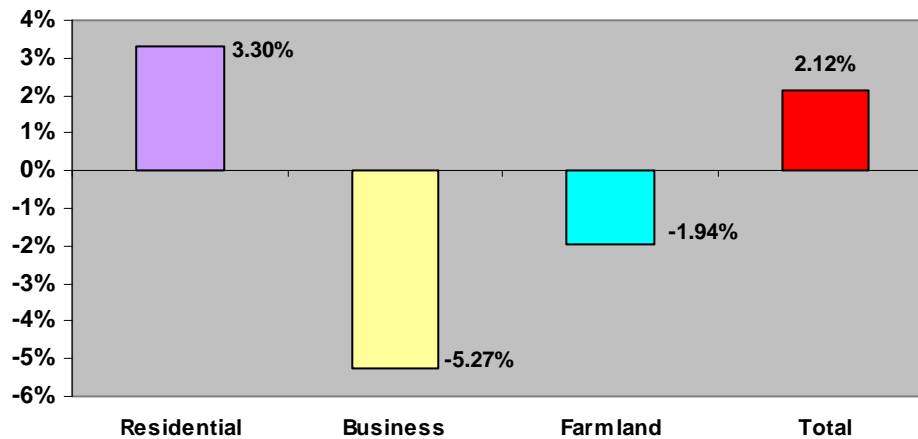
Summary					
Category	Rateable Properties	2008 Land Value	Average 2008 Land Value	2011 Land Value	Average 2011 Land Value
Residential	22,511	\$6,659,159,308	\$295,818	\$6,878,806,712	\$305,575
Business	1,510	\$758,835,370	\$502,540	\$718,872,513	\$476,075
Farmland	631	\$560,644,900	\$888,502	\$549,785,400	\$871,292
Total	24,652	\$7,978,639,578	\$323,651	\$8,147,464,625	\$330,499

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The following graph shows the average increases in land value for each rating category:

Valuation Changes between 2008 and 2011



Category/Suburb Review

Comments provided on average movements relate to suburbs with a substantial number of properties. It is to be noted that outlying areas may have experienced higher valuation fluctuations than the ranges quoted below.

Included as Attachment 1 to this report is Table 2, which shows examples of the impact of valuation changes.

As can be seen from Table 2, the increases in residential valuations are not particularly confined to one section of the Hawkesbury LGA, with suburb changes ranging from a decrease of 17.77% in Bilpin, to an increase of 26.61% at Pitt Town. It is reasonable to assume that there will be significant increases and decreases in a variety of areas. The average increase in residential valuations is 3.3%.

The business valuation changes again do not reveal any particular pattern, with total suburb valuation changes ranging from a decrease of 18.8% at South Windsor, to an increase of 12.11% at North Richmond. The average decrease in business valuations is 5.27%.

The average decrease for farmland valuations is 1.94%, although the changes vary significantly between suburbs, ranging from a decrease at Bilpin of 18.87%, to increases of 30.82% at Vineyard and 49.30% at Pitt Town.

Valuation Changes

Table 2 illustrates the change in total land value per suburb as a result of the 2011 revaluation, in actual amounts and in percentage terms. The last three columns in the table show the **average** rates per property per suburb based on the 2008 and 2011 valuations respectively, with the last column being the % change in these **average** rates. As pointed out previously, these figures do not include any rate-pegging increase that may be utilised by Council in the 2012/2013 rating year.

As indicated previously, the increase in land valuations for land within the Hawkesbury LGA, as a result of this revaluation, does not equate to a corresponding increase in the rate revenue available to Council. The 2012/2013 rate revenue available to be raised by Council, is based upon revenue received in 2011/2012, together with the rate-pegging or other approved increase limit set by IPART.

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It should also be noted that when considering the figures in Table 2, it must be borne in mind that they are on the basis of the “**average**” increase for the area indicated, and that individual properties within an area may vary from the overall average.

It is also acknowledged that the valuations are subject to ongoing change prior to the levy of the 2012/2013 Rates and Charges, and whilst this will not affect the amount of revenue generated by Council, it will alter the final rates in the dollar adopted by Council.

Effects of Revaluation on Levels of Rates in the Dollar

The current practice utilised by Council in setting the rate in the dollar, provides for the same minimum amount and same ad valorem amount (rate in the dollar) being applied to business and residential rates, with farmland rates generally being set at 75% of this amount for the 2011/2012 financial year, with the latter scheduled, as previously reported to Council, to return to 80% in 2012/2013.

It will be noted that the details in this report indicate that the valuation increases or decreases between business, residential and farmland rates, vary considerably with average changes being an increase of 3.3% for residential properties and decreases of 5.27% and 1.94%, for business and farmland properties respectively.

This significant variation in fluctuations between the different categories has an effect on the level of the rate in the dollar for each category, which needs to be considered at this stage. All details now discussed will be based on the 2011/2012 rate yield for comparative purposes, and do not incorporate any rate-pegging increase that may be approved or adopted by Council for the 2012/2013 rating year.

The rate in the dollar applicable in 2011/2012 and the resulting notional rate yield, based on 2008 valuations and number of properties as at the time of writing this report, is shown in the table below:

Table 3 - Notional Yield 2011/2012 based on 2008 Valuations

<u>Category</u>	<u>Rate in Dollar</u>	<u>Notional Yield</u>
Residential	0.325064	\$22,148,042
Business	0.325064	\$ 2,549,296
Farmland	0.243798	\$ 1,369,036
Total		\$26,066,374

Based on the rating structure utilised in 2011/2012, where the business and residential rates in the dollar are the same, and farmland is 75% of the residential rate, the implementation of the new valuations would have resulted in the approximate rate in the dollar and yield, excluding any rate-pegging increase, being:

Table 4 - Notional Yield 2011/2012 based on 2011 Valuations (farmland 75% of residential)

<u>Category</u>	<u>Rate in Dollar</u>	<u>Notional Yield</u>
Residential	0.317411	\$22,387,799
Business	0.317411	\$2,367,298
Farmland	0.2380583	\$1,311,277
Total		\$26,066,374

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In maintaining existing practices with the implementation of the new valuations, where the business and residential rates in the dollar are the same, with farmland returning to 80% of the residential rate as scheduled, the approximate rate in the dollar and yield, excluding any rate-pegging increase, would be:

Table 5 - Notional Yield 2011/2012 based on 2011 Valuations (farmland 80% of residential)

<u>Category</u>	<u>Rate in Dollar</u>	<u>Notional Yield</u>
Residential	0.316293	\$22,313,563
Business	0.316293	\$2,359,543
Farmland	0.2530344	\$1,393,268
Total		\$26,066,374

Table 6 below compares the notional yield from each respective category based on 2008 valuations and 2011 valuations. The notional yield, based on 2011 valuations, is shown applying a farmland rate in the dollar of 75% and 80% respectively.

Table 6 - Notional Yield Comparison

<u>Category</u>	<u>Notional Yield</u> Based on 2008 Valuations Farmland 75% of Residential	<u>Notional Yield</u> Based on 2011 Valuations Farmland 75% of Residential	<u>Notional Yield</u> Based on 2011 Valuations Farmland 80% of Residential
Residential	\$22,148,042	\$22,387,799	\$22,313,563
Business	\$ 2,549,296	\$2,367,298	\$2,359,543
Farmland	\$ 1,369,036	\$1,311,277	\$1,393,268
Total	\$26,066,374	\$26,066,374	\$26,066,374

Conformance to Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- Be financially sustainable to meet the current and future needs of the community based on a diversified income base, affordable and viable services

and is also consistent with (or is a nominated) strategy in the Community Strategic Plan being:

- Maintain and review a sustainable long term financial framework.

Financial Implications

The income resulting from the notional yield calculated, based on the 2011 valuations, and incorporating the permissible increase for 2012/2013, will be included in the 2012/2013 Budget.

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RECOMMENDATION:

That the information concerning the revaluation of properties within the Hawkesbury Council Local Government Area be received and noted.

ATTACHMENTS:

AT - 1 Table 2 - Impact of Valuation Changes

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AT - 1 Table 2 - Impact of Valuation Changes

Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
RESIDENTIAL							
AGNES BANKS	132	35,787,000	36,724,000	2.62%	\$882.14	\$883.86	0.20%
BERAMBING	38	14,755,000	11,652,000	-21.03%	\$1,278.40	\$989.20	-22.62%
BILPIN	265	105,888,800	87,075,100	-17.77%	\$1,299.97	\$1,049.88	-19.24%
BLAXLANDS RIDGE	195	78,740,300	74,758,000	-5.06%	\$1,314.83	\$1,219.03	-7.29%
BLIGH PARK	2240	382,369,001	407,448,008	6.56%	\$586.47	\$607.03	3.51%
BOWEN MOUNTAIN	583	134,324,000	129,794,000	-3.37%	\$749.83	\$706.90	-5.73%
CATTAI	153	79,877,000	85,019,000	6.44%	\$1,697.07	\$1,763.79	3.93%
CENTRAL COLO	21	7,280,000	6,550,000	-10.03%	\$1,156.08	\$1,021.08	-11.68%
CENTRAL MACDONALD	31	11,060,400	10,660,500	-3.62%	\$1,172.70	\$1,104.64	-5.80%
CLARENDON	41	16,985,000	19,613,900	15.48%	\$1,355.70	\$1,527.19	12.65%
COLO	36	10,055,000	9,266,550	-7.84%	\$936.17	\$846.96	-9.53%
COLO HEIGHTS	115	28,368,660	36,903,900	30.09%	\$822.69	\$1,028.76	25.05%
CORNWALLIS	16	13,445,000	12,328,000	-8.31%	\$2,753.61	\$2,466.98	-10.41%
CUMBERLAND REACH	75	18,654,000	18,341,000	-1.68%	\$812.95	\$788.83	-2.97%
EAST KURRAJONG	636	300,338,300	276,721,000	-7.86%	\$1,536.05	\$1,382.00	-10.03%
EBENEZER	328	149,446,300	145,436,900	-2.68%	\$1,482.70	\$1,408.97	-4.97%
FERNANCES	18	3,307,540	2,541,290	-23.17%	\$651.05	\$551.25	-15.33%
FREEMANS REACH	631	203,152,340	214,398,050	5.54%	\$1,049.52	\$1,081.58	3.05%
GLOSSODIA	948	256,352,800	290,692,000	13.40%	\$879.66	\$973.74	10.70%
GROSE VALE	400	221,065,500	185,209,000	-16.22%	\$1,798.48	\$1,473.03	-18.10%
GROSE WOLD	186	103,367,000	94,789,000	-8.30%	\$1,806.50	\$1,617.58	-10.46%
HIGHER MACDONALD	17	5,090,400	4,301,200	-15.50%	\$1,027.71	\$852.73	-17.03%
HOBARTVILLE	1078	210,255,000	234,409,000	11.49%	\$637.82	\$693.84	8.78%
KURMOND	290	132,646,000	119,453,000	-9.95%	\$1,486.84	\$1,307.44	-12.07%

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Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
KURRAJONG	1060	475,184,250	441,515,270	-7.09%	\$1,458.08	\$1,322.73	-9.28%
KURRAJONG HEIGHTS	515	155,795,100	146,238,000	-6.13%	\$985.17	\$902.46	-8.39%
KURRAJONG HILLS	233	121,374,000	108,560,000	-10.56%	\$1,693.32	\$1,478.89	-12.66%
LEETS VALE	30	10,030,000	11,224,000	11.90%	\$1,086.80	\$1,187.54	9.27%
LOWER MACDONALD	236	43,868,600	44,319,700	1.03%	\$656.76	\$675.37	2.83%
LOWER PORTLAND	154	59,067,000	59,782,000	1.21%	\$1,254.14	\$1,238.71	-1.23%
MARAYLYA	240	127,736,000	134,030,000	4.93%	\$1,730.10	\$1,772.61	2.46%
MCGRATHS HILL	892	185,821,300	208,335,000	12.12%	\$683.89	\$746.66	9.18%
MELLONG	8	2,068,000	3,969,000	91.92%	\$840.29	\$1,574.76	87.41%
MOGO CREEK	9	1,522,000	1,276,000	-16.16%	\$630.04	\$518.36	-17.73%
MOUNTAIN LAGOON	43	21,008,000	17,224,000	-18.01%	\$1,588.13	\$1,271.42	-19.94%
MULGRAVE	24	9,033,000	11,468,000	26.96%	\$1,223.46	\$1,516.70	23.97%
NORTH RICHMOND	1715	424,283,649	458,453,690	8.05%	\$843.48	\$878.07	4.10%
OAKVILLE	538	323,917,960	324,291,000	0.12%	\$1,958.12	\$1,914.12	-2.25%
PERRYS CROSSING	3	566,000	564,000	-0.35%	\$613.29	\$596.73	-2.70%
PITT TOWN	682	278,025,900	352,017,000	26.61%	\$1,326.81	\$1,639.50	23.57%
PITT TOWN BOTTOMS	25	9,712,000	10,911,200	12.35%	\$1,279.52	\$1,394.17	8.96%
PUTTY	7	2,026,000	2,313,000	14.17%	\$940.83	\$1,048.82	11.48%
RICHMOND	2118	381,587,599	403,393,233	5.71%	\$659.35	\$673.90	2.21%
RICHMOND LOWLANDS	21	24,430,000	22,000,100	-9.95%	\$3,800.04	\$3,343.66	-12.01%
SACKVILLE	84	26,249,500	26,985,900	2.81%	\$1,020.92	\$1,024.13	0.32%
SCHEYVILLE	1	633,000	625,000	-1.26%	\$2,057.66	\$1,983.82	-3.59%
SOUTH WINDSOR	2257	376,352,609	463,596,003	23.18%	\$582.03	\$681.56	17.10%
ST ALBANS	117	24,554,600	24,131,100	-1.72%	\$721.54	\$715.94	-0.78%
TENNYSON	129	72,927,000	72,839,000	-0.12%	\$1,837.67	\$1,792.24	-2.47%
THE SLOPES	99	45,474,000	42,123,000	-7.37%	\$1,493.13	\$1,350.54	-9.55%
UPPER COLO	37	13,870,000	12,338,000	-11.05%	\$1,224.13	\$1,067.81	-12.77%

ORDINARY MEETING

Meeting Date: 14 February 2012

Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/ Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
UPPER MACDONALD	39	10,264,600	9,932,100	-3.24%	\$871.61	\$827.84	-5.02%
VINEYARD	357	121,803,000	130,696,030	7.30%	\$1,236.59	\$1,290.51	4.36%
WEBBS CREEK	42	11,770,400	10,419,600	-11.48%	\$943.09	\$814.24	-13.66%
WHEENY CREEK	25	8,350,000	7,817,000	-6.38%	\$1,088.87	\$992.48	-8.85%
WILBERFORCE	939	331,924,200	349,394,490	5.26%	\$1,150.36	\$1,182.03	2.75%
WINDSOR	703	151,516,700	182,484,298	20.44%	\$725.47	\$839.10	15.66%
WINDSOR DOWNS	359	166,945,000	157,536,000	-5.64%	\$1,511.64	\$1,392.86	-7.86%
WISEMANS FERRY	42	7,319,700	7,991,000	9.17%	\$633.91	\$649.46	2.45%
WRIGHTS CREEK	15	4,547,300	5,317,600	16.94%	\$1,000.88	\$1,140.30	13.93%
YARRAMUNDI	240	104,991,000	98,612,000	-6.08%	\$1,422.25	\$1,304.85	-8.25%
Total for Residential	22511	6,659,159,308	6,878,806,712	3.30%			
BUSINESS							
AGNES BANKS	3	1,060,000	1,195,000	12.74%	\$1,148.56	\$1,264.35	10.08%
BERAMBING	1	665,000	536,000	-19.40%	\$2,161.68	\$1,701.32	-21.30%
BILPIN	8	1,924,000	1,597,000	-17.00%	\$787.58	\$650.90	-17.36%
BLAXLANDS RIDGE	2	650,000	720,000	10.77%	\$1,365.94	\$1,205.52	-11.74%
BLIGH PARK	7	3,790,000	3,341,900	-11.82%	\$1,803.77	\$1,557.92	-13.63%
BOWEN MOUNTAIN	4	1,352,000	1,138,000	-15.83%	\$1,098.72	\$903.03	-17.81%
CATTAL	2	865,000	1,218,000	40.81%	\$1,405.91	\$1,933.03	37.49%
CLARENDON	15	7,528,300	7,727,300	2.64%	\$1,725.49	\$1,731.76	0.36%
COLO	3	1,900,000	1,710,000	-10.00%	\$2,058.74	\$1,809.24	-12.12%
COLO HEIGHTS	7	787,700	940,800	19.44%	\$576.01	\$605.36	5.10%
CORNWALLIS	1	1,400,000	1,140,000	-18.57%	\$4,550.90	\$3,618.49	-20.49%
EAST KURRAJONG	3	990,000	1,525,000	54.04%	\$1,180.29	\$1,716.94	45.47%

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Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
EBENEZER	10	5,514,060	5,318,060	-3.55%	\$1,883.28	\$1,779.57	-5.51%
FREEMANS REACH	11	4,365,000	4,952,000	13.45%	\$1,289.91	\$1,428.93	10.78%
GLOSSODIA	6	4,378,000	5,426,000	23.94%	\$2,371.88	\$2,870.45	21.02%
GROSE VALE	7	4,893,000	4,864,000	-0.59%	\$2,272.20	\$2,205.55	-2.93%
GROSE WOLD	6	13,159,000	14,640,000	11.25%	\$7,129.20	\$7,744.83	8.64%
HOBARTVILLE	4	1,295,200	1,127,000	-12.99%	\$1,218.63	\$1,060.56	-12.97%
KURMOND	11	5,659,000	4,702,000	-16.91%	\$1,672.31	\$1,356.79	-18.87%
KURRAJONG	28	15,216,300	15,952,000	4.83%	\$1,860.32	\$1,888.52	1.52%
KURRAJONG HEIGHTS	24	11,480,200	9,882,000	-13.92%	\$1,592.66	\$1,342.39	-15.71%
KURRAJONG HILLS	4	2,056,000	1,770,000	-13.91%	\$1,670.83	\$1,404.54	-15.94%
LOWER PORTLAND	5	3,710,000	3,632,000	-2.10%	\$2,411.98	\$2,305.67	-4.41%
MARAYLYA	6	1,653,600	1,771,000	7.10%	\$960.72	\$1,001.83	4.28%
MCGRATHS HILL	11	6,692,000	6,624,000	-1.02%	\$1,977.57	\$1,925.17	-2.65%
MELLONG	1	400,000	567,000	41.75%	\$1,300.26	\$1,799.72	38.41%
MOGO CREEK	1	970	960	-1.03%	\$469.00	\$469.00	0.00%
MULGRAVE	210	119,899,585	122,707,254	2.34%	\$1,867.56	\$1,868.44	0.05%
NORTH RICHMOND	94	36,909,668	41,379,225	12.11%	\$1,367.39	\$1,476.37	7.97%
OAKVILLE	8	4,012,700	4,310,000	7.41%	\$1,682.32	\$1,764.71	4.90%
PITT TOWN	12	5,050,000	5,375,000	6.44%	\$1,367.98	\$1,421.74	3.93%
PITT TOWN BOTTOMS	1	550,000	574,000	4.36%	\$1,787.85	\$1,821.94	1.91%
RICHMOND	284	111,197,560	103,336,869	-7.07%	\$1,384.67	\$1,274.26	-7.97%
RICHMOND LOWLANDS	3	1,795,000	1,873,000	4.35%	\$1,944.97	\$1,981.70	1.89%
SACKVILLE	2	1,025,000	1,090,000	6.34%	\$1,665.96	\$1,729.89	3.84%
SOUTH WINDSOR	292	180,718,409	146,743,745	-18.80%	\$2,037.71	\$1,638.18	-19.61%
ST ALBANS	9	1,834,370	1,840,800	0.35%	\$812.96	\$816.73	0.46%
UPPER COLO	1	600,000	540,000	-10.00%	\$1,950.38	\$1,714.02	-12.12%
VINEYARD	89	57,851,000	59,964,000	3.65%	\$2,133.08	\$2,164.94	1.49%

ORDINARY MEETING

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Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
WEBBS CREEK	4	4,940,000	4,387,000	-11.19%	\$4,014.54	\$3,481.21	-13.29%
WHEENY CREEK	1	10,000	9,000	-10.00%	\$469.00	\$469.00	0.00%
WILBERFORCE	61	23,504,350	20,517,500	-12.71%	\$1,323.98	\$1,142.14	-13.73%
WINDSOR	245	103,800,398	98,497,100	-5.11%	\$1,435.94	\$1,345.05	-6.33%
WISEMANS FERRY	1	521,000	540,000	3.65%	\$1,693.58	\$1,714.02	1.21%
YARRAMUNDI	2	1,232,000	1,171,000	-4.95%	\$2,002.40	\$1,858.44	-7.19%
Total for Business	1510	758,835,370	718,872,513	-5.27%			
FARMLAND							
AGNES BANKS	27	20,268,000	19,019,700	-6.16%	\$1,853.29	\$1,699.91	-8.28%
BERAMBING	3	1,825,000	1,457,000	-20.16%	\$1,483.11	\$1,156.17	-22.04%
BILPIN	34	25,918,000	21,026,000	-18.87%	\$1,858.46	\$1,472.18	-20.78%
BLAXLANDS RIDGE	5	3,986,000	5,078,000	27.40%	\$1,943.56	\$2,417.72	24.40%
CATTAI	1	463,000	670,000	44.71%	\$1,128.78	\$1,594.99	41.30%
CENTRAL MACDONALD	2	1,031,000	862,000	-16.39%	\$1,256.78	\$1,026.03	-18.36%
CLARENDON	3	3,600,000	3,717,000	3.25%	\$2,925.58	\$2,949.54	0.82%
COLO HEIGHTS	1	166,000	441,000	165.66%	\$469.00	\$1,049.84	123.85%
CORNWALLIS	21	21,000,000	18,971,000	-9.66%	\$2,437.98	\$2,150.57	-11.79%
CUMBERLAND REACH	4	3,380,000	3,924,000	16.09%	\$2,060.10	\$2,335.35	13.36%
EAST KURRAJONG	14	14,457,000	13,958,000	-3.45%	\$2,517.56	\$2,373.44	-5.72%
EBENEZER	15	11,141,000	11,312,000	1.53%	\$1,810.77	\$1,795.28	-0.86%
FERNANCES	1	177,000	144,000	-18.64%	\$469.00	\$469.00	0.00%
FREEMANS REACH	95	71,515,000	68,102,000	-4.77%	\$1,835.48	\$1,707.35	-6.98%
GLOSSODIA	16	12,009,000	12,422,000	3.44%	\$1,829.86	\$1,848.23	1.00%
GROSE VALE	14	11,623,000	9,561,000	-17.74%	\$2,024.05	\$1,625.77	-19.68%

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Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
GROSE WOLD	8	6,327,000	5,469,000	-13.56%	\$1,928.14	\$1,627.43	-15.60%
HIGHER MACDONALD	10	4,319,900	2,565,000	-40.62%	\$1,083.77	\$653.72	-39.68%
KURMOND	9	7,580,000	7,475,000	-1.39%	\$2,053.32	\$1,977.21	-3.71%
KURRAJONG	12	12,733,000	10,578,000	-16.92%	\$2,586.90	\$2,098.48	-18.88%
KURRAJONG HEIGHTS	7	7,155,000	5,996,000	-16.20%	\$2,491.96	\$2,039.14	-18.17%
KURRAJONG HILLS	10	12,050,000	12,087,000	0.31%	\$2,937.77	\$2,877.41	-2.05%
LOWER MACDONALD	4	2,165,000	2,130,000	-1.62%	\$1,319.56	\$1,267.66	-3.93%
LOWER PORTLAND	7	5,422,000	5,220,000	-3.73%	\$1,912.90	\$1,775.23	-7.20%
MARAYLYA	6	6,570,000	8,518,000	29.65%	\$2,669.59	\$3,379.63	26.60%
MCGRATHS HILL	4	3,775,000	5,275,000	39.74%	\$2,300.85	\$3,139.39	36.45%
MOUNTAIN LAGOON	4	2,526,000	2,038,000	-19.32%	\$1,539.58	\$1,212.91	-21.22%
MULGRAVE	5	4,495,000	5,586,000	24.27%	\$2,191.74	\$2,659.59	21.35%
NORTH RICHMOND	26	85,770,000	84,004,000	-2.06%	\$8,042.52	\$7,691.48	-4.36%
OAKVILLE	37	24,092,000	23,182,000	-3.78%	\$1,587.45	\$1,491.53	-6.04%
PERRYS CROSSING	1	752,000	823,000	9.44%	\$1,833.36	\$1,959.22	6.86%
PITT TOWN	11	9,132,000	13,634,000	49.30%	\$2,023.97	\$2,950.62	45.78%
PITT TOWN BOTTOMS	42	17,305,000	17,126,000	-1.03%	\$1,018.10	\$981.03	-3.64%
RICHMOND	17	30,000,000	26,230,000	-12.57%	\$4,302.32	\$3,673.10	-14.63%
RICHMOND LOWLANDS	6	8,388,000	6,830,000	-18.57%	\$3,408.30	\$2,709.90	-20.49%
SACKVILLE	7	5,108,000	6,250,000	22.36%	\$1,779.03	\$2,125.52	19.48%
SOUTH WINDSOR	3	2,075,000	2,480,000	19.52%	\$1,686.27	\$1,967.95	16.70%
ST ALBANS	10	6,179,000	5,523,000	-10.62%	\$1,506.43	\$1,314.80	-12.72%
TENNYSON	12	12,479,000	11,479,000	-8.01%	\$2,535.30	\$2,277.23	-10.18%
THE SLOPES	3	4,577,000	8,973,000	96.05%	\$3,719.55	\$7,120.32	91.43%
UPPER COLO	7	5,170,000	4,742,000	-8.28%	\$1,800.62	\$1,612.67	-10.44%
UPPER MACDONALD	9	3,904,000	3,163,700	-18.96%	\$1,086.18	\$865.22	-20.34%
VINEYARD	23	13,826,000	18,087,000	30.82%	\$1,471.77	\$1,871.76	27.18%

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Suburb	No of Properties	2008 Total Land Value	2011 Total Land Value	%Increase/Decrease in Land Value	2011/2012 Average Rates based on 2008 Land Value	2011/2012 Average Rates based on 2011 Land Value	% Increase / Decrease in Average Rates by Suburb excluding permissible increase for 2012/2013
WEBBS CREEK	6	2,950,000	2,603,000	-11.76%	\$1,198.68	\$1,044.29	-12.88%
WILBERFORCE	56	42,587,000	42,634,000	0.11%	\$1,854.04	\$1,813.20	-2.20%
WINDSOR	4	2,108,000	1,958,000	-7.12%	\$1,284.82	\$1,165.30	-9.30%
WINDSOR DOWNS	1	840,000	793,000	-5.60%	\$2,047.90	\$1,887.80	-7.82%
WISEMANS FERRY	1	1,120,000	1,050,000	-6.25%	\$2,730.54	\$2,499.61	-8.46%
WRIGHTS CREEK	3	1,636,000	1,799,000	9.96%	\$1,329.51	\$1,427.56	7.37%
YARRAMUNDI	4	2,970,000	2,820,000	-5.05%	\$1,810.20	\$1,678.31	-7.29%
Total for Farmland	631	560,644,900	549,785,400	-1.94%			
Total for LGA	24652	7,978,639,578	8,147,464,625	2.12%			

oooO END OF REPORT Oooo

ORDINARY MEETING**Meeting Date:** 14 February 2012

Item: 17 **SS - Consultants Utilised by Council - 1 July 2011 to 31 December 2011 - (95496, 79337)**

Previous Item: 187, Ordinary (14 June 2005)

REPORT:**Executive Summary**

At the meeting of Council held on 14 June 2005, consideration was given to a report regarding the consultants utilised by Council in 2003/2004 and 2004/2005. Subsequently, in recent years, Council has been provided with reports outlining consultants utilised by Council on a six monthly basis.

This purpose of this report is to provide details of the various firms or persons the Council has utilised as consultants for the period July to December 2011.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

At the meeting of Council held on 14 June 2005, consideration was given to a report regarding the consultants utilised by Council. That report detailed various consultants, the purpose of the engagement, and the expenditure in 2003/2004 and 2004/2005.

Subsequently, in recent years, Council has considered reports outlining consultants utilised by Council for six monthly periods, being January to June, and July to December each year.

The following table provides details of the various firms or persons the Council has utilised as consultants for the period July to December 2011, detailing the purpose of the consultancies, and the amount paid in this period:

Firm	Purpose	Funding Source	External Requirement	6 Months to 31/12/2011
Aprince Consulting Pty Limited	Waste Management Options Feasibility Study - WASIP	Grant Funds	No	\$20,282.16
APrince Consulting Pty Limited	Waste Management Community Consultation – Garden Organics / Green Waste - WASIP	Grant Funds	No	\$20,120.00
Barker Ryan Stewart	Development Engineering Services May – October 2011	General Funds	No	\$41,940.00
Benchmark Building Certifiers	Temporary Building Surveyor	General Funds	No	\$5,992.50

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Firm	Purpose	Funding Source	External Requirement	6 Months to 31/12/2011
Bewsher Consulting Pty Ltd	Hawkesbury Floodplain Risk Management Study and Plan	Grant Funds/ General Funds	No	\$66,160.30
Christopher Hallam and Associates Pty Ltd	Final Report – Windsor Town Centre Traffic Study	General Funds	No	\$3,400.00
Clouston Associates	Open Space and Recreation Strategy	General Funds / Grant Funds	No	\$48,887.50
Complete Urban Pty Ltd	Parks and Recreation Asset Audit	General Funds	Division of Local Government	\$111,300.01
Consulting Earth Scientists Pty Ltd	WMF monthly and quarterly environmental monitoring and Annual Report	Internal Reserve	Office of Environment & Heritage	\$21,716.01
Donald Ellsmore Pty Ltd	Heritage advisory services June – October 2011	General Funds	No	\$9,100.00
EC Sustainable	Domestic Waste and Recycling Audit - WASIP	Reserve Funds	Office of Environment & Heritage	\$34,895.00
Harris Page and Associates	Fire Protection Services Consultancy	General Funds	No	\$1,200.00
Hassel Limited	Hawkesbury Residential Strategy	General Funds	No	\$1,545.00
Institute of Access Training Australia	Addressing Access in the Built Environment Course	Grant Funds	No	\$6,500.00
Jackson Teece	Urban analysis of Development Applications	General Funds	No	\$2,800.00
John Woodhouse	Staff Consultation and Training	General Funds	No	\$2,122.00
David G Hart Consulting	Actuary Services - Workers Compensation Liability	General Funds	WorkCover	\$6,000.00
IAB Internal Audit Services	Various Internal Audits	General Funds	No	\$32,689.08
Landarc	McQuade Park Plan of Management	Grant Funds / General Funds	Division of Local Government	\$2,500.00
Lunney Watt and Associates Pty Ltd	Proposed Drainage Easements Valuation Report for rental property	General Funds	No	\$4,000.00

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Firm	Purpose	Funding Source	External Requirement	6 Months to 31/12/2011
McKinlay Morgan and Associates Pty Ltd	Survey and Plan for Windsor Mall Outdoor Trading	General Funds	No	\$3,000.00
Minerva Consulting Group	OH&S Professional Services & Work Cover Audit preparation	General Funds	No	\$99,530.00
Paradigm Digital Pty Ltd	Recycled Water Quality Management Plan	Grant Funds	Department of Health / NSW Office of Water	\$72,823.63
The Playground Doctor	Council playground site inspections	General Funds	No	\$4,340.00
PricewaterhouseCoopers	Final Audit Fee for 2010/2011 Financial Statements	General Funds	Division of Local Government	\$25,000.00
R&M Brown Consultancy	Hazardous Materials Report and Management Plan for Council Administration Building	General Funds	No	\$4,750.00
Spectra Financial Services	Investment advisory services July to December 2011	General Funds	Division of Local Government	\$8,000.00
Vekta Pty Ltd	Waste Management Facility volumes June 2011 and Plan	Internal Reserve	Office of Environment & Heritage	\$10,900.00
KD Wood Valuations (Aust) Pty Ltd	Rental Assessments and other valuation services	General Funds	No	\$4,000.00
J Wyndham Prince	Consultancy & Engineering Services North Richmond Drainage and Roberts Creek Rd Culvert Upgrade	General Funds	No	\$43,864.00
Worley Parsons	WaterRide Projects – Update terrain, McDonald River Conversion and Smaller Hawkesbury Nepean River Results	General Funds	No	\$10,880.00
TOTAL				\$730,237.19

Conformance to Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- Have transparent, accountable and respected leadership and an engaged community.

Funding

This is an information report requested by Council and costs detailed have been met within existing budgets.

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RECOMMENDATION:

That the information concerning consultancies utilised by Council during the period July to December 2011 be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 14 February 2012

CONFIDENTIAL REPORTS

Item: 18 **CP - Evaluation of EOI - Funding and Construction of Community Facility on Council Owned land at Pound Paddock, Bourke Street, Richmond - (95498)**
CONFIDENTIAL

Previous Item: 108, Ordinary (31 May 2011)
 205, Ordinary (13 September 2011)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to details concerning an expression of interest for the supply of goods and/or services to Council and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ordinary

section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

SECTION 5 - Reports of Committees

ROC - Hawkesbury Civic and Citizenship Committee - 7 December 2011 - (96972, 79356, 79351)

The meeting commenced at 5:30pm in the Council Chambers.

Present:	Councillor Kim Ford Councillor Tiffany Tree Councillor Barry Calvert Councillor Warwick Mackay OAM (6.05pm) David Bertenshaw (Hawkesbury Sports Council Representative) Barry Adams (The Richmond Club Representative) Jean Peare (Community Representative) Ted Brill (Hawkesbury Historical Society Representative)
Apologies:	Jan Barkley Jack (Hawkesbury Historical Society Representative) Todd Miladinovic (Community representative) Dianne Finch (Community representative)
In Attendance:	Sonia Porter, Corporate Communication Manager Jillian Bentham - Public Relations Coordinator

REPORT:

Apologies for absence were received from Jan Barkley Jack, Todd Miladinovic and Dianne Finch.

RESOLVED on the motion of Jean Peare and seconded by Barry Adams that apologies be accepted.

SECTION 1 - Confirmation of Minutes

Minutes of last meeting

RESOLVED on the motion of David Bertenshaw and seconded by Jean Peare that the minutes of Hawkesbury Civic and Citizenship Committee Meeting held on the 6 July 2011, be accepted.

Ted Brill, Hawkesbury Historical Society Representative, entered the meeting at 5:40pm.

Councillor Warwick Mackay entered the meeting at 6:05pm.

SECTION 2 - Reports for Determination

ITEM: 1 Selection of Australia Day Award Recipients

Motion: Selection of Australia Day Award Recipients

RESOLVED on the motion of Jean Peare and seconded by Barry Adams.

ORDINARY MEETING
Reports of Committees

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Jean Peare and seconded by Barry Adams.

That all the award recipient nominations be accepted and for nominees to receive awards as nominated, as below.

Nominee	Award Nominated for
Lynda Sheridan	Citizen of the Year
Melissa Melodie Wolfshoerndl	Young Citizen of the Year
Heather Lee	Sports Person of the Year
Hawkesbury Woodcraft Co-operative Ltd	Community Arts Award
Richmond School of Arts	Cultural Heritage Award
Meredyth Effie Hungerford	Commemorative Plaque
United Hospitals Auxiliary – Hawkesbury Branch	Community Organisation of the Year
Hawkesbury City Eisteddfod Society	Special Achievement Award

Ted Brill, Hawkesbury Historical Society Representative, exited the meeting at 5.45pm.

Councillor Barry Calvert exited the meeting at 6.05pm

Motion: Young Achievement Award – Committee nomination

RESOLVED on the motion of Jean Peare and seconded by Barry Adams.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Jean Peare and seconded by Barry Adams.

That a Young Achievement Award be created and presented to nominee for Young Citizen of the Year, Eliza Woodbury.

Nominee	Award Nominated for
Eliza Woodbury	Young Achievement Award

ORDINARY MEETING
Reports of Committees

Motion: Contact Nominees re: Citizen of the Season

RESOLVED on the motion of Councillor Tiffany Tree and seconded by David Bertenshaw.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Councillor Tiffany Tree and seconded by David Bertenshaw.

That the nominator for nominee Patricia Pilgrim be contacted and encouraged to nominate Patricia Pilgrim for a Citizen of the Season Award.

Motion: Special Achievement Award – second nomination by Committee

RESOLVED on the motion of David Bertenshaw and seconded by Councillor Tiffany Tree.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of David Bertenshaw and seconded by Councillor Tiffany Tree.

That the Scarecrow Festival Committee also be awarded the 2012 Special Achievement Award, in acknowledgment of the outstanding work in the community for 15 years.

Nominee	Award Nominated for
Kurrajong Scarecrow Festival Inc	Special Achievement Award

ITEM: 2 2011 NSW Local Citizens of the Year Awards

Motion:

RESOLVED on the motion of Councillor Tiffany Tree and seconded by Councillor Warwick Mackay.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Councillor Tiffany Tree and seconded by Councillor Warwick Mackay.

That the nominators for Australian of the Year Awards for citizens of the Hawkesbury **(5 in total)** be contacted and advised of our Citizen of the Season program and encouraged to nominate these worthy citizens for Awards during 2012.

ORDINARY MEETING
Reports of Committees

ITEM: 3 Review criteria for Citizen of the Season, Young Citizen of the Season and Australia Day Award Programs

Motion:

RESOLVED on the motion of Councillor Warwick Mackay and seconded by Barry Adams.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Councillor Warwick Mackay and seconded by Barry Adams.

That the current criteria for the Citizen of the Season, Young Citizen of the Season and Australia Day Award Programs be maintained in its current form.

SECTION 3 - Reports for Information

ITEM 1: Annual Report Hawkesbury Civics and Citizenship Committee

Motion:

RESOLVED on the motion of David Bertenshaw and seconded by Councillor Tiffany Tree.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of David Bertenshaw and seconded by Councillor Tiffany Tree.

That the Annual Report of the Hawkesbury Civics and Citizenship Committee 2010-2011 as reported to Council at its Special Meeting held 20 September 2011 be noted.

ITEM: 2 Australian of the Year Awards 2012

Motion:

RESOLVED on the motion of Jean Peare and seconded by Councillor David Bertenshaw.

Refer to RESOLUTION

Resolution:

RESOLVED on the motion of Jean Peare and seconded by Councillor David Bertenshaw.

That the nominations of 2011 Hawkesbury Citizen of the Year in the Australian of the Year Awards 2012 and the Hawkesbury Young Citizen of the Year in the Young Australian of the Year Awards 2012 be noted.

ORDINARY MEETING
Reports of Committees

Next Meeting

TBA

The meeting closed at 6:15pm.

oooO END OF REPORT Ooo

ORDINARY MEETING
Questions for Next Meeting

QUESTIONS FOR NEXT MEETING

Councillor Questions From Previous Meetings and Responses - (105109)

REPORT:

Questions - 31 January 2012

#	Councillor	Question	Response
1	Calvert	Enquired as to the outcomes of investigations that were to take place in relation to a 'dogs off leash' park being made available.	Director Infrastructure Services advised that funding of \$20,000 was provided through the September quarter budget review, for a dog off-leash facility in Peel Park. Documentation is being prepared and it is anticipated that the project will be completed in June 2012.
2	Paine	Enquired if Council staff could investigate the drainage problem in College Street. She advised with all the rain we have experienced, water is coming halfway up driveways and added that residents had concerns with what is happening with the dam at university.	Director Infrastructure Services advised that the drainage and pipes have been checked and are clear of blockages. A more detailed investigation will be undertaken to identify any longer term options to improve the drainage system capacity.
3	Paine	Enquired as to how many grants Council had applied for over the past three years and asked for a breakdown of how many Council was successful in obtaining and the amount of grant funding received. Councillor Paine also enquired as to who Council had lobbied to obtain these grants.	See over page for response from the Director Support Services.
4	Paine	Referred to an event that is being held near Wisemans Ferry, Del Rio, between 1 - 4 March. She advised the residents are quite concerned and had sent a list of questions to the General Manager and the Roads and Maritime Services. She enquired if Councillors could be copied in on the reply to these residents' concerns.	Director City Planning advised the list of questions received requires a significant amount of investigation and Councillors will be provided with a copy of the response once investigations have concluded and response settled.

ORDINARY MEETING

Questions for Next Meeting

#	Councillor	Question	Response
5	Paine	Enquired if Council had any news on the rental of the Old Hospital Building site and if not, does Council have a program of what will be done over the next couple of months to have it leased.	<p>Director Support Services advised that the Old Hospital Building has not been leased to date, despite various marketing and appointment of various agents.</p> <p>Council originally appointed Castlecorp Real Estate to lease the Building. Council has since appointed Knight Frank Australia Pty Limited and Speechley Property to lease the Building. These two agents continue to market the property.</p> <p>Council and/or the agents have marketed the property through large signage on the property, internet listings, advertisements in local and statewide newspapers, window displays, distribution of colour brochures and flyers and e-brochures.</p> <p>Director Support Services also advised that Council, and its agents Knight Frank Australia Pty Limited and Speechley Property, will continue to market the property in the next few months through internet advertising, signage, and through targeting specific businesses that may be interested in leasing the Building.</p>
6	Paine	Enquired if Council had obtained any final figures or feedback from the Sand Sculpting Event that had been held over the previous few weeks.	<p>The General Manager advised that the organisers of the event have indicated that 38,302 people attended. As this figure does not include children under four or complementary ticket holders actual attendance is estimated to be in excess of 40,000.</p> <p>The organisers were pleased with attendance at the event although attendance figures would have been higher had the weather not been as inclement as it was over the period.</p> <p>Council Officers will be meeting with the organisers later in the month for the purposes of 'de-briefing' and providing feedback in relation to various aspects surrounding the event.</p>
7	Williams	Enquired if it was an option to change mobile phone providers for his Council iPhone as he generally has minimal to no service at his residence.	<p>Director Infrastructure Services advised that the current contract with Optus has approximately 18 months left to run. Alternate carriers can be used if service difficulties are occurring. This may however result in higher charges compared to the Optus contract.</p>

ORDINARY MEETING**Questions for Next Meeting**

#	Councillor	Question	Response
8	Tree	Enquired if the road surface could be investigated at the Castlereagh end of The Driftway as it has become dangerous when approaching the intersection.	Director Infrastructure Services advised that works to resurface this area will be undertaken in the current program. Interim repairs will be undertaken to ensure satisfactory conditions.
9	Bassett	Enquired if the footpath at North Richmond could be cleaned up as it overgrown and has weeds growing through it from between the telephone box up towards the lights on Grose Vale Road on the Franklin side as well as the graffiti in that area that has previously been mentioned.	Director Infrastructure Services advised that instructions have been issued to remove these weeds and graffiti on public areas in this vicinity.
10	Mackay	Enquired if a new 'No Through Road' sign could be erected on Krahes Road at McKinnons Road due to the new subdivision in the area.	Director Infrastructure Services advised that instructions have been issued to install this signage.
11	Reardon	Enquired if the recent land slide from the wall beneath the Sydney Water site at Kurrajong on the Old Bells Line of Road could be investigated.	Director Infrastructure Services advised that the site has been inspected. Loose material will be removed and the site monitored.
12	Reardon	Enquired if the cars turning right out of Old Kurrajong Road into Kurrajong Road near the polo fields could be referred to the Local Traffic Committee.	Director Infrastructure Services advised that this matter is currently being reviewed by the RMS as part of a wider traffic review. Outcomes from this review will be presented to Council.
13	Whelan	Enquired if Musson Lane, Richmond could be referred to the Local Traffic Committee to have defined where that roadway actually goes through the carpark.	Director Infrastructure Services advised that investigations are being undertaken to identify any improvements that can be made to the lane or carpark to improve pedestrian safety. The matter will be referred to the Local Traffic Committee should this be required, to enable any identified improvements to be carried out.

ATTACHMENTS:

Response to Question 3 - Councillor Paine's Question Regarding Grants Summary

ORDINARY MEETING
Questions for Next Meeting

Response to Question 3 - Councillor Paine's Question Regarding Grants Summary

The following table outlines the number of grants applied for over the last three financial years, as well as the number of successful grants and the value of the successful grants.

Year	No. of Grants Applied For	No. of Successful Grants	Total Value of Successful Grants
2008/2009	33	In Part = 8 In Whole = 8	\$10,814,629
2009/2010	35	In Part = 6 In Whole = 13	\$988,282
2010/2011	29	In Part = 2 In Whole = 14 Waiting = 2	\$1,269,866

The above grants do not include grants that Council receives on a regular basis, such as the Financial Assistants Grants and the Roads to Recovery Grants or recurring salary subsidies.

Director Support Services also advised that staff do lobby the funding authority on occasions, however the majority of grant applications are considered by independent committees whose members are not usually available for contact.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Questions for Next Meeting



ordinary
meeting

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