



Hawkesbury City Council

extraordinary  
meeting  
minutes

date of meeting: 17 September 2013

location: council chambers

time: 6:30 p.m.



**EXTRAORDINARY MEETING**

**Minutes: 17 September 2013**

**MINUTES**

- **WELCOME**

**Acknowledgement of Indigenous Heritage**

- **APOLOGIES AND LEAVE OF ABSENCE**

- **DECLARATION OF INTERESTS**

- **Reports for Determination**

**General Manager**

**EXTRAORDINARY MEETING**

**Minutes: 17 September 2013**

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## EXTRAORDINARY MEETING

Minutes: 17 September 2013

Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on Tuesday, 17 September 2013, commencing at 6:31pm.

### ATTENDANCE

**PRESENT:** Councillor K Ford, Mayor, Councillor T Tree, Deputy Mayor and Councillors B Calvert, P Conolly, M Creed, M Lyons-Buckett, W Mackay, C Paine, B Porter, P Rasmussen and L Williams.

**ALSO PRESENT:** General Manager - Peter Jackson, Director City Planning - Matt Owens, Director Infrastructure Services - Jeff Organ, Acting Director Support Services – Emma Galea, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Services and Governance - Abbey Rouse and Administrative Support Team Leaders - Bianca James and Natasha Martin.

### APOLOGIES

An apology for absence was received from Councillor J Reardon.

### 313 RESOLUTION:

RESOLVED on the motion of Councillor Tree and seconded by Councillor Conolly that the apology be accepted and that leave of absence from the meeting be granted.

Councillor Rasmussen arrived at the meeting at 6:36pm.

**EXTRAORDINARY MEETING**

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**Reports for Determination**

**GENERAL MANAGER**

**Item: 189      GM - Election of Mayor - (79351, 95496)**

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The Mayor, Councillor Kim Ford, Vacated the chair. The General Manager, Mr Peter Jackson, in accordance with provision of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Mayor.

The Returning Officer, Mr Peter Jackson, advised that he had received two valid nominations for the position of Mayor, being:

Councillor Calvert	Nominated by Councillor Williams Seconded by Councillor Paine
Councillor Ford	Nominated by Councillor Reardon Seconded by Councillor Tree

**314 RESOLUTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Williams.

That the election for the position of Mayor of the City of Hawkesbury for the 2013/2014 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Calvert	4 votes
Councillor Ford	6 votes

The Returning Officer declared Councillor Ford elected as Mayor of the City of Hawkesbury for the 2013/2014 Mayoral Term.

Councillor Ford assumed the Chair as Mayor.

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**Item: 190 GM - Election of Deputy Mayor - (79351, 95496)**

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The General Manager, Peter Jackson, in accordance with provision of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Deputy Mayor.

The Returning Officer, Mr Peter Jackson, advised that he had received two valid nominations for the position of Deputy Mayor, being:

Councillor Tree	Nominated by Councillor Reardon Seconded by Councillor Ford
Councillor Williams	Nominated by Councillor Calvert Seconded by Councillor Paine

**315 RESOLUTION:**

RESOLVED on the motion of Councillor Paine, seconded by Councillor Rasmussen.

That an election for the position of Deputy Mayor of the City of Hawkesbury for the 2013/2014 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Tree	6 votes
Councillor Williams	5 votes

The Returning Officer declared Councillor Tree elected as Deputy Mayor of the City of Hawkesbury for the 2013/2014 Mayoral Term.

**Item: 191 GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Tree, seconded by Councillor Conolly.

***Refer to RESOLUTION***

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**316 RESOLUTION:**

RESOLVED on the motion of Councillor Tree, seconded by Councillor Conolly.

That:

1. Committees, delegates and representatives for 2013/2014 be appointed as follows:

<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
<b>a) Committees of Council</b>		
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Clr. Calvert Clr. Lyons-Bucket Clr. Mackay
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Clr. Calvert Clr. Ford (Mayor) Clr. Mackay Clr. Tree (Deputy Mayor)
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury.	Clr. Porter Clr. Reardon Clr. Tree (Deputy Mayor) Clr. Williams
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Clr. Lyons-Bucket Clr. Williams
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Clr. Conolly Clr. MacKay (alternate)
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Clr. Lyons-Bucket Clr. MacKay Clr. Porter Clr. Reardon Clr. Tree (Deputy Mayor)
General Manager's Performance Review Panel	To review the performance of the General Manager.	Clr. Ford (Mayor) Clr. Porter Clr. Conolly and one Councillor nominated by the General Manager, if he so chooses
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Clr. Rasmussen Clr. Conolly Clr. Porter (alternate)



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<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
Hawkesbury Access and Inclusion Advisory Committee	To provide advice on improving access to services and facilities for people with disabilities and promote their inclusion and participation in community and civic life.	Clr. Calvert Clr. Williams
Development Application Monitoring Advisory Committee	Established to primarily focus on monitoring the processing of development applications generally and those applications relating to riverfront land.	Clr. Creed Clr. Ford (Mayor) Clr. Mackay Clr. Porter Clr. Tree (Deputy Mayor)
<b>b) Statutory Committees</b>		
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	Clr. Ford (Mayor)
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Clr. Ford (Mayor)
Hawkesbury-Nepean Catchment Management Authority Local Government Advisory Committee	Committee established by NSW Government to co-ordinate catchment management.	Clr. Lyons-Bucket Clr. Rasmussen (alternate)
<b>c) Committees where Council has a Financial Interest</b>		
Westpool	Self-insurance agency established by consortium of participating Councils.	Clr. Creed
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahon's Park.	Clr. Reardon Clr. Calvert (alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	Clr. MacKay Clr. Rasmussen (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	Clr. Ford (Mayor)
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney.	Clr. Ford (Mayor) Clr. Tree (Deputy Mayor) Clr. Creed (first alternate) Clr. Reardon (second alternate)
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Clr. MacKay Clr. Porter
Hawkesbury Sister City Association	Incorporated Body responsible for co-ordinating Sister City activities.	To be filled

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<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
<b>d) Other Committees</b>		
Destination Hawkesbury Committee	Committee established by HHART to liaise with local operators and Council regarding tourism in the Hawkesbury LGA.	Clr. Conolly
NSW Metropolitan Public Libraries Association	Regional Body established to represent and support the interests of local government library services in the greater Sydney region.	Clr. Ford (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	Clr. Creed
Golf Hawkesbury Project Committee	Established by Richmond Club Limited and the Hills, Hawkesbury and Riverlands Tourism to oversee the development and implementation of the Golf Hawkesbury Project in the Hawkesbury and to liaise with local businesses.	Clr. Creed

**Item: 192 GM - Various Committees - Annual Reports - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Creed.

*Refer to RESOLUTION*

**317 RESOLUTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Creed.

That the contents of the report and the annual reports of the various Council Committees for the 2012/2013 Mayoral Term as detailed in the report be received.

The meeting terminated at 6:50pm.

Submitted to and confirmed at the Ordinary meeting held on 24 September 2013.

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Mayor