



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 14 August 2007

location: council chambers

time: 5:00 p.m.

ORDINARY MEETING

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on Tuesday, 14 August 2007, commencing at 5:01pm.

Reverend John Gaunt of St James Anglican Church at Pitt Town, representing the Hawkesbury Minister's Association, gave the opening prayer at the commencement of the meeting.

ATTENDANCE

PRESENT: Councillor R Stubbs, Mayor, Councillor B Bassett, Deputy Mayor and Councillors T Books, K Conolly, T Devine, D Finch, C Paine, B Porter, P Rasmussen, N Wearne and L Williams

ALSO PRESENT: Acting General Manager - Peter Jackson, Director City Planning - Matt Owens, Director Infrastructure Services - Chris Daley, Acting Director Support Services - Laurie Mifsud, Executive Manager - Community Partnerships - Joseph Litwin, Administrative Support Team Leader - Kylie Wade-Ferrell and Word Processing Operator - Amy Dutch.

APOLOGIES

An apology for absence was received from Councillor Calvert.

250 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Williams that the apology be accepted.

Councillor Rasmussen arrived at the meeting at 5:05pm.
Councillor Williams arrived at the meeting at 5:07pm.

SECTION 1: Confirmation of Minutes

251 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Books that the Minutes of the Ordinary Meeting held on the 31 July 2007, be confirmed.

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252 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen that standing orders be suspended to introduce Mrs Jean Peare OAM from the Sister City Association who then introduced the delegates who participated in the Sister City Exchange Program and certificates were presented to the Sister City exchange students by the Mayor.

253 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch that standing orders be resumed.

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SECTION 3 - Notices of Motion

RM - Rescission Motion - Development Application for Colour Bond Fence and Retaining Wall - 20 William Cox Drive, Richmond NSW 2753 - (DA0197/07, 78735, 100500, 96329, 95498, 80104, 90480, 90478)

Councillor Devine declared an interest in this matter as he owns a property adjoining the subject premises. He left the meeting and did not take part in voting or discussion on the matter.

Ms Michele Christiansen, proponent, addressed Council.

Mr Robert Montgomery, respondent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Books, seconded by Councillor Wearne.

Refer to RESOLUTION

254 RESOLUTION:

RESOLVED on the motion of Councillor Books, seconded by Councillor Wearne

That Council's resolution of 31 July 2007 (Minute No. 237 re Item: 144) regarding Development Application Number DA0197/07 for Colour Bond Fence and Retaining Wall at 20 William Cox Drive, Richmond NSW 2753 be rescinded.

255 RESOLUTION:

RESOLVED on the FORESHADOWED motion moved by Councillor Books, seconded by Councillor Porter.

That a site inspection be carried out prior to the next ordinary meeting.

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NM1 - Provision of Native Trees to Schools in the Hawkesbury Local Government Area - (80104, 107)

Miss Amy Barry and Mr Frank Scharfe, proponents, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Rasmussen.

Refer to RESOLUTION

256 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Rasmussen

That Council:

1. Consider in 2008/2009 Budget the provision to offer schools in the Hawkesbury Local Government Area up to six native trees per year from the Community Nursery to plant in their school yards.
2. Approach the CMA and LGAG as to the possibility of providing additional trees to the Hawkesbury Local Government Area.

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SECTION 4 - Reports for Determination

ACTING GENERAL MANAGER

Item:151 AGM - Parks and Leisure Australia 2007 National Conference, 16 - 19 September 2007 - (79351)

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Finch.

Refer to RESOLUTION

257 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Finch

That no Councillors attend the conference and that attendance of staff considered appropriate by the Acting General Manager, at the Parks and Leisure Australia 2007 National Conference, to be held from 16 to 19 September 2007 in Townsville, Queensland at a cost of approximately \$2,500.00 per delegate be approved.

Item: 152 AGM - Australian Sister Cities Association - Annual Conference 2007 - 30 September to 3 October 2007 in Darwin, Northern Territory (79351, 96869, 73610)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Paine.

Refer to RESOLUTION

258 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Paine

That the attendance of Councillor Finch, and staff considered appropriate by the Acting General Manager, at the Australian Sister Cities Association Annual Conference, to be held 30 September to 3 October 2007 in Darwin, Northern Territory at a cost of approximately \$2,975.00 per delegate be approved.

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**Item: 153 AGM - Local Government Association of NSW Annual Conference 2007, 20 - 24
October 2007 in Coffs Harbour, NSW (79351, 79633)**

MOTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

259 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Rasmussen

That:

1. Attendance by nominated Councillors, and staff members as considered appropriate by the Acting General Manager, at the 2007 Local Government Association Conference to be held from 20 to 24 October, 2007 in Coffs Harbour, NSW at a cost of \$1,943.00 plus travel expenses per delegate be approved.
2. Councillors Bassett, Finch, Devine and Williams be nominated to attend the Conference as Council's voting delegates and that Councillor Calvert also attend as an observer if he wishes.

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CITY PLANNING

Item: 154 **CP - Draft Cultural Collections Policy and Deeds of Agreement for the relocation of cultural collections to the Hawkesbury Cultural Precinct - (78462, 91407, 103542)**

Previous Item: 34, Ordinary (27 February 2007)
118, Ordinary (26 June 2007)

Councillor Stubbs declared an interest in this matter as he is the President of the Hawkesbury Historical Society. He left the meeting and did not take part in voting or discussion on the matter. The Deputy Mayor, Councillor Bassett took over chairing the meeting.

Mr Michael Ginnings, proponent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to RESOLUTION

260 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen

That:

1. The Cultural Collections Policy be adopted.
2. The Acting General Manager be authorised to execute the *Deed of Agreement (Incoming Permanent Loan Agreement)* between Hawkesbury City Council and the Hawkesbury Historical Society Inc. (HHS).
3. The Acting General Manager be authorised to execute the *Deed of Agreement (Incoming Long Term Loan Agreement)* between Hawkesbury City Council and the Friends of Hawkesbury Art Community and Regional Gallery Inc.
4. Council acknowledge and extend its appreciation of the efforts of the Hawkesbury Historical Society Inc. and the Friends of the Hawkesbury Art Community and Regional Gallery Inc. in working in partnership with Council over many years to establish the Hawkesbury Regional Gallery and the Hawkesbury Regional Museum Extension.

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Item:155 **CP - Community Sponsorship Program 2007 - 2008 - (95498, 84339, 105676)**

Previous Item: 180, Ordinary (14 June 2005)
 104, Ordinary, (30 May 2006)
 287, Ordinary (12 December 2006)
 47, Ordinary (13 March 2007)

Mr Frank Scharfe, proponent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

Refer to RESOLUTION

261 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne

That:

1. Council approve payments of Section 356 Financial Assistance to the organisations listed, and at the level recommended in the Table 1 of this report.
2. Council call for and consider fresh applications for additional sponsorship requests under the 2007-2008 Community Sponsorship Program to be assessed and prioritised in accordance with Council's Sponsorship Policy.
3. The existing wording of Paragraph 15.1 of the Sponsorship Policy be deleted and replaced by the following wording "*All requests for sec 356 financial assistance will be reported to Council for determination*".

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Item:156 CP - Two Lot Subdivision - Lot 502, DP 601916, 404 Slopes Road, The Slopes - (DA0297/06, 95498, 96329, 25031, 25032)

Mr Gil Lehrer, proponent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch.

Refer to RESOLUTION

An AMENDMENT was moved by Councillor Conolly, seconded by Councillor Williams.

That Development Application No. DA0297/06 for a two Lot Subdivision at Lot 502, DP 601916 No. 404 Slopes Road The Slopes be deferred to a future Council meeting.

The amendment was lost.

The motion was put and carried.

262 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch

That Development Application No. DA0297/06 for a two Lot Subdivision at Lot 502, DP 601916 No. 404 Slopes Road The Slopes be approved subject to the following conditions:

General Conditions

1. The development is to be carried out in compliance with the following plans and documentation listed below and endorsed with Council's stamp, except where amended by other conditions of consent: forward

Drawing Number	Dated
91858:DA:1 Revision A	28 November 2005 as amended 12 January 2006

Document Number	Dated
Statement of Environmental Effects - Proposed Two Lot Subdivision 404 Slopes Road, The Slopes	September 2006
Wastewater Disposal Report – Report No. TFA 3120/01	11 May 2007
Bushfire Threat Evaluation - Report No. 91858	4 May 2007

Prior To Issue Of Subdivision Certificate

2. A Certificate from a telecommunications carrier confirming that provision has been made for services to the development shall be submitted to the Principal Certifying Authority.

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3. Written clearance from Integral Energy shall be submitted to the Principal Certifying Authority.
4. A plan of subdivision prepared to the requirements of the Land Titles Office, shall be submitted to Council, with four copies.
5. A survey plan showing all existing services on the lots including septic tank and effluent disposal area, sewer connections, water connections and stormwater disposal shall be submitted. The plan shall demonstrate that there are no encroachments over remaining or proposed boundaries.
6. Payment of a Linen Release Fee in accordance with Council's Fees and Charges at the time of lodgement of the linen plan.
7. Creation of a restriction on use of land pursuant to Section 88B of the Conveyancing Act as follows:
 - a) Restricting the location of the house site, wastewater disposal and buffer areas to those areas defined on final plan of subdivision.
 - b) Prohibiting clearing of native vegetation other than for maintenance of bushfire asset protection zones as identified on the subdivision plan.
8. Easements 4m wide and 10m long shall be created over the site for drainage discharge from roads (at no cost to Council).
9. Submission of a soil contamination report for approval by Council certifying that the development area associated with Proposed Lot 102 is suitable for residential use.

NSW Rural Fire Service general Terms of Approval

10. Access is to comply with Section 4.1.3 (1) of Planning for Bushfire Protection 2006.
11. The development proposal is to comply with the subdivision layout identified on the drawing prepared by McKinlay Morgan & Associates numbered 91858, dated 28 November 2005.

Advisory Notes

- *** The applicant is advised to consult with the necessary energy and telecommunication suppliers regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public roads.
- *** The developer is responsible for all costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.

Councillor Williams requested that his name be recorded as having voted against the motion.

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INFRASTRUCTURE SERVICES

263 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Williams.

That Mrs Morris, mother of Ashley Morris, be allowed to address Council on Item 157 as she was given late notice that this item was being discussed.

Item: 157 IS - Bridge Naming Proposal - Windsor Road, McGraths Hill - (79346, 73625)

Previous Item: 245, Ordinary (10 October 2006)
 135, Ordinary (27 June 2006)

Mrs Morris, respondent, addressed Council.
Mr Frank Scharfe, proponent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Williams.

Refer to RESOLUTION

264 RESOLUTION:

RESOLVED on the MOTION moved by Councillor Finch, seconded by Councillor Williams.

That:

1. The protocols for naming of structures following the general principles of the Geographic Names Board be adopted.
2. The naming of road structures after road accident victims be avoided.
3. Representations in relation to naming the bridge on Windsor Road at McGraths Hill as 'Ashley's Bridge' not be supported.
4. The cycleway bridge at the McGraths Hill end of Windsor Road be named as 'Ashley's Bridge'.

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CONFIDENTIAL REPORTS

265 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Bassett.

That the Confidential Items be moved to the end of the business paper to be dealt with last.

266 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Rasmussen.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 158 AGM - Customer Service Assurance Program - Update and Conclusion

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) and (d) of the Local Government Act, 1993 as it relates to details concerning:*

- (c) *Services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*
- (d) *The information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 159 IS - Tender No. 09/FY07 - Tenders for Sewer CCTV Inspections

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 160 IS - Tender No. 012/FY05 - Provision of a Septic Tank & Collection Well Effluent Removal Service

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

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Item: 161 SS - Proposed Closure and Sale of Bligh Park Pedestrian Laneway

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 162 IS - Tender No. 011/FY07 - Reconstruction and Bitumen Sealing of the Remaining Gravel Section of St Albans Road

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

267 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne that open meeting be resumed.

Item: 158 AGM - Customer Service Assurance Program - Update and Conclusion - (95497, 73824) CONFIDENTIAL

Previous Item: 195, Ordinary (8 August 2006)
167, Ordinary (25 July 2006)

MOTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne.

Refer to RESOLUTION

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268 RESOLUTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne

That:

1. The information concerning the circumstances surrounding the termination amount of the former Customer Service Assurance Program be noted.
2. In view of the legal advice received in respect of the former Tourism Services Deed no further action be taken in respect to the termination amount of \$5,438 under the former Customer Service Assurance Program as referred to in part 1 of Council's resolution of 8 August 2006.
3. Council advise Hawkesbury City Chamber of Commerce of part (2) above.

Item: 159 IS - Tender No. 09/FY07 - Tenders for Sewer CCTV Inspections - (95495, 79357)
CONFIDENTIAL

Previous Item: 122, Ordinary (26 June 2007)

MOTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Bassett.

Refer to RESOLUTION

269 RESOLUTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Bassett

That the:

1. Request by Sydney Wide Pipe Cleaning Pty Ltd to withdraw from the offer be accepted.
2. Tender submitted by Wide Bay Water Corporation in the amount of \$120,615.00 (GST inclusive) for the CCTV Inspections be accepted.
3. Seal of Council be affixed to any necessary documentation in connection with this matter.

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Item: 160 **IS - Tender No. 012/FY05 - Provision of a Septic Tank & Collection Well Effluent Removal Service - (79357) CONFIDENTIAL**

Previous Item: 134, Ordinary (10 July 2007)

Councillor Devine declared an interest in this matter as he has been appointed as an agent representing Transpacific Waste in a property matter. He left the meeting and did not take part in voting or discussion on the matter.

MOTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch.

Refer to RESOLUTION

270 RESOLUTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch

That:

1. The amended offer of Transpacific Industries Group Ltd for the provision of a septic tank and collection well effluent removal service, Option 3 as outlined within the report be accepted and the Seal of Council be affixed to any necessary documentation.
2. The current charging ratio between residential and non-residential properties, in general terms, continue in relation to future budget considerations.

Item: 161 **SS - Proposed Closure and Sale of Bligh Park Pedestrian Laneway - (33357, 33358, 95496) CONFIDENTIAL**

Previous Item: 23, Ordinary (8 June 2004)
198, Ordinary (28 June 2005)
109, Ordinary (30 May 2006)
173, Ordinary (25 July 2006)

MOTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

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271 RESOLUTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen

That:

1. Council advise Mr D and Mrs P Pemberton that their offer of \$12,000 (including GST) is not acceptable.
2. Council invite Mr D and Mrs P Pemberton to purchase Laneway #26, which runs between 6 and 7 Birk Place, Bligh Park and the Tiningi Community Centre, from Council for \$17,500 (including GST).
3. If Mr D and Mrs P Pemberton agree to purchase Laneway #26 as outlined in point 2, above:
 - (a) Council consent to the closure of the laneway and subsequently apply to the Department of lands to close the laneway;
 - (b) Following approval from the Department of Lands to close laneway #26, Council consent to the sale of Laneway #26 as agreed above.
4. Authority be given for any relevant documentation in association with this matter to be executed under the Seal of Council.
5. Details of Council's resolution be conveyed to the proposed purchasers together with the advice that Council is not and will not be bound by the terms of it's resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

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SUPPLEMENTARY REPORTS

SECTION 2 - Mayoral Minutes

MM - Richmond RAAF Base - Minister's Announcement Regarding Future Operations - (79353)

MOTION:

RESOLVED on the motion of Councillor Stubbs, Mayor.

Refer to RESOLUTION

272 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, Mayor.

That Council:

1. Note the important announcement made by the Minister for Defence, The Hon Dr. Brendan Nelson MP, on 11 August 2007 regarding the retention of the Richmond RAAF base as a permanent operational facility.
2. Thank the Minister for his support and recognition of the future need for this strategic facility as a result of the announcement.
3. Thank local Federal Members of Parliament, Kerry Bartlett MP and Louise Markus MP, for their support and efforts in relation to the retention of Richmond RAAF base.

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SECTION 4 - Reports for Determination

CONFIDENTIAL REPORTS

Item: 162 **IS - Tender No. 011/FY07 - Reconstruction and Bitumen Sealing of the Remaining Gravel Section of St Albans Road - (95495, 79344, 106075) CONFIDENTIAL**

Previous Item: 149, Ordinary (31 July 2007)

Councillor Williams declared an interest in this matter as one of his brothers is employed by one of the original tenderers. He left the meeting and did not take part in voting or discussion on the matter.

MOTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

Refer to RESOLUTION

273 RESOLUTION:

The Acting General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne

That:

1. The request by Bombardiere Earthmoving Pty Ltd not to proceed with the tender be accepted.
2. The tender for the reconstruction of St Albans Road, be readvertised.
3. Previous tenderers be advised of Councils decision.
4. Tender documents/specifications be issued to previous tenderers if requested free of charge, should the project be readvertised.

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SECTION 5 - Reports of Committees

ROC - Floodplain Risk Management Committee Minutes - 16 July 2007 - (86589)

274 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That the minutes of the Floodplain Risk Management Committee held on 16 July 2007 as recorded on pages 49 to 52 of the Ordinary Business Paper be received.

ROC - Local Traffic Committee - 18 July 2007 - (80245, 95495)

275 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Devine.

That the minutes of the Local Traffic Committee held on 18 July 2007 as recorded on pages 53 to 61 of the Ordinary Business Paper be adopted.

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QUESTIONS WITHOUT NOTICE

1. Councillor Finch advised that she has received a number of complaints regarding the Oasis Centre and the state of the premises and repairs that are required.

The Acting General Manager advised that funds have been allocated within the budget for works at the Oasis Centre.

The Director Infrastructure Services advised that Council will hold discussions with the YMCA to have the minor repairs completed.

2. Councillor Finch enquired if the Cultural Precinct Committee will be disbanded.

The Acting General Manager advised that the future of the Cultural Precinct Committee will be considered as part of the process for the appointment to committees at the Mayoral Election meeting on 18 September 2007.

3. Councillor Books read an email he has received from Ms Kim Smith regarding rubbish left in their street.

The Acting General Manager advised that the situation has been investigated by staff and the matter has been discussed with the agent for the property. Arrangements have been made for the rubbish to be removed as part of Council's normal clean up campaign and an email response has been sent to Ms Smith advising her that the rubbish will be removed shortly.

4. Councillor Books enquired about the kerbside collection pick-up schedule and the time period between making a booking and the collection pickup occurring.

The Director City Planning advised that pickups usually occur with days of a collection booking being made.

5. Councillor Paine advised that there is graffiti on one of the walls at Richmond Pool.

The Director Infrastructure Services advised that the matter will be investigated.

6. Councillor Paine referred to a complaint she received about the kerbside collection pick-up. A resident had a small item for pickup and rang the kerbside collection service as her neighbour had a collection booked for the following day, the resident was told that she would have to wait three weeks for the next collection day.

The Director City Planning advised that the matter will be investigated.

7. Councillor Paine referred to a phone call received from Mr Jim McMillan who addressed the last Council Meeting. Mr McMillan asked Councillor Paine to clarify to Council that he had no problem paying the \$600 and also note that he has never given \$60,000 of anything to Stimulus.

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8. Councillor Williams referred to deep ruts in the road shoulder near the service station at Clarendon caused by vehicles using the shoulder to pass vehicles that are waiting to turn right into the service station. Councillor Williams requested Council contact the RTA and request that a slip lane be installed at the site.

The Director Infrastructure Services advised that the ruts in the roadside have been repaired and discussions will be held with the RTA regarding a slip lane.

9. Councillor Williams passed on the thanks from the residents of Jones Road to staff who fixed their street.

10. Councillor Williams referred to the proposed Rickaby's Creek Bridge that goes to Deerubbin Park and enquired about the progress of the proposal and if the bridge will form part of the Great River Walk.

The Director Infrastructure Services advised that the bridge will be partly funded by Section 94 and partly by grant. The bridge design has been completed and the specifications are currently being looked at to go to tender for the construction. It is possible that the bridge could form part of the Hawkesbury end of the Great River Walk however there is a lot of work to be done before it will connect to Penrith's end of the walk, at this stage there is no time frame for completion of the Great River Walk project.

11. Councillor Williams requested that a portable microphone be obtained for use in Chambers.

The Director Infrastructure Services advised that there is a portable microphone available.

12. Councillor Devine enquired about the progress of negotiations with the owner of the property that has fencing encroaching on the Kable Street carpark.

The Director Infrastructure Services advised that discussions have occurred with the landowner and there will be a cost involved of approximately \$2,500 which will be reported back to Council.

13. Councillor Porter asked when the requested six monthly financial reports regarding the Co-generation Plan and the Cultural Precinct will be reported to Council.

The Director Infrastructure Services advised that the matter will be investigated.

14. Councillor Porter enquired about the progress of museum and the funding for the project.

The Director Infrastructure Services advised that the museum is progressing to plan and at present is within budget. The project is due to be completed at the end of November 2007.

15. Councillor Wearne referred to the Wilberforce Cenotaph upgrade and enquired when the name plaques will be reinstalled.

The Director Infrastructure Services advised that the matter will be investigated.

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16. Councillor Books advised that there have been a large number recycling bins being broken or left laying on the ground after collection because the collection driver picks up and drops off the bins without completely stopping.

The Director City Planning advised that the matter will be investigated.

The meeting terminated at 9:39pm.

Submitted to and confirmed at the Ordinary meeting held on 28 August 2007.

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Mayor