



Hawkesbury City Council

extraordinary
meeting
minutes

date of meeting: 18 September 2018

location: council chambers

time: 6:30 p.m.

EXTRAORDINARY MEETING

Minutes: 18 September 2018

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Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on 18 September 2018, commencing at 6.31pm.

Welcome

The General Manager addressed the Council meeting, mentioning:

- Acknowledgement of Indigenous Heritage
- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones.

ATTENDANCE

PRESENT: Councillor M Lyons-Buckett, Mayor, Councillor B Calvert, Deputy Mayor and Councillors P Conolly, E-J Garrow, A Kotlash, P Rasmussen, P Reynolds, S Richards, J Ross, D Wheeler and N Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

No apologies for absence were received from Councillors.

DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

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SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 232 **GM - Election of Mayor - (79351, 95496)**

Division: General Manager

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Ross.

Refer to RESOLUTION

291 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Ross.

That an election for the position of Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term be carried out.

The Mayor, Councillor Mary Lyons-Buckett vacated the Chair.

The General Manager, Mr Peter Conroy, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Mayor.

The Returning Officer advised that he had received two valid nominations for the position of Mayor, being:

Councillor Barry Calvert	Nominated by Councillor Amanda Kotlash Seconded by Councillor Barry Calvert
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Councillor Mary Lyons-Buckett	Nominated by Councillor Peter Reynolds Seconded by Councillor Paul Rasmussen
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The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Mayor.

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

292 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That the election for the position of Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term be carried out by open voting.

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The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Barry Calvert	6 Votes
Councillor Mary Lyons-Buckett	6 Votes

As the vote was tied, the Returning Officer advised the Chamber that the position of Mayor would be drawn by lot in accordance with Clause 12 of Schedule 7 of the Local Government (General) Regulation 2005.

Councillor Barry Calvert's name was drawn by the Returning Officer.

The Returning Officer declared Councillor Barry Calvert as Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term.

Councillor Barry Calvert assumed the Chair as Mayor.

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Item: 233 **GM - Election of Deputy Mayor - (79351, 95496)**

Division: General Manager

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Tree.

Refer to RESOLUTION

293 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Tree.

That:

1. The Deputy Mayor Term be for a period of two years from 2018 to 2020.
2. An election for the position of Deputy Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term be carried out.

The General Manager, Mr Peter Conroy, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Deputy Mayor.

The Returning Officer advised that he had received five valid nominations for the position of Deputy Mayor, being:

Councillor Barry Calvert	Nominated by Councillor Amanda Kotlash Seconded by Councillor Barry Calvert
Councillor Patrick Conolly	Nominated by Councillor Sarah Richards Seconded by Councillor Nathan Zamprogno
Councillor Amanda Kotlash	Nominated by Councillor Barry Calvert Seconded by Councillor Amanda Kotlash
Councillor Mary Lyons-Buckett	Nominated by Councillor Paul Rasmussen Seconded by Councillor Emma-Jane Garrow
Councillor Paul Rasmussen	Nominated by Councillor Peter Reynolds Seconded by Councillor John Ross

Councillor Barry Calvert and Councillor Paul Rasmussen withdrew their nominations for the position of Deputy Mayor.

The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Deputy Mayor.

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MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Ross.

Refer to RESOLUTION

294 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Ross.

That the election for the position of Deputy Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Round 1 – Three Candidates:

Councillor Mary Lyons-Buckett	6 Votes
Councillor Patrick Conolly	4 Votes
Councillor Amanda Kotlash	2 Votes

The Returning Officer advised that as Councillor Amanda Kotlash had the lowest number of votes, she was excluded from the next stage of voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Round 2 – Two Candidates:

Councillor Mary Lyons-Buckett	6 Votes
Councillor Patrick Conolly	4 Votes

Two Councillors abstained from voting.

The Returning Officer declared Councillor Mary Lyons-Buckett as Deputy Mayor of Hawkesbury City Council for the 2018 to 2020 Mayoral Term.

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Item: 234 **GM - Appointment of Committees Delegates and Representatives - (79351, 95496)**

Division: General Manager

MOTION:

A MOTION was moved by Councillor Rasmussen, seconded by Councillor Ross.

That the delegates and representatives to the Committees for the first year of the 2018 to 2020 Mayoral Term, being from September 2018 to September 2019, be as follows:

Committee	Function	Councillor Representation	Proposed Councillor Representatives
a) Committees of Council			
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Four Councillors	Clr Garrow Clr Ross
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Three Councillors	Clr Richards Clr Zamprogno
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury	Four Councillors	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen Clr Ross Clr Wheeler
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Two Councillors	Clr Ross Clr Wheeler
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Three Councillors	Clr Reynolds Clr Wheeler

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Committee	Function	Councillor Representation	Proposed Councillor Representatives
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Five Councillors	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen Clr Reynolds Clr Wheeler
General Manager's Performance Review Panel	To review the performance of the General Manager	Mayor, two Councillors and one Councillor nominated by the General Manager, if he or she so chooses	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen And one Councillor nominated by the General Manager, if he so chooses.
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Two Councillors One alternate Councillor	Clr Rasmussen Clr Ross
Hawkesbury Access and Inclusion Advisory Committee	Provide advice on strategies to eliminate barriers which may prevent residents and visitors from accessing services and facilities and participating in community and civic life.	Two Councillors	Clr Ross
Hawkesbury Tourism Advisory Committee	Established to support the implementation of the Hawkesbury Tourism Strategy.	Three Councillors	Clr Garrow Clr Rasmussen
Infrastructure Committee	To both lobby and influence other tiers of government and their agencies, as well as consider strategic positioning relating to infrastructure provision	Mayor (Chairperson) Three Councillors	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen Clr Reynolds Clr Ross
b) Statutory Committees			
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	One Councillor	Clr Reynolds
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Mayor	Clr Lyons-Buckett (Deputy Mayor)

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Committee	Function	Councillor Representation	Proposed Councillor Representatives
Greater Sydney Local Land Services Local Government Advisory Group	Committee established by NSW Government to co-ordinate catchment management	One Councillor	Vacant
c) Committees where Council has a Financial Interest			
Regional Strategic Alliance	Regional Strategic Alliance between Hawkesbury, Penrith and Blue Mountains Councils established with the objective to enhance each Council's local government areas and its broader subregion.	Mayor Deputy Mayor One alternate Councillor	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen
CivicRisk West/CivicRisk Mutual	Self-insurance agency established by consortium of participating Councils.	One Councillor	Clr Rasmussen
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahons Park.	One Councillor One alternate Councillor	Clr Ross
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	One Councillor One alternate Councillor	Clr Ross Clr Garrow (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	One Councillor	Clr Garrow
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney	Two Councillors One alternate Councillor	Clr Ross Clr Wheeler
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Two Councillors	Clr Kotlash Clr Zamprogno
Hawkesbury Sister City Association	Incorporated Body responsible for coordinating Sister City activities.	Two Councillors	Clr Rasmussen Clr Wheeler (alternate)

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Committee	Function	Councillor Representation	Proposed Councillor Representatives
d) Other Committees			
NSW Public Libraries	Established to represent and support the interests of NSW public libraries.	One Councillor	Clr Lyons-Buckett (Deputy Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	One Councillor (not compulsory)	Clr Ross
Council Budget Preparation Process	To attend the annual Council budget preparation process meetings.	One Councillor (Council previously also appointed an additional Councillor)	Clr Ross

AMENDMENT:

An AMENDMENT was moved by Councillor Conolly, seconded by Councillor Kotlash.

That the delegates and representatives to the Committees for the first year of the 2018 to 2020 Mayoral Term, being from September 2018 to September 2019, be considered in seriatim.

The amendment was carried.

The amendment then became the motion which was put and carried.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

Refer to RESOLUTION**295 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That the delegates and representatives to the Committees for the first year of the 2018 to 2020 Mayoral Term, being from September 2018 to September 2019, be considered in seriatim.

Note: The Council subsequently considered the representation of each Committee in the order outlined in the Business Paper and determined its delegates and representatives to each Committee.

During consideration of delegates and representatives to the Committees, Councillors Calvert, Conolly, Kotlash, Rasmussen, Richards, Ross, Tree and Zamprogno proposed nominations, motions and amendments to the Committees. Council then formerly resolved to approve the delegates and representatives to the Committees as listed in Resolution 296 below.

EXTRAORDINARY MEETING**Minutes: 18 September 2018****MOTION:**

RESOLVED on the motion of Councillor Ross, seconded by Councillor Rasmussen.

Refer to RESOLUTION**296 RESOLUTION:**

RESOLVED on the motion of Councillor Ross, seconded by Councillor Rasmussen.

That:

1. The delegates and representatives to the Committees for the first year of the 2018 to 2020 Mayoral Term, being from September 2018 to September 2019, be as follows:

Committee	Function	Councillor Representation	Councillor Representatives
a) Committees of Council			
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Four Councillors	Clr Calvert (Mayor) Clr Garrow Clr Richards Clr Ross
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Three Councillors	Clr Conolly Clr Richards Clr Zamprogno
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury	Four Councillors	Clr Lyons-Buckett (Deputy Mayor) Clr Rasmussen Clr Ross Clr Wheeler
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Three Councillors	Clr Kottlash Clr Ross Clr Wheeler

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Committee	Function	Councillor Representation	Councillor Representatives
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Three Councillors	Clr Reynolds Clr Wheeler Clr Zamprogno
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Five Councillors	Clr Lyons-Buckett (Deputy Mayor) Clr Kotlash Clr Rasmussen Clr Reynolds Clr Wheeler
General Manager's Performance Review Panel	To review the performance of the General Manager	Mayor, two Councillors and one Councillor nominated by the General Manager, if he or she so chooses	Clr Calvert (Mayor) Clr Conolly Clr Rasmussen And one Councillor nominated by the General Manager, if he so chooses.
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Two Councillors One alternate Councillor	Clr Rasmussen Clr Ross Clr Conolly (alternate)
Hawkesbury Access and Inclusion Advisory Committee	Provide advice on strategies to eliminate barriers which may prevent residents and visitors from accessing services and facilities and participating in community and civic life.	Two Councillors	Clr Calvert (Mayor) Clr Ross
Hawkesbury Tourism Advisory Committee	Established to support the implementation of the Hawkesbury Tourism Strategy.	Three Councillors	Clr Garrow Clr Rasmussen Clr Richards
Infrastructure Committee	To both lobby and influence other tiers of government and their agencies, as well as consider strategic positioning relating to infrastructure provision	Mayor (Chairperson) Four Councillors	Clr Calvert (Mayor) Clr Rasmussen Clr Reynolds Clr Ross Clr Zamprogno

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Committee	Function	Councillor Representation	Councillor Representatives
b) Statutory Committees			
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	One Councillor	Clr Reynolds
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Mayor	Clr Calvert (Mayor)
Greater Sydney Local Land Services Local Government Advisory Group	Committee established by NSW Government to co-ordinate catchment management	One Councillor	Clr Kotlash
c) Committees where Council has a Financial Interest			
Regional Strategic Alliance	Regional Strategic Alliance between Hawkesbury, Penrith and Blue Mountains Councils established with the objective to enhance each Council's local government areas and its broader subregion.	Mayor Deputy Mayor One alternate Councillor	Clr Calvert (Mayor) Clr Lyons-Buckett (Deputy Mayor) Clr Conolly (alternate)
CivicRisk West/CivicRisk Mutual	Self-insurance agency established by consortium of participating Councils.	One Councillor	Clr Rasmussen
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahons Park.	One Councillor One alternate Councillor	Clr Ross Vacant (alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	One Councillor One alternate Councillor	Clr Richards Clr Garrow (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	One Councillor	Clr Garrow
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney	Two Councillors One alternate Councillor	Clr Calvert (Mayor) Clr Zamprogo Clr Wheeler (alternate)

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Committee	Function	Councillor Representation	Councillor Representatives
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Two Councillors	Clr Kotlash Clr Zamprogno
Hawkesbury Sister City Association	Incorporated Body responsible for coordinating Sister City activities.	Two Councillors	Clr Ross Vacant Clr Rasmussen (alternate) Clr Wheeler (alternate)
d) Other Committees			
NSW Public Libraries	Established to represent and support the interests of NSW public libraries.	One Councillor	Clr Calvert (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	One Councillor (not compulsory)	Clr Ross Clr Calvert (Mayor) (alternate)
Council Budget Preparation Process	To attend the annual Council budget preparation process meetings.	One Councillor (Council previously also appointed an additional Councillor)	Clr Conolly Clr Ross

2. The Constitution for the Environmental Sustainability Advisory Committee be amended as follows:
 - a) Clause 5 a) i) and Clause 6 be amended to include three Councillor representatives.
 - b) Clause 7 h) be amended to provide for a quorum to be four members including one Councillor.
3. The Terms of Reference for the Infrastructure Committee be amended as follows:
 - a) Clause 5 a) and Clause 6 be amended to include four Councillor representatives.

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Item: 235 **GM - Various Committees and Working Groups - Annual Reports - (79351, 95796)**

Division: General Manager

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Tree.

Refer to RESOLUTION

297 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Tree.

That the contents of the report and the annual reports of the various Council Committees and Working Groups for the second year of the 2016-2018 Mayoral Term being from September 2017 to September 2018, as attached to the report, be received.

The meeting terminated at 7.25pm.

Submitted to and confirmed at the Ordinary meeting held on 25 September 2018.

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Mayor