

Attachment 2 to Item 182

Community Events Assessment Criteria Matrix for the Event Sponsorship Application under Round 1 Event Sponsorship Program 2022/2023

Date of meeting: 15 November 2022

Location: Council Chambers

Time: 6:30 p.m.



Organiser's Name: Chris Bowell

Event Name: Dogs in the Park NSW

Event Location: Richmond Park

Event Date: March 23

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	1
	Number of attendees	<500 500-1000 >1000	0 1 2	0
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	2
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	0
	Involvement of local musicians	No Yes	0 2	0
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	3



Organiser's Name: Rotary Club of Richmond

Event Name: Carols in the Richmond Park

Event Location: Richmond park

Event Date: 11 December 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0	1
Community connections and resilience	Create community partnerships	No Yes	0	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	2
	Opportunity for community volunteers	No Yes	0	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0	3
	A Zero Waste Event	No Yes	0	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	o
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	2
	Event has not been supported by Council	Yes	3	



Organiser's Name: Bowen Mountain Park Management Committee

Event Name: Christmas in the Park

Event Location: Bowen Mountain Park

Event Date: 17 December 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	0
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A Zero Waste Event	No Yes	0 3	o

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	o
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	o
	Hawkesbury Showground	No Yes	0 2	О
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	0
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	О
	Provision of marketing strategy	No Yes	0 2	О
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	3



Organiser's Name: Windsor Business Group

Event Name: Light Up Windsor

Event Location: Windsor Town Centre

Event Date: 3 December 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
ø	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	o
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
V	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	o
	Provision of marketing strategy	No Yes	0 2	o
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	1
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	



Organiser's Name: Hawkesbury Vallery Baptist Church

Event Name: Hanna Park Carols

Event Location: Hanna Park, Beaumont Ave

Event Date: 17 Dec 2022

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0	1
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	2
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	0
	A Zero Waste Event	No Yes	0	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	2
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	0
	Involvement of local artists	No Yes	0 2	0
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	1
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	2
	Event has not been supported by Council	Yes	3	



Organiser's Name: Kurrajong Community Forum/ Lyn Ward

Event Name: Kurrajong Sparkle Twilight Event

Event Location: Kurrajong Village Street Precinct

Event Date: 10 December 2022

Objective	Criteria	Score Options	Score	Event Score			
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3			
	Number of attendees	<500 500-1000 >1000	0 1 2	1			
	Free Event	No Yes	0 1	1			
Community connections and resilience	Create community partnerships	No Yes	0 3	3			
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	2			
	Opportunity for community volunteers	No Yes	0	3			
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	o			
	Origin of attendees	Hawkesbury Outside LGA	2	2			
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1			
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0	0			
	A Zero Waste Event	No Yes	0	0			

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	2
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	2
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	o
	Hawkesbury Showground	No Yes	0 2	0
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	0
	Provision of marketing strategy	No Yes	0 2	О
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	1
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	3



Organiser's Name: Hawkesbury District Agricultural Association

Event Name: Hawkesbury Show 23

Event Location: Hawkesbury Showground

Event Date: 28-30 April 2023

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	3
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0	0
Community connections and resilience	Create community partnerships	No Yes	0	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	2
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A Zero Waste Event	No Yes	0 3	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	0
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	0
	Hawkesbury Showground	No Yes	0 2	2
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	2
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	2
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	2
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	1
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	



Organiser's Name: Graham Shakespear/ Hawkesbury Woodcraft Co-op

Event Name: WoodWorking and Craft Show

Event Location: Hawkesbury Showground

Event Date: 20-21 May 2023

Objective	Criteria	Score Options	Score	Event Score
Attendee Appeal	Appeal to wide demographic	Specialised event Appeal to age group Universal Appeal	1 2 3	1
	Number of attendees	<500 500-1000 >1000	0 1 2	2
	Free Event	No Yes	0 1	1
Community connections and resilience	Create community partnerships	No Yes	0 3	3
	Opportunities for local community group involvement	No Yes More than 2 groups	0 2 3	3
	Opportunity for community volunteers	No Yes	0 3	3
Economic Benefit	Opportunities for local business involvement	No Yes	0 2	2
	Origin of attendees	Hawkesbury Outside LGA	2	1
	Revenue generated from event	<\$20,000 >\$20,000	1 2	1
Sustainability	Provision of a Sustainability Events Management Plan	No Yes	0 3	3
	A Zero Waste Event	No Yes	0	0

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	EVENT SCORE
Venues/Location	Events that support revitalisation of town centres (CSP direction)	No Yes	0 2	0
	Develop vibrant town centres with business growth and community connection (CSP direction)	No Yes	0 2	o
	Events that celebrate our rivers or riverside locations (CSP direction)	No Yes	0 2	o
	Hawkesbury Showground	No Yes	0 2	2
	Venue is accessible	No Yes	0 2	2
Arts, Culture, Heritage and Food	Showcasing Hawkesbury heritage	No Yes	0 2	o
	Involvement of local artists	No Yes	0 2	2
	Involvement of local musicians	No Yes	0 2	2
	Involvement of local food producers	No Yes	0 2	2
Promotional and Brand Exposure	Local/Regional promotions	No Local Regional	0 1 2	2
	State promotion	No Yes	0 2	2
	Provision of marketing strategy	No Yes	0 2	0
Legacy	Opportunity to grow the event	No Yes	0 1	1
	Multiple funding sources	No Yes	1 2	2
	Event previously has been held in the Hawkesbury	No Yes	1 2	1
	Strong business model	No Yes	0	1
Council Support (answer one only)	Event has been supported by Council for more than 2 years	Yes	1	
	Event has been supported by Council for less than 2 years	Yes	2	
	Event has not been supported by Council	Yes	3	3