



Hawkesbury City Council

ordinary
meeting
business
paper

date of meeting: 28 July 2015

location: council chambers

time: 6:30 p.m.



mission statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections, held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are generally held on the second Tuesday of each month (except January), and the last Tuesday of each month (except December), meeting dates are listed on Council's website. The meetings start at 6:30pm and are scheduled to conclude by 11pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held, it will usually also be held on a Tuesday and start at 6:30pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the items to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager by 3pm on the day of the meeting, of those items they wish to discuss. A list of items for discussion will be displayed at the meeting for the public to view.

At the appropriate stage of the meeting, the Chairperson will move for all those items which have not been listed for discussion (or have registered speakers from the public) to be adopted on block. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can register to speak on any items in the business paper other than the Confirmation of Minutes; Mayoral Minutes; Responses to Questions from Previous Meeting; Notices of Motion (including Rescission Motions); Mayoral Elections; Deputy Mayoral Elections; Committee Elections and Annual Committee Reports. To register, you must lodge an application form with Council prior to 3pm on the day of the meeting. The application form is available on Council's website, from the Customer Service Unit or by contacting the Manager - Corporate Services and Governance on (02) 4560 4444 or by email at council@hawkesbury.nsw.gov.au.

The Mayor will invite registered persons to address the Council when the relevant item is being considered. Speakers have a maximum of three minutes to present their views. The Code of Meeting Practice allows for three speakers 'For' a recommendation (i.e. in support), and three speakers 'Against' a recommendation (i.e. in opposition).

Speakers representing an organisation or group must provide written consent from the identified organisation or group (to speak on its behalf) when registering to speak, specifically by way of letter to the General Manager within the registration timeframe.

All speakers must state their name, organisation if applicable (after producing written authorisation from that organisation) and their interest in the matter before speaking.

Voting

The motion for each item listed for discussion will be displayed for Councillors and public viewing, if it is different to the recommendation in the Business Paper. The Chair will then ask the Councillors to vote, generally by a show of hands or voices. Depending on the vote, a motion will be Carried (passed) or Lost.

Planning Decision

Under Section 375A of the Local Government Act 1993, voting for all Planning decisions must be recorded individually. Hence, the Chairperson will ask Councillors to vote with their electronic controls on planning items and the result will be displayed on a board located above the Minute Clerk. This will enable the names of those Councillors voting For or Against the motion to be recorded in the minutes of the meeting and subsequently included in the required register. This electronic voting system was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

Business Papers

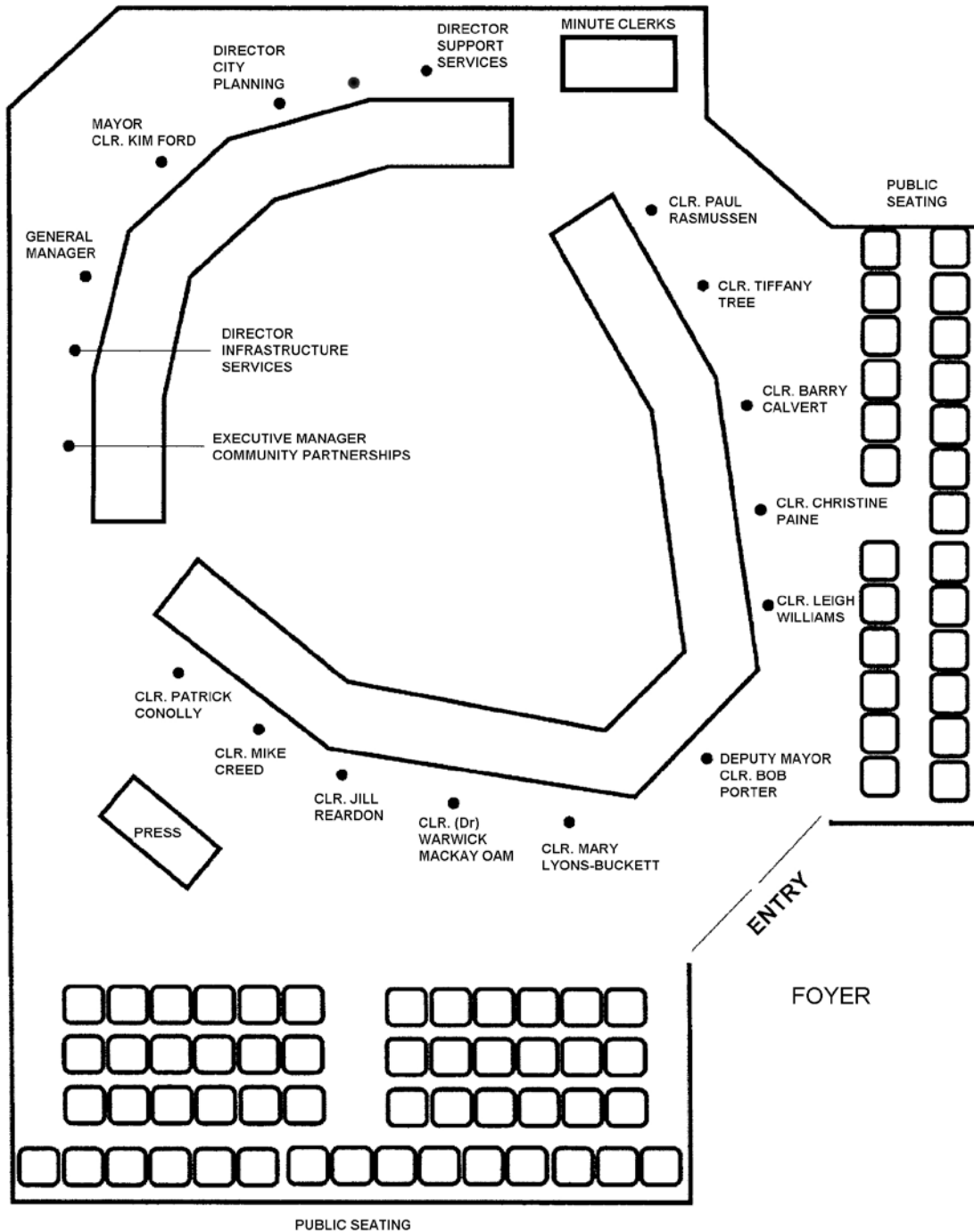
Business papers can be viewed online from noon on the Friday before the meeting on Council's website: <http://www.hawkesbury.nsw.gov.au>.

Hard copies of the business paper can be viewed at Council's Administration Building and Libraries after 12 noon on the Friday before the meeting, and electronic copies are available on CD to the public after 12 noon from Council's Customer Service Unit. The business paper can also be viewed on the public computers in the foyer of Council's Administration Building.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4444.

Hawkesbury City Council



ORDINARY MEETING

Table of Contents

Meeting Date: 28 July 2015

AGENDA

- **WELCOME**
 - Prayer**
 - Acknowledgement of Indigenous Heritage**
- **APOLOGIES AND LEAVE OF ABSENCE**
- **DECLARATION OF INTERESTS**
- **SECTION 1 - Confirmation of Minutes**
- **ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**
- **SECTION 2 - Mayoral Minutes**
- **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**
- **SECTION 3 - Reports for Determination**
 - Planning Decisions**
 - General Manager**
 - City Planning**
 - Infrastructure Services**
 - Support Services**
- **SECTION 4 - Reports of Committees**
- **SECTION 5 - Notices of Motion**
- **QUESTIONS FOR NEXT MEETING**
- **REPORTS TO BE DISCUSSED IN CONFIDENTIAL SESSION**

ORDINARY MEETING

Table of Contents

Meeting Date: 28 July 2015

ORDINARY MEETING**Table of Contents****Meeting Date: 28 July 2015****TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE
SECTION 1 - Confirmation of Minutes		3
SECTION 3 - Reports for Determination		7
PLANNING DECISIONS		7
Item: 113	CP - DA0142/15 - Lot A DP 416762 - 64 Grandview Lane, Bowen Mountain - Structure ancillary to a dwelling - (95498, 120744)	7
Item: 114	CP - Kurmond and Kurrajong Large Lot Residential Investigation Area - Progress Report - (95498, 124414)	22
GENERAL MANAGER		35
Item: 115	GM - Australian Day, Citizen and Young Citizen of the Season Award Program Review - (79351, 79356)	35
Item: 116	GM - IPART Submission - Fit for the Future Proposal - The Hills Shire Council - (112333, 79351, 95496)	45
Item: 117	GM - Resourcing Strategy 2015-2025 - (79351, 124414)	50
Item: 118	GM - Sports Award Program Review - (79351)	52
CITY PLANNING		58
Item: 119	CP - Reporting of Variations Granted to Development Standards - (95498, 124414)	58
Item: 120	CP - Hawkesbury Horizon Initiative Update - (95498, 124414)	62
INFRASTRUCTURE SERVICES		74
Item: 121	IS - McQuade Park Proposed Markets - (95495, 79354, 75504)	74
SUPPORT SERVICES		77
Item: 122	SS - Monthly Investments Report - June 2015 - (95496, 96332)	77
Item: 123	SS - Community Sponsorship Program - 2015/2016 - Round 1 - (96328, 95496)	80
Item: 124	SS - Council Resolution Summary - January to June 2015 - (95496, 96333)	87
Item: 125	SS - Pecuniary Interest Return - Designated Person - (95496, 96333)	89
SECTION 4 - Reports of Committees		93
ROC	Local Traffic Committee - 13 July 2015 - (80245)	93

ORDINARY MEETING**Table of Contents****Meeting Date:** 28 July 2015

ITEM	SUBJECT	PAGE
	SECTION 5 - Notices of Motion	127
NM	Use of wakeboard boats on the Hawkesbury River - (79351, 105109, 90477, 80105, 111629)	127
	QUESTIONS FOR NEXT MEETING	129
	Councillor Questions from Previous Meetings and Responses - (79351)	129

ordinary

section 1

confirmation of minutes

ORDINARY MEETING
Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

SECTION 1 - Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

ordinary

section

3

reports
for determination

ORDINARY MEETING

Meeting Date: 28 July 2015

ORDINARY MEETING

Meeting Date: 28 July 2015

SECTION 3 - Reports for Determination

PLANNING DECISIONS

Item: 113 CP - DA0142/15 - Lot A DP 416762 - 64 Grandview Lane, Bowen Mountain - Structure ancillary to a dwelling - (95498, 120744)

Previous Item: 86, Ordinary (30 June 2015)

Development Information

File Number: DA0412/15
Property Address: 64 Grandview Lane, Bowen Mountain
Applicant: Phillip Suvakov
Owner: Mr P Suvakov
Proposal Details: Structure ancillary to a dwelling - Garage
Estimated Cost: \$26,000
Zone: E4 Environmental Living
Date Received: 16 March 2015
Advertising: 7 May 2015 - 21 May 2015

Key Issues: ♦ Location

Recommendation: Approval

REPORT:

Executive Summary

Council is in receipt of a Development Application seeking approval for construction of a garage ancillary to the dwelling at Lot A DP 416762, 64 Grandview Lane, Bowen Mountain.

The application has been assessed having regard to the heads of consideration under Section 79C of the Environmental Planning and Assessment Act 1979. The proposed structure is consistent with the planning instruments and development controls and is considered to represent a satisfactory form of development.

The proposed structure will be located forward of the dwelling. However, the proposed structure is setback 24.75 metres from Grandview Lane and 3 metres from the closest side boundary. The garage is a barn-style building and has an area of 96 square metres. It is considered that on the basis of site constraints the location of the building is warranted and that the proposed garage would not adversely impact on the established visual amenity of the area.

The matter is being reported to Council at the request of Councillor Lyons-Buckett.

The application is recommended for approval.

ORDINARY MEETING

Meeting Date: 28 July 2015

Background

On 30 June 2015, Council resolved to defer the determination of this application pending a site inspection. Accordingly, an inspection was held on Monday, 20 July 2015 attended by the land owner, the Mayor, Councillor Ford, the Deputy Mayor, Councillor Porter, Councillor Paine, Councillor Lyons-Buckett, Councillor Reardon, Director City Planning and Manager Development Services.

Description of Proposal

The application is seeking approval for a structure ancillary to a dwelling at Lot A DP 416762, 64 Grandview Lane, Bowen Mountain.

The subject site has an area of approximately 5,027 square metres and is currently occupied by a single storey dwelling with an attached studio which was approved under Development Consent DA0116/11. Apart from vehicle manoeuvring areas and the bushfire Asset Protection Zone, the land is substantially covered by native vegetation.

It is proposed to construct a 'Colorbond' metal garage for the storage of vehicles and equipment. The proposed garage will have an area of 96 square metres with dimensions of 12 metres by 8 metres and a maximum roof height of 5.03 metres at the roof ridge line. The structure will be barn-style and will be accessed by three roller doors, located on the Southern elevation, and two standard personnel access doors, one on each side elevation (being the East and West elevations). Construction will be of 'Colorbond', externally finished in the colour 'Evening Haze' with 'Woodland Grey' roof and 'Monument' trim.

The garaging of vehicles and storage of equipment is associated with the residential use of the land. The structure will be located approximately 20 metres forward of the dwelling but still maintaining a setback of 24.75 metres from Grandview Lane and 3 metres from the closest side boundary (to the North). Landscaping (in the form of hedging) will be provided along the Northern side boundary to afford a level of privacy as well as screening of the development for the adjoining neighbour.

Twelve trees are proposed to be removed as part of the application to make way for the proposed structure.

The dwelling has been constructed on the highest and flattest part of the land. There is a moderate slope from Grandview Lane uphill towards the dwelling. This part of the site has good tree coverage. To the rear of the dwelling the land falls relatively steeply and is heavily vegetated.

There is a significant slope to the land located behind the dwelling and vehicle access to this area is somewhat limited. In addition, the area to the rear of the dwelling is heavily vegetated.

Recommendation

Approval subject to the recommended conditions.

History

DA0116/11 Development Consent dated 29 June 2011 for a single storey dwelling with attached studio.

Issues Relevant to the Decision

- Structure location forward of the dwelling

Council Policies, Procedures and Codes to Which the Matter Relates

Sydney Regional Environmental Plan No 20 – Hawkesbury-Nepean River (SREP No. 20)
Hawkesbury Local Environmental Plan 2012 (HLEP 2012)
Hawkesbury Development Control Plan 2002 (HDCP 2002)

Section 79C Matters for Consideration

In determining the application, Council is required to take into consideration the following matters as are relevant to the development that apply to the land to which the development application relates:

a. The provisions (where applicable) of any:

i. Environmental Planning Instrument:

State Environmental Planning Policy 55 - Remediation of Land

According to Council records the history of the property indicates the use of the land has been residential. There is no evidence to suggest that the land is contaminated to such a state that would prevent the proposal. On this basis the property is considered suitable for the proposed development.

Hawkesbury Local Environmental Plan 2012

The proposed development is considered to be consistent with the aims of the Plan as outlined in Clause 1.2(2) of Hawkesbury LEP 2012 in that it will not result in significant environmental or visual impacts and is considered to be acceptable in design and scale.

The property is zoned E4 Environmental Living. The proposal is defined as a structure ancillary to a dwelling under this plan and is permissible with consent in the E4 zone.

It is considered that the development as proposed is generally compliant with the objectives of the E4 Environmental Living zone in that the proposal will not contribute to conflict between land uses and is ancillary to the use of the land for residential purposes. Further, the proposal is unlikely to have a significant adverse effect on water catchments or important ecosystems such as waterways.

Clause 4.3 – Height of Buildings

The new works are below 10 metres as measured from ground level consistent with this clause.

Clause 6.1 – Acid Sulfate soils

The proposal is located on Class 5 Acid Sulfate Soil. The proposed cut and fill associated with the works is minor and it is considered that the development is unlikely to lower the water table or expose acid sulphate soils.

Clause 6.4 – Terrestrial Biodiversity

The land is identified on the Hawkesbury Local Environmental Plan 2012 Terrestrial Biodiversity Map. The development proposes to remove twelve trees for construction of the proposed garage. The majority of the vegetation on the site is to be retained.

The removal of the trees would support the use of the land for residential purposes and does not involve the removal of any identified significant native vegetation. It is considered that the proposed tree removal will not have any significant impact on existing flora and fauna as it is adjacent to an area that has already been cleared. In this regard, there will be no demonstrable impact upon connectivity between significant vegetation as a result of the tree removal.

The land is mapped as containing Turpentine-Ironbark Forrest which is listed as being an Endangered Ecological Community under the Threatened Species Conservation Act 2005 and is listed as being a Critically Endangered Ecological Community under the Environment Protection and Biodiversity Conservation Act 1999. There is no proposed vegetation removal within that community.

ii. Draft Environmental Planning Instrument that is or has been placed on exhibition and details of which have been notified to Council:

There are no draft planning instruments that apply to the subject development.

iii. Development Control Plan applying to the land:

Hawkesbury Development Control Plan 2002

The proposal is generally consistent with the aims and objectives of Hawkesbury DCP. An assessment of the proposal against the relevant provisions of this plan follows:

Part C Chapter 4 – Soil Erosion and Sediment Control

Council's standard conditions of consent are recommended to ensure that erosion and sediment control is addressed during and after construction.

Part C: Chapter 5 – Bushfire Prone Land

The proposed structure is greater than 10 metres from the dwelling house. There are no additional requirements for this proposal.

Part C: Chapter 8 – Management of Construction and Demolition Waste

The application is supported by a waste management plan for both the construction and demolition phases of the development. In this regard the proposal is consistent with Chapter 8 of the HDCP 2002.

Part C: Chapter 9 – Preservation of Trees and Vegetation

The application is proposing to remove 12 trees from the development area. The majority of the vegetation on the site will be retained and the proposed structure is located in an area of the land immediately adjacent to land previously disturbed by construction activities.

It is considered that support of the proposal would not result in any significant adverse impact on any native flora and fauna habitats or significantly impact the visual amenity of the locality.

Part D: Chapter 1 - Residential Development

The proposal is consistent with the aims and objectives of the residential chapter of the DCP. The proposed structure is setback approximately 24.75 metres from Grandview Lane and has a maximum building roof height of 5.03 metres consistent with the provisions of the residential chapter of the HDCP 2002. The generous size of the subject site enables the proposal to comply with the relevant provisions for private open space, visual privacy, and landscaped areas.

It is considered that the proposed structure complies with the residential chapter of the HDCP 2002.

iiia. Planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F:

There are no planning agreements that apply to the subject development.

iv. Matters prescribed by the Regulations:

In accordance with the Environmental Planning and Assessment (EP&A) Regulation 2000 the development would be required to comply with the following:

- The National Construction Code – Building Code of Australia (BCA)
- Fulfilment of BASIX commitments – There are no applicable BASIX commitments
- Fire Upgrade – Not required in class 1 & 10 buildings.

ORDINARY MEETING

Meeting Date: 28 July 2015

v. Any coastal zone management plan

There are no coastal zone management plans that apply to the subject development.

b. The likely impacts of that development, including environmental impacts on both the natural and built environments and the social and economic impacts in the locality:

The development is consistent with the surrounding properties which are primarily developed for residential use and environmental conservation. The proposed structure is sufficiently setback from the street and adjoining properties to mitigate any potential visual impacts, overshadowing, loss of privacy or loss of views or vistas.

The trees proposed to be removed as part of this application are located on and adjacent to land previously disturbed. It is considered that tree removal proposed as part of the application will not have any cumulative, lasting or detrimental impacts upon local flora and fauna habitat, connectivity or significance as the area concerned is already fragmented.

It is considered that the proposed structure will not have any adverse environmental, visual, economic or social impacts on the locality.

c. Suitability of the site for the development:

There are no constraints from surrounding land uses that would make this development unsuitable. The development is considered suitable within the context of the locality and is permissible within the zone.

The proposed development is located on bushfire prone land. The structure is located more than 10 metres from the dwelling house and in this regard the requirements of '*Planning for Bush Fire Protection*' do not apply to the development.

It is considered that the development would not impact upon critical habitats and threatened species, populations, ecological communities and habitats as it is located on previously disturbed land.

The site is considered to be suitable for the development.

d. Any submissions made in accordance with the Act or the Regulations:

This proposal was placed on public exhibition from 11 May 2015 to 25 May 2015 under the delegation of management as described in the DCP. One submission was received from a local planning consultant acting on behalf of the neighbour immediately to the North – No 56 Grandview Lane. The submission states the owner, Ms Raper, objects to the proposal in principle.

The submission states the points of concern with the proposal. For simplicity the issues raised have been separated. These are as follows:

1. Visual Impact

Issue: *The submission suggests the proposed structure will be located adjacent to Ms Raper's home and only has a 3 metre setback to the boundary. The garage having a ridge height of 5.03 metres above ground level will dominate the existing views from the living areas of Ms Raper's home and almost all parts of her property.*

Comment: The dwelling on the neighbouring land is located in excess of 12 metres from the common boundary and there is existing vegetation providing a filtered view of this area of the subject site. Three metres is considered a generous side setback for a structure of this type and in addition, the applicant is proposing a hedge to screen and soften the visual impact of the garage and provide a level of privacy.

ORDINARY MEETING

Meeting Date: 28 July 2015

There is a Planning Principle in relation to loss of views surrounding a case heard in the NSW Land and Environment Court – Tenacity Consulting v Warringah [2004] NSWLEC 140.

The Senior Commissioner of the Land and Environment Court – Dr John Roseth – in his judgement commented that water views are more highly valued than land views and whole views are more highly valued than partial views. Senior Commissioner Dr Roseth goes on to mention in paragraph 27 of the judgement that "*the protection of views across side boundaries is more difficult than the protection of views from front and rear boundaries....The expectation to retain side views...is often unrealistic.*"

Ms Raper is considered to have existing views of the Hawkesbury valley albeit heavily filtered by existing native vegetation.

It is acknowledged that the development as proposed will have some impact upon the view previously enjoyed, however it should be remembered that Ms Raper does not own the view over the adjoining land and that an expectation to retain this view is unrealistic. It is unreasonable to require the owners of any land to maintain a corridor for the views of adjoining neighbours.

Issue: *The submission states that bulk and scale have not been considered in respect of the surrounding buildings in that Ms Raper's cottage is 56 square metres in area whilst the proposed garage is 96 square metres in area.*

Comment: With regard to bulk and scale the proposal is relatively modest. There is no maximum size currently prescribed for garages or outbuildings within the Hawkesbury DCP. The structure being ancillary development falls under the provisions of Part D, Chapter 1 of Hawkesbury DCP. The proposal is consistent with the provisions of the DCP.

It is considered unreasonable, given the spatial separation between the buildings, to suggest the proposed garage adversely impacts upon the objectors dwelling.

Whilst the draft 'Farm Buildings and Outbuildings' Chapter of the DCP does not apply to this application, with the exception of setbacks, the proposal would be generally compliant. The draft chapter provides that the maximum size of an outbuilding is 180 square metres with an allowable further 26 square metres of awning; the setback should be 15 metres; the side boundary setback should be 5 metres; the maximum height could be 5.5 metres; and landscaping is required.

Issue: *The proposal involves the removal of existing mature vegetation which currently provides a partial visual screen to the recently constructed dwelling.*

Comment: With regard to this issue, the applicant has proposed landscaping in the form of a privacy hedge. In addition, the wall of the garage and the associated water storage tank will serve to provide a most appropriate visual screen to the dwelling.

Issue: *The submission states the location of the proposed building appears not to be the most appropriate and suitable location with the least impact upon the environment and adjoining properties.*

Comment: With regard to the appropriateness and suitability of the location for the garage it is considered that the location as proposed is reasonable and not inappropriate, as similar if not greater tree removal will be required for any alternative location on the site and the garage will serve to visually separate the adjoining landowners with no significant demonstrable impacts.

ORDINARY MEETING

Meeting Date: 28 July 2015

Issue: *A large area was cleared for the dwelling which has not been used.*

Comment: The large cleared area referred to is the approved Asset Protection Zone required under 'Planning for Bushfire Protection' and was a requirement of the dwelling approval. There has not been any additional clearing on the site beyond that which was approved.

Issue: *There is a current heavy vehicle access on the adjacent property (on the opposite side from Ms Raper's property). There is approximately 10 metres clearance between the dwelling and the boundary on that side of the property and this is not referred to in the application documentation.*

Comment: With regard to the heavy vehicle access on the adjoining property to the South there is no legal right of access for the owner - Mr Suvakov – to use this access. The reason this is not documented in the application is that the applicant has no intention of relying on this access.

Issue: *The objector states the ridge height being 803mm higher than a standard building of similar size has not been justified in terms of the use. A carport has been approved as part of the dwelling which already provides for vehicle parking.*

Comment: The Residential Chapter of the DCP does not contain any provisions controlling the overall height of a garage. It is considered that the height being approximately 5 metres above ground level would not have any adverse visual impact upon the objectors dwelling. The existing carport does not provide the security required by the applicant for all vehicles and equipment. It is not unreasonable for a secure garage to be provided for a dwelling house.

Issue: *The objector is concerned about the potential for a noisy commercial activity being undertaken within the garage, the potential for large spinning ventilators (whirlybirds) being added and the area behind the garage (adjacent to her property) being used as a dumping ground for building materials and waste.*

Comment: With regard to the use of the garage for commercial purposes there is no such activity proposed as part of this application. In any event a suitable condition of consent can address this issue.

The addition of roof ventilators - were it to occur in the future - will not pose any significant visual impact upon the objector.

With regard to the dumping of building materials and other waste, this will be a compliance matter in the event it occurs.

2. Removal of Trees

Issue: *The objector raises the issue of tree removal in light of the information available on Council's mapping system with particular regard to vegetation communities. The submission indicates that no Flora and Fauna report was provided to assess the impact of the vegetation removal.*

Comment: Council's mapping system indicates the land contains Sydney Sandstone Gully Forest Open, Sydney Sandstone Ridgetop Woodland and Sydney Turpentine Ironbark Forest. The area where the tree removal is to occur is within the Sydney Sandstone Ridgetop Woodland vegetation which is not identified as an Endangered Ecological Community.

ORDINARY MEETING

Meeting Date: 28 July 2015

A Flora and Fauna report was not provided as part of this application. The land has previously been disturbed for the purposes of development for the dwelling and the area proposed to be affected is adjacent to this previously disturbed area. Furthermore this same area is adjacent to the objector's land (which would be considered to be managed land) and in this regard, the impact upon vegetation communities and native fauna is not likely to be significant. In addition, vegetation removal has been addressed previously in this report.

3. Development Control Plan (Rural Sheds)

Issue: *The submission states the structure does not comply with the Rural Shed Chapter of Hawkesbury Development Control Plan*

Comment: The development is considered to be ancillary to the dwelling and not a Rural Shed (a term that no longer exists in the Hawkesbury LEP 2012). In this regard the Rural Shed Chapter does not apply to the development.

However, an assessment of the proposal in light of the draft chapter of the DCP (which is yet to be adopted but is the subject of another report on this Council meeting agenda) titled 'Farm Buildings and Outbuildings' indicates that the proposal would be non-compliant with regard to setback to boundaries.

The location of the outbuilding would need to be amended to be situated behind the dwelling. However, as mentioned previously, it is not considered that the relocation of the structure to the rear of the dwelling would be appropriate due to vegetation clearing and slope.

4. Use of the Shed

Issue: *The objector is concerned the garage will be used to operate a business, generating noise and impacting the amenity of the area. The objector claims the father of the owner operates an electrical business from the property.*

Comment: The application suggests the use of the garage is for the storage of vehicles and equipment. There is no basis for the claim that the garage will be used for any commercial or industrial activity. In any event a condition of consent is recommended to be imposed to address this issue.

5. DA Documentation

Issue: *The objection suggests the quality of the application is of a low standard and has not suitably addressed vegetation removal in particular.*

Comment: The level of documentation provided and the quality of the plans are adequate to assess the impact of the development in this particular case. As mentioned previously, the vegetation removal is considered to be minor compared with the area already disturbed on the site.

6. Other matters

Issue: *The objector suggests that there is adequate vehicle storage existing on the premises and that there are a number of other structures on the land which are not shown on the plans.*

ORDINARY MEETING

Meeting Date: 28 July 2015

Comment: With regard to undercover vehicle parking space there is no limitation and proposals are assessed on the merits of the case. It is apparent on-site that there is a need for additional storage on the property. The other structures referred to are garden sheds and firewood storage. These are used for different purposes to that of the garage.

Other matters unrelated to the application were also included in the submission. These matters are not considered to be relevant to the application and primarily involved issues surrounding the location of the dwelling. This particular matter has been previously reviewed and investigated.

e. The Public Interest:

It is considered that the proposal is consistent with the overall objectives of the zone and is unlikely to result in any negative impacts on the locality. It is therefore considered that the proposal is not contrary to the public interest.

Hawkesbury City Council Section 94A Contributions Plan

The development is exempt from contributions under Council's Section 94A Contributions Plan.

Conclusion

The application has been assessed having regard to the heads of consideration under Section 79C of the EP&A Act. The application is considered to represent a satisfactory form of development and is recommended for approval.

Planning Decision

As this matter is covered by the definition of a "planning decision" under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

RECOMMENDATION:

That development application DA0142/15 at Lot A DP 416762, 64 Grandview Lane, Bowen Mountain for construction of a structure ancillary to a dwelling be approved subject to the following conditions:

General

1. The development shall take place generally in accordance with the following plans listed below and endorsed with Council's stamp and any other accompanying documentation submitted with the application, except where amended by other conditions of consent:
 - Drawing No. 1: Site Plan
 - Drawing 150093 – 3: Layout Plan, dated 22 January 2015.
2. The development shall incorporate the amendments made in red to the approved plans, specifications or documentation submitted.
3. No excavation, site works or building works shall be commenced prior to the issue of an appropriate Construction Certificate.
4. The building shall not be used or occupied prior to the issue of an Occupation Certificate.

ORDINARY MEETING

Meeting Date: 28 July 2015

5. The development shall comply with the provisions of the National Construction Code/Building Code of Australia.
6. Tree removal is to be undertaken in a safe and professional manner. Stumps are not to be poisoned. Stump grinding may be conducted as an alternative.

Prior to Issue of Construction Certificate

7. The payment of a long service levy as required under Part 5 of the Building and Construction Industry Long Service Payments Act 1986, in respect to this building work, and in this regard, proof that the levy has been paid, is to be submitted to the Principal Certifying Authority prior to the issue of the Construction Certificate. All building works in excess of \$25 000 are subject to the payment of a Long Service Levy at the rate of 0.35%. Payments can be made at Long Service Corporation offices or most councils.

Prior to Commencement of Works

8. The applicant shall advise Council of the name, address and contact number of the Principal Certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1979.
9. At least two days prior to commencement of works, notice is to be given to Hawkesbury City Council, in accordance with the Environmental Planning and Assessment Regulation.
10. Erosion and sediment control devices are to be installed and maintained at all times during site works and construction. The enclosed warning sign shall be affixed to the sediment fence/erosion control device.
11. A certificate issued by an approved insurer under Part 6 of the Home Building Act 1989 shall be supplied to the Principal Certifying Authority prior to commencement of works.
12. Toilet facilities (to the satisfaction of Council) shall be provided for workmen throughout the course of building operations. Such facility shall be located wholly within the property boundary.
13. A sign displaying the following information is to be erected adjacent to each access point and to be easily seen from the public road. The sign is to be maintained for the duration of works:
 - a) Unauthorised access to the site is prohibited.
 - b) The owner of the site.
 - c) The person/company carrying out the site works and telephone number (including 24 hour 7 days emergency numbers).
 - d) The name and contact number of the Principal Certifying Authority.

During Construction

14. All necessary works being carried out to ensure that any natural water flow from adjoining properties is not impeded or diverted.
15. Dust control measures, e.g. vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
16. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
17. Site and building works (including the delivery of materials to and from the property) shall be carried out only on Monday to Friday between 7am – 6pm and on Saturdays between 8am – 4pm.

ORDINARY MEETING

Meeting Date: 28 July 2015

18. The site shall be kept clean and tidy during the construction period and all unused building materials and rubbish shall be removed from the site upon completion of the project. The following restrictions apply during construction:
- a) Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path or easement, natural watercourse, footpath, kerb or road surface and shall have measures in place to prevent the movement of such material off site.
 - b) Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken only within the site.
 - c) Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a Waste Disposal Depot.
19. Mandatory inspections shall be carried out and Compliance Certificates issued only by Council for the following components of construction:
- a) piers
 - b) steel reinforcement prior to pouring concrete
 - c) stormwater lines, prior to backfilling
 - d) on completion of the works.

Note: Structural Engineer's Certificates, Drainage Diagrams and Wet Area Installation Certificates are NOT acceptable unless they are from an accredited person.

20. The footings shall be pierced or shall penetrate through any fill or unstable foundation material to bear upon a structurally adequate foundation material of a uniform load-bearing value.
21. Roofwater (including overflow from water storage vessels) shall be directed into existing water storage vessel/s with any overflow being dispersed over the site via a level spreader/absorption trench or similar. The level spreader/absorption or similar shall be located a minimum of 3 metres from any structure or boundary.
22. Any filling shall comprise only uncontaminated Virgin Excavated Natural Material (VENM) or Excavated Natural Material (ENM). Contamination certificates for all source material shall be provided to the Principal Certifying Authority prior to placing any fill on site.

Note: ENM is defined by the Excavated Natural Material Exemption 2012 - NSW Environment Protection Authority.

Use of the Development

23. The structure shall not be occupied for human habitation/residential, industrial or commercial purposes.
24. The structure is only to be used in conjunction with, or ancillary to, the residential use of the land.

ORDINARY MEETING

Meeting Date: 28 July 2015

Advisory

- *** Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable under the National Parks and Wildlife Act 1974.
- *** The applicant shall make themselves aware of any User Restriction, Easements and Covenants to this property and shall comply with the requirements of any Section 88B Instruments relevant to the property in order to prevent the possibility of legal proceedings against them.
- *** The applicant is responsible for all costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.

ATTACHMENTS:

- AT - 1 Locality Plan
- AT - 2 Aerial Photo
- AT - 3 Plans of the Proposal

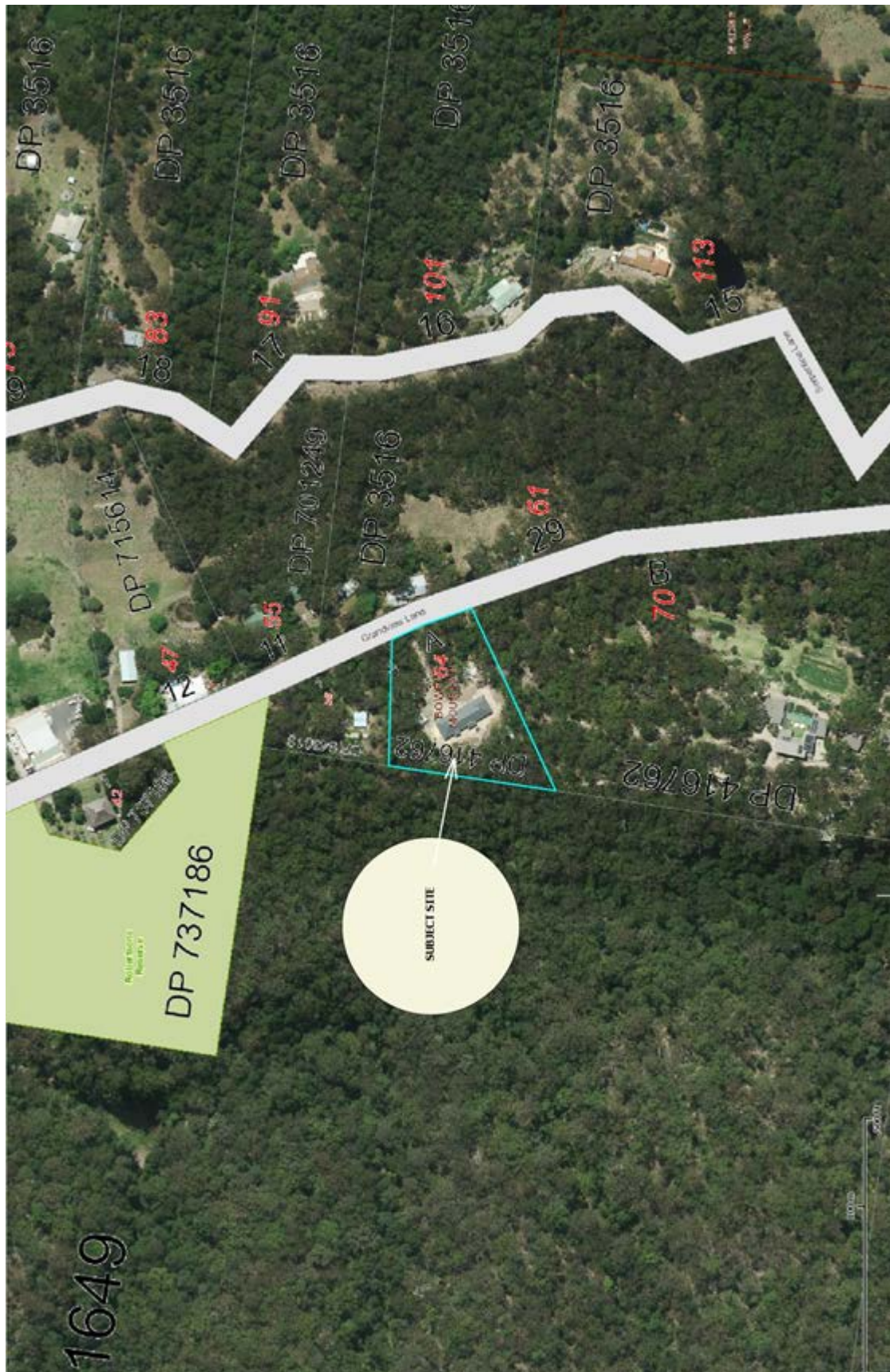
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ORDINARY MEETING Meeting Date: 28 July 2015
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ORDINARY MEETING

Meeting Date: 28 July 2015

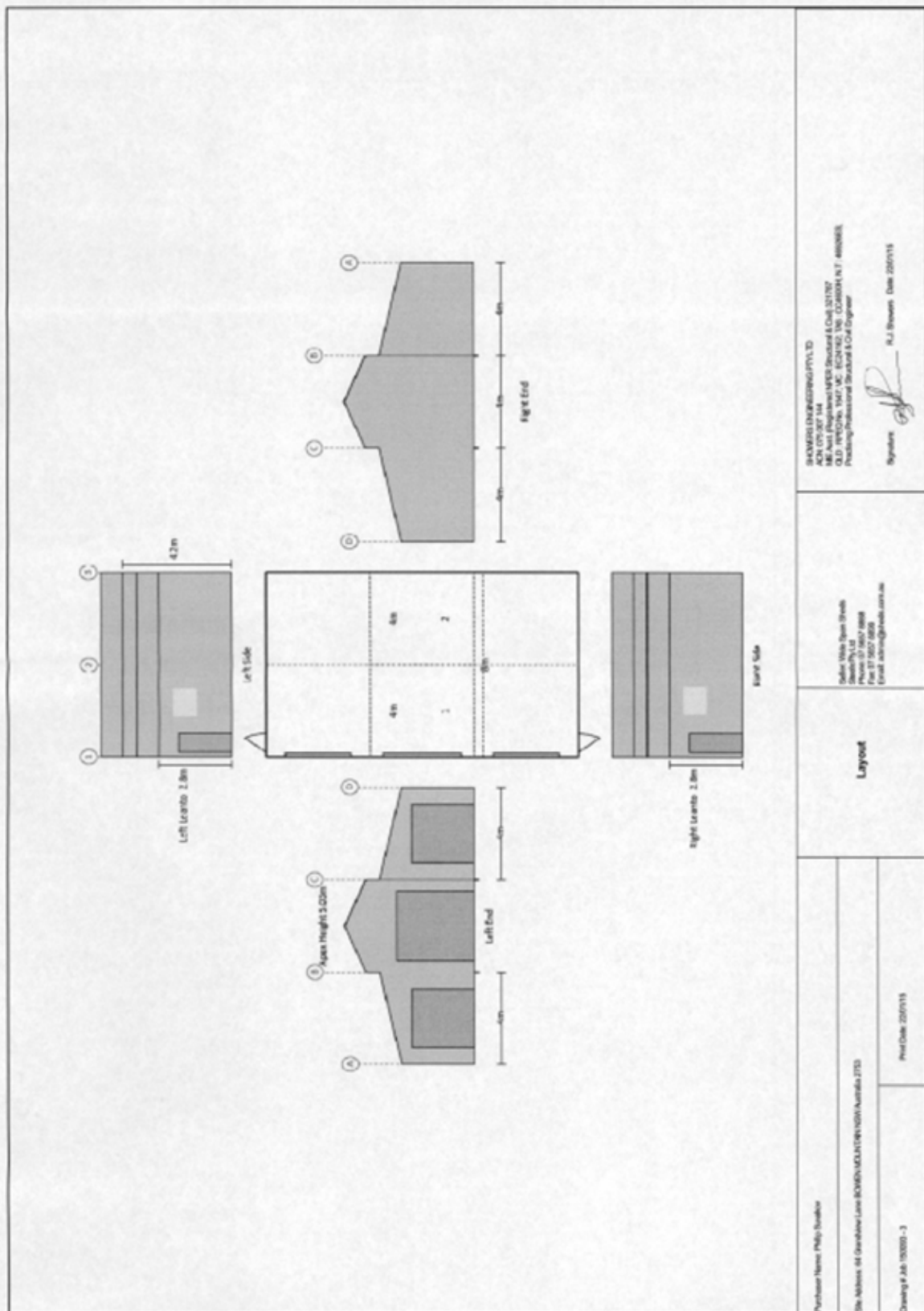
AT - 2 Aerial Photo



ORDINARY MEETING

Meeting Date: 28 July 2015

AT - 3 Plans of the Proposal



oooO END OF REPORT Oooo

Item: 114

CP - Kurmond and Kurrajong Large Lot Residential Investigation Area - Progress Report - (95498, 124414)

REPORT:

Executive Summary

The purpose of this report is to provide Council with a progress report regarding structure planning and development contribution planning for large lot residential in the Kurmond and Kurrajong investigation area.

This report recommends that Council adopt an interim policy containing a set of draft development principles as part of a local planning approach for the investigation area. The draft development principles are derived from a detailed analysis of the major physical, infrastructure and servicing constraints of the land such as slope, vegetation, watercourses, roads, water and sewer.

The local planning approach for Kurmond and Kurrajong would include community consultation about the following:

- a) land constraints and opportunities
- b) draft development principles
- c) potential funding mechanisms (e.g. development contribution plans).

The local planning approach, if adopted by Council, would be used to guide consideration of any future planning proposal applications for rezoning and/or changes to lot sizes or other amendments within the Kurmond and Kurrajong investigation area and all other unmapped, non-urban investigation areas around rural villages as identified in the Residential Land Strategy (RLS).

The report also recommends that, in relation to lodgement of any new residential planning proposal applications, the current suspension imposed by Council's resolution of 3 February 2015:

- 1. Be lifted effective immediately for mapped investigation areas shown in the RLS around Richmond/Hobartville, North Richmond, Wilberforce, Glossodia Windsor/South Windsor/Bligh Park.
- 2. Be maintained for the Kurmond Kurrajong investigation area and all other unmapped, non-urban investigation areas around rural villages as identified in the Residential Land Strategy (RLS) until the local planning approach, including community consultation, is completed.

Consultation

At present the issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. However a suggested consultation about the interim policy is proposed following completion of the land analysis as discussed below.

Background

On 3 February 2015, Council considered a Mayoral Minute regarding implementation planning for the RLS. Specifically the Mayoral Minute highlighted the need to undertake structure planning and development contribution planning for all development areas.

In response to the Mayoral Minute Council resolved, in part, as follows:

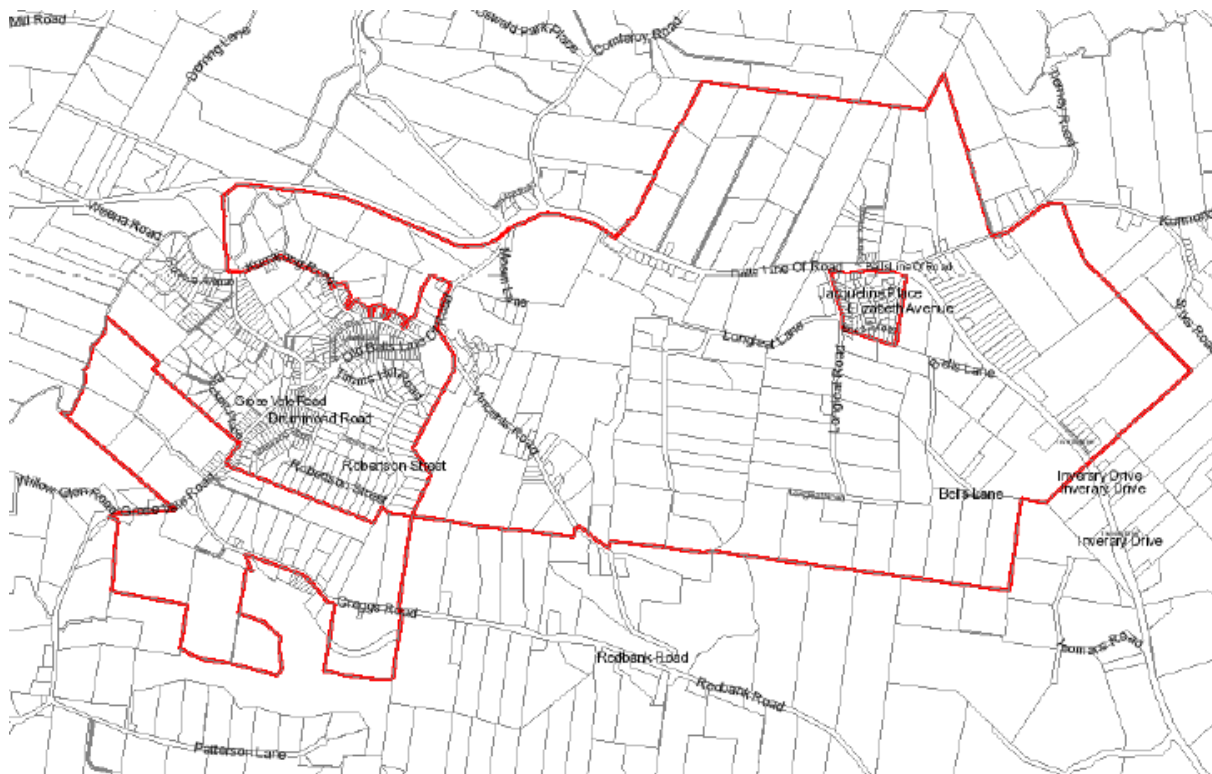
“That:

1. *Council suspend acceptance of new planning proposals under the Hawkesbury Residential Land Strategy (RLS) until the key implementation actions of the RLS, in particular, structure planning and development contribution planning has been completed for the Kurrajong/Kurmond investigation areas or 31 July 2015.*

On 31 March 2015, Council considered a report that proposed a large lot residential / rural residential development investigation area for Kurmond and Kurrajong for the purposes of structure planning and development contributions planning.

The extent of the investigation was determined by considering the location criteria of the RLS (i.e. “within 1km radius” and “cluster around or on the periphery of villages”), undertaking a desk top analysis of matters such as slope, existing vegetation, existing road layout and accesses, and zone and property boundaries.

The extent of the investigation area adopted by Council is shown below:



Kurmond and Kurrajong Investigation Area

The report of 31 March 2015 also advised that Council staff would undertake a detailed analysis of the investigation area to determine matters such as:

1. What land may be suitable for large lot residential / rural residential development.
2. What land may need to be protected or conserved (e.g. land containing threatened species or endangered ecological communities, riparian areas, land with significant slope, significant view lines).

ORDINARY MEETING

Meeting Date: 28 July 2015

3. The nature and location of future development (e.g. the type of residential development and minimum lot size requirements).
4. Likely development yield and take up rate.
5. The extent of rural village expansion and limits to growth.
6. The nature and location supporting public infrastructure (e.g. roads, intersections, drainage infrastructure, community facilities, parks and recreation facilities).
7. Mechanisms to fund and provide supporting public infrastructure.

So far detailed consideration has been given to items 1 and 2, and in part items 6 and 7. A key purpose of this report is to propose guiding development principles that will enable consideration of items 3, 4 and 5 and further consideration of items 6 and 7.

Progress of Study of Investigation Area

Study of the investigation area so far has included examination of the broad State and local planning framework, demographic analysis, consideration of the physical environment, and identification of infrastructure and services within and surrounding the investigation area.

The tables in Attachment1 provide a summary of physical environment, and infrastructure and servicing matters that have been considered. Accompanying each matter is an assessment of the degree of constraint to development and recommendations to address or mitigate that constraint.

The classifications for “Degree of Constraint to Development” are fundamental, major, moderate, minor and nil. These are explained fully and applied in detail under each of the different development constraints in Attachment 1.

It is intended that these principles would be used to inform the next steps in the process, i.e. to map where large lot residential development may or may not occur and determine minimum lot sizes for such development, and that they would be relied upon in any subsequent planning proposal(s). Note these principles are aimed at addressing the major constraints to development as shown in Attachment 1. They do not preclude the consideration and adoption, if necessary, of other principles that may be required for the purposes of preparing a Development Control Plan or determining development applications for resultant development.

Figures 3, 4 and 5 in Attachment 1 show areas that, if the above mentioned principles are adopted, would be avoided for the purposes of large lot residential development. Figure 9 in Attachment 1 is a composite map showing such land. However, Figure 9 does not include land described as Connectivity between Significant Vegetation in Figure 3 as it is considered such land should not be an immediate exclusion from future development. Also, Figure 9 does not include dams that contain significant aquatic habitat as this information is not known and would most likely only be known at individual planning proposal or development application stage.

Figure 9 shows that, if the principles are adopted, extensive large lot residential development throughout the investigation area is unlikely and that only selected pockets or corridors of development would appear to satisfy the key guiding development principles.

Residential Land Strategy

On 10 May 2011, Council adopted the RLS. The RLS seeks to:

1. Accommodate between 5,000 - 6,000 additional dwellings by 2031, primarily within the existing urban areas as prescribed in the Department of Planning's North West Subregional Strategy.
2. Preserve the unique and high quality natural environment of the LGA.

ORDINARY MEETING

Meeting Date: 28 July 2015

3. Accommodate changing population, which presents new demands in terms of housing, services and access.
4. Identify on-going development pressures to expand into natural and rural areas, as well as new development both in and around existing centres.
5. Identify physical constraints of flood, native vegetation and bushfire risk.
6. Ensure that the appropriate infrastructure is planned and provided to cater for future development.

Of particular relevance to the Kurmond and Kurrajong investigation area (and all other release areas) is Chapter 6 of the RLS which sets out the sustainable development framework (SDF) for preparing and assessing planning proposals. The draft development principles, proposed in this report, for Kurmond and Kurrajong have been developed consistent with the SDF.

Housing Supply and Demand Analysis

Under the previous "Metropolitan Sydney" plan for the North West the dwelling targets for the Hawkesbury were set at 5,000 dwellings by 2031. However, that plan required that those targets were to be verified on a local scale by the relevant council. The RLS was prepared in line with that requirement and subsequently set the target, based on housing/lot demand, at between 5,000 - 6,000 dwellings by 2031. To place that target into perspective, the estimated dwelling production proposed by the RLS over the 25 years (2006 to 2031) would be 240 dwellings per annum for the Hawkesbury. At that rate in 2015 Council should have produced and planned for approximately 2,160 dwellings. It is estimated that our targets will be achieved with a total of approximately 2,639 dwellings either planned or underway in the release areas of Pitt Town, North Richmond, Glossodia.

- Vermont Estate at Pitt Town - approximately 659 lots
- Redbank at North Richmond - approximately 1,400 lots
- Jacaranda Ponds at Glossodia - approximately 580 large lot residential and residential lots

(Note: these figures are lot production only and do not include the dwelling production figures since 2006 which is estimated to be approximately 800).

It should be noted that the Sub Regional planning and the RLS did NOT include the Growth Centres' projected dwelling or lot production. Within the Hawkesbury area, the Vineyard Precinct is part of the North West Growth Centre and is intended to contain at least 2,500 dwellings, subject to the finalisation of current master planning work.

In addition, since the Hawkesbury Local Environmental Plan 2012 (LEP 2012) commenced, Council has been receiving numerous planning proposals for various residential and rural lots to be created on the edges of Windsor, Richmond, Kurmond and Kurrajong in response to the RLS adopted by Council on 10 May 2011. A full list of planning proposals is provided as Attachment 2 to this report. So far nine LEP amendments have been made and 12 planning proposals have been supported with a further six proposals in progress. A total of two have been withdrawn and four have been refused either by Council or the Gateway process. To date no additional lots have been created from these LEP amendments. However, these planning proposals result in the planned release of approximately 320 additional allotments in the next few years.

Council is currently included in the development of the NSW Government's yet to be released subregional planning for the Metropolitan Rural area under the new plan "A Plan for Growing Sydney". No dwelling or lot targets have yet been indicated in this planning process.

As part of the Metropolitan West Sub Regional Planning with Penrith City Council and Blue Mountains City Council, a housing demand analysis has recently been commissioned that will assist in reviewing projected housing demand that was identified in the RLS. The consultant's housing demand analysis is expected to be completed by October 2015 and a further report provided to Council at that time.

The result of the above is that Council, according to the planned demand for additional allotments by this year (2015), needed to have planned for approximately 2,160 additional allotments. With the applications referred to above, the number of planned allotments for release or already produced dwellings total approximately 3,450. Whilst these figures require more detailed investigation as they are only estimates, it would seem that Council is ahead of the dwelling production target by approximately 1,290 dwellings/lots, or approximately 5.5 years ahead of target. In this regard, it would seem that there is some buffer available that Council could use to temporarily slow the rate of lot release to permit the proper structure planning of release areas without affecting Council's ability to meet the dwelling/lot production targets.

Structure Planning for Kurmond and Kurrajong Investigation Area

Without structure planning there is:

- Limited or no provision of public infrastructure (roads, services, transport facilities, community facilities).
- No development contributions plan for levying infrastructure charges e.g. roads, intersections, drainage, open space.
- Infrastructure provision is piecemeal and instead relies on DA conditions and VPAs which only have limited scope when ownership is fragmented (there are over 200 landowners in the Kurmond and Kurrajong Investigation area).
- Inequitable financial and land contribution by landowners.
- Maximised expenses and ongoing maintenance burden to Council.
- Fragmented vegetation and watercourse protection.
- Development on hill sides requiring a significant cut and fill and creating a character of cul-de-sacs and battle-axe driveways.

Undertaking structure planning:

- Enables community input at an early phase of planning, providing certainty for the community, Council and development industry.
- Council and the community can collectively determine the future development character rather than individual landowners.
- Co-ordinates staff resources to work on priority planning projects (e.g. Rural Lands Strategy, review of RLS) rather than dealing with multiple, individual planning proposals. (If 200 individual planning proposals were progressed at approximately 10 per year, it would take 20 years to finalise lot release in the investigation area).
- Maximise opportunities for large lot residential and rural-residential land.
- Provides certainty for landowners about financial obligations (e.g. development contributions), land protection requirements (e.g. vegetation), lot yield constraints and road layout.

Constraints Severity Index (CSI)

The RLS provided a broad - scale examination of opportunities and constraints and gave an indexed rating to constraints such as bushfire (-4) vegetation/ecology (-3 to -5) and slope >15 degrees (-3) as well as opportunities such as proximity to neighbourhood centres (5) and sewer (5).

The land analysis for the Kurmond and Kurrajong Area involves undertaking a more detailed consideration of the opportunities and constraints and application of the CSI by using Council's GIS information.

ORDINARY MEETING

Meeting Date: 28 July 2015

A site-by site examination at a finer grain would still need to be undertaken for individual planning proposals and more detailed again for the design, development approval and construction phases. Development constraint mapping has been prepared for Kurmond and Kurrajong guided by the CSI index. (Attachment 1)

Proposed Key Guiding Development Principles under the Residential Land Strategy

As mentioned in previous reports to Council, the RLS has defined the following criteria for large lot residential development:

- *Be able to have onsite sewerage disposal.*
- *Cluster around or on the periphery of villages.*
- *Cluster around villages with services that meet existing neighbourhood criteria services as a minimum (within 1km radius).*
- *Address environmental constraints and with minimal environmental impacts.*
- *Within the capacity of the rural village.*

Points 2 and 3 above have been address by the identification of the Kurmond and Kurrajong investigation area. In order to address dot points 1 and 4 and advance structure planning within the investigation area it is considered necessary to identify and agree upon a suite of guiding development principles. Taking into consideration the existing major physical environment constraints, as outlined in Attachment 1, it is recommended that the following draft development principles be adopted for the purposes of public consultation:

Interim Policy - Draft Development Constraint Principles for Planning Proposals

Part A - Lodgement of Planning Proposals

1. Applications be encouraged by Council for residential planning proposals **within** the mapped investigation areas shown in the RLS around Richmond/Hobartville, North Richmond, Wilberforce, Glossodia, Windsor/South Windsor/Bligh Park areas.
2. Applications not be accepted by Council for any new residential planning proposals **outside** the RLS mapped investigation areas of Richmond/Hobartville, North Richmond, Wilberforce, Glossodia, Windsor/South Windsor/Bligh Park until a local planning approach is in place consistent with the RLS and the local development constraints shown in Part B below.
3. Applications not be accepted by Council for any **new** residential planning proposals in the **Kurmond and Kurrajong Investigation area** until a local planning approach is in place consistent with the RLS and the local development constraints shown in Part B below.

Part B - Development Constraints

Planning proposals will not be supported by Council unless:

1. Essential services under LEP 2012 and fundamental development constraints are resolved.
2. Building envelopes, asset protection zones (APZs), driveways and roads are located on land with a slope less than 15%.
3. Removal of significant vegetation is avoided.
4. Fragmentation of significant vegetation is minimised.

ORDINARY MEETING

Meeting Date: 28 July 2015

5. Building envelopes, APZs, driveways and roads (not including roads for the purposes of crossing watercourse) are located outside of riparian corridors.
6. Road and other crossings of water courses is minimised.
7. Fragmentation of riparian areas is minimised.
8. Removal of dams containing significant aquatic habitat is avoided.

Timeframe for Kurmond and Kurrajong Investigation Area Structure Planning

Following previous advice to Council and subject to agreement being reached regarding the key guiding development principles, the following tasks are proposed to be undertaken.

Item (as per tasks listed in Council report dated 31 March 2015)	Date
1 (land suitability) 2 (environmental protection areas) 5 (village expansion) 6 in part (public infrastructure) 7 in part (explore funding mechanisms options)	Completed
Council Briefing then Council report - progress report	21 & 28 July 2015
3 (controls e.g. lot sizes) 4 (yield) 6 in part (public infrastructure) 7 in part (draft funding mechanisms proposals)	Sep 2015
Council Briefing then Council report	Sep 2015
Community Consultation – about interim policy	Oct - Nov 2015
Council Briefing then Council report	Nov 2015

It is anticipated that Tasks 3 and 4 can be undertaken by Council staff over the next two to three months. Tasks 6 and 7 will require discussion with State government agencies such as the Road and Maritime Services (RMS) and the Department of Planning and Environment (DPE). Whilst staff have commenced preliminary discussions with these agencies, at present it is not possible to confidently predict the time required for this work to be done. It is, however, hoped that these tasks would be completed within six months.

Consultation with landowners and the community about the Draft Development Principles would also occur within this timeframe with a further progress report to Council by November 2015.

Requested Modification to Planning Proposal Suspension

The preparation of a planning proposal and the assessment of the proposed amendment are costly, for both the applicant and Council, and can take a significant period of time and resources to resolve fundamental development constraints. Not all planning proposals are supported primarily due to these development constraints.

Many of the current planning proposals under consideration involve a similar objective of varying the minimum lot size to create subdivision potential. However, some have not fully addressed or resolved the fundamental infrastructure and service provisions or development constraints. This has created duplication (and costs) on the part of landowners, private consultants, State Government and Council resources. It is an inefficient and ad-hoc planning approach to the future needs of Kurmond and Kurrajong.

ORDINARY MEETING

Meeting Date: 28 July 2015

In response to the recent Council resolutions, whilst significant progress has been made to date, the anticipated timeframe for the abovementioned tasks shows that structure and development contribution planning for Kurmond and Kurrajong will not be completed by the end of July, partly due to the need to consider the many other current planning proposals.

Council is also advised that since the commencement of the suspension, staff have received some enquiries regarding new planning proposals for residential development under the RLS. Some of these enquiries have been for large lot residential development and others have been for residential development within the mapped investigation areas of the RLS. Whilst it appears that the focus of the 3 February 2015 Mayoral Minute was on large lot residential development generally and the Kurmond/Kurrajong area specifically, new planning proposals for other areas have not been able to be accepted due to the wording of the Council's resolution relating to *all* planning proposals under the RLS.

Local Planning Approach

It is noted that proponents may seek a review of Council's decision by the JRPP if the DPE so determines. However, other councils have received verbal advice from the Department that it will support a Council's decision to suspend any new Planning Proposals with regard to residential release areas and to review them as part of the local planning approach as that would be consistent with the strategic assessment framework recommended by the JRPP.

This approach has been undertaken by State government and other councils (e.g. Vineyard precinct planning, Wingecarribee Council) for similar reasons.

Accordingly it is recommended that:

1. The suspension for accepting new residential planning proposals in the Kurmond and Kurrajong investigation area be continued.
2. A local planning approach be taken for all areas with a location outside of the RLS mapped investigation areas of Richmond/Hobartville, North Richmond, Wilberforce, Glossodia, Windsor/South Windsor/Bligh Park.
3. Those current Planning Proposals within the Kurmond and Kurrajong Investigation area (see Attachment 2) only proceed to Gateway if the fundamental development constraints have been addressed (see Attachment 1).
4. Site specific planning proposals be kept to a minimum and any additional amendments to LEP 2012 outside the local planning approach be limited to correcting drafting errors or strategic amendments instigated by Council.
5. Any other proposed residential amendments resulting from the RLS or the local planning approach which are supported, be combined into a single Planning Proposal to amend LEP 2012 in 2016/17.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Looking After People and Place Directions statement;

- Offer residents a choice of housing options that meets their needs whilst being sympathetic to the qualities of the Hawkesbury.
- Population growth is matched with the provisions of infrastructure and is sympathetic to the rural, environmental, heritage values and character of the Hawkesbury.
- Have development on both sides of the river supported by appropriate physical and community infrastructure.

and is also consistent with the nominated strategy in the CSP being:

- Identify community needs, establish benchmarks, plan to deliver and advocate for required services and facilities

Financial Implications

Whilst much of the suggested work in the investigation area, as set out above, can be undertaken by Council staff there may be a need to obtain specialist advice for some aspects of the investigation. At present it is anticipated specialist advice may be required with respect to development contributions planning; possible cumulative impacts of on-site effluent disposal systems; some of the road and traffic implications in relation to the RMS controlled roads; identification and management of threatened and endangered flora and fauna; and stormwater management.

The cost of engaging such specialists is yet to be determined and, if required, will be subject to a further report to Council in accordance with Part 3 of the abovementioned Mayoral Minute from 3 February 2015.

Conclusion

This report has provided Council with a progress report regarding structure planning and development contribution planning for large lot residential development in the Kurmond and Kurrajong investigation area as required by the resolution of 3 February 2015.

Work undertaken so far has included examination of the broad State and local planning framework, demographic analysis, consideration of the physical environment, and identification of infrastructure and services within and surrounding the investigation area

The major constraints to future development in the investigation area have been identified as the slope of land; the presence of threatened or endangered flora and fauna; watercourses and dams; managing the threat of bushfire; the capacity of the existing road network; and requirements for waste water disposal.

This report recommends the adoption of an Interim Policy containing draft development principles and a local planning approach. The Interim Policy will be used to continue the required structure planning work in light of the environmental constraints of the area and with the purpose of minimising environmental impacts of future development.

The report recommends that the suspension for accepting new residential planning proposals in Kurmond and Kurrajong be continued but permit planning proposals for residential development with less development constraints to proceed consistent with the RLS and in areas unencumbered by fundamental constraints.

ORDINARY MEETING

Meeting Date: 28 July 2015

Planning Decision

As this matter is covered by the definition of a “planning decision” under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

RECOMMENDATION:

That:

1. The draft development principles and local planning approach outlined in this report be adopted as an Interim Policy for the purposes of structure planning within the Kurmond and Kurrajong investigation area.
2. Council officers initiate discussions with the Kurmond and Kurrajong landowners and community about the Interim Policy and local planning approach.
3. Council’s resolution of 3 February 2015 in relation to lodgement of any NEW residential planning proposal applications:
 - a) be lifted effective immediately for mapped investigation areas shown in the Residential Land Strategy around Richmond/Hobartville, North Richmond, Wilberforce, Glossodia, Windsor/South Windsor/Bligh Park;
 - b) be maintained for the Kurmond and Kurrajong investigation area and all other unmapped, non-urban investigation areas around rural villages as identified in the Residential Land Strategy until the local planning approach is completed.
4. Those current planning proposals within the Kurmond and Kurrajong Investigation area (see Attachment 2) only proceed to Gateway if the 'fundamental' development constraints have been addressed (see Attachment 1).
5. Site specific planning proposals for any areas be kept to a minimum and any additional amendments to LEP 2012 outside the local planning approach be limited to correcting drafting errors or strategic amendments instigated by Council.
6. Any other proposed residential amendments resulting from the Residential Land Strategy or the local planning approach for Kurmond and Kurrajong Investigation Area which are supported, be combined into a single Planning Proposal to amend LEP 2012 in 2016/17.
7. A report be submitted to Council no later than November 2015 regarding the progress of the local planning approach for the Kurmond and Kurrajong investigation area and the status of other planning proposals.
8. A separate report be submitted to Council in early 2016 on the progress of the review of the Residential Land Strategy including the progress in implementing Council's resolution under Item 4 of 9 December 2014 for the Residential Land Strategy to include 'Second Dwellings'.

ATTACHMENTS:

- AT - 1** Structure Planning- Kurmond and Kurrajong Investigation Area - (*Distributed Under Separate Cover*)
- AT - 2** Summary of LEP 2012 Amendments and Current Planning Proposals

ORDINARY MEETING

Meeting Date: 28 July 2015

AT - 2 Summary of LEP 2012 Amendments and Current Planning Proposals

LEP 2012 Amendments

Since the commencement of LEP 2012 there have been eight amendments made as summarised below:

Amendment No.	Description	Location	Purpose	Date of Gazette/ Amendment made
1	To rezone the subject land to RU1 Primary Production under HLEP 2012 to permit a broader range of land uses on the site.	46 Mulgrave Road Mulgrave	Industrial	7/04/2014
2	To rezone the subject land to B1 Neighbourhood Centre to allow a range of retail/commercial uses.	77- 87 Old Bells Line of Road Kurrajong	Business	6/09/2013
3	To include certain land uses as additional permitted land uses in Schedule 1 of HLEP 2012	541-547 Windsor Road and 389 Old Hawkesbury Road, Vineyard	Industrial and ancillary retail	7/02/2014
4	To rezone part of the subject land to facilitate large lot residential development	1411 Kurmond Road Kurmond	Large Lot residential	16/01/2015
5	Jacaranda Ponds rezoning and VPA	Glossodia	580 lots*	19/12/2014
6	Redbank rezoning and VPA	North Richmond	1400 dwellings*	11/04/2014
7	South Windsor RSL rezoning	36 Argyle Street, South Windsor	Industrial	11/07/2014
8	Amendment to Clause 4.1D(1) (a) of HLEP 2012	Various street addresses	Residential	16/05/2014

*No dwellings or lots have yet been finalised from these amendments.

ORDINARY MEETING

Meeting Date: 28 July 2015

Planning Proposals Determined

There have been two planning proposals withdrawn. Four planning proposals were refused either by Council or by DPE at Gateway. Those proposals were refused due to such as flood evacuation and other fundamental development constraints.

Planning Proposals in Progress

Proposal	Description	Location	Purpose	Council Resolution
LEP11-001/12	To rezone the subject land to R5 Large Lot Residential or RU5 Village to create 15 housing allotments.	1442 and 1442A Kurmond Road, Kurmond	Large lot residential	30/07/2013
LEP001/12	To subdivide land to a minimum lot size of 4000 m2	396 Bells Line of Road Kurmond	Large lot residential /rural residential	26/03/2013
LEP002/12	To rezone land to B7 Business Park and amend Schedule 1 of LEP 2012 to enable some bulky goods premises on the northern part of the land	120 - 188, Hawkesbury Valley Way Clarendon	Industrial/Business	26/03/2013
LEP003/13	To rezone land to RU4 Primary Production Small Lots	1026 Grose Vale Road, Kurrajong	Rural residential	30/06/2015
LEP005/13	Amend Lot Size Map or Schedule 1 to permit subdivision of the land to a minimum lot size of 1,000m2	Mitchell Road, Pitt Town	Large lot residential	10/03/2015
LEP007/13	Amend Lot Size Map to permit rural residential subdivision	136 Longleat Lane, Kurmond	Rural residential	29/04/2014
LEP008/13	To rezone part of land to R1 General Residential	35 Chapel Street Richmond	Residential	30/06/2015
LEP009/13	Amend minimum lot size map to provide for lots with a minimum of 4000m2 and 1ha	373 Bells Line of Road, Kurmond	Rural residential	28/10/2014
LEP002/14	Amend Lot Size Map to permit rural residential	1420 Kurmond Road, Kurmond	Rural residential	11/11/2014

ORDINARY MEETING

Meeting Date: 28 July 2015

Proposal	Description	Location	Purpose	Council Resolution
LEP003/14	Amend Lot Size Map to permit rural residential subdivision	431 Greggs Road, Kurrajong	Rural residential	9/12/2014
LEP004/14	Rezoning part of land from RU1 to IN1	Speedwell Place South Windsor	Industrial	26/05/2015
LEP001/15	Amend Lot Size Map to permit 2 lot subdivision	219 Bells Line of Road, North Richmond	Rural residential	30/06/2015
LEP003/15	General Amendments	City Wide	Various	31/03/2015

Planning Proposals in Progress (not yet determined by Council)

LEP007/14	Amend Lot Size Map to permit rural residential subdivision	3 Bells Lane, Kurmond	Rural residential	Waiting for additional information from the applicant.
LEP002/15	Amend Lot Size Map to permit rural residential subdivision	Bells Lane and Bells Line of Road, Kurrajong	Rural residential	Waiting for additional information from the applicant.
LEP004/15	To rezone land to IN2 Light Industrial	22, 39 and 41 Windsor Street Richmond	Industrial	Assessment of the planning proposal is to be commenced in early August 2015.
LEP005/14	Amend Lot Size Map to permit rural residential subdivision	2 Inverary Drive, Kurmond	Rural residential	Waiting for a flora and fauna report from the applicant.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

GENERAL MANAGER

Item: 115 **GM - Australian Day, Citizen and Young Citizen of the Season Award Program Review - (79351, 79356)**

REPORT:

Executive Summary

This report provides the outcomes of a review of the Australia Day, Citizen and Young Citizen of the Season Award Programs and proposes actions to be taken by Council to reinvigorate the award programs.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The initial award review was presented to the Hawkesbury Civic and Citizenship Committee on 15 April 2015 and suggestions provided by the Committee have been included in this report to Council.

Background

Review of Australia Day Awards

The Hawkesbury Australia Day Awards program commenced in 1981, at which time the program only consisted of Citizen of the Year and Young Citizen of the Year. The Award program has grown over the past 34 years, and since its inception, the Awards have recognised 247 individuals and organisations in the Hawkesbury. The Awards have adapted over time, to respond to community desires to recognise individuals and organisations in the Hawkesbury, through the addition of new awards.

Table 1: Progression of Australia Day Award Programs since 1981

1981	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year
1982 to 1984	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year• Sports Person of the Year
1985 to 1990	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year• Sports Person of the Year• Commemorative Plaque Award
1991 to 1997	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year• Sports Person of the Year• Commemorative Plaque Award• Special Achievement Award• Community Organisation of the Year

ORDINARY MEETING

Meeting Date: 28 July 2015

1998 to 2008	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year• Sports Person of the Year• Commemorative Plaque Award• Special Achievement Award• Community Organisation of the Year• Community Arts Award
2009 to 2015	<ul style="list-style-type: none">• Citizen of the Year• Young Citizen of the Year• Sports Person of the Year• Commemorative Plaque Award• Special Achievement Award• Community Organisation of the Year• Community Arts Award• Cultural Heritage Award

Nominations for the Hawkesbury Australia Day Awards are received via a public and committee nomination process, with award recipients determined by the Civic and Citizenship Committee. Citizen of the Year and Young Citizen of the Year nominations are collected through the Citizen of the Season and Young Citizen of the Season award program. Today, the Australia Day Awards Program consists of four publicly nominated awards and two committee nominated awards:

Publicly nominated awards:

- Sports Person of the Year
- Community Arts Award
- Cultural Heritage Award
- Commemorative Plaque Award

Committee nominated awards:

- Special Achievement Award
- Community Organisation of the Year Award

In recent years, nominations for the Hawkesbury Australia Day Awards have remained open all year, with the Corporate Communication branch undertaking promotion of the Awards to encourage nominations.

The average number of nominations received since 1999 is eight nominations per year, rarely receiving above two nominations for each award.

In the 2015, the Australia Day Awards nominations peaked with 11 nominations received for the publicly nominated awards. Despite this high number of nominations, no nominations were received for the Sportsperson of the Year Award. As in previous years, Councillors were relied upon heavily to submit nominations for the Awards.

ORDINARY MEETING

Meeting Date: 28 July 2015

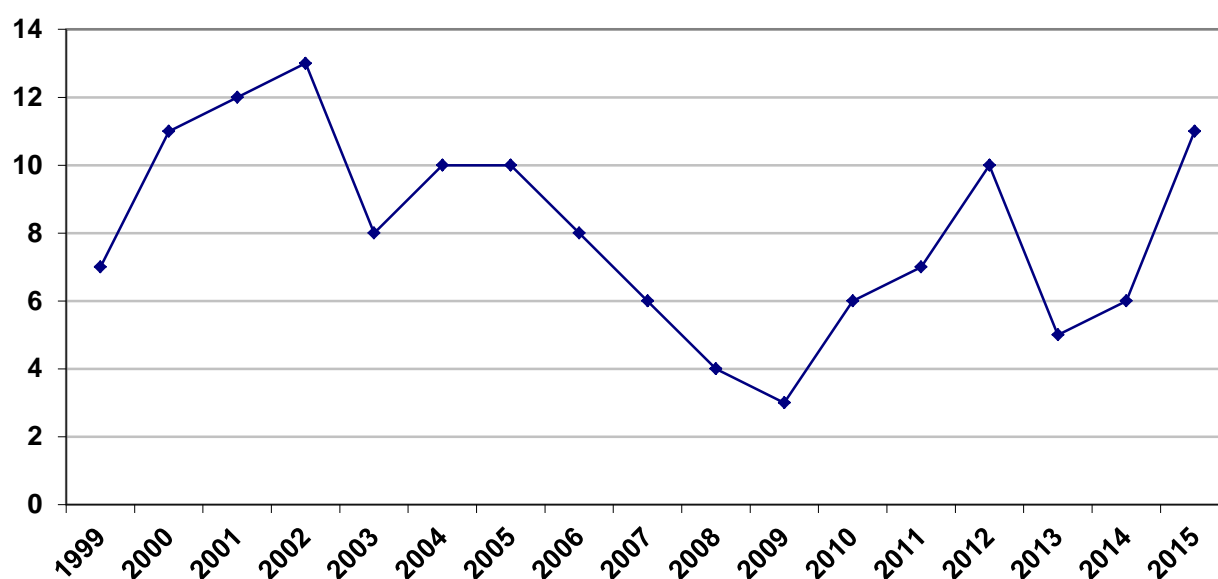


Figure 1: Hawkesbury Australia Day Award Nominations received from 1999 to 2015

Table 2: Hawkesbury Australia Day Award Nominations received from 1999 to 2015

Year	Sports Person	Cultural Heritage	Community Arts	Commemorative Plaque	TOTAL (each year)
1999	1		4	2	7
2000	7		3	1	11
2001	8		3	1	12
2002	2		7	4	13
2003	2		4	2	8
2004	5		3	2	10
2005	4		3	3	10
2006	4		2	2	8
2007	3		1	2	6
2008	2		1	1	4
2009	1	1	0	1	3
2010	2	2	1	1	6
2011	1	3	2	1	7
2012	1	5	2	2	10
2013	2	2	0	1	5
2014	1	2	2	1	6
2015	0	3	4	4	11
				TOTAL (all)	137

ORDINARY MEETING

Meeting Date: 28 July 2015

In recent years, in an effort to boost nominations received, an active promotional campaign for the Awards has been undertaken. Actions taken include:

- Email notification to Corporate Communication database
- Media releases (numerous)
- Advertising in Council Notices
- Display advertisement in Hawkesbury Gazette and Hawkesbury Courier
- Message on Council's on hold recording
- Information on Council's website including large carousel tiles
- Banner on community banner poles

As can be seen from the above information, despite the addition of a new Award in 2009, nomination numbers were not significantly affected. The addition of the Award was at the suggestion of the Hawkesbury Historical Society.

Increasingly, submissions from the community have been received for the two committee nominated awards - Community Organisation of the Year and Special Achievement Award. It has been identified as an important observation when reviewing the Awards.

Table 3: Community submissions for Committee nominated Australia Day Awards

Year	Community	Special
2011	1	0
2012	2	1
2013	2	1
2014	1	0
2015	2	0

Nominations are consistently low, despite the considerable effort put into encouraging nominations for the Award Program. It is felt that the quantity of nominations received is not representative of the outstanding individuals and organisations in the Hawkesbury community. Nominations are frequently submitted with a lack of information which makes it difficult to assess the merits of the nomination.

Review of Citizen of the Season/Month and Citizen of the Year

Since 1981, a Hawkesbury Citizen of the Year Award has been presented on Australia Day. In 1999, Council introduced the Citizen of the Month Award to enable the outstanding accomplishments of citizens throughout the year to be recognised.

The Citizen of the Month program was also run in conjunction with the Richmond Club until 2009, when it became the Citizen of the Season Award.

In 2010, the Civic and Citizenship Committee resolved that:

"In view of the limited amount of nominations being received for the Citizen of the Month award, due to the longevity of the program, a new quarterly award for Citizen of the Season Award to be developed, followed and actioned by the Corporate Communication branch."

The aim of the Citizen of the Season program is to encourage Hawkesbury residents to nominate citizens who show outstanding contributions to their community and/or the Hawkesbury as a whole, usually in their own time and at their own expense, so that they may gain recognition for their tireless efforts.

Also in 2010, the criteria for the award was changed to enable citizens that are not local, but who have made a significant contribution to the local community over an extended period of time, or demonstrated extensive commitment to the local community, to be nominated.

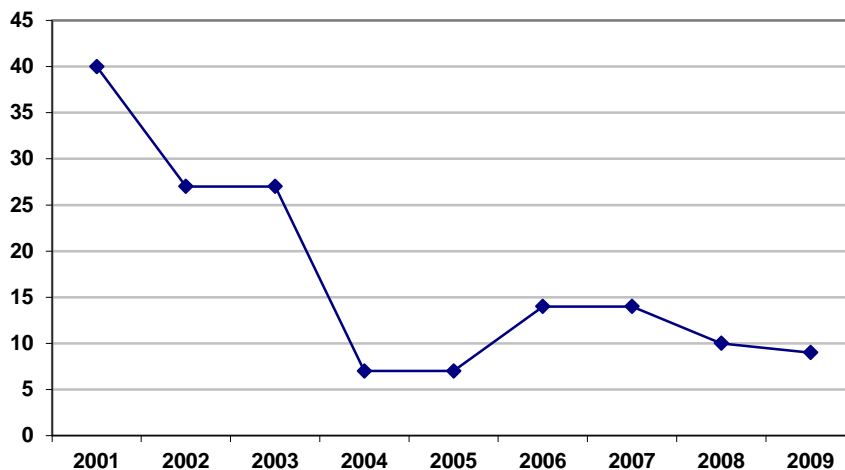
ORDINARY MEETING

Meeting Date: 28 July 2015

Nominations for the Citizen of the Season Awards are determined by a panel of three members: the Mayor, the Richmond Club's Group CEO and the current Citizen of the Year. The nomination with the highest ranking from the accumulated scores is awarded the Citizen of the Season.

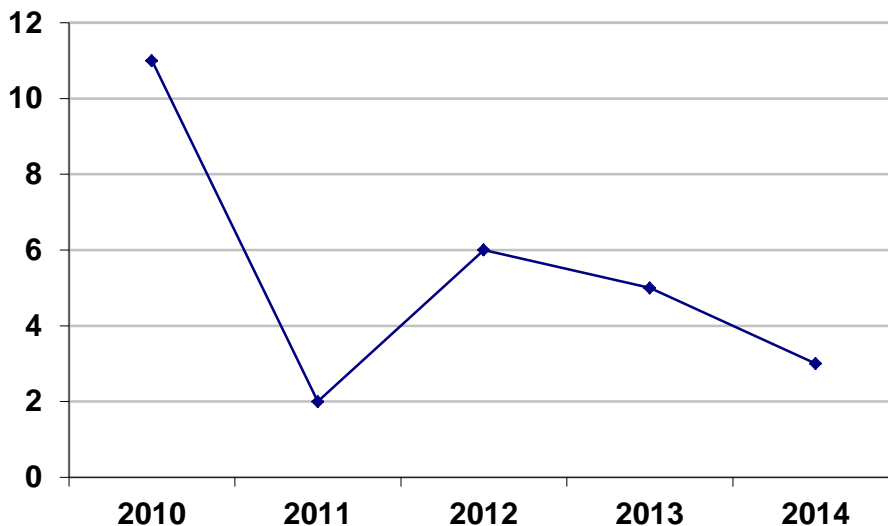
At the end of each year, all citizens who receive a Citizen of the Season Award are then in the running for the Citizen of the Year Award. The Citizen of the Year winner is announced at the Hawkesbury Australia Day Awards Ceremony held the following year.

Since its inception nominations for the Citizen of the Season Award Program have dropped significantly. This has been an increasing concern for Council staff who dedicated many hours to the administration of the awards and also seeking nominations from Councillors and community members.



Year	Nominations received
2001	40
2002	27
2003	27
2004	7
2005	7
2006	14
2007	14
2008	10
2009	9

Figure 2: Citizen of the Month nominations received from 2001 to 2009



Year	Nominations received
2010	11
2011	2
2012	6
2013	5
2014	3

Figure 3: Citizen of the Season nominations received from 2010 to 2014

ORDINARY MEETING

Meeting Date: 28 July 2015

Due to a lack of nominations, the determination of the 2014 Citizen of the Season Awards was postponed until adequate nominations were received. This unfortunately meant the Program ran behind. This was not the first year this had occurred. Delaying the Award Program means that winners are not announced in the corresponding season, which ultimately means the Award loses its significance and the winners are not properly recognised until the Australia Day Award Ceremony. With the announcement of the Citizen of the Year also on Australia Day, the contributions of other Citizens of the Season recipients are somewhat overshadowed.

Review of Young Citizen of the Season and Young Citizen of the Year Award

Since 1981, a Hawkesbury Young Citizen of the Year Award has been presented on Australia Day. In 2008, The Hawkesbury Civic and Citizenship Committee introduced the Young Citizen of the Season Awards following the success of Youth Week and the inspirational behaviour of young people in the Hawkesbury community.

The Young Citizen of the Season Program is run in the same manner as the Citizen of the Season Program. Young Citizen of the Season recipients are under the age of 25 and are chosen every three months for their community service and commitment to volunteer work.

Previous to 2010, only Hawkesbury residents could be nominated for the Young Citizen of the Season Award. In 2010, the criteria for the Award was changed to enable citizens who are not local, but who have made a significant contribution to the local community over an extended period of time, or demonstrated extensive commitment to the local community, to be nominated.

Nominations for the Young Citizen of the Season Awards are determined by a panel of four members: the Mayor, a member of Hawkesbury Youth Interagency, Hawkesbury Showgirl and the current Young Citizen of the Year. The nomination with the highest ranking from the accumulated scores is awarded the Citizen of the Season.

At the end of each year, all citizens who receive a Young Citizen of the Season Award are then in the running for the Young Citizen of the Year Award. The Young Citizen of the Year winner is announced at the Hawkesbury Australia Day Awards Ceremony held the following year.

Nominations for the Awards have significantly dwindled since the Awards inception. In 2013, no winner was announced for the season of Spring, due to a lack of nominations.

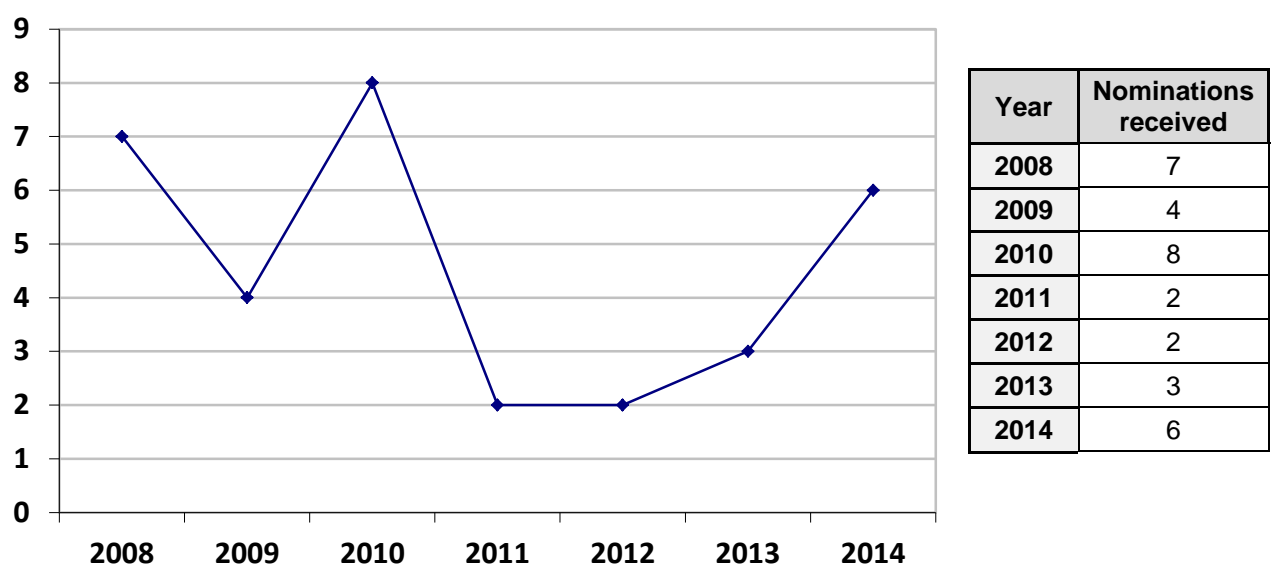


Figure 4: Young Citizen of the Season Nomination received from 2008 to 2014

ORDINARY MEETING

Meeting Date: 28 July 2015

Due to this decline in nominations, a major promotional campaign was undertaken for the award programs. Corporate Communication staff have worked with Council's Youth Officer to create a new look nomination form, which was then carried through to promotional material in an effort to increase attractiveness of the Awards to youth in the Hawkesbury. Actions undertaken to promote the Awards included:

- Media release
- Poster and postcards delivered to schools, Council facilities and community centres
- Email to primary and high schools in the Hawkesbury
- Advertising in Hawkesbury Gazette and Hawkesbury Courier
- Mayoral Column
- Inclusion in Mayoral speeches

All nominations for the Young Citizen of the Season Awards had been depleted after Winter 2013, despite the heavy promotional campaign. This trend continued with no further nominations submitted for the Awards until Corporate Communication staff solicited the assistance of the Hawkesbury Gazette and placed a short deadline on nominations. This resulted in six new nominations for the program, allowing all seasons for the 2014 Awards Program to be presented.

Due to a lack of nominations, the determination of the 2014 Young Citizen of the Season Awards was postponed until adequate nominations were received. This unfortunately meant the Awards Program ran behind. This was not the first year this had occurred. Delaying the Award Program means that winners are not announced in the corresponding season, which ultimately means the Award loses its significance and the winners are not properly recognised until the Australia Day Award Ceremony. With the announcement of the Young Citizen of the Year on this Day, other Young Citizen of the Season recipients, often receive little recognition.

Nominations for the Young Citizen of the Season Awards, often only loosely fit within the criteria of the Awards, with contributions often focused on a school community rather than the wider Hawkesbury community.

Key findings from the review the Hawkesbury Australia Day Awards, Citizen of the Season and Young Citizen of the Season Award Programs

Through reviewing the Australia Day, Citizen of the Season and Young Citizen of the Season Award Programs, which all intertwine, a number of key issues have been identified that are consistent across all Award Programs:

- lack of nominations
- quality of nominations
- administrative time of conducting awards due to lack of nominations.

Proposal for reinvigorated Award Program

The following steps are suggested to be undertaken to relaunch a reinvigorated Award system.

1. Raise the profile of the Citizen of the Year and Young Citizen of the Year Awards

Reinvigorate and raise the profile of the Award Program by establishing a single annual Award for Citizen of the Year and Young Citizen of the Year, by closing the seasonal awards. This will provide Council staff the opportunity to launch a new award system that will address the needs of the community in recognising individuals who provide outstanding services to the Hawkesbury community. The criteria for the awards would be reviewed, see below.

2. Introduction of new award categories into the Australia Day Award Programs

New award categories would be introduced to assist with appropriately recognising individuals and organisations in the Hawkesbury community. These new awards would allow for more targeted awards to specifically recognise these contributions. Extensive research has been undertaken into Award Programs run by other councils, especially looking at the type of awards included. Through this research, the above review, and reviewing winners/nominations and their characteristics, the following award categories are suggested for the Australia Day Awards Program. This includes revising the criteria of current awards and introducing several new awards.

Current Awards with revised criteria

- ***Citizen of the Year***

Awarded to a person who has contributed significantly to the Hawkesbury, creating long-term benefit for the Hawkesbury community as a whole over a number of years. Demonstrated selflessness, commitment and involvement in activities in the Hawkesbury. Contributions made by the nominee would be on a voluntary basis and not part of a paid role. Nominees would be 26 years of age or over at 26 January the year the Award will be presented.

- ***Young Citizen of the Year***

Awarded to a young person, 25 years of age and under, at 26 January the year the award will be presented, who has contributed significantly to the Hawkesbury, creating a short or long-term benefit for the Hawkesbury community as a whole over a number of years. Demonstrated selflessness, commitment and involvement in activities in the Hawkesbury. Contributions made by the nominee would be on a voluntary basis and not part of a paid role.

- ***Community Organisation of the Year***

Awarded to a voluntary service or community group for their outstanding contribution to the wellbeing of the Hawkesbury community. Demonstrated commitment and delivery of service to improve the lives and opportunities for community members.

- ***Commemorative Plaque***

This is a posthumous (five years) Award. Awarded in recognition of a resident or group who contributed significantly to the Hawkesbury community.

- ***Community Arts Award***

Awarded to an individual or group that has contributed significantly to the Hawkesbury's community arts development.

- ***Cultural Heritage Award***

Awarded to an individual or group that has contributed significantly to the Hawkesbury's cultural development.

New awards

- ***Local Hero Award***

Awarded to an individual who has shown outstanding dedication and contribution to one or more specific areas of the Hawkesbury, through either voluntary services, expertise or community leadership that has led to the betterment of the quality of life of others. This service will be short-term in nature and will have occurred in the preceding year of the Awards. This Award may also take into account acts of compassion, generosity and bravery.

ORDINARY MEETING

Meeting Date: 28 July 2015

- **Volunteer of the Year**

Awarded to an individual for their outstanding contributions to the Hawkesbury community in a voluntary capacity.

- **Environmental Award**

Awarded to an individual or group for their outstanding contribution and dedication to protect and enhance the Hawkesbury's natural environment.

Essential Criteria for all Awards

- Nominees must be residents of the Hawkesbury or non-residents that have significantly contributed to the Hawkesbury community.
- Nominees have not previously received the award.

3. **Outstanding nominations for the Citizen of the Season and Young Citizen of the Season Awards**

Due to the review of the Award programs, Council has not awarded any Citizen of the Season and Young Citizen of the Season Awards throughout 2015.

No new nominations were received for Young Citizen of the Season, leaving no outstanding nominations for this Award program.

Three nominations have been received for the Citizen of the Season Award since January 2015. Under the new Award program, nominations received for this Award will automatically be considered for the Local Hero Award and Citizen of the Year.

4. **Overall branding of awards**

The overall Awards would continue to be branded as the Hawkesbury Australia Day Awards. A new logo and branding design would be created that would be carried across all marketing and project collateral.

5. **Online Nomination**

The new and revamped Awards would be launched with the ability for the community to complete an online nomination. Nominations would be collected primarily through Council's website with hard copies still available on request.

Nominations would only be open for a set period of time, to ensure community interest in submitting nominations.

6. **Presentation**

The Civic and Citizenship Committee would like to hold a sit down dinner presentation, subject to budget constraints. The feasibility to alter the presentation ceremony style of Australia Day is currently being reviewed by Council Staff.

The Committee also suggested that it would be appropriate for the Commemorative Plaque Award to be presented at the Australia Day Citizenship Ceremony, whilst all other Awards would be presented at a special presentation ceremony.

7. **Sponsorship**

Given that the Richmond Club no longer has the appropriate facilities to provide in-kind support for the Awards, Council staff are currently reviewing these arrangements.

ORDINARY MEETING

Meeting Date: 28 July 2015

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Theme

- Have transparent, accountable and respected leadership and an engaged community;
- Have constructive and productive partnerships with residents, community groups and institutions;

and is also consistent with the nominated strategy in the Community Strategic Plan being:

- Achieve community respect through good corporate governance and community leadership and engagement.

Financial Implications

The expenses associated with this matter have been provided for in Service 168 – Corporate Communications of the 2015/2016 Adopted Operational Plan.

Sponsorship for the Award Program would be sought to share the financial burden of the changes in the program.

RECOMMENDATION:

That Council agree to the implementation of a reinvigorated Australia Day Awards Program as outlined in the report.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 116 **GM - IPART Submission - Fit for the Future Proposal - The Hills Shire Council - (112333, 79351, 95496)**

Previous Item: 182, Ordinary (30 September 2014)
 85, Extraordinary (23 June 2015)
 RM, Ordinary, (30 June 2015)

REPORT:

Executive Summary

This report has been prepared to seek Council approval for the lodgement of a submission to the Independent Pricing and Regulatory Tribunal (IPART) in response to the Fit for the Future (FFTF) Proposal submitted to IPART by The Hills Shire Council. The submission is intended to advise IPART of Council's concerns regarding the inclusion within The Hills Shire Council's FFTF Proposal of a proposed boundary adjustment which would excise most of the Council area lying north of Windsor Road and east of the Hawkesbury River, and for these areas to be transferred to The Hills Shire Council.

Consultation

At this time, the report deals with issues which do not require community consultation under Council's Community Engagement Policy. The draft submission is based on previous resolutions of Council regarding council amalgamations, boundary adjustments and mergers and is consistent with the views expressed by residents as documented in the biennial community surveys that Council has conducted since 2007.

Background

In September 2014, the NSW Government released its proposed FFTF package. Under this package, all NSW councils were required to submit proposals to demonstrate that they are fit for the future. The Office of Local Government subsequently released guidelines and templates for the preparation of these FFTF Proposals. In April 2015, IPART was appointed by the NSW Government to assess FFTF Proposals, which were required to be lodged by 30 June 2015. In accordance with Council's resolution of 30 June 2015, Council lodged its FFTF Proposal on 30 June 2015.

Current Situation

On 1 July 2015, IPART issued a media release to advise that all councils in NSW, that were required to lodge an FFTF Proposal, have done so.

The submission process for FFTF Proposals includes provision for public submissions to be received on council FFTF Proposals. These public submissions are intended to assist IPART in their assessment of councils' FFTF proposals. The deadline for public submissions is 31 July 2015.

As part of their FFTF Proposal, The Hills Shire Council has included a proposal for a boundary adjustment which would excise most of the Council area lying north of Windsor Road and east of the Hawkesbury River, and for these areas to be transferred to The Hills Shire Council. As the proposed boundary will have significant implications for Council, it is proposed that Council lodge a public submission in relation to this proposed boundary adjustment.

ORDINARY MEETING

Meeting Date: 28 July 2015

A draft public submission to this effect has been prepared and is appended to this report as Attachment 1. In summary, the draft submission contends that the boundary adjustment proposed by The Hills Shire Council, should not be considered by IPART and the NSW Government, for the following reasons:

1. It goes well beyond, and is inconsistent, with the recommendations of the NSW Independent Local Government Review Panel Report, which advocated a limited boundary adjustment centred on lands within the North West Growth Centre.
2. It has been advanced in the absence of any meaningful consultation with Council, or the residents of the Hawkesbury, for which it will have a significant impact.
3. The justification for the proposal is based on a questionable community survey methodology, which does not conform with the Community Survey Tool issued by the Office of Local Government.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping our Future Together theme:

- Maintain its independent identity and voice through strong local government and community institutions

and is also consistent with the nominated strategy in the CSP being:

- Achieve community respect through good corporate governance and community leadership and engagement.

Financial Implications

There are no financial implications arising from this report.

RECOMMENDATION:

That Council approve the lodgement of the draft public submission, attached as Attachment 1 to the report, to advise IPART of its concerns regarding the inclusion within The Hills Shire Council FFTF Proposal of a proposed boundary adjustment affecting the majority of the Council area lying north of Windsor Road and east of the Hawkesbury River.

ATTACHMENTS:

AT - 1 Public Submission – FFTF Proposal – The Hills Shire Council.

AT - 1 Public Submission – FFTF Proposal – The Hills Shire Council

Submission – FFTF Proposal – The Hills Shire Council

Submission: The Hills Shire Council – Fit for the Future Proposal

This submission has been lodged by Hawkesbury City Council in response to the Fit for the Future (FFTF) Proposal submitted to IPART by The Hills Shire Council.

This submission does not seek to comment on the adequacy or otherwise of the ability of The Hills Shire Council to demonstrate that it has the scale and capacity to be assessed by IPART as fit for the future. Council's concern relates to the inclusion within The Hills Shire Council FFTF Proposal of a suggested boundary adjustment which would excise most of the Hawkesbury City Council (Council) area lying north of Windsor Road and east of the Hawkesbury River.

Council's concern in relation to this suggested boundary adjustment is threefold:

1. It goes well beyond, and is inconsistent, with the recommendations of the NSW Independent Local Government Review Panel Report, which advocated a limited boundary adjustment centred on lands within the North West Growth Centre (NWGC).
2. It has been advanced in the absence of any meaningful consultation with this Council, or the residents of the Hawkesbury for which it will have a significant impact.
3. It has been based on a questionable community survey methodology which is incompatible with the Community Survey Tool issued by the Office of Local Government (OLG).

1. Inconsistent with Independent Panel Recommendations

The Hills Shire Council's boundary adjustment proposal goes well beyond, and is, inconsistent with the recommendations of the Independent Local Government Review Panel and the NSW Government's response to the Panel's Report. The Independent Panel identified both The Hills Shire Council and Hawkesbury City Council as **no change** councils, and flagged the possibility of future boundary adjustments centred on areas within the NWGC to facilitate *'the sound planning of metropolitan growth'* within the NWGC. At its Ordinary Meeting of 25 June 2013, Council resolved to advise The Hills Shire Council and Blacktown City Council that it was willing to initiate discussions in relation to this recommendation (contrary to the statement within The Hills Shire Council FFTF Proposal, that Hawkesbury City Council was unwilling to 'meaningfully engage' in relation to the reconfiguration of boundaries around the NWGS).

Council subsequently received correspondence from The Hills Shire Council, to the effect, that it wished to pursue a proposal which varied significantly from the Independent Panel's recommendation, and the NSW Government's response to these recommendations for there to be no change to The Hills Shire and Hawkesbury City Council areas. The preferred position of The Hills Shire Council was for The Hills Shire Council to absorb most of the Hawkesbury City Council area lying north of Windsor Road and east of the Hawkesbury River. This position was adopted by The Hills Shire Council, without prior discussion or reference to Hawkesbury City Council or its residents. In its correspondence, The Hills Shire Council acknowledged that its preferred position was at variance to the Independent Panel's recommendation.

The Hills Shire Council boundary adjustment proposal effectively maintains the separation of the NWGC between three council areas. It does not address the primary intent of the boundary adjustment recommended by the Independent Panel, which was intended to facilitate the sound planning of metropolitan growth within the NWGC. In this respect, The Hills Shire Council proposal is clearly inconsistent with the Independent Panel recommendations.

2. Absence of Meaningful Consultation with Council and Hawkesbury Residents

The Hills Shire Council has not undertaken any meaningful discussion or consultation with Council, or the residents of the Hawkesbury in relation to its preferred boundary adjustments. Its preferred position was formally adopted in June 2013, well before the release of the NSW Government's FFTF Package in September 2014. It has subsequently remained unchanged, and has essentially been communicated to Council and the Hawkesbury community, as non-negotiable.

Submission – FFTF Proposal – The Hills Shire Council

As a consequence, this lack of meaningful consultation has meant that The Hills Shire Council's FFTF Proposal dismisses the impact of its preferred boundary adjustments on the residents of the Hawkesbury and the future viability of Hawkesbury City Council. The supporting documentation, submitted in conjunction with its FFTF Proposal, suggests that the boundary adjustment will not have a 'significant impact' on the Hawkesbury, as it will not see a 'large population' transferred from the Hawkesbury to The Hills Shire Council.

On the contrary, the proposed boundary adjustment would see the Hawkesbury lose 13% of its population, and an equivalent loss of revenue from rateable properties without a commensurate transfer of assets to an equivalent relative value. The Proposal would also reduce Council's capacity to effectively plan for sustainable population growth, as the area in question suffers from fewer development constraints than most other areas within the Hawkesbury LGA. The retention of these areas within the Hawkesbury LGA will enable Council to realise the development potential of this area, to grow the population of the Hawkesbury, and increase overall population density. It is difficult for Council to see the benefit of a proposed boundary adjustment, which will have a significant impact on its future financial sustainability and viability, but, at best, will result in a relatively small increase in population to The Hills Shire Council (accounting for 3% of its projected 2031 population). The impact and purported benefits of the proposed The Hills Shire Council's boundary adjustment are disproportionate.

Of greater concern, is the apparent disregard within The Hills Shire Council FFTF Proposal, of the impact of the proposed boundary adjustment on the communities and areas west of the Hawkesbury River and South Creek (the balance of the current Hawkesbury Local Government Area). The supporting documentation for The Hills Shire Council FFTF Proposal includes a vague suggestion that these areas could be amalgamated with the Blue Mountains City Council to 'give it a greater financial base'. No evidence or communication with Blue Mountains City Council is provided to support this contention. It also demonstrates an apparent lack of understanding of the geography and demography of the Hawkesbury LGA (and the Blue Mountains LGA), and the issues involved in providing services and facilities to a dispersed population spread over a large geographic area with significant world heritage values. The absence of any considered analysis and assessment of these impacts within The Hills Shire Council FFTF Proposal, can only lead Council to conclude that the assertion within the FFTF Proposal that the proposed boundary adjustment will benefit Hawkesbury residents, is fundamentally misplaced.

3. Questionable and Flawed Community Survey Methodology

The Hills Shire Council FFTF Proposal suggests that '76% of Hawkesbury residents would like significant boundary adjustments with The Hills Shire Council'. This figure was derived from responses to an on-line community survey conducted by The Hills Shire Council. This result is almost diametrically opposed to the result of Hawkesbury City Council's own on-line survey on boundary adjustments, which indicated that 73% of respondents were not in favour of boundary adjustments.

Disregarding the obvious limitations of relying on an unrepresentative, on-line survey to draw informed and substantive conclusions, the apparent discrepancies in these results can be explained by the flawed community survey methodology employed by The Hills Shire Council. For the sake of brevity, the following points highlight the limitations of The Hills Shire Council public exhibition process (as outlined in their FFTF Proposal), which must call into question the validity of any conclusions which purport to show that Hawkesbury residents support of the proposed boundary adjustment.

- a. The on-line survey conducted by The Hills did not include the No Change option recommended by the Independent Panel, and accepted by the NSW Government, in its response to the Panel's recommendations. Survey respondents, therefore, were unable to indicate a preference for anything other than an amalgamation or boundary adjustment;
- b. the information which accompanied the on-line survey was directed at supporting The Hills Shire Council's preferred option. The 'facts' presented for the non-preferred options were presented in a negative way, and did not provide for a balanced consideration of issues (and as noted above, no information was presented for a No Change option);

ORDINARY MEETING

Meeting Date: 28 July 2015

Submission – FFTF Proposal – The Hills Shire Council

- c. the survey tool and the survey methodology, employed by The Hills Shire Council, was wholly inconsistent with the guidelines issued by the Office of Local Government, for the conduct of community surveys where councils are seeking to establish the views of residents on proposed amalgamation or boundary adjustment options;
- d. no attempt appears to have been made to obtain a demographically representative sample of Hawkesbury residents. The on-line survey was directed at seeking responses from the minority of Hawkesbury residents who lived in the proposed boundary adjustment area. Information about the survey was not provided to any media outlets other than those within The Hills Shire;
- e. the purported figure of Hawkesbury residents supporting boundary adjustments was drawn from a very small sample size, and obtained through the novel statistical method of combining responses to two of the options within the survey, where the response rate for each of these options was less than 50%; and
- f. the targeted area for seeking responses to the community survey appears to be based on the supposition (as stated in The Hills Shire Council's FFTF Proposal), that residents within these areas share 'a known community of interest' with The Hills Shire Council, and identify with The Hills Shire Council. No evidence is provided to validate this proposition. It would be an unusual assumption to suggest, for example, that the residents of McGraths Hill (which lies within the proposed boundary adjustment area), who reside within walking distance of Windsor, have no 'community of interest' with the Hawkesbury. Such a conclusion sits at odds with the views of residents, as documented in the biennial community surveys that Council has conducted since 2007.

Conclusion

The boundary adjustments proposed by The Hills Shire Council go well beyond, and are inconsistent, with the recommendations of the Independent Local Government Review Panel and the NSW Government's response to the Panel's Report. The process undertaken by The Hills Shire Council to advance its preferred boundary adjustments, does not meet the principles of the Government's Fit for the Future Reforms, which places a strong emphasis on the need for councils to meaningfully consult with residents, and other councils, in relation to any proposed boundary adjustments, amalgamations or mergers. The justification offered by The Hills Shire Council to support its proposed boundary adjustment, is based on a flawed and compromised survey methodology, which fails to meet even the most basic consultative principles for the conduct of a community survey, as outlined in the OLG guidelines. For these reasons, the unilateral boundary adjustment proposed by The Hills Shire Council, should be disregarded.

Hawkesbury City Council is committed to working in partnership with the community on becoming Fit for the Future. It is of the view that the boundary adjustment, proposed by The Hills Shire Council, will compromise its capacity to achieve this future. It recognizes, however, that it cannot remain complacent and will need to consolidate its strategic capacity, if it is to remain fit for the future and continue to efficiently deliver services and infrastructure to the community. To this end, it believes that the recently established Regional Strategic Alliance with Blue Mountains and Penrith City Councils (as outlined as part of its own FFTF Proposal), is a much more considered response to the NSW Government's FFTF Reform Package, and will deliver ongoing and sustainable benefits to residents, than would be achieved through the arbitrary realignment of council boundaries, as proposed by The Hills Shire Council.

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 117 **GM - Resourcing Strategy 2015-2025 - (79351, 124414)**

Previous Item: 84, Extraordinary (23 June 2015)
 85, Extraordinary (23 June 2015)

REPORT:

Executive Summary

The Resourcing Strategy, in previous years, has been submitted to Council at the same meeting when considering the adoption of the Operational Plan for the following financial year. This year the Office of Local Government (OLG) required Council to make a submission for the Fit for the Future (FFTF) proposal. The Resourcing Strategy is impacted by strategies within the FFTF proposal.

At the Extraordinary Meeting of Council held on 23 June 2015, Council adopted the Draft Operational Plan 2015/2016 and the levying of fixed rates and charges for the 2015/2016 financial year. At the same meeting, Council also considered Council's FFTF proposal. As the draft proposal was subject to Council's endorsement, the Resourcing Strategy could not be finalised prior to the meeting. Council subsequently, at its meeting on 30 June 2015, finalised its FFTF proposal. The Resourcing Strategy for the period 2015-2025 has been updated accordingly, and is now being submitted for Council's information.

The purpose of this report is to submit the Resourcing Strategy for 2015-2025 for Council to note.

Consultation

There is currently no mandatory requirement to publicly exhibit the Resourcing Strategy. The Resourcing Strategy is a document which supports the delivery of the Hawkesbury Community Strategic Plan, Delivery Program and Operational Plan in terms of financial, human resources, and physical infrastructure strategies. It does not alter the adopted budget or the actions listed in the adopted Operational Plan for the next financial year.

Background

In previous years, the Resourcing Strategy has been submitted to Council at the same meeting when considering the adoption of the Operational Plan for the following financial year. This year, the OLG required all NSW Councils to lodge a FFTF proposal.

As Council's resolution on the FFTF proposal was likely to impact on the future direction of the Resourcing Strategy it was necessary to postpone the reporting of the Resourcing Strategy document to post 30 June 2015. If Council resolved to proceed with any of the FFTF activities the Resourcing Strategy would then be re-aligned accordingly.

Integrated Planning and Reporting Framework

The Hawkesbury Community Strategic Plan 2013-2032 (CSP) provides a vehicle for expressing long-term community aspirations. However, these will not be achieved without sufficient resources (money, time, assets and people) to actually carry them out. The Resourcing Strategy is a critical link to translate the objectives of the CSP into actions and also supports the Council's four year Delivery Program and annual Operational Plan.

ORDINARY MEETING

Meeting Date: 28 July 2015

The Resourcing Strategy 2015-2025 is prepared in accordance with the requirements of the Local Government Act, 1993 and the Integrated Planning and Reporting framework. The Strategy considers the resources that Council needs in order to work towards its areas of responsibility in the Community Strategic Plan and consists of three elements:

- Long Term Financial Planning
- Workforce Management Planning
- Asset Management Planning.

The Resourcing Strategy 2015-2025 is attached to this report. The report is submitted for Council's information.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statements:

- Have transparent, accountable and respected leadership and an engaged community
- A balanced set of decisions that integrate jobs, housing, infrastructure, heritage and environment that incorporates sustainability principles
- The Council be financially sustainable to meet the current and future needs of the community based on a diversified income base, affordable and viable services.

Financial Implications

The Resourcing Strategy provides a direction, analysis and implications on Council's financial, human resources and physical infrastructure. Financial funding scenarios and implications are presented in the document for consideration for future planning. This report and Resourcing Strategy does not commit Council financially beyond the already adopted Operational Plan for the current financial year.

RECOMMENDATION:

That the:

1. Report regarding the Resourcing Strategy 2015-2025 be noted.
2. Resourcing Strategy 2015-2025 be submitted to the Office of Local Government and published on the Council's website.

ATTACHMENTS:

AT - 1 Resourcing Strategy 2015-2025 - (*Distributed Under Separate Cover*)

oooO END OF REPORT Oooo

Item: 118

GM - Sports Award Program Review - (79351)

REPORT:

Executive Summary

This report provides the outcomes of a review of the Hawkesbury Sports Award Program and proposes actions to be taken to reinvigorate the Program.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The initial Award review was presented to the Hawkesbury Civic and Citizenship Committee on 15 April 2015 and suggestions provided by the Committee have been included in this report to Council.

Background

The Sports Award Program was initiated in 2004. The Civic Award Program was developed to recognise positive contributions to sport in the Hawkesbury of both sports participants and support personnel. The Award Program is run in conjunction with the Hawkesbury Sports Council.

Under the Award Program, two types of awards are made:

- The Hawkesbury District Sports **Medal** seeks to recognise individuals who have made an outstanding contribution to, or represented the Hawkesbury in sport of any kind **at a district or higher level for a minimum 10 continuous years**.
- The Hawkesbury District Sports **Certificate** is for persons that have supported their sport **at the local club level for 10 years, 20 years or 30 years**. Nominees may be drawn from all persons involved, from players or competitors, umpires and coaches right through to sport fundraisers and administrators.

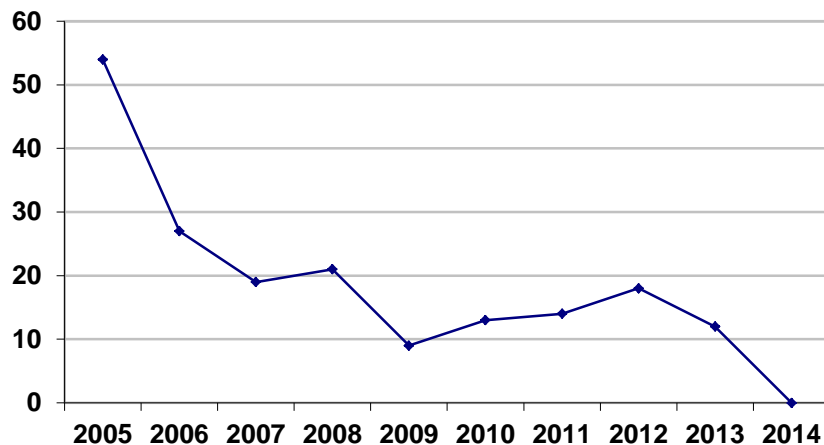
Nominations are received via a public nomination process and also through the Hawkesbury Sports Council. Award recipients are determined by the Civics and Citizenship Committee.

The Medal and Certificates are presented at an awards ceremony, held annually in August and is frequently part of Local Government Week celebrations.

Since its initiation, nominations and the awards presented for the program have dropped significantly, with no nominations received in 2014. This trend has been of increasing concern.

ORDINARY MEETING

Meeting Date: 28 July 2015



Year	Awards
2004	39
2005	54
2006	27
2007	19
2008	21
2009	9
2010	13
2011	14
2012	18
2013	12
2014	0

Hawkesbury District Sports Medal and Commitment to Sport Certificate Award Presented between 2004 to 2014

Due to this drop in numbers, significant effort has been put into encouraging nominations by Council staff, the Hawkesbury Sports Council and Civic and Citizenship Committee members, without much success. Actions taken include:

- personal letters to sporting clubs
- email notification to sporting clubs
- media releases
- advertising in Council Notices
- message on Council's on hold recording
- information on Council's website
- personal approaches by members of the Sports Council
- personal approaches by members of the Civics and Citizenship Committee.

In February 2014, it was identified that the program would benefit from being able to partner with another event or program.

Upon researching possible actions to improve the program, it was highlighted that the Richmond Club ran a very successful and well known Sports Award Program. Their Program recognised the accomplishments of sports persons of all ages. Informal discussions were held with the Club to ascertain their interest in combining Council's and the Club's Award programs.

An official approach was made by letter dated 15 April 2014, outlining Council's proposal to partner with Richmond Club for the presentation and promotion of the Sports Awards to align with the Richmond Club Sports Awards.

Advice was received back from Richmond Club's Group Chief Executive Officer on 20 May 2014, that:

"After due consideration, the Richmond Club Board has made a decision not to continue with the Richmond Club's Sportsperson of the Year Awards at this time due to a number of factors.

- *The calibre of monthly winners is not always at a high enough level.*
- *It has become increasingly difficult for the club to receive nominations for each category from sporting groups.*
- *The committee is not always available to meet due to working commitments.*
- *There are a significant cost in staff hours, function costs and costs associated with sourcing a guest speaker."*

ORDINARY MEETING

Meeting Date: 28 July 2015

The advice received from the Club was consistent with issues faced by Council with their current award program.

Therefore, throughout 2014 no award program recognising sport in the Hawkesbury was run by Council (due to lack of numbers) or Richmond Club (as detailed above). This provides the opportunity to relaunch a reinvigorated award system that addresses issues identified with each of the award programs, but still recognises the hard work and dedication of sports people in the Hawkesbury and those who support them.

Key findings from review the Sports Award Program

Through reviewing the Sports Award Program, a number of key findings were identified that were affecting the overall success of the awards:

- lack of nominations
- quality of nominations
- administrative time of conducting awards due to lack of nominations
- criteria of awards was hard to fulfil for sporting community
- paper nominations were not popular with sporting groups.

Proposal for reinvigorated Sports Award Program

The following steps are suggested to be undertaken to relaunch a reinvigorated Sports Award Program.

1. Introductions of new awards

New awards would be introduced which have relevance to the current year. This will encourage nominations, as information about potential nominees are fresh in the minds of clubs, coaches, players, etc. who are able to nominate for the awards.

Awards to be introduced:

- **Sports Person of the Year**

Awarded to a person aged 18 years and over who has demonstrated success or achievement as a player of sport in the Hawkesbury. This would replace the current Sports Person of the Year Australia Day Award.

- **Junior Sports Person of the Year**

Awarded to a person aged under 18 years of age who has demonstrated success or outstanding achievement as a player in sport in the Hawkesbury.

- **All Abilities Sports person of the Year**

Awarded to a person with a disability who has shown talent and enthusiasm for their sport in the Hawkesbury or wider community (must be a resident – does not need to be a Hawkesbury organisation).

- **Team of the Year**

Awarded to a team, who has demonstrated success or dedication in sport in the Hawkesbury and beyond. This can be based on victories, team spirit or new achievement. The team must possess a high level of sportsmanship.

ORDINARY MEETING

Meeting Date: 28 July 2015

- **Official of the Year**

Award to a person who has demonstrated excellence in their role as an official in their chosen sport in the Hawkesbury. An official includes; referee, umpire, judge, linesman, timekeeper, touch judge, technical official or similar.

- **Coach of the Year**

Awarded to a Coach that has been coaching for no less than three years and has achieved outstanding results, or who has made outstanding contributions to the Hawkesbury sporting community.

Essential Criteria for all awards

- Nominees must be a resident or member of a Hawkesbury sporting organisation.
- Non-residents must be registered and competing with a Hawkesbury based organisation for not less than twelve months.

2. Renaming and criteria change of old awards

Over the years the meaning of the Certificate and Medal has diminished. By rebranding the medals, we are able to recreate names which better express the Awards. It will also assist with the marketing of revamped Awards, increasing interest and prestige of the Awards.

It is suggested that both awards rebranded as Medallions, as follows:

- Hawkesbury District Sports Medal change to Sporting Excellence Medallion
- Hawkesbury District Sports Certificate change to Service to Sport Medallion

The criteria for the Awards would be shortened to assist in the number of eligible sportspersons that could be nominated for the Awards. Despite this change, it should be noted that it may not be possible to present each Award every year due to the criteria requirements, however, this will increase the prestige of the Award.

It is proposed the following alterations are made to the criteria:

- *Sporting Excellence Medallion (previously Hawkesbury District Sports Medal)*
Seeks to recognise individuals who have made an outstanding contribution to, or represented the Hawkesbury, in sport of any kind **at a district or higher level for a minimum 5 continuous years.**
- *Service to Sport Medallion (previously Hawkesbury District Sports Certificate)*
Seeks to recognise individuals that have supported their sport **at the local club level for five years, 10 years, 15 years or any five year increment beyond this.** Nominees may be drawn from all persons involved, from players or competitors, umpires and coaches right through to sport fundraisers and administrators.

3. Overall branding of awards

The overall awards would be branded as the Hawkesbury Sports Awards. A new logo and branding design would be created that would be carried across all marketing and project collateral.

4. Online nomination

The new and revamped awards would be launched with the ability for the community to complete an online nomination. Nominations would be collected primarily through Council's website with hard copies still available on request.

ORDINARY MEETING

Meeting Date: 28 July 2015

Nominations would only be open for a set period of time, to ensure community interest in submitting nominations.

5. Presentation

An Award Ceremony similar to that held on Australia Day will be held to present the Awards. The feasibility to alter the presentation ceremony style of the Australia Day is currently being reviewed by Council Staff.

Due to most sporting games being held on weekends, this ceremony would be held on a weekday to maximise all sporting disciplines ability to attend. Various sporting organisation would be consulted to identify the most appropriate day to hold the Awards.

A guest speaker could be engaged as a draw card for the event to further entice sporting groups in the Hawkesbury to attend.

6. Sponsorship

It is proposed to seek sponsorship for the Awards by approaching local business organisations.

7. Implementation

The reinvigorated Hawkesbury Sports Award Program would be implemented in 2016 to allow time to develop partnerships with local business organisation and seek sponsorship.

No award program recognising sport in the Hawkesbury will have been run for two years. This provides the opportunity to relaunch a reinvigorated award system that addresses issues identified with each of the award programs but still recognises the hard work and dedication of sports people in the Hawkesbury and those who support them.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future together direction statements;

- Have transparent, accountable and respected leadership and an engaged community;
- Have constructive and productive partnerships with residents, community groups and institutions;

and is also consistent with the nominated strategy in the CSP being:

- Achieve community respect through good corporate governance and community leadership and engagement.

Financial Implications

The expenses associated with this matter have been provided for in Service 168 – Corporate Communications of the 2015/2016 Adopted Operational Plan.

Sponsorship for the Award Program would be sought to share the financial burden of the changes in the Program.

ORDINARY MEETING

Meeting Date: 28 July 2015

RECOMMENDATION:

That Council agree to the implementation of a reinvigorated Sports Award Program, as outlined in the report.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

CITY PLANNING

Item: 119 **CP - Reporting of Variations Granted to Development Standards - (95498, 124414)**

REPORT:

Executive Summary

In accordance with the Department of Planning and Infrastructure's (DPI) (now Department of Planning & Environment [DPE]) Planning Circular PS 08-14, Council is required to report variations granted to development standards for development applications, which relied upon either:

1. State Environmental Planning Policy No. 1 - Development Standards (SEPP 1) under Hawkesbury Local Environmental Plan 1989 (LEP 1989); or
2. Clause 4.6 of the Standard Instrument under Hawkesbury Local Environmental Plan 2012 (LEP 2012).

The purpose of this report is to report the list of variations granted between 1 July 2013 and 30 June 2015. It is recommended that Council receive and note this information.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Discussion

The background to the reporting requirement for variations to development standards was detailed in the report to Council on 28 February 2012. The report also included a list of development applications determined from July 2010 to December 2011 involving SEPP 1 variations under the LEP 1989.

The LEP 2012 was gazetted on 21 September 2012. This report provides a list of development applications determined by Council and under delegated authority involving variation to a development standard under Clause 4.6 of the LEP 2012. The list was also recently reported to DPE as required by the circular provisions. It should be noted that unlike the LEP 1989, the standard template provisions of the LEP 2012 have a 'cap' on the upper limit for some variations such as rural subdivision where a maximum of 10% variation applies.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- Have transparent, accountable and respected leadership and an engaged community.

Financial Implications

No financial implications applicable to this report.

ORDINARY MEETING

Meeting Date: 28 July 2015

RECOMMENDATION:

That the report regarding the reporting of variations granted to development standards under Hawkesbury Local Environmental Plan 1989 and Hawkesbury Local Environmental Plan 2012 be received and noted.

ATTACHMENTS:

- AT - 1** Reporting SEPP 1 Variations granted to Development Standards under Hawkesbury Local Environmental Plan 1989 - 1 July 2013 to 30 June 2014
- AT - 2** Reporting SEPP 1 Variations granted to Development Standards under Hawkesbury Local Environmental Plan 1989 - 1 July 2014 to 30 June 2015
- AT - 3** Reporting Variations granted to Development Standards under Clause 4.6 of LEP 2012 - 1 July 2013 to 30 June 2014
- AT - 4** Reporting Variations granted to Development Standards under Clause 4.6 of LEP 2012 - 1 July 2014 to 30 June 2015

ORDINARY MEETING**Meeting Date: 28 July 2015**

**AT - 1 Reporting SEPP 1 Variations granted to Development Standards under
Hawkesbury Local Environmental Plan 1989 - 1 July 2013 to 30 June 2014**

Council DA reference number	Street Number	Street Name	Suburb / Town	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Date DA determined dd/mm/yyyy
DA0403/12	30	Douglas Farm Road	Kurrajong	Rural Living	Clause 11(2) – Minimum lot size – rural subdivision	Minor variation to minimum lot size – Council meeting 9 July 2013	12%	22/08/2013
DA0413/12	93	Walmsley Road	Lower Portland	Rural Village	Clause 25(2) – minimum land level – new building construction in flood liable land Clause 25(3) – minimum floor level – habitable room in flood liable land	Low scale infill development, short term accommodation, ample flood warning time – Director City Planning	22.18% - 25.67%	1/10/2013

**AT - 2 Reporting SEPP 1 Variations granted to Development Standards under
Hawkesbury Local Environmental Plan 1989 - 1 July 2014 to 30 June 2015**

Council DA reference number	Street Number	Street Name	Suburb / Town	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Date DA determined dd/mm/yyyy
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

ORDINARY MEETING

Meeting Date: 28 July 2015

AT - 3 Reporting Variations granted to Development Standards under

Clause 4.6 of LEP 2012 - 1 July 2013 to 30 June 2014

Council DA reference number	Street Number	Street Name	Suburb / Town	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Date DA determined dd/mm/yyyy
DA0048/13	58 & 68A	Royerdale Place	East Kurrajong	RU1 Primary Production	Clause 4.1 – minimum allotment size	Best managing of existing endangered ecological community – Development Review Panel	10%	11/04/2013
DA0358/13	141	Keda Circuit	North Richmond	R2 Low Density Residential	Clause 4.1F – Exceptions to minimum subdivision lot size for certain land in North Richmond	Minor variation, consistent with zone objective, offer future opportunity for low density housing – Director City Planning	3%	06/01/2014
DA0417/13	200	Cattai Road	Pitt Town	RU4 Primary Production Small Lots	Clause 4.2B (2) & (3) – minimum land level – new building construction in flood liable land	Future dwelling will be able to achieve a filled platform or floor level at or above 1 in 100 year flood level, consistent with the overall objectives of the zone, the concurrence of the Director-General is assumed under the planning circular PS08 - 003 – Planning Manager - (only variations >10% for rural subdivision are determined by Council)	6%	5/12/2013

AT - 4 Reporting Variations granted to Development Standards under

Clause 4.6 of LEP 2012 - 1 July 2014 to 30 June 2015

Council DA reference number	Street Number	Street Name	Suburb / Town	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Date DA determined dd/mm/yyyy
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 120 **CP - Hawkesbury Horizon Initiative Update - (95498, 124414)**

Previous Item: 243, Ordinary (9 December 2014)
 59, Ordinary (28 April 2015)

REPORT:

Executive Summary

The purpose of this report is to update Council on the status of the Hawkesbury Horizon Initiative.

Since the previous report to the Council meeting on 28 April 2015, the following work has been completed:

- Prepared four draft Scoping Studies - an Agricultural Scoping Study, an Equine Scoping Study, an Outdoor Recreation Scoping Study and a Hubs Scoping Study is currently being finalised.
- Formed the Hawkesbury Horizon Initiative Working Group (HHIWG) comprised of 12 members including four councillors.
- Met with the HHIWG on Monday, 29 June 2015 to discuss and received comment on three of the draft Scoping Studies.
- Agency and business discussions have continued to explore business, health, education and lifestyle opportunities for potential regionally significant investable projects in the Hawkesbury in particular:
 - Exploring the opportunities in response to the change of ownership and management of the Hawkesbury District Health Service (HDHS) from Catholic Healthcare to St John of God Health Care.
 - Exploring the opportunities announced as part of the Federal Government's Innovation Western Sydney Program for an Agribusiness/agripark/growth centre in the Hawkesbury.

A further HHIWG meeting will be held in August 2015 to:

1. Review the hub scoping study and final drafts of the other studies as well as develop a list of potential RSIPs from each scoping study.
2. Assist in the development of a framework for the revitalisation action plans and the beautification plans for the town centres.

This report recommends that the information be received and that a further report to Council be provided once the second HHIWG group meeting has been held.

Consultation

The issues raised in this report, including the formation and meeting of the HHIWG have involved some consultation which reflects the recommendations adopted at the Council meeting of 28 April 2015. At this time consultation is confined to the HHIWG until the next progress report is provided to Council. At that time the final drafts of scoping studies and revitalisation framework will be proposed for broader consultation.

ORDINARY MEETING

Meeting Date: 28 July 2015

Background

At the Council meeting on 28 April 2015, a progress report on the Hawkesbury Horizon Initiative was considered and Council resolved as follows:

"That:

- 1. The information on the progress of the Hawkesbury Horizon Initiative be received.*
- 2. The proposed next phases for the Hawkesbury Horizon Initiative as outlined in this report be supported.*
- 3. A further report be submitted to Council concerning the formation of a Hawkesbury Horizon Initiative Working Group as suggested in the report.*
- 4. A further progress report be presented to Council after the completion of scoping studies for the Hawkesbury Horizon Initiative."*

Points one to three of the above resolution have been implemented and this report relates to point four of the above.

Preparation of Scoping Studies

Four draft scoping studies have been prepared as part of the Hawkesbury Horizon Initiative, these include the:

1. Equine Scoping Study
2. Outdoor Recreation Scoping Study
3. Agricultural Scoping Study
4. Hubs Scoping Study.

The draft Scoping Studies have been prepared to develop a better understanding of these four industries in the Hawkesbury and explore the big ideas and aspirations arising from the consultation with the Councillors, the wider community and agency and business groups. These four areas emerged from the BIG ideas process and were considered worthy of further preliminary investigation as part of a business case before any feasibility work on a Regionally Significant Investable Project (RSIP) is undertaken. To further examine these areas, draft Scoping Studies were prepared to gather information on the agricultural industry, the equine industry, the outdoor recreational industry and the potential for a hub as related to the Hawkesbury.

The Scoping Studies are still in draft format but the preliminary 'fast facts', findings, recommendations for detailed research and the potential for a RSIP from each of the studies are presented below.

1. Equine Scoping Study

Fast Facts

<ul style="list-style-type: none">• Oldest race club – 61 registered trainers and >320 horses	<ul style="list-style-type: none">• 47,000 race goers annually	<ul style="list-style-type: none">• 25 race events and total prize pool of \$5 million
<ul style="list-style-type: none">• 10,000 horses (1 horse per 6 residents)	<ul style="list-style-type: none">• 1,600 horse properties• 81 horse breeders	<ul style="list-style-type: none">• 3,000 Equestrian Australia members
<ul style="list-style-type: none">• 3rd largest Agricultural Show in Australia	<ul style="list-style-type: none">• 4,000 show attendees annually	<ul style="list-style-type: none">• Premier provincial showground in NSW

ORDINARY MEETING

Meeting Date: 28 July 2015

<ul style="list-style-type: none"> Home to 50% of Australia's Polo. 	<ul style="list-style-type: none"> The home of endurance riding events including the Tom Quilty (400 riders and 1,000 visitors) and the Shahzada (400 km) 	<ul style="list-style-type: none"> Pony clubs with 182 riding club members
<ul style="list-style-type: none"> Oldest showjumping club in Australia with 600 members and 700 horses 	<ul style="list-style-type: none"> 30% of Sydney breeding horses with 46 studs and almost 1000 horses. 	<ul style="list-style-type: none"> 15 riding schools TAFE courses UWS and Sydney University support programs
<ul style="list-style-type: none"> International links and attendance 	<ul style="list-style-type: none"> Olympic standard facilities and judges 	<ul style="list-style-type: none"> Horse Rescue Australia Riding for the Disabled
<ul style="list-style-type: none"> Existing Equine Hub 	<ul style="list-style-type: none"> Emergency horse location 	<ul style="list-style-type: none"> Airport

The preliminary findings of this study show that the Hawkesbury Local Government Areas (LGA) equine industry is:

- Diverse** - including but not limited to breeding, training, racing to endurance, pony club and dressage. *Hawkesbury's no one-trick pony!*
- Significant** - it is dominant in scale when compared to the overall distribution of equine activities and memberships in NSW and Sydney in particular. *The equine hub has 'stallion' status.*
- Historic** – having unbroken Colonial heritage connections (pre 1800s) to the establishment of the equine industry in Australia. *An enduring and racy legacy!*
- Magnetic** – the equine hub generates nostalgic connections to the Hawkesbury area and loyalty to the industry and area amongst the equine community. *A horse-shoe hub of good luck!*
- International appeal** - the existing facilities and events have multiple international connections, support and participation. *Draws fillies and colts from far afield!*
- Location specific** - the land in the Hawkesbury LGA used for equine purposes is not under threat from urban development, and provides a range of business, education, lifestyle and health benefits. *A stable and sure bet!*

It is recommended that further more detailed research is needed in the following areas:

- Quantify the specific wellbeing impacts of the equine industry.
- Verifying total horse numbers in the Hawkesbury LGA.
- Verifying Equestrian Australia members for the Hawkesbury LGA.
- Exploring further evidence of both primary and secondary equine activities (e.g. horse floats manufacture, hire etc.) within the Hawkesbury LGA.

Finally, in relation to a potential for RSIPs for the Hawkesbury area, the following preliminary concepts have emerged and warrant further pre-feasibility investigations:

- Business** - Increased events and attendees at Showground if facilities were upgraded and expanded.
- Education** - There are opportunities for post graduate equine studies at the UWS to complement those being offered by TAFE and Sydney University.

ORDINARY MEETING

Meeting Date: 28 July 2015

3. **Health** - Potential for partnerships with local health, wellness and research providers.
4. **Lifestyle** - Increased attendees at all equine events if accommodation options and availability was increased.

It is recommended that further technical research be undertaken. The information can then be considered by Council before being circulated for broader community consultation together with a short list of potential RSIPs accompanied by conceptual diagrams and broad economic opportunity zone (EOZ) locations (eg 'Central EOZ' would include the existing equine hub).

2. Outdoor Recreation Scoping Study

Fast Facts

<ul style="list-style-type: none">Tourism contributes roughly \$186m per annum to the Hawkesbury LGA economy, comprising 2.5% of total economic output	<ul style="list-style-type: none">Tourism is the 8th largest sector in terms of economic output to Hawkesbury's economy. Employing over 1000 individuals and accounting for 5% of all jobs in the LGA	<ul style="list-style-type: none">Tourism aligns aspirations for improved quality of life, protection of open space areas and preservation of heritage sites and buildings
<ul style="list-style-type: none">Hawkesbury only 1.5 hours from Sydney. Ideal distance for daytrip	<ul style="list-style-type: none">Opportunity to grow short break weekend market because proximity to Sydney	<ul style="list-style-type: none">Hawkesbury has unique outdoor recreational opportunities e.g. Arthur Streeton's Lookout, Ferry Crossings, Australiana Pioneer Village, the Botanists Way and 30 cemeteries.
<ul style="list-style-type: none">Existing outdoor recreational industry has well developed identifiable hubs	<ul style="list-style-type: none">Increased urban development in other LGAs makes Hawkesbury's open space for recreation more desirable	<ul style="list-style-type: none">Future playground for North West Growth Centre and young families
<ul style="list-style-type: none">Overnight visitations are 18% of visitations	<ul style="list-style-type: none">International visitations make up 1% of visitations	<ul style="list-style-type: none">Domestic day trips make up 81% of visitations
<ul style="list-style-type: none">Bilpin is a well-known and unique fruit picking destination	<ul style="list-style-type: none">Agritourism opportunities farm stays and fruit picking	<ul style="list-style-type: none">Kurrajong's recognised as an arts and craft hub
<ul style="list-style-type: none">Diverse recreational opportunities along 5 Rivers including 20 polo clubs, 7 golf courses and wetlands for bird watching	<ul style="list-style-type: none">85% of the LGA is within a national park and 3 nature reserves. Largest wilderness reserve in NSW and a World Heritage area.	<ul style="list-style-type: none">Colonial Heritage towns of Windsor and Richmond with early settlement links to Sydney.
<ul style="list-style-type: none">Home to multiple major temporary outdoor events e.g. Polo events (> 4,000 people), festivals (> 1,000 attendees)	<ul style="list-style-type: none">The home of endurance riding events including the Tom Quilty (400 riders and 1000 visitors) and the Shahzada (400 km)	<ul style="list-style-type: none">16 farms participating in farm gate trails

ORDINARY MEETING

Meeting Date: 28 July 2015

<ul style="list-style-type: none"> 4 out the 5 historic Macquarie Towns are in the area (including Windsor and Richmond) 	<ul style="list-style-type: none"> Unique opportunities for walking tours, photography, Colonial European heritage trails and tombstone tourisms (e.g. >500 heritage listed items, 106 slab barns, 3 conservation areas and many of Australia's oldest European heritage items) 	<ul style="list-style-type: none"> Sydney Blues and Roots festival 1,000 people a day over 4 days
<ul style="list-style-type: none"> 20,000 people annually attending All Holden Day Car Show 	<ul style="list-style-type: none"> 11 triathlon events in Hawkesbury every year 	<ul style="list-style-type: none"> 8 bike rides a year

The preliminary findings of this study show that the Hawkesbury LGA's outdoor recreation industry is:

- **Unique** - offers farm gate trails and opportunities to experience working farms. *You can pick your own experience if make your destination Hawkesbury.*
- **Natural** - 80% of the LGA is in national parks and reserves that offer recreational opportunities. *We're a naturally reserved place.*
- **Water** - Western Sydney's "beach" with lots of recreational opportunities from waterskiing to watersports and from wild rivers to waterfowl *You can have a wet and wild time in the Hawkesbury!*
- **Distance** - Located only 1.5 hours from Sydney. *It's no tyranny of distance to relax for a day or a weekend.*
- **Growth** - this will be the outdoor recreational playground for North West Growth centre families in the future. *It's a place to (re) create your childhood memories - pets welcome!*
- **Historic** - townships established in 1810. Explore links with Sydney's five historic Macquarie Towns. *You can 'play' detective, genealogist or historian and find the people of Sydney.*

It is recommended that further more detailed research is needed in the following areas:

1. Understand why visitor numbers have declined 2% overall in the last three years.
2. Understanding of numbers generated from specific events.
3. Verify the numbers of visitors participating in farms gate and farm stays.
4. Explore outdoor tourism opportunities identified in the tourism strategy.
5. Explore expected numbers and demographics of the predicted population in the North West Growth Centre for potential youth and aged tourism market.
6. Explore linkages between outdoor recreation and the equine industry.
7. Explore the visitation numbers at higher quality caravan parks close to LGA eg Parklea.
8. Explore opportunities for increasing the number of overnight trippers (as they make a much greater financial contribution to the local economy than day trippers).
9. Explore growth opportunities utilizing the significant number of smaller lifestyle operators and but also consider larger players to increase level of importance within industry.

ORDINARY MEETING

Meeting Date: 28 July 2015

10. Explore ways to increase volunteer support for events and festival to ensure they can continue operation.
11. Explore options for funding and completing connections for the Great River Walk to Penrith and Blue Mountains.

Finally, in relation to a potential for RSIPs for the Hawkesbury area, the following preliminary concepts have emerged and warrant further pre-feasibility investigations:

1. **Business** - potential opportunities for collaboration between outdoor recreation, accommodation and the equine industry.
2. **Education** - Are there opportunities for post graduate tourism studies at the UWS Richmond to complement those being offered by TAFE and UWS Penrith.
3. **Health** - Potential for partnerships between local health, wellness and research providers.
4. **Lifestyle** - potential permanent tourism accommodation options to increase availability of beds closer to existing and potential events and recreation facilities (including national parks).

It is recommended that further technical research be undertaken. The information can then be considered by Council before being circulated for broader community consultation together with a short list of potential RSIPs accompanied by conceptual diagrams and broad economic opportunity zone (EOZ) locations (e.g. 'Central EOZ' would include the existing equine hub).

3. Agricultural Scoping Study

Fast Facts

<ul style="list-style-type: none">Agricultural industries are well developed in the Hawkesbury and contributed \$145.9 million to farm production in the Sydney region in 2010-2011.	<ul style="list-style-type: none">Farm production has risen by \$34 million between 2005-2006 and 2010-2011.	<ul style="list-style-type: none">Proximity to market – Sydney provides 6% of the total gross value of agricultural production in NSW. Producers in the Hawkesbury well placed to take advantage of opportunities
<ul style="list-style-type: none">Trends towards clustering of certain industries – turf, mushroom and nurseries. Equine industries are also strong in the area.	<ul style="list-style-type: none">Access to research and development, training and education facilities at the UWS	<ul style="list-style-type: none">The establishment of the Farm Gate Trail and its continued success has allowed farmers to diversify their income.
<ul style="list-style-type: none">In 2010-2011 the Hawkesbury produced 75% of the turf for the Sydney region	<ul style="list-style-type: none">Increased vegetable production in the Hawkesbury of \$20 million between 2005-2006 and 2010-2011	<ul style="list-style-type: none">Significant increases in egg production and poultry slaughtering's between 2005-2006 and 2010-2011.
<ul style="list-style-type: none">In the 2010-2011 the Hawkesbury produced around 50% of all cauliflower and broccoli produced in the Sydney region.	<ul style="list-style-type: none">In the 2010-2011 the Hawkesbury produced between 61% of potatoes, 66% of mushrooms, 65% of pumpkins melons 65% in the Sydney region.	<ul style="list-style-type: none">The current positive attitude of HCC towards agriculture. Government commitment in Action Plans

ORDINARY MEETING

Meeting Date: 28 July 2015

<ul style="list-style-type: none">• The Farm Gate Trail and farm stays has allowed the development of a unique agritourism industry in the Hawkesbury	<ul style="list-style-type: none">• Local commitment to new agricultural opportunities with the development of the Richmond Good Food Market	<ul style="list-style-type: none">• Opportunities to further develop health, wellbeing and lifestyle opportunities based on historical agricultural industry
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The preliminary findings of this study show that the Hawkesbury Local Government Areas (LGA) agricultural industry is:

- **Unique** - offers farm gate trails and opportunities to experience working farms.
- **Historical** - main supplier of turf for Sydney and links to the Hawkesbury as Sydney's food bowl. *We provide the greens for Sydney!*
- **Distance** - Located only 1.5 hours from Sydney. *Agriculture at Sydney fingertips.*
- **Growth** - opportunities in agriculture that are based on increased production not land availability. *Less land - more innovation and intensity.*

It is recommended that further more detailed research is needed in the following areas:

1. Mapping of the farmland properties in the Hawkesbury.
2. Agritourism Farm Gate Trail - establishing the number of people and total dollar value.
3. Establish the number of existing/emerging trend for Boutique Food Basin (eg wild hibiscus, Apple Cider) and total dollar value.
4. Explore demand for gourmet production made from local produce.
5. Explore the opportunities in the NSW Government's Agricultural Industry Action Plan.
6. Explore the opportunities, particularly in agribusiness, in the NSW Government's 'Shaping Future Cities Designing Western Sydney'.
7. Explore the opportunities announced as part of the Federal Government's Innovation Western Sydney Program for an Agribusiness/agripark/growth centre in the Hawkesbury.

Finally, in relation to a potential for RSIPs for the Hawkesbury area, the following preliminary concepts have emerged and warrant further pre-feasibility investigations:

1. **Business** - Export opportunities for agribusiness/agriculture.
2. **Health** - Potential for partnerships with local health, wellness, research providers and agritourism operators.
3. **Education** - links with the UWS and TAFE and other specialised research facilities into advanced agriculture/agribusiness.
4. **Lifestyle** - Planning context to permit tourism opportunities.

It is recommended that further technical research be undertaken. The information can then be considered by Council before being circulated for broader community consultation together with a short list of potential RSIPs accompanied by conceptual diagrams and broad economic opportunity zone (EOZ) locations.

ORDINARY MEETING

Meeting Date: 28 July 2015

4. Hubs

Fast Facts

<ul style="list-style-type: none"> Between July 2013 and June 2014, 47 groups and services used the North Richmond Community Centre 	<ul style="list-style-type: none"> Between July 2013 and June 2014 there were 3 community events, 16 functions, 7 casual bookings. The centre is used for youth, computer lessons, mobile library, referrals, photocopying, and internet access. The centre is accessible to people of all ages. 	<ul style="list-style-type: none"> During the bushfires of October 2013 the centre was used as an emergency evacuation centre for the Hawkesbury.
<ul style="list-style-type: none"> The North Richmond Youth Development project located at the Centre held 192 events between July 2013 and June 2014 with an attendance of 1459 young people. 	<ul style="list-style-type: none"> More than 140 children and 85 families used the out of hours school care between July 2013 and June 2014. 	<ul style="list-style-type: none"> The Hawkesbury Seniors Leisure and Learning Centre in Richmond is being renovated. The site forms part of a larger 'community precinct' and includes the former Richmond Community Health Centre, the Richmond Preschool, The Hawkesbury Seniors Leisure and Learning Centre and Hawkesbury Living (Richmond Nursing Home). There is potential for the future use of this site as a hub.
<ul style="list-style-type: none"> There are currently no work hubs in the Hawkesbury but there is potential for a business with this use to service small home office businesses located in outer areas of Bilpin and Kurrajong, particularly with those with poor access to communications. 	<ul style="list-style-type: none"> No emergency services located at North Richmond. Only ambulance station in LGA at Richmond. Two police stations, one at Windsor and Wisemans Ferry, fire stations at Windsor and Richmond. 	<ul style="list-style-type: none"> Significant population growth in settlements on the northern side of the River. Significant population growth in the Hawkesbury LGA from the North West Growth Centre.
<ul style="list-style-type: none"> 21 Rural Fire Service brigades in the Hawkesbury. Hawkesbury Fire Control Centre at Wilberforce. 	<ul style="list-style-type: none"> The closest State Emergency Services facility is the Regional Headquarters at Seven Hills. 	<ul style="list-style-type: none"> Possible future health links between Hawkesbury Hospital and new owners St John of God.

The Hub Scoping Study is still being prepared as data is required from the research currently being undertaken for the Economic Development Strategy. The consultant preparing the Economic Development Strategy has recently been engaged. Once the data is available it will be included in the draft Hubs Scoping Study. However, the preliminary findings of the draft Hubs Scoping Study show that the Hawkesbury LGA is:

- Unique** - the area and terrain of the LGA offers opportunities for emergency services to be located in a central hub amongst a growing population.

ORDINARY MEETING

Meeting Date: 28 July 2015

- **Opportunistic** - a new hub in the existing location in Richmond and the potential to build on the success of the existing hub in North Richmond.
- **Challenged** - the area has a lot of home based businesses in outer areas but telecommunications are inadequate.

It is recommended that further more detailed research is needed in the following areas:

1. Explore opportunities with the emergency services about the barriers of locating an emergency service hub in the Hawkesbury.
2. Investigate the opportunity to use the currently being renovated/extended Richmond Seniors Leisure and Learning Centre hub.
3. Explore the potential for an additional or expanded hub at North Richmond including a review of land use and ownership in the town existing centre.
4. Explore the potential for a work hub for home based businesses with inadequate telecommunications.

Finally, in relation to a potential for RSIPs for the Hawkesbury area, the following preliminary concepts have emerged and warrant further pre-feasibility investigations:

1. **Business** - home based business opportunities.
2. **Health** - Potential for partnerships with local health, wellness, research providers and locations within a hub.
3. **Education** - opportunities for learning in a hub environment. Explore links with police training centre at the UWS and other opportunities with TAFE.
4. **Lifestyle** - explore benefits of working from home.

It is recommended that further technical research be undertaken. The information then be considered, first by the HHIWG and, then by Council before being circulated for broader community consultation together with a short list of potential RSIPs accompanied by conceptual diagrams and broad economic opportunity zone (EOZ) locations.

Hawkesbury Horizon Initiative Working Group

The HHIWG met on Monday, 29 June 2015. The purpose of the meeting was for attendees to provide comments and feedback on their review of the three draft scoping study documents. Attendees included:

- Mayor and three Councillors
- Town Team representatives
- business Organisation Groups
- agencies for Business, Health, Education and Lifestyle.

The Working Group was supported by Council officers. The Working Group is responsible for developing the big ideas, Employment Opportunity Zones (EOZs) and common aspirations into a business case. The Working Group will be preparing a list of potential RSIPs that would be reported back to Council for consideration before a formal period of public consultation (in Phase 4 of the Hawkesbury Horizon Initiative).

The Hubs Scoping Study was not available for comment at the HHIWG meeting on Monday 29 June 2015. The draft will be finalised shortly once relevant information is made available from the Economic Development Strategy. The Hubs Scoping Study will then be available on the "Your Hawkesbury Your Say" Hawkesbury Horizon Initiative website for comment by the HHIWG in July/August 2015.

ORDINARY MEETING

Meeting Date: 28 July 2015

The next stage of the Hawkesbury Horizon Initiative will involve holding a second HHIWG meeting at a date to be determined in August.

Ongoing Agency Business Discussions

This initiative has required Council officers to investigate and follow up new ideas generated from ongoing investigations and consultation as they arise. Recently there have been a number of government and industry developments which staff have been involved in or attended.

Agribusiness and Food - Deloitte's doing for Western Sydney

In response to debate around the future prosperity of Australia, Deloitte prepared a series of four studies *Building the Lucky Country: Business imperatives for a prosperous Australia* in 2011. In 2015, as part of that series they also prepared *Shaping Future Cities Designing Western Sydney* with the aim of generating discussion about how to create 200,000 jobs in Western Sydney by 2020. To focus on some of the key aspects of this report Deloitte held a workshop on 9 July 'Shaping Western Sydney's Agribusiness and Food Manufacturing'. The workshop was attended by Council officers and industry and government stakeholders and provided the opportunity to discuss issues relevant to agribusiness in the Hawkesbury and build industry connections.

Hawkesbury Agripark Announcement

The University of Western Sydney recently announced the Western Sydney Innovation Corridor. This strategy, developed by the UWS and working with the State and Commonwealth Government, has been prepared to grow and strengthen the region. The corridor follows the arc of the proposed Outer Sydney Orbital linking the North and South Growth Centres, integrating the Western Sydney Employment Area, Badgerys Creek Airport, linking Penrith, Campbelltown-Macarthur and Bells Line of Road and Castlereagh connection (Attachment 1).

Recent research by Deloitte identified 'agribusiness' as one of the next wave of growth industries in Australia. The UWS Hawkesbury Campus is recognised as being ideally placed to be involved in this growth industry. The UWS plans to create the Hawkesbury Agripark made up of the existing Hawkesbury Institute for the Environment with world leading agricultural research, a commercial beef and sheep enterprise, the Centre for Future of Food and the proposed Global Centre for Land Based Innovation. The UWS are also planning a joint industry partnership with the construction of a \$3.5 million greenhouse research and teaching facility. Council staff are currently involved with discussions with the UWS about ways we can work together on these projects.

Hawkesbury Horizon Initiative Process

The Hawkesbury Horizon Initiative process is outlined in the following table and currently progress is at Phase 3:

Hawkesbury Horizon Project	Comment
Phase 1 - Response to the Community Strategic Plan (CSP)	This project seeks to respond to the CSP's themes, directions and actions by creating thriving town centres by aiming for RSIPs.
Phase 2 - Gathering Big Ideas	During 2014 & 2015 Big Ideas workshop, surveys and youth summit completed and 200 big ideas collected.
Phase 3 - Preparing Business Plans (including Scoping Studies and aligning with other Council plans and projects including Revitalisation Action Plans, Beautification Planning, Economic Strategy and Tourism Strategy)	Proposed for July - December 2015. Progress reports to Council after business plan preparation step.
Phase 4 - Undertaking pre-feasibility, public consultation and project selection	Date to be determined in 2016 based on Phase 3 outcomes.

ORDINARY MEETING

Meeting Date: 28 July 2015

Council officers will continue to prepare the Business Plans as identified in Phase 3. This will involve finalising the Scoping Studies and deriving input into the HHI from connected projects including the Revitalisation Action Plans, Beautification Planning the Economic Development Strategy and Tourism Strategy.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement:

- Have transparent, accountable and respected leadership and an engaged community

Financial Implications

The cost of continuing to update the draft Scoping Studies and servicing the Working Group will continue to utilise existing staff time already allocated to, and budgeted for, in the Hawkesbury Horizon Initiative.

Conclusion

This report has provided an update on the status of the Hawkesbury Horizon Initiative. Four draft Scoping Studies have recently been prepared - an Agricultural Scoping Study, an Equine Scoping Study, an Outdoor Recreation Scoping Study and a Hubs Scoping Study (which will be finalised with data from the Economic Development Strategy). The Hawkesbury Horizon Initiative Working Group was formed and met on the 29 June 2015 to discuss and comment on three of the draft Scoping Studies. Ongoing responsive consultation is continuing across agencies and industry to explore current regional projects that are relevant to the Hawkesbury Horizon Initiative. Broader community consultation will be undertaken upon finalisation of the scoping studies and identification of potential regionally significant projects for those studies.

RECOMMENDATION:

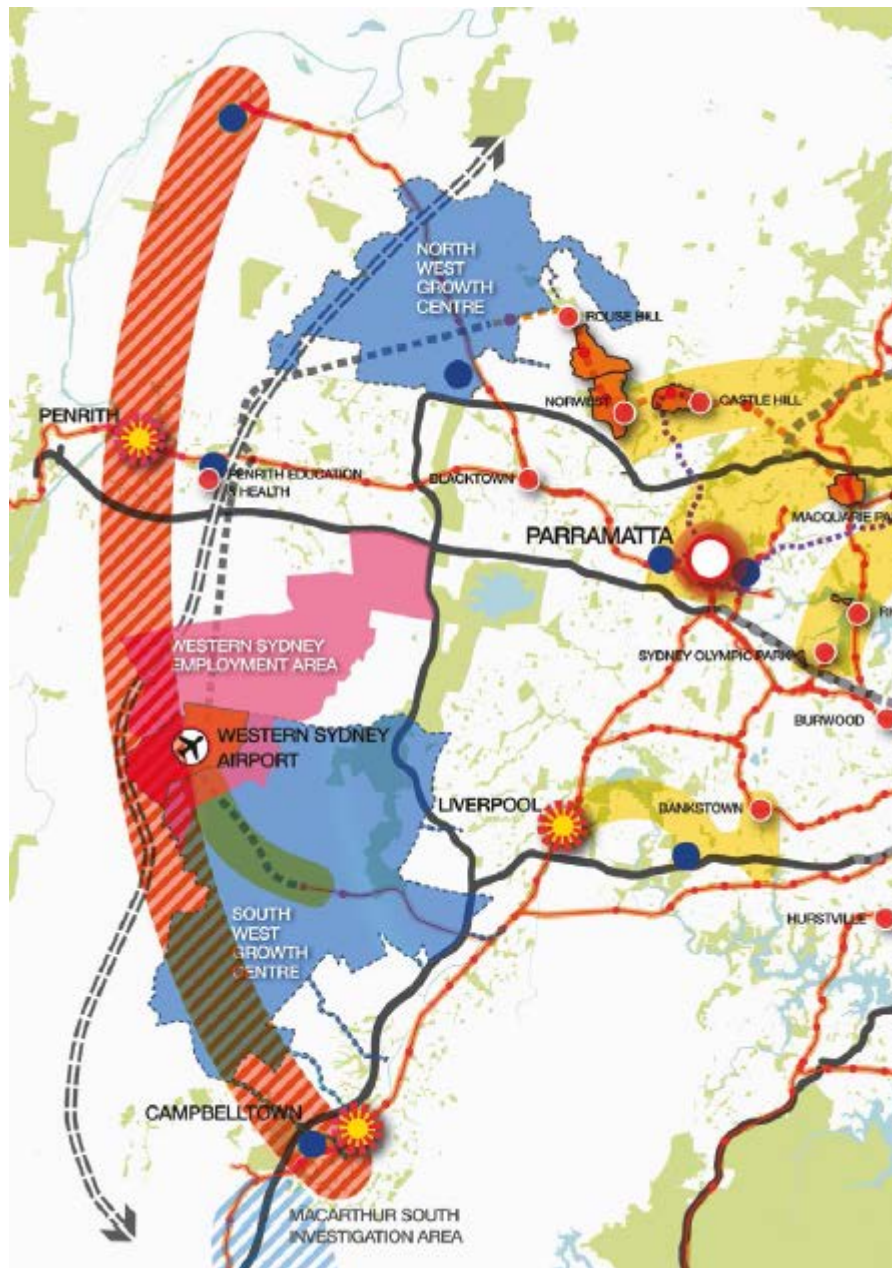
That:

1. The information on the progress of the Hawkesbury Horizon Initiative be received.
2. A further report be provided to Council following completion of the scoping studies and development of a preliminary framework for the revitalisation action plans and beautification plans.

ATTACHMENTS:

AT - 1 Western Sydney Innovation Corridor

AT - 1 Western Sydney Innovation Corridor



oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

INFRASTRUCTURE SERVICES

Item: 121 **IS - McQuade Park Proposed Markets - (95495, 79354, 75504)**

REPORT:

Executive Summary

Council has received an application from the Rotary Club of Richmond to hold monthly markets at McQuade Park, Windsor. The McQuade Park, Windsor, Plan of Management allows for such events.

It is recommended that the Rotary Club of Richmond markets be approved for one year subject to set conditions.

Consultation

The proposed use of the McQuade Park for markets is in accordance with the previously exhibited and adopted Plan of Management and therefore does not trigger a requirement for further community engagement.

Background

Council adopted the 'Markets – Commercial and Non Profit Policy' in 1999. The Policy states:

"Proposals by groups wishing to operate markets or the like on a commercial or non-profit basis are to be referred to the full Council for consideration. Requests for alterations of original consents for markets are also to be referred to Council."

Council has received an application from the Rotary Club of Richmond to hold monthly markets at McQuade Park, Windsor, commencing in November 2015. The markets would be held on the second Saturday of each month, with set up commencing from 6am and would operate between the hours of 8am and 1pm.

The McQuade Park, Windsor, Plan of Management allows for such events.

McQuade Park holds a number of events per year that could potentially conflict with a Saturday market and these include weddings, car shows, circuses, etc. To ensure that the markets do not dominate over other usage, the Rotary Club of Richmond markets would not be given exclusive use of the site and part of their conditions would be to allow other events to take place.

The Rotary Club of Richmond markets are community markets and all proceeds go back to the local community. The markets have 45 stalls at their current location at the Hawkesbury Showground, Clarendon, however they believe this could increase to at least 75 stalls if they move to McQuade Park.

The application fee for a community market is \$100 and fees and charges to run the event require Council determination. A Price on Application (POA) policy has been adopted in Councils Fees and Charges in regard to the applicable daily rate, as it is not known where requests will be received for markets. The existing markets, at Richmond Park and Governor Phillip Park are both commercial, and are charged at different rates due to where they are based. Richmond Markets pay a fee of \$29 per stall per day and Governor Phillip Markets are charged a \$600 flat rate per market per day.

It is recommended that the Rotary Club of Richmond monthly markets at McQuade Park, Windsor, be approved for one year subject to set conditions and that a standard rate of \$10 per stall per day is charged. The markets rely on vendors driving into the park to unload produce for their stalls which could cause wear and tear issues on the site particularly in wet weather. For this reason, it is also recommended that the markets be limited to 75 stalls.

ORDINARY MEETING

Meeting Date: 28 July 2015

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Supporting Business and Local Jobs Directions Statement;

- Help create thriving town centres, each with its own character that attracts residents, visitors and businesses

Financial Implications

If approved, the revenue generated from the fees applicable to the markets will be reflected in Service 150 - Parks and Recreation as an adjustment in the September 2015 Quarterly Review.

RECOMMENDATION:

That:

1. The Rotary Club of Richmond be given approval to hold monthly markets, limited to 75 stalls per market, at McQuade Park, Windsor for a period of 12 months commencing 1 November 2015.
2. A fee of \$10 per stall per day be charged.
3. The approval be subject to the following:
 - a) Council's General Park Conditions
 - b) Council's Fees and Charges
 - c) The McQuade Park, Windsor Plan of Management
 - d) Management of conflict with other users (including possible block out dates at the sole discretion of the General Manager)
 - e) Council reserving the right to suspend the use of the Park where conflicts of use arise.

ATTACHMENTS:

AT - 1 Site Plan of Proposed Markets at McQuade Park, Windsor

ORDINARY MEETING

Meeting Date: 28 July 2015

AT - 1 Site Plan of Proposed Markets at McQuade Park, Windsor



oooO END OF REPORT Oooo

ORDINARY MEETING**Meeting Date:** 28 July 2015**SUPPORT SERVICES****Item: 122****SS - Monthly Investments Report - June 2015 - (95496, 96332)****REPORT:****Executive Summary**

According to Clause 212 of the Local Government (General) Regulation 2005, the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulation and the Council's Investment Policy.

This report indicates that Council held \$45.10 million in investments at 30 June 2015.

It is recommended that this report be received and noted.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

The following table indicates that Council held \$45.10 million in investments as at 30 June 2015. Details of the financial institutions with which the investments were made, date investments were taken out, the maturity date (where applicable), the rate of return achieved, the credit rating of the institutions both in the short term and the long term, and the percentage of the total portfolio, are provided below:

Investment Type	Institution Short Term Rating	Institution Long Term Rating	Lodgement Date	Maturity Date	Interest Rate %	Principal \$	Percentage of Portfolio	Total \$
On Call								
CBA	A1+	AA-			1.85%	6,300,000	13.97%	
Total On-call Investments								6,300,000
Term Investments								
ANZ	A1+	AA-	23-Jul-14	22-Jul-15	3.70%	1,000,000	2.22%	
ANZ	A1+	AA-	06-Aug-14	06-Aug-15	3.70%	2,000,000	4.43%	
ANZ	A1+	AA-	20-Aug-14	19-Aug-15	3.71%	2,000,000	4.43%	
ANZ	A1+	AA-	03-Sep-14	02-Sep-15	3.73%	1,000,000	2.22%	
Bankwest	A1+	AA-	14-May-15	21-Oct-15	3.00%	1,500,000	3.33%	
CBA	A1+	AA-	19-Mar-15	21-Oct-15	3.05%	1,000,000	2.22%	
CBA	A1+	AA-	01-Apr-15	02-Oct-15	2.98%	2,000,000	4.43%	
CBA	A1+	AA-	08-Apr-15	07-Oct-15	3.02%	1,000,000	2.22%	
CBA	A1+	AA-	08-Apr-15	07-Oct-15	3.02%	500,000	1.11%	
NAB	A1+	AA-	20-Aug-14	22-Jul-15	3.66%	1,000,000	2.22%	
NAB	A1+	AA-	21-Aug-13	19-Aug-15	4.25%	1,000,000	2.22%	
NAB	A1+	AA-	03-Sep-13	02-Sep-15	4.10%	2,000,000	4.43%	
NAB	A1+	AA-	03-Sep-14	02-Sep-15	3.65%	500,000	1.11%	
NAB	A1+	AA-	03-Oct-14	07-Oct-15	3.59%	1,000,000	2.22%	
NAB	A1+	AA-	15-Oct-14	07-Oct-15	3.60%	500,000	1.11%	
NAB	A1+	AA-	06-May-15	13-Jan-16	2.93%	1,000,000	2.22%	

ORDINARY MEETING

Meeting Date: 28 July 2015

Investment Type	Institution Short Term Rating	Institution Long Term Rating	Lodgement Date	Maturity Date	Interest Rate %	Principal \$	Percentage of Portfolio	Total \$
NAB	A1+	AA-	06-May-15	13-Jan-16	2.93%	1,000,000	2.22%	
NAB	A1+	AA-	24-Feb-15	24-Feb-16	3.15%	1,000,000	2.22%	
NAB	A1+	AA-	24-Feb-15	24-Feb-16	3.15%	1,000,000	2.22%	
NAB	A1+	AA-	27-Feb-15	02-Dec-15	3.14%	2,000,000	4.43%	
NAB	A1+	AA-	04-Mar-15	02-Mar-16	3.13%	2,000,000	4.43%	
NAB	A1+	AA-	06-May-15	04-May-16	2.93%	2,000,000	4.43%	
Westpac	A1+	AA-	04-Jul-14	08-Jul-15	3.75%	500,000	1.11%	
Westpac	A1+	AA-	16-Feb-15	19-Aug-15	3.25%	2,000,000	4.43%	
Westpac	A1+	AA-	04-Feb-15	04-Feb-16	3.40%	1,000,000	2.22%	
Westpac	A1+	AA-	27-May-15	02-Mar-16	3.05%	1,300,000	2.88%	
Westpac	A1+	AA-	20-May-15	16-Mar-16	3.05%	2,000,000	4.43%	
Westpac	A1+	AA-	02-Jun-15	30-Mar-16	3.05%	2,000,000	4.43%	
Westpac	A1+	AA-	10-Jun-15	06-Apr-16	3.05%	2,000,000	4.43%	
Total Term Investments								38,800,000
TOTAL INVESTMENT AS AT 30 June 2015								45,100,000

Performance by Type

Category	Balance \$	Average Interest	Bench Mark	Bench Mark %	Difference to Benchmark
Cash at Call	6,300,000	1.85%	Reserve Bank Cash Reference Rate	2.00%	-0.15%
Term Deposit	38,800,000	3.30%	UBS 90 Day Bank Bill Rate	2.14%	1.16%
Total	45,100,000	3.10%			

Restricted/Unrestricted Funds

Restriction Type	Amount \$
External Restrictions -S94	7,742,703
External Restrictions - Other	3,306,705
Internal Restrictions	20,211,267
Unrestricted	13,839,325
Total	45,100,000

Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed to fund operational and capital expenditure in line with Council's adopted Operational Plan. As there are timing differences between the accounting for income and expenditure in line with the Plan, and the corresponding impact on Council's cash funds, a sufficient level of funds is required to be kept at all times to ensure Council's commitments are met in a timely manner. Council's cash management processes are based on maintaining sufficient cash levels to enable commitments to be met when due, while at the same time ensuring investment returns are maximised through term investments where possible.

In addition to funds being fully allocated to fund the Operational Plan activities, funds relating to closed self-funded programs and that are subject to legislative restrictions cannot be utilised for any purpose other than that specified. Externally restricted funds include funds relating to Section 94 Contributions, Domestic Waste Management, Sewerage Management, Stormwater Management and Grants.

ORDINARY MEETING

Meeting Date: 28 July 2015

Funds subject to an internal restriction refer to funds kept aside for specific purposes, or to meet future known expenses. This allows for significant expenditures to be met in the applicable year without having a significant impact on that year. Internally restricted funds include funds relating to Tip Remediation, Workers Compensation, and Election.

Investment Commentary

The investment portfolio decreased by \$0.80 million for the month of June 2015. During June 2015, income was received totalling \$5.44 million, including rate payments amounting to \$3.35 million, while payments to suppliers and staff costs amounted to \$6.68 million.

The investment portfolio currently involves a number of term deposits and on-call accounts. Council's current investment portfolio is not subject to share market volatility.

Council has a loan agreement for an amount of \$5.26 million under the Local Government Infrastructure Renewal Scheme (LIRS). The full amount was drawn down upon signing the agreement in March 2013, with funds gradually being expended over the period during which the program of works is being delivered. The loan funds have been placed in term deposits, with interest earned on unexpended invested loan funds being restricted to be used for works relating to the LIRS Program projects.

As at 30 June 2015, Council's investment portfolio is all invested with major Australian trading banks or wholly owned subsidiaries of major Australian trading banks and in line with Council's Investment Policy.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Independent advice is sought on new investment opportunities, and Council's investment portfolio is independently reviewed by Council's investment advisor each calendar quarter.

Council's investment portfolio complies with Council's Investment Policy, adopted on 27 May 2014.

Investment Certification

I, Emma Galea (Responsible Accounting Officer), hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement;

- The Council be financially sustainable to meet the current and future needs of the community based on a diversified income base, affordable and viable services.

Financial Implications

Funds invested achieved the budgeted income in 2014/2015.

RECOMMENDATION:

The report regarding the monthly investments for June 2015 be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 123

SS - Community Sponsorship Program - 2015/2016 - Round 1 - (96328, 95496)

REPORT:

Executive Summary

This report has been prepared to advise Council of applications for financial assistance to be determined under Round 1 of the Community Sponsorship Program for 2015/2016. The report lists the applications received, the proposed level of financial assistance and those applications that will require the execution of Council's standard Sponsorship Agreement.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

On 13 March 2007, Council resolved to adopt a Community Sponsorship Policy, prepared in accordance with the guidelines issued by the Independent Commission Against Corruption. Criteria and administrative arrangements for the Community Sponsorship Program (CSP) were subsequently developed, with implementation commencing 2007/2008.

The CSP provides the opportunity for community groups and individuals to seek financial assistance from Council. The CSP currently provides six categories of assistance:

- Minor Assistance (up to \$500)
- Event Sponsorship (for up to three years)
- Seeding Grants (for community based programs)
- Access to Community Facilities (to subsidise the cost of hire for community facilities)
- Improvements to Council Facility (reimbursement of Development Application fees for renovations or additions to Council owned buildings or facilities)
- Accessibility Improvements

The adopted Operational Plan for 2015/2016 includes an allocation of \$70,595 for the CSP. Pursuant to a previous Council resolution, an amount of \$21,923 has been set aside as a contribution to the staging of the Hawkesbury City Eisteddfod. At the Ordinary Meeting on 28 April 2015, Council also approved a \$3,000 grant for the Animal Welfare League of NSW Hawkesbury Valley Branch, with the payment of the grant deferred until 2015/2016.

Community Sponsorship Program (2015/2016)

In accordance with Council's Community Sponsorship Policy, applications for community sponsorship under Round 1 of the Community Sponsorship Program 2015/2016 were called for in May 2015, and closed on 3 July 2015. 27 applications were received. In addition to these applications a further seven applications representing various years of approved three and five-year sponsorship events, have been included for Council's determination.

Total Budget for Financial Year 2015/2016	\$70,595
Expenditure to date:	
Deferred amount approved at Ordinary Meeting on 28 April 2015	\$3,000
Balance remaining	\$67,595

ORDINARY MEETING**Meeting Date:** 28 July 2015**Assessment of 2015/2016 Round 1 Applications**

In total, 34 applications have been presented for Council's consideration under Round 1 of the 2015/2016 CSP. Table 1 summarises the applications received and the proposed level of financial assistance.

Table 1: Requests for financial assistance – Round 1 of 2015/2016 Community Sponsorship Program

	Applicant	Type (1)	Proposal	Recom. Amount \$
1.	Hawkesbury City Eisteddfod Society	ES	Hawkesbury City Eisteddfod	21,923
2.	Ferry Artists Gallery	ES	Artists Workshops	500
3.	Hawkesbury Valley Baptist Church	ES	Carols in the Park - Hanna Park	1,500
4.	TRI Community Exchange	ES	Zest Awards	1,000
5.	Wisemans Ferry Sunshine Group	ES	Seniors Week	1,000
6.	Richmond Mainstreet Inc.	ES	Richmond Jubilee	3,000
7.	Sydney Sheepdog Club Inc.	ES	Sheepdog Championships trials	3,000
8.	St Matthews Catholic Primary School	CF	Hire of Windsor Function Centre	500
9.	Wilberforce re-school Kindergarten Inc.	SG	Purchase of equipment	3,000
10.	Ethan Treble	MA	Representative baseball	150
11.	Macdonald Valley Public School P&C Association	SG	Celebration of 170 th anniversary	3,000
12.	Nicholas Brincat	MA	Representative karate	150
13.	William McGregor	MA	Representative baseball	150
14.	Reilly McCregor	MA	Representative baseball	150
15.	Grand McNaughton	MA	Representative gridiron	150
16.	Wilberforce Early Learning Centre Inc.	SG	Remote monitored security system	1,800
17.	Windsor Public School	CF	Hire of Windsor Function Centre	388
18.	Macquarie Towns Orchestra	MA	Purchase of equipment	500
19.	Hawkesbury Community Outreach Service	CF	Hire of McGraths Hill Community Garden	500
20.	Merana Aboriginal Community Association	CF	Hire of McGraths Hill Community Garden	500
21.	Friends of Hawkesbury Art & Regional Gallery Inc.	MA	"Then and Now" Art event	475
22.	Riley Mockford	MA	Representative baseball	150
23.	Hawkesbury Creative Arts Centre	SG	"Young Artists in the Making"	800
24.	Kurmond Public School	CF	Annual Presentation Night	388
25.	Richmond Nursing Home Fundraising Committee	SG	Purchase of interactive projector	3,000
26.	Wisemans Ferry Public School 150 Year Project	SG	Celebration of 150 th anniversary	500

ORDINARY MEETING

Meeting Date: 28 July 2015

	Applicant	Type (1)	Proposal	Recom. Amount \$
27.	North Richmond Community Centre Inc.	MA	Family Fun Day	500
28.	Wilberforce School of Arts Inc.	SG	External Awning	Nil
29.	Woodlands Park Pony Club	SG	Replacement fence at club grounds	3,000
30.	Hawkesbury Community Care Forum	MA	Purchase of Web-ex software	500
31.	Kurrajong-Comleroy Historical Society	MA	Distribution of "Some Came Home"	500
32.	Emily Jones	MA	Representative Vaulting	150
33.	Hawkesbury City Little Athletics Inc.	SG	Purchase of a laptop and printer	992
34.	Colo Wilderness Area Family Picnic Day	ES	Staging of a community family day	900
TOTAL				54,716

(1): MA = Minor Assistance; ES = 3 Year Event Sponsorship; SG = Seeding Grant; CF = Access to Community Facilities; ICF = Improvements to Council owned Community Facilities; AI = Accessibility Improvements

There are sufficient funds to cover the total recommended amount of \$54,716 for Round 1 of the 2015/2016 Community Sponsorship Program, leaving a balance of \$12,879 for allocation in further rounds.

Applications Not Recommended for Funding

Application 28: Wilberforce School of Arts Inc. - The applicant has previously received \$3,000 in funding for this project under Round 1 of the CSP 2012/2013, and a further \$160.50 as a partial reimbursement of DA fees under Round 1 of the CSP 2013/2014. Council's CSP Policy generally permits one application per project. As this project has been the subject of two successful previous applications, it has not been recommended for additional funding.

Applications Recommended for Partial Funding only

Application 17: Windsor Public School and Application 24: Kurmond Public School – Amount requested \$500 – amount recommended \$388. The amount recommended reflects Policy guidelines for this category of financial assistance, where funding is allocated on a dollar-for-dollar basis up to a maximum amount of \$500 for the subsidised hire of Council facilities. The quoted cost of the hire of the Windsor Function Centre was \$777 – the recommended amount of \$388 is the amount allowable under Council's CSP Policy.

Application 34: Colo Wilderness Area Family Picnic Day – Amount requested \$1,500 (each year for three years) – amount recommended \$900. The applicant is the recipient of two previous 3 Year Event Sponsorships with the first ending in 2011/2012 and the second ending 2014/2015. The applicant is seeking to renew the Event Sponsorship Agreement for a further three years – the amount recommended reflects 75% of the previous year's funding as per Council's resolution of 11 August 2009.

ORDINARY MEETING

Meeting Date: 28 July 2015

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Direction statement;

- Have constructive and productive partnerships with residents, community groups and institutions;

and is also consistent with strategy in the CSP being:

- Broaden the resources and funding available to our community by working with local and regional partners as well as other levels of government.

Financial Implications

There are no financial implications arising from this report. The recommended level of financial assistance can be met from the approved funding allocation for the 2015/2016 financial year.

RECOMMENDATION:

That Council:

1. Approve payments of Section 356 Financial Assistance to the organisations and individuals listed, and at the level recommended in Table 1 of this report.
2. Note that the required Sponsorship Agreements for Applicants 1 through to 7 have been previously executed to provide for the continuation of funding for these proposals.
3. Approve the execution of Council's standard Sponsorship Agreement for the applications 9, 11, 16, 23, 25, 29, 33 and 34 identified in Table 1 of this report.

ATTACHMENTS:

AT - 1 Assessment of Applications under Round 1 of Community Sponsorship Program 2015/2016

ORDINARY MEETING

Meeting Date: 28 July 2015

AT - 1 Assessment of Applications under Round 1 of Community Sponsorship Program 2015/2016

Attachment 1 - Assessment of Applications under Round 1 Community Sponsorship Program 2015/2016

Applicant	Sponsorship Type (1)	Description	Assessment Criteria								Amount requested (or previously approved for ES Sponsorship)	Amount recommended	Comments
			Local service	Not-for-profit	Not funded by State/Federal Agency	Co-contribution provided	Reflects agreed community priority	Meets sponsorship criteria	Financially sustainable	Documentation provided			
1. Hawkesbury City Eisteddfod Society	ES	Hawkesbury City Eisteddfod	✓	✓	✓	✓	✓	✓	✓	✓	21,923	21,923	Year 3 of approved 5 year Sponsorship Agreement
2. Ferry Artists Gallery	ES	Artists Workshops	✓	✓	✓	✓	✓	✓	✓	✓	500	500	Final year of approved 3 year Sponsorship Agreement
3. Hawkesbury Valley Baptist Church	ES	Cards in the Park – Hanna Park	✓	✓	✓	✓	✓	✓	✓	✓	1,500	1,500	Final year of approved 3 year Sponsorship Agreement
4. TRI Community Exchange	ES	Annual ZEST Awards	✓	✓	✓	✓	✓	✓	✓	✓	1,000	1,000	Final year of approved 3 year Sponsorship Agreement
5. Wisemans Ferry Sunshine Group	ES	Seniors Week 2015	✓	✓	✓	✓	✓	✓	✓	✓	1,000	1,000	Final year of approved 3 year Sponsorship Agreement
6. Richmond Mainstreet Inc.	ES	Richmond Jubilee	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Final year of approved 3 year Sponsorship Agreement
7. Sydney Sheepdog Club Inc	ES	Sheepdog Championship Trials	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Year 2 of approved 3 year Sponsorship Agreement
8. St Matthews Catholic Primary School	CF	Hire of Windsor Function centre for school musical	✓	✓	x	✓	✓	✓	✓	✓	500	500	Meets requirements of Access to Community Facilities category
9. Wilberforce Pre-school Kindergarten	SG	Purchase of the LED Display component for interactive LED touchscreen	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Meets requirements of Seeding Grant category
10. Ethan Treble	MA	Representative baseball – NSW Junior Baseball League Team, Osaka Japan	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
11. Macdonald Valley Public School P&C Association	SG	Celebration of 170 Anniversary – book publication and launch and re-union function	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Meets requirements of Seeding Grant category

ORDINARY MEETING

Meeting Date: 28 July 2015

Applicant	Sponsorship Type (1)	Description	Assessment Criteria								Amount requested (or previously approved for ES Sponsorship)	Amount recommended	Comments
			Local service	Not-for-profit	Not funded by State/Federal Agency	Co-contribution provided	Reflects agreed community priority	Meets sponsorship criteria	Financially sustainable	Documentation provided			
12. Nicholas Brincat	MA	Representative karate – 2015 Australian National Karate Championships, Adelaide, SA	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
13. William McGregor	MA	Representative baseball – NSW Junior Baseball League Team, Osaka Japan	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
14. Rolly McGregor	MA	Representative baseball – NSW Junior Baseball Team IBA Boys International Series St Louis USA	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
15. Grant McNaughton	MA	Representative gridiron – IFAF World Championships Canton, Ohio USA	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
16. Wilberforce Early Learning Centre	SG	Installation of remote monitored security panel	✓	✓	✓	✓	✓	✓	✓	✓	1,800	1,800	Meets requirements of Seeding Grant category
17. Windsor Public School	CF	Hire of Windsor Function Centre for Annual Presentation Night	✓	✓	x	✓	✓	✓	✓	✓	500	388	Amount recommended reflects policy guidelines of dollar-for-dollar basis of hall hire of \$777 only
18. Macquarie Towns Orchestra	MA	Purchase of a clarinet	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Minor Assistance category
19. Hawkesbury Community Outreach Services Inc	CF	Fees for use of Community Garden at McGraths Hill Depot	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Access to Community Facilities category
20. Merana Aboriginal Community Association for the Hawkesbury Inc	CF	Fees for use of Community Garden at McGraths Hill Depot	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Access to Community Facilities category
21. Friends of the Hawkesbury Art Community & Regional Gallery Inc	MA	"Then and Now" Art Exhibition in celebration of the 10 th anniversary of the regional gallery	✓	✓	✓	✓	✓	✓	n/a	✓	475	475	Meets requirements of the Minor Assistance category
22. Riley Mockford	MA	Representative baseball – NSW Junior Baseball Team IBA Boys International Series St Louis USA	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category

ORDINARY MEETING

Meeting Date: 28 July 2015

Applicant	Sponsorship Type (1)	Description	Assessment Criteria								Amount requested (or previously approved for ES Sponsorship)	Amount recommended	Comments
			Local service	Not-for-profit	Not funded by State/Federal Agency	Co-contribution provided	Reflects agreed community priority	Meets sponsorship criteria	Financially sustainable	Documentation provided			
23. Hawkesbury Creative Arts Centre	SG	Annual Youth Art Exhibition – "Young Artists in the Making"	✓	✓	✓	✓	✓	✓	✓	✓	800	800	Meets requirements of Seeding Grant category
24. Kurmond Public School	CF	Hire of Windsor Function Centre for Annual Presentation Night	✓	✓	x	✓	✓	✓	✓	✓	500	388	Amount recommended reflects policy guidelines of dollar-for-dollar basis of hall hire of \$777 only
25. Richmond Nursing Home Fundraising Committee	SG	Purchase of interactive projector	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Meets requirements of Seeding Grant category
26. Wisemans Ferry Public School 150 Year Project	MA	Celebration on 150 th anniversary of the school	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Minor Assistance category
27. North Richmond Community Centre Inc	MA	Paint the Hawkesbury REaD Childrens Fun and Community Education Day	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Minor Assistance category
28. Wilberforce School of Arts Inc	SG	Funding of completed covering to rear decking at the hall	✓	✓	✓	x	✓	x	✓	✓	3,000	Nil	Applicant has previously received \$3000- plus partial reimbursement of DA fees for this project
29. Woodlands Park Pony Club	SG	Replacement boundary fence at club grounds at Wilberforce	✓	✓	✓	✓	✓	✓	✓	✓	3,000	3,000	Meets requirements of Seeding Grant category
30. Hawkesbury Community Care Forum	MA	Trail use and training for forum members in the use of Web-ex	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Minor Assistance category
31. Kurrajong-Comeroy Historical Society	MA	Assistance to distribute copies of publication "Some Came Home"	✓	✓	✓	✓	✓	✓	n/a	✓	500	500	Meets requirements of the Minor Assistance category
32. Emily Jones	MA	Representative Vaulting – 2015 FEI World Vaulting Championships for Juniors, Ermelo, Netherlands	✓	✓	✓	✓	✓	✓	n/a	✓	150	150	Meets requirements of the Minor Assistance category
33. Hawkesbury City Little Athletics Inc	SG	Purchase of a laptop and printer for use by club officials	✓	✓	✓	✓	✓	✓	✓	✓	992	992	Meets requirements of Seeding Grant category
34. Cdo Wilderness Area Family Picnic Day	ES	Staging of a community family day at Cdo	✓	✓	✓	✓	✓	✓	✓	✓	1,500	900	Previous recipient of 3 Year Sponsorship Agreement. Amount recommended reflects 75% of previous funding as per policy.
TOTAL												54,716	

(1) MA = Minor Assistance; ES=3 Year Event Sponsorship; SG = Seeding Grant; CF = Access to Community Facilities; ICF = Improvements to Council owned Community Facilities.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 124 **SS - Council Resolution Summary - January to June 2015 - (95496, 96333)**

Previous Item: NM2, Ordinary (24 June 2014)

REPORT:

Executive Summary

At the Ordinary meeting on 24 June 2014, Council resolved as follows:

"That Council prepare a six-monthly report summarising the resolutions passed by Council in the preceding six months, excluding resolutions not requiring action or procedural resolutions, and assigning a status to such resolutions to indicate if the action has commenced, has been completed, or a likely timeframe for completion."

This report and the attachment to the report summarises the resolutions passed by Council for the period from 1 January 2015 to 30 June 2015, excluding resolutions as outlined in the above resolution.

The report recommends the information be received and noted.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

Council, at its meeting on 24 June 2014, gave consideration to a Notice of Motion regarding summarising Council resolutions. At that meeting, Council resolved, as follows:

"That Council prepare a six-monthly report summarising the resolutions passed by Council in the preceding six months, excluding resolutions not requiring action or procedural resolutions, and assigning a status to such resolutions to indicate if the action has commenced, has been completed, or a likely timeframe for completion."

Following the resolution of 24 June 2014, staff determined a means to capture the required information in line with the resolution. Accordingly, based on the excluded resolutions outlined in the above resolution, it was determined that the Council report would be prepared according to the following criteria for accuracy and consistency with the resolution:

A. Inclusions for the six-monthly report are:

1. Resolutions regarding Development Applications that:
 - a) are referred to a Councillor Briefing Session
 - b) are deferred to conduct a site visit
 - c) call for a further report to be submitted to Council.
2. Resolutions regarding Conference attendances that require a follow-up report.
3. Resolutions regarding Confidential items including:
 - a) all lease matters
 - b) all tender matters.
4. Resolutions not in the exclusions outlined in Part B, below.

ORDINARY MEETING

Meeting Date: 28 July 2015

B. Exclusions for the six-monthly report are:

1. Items with receive and note resolutions.
2. Procedural resolutions, including the adoption of reporting publications such as, Council's Operational Plan and adoption of Council Policies.
3. Resolutions regarding Development Applications which have been approved with conditions or refused.
4. Resolutions regarding Conference attendance without a follow-up report.
5. Reports of Committees where they are received and/or adopted.
6. Resolutions regarding park usage which have been approved or refused.

Included, as Attachment 1 to this report, is a Resolution Tracking Summary for the period from 1 January 2015 to 30 June 2015, based on the Council resolutions outlined in Part A above. The Resolution Tracking Summary contains information regarding each resolution including the Council Meeting Date, Item Number, Item Description, Resolution Number, Summary of the Resolution, Responsible Officer, and the Status. The Status column of the Summary has a set of options, being "Completed / In Progress / Not Initiated" and a comments area to further expand on the progress or final actions of each resolution.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions Statement;

- Have transparent, accountable and respected leadership and an engaged community;

and is also consistent with the nominated strategies in the CSP being:

- Achieve community respect through good corporate governance and community leadership and engagement;
- Make decisions in ways that are transparent, fair, balanced and equitable supported by appropriate resource allocations.

Financial Implications

There are no financial implications applicable to this report.

RECOMMENDATION:

That the report regarding Council resolutions for the period of 1 January 2015 to 30 June 2015 be received and noted.

ATTACHMENTS:

AT - 1 Council Resolution Summary - January to June 2015 (*Distributed under separate cover*)

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 28 July 2015

Item: 125

SS - Pecuniary Interest Return - Designated Person - (95496, 96333)

REPORT:

Executive Summary

The Local Government Act, 1993 details the statutory requirements in respect of the lodgement of Disclosure of Pecuniary Interests and Other Matters Returns by Councillors and Designated Persons. This report provides information regarding a Return recently lodged with the General Manager by a Designated Person. It is recommended that Council note that the Disclosure of Pecuniary Interests and Other Matters Return, lodged with the General Manager, has been tabled.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

Section 450A of the Local Government Act, 1993 relates to the register of Pecuniary Interest Returns and the tabling of these Returns, which have been lodged by Councillors and Designated Persons. Section 450A of the Act is as follows:

- "1. The General Manager must keep a register of returns required to be lodged with the General Manager under section 449.
2. Returns required to be lodged with the General Manager under section 449 must be tabled at a meeting of the council, being:
 - (a) In the case of a return lodged in accordance with section 449 (1)—the first meeting held after the last day for lodgement under that subsection, or
 - (b) In the case of a return lodged in accordance with section 449 (3)—the first meeting held after the last day for lodgement under that subsection, or
 - (c) In the case of a return otherwise lodged with the general manager—the first meeting after lodgement."

With regard to Section 450A(1), a register of all Returns lodged by Councillors and Designated Persons, in accordance with Section 449 of the Act, is currently kept by Council as required by this part of the Act.

With regard to Section 450A(2), all Returns lodged by Councillors and Designated Persons, under Section 449 of the Act, must be tabled at a Council Meeting as outlined in subsections (a), (b) and (c).

With regard to Section 450(2)(a), the following Section 449(1) Return has been lodged:

Position	Return Date	Date Lodged
Customer Service Librarian	15/12/2014	15/07/2015

The above Designated Person has now lodged their Section 449(1) Return and the Return is available for inspection if requested.

ORDINARY MEETING

Meeting Date: 28 July 2015

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement:

- Have transparent, accountable and respected leadership and an engaged community.

Financial Implications

There are no financial implications applicable to this report.

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ordinary

section 4

reports
of committees

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

SECTION 4 - Reports of Committees

ROC Local Traffic Committee - 13 July 2015 - (80245)

Minutes of the Meeting of the Local Traffic Committee held in the Large Committee Room, Windsor on 13 July 2015, commencing at 3pm.

Present:	Councillor Kim Ford (Chairman) Mr James Suprain, Roads and Maritime Services
Apologies:	Mr Dominic Perrottet, MP (Hawkesbury) Inspector Ian Woodward, NSW Police Force Snr Constable Debbie Byrnes, NSW Police Force Mr Steve Grady, Busways Ms Jill Lewis, NSW Taxi Council
In Attendance:	Mr Chris Amit, Manager, Design & Mapping Services Ms Judy Wong, Community Safety Coordinator Mrs Cathy Mills, PA, Infrastructure Services Mr Ralph Harlander, Taxi Driver, Local Taxi Companies Representative

The Chairman tendered an apology on behalf of Inspector Ian Woodward, NSW Police Force, advising that Inspector Ian Woodward, NSW Police Force concurred with the recommendations as contained in the formal agenda and had granted proxy to himself to cast vote(s) on his behalf.

MOTION:

RESOLVED on the motion of Mr James Suprain, seconded by Councillor Kim Ford, that the apologies be accepted.

SECTION 1 - Minutes

Item 1.1 Confirmation of Minutes

The Committee resolved on the motion of Mr James Suprain, seconded by Councillor Kim Ford that the minutes from the previous meeting held on Monday, 15 June 2015 be confirmed.

Item 1.2 Business Arising

There was no Business Arising.

SECTION 2 - Reports for Determination

Item: 2.1 LTC - The Ride to Conquer Cancer 2015 - (Hawkesbury) - (80245, 131297)

REPORT:

An application has been received seeking approval (in traffic management terms) to conduct the Ride to Conquer Cancer event on Saturday, 10 and Sunday, 11 October 2015.

The event organiser has advised;

- The Ride to Conquer Cancer event is a two day fully supported cycling event from Sydney Olympic Park to Governor Phillip Park, Windsor and back;
- This is the second year this event is being undertaken in the Hawkesbury Local Government Area;
- Up to 1,000 to 1,200 participants raise money for charity to qualify for the ride;
- All funds raised go to the Chris O'Brien Lifehouse;
- The charity organisation raises millions of dollars each year to donate towards cancer research;
- The participants ride for approximately 100 kilometres from Sydney Olympic Park, Homebush to Windsor, camp overnight in Governor Phillip Park with the return trip the following day back to Sydney Olympic Park;
- Approximately 200 to 300 spectators are expected;
- The ride is completed over two days and is not a race;
- Event Schedule:

Saturday, 10 October 2015:

- Commence between 6:50am and 7:40am from Sydney Olympic Park, Homebush,
- Ride approximately 100 kilometres to Windsor and camp overnight,
- First riders expected in Windsor at approximately 10:20am and the last riders by 5:20pm.

Sunday, 11 October 2015:

- Commence between 6:40am and 7am from Governor Phillip Park, Windsor,
- Ride approximately 112 kilometres and return to Sydney Olympic Park, Homebush,
- First riders expected in Sydney Olympic Park at approximately 10:15am and the last riders by 6:15pm.
- The Ride will be conducted along the following route within the Hawkesbury LGA on Saturday, 10 October 2015 (approximate distance of 18 kilometres):
 - The Ride will enter the Hawkesbury LGA along Castlereagh Road, Agnes Banks (RMS) traveling in a northerly direction from the Penrith LGA, past Springwood Road and into Bosworth Street.
 - Travel along Bosworth Street, across the signalised intersection of March Street (RMS), to Windsor Street and turn left at the roundabout;
 - Travel along Windsor Street and turn right into Francis Street. (Smith Park, Francis Street will be the designated Pit Stop No. 3);

ORDINARY MEETING

Reports of Committees

- Travel along Francis Street and turn left into Onus Lane;
 - Travel along Onus Lane and straight into Cornwells Lane;
 - Travel along Cornwells Lane and turn right into Cornwallis Road;
 - Travel along Cornwallis Road and straight into Greenway Crescent;
 - Travel along Greenway Crescent and turn left into Moses Street;
 - Travel along Moses Street and turn left into The Terrace;
 - Travel along The Terrace and turn right into Baker Street;
 - Travel along Baker Street and turn left into George Street;
 - Travel along George Street across the roundabout at Bridge Street (RMS) and continue straight along George Street, past Arndell Street and Palmer Street, into Governor Phillip Park.
- The Ride will be conducted along the following route within the Hawkesbury LGA on Sunday, 11 October 2015 (approximate distance of 18 kilometres):
 - The Ride will commence from Governor Phillip Park, Windsor and enter George Street;
 - Travel along George Street across the roundabout at Bridge Street (RMS) and turn right into Baker Street
 - Travel along Baker Street and turn left into The Terrace;
 - Travel along The Terrace and turn right into Moses Street;
 - Travel along Moses Street and turn right into Greenway Crescent;
 - Travel along Greenway Crescent and straight into Cornwallis Road;
 - Travel along Cornwallis Road and turn left into Cornwells Lane;
 - Travel along Cornwells Lane and straight into Onus Lane;
 - Travel along Onus Lane and turn left into Francis Street;
 - Travel along Francis Street and turn right into Bourke Street;
 - Travel along Bourke Street, across the signalised intersection of Windsor Street (RMS), the railway level crossing at East Richmond Railway Station, the signalised intersection of Lennox Street (RMS), and turn right into College Street;
 - Travel along College Street and turn left into Londonderry Road (RMS).
 - Travel along Londonderry Road (RMS), travelling in a southerly direction and entering the Penrith LGA at a point past The Driftway.
 - Participants will not have exclusive use of roadways. They will ride in traffic and must obey all road rules such as traffic signals, stop and give way signs, giving way to vehicles in a roundabout and directions given by Police or traffic controllers;
 - Traffic control will be implemented to help relieve congestion and improve safety at some intersections;
 - Special Event Clearways are not required for this event;
 - Full and Part Road Closures will be required along the route between Homebush and Windsor;
 - Part Road Closures proposed within the Hawkesbury LGA are mainly within the Richmond Lowlands area. The roads will be closed to through traffic whilst allowing resident and business access. The following Part Road Closures are proposed on Saturday, 10 October 2015, between 10am and 5:45pm and Sunday, 11 October 2015, between 6:15am and 8:30am:
 - Greenway Crescent, between Moses Street and Cornwallis Road,
 - Cornwallis Road between Greenway Crescent and Cornwells Lane; which includes its intersections with Cordners Lane and Cupitts Lane,
 - Cupitts Lane between Percival Street and Cornwallis Road,
 - Cornwells Lane between Cornwallis Road and Onus/Powells Lane; which includes its intersection with Bensons Lane,
 - Bensons Lane between Francis Street and Cornwells Lane,
 - Onus Lane between Cornwells/Powells Lane and Francis Street,
 - Intersection Closure of Onus Lane at Francis Street.

ORDINARY MEETING
Reports of Committees

- The safety of the event will be improved with the removal of through traffic along the specified roads;
- In relation to Governor Phillip Park, anyone using the boat club or boat ramp will be granted access and will be directed to park on the field with the other spectators;
- Changes to speed limits along various RMS roads will be implemented;
- Community consultation has been undertaken relating to the proposed part road closures by way of a letter to affected owners, residents and businesses. The response has been positive with support for the event with no responses received rejecting the event.

The Route Maps for the Event are contained in Attachment 1 and 2.

Discussion:

The event is a cross regional event as it will traverse across several Local Government Areas and cross/traverse classified roads. It would be appropriate to classify the event as a “**Class 1**” special event under the “Traffic and Transport Management for Special Events” guidelines issued by the Roads and Maritime Services - RMS (formerly RTA) as the event may impact on major traffic and transport systems, which includes the proposed intersection and part road closures and speed zone reductions, and there may be significant disruption to the non-event community.

The following Part Road Closures are proposed for Saturday, 10 October 2015, between 10am and 5:45pm and Sunday, 11 October 2015, between 6:15am and 8:30am;

- Greenway Crescent between Moses Street and Cornwallis Road, for a distance of 430 metres;
- Cornwallis Road between Greenway Crescent and Cornwells Lane; which includes its intersections with Cordners Lane and Cupitts Lane, for a distance of 6,670 metres;
- Cupitts Lane between Percival Street and Cornwallis Road, for a distance of 1,890 metres;
- Cornwells Lane between Cornwallis Road and Onus/Powells Lane; which includes its intersection with Bensons Lane, for a distance of 2,275 metres;
- Bensons Lane between Francis Street and Cornwells Lane, for a distance of 1,945 metres;
- Onus Lane between Cornwells/Powells Lane and Francis Street, for a distance of 1,185 metres;
- Intersection Closure of Onus Lane at Francis Street;
- There are approximately 100 properties along the proposed part road closure section of the route. The majority of the properties are rural properties with residential properties mainly along Greenway Crescent.
- The majority of adjoining property owners have been consulted and are supportive of the event.
- The majority of roads proposed to be closed for the event are generally in the Cornwallis/Richmond Lowlands area and have low traffic volumes.

Speed limits, traffic volume and road width details are provided in the following table:

Hawkesbury LGA Route – Agnes Banks/Richmond/Richmond Lowlands/Cornwallis/Windsor			
Road Name	Speed Limit (km/h)	ADT (Year)	Sealed Carriageway Width (m)
Castlereagh Road (RMS)	60/80	Data not available	6.0 and variable
Bosworth Street	50/60	2087 (2000)	12.2 to 12.9
Windsor Street	50	878 (2007)	6 to 13
Francis Street	50	977 (2000)	6.2 to 7
Onus Lane	50/80	137 (2008)	4.6
Cornwells Lane	80	104 (2008)	5.0 to 5.6
Cornwallis Road	80	Data not available	4.2 to 6.2 and 5.5 at Bridge over Cooley Creek
Greenway Crescent	50	470 (1997)	7.8 and 5.5 at Bridge over

ORDINARY MEETING
Reports of Committees

Hawkesbury LGA Route – Agnes Banks/Richmond/Richmond Lowlands/Cornwallis/Windsor			
Road Name	Speed Limit (km/h)	ADT (Year)	Sealed Carriageway Width (m)
Moses Street	50	1024 (1990)	Rickabys Creek 12 to 16
The Terrace	50	3453 (2011)	6 to 12
Baker Street	50	4853 (1999)	9.2 to 12.5
George Street	50	7158 (1995)	10 to 17
Bridge Street (RMS)	60	Data not available	8 to 10
Bourke Street	50/60	6389 (1993)	10.2 to 12.2
College Street	50	1803 (2011)	9.4
Londonderry Road (RMS)	60/80	5770 (1993)	6.6 to 7.6

The event organiser has submitted the following items in relation to the event: Attachment 3 (ECM Document No: 5237558):

1. Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
2. Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
3. Special Event Transport Management Plan Template – RTA (Roads and Maritime Services - RMS),
4. Draft Risk Management Plan;
5. Event Route Maps;
6. Copy of Insurance Policy which is valid to 31 May 2015;
7. Copy of Consultation letter to Residents and Business Owners.

An application to utilise Governor Phillip Park, Windsor on Saturday, 10 and Sunday, 11 October 2015 has been made under separate cover.

RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/events/organising-an-event2>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Ride to Conquer Cancer event planned for Saturday, 10 October and Sunday, 11 October 2015, be classified as a "**Class 1**" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.

4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted, the following road closures and traffic control measures:
- Part Road Closure; Greenway Crescent between Moses Street and Cornwallis Road, for a distance of 430 metres;
 - Part Road Closure; Cornwallis Road between Greenway Crescent and Cornwells Lane; which includes its intersections with Cordners Lane and Cupitts Lane, for a distance of 6,670 metres;
 - Part Road Closure; Cupitts Lane between Percival Street and Cornwallis Road, for a distance of 1890 metres;
 - Part Road Closure; Cornwells Lane between Cornwallis Road and Onus/Powells Lane; which includes its intersection with Bensons Lane, for a distance of 2,275 metres;
 - Part Road Closure; Bensons Lane between Francis Street and Cornwells Lane, for a distance of 1,945 metres;
 - Part Road Closure; Onus Lane between Cornwells/Powells Lane and Francis Street, for a distance of 1,185 metres;
 - Intersection Closure of Onus Lane at Francis Street
 - Part Road Closures only permitted for Saturday, 10 October 2015, between 10am and 5:45pm and Sunday, 11 October 2015, between 6:15am and 8:30am.
 - No other road closures are permitted.

and the following conditions

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**
- 4d. the event organiser is to obtain approval from the Transport Management Centre – TMC as this is a "Class 1" event and the event will cross/traverse along classified roads which includes proposed temporary speed reductions; **a copy of the Transport Management Centre – TMC approval to be submitted to Council;**
- 4e. the event organiser is to obtain approval from the **Transport Management Centre – TMC** as part road closures are proposed; **a copy of the Transport Management Centre – TMC approval to be submitted to Council;**

ORDINARY MEETING

Reports of Committees

- 4f. the event organiser is to **submit a Transport Management Plan (TMP) for the entire route/event incorporating a Traffic Control Plan (TCP)** which needs to include details such as the specific position of barriers, signs etc, required for the proposed road closures and traffic diversions **to Council and the Transport Management Centre (TMC)** for acknowledgement. The TCP should be prepared by a person holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA) to satisfy the requirements of the relevant Work Cover legislation;
- 4g. the event organiser is to **submit to Council a copy of its Public Liability Policy** in an amount not less than **\$20,000,000 noting Council, the Transport Management Centre (TMC) and the Roads and Maritime Services - RMS (formerly RTA) as interested parties on the Policy** and that Policy is to cover **both on-road and off-road activities**;
- 4h. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road.
- 4i. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of Governor Phillip Park;
- 4j. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council**;
- 4k. the event organiser is to obtain any necessary approvals from adjoining Councils; **a copy of this approval to be submitted to Council**;
- 4l. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4m. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council**;
- 4n. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council**;
- 4o. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council**;
- 4p. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" **to Council**;

During the event:

- 4q. access is to be maintained for businesses, residents and their visitors;
- 4r. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;

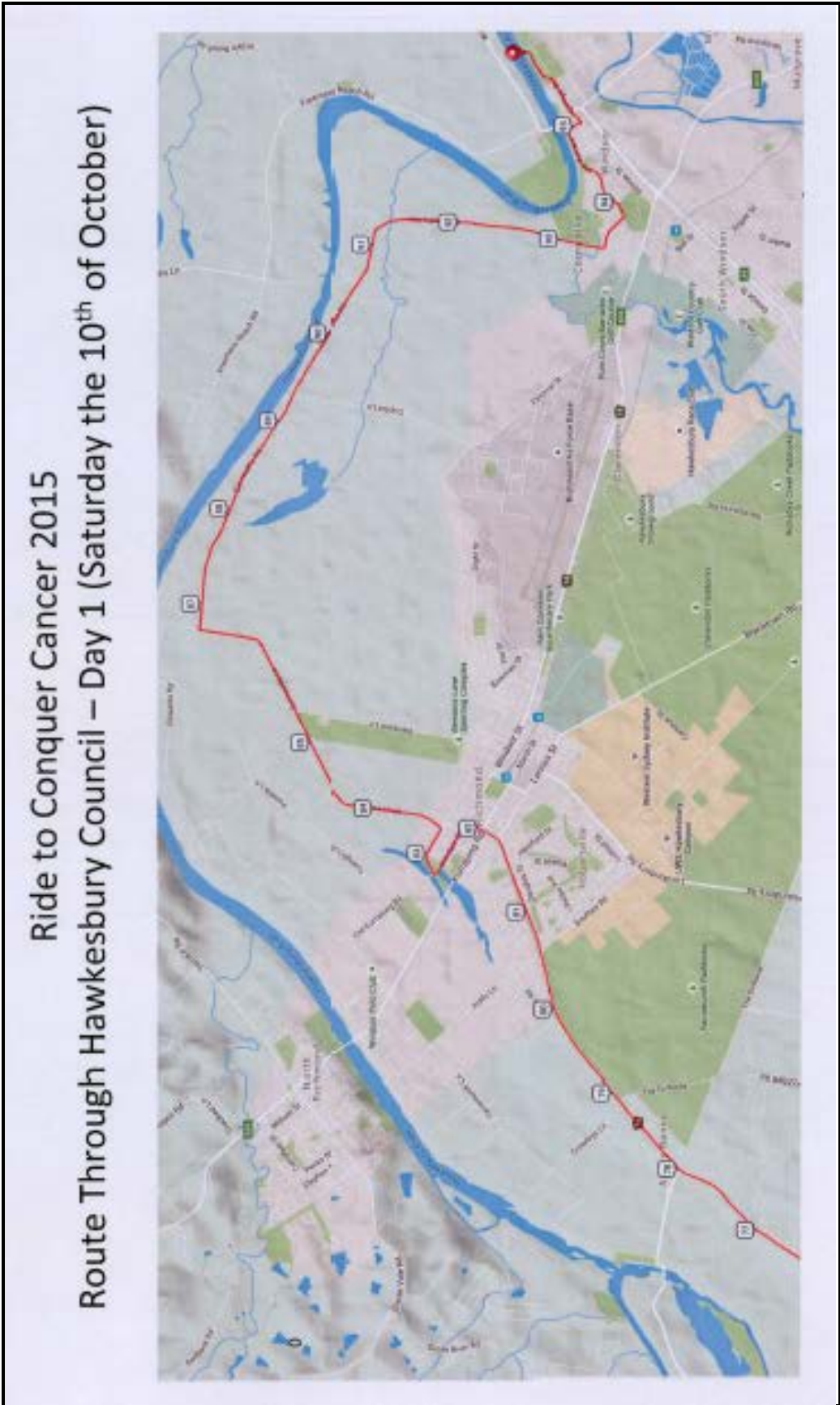
ORDINARY MEETING
Reports of Committees

- 4s. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4t. the cyclists are to be made aware of and are to follow all the general road user rules whilst cycling on public roads;
- 4u. in accordance with the submitted TMP and associated TCP, appropriate advisory signs - including temporary speed restriction signs (subject to Roads and Maritime Services - RMS (formerly RTA) and the Transport Management Centre (TMC) requirements), shall be placed at the event organiser's expense after all the required approvals are obtained from the relevant authorities - and traffic control devices are to be placed along the event and detour route (including the part road closure points), during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4v. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4w. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

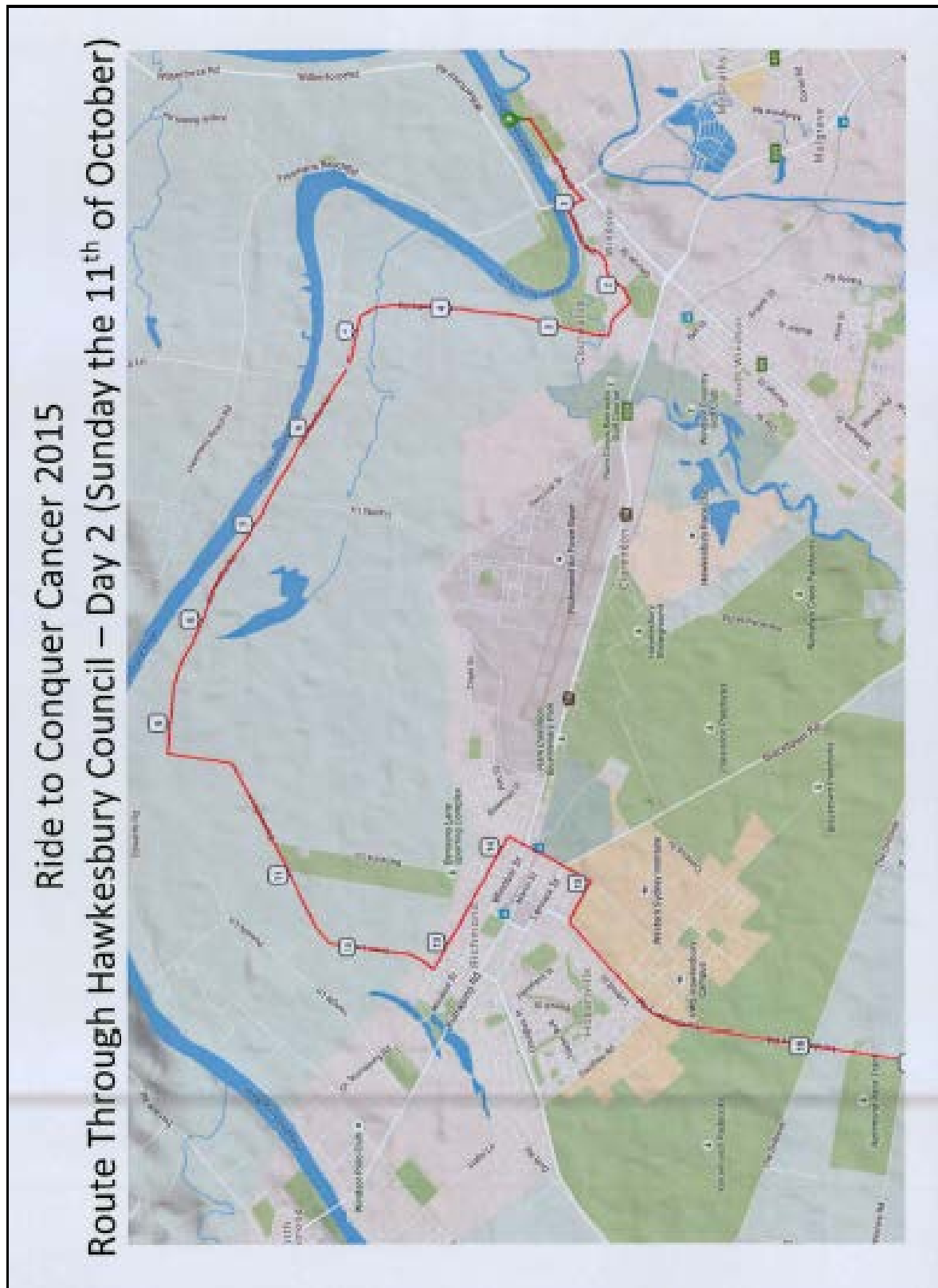
APPENDICES:

- AT – 1** Ride to Conquer Cancer - Route Map - Saturday, 10 October 2015.
- AT – 2** Ride to Conquer Cancer - Route Map - Sunday, 11 October 2015.
- AT – 3** Special Event Application - (ECM Document No: 5237558) - *see attached*

AT – 1 Ride to Conquer Cancer - Route Map - Saturday, 10 October 2015



AT – 2 Ride to Conquer Cancer - Route Map - Sunday, 11 October 2015



COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Kim Ford, seconded by Mr James Suprain.

Support for the Recommendation: Unanimous support

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/events/organising-an-event2>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Ride to Conquer Cancer event planned for Saturday, 10 October and Sunday, 11 October 2015, be classified as a "**Class 1**" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted, the following road closures and traffic control measures:
 - Part Road Closure; Greenway Crescent between Moses Street and Cornwallis Road, for a distance of 430 metres;
 - Part Road Closure; Cornwallis Road between Greenway Crescent and Cornwells Lane; which includes its intersections with Cordners Lane and Cupitts Lane, for a distance of 6,670 metres;
 - Part Road Closure; Cupitts Lane between Percival Street and Cornwallis Road, for a distance of 1890 metres;
 - Part Road Closure; Cornwells Lane between Cornwallis Road and Onus/Powells Lane; which includes its intersection with Bensons Lane, for a distance of 2,275 metres;
 - Part Road Closure; Bensons Lane between Francis Street and Cornwells Lane, for a distance of 1,945 metres;
 - Part Road Closure; Onus Lane between Cornwells/Powells Lane and Francis Street, for a distance of 1,185 metres;
 - Intersection Closure of Onus Lane at Francis Street
 - Part Road Closures only permitted for Saturday, 10 October 2015, between 10am and 5:45pm and Sunday, 11 October 2015, between 6:15am and 8:30am.
 - No other road closures are permitted.

and the following conditions

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**
- 4d. the event organiser is to obtain approval from the Transport Management Centre – TMC as this is a "Class 1" event and the event will cross/traverse along classified roads which includes proposed temporary speed reductions; **a copy of the Transport Management Centre – TMC approval to be submitted to Council;**
- 4e. the event organiser is to obtain approval from the **Transport Management Centre – TMC** as part road closures are proposed; **a copy of the Transport Management Centre – TMC approval to be submitted to Council;**
- 4f. the event organiser is to **submit a Transport Management Plan (TMP) for the entire route/event incorporating a Traffic Control Plan (TCP)** which needs to include details such as the specific position of barriers, signs etc, required for the proposed road closures and traffic diversions **to Council and the Transport Management Centre (TMC)** for acknowledgement. The TCP should be prepared by a person holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA) to satisfy the requirements of the relevant Work Cover legislation;
- 4g. the event organiser is to **submit to Council a copy of its Public Liability Policy** in an amount not less than **\$20,000,000 noting Council, the Transport Management Centre (TMC) and the Roads and Maritime Services - RMS (formerly RTA) as interested parties on the Policy** and that Policy is to cover **both on-road and off-road activities;**
- 4h. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road.
- 4i. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of Governor Phillip Park;
- 4j. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council;**

ORDINARY MEETING
Reports of Committees

- 4k. the event organiser is to obtain any necessary approvals from adjoining Councils; **a copy of this approval to be submitted to Council;**
- 4l. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4m. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4n. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4o. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures, road closures, detour routes and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council;**
- 4p. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" to Council;

During the event:

- 4q. access is to be maintained for businesses, residents and their visitors;
- 4r. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4s. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4t. the cyclists are to be made aware of and are to follow all the general road user rules whilst cycling on public roads;
- 4u. in accordance with the submitted TMP and associated TCP, appropriate advisory signs - including temporary speed restriction signs (subject to Roads and Maritime Services - RMS (formerly RTA) and the Transport Management Centre (TMC) requirements), shall be placed at the event organiser's expense after all the required approvals are obtained from the relevant authorities - and traffic control devices are to be placed along the event and detour route (including the part road closure points), during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4v. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4w. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

**Item: 2.2 LTC - Shahzada 400 Kilometre Horse Endurance Ride 2015, St Albans -
(Hawkesbury) - (80245, 86185, 114819)**

REPORT:

Introduction:

An application has been received from Shahzada Memorial Endurance Test Inc. seeking approval (in traffic management terms) to conduct the Shahzada 400 kilometre Horse Endurance Ride, in and around the St Albans and Macdonald Valley areas. The event will be held over five days from Monday, 24 August 2015 to Friday, 28 August 2015.

The event organiser has advised:

- This is an annual event which has been held for the past 34 years.
- It is a 400 kilometre horse endurance event, held over five days in conjunction with a 120 kilometre, three day training ride.
- The event is a time trial.
- The event will be undertaken between 4am and 5pm each day.
- There will be approximately 130 horse riders participating.
- There will be approximately 50 spectators.
- Start and end point for the event will be within the St Albans village.
- Route/Course for the Rides:

400 kilometre Endurance Ride and 120 kilometre Training Ride:

- Monday, 24 August 2015: (Leg 1) The 400 kilometre ride starts at 4am and riders will travel out on Wollombi Road to Johnny's Hill, along the Transmission Road, down Blue Hill and Wrights Creek Road, right into Settlers Road and back to Town. (Leg 2), Later in the day riders will go out to Joe's Crossing, right into the Branch Road (Upper Macdonald Road), left into McKechnie's, left along the Woomerah Path, left into Jacks Track, back to the Branch Road, over Joe's Crossing and back to St Albans on Wollombi Road.
- Tuesday, 25 August 2015: (Leg 1) The 400 kilometre riders will leave town at 4am with the 120 kilometre Training riders at 6:30am, going around the Settlers Arms and down Bulga Street past the Fickle Wombat, along Settlers Road to Shepherds Gully Road, up the Great Northern Road, left into the 8 Mile, left into Wrights Creek Road and back into Town on Settlers Road passing the front of the Pub. (Leg 2) Later in the morning the riders will go out again the same way on Settlers Road turning into Mary O'Toole's driveway and up Careflight Hill, right into the Great Northern Road, down Shepherds Gully and back to Town on Settlers Road.

ORDINARY MEETING

Reports of Committees

- Wednesday, 26 August 2015: (Leg 1) The 400 kilometre riders will leave from 4am and the 120 kilometre training riders from 6:30am, go around the Settlers Arms, down Bulga Street and Settlers Road to the Word of Life Crossing, turning left into St Albans Road, right up Boyd's Hill, along the Woomerah Path and down McKechnie's to the Branch Road where the 400 kilometre riders will turn left and out to Clarie's Bridge, over Prestons, right into Wollombi Road and back to St Albans and the Training riders will turn right at the Branch Road, back over Joe's Crossing and right into Wollombi Road to return to St Albans. (Leg 2) Later in the day the 400 kilometre riders will leave St Albans, around Settlers Arms into Bulga Street and down Settlers Road, left into Wrights Creek Road, up Blue Hill, right into Transmission Road, left into Short Wellums, right into Settlers Road and back to Town.
- Thursday, 27 August 2015: (Leg 1) The 400 kilometre riders will leave town at 4am and the 120 kilometre Training riders will leave at 6:30am, all travelling the same way out of town to Wrights Creek Road, up Blue Hill, right into Transmission Road until Brown's Road, where the Training riders may elect to continue on Transmission Road, down Johnny's Hill and back to Town on the Wollombi Road but the majority will turn left and go down the Steps coming out on Wollombi Road closer to Town. (Leg 2) Later in the day, the riders will go out on Wollombi Road, left across Joe's Crossing, left into the Branch Road, up Jack's Track, along the Woomerah Track, left down Boyd's Hill, left into St Albans Road, right across Word of Life Crossing, left into Settlers Road back into St Albans turning left at Bulga Street and around the Settlers Arms to the timekeeper in Bulga Street via Wollombi Road.
- Friday, 28 August 2015: (Leg 1) The 400 kilometre riders will leave at 4am going out on Wollombi Road to Joe's Crossing, left into the Branch Road, up Jack's Track, along the Woomerah to a turnaround near Webbs Creek Hill, going back along the Woomerah and right down McKechnie's, right into the Branch Road, left over Joe's Crossing, right into Wollombi Road and back to Town. (Leg 2) Later in the day, riders will go out on Wollombi Road, turning right at the old Quarry, up the Steps, along Brown's Road, left into the Transmission Road, left into Wollombi road and back to Bulga Street in St Albans.
- Road Inventory

The route/course of the ride is predominantly on the tracks within the Parr State Recreational Area, Yengo National Park, private farmlands and on the following public roads;

 - Bulga Street – Sealed section
 - Settlers Road – Sealed and Unsealed Road
 - Shepherds Gully Road – Unformed Road
 - St Albans Road - Sealed Road
 - Upper Macdonald Road (The Branch Road) – Unsealed Road
 - Webbs Creek Road - Unsealed Road
 - Webbs Creek Mountain Road – Unsealed Road
 - Wharf Street – Sealed Road
 - Wollombi Road – Sealed and Unsealed Road
 - Wrights Creek Road - Unsealed Road
 - Crossing of the Macdonald River at various locations.
- The event is also traversing along the Great Northern Road, which is under the care and control of the National Parks and Wildlife Service (Office of Environment and Heritage).
- St Albans Bridge, which is under the care and control of the Roads and Maritime Services - RMS (formerly RTA), will only be used in the event of flooding of the Macdonald River. All riders will be instructed to walk over the bridge.
- Road closures are not required.
- Parking of vehicles will be predominantly on private land.

ORDINARY MEETING
Reports of Committees

- Warning signage shall be in place on all approaches to inform traffic of Horse and Riders ahead.
- All riders will be instructed to keep to the left hand side of the road and obey road rules.
- All riders will be wearing vests with reflective tape on the front and back.
- When riding in the dark on public roads all riders are required to wear head lights on their helmets.
- Wicenis are at all checkpoints on the course, who will communicate with the ride base on the progress of all riders as they follow the course. This communication is also used to convey an emergency on the course.

Details of the Event Course Maps for the 400 kilometre Endurance Horse Ride and 120 kilometre Ride are contained in Attachments 1 to 8.

Discussion:

It would be appropriate to classify the event as a “**Class 2**” special event under the “Traffic and Transport Management for Special Events” guidelines issued by the Roads and Maritime Services - RMS (formerly RTA) as this event may impact minor traffic and transport systems and there is a low scale disruption to the non-event community.

The event organiser has submitted the following items in relation to the event: Attachment 9 (ECM Document No: 5244424):

1. Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
2. Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
3. Special Event Transport Management Plan Template – RTA (Roads and Maritime Services - RMS),
4. Risk Management Plan,
5. Copy of Insurance Policy which is valid to 01 January 2016.

RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council’s web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/events/organising-an-event2>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication “Guide to Traffic and Transport Management for Special Events” (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Shahzada 400 kilometre Horse Endurance Ride event, in and around the St Albans and Macdonald Valley areas, planned from Monday, 24 August 2015 to Friday, 28 August 2015 be classified as a “**Class 2**” special event, in terms of traffic management, under the “Traffic and Transport Management for Special Events” guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.

4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**
- 4d. the event organiser is to obtain approval from the Roads and Maritime Services - RMS (formerly RTA) as the event may traverse across the St Albans Bridge; **a copy of the Roads and Maritime Services - RMS (formerly RTA) approval to be submitted to Council;**
- 4e. the event organiser is to **submit a Transport Management Plan (TMP) for the entire route/event incorporating a Traffic Control Plan (TCP) to Council and the Roads and Maritime Services - RMS (formerly RTA)** for acknowledgement. The TCP should be prepared by a person holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA) to satisfy the requirements of the relevant Work Cover legislation;
- 4f. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road.
- 4g. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be addressed and outlined in the TMP;
- 4h. the event organiser is to obtain the relevant approval to conduct the event from the Roads and Maritime Services - RMS (formerly NSW Maritime) to cross the Macdonald River; **a copy of this approval to be submitted to Council;**
- 4i. the event organiser is to obtain the relevant approval from the Office of Environment and Heritage to cross the Macdonald River; **a copy of this approval to be submitted to Council;**

ORDINARY MEETING

Reports of Committees

- 4j. the event organiser is to obtain approval from the National Parks and Wildlife Service (Office of Environment and Heritage) for the use of the Parr State Conservation Area, Yengo National Park and the Great Northern Road. **a copy of this approval to be submitted to Council;**
- 4k. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of a Council Park/Reserve;
- 4l. the event organiser is to obtain approval from the NSW Department of Primary Industries for the use of any Crown Road or Crown Land; **a copy of this approval to be submitted to Council;**
- 4m. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council;**
- 4n. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4o. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4p. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4q. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council;**
- 4r. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" **to Council;**

During the event:

- 4s. access is to be maintained for businesses, residents and their visitors;
- 4t. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4u. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4v. the riders are to be made aware of and are to follow all the general road user rules whilst riding on public roads;
- 4w. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the route, during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4x. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event;

ORDINARY MEETING
Reports of Committees

- 4y. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity, and,
- 4z. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be undertaken as outlined in the TMP.

APPENDICES:

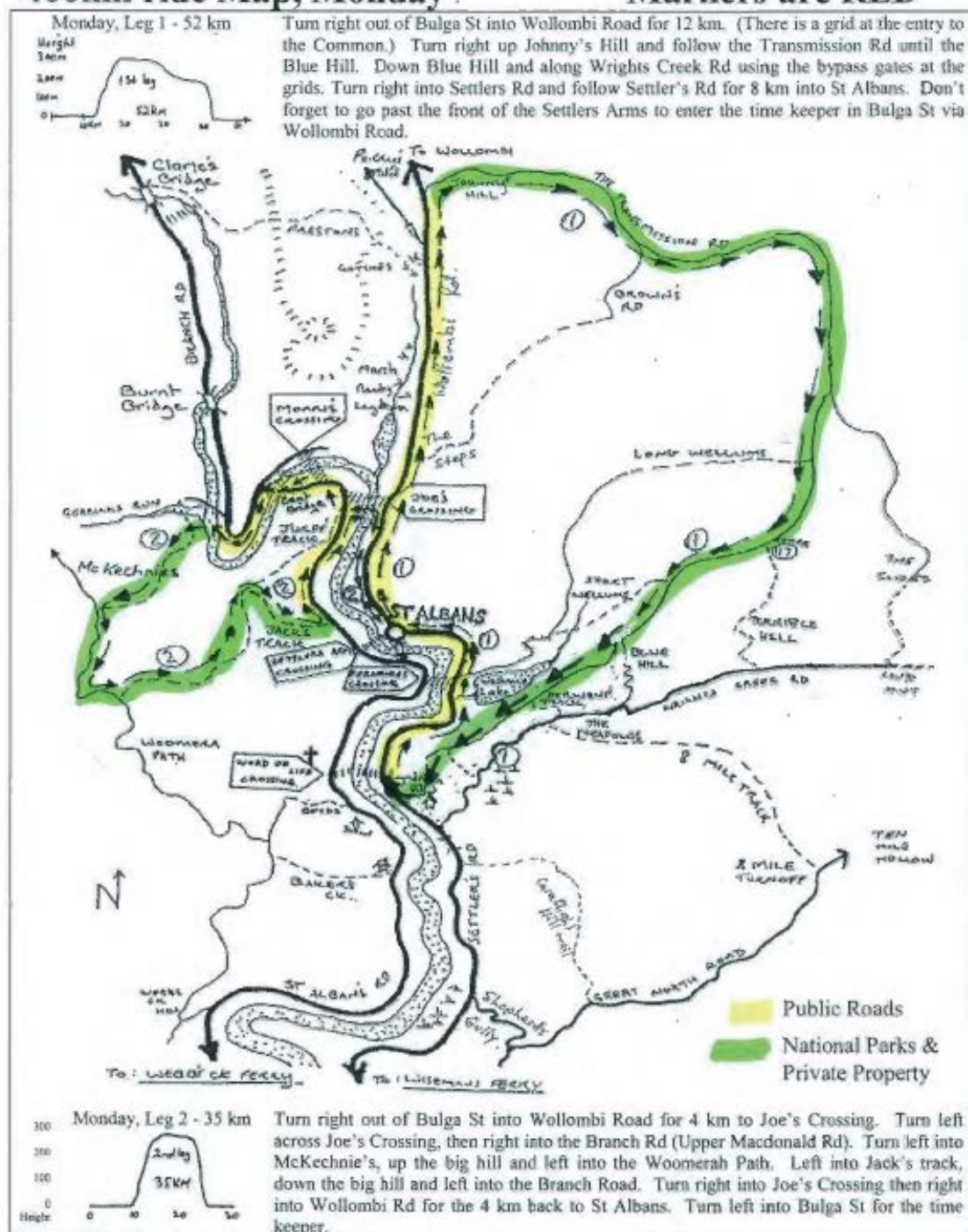
- AT – 1** Event Course Map – 400 kilometre Endurance Ride - Monday - Leg 1 (52 kilometres) and Leg 2 (35 kilometres).
- AT - 2** Event Course Map - 400 kilometre Endurance Ride - Tuesday - Leg 1 (47 kilometres) and Leg 2 (33 kilometres).
- AT - 3** Event Course Map - 400 kilometre Endurance Ride - Wednesday - Leg 1 (49 kilometres) and Leg 2 (28 kilometres).
- AT - 4** Event Course Map - 400 kilometre Endurance Ride - Thursday - Leg 1 (50 kilometres) and Leg 2 (30 kilometres).
- AT - 5** Event Course Map - 400 kilometre Endurance Ride - Friday - Leg 1 (46 kilometres) and Leg 2 (30 kilometres).
- AT - 6** Event Course Map - 120 kilometre Training Ride - Tuesday - 47 kilometres.
- AT - 7** Event Course Map - 120 kilometre Training Ride - Wednesday - 28 kilometres.
- AT - 8** Event Course Map - 120 kilometre Training Ride - Thursday - 50 kilometres.
- AT – 9** Special Event Application - (ECM Document No: 5244424) - *see attached*.

AT – 1 Event Course Map – 400 kilometre Endurance Ride - Monday - Leg 1 (52 kilometres) and Leg 2 (35 kilometres)

SHAHZADA COURSE MAP

400km ride Map, Monday

Markers are RED



Riders must allow spacing of several horse lengths on steep or narrow sections of the course.

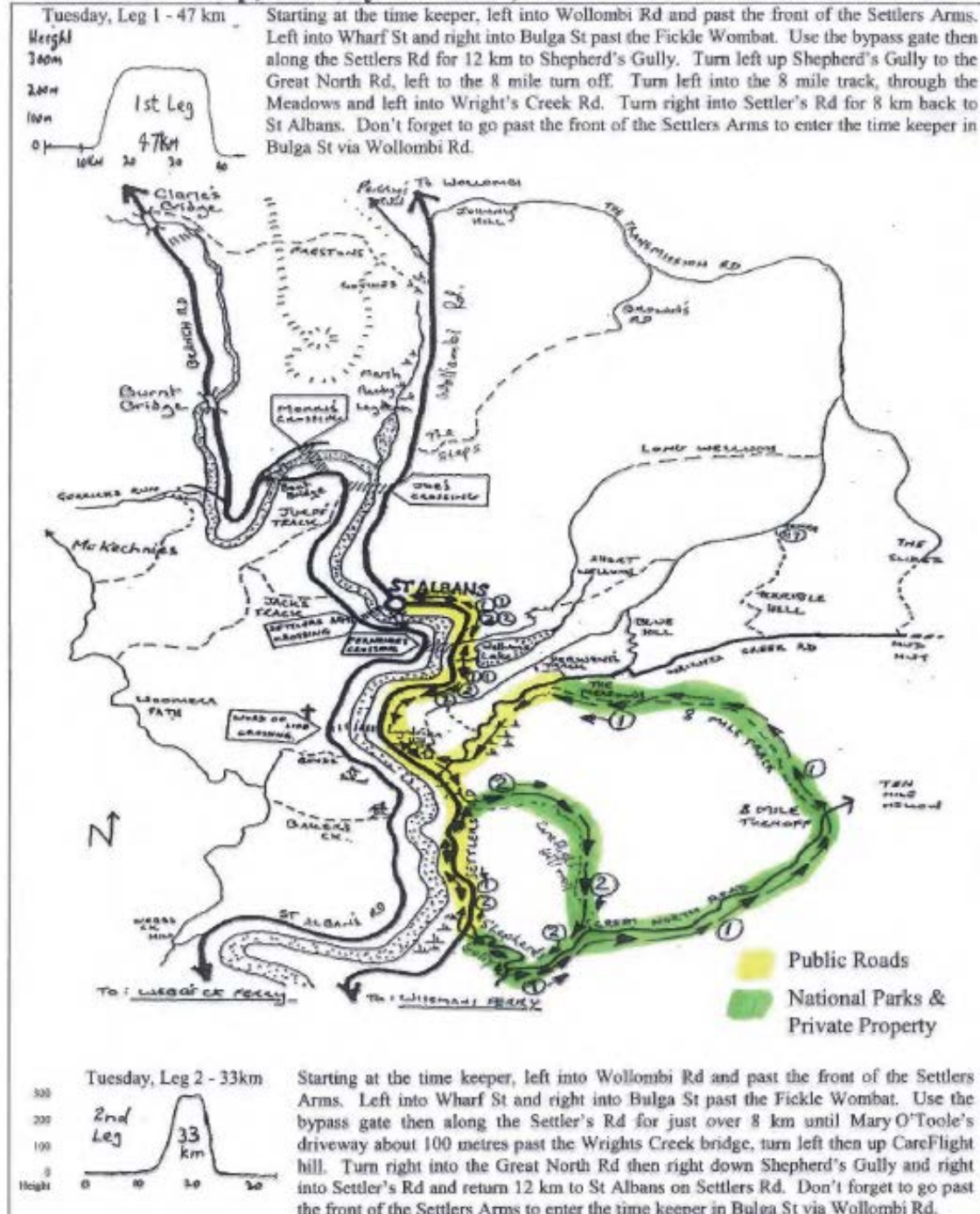
When a gate on the course is closed, always close it after going through.

AT - 2 Event Course Map - 400 kilometre Endurance Ride - Tuesday - Leg 1 (47 kilometres) and Leg 2 (33 kilometres)

SHAHZADA COURSE MAP

400km Ride Map, Tuesday:

Markers are **BLACK** or **WHITE**.

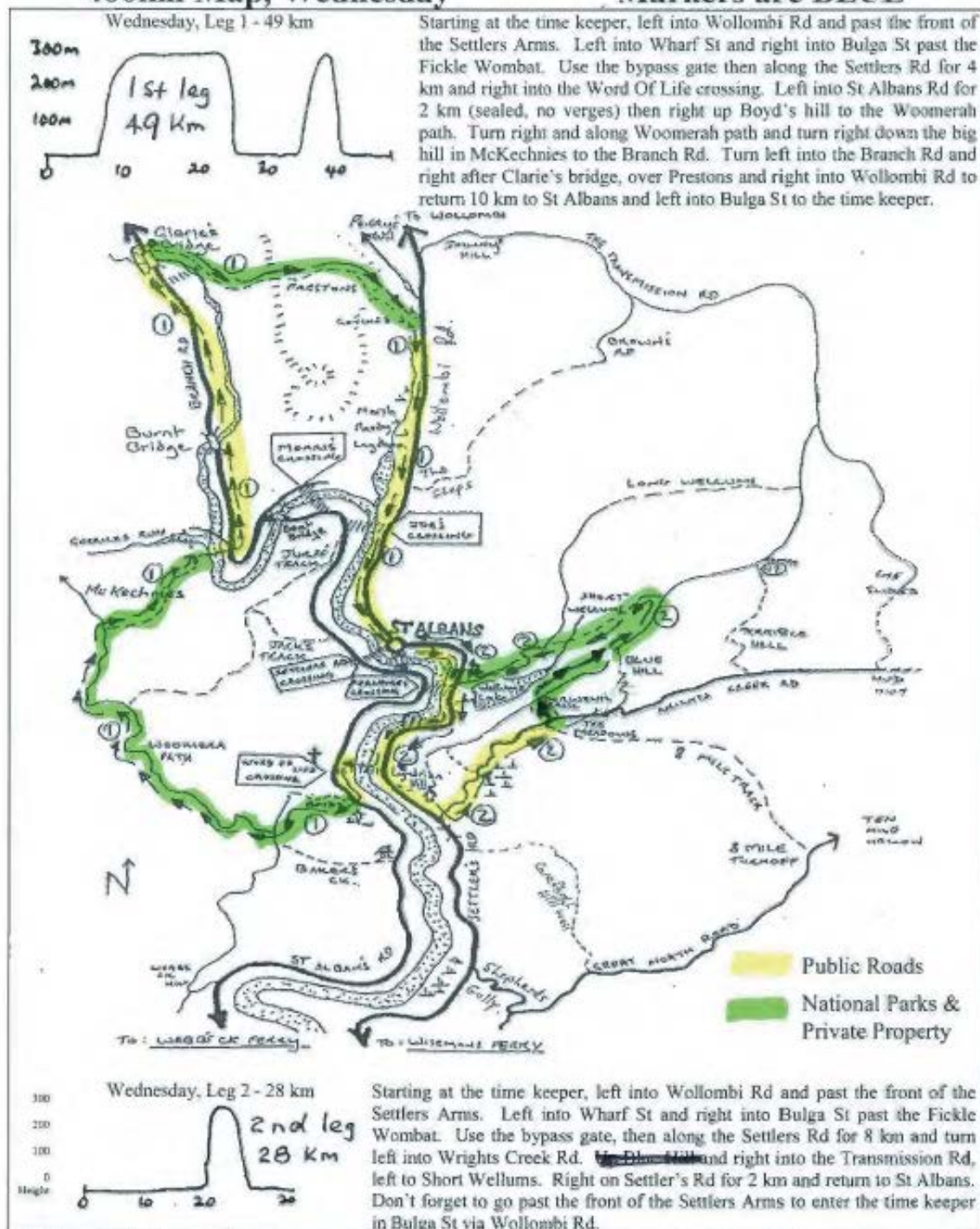


AT - 3 Event Course Map - 400 kilometre Endurance Ride - Wednesday - Leg 1 (49 kilometres) and Leg 2 (28 kilometres)

SHAHZADA COURSE MAP

400km Map, Wednesday

Markers are BLUE

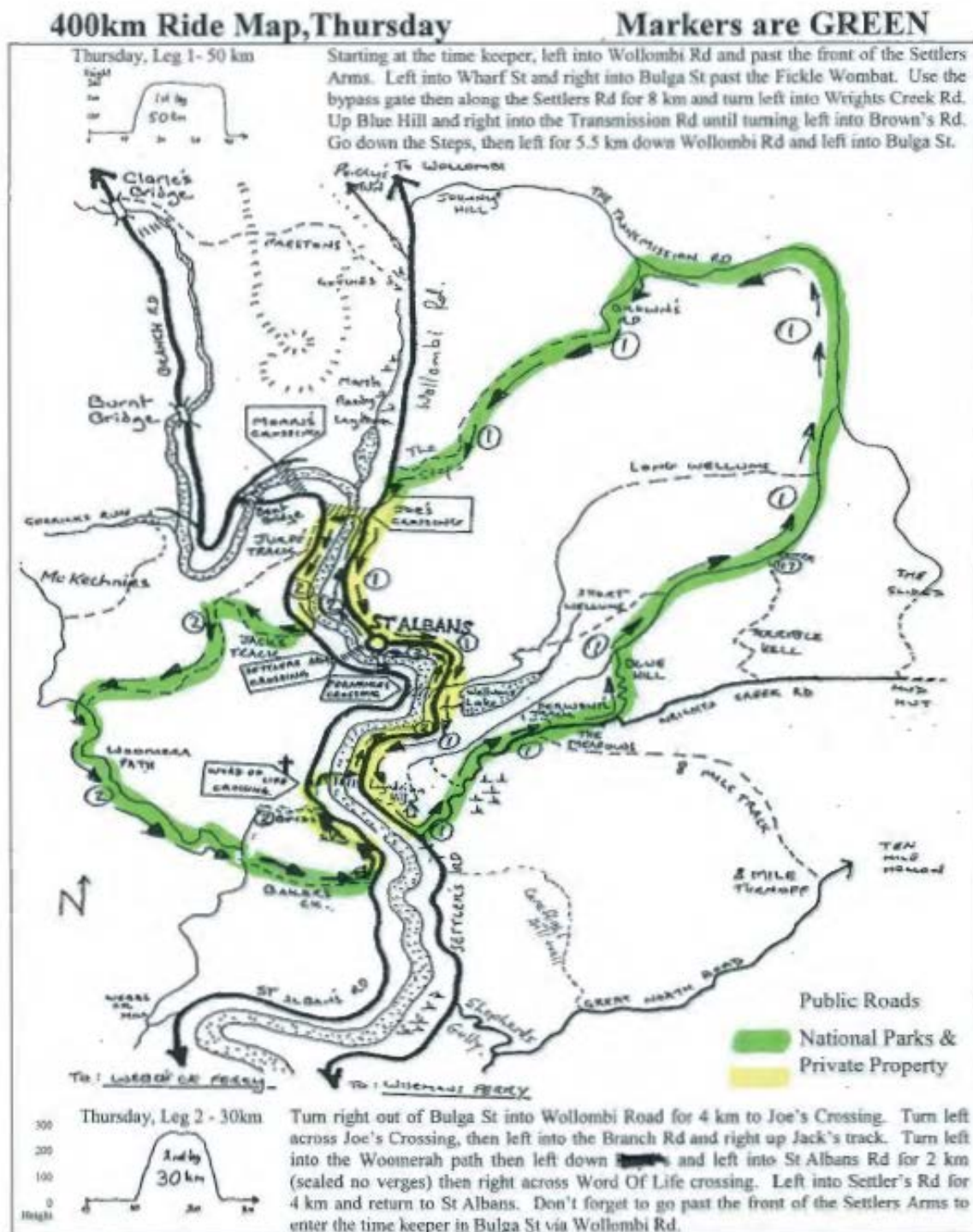


Riders must allow spacing of several horse lengths on steep or narrow sections of the course, especially Boyds, McKechnies and Prestons.

When a gate on the course is closed, always close it after going through.

AT - 4 Event Course Map - 400 kilometre Endurance Ride - Thursday - Leg 1 (50 kilometres) and Leg 2 (30 kilometres)

SHAHZADA COURSE MAP



Riders must allow spacing of several horse lengths on steep or narrow sections of the course, especially The Steps.

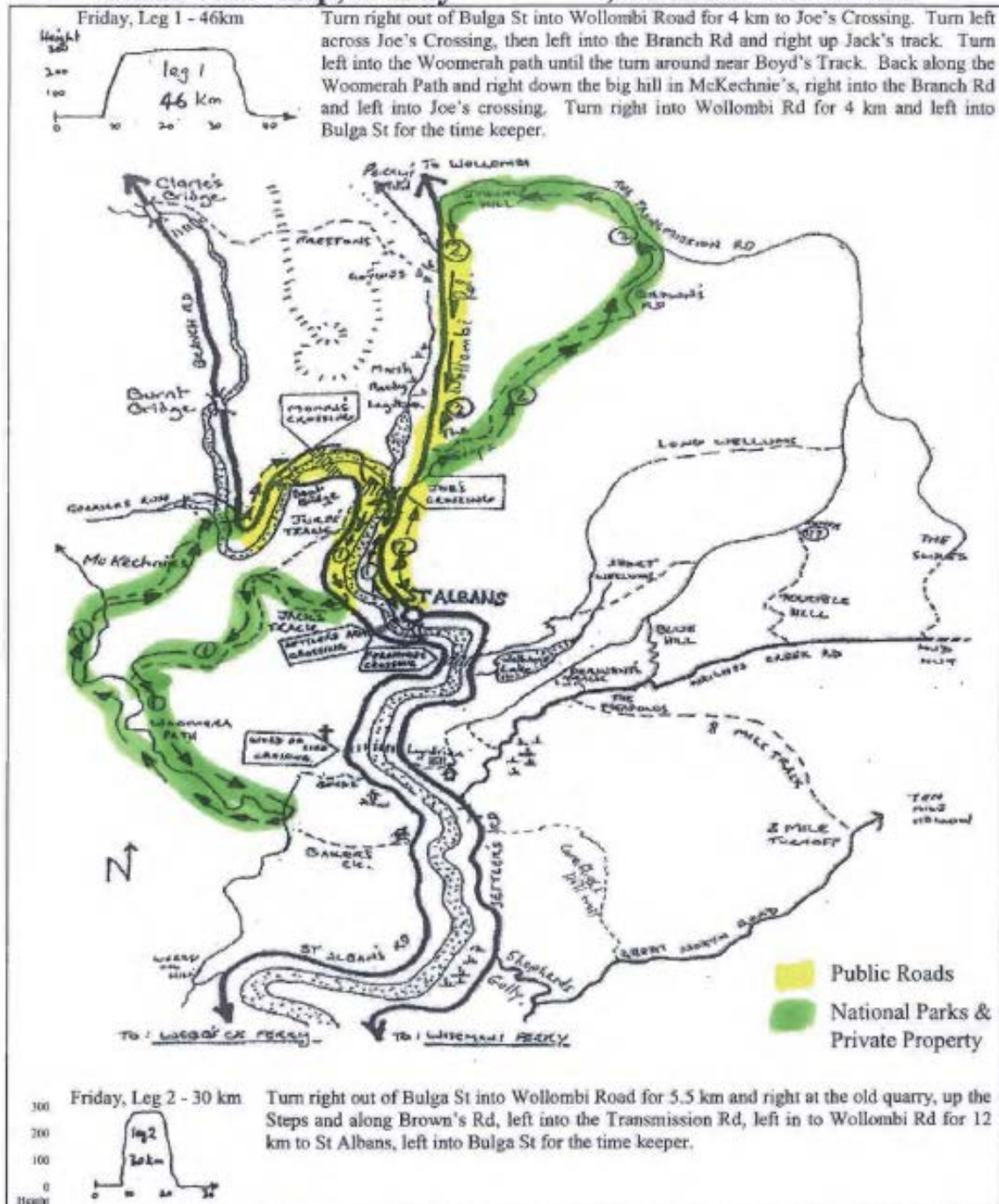
When a gate on the course is closed, always close it after going through.

AT - 5 Event Course Map - 400 kilometre Endurance Ride - Friday - Leg 1 (46 kilometres) and Leg 2 (30 kilometres)

SHAHZADA COURSE MAP

400km ride Map, Friday

Markers are GOLD



Riders must allow spacing of several horse lengths on steep or narrow sections of the course, especially The Steps.

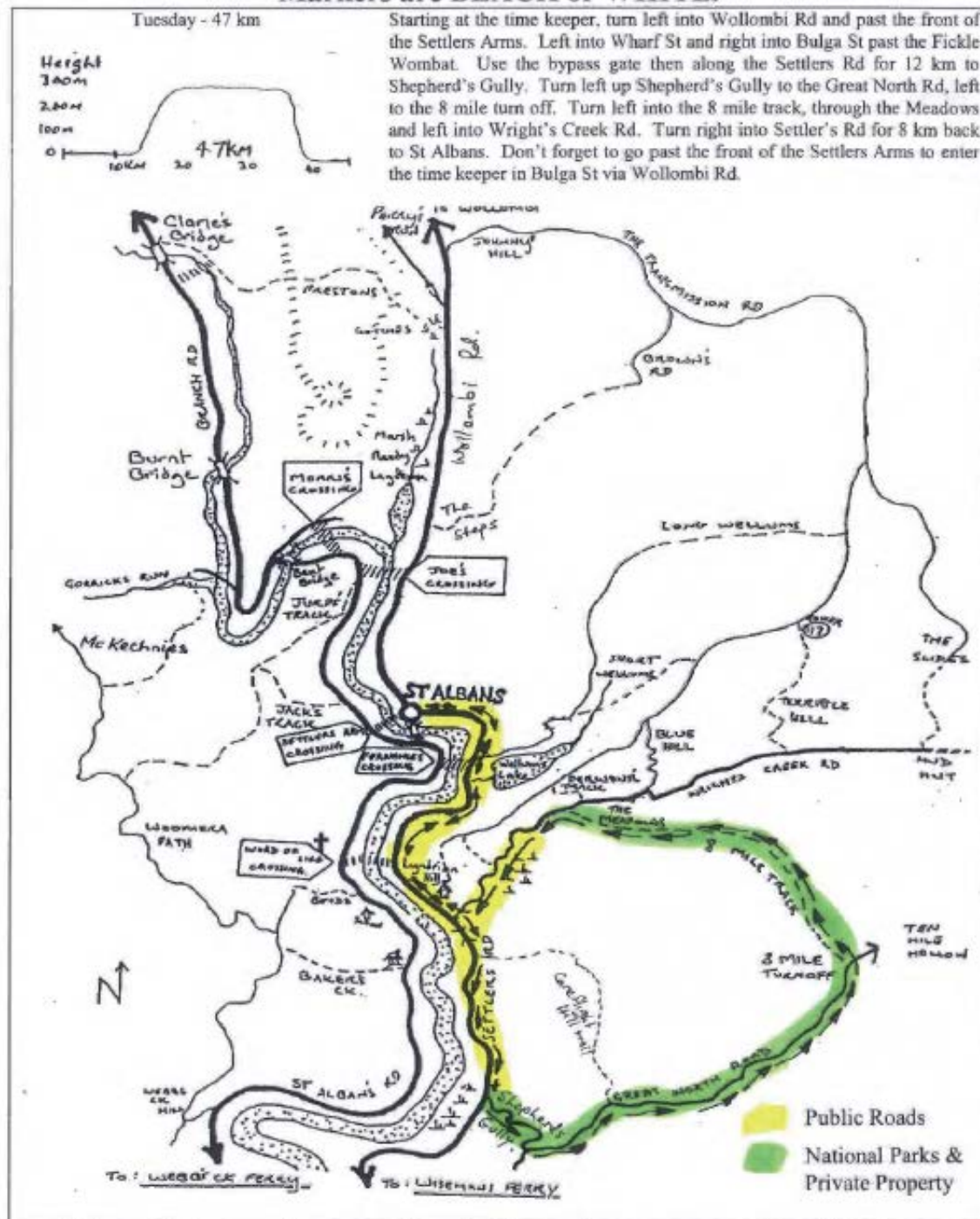
When a gate on the course is closed, always close it after going through.

AT - 6 Event Course Map - 120 kilometre Training Ride - Tuesday - 47 kilometres

SHAHZADA COURSE MAP

MINI MARATHON MAP FOR TUESDAY

Markers are BLACK or WHITE.

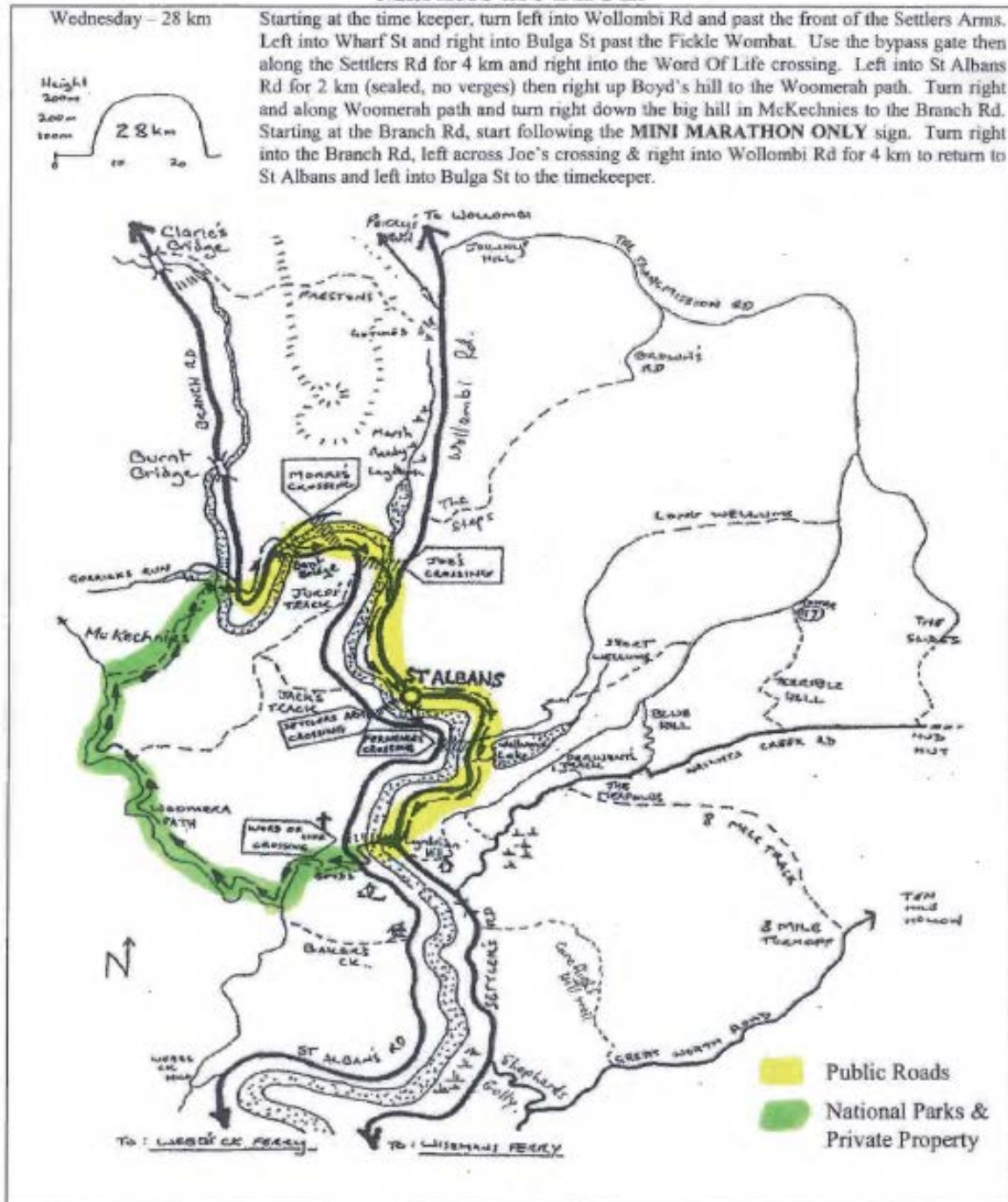


Riders must allow spacing of several horse lengths on steep or narrow sections of the course.
When a gate on the course is closed, always close it after going through.

AT - 7 Event Course Map - 120 kilometre Training Ride - Wednesday - 28 kilometres

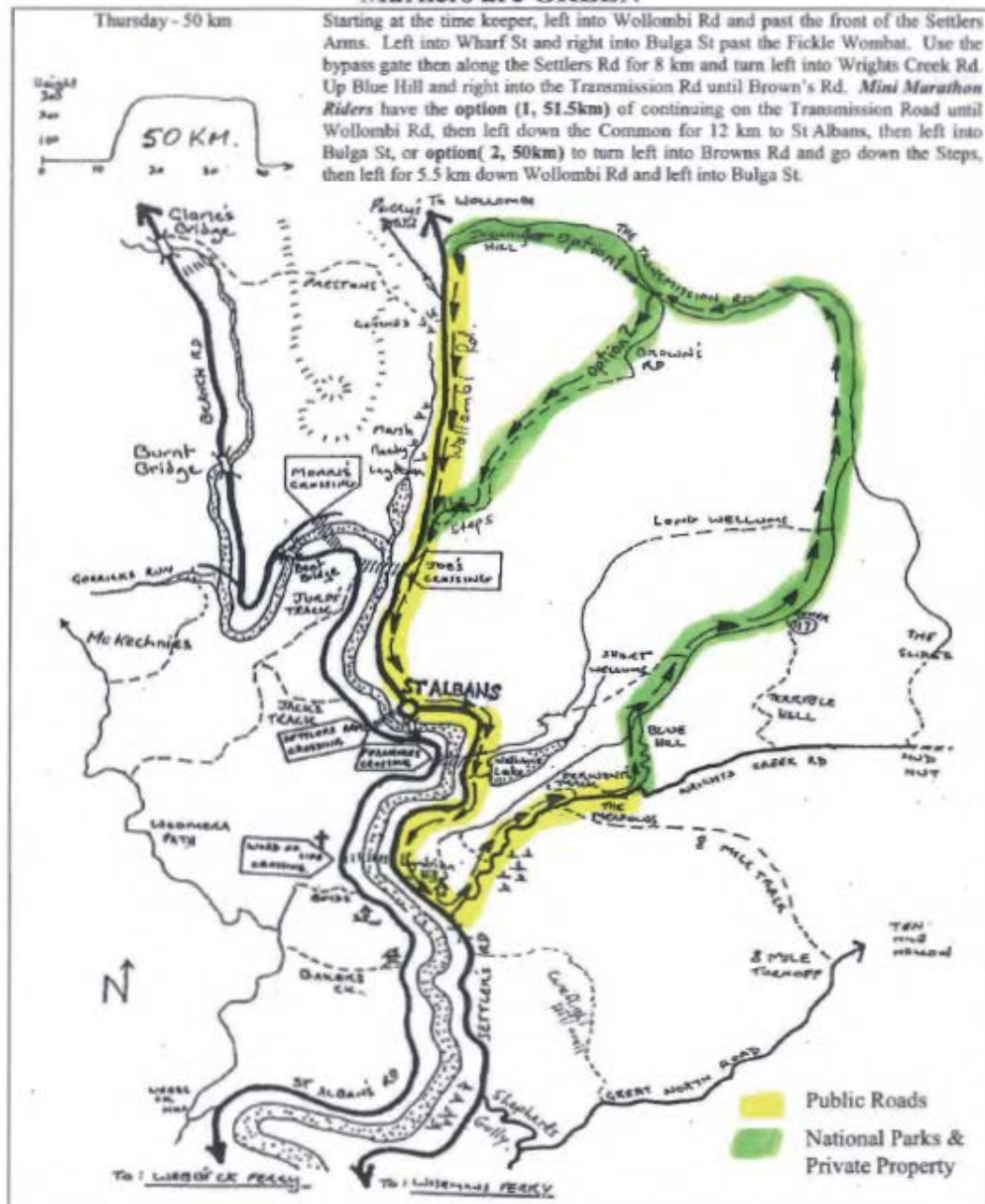
SHAHZADA COURSE MAP

MINI MARATHON MAP FOR WEDNESDAY

Markers are BLUE.

Riders must allow spacing of several horse lengths on steep or narrow sections of the course, especially in Boyds and McKechnies.

When a gate on the course is closed, always close it after going through.

AT - 8 Event Course Map - 120 kilometre Training Ride - Thursday - 50 kilometres**SHAHZADA COURSE MAP****MINI MARATHON MAP FOR THURSDAY****Markers are GREEN**

Riders must allow spacing of several horse lengths on steep or narrow sections of the course, especially on The Steps.

When a gate on the course is closed, always close it after going through.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr James Suprain, seconded by Councillor Kim Ford.

Support for the Recommendation: Unanimous support

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/events/organising-an-event2>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Shahzada 400 kilometre Horse Endurance Ride event, in and around the St Albans and Macdonald Valley areas, planned from Monday, 24 August 2015 to Friday, 28 August 2015 be classified as a "**Class 2**" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**

ORDINARY MEETING
Reports of Committees

- 4d. the event organiser is to obtain approval from the Roads and Maritime Services - RMS (formerly RTA) as the event may traverse across the St Albans Bridge; **a copy of the Roads and Maritime Services - RMS (formerly RTA) approval to be submitted to Council;**
- 4e. the event organiser is to **submit a Transport Management Plan (TMP) for the entire route/event incorporating a Traffic Control Plan (TCP) to Council and the Roads and Maritime Services - RMS (formerly RTA)** for acknowledgement. The TCP should be prepared by a person holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA) to satisfy the requirements of the relevant Work Cover legislation;
- 4f. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road.
- 4g. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be addressed and outlined in the TMP;
- 4h. the event organiser is to obtain the relevant approval to conduct the event from the Roads and Maritime Services - RMS (formerly NSW Maritime) to cross the Macdonald River; **a copy of this approval to be submitted to Council;**
- 4i. the event organiser is to obtain the relevant approval from the Office of Environment and Heritage to cross the Macdonald River; **a copy of this approval to be submitted to Council;**
- 4j. the event organiser is to obtain approval from the National Parks and Wildlife Service (Office of Environment and Heritage) for the use of the Parr State Conservation Area, Yengo National Park and the Great Northern Road. **a copy of this approval to be submitted to Council;**
- 4k. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of a Council Park/Reserve;
- 4l. the event organiser is to obtain approval from the NSW Department of Primary Industries for the use of any Crown Road or Crown Land; **a copy of this approval to be submitted to Council;**
- 4m. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council;**
- 4n. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4o. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4p. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**

ORDINARY MEETING

Reports of Committees

- 4q. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council;**
- 4r. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" to Council;

During the event:

- 4s. access is to be maintained for businesses, residents and their visitors;
- 4t. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4u. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4v. the riders are to be made aware of and are to follow all the general road user rules whilst riding on public roads;
- 4w. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the route, during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4x. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event;
- 4y. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity, and,
- 4z. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be undertaken as outlined in the TMP.

SECTION 3 - Reports for Information

There are no Reports for Information.

SECTION 4 - General Business

Item: 4.1 LTC - Proposed No Stopping Zone in Paget Street, Richmond (Hawkesbury) - (80245)

REPORT:

Councillor Kim Ford advised the Committee that there are sight distance issues upon exiting Richmond Marketplace car park onto Paget Street, Richmond. This is the driveway located approximately 55m South of March Street, Richmond.

There is currently parking for two vehicles on the North West side of Paget Street between driveways to Richmond Marketplace.

The Committee agreed to convert the two unrestricted parking spaces on the North West side of Paget Street approximately 55m South of March Street to a No Stopping zone.

The Committee requested that the management of Richmond Marketplace be advised of the proposed No Stopping zone to improve the sight distance and safety of its patrons when exiting their car park.

The Committee agreed that the loss of two parking spaces was not considered to have an adverse affect on the existing street parking. The existing street parking in this vicinity is underutilised.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Kim Ford, seconded by James Suprain.

Support for Recommendation: Unanimous Support

That a No Stopping zone approximately 17.5m in length be provided on the North West side of Paget Street, Richmond approximately 55m South of March Street, Richmond.

APPENDICES:

AT - 1 Paget Street, Richmond Location Map - Proposed No Stopping Zone

AT - 1 Paget Street, Richmond Location Map - Proposed No Stopping Zone



SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on Monday, 10 August 2015 at 3pm in the Large Committee Room.

The meeting terminated at 3:55pm.

oooO END OF REPORT Oooo

ordinary

section 5

notices of motion

ORDINARY MEETING

Notices of Motion

ORDINARY MEETING

Notices of Motion

SECTION 5 - Notices of Motion

NM **Use of wakeboard boats on the Hawkesbury River - (79351, 105109, 90477, 80105, 111629)**

Submitted by: Councillors B Porter, L Williams and Dr W Mackay, OAM

NOTICE OF MOTION:

That:

1. Council express its serious and ongoing concern with regard to severe damage being caused to the banks of the Hawkesbury River by the wash from wakeboard boats, [REDACTED], which are designed to generate large and destructive waves, typically by having ballast tanks and/or foils to increase displacement.
2. In view of the damage to the banks of the Hawkesbury River due to the use of this type of watercraft Council make representations to the Minister for Roads, Maritime and Freight to urgently ban this type of watercraft from operating in areas of the Hawkesbury River with alluvial soil banks in an endeavour to prevent further ongoing erosion caused by them.
3. The Minister for Roads, Maritime and Freight also be requested to ensure that the RMS takes appropriate action to appropriately enforce the current regulations and restrictions applying to the use of watercraft on the Hawkesbury River.
4. Council also request the local State Member of Parliament and The Hills Shire Council to support Council's representations.

BACKGROUND:

These types of watercraft, which are designed to generate large wash, are doing alarming damage to the river's alluvial banks. In many areas banks have collapsed several metres back from their original position. Trees which would normally have stabilised the banks have also fallen in. Such damage is not sustainable, making for a wider and shallower river as the collapsed banks deposit in the stream. Action is needed urgently, as damage is permanent and continually becoming worse.

oooO END OF NOTICE OF MOTION Oooo

ORDINARY MEETING

Notices of Motion

ORDINARY MEETING
Questions for Next Meeting

QUESTIONS FOR NEXT MEETING

Councillor Questions from Previous Meetings and Responses - (79351)

REPORT:

Questions - 14 July 2015

#	Councillor	Question	Response
1	Paine	Referred to a presentation by Nova Employment in 2012 and asked what the position was regarding the use of this organisation by Council.	The General Manager advised that Council's Manager Human Resources has indicated that she has been in contact with or approached by various Nova offices since the presentation regarding the provision of work experience opportunities and/or placements. Whilst Council has not been able to assist to date, Council's Manager Human Resources will continue to work with the organisation to support their requests, where possible.
2	Calvert	Referred to reports of parking restrictions being placed on "Hawkesbury Helping Hands" and asked if this could be reviewed and advice concerning the situation be provided to Council.	The Director City Planning advised that the Hawkesbury Helping Hands vehicle was gaining access into Howes Park via the disabled access ramp at the western end of the Park. The vehicle was then parked, unloaded and remained in this position whilst they served meals from the adjoining public barbeques. The parking of their vehicle in this position was obstructing disabled access to Howes Park and Council staff requested the volunteers move the vehicle, after unloading, and park the vehicle in the unlimited parking area, approximately 20 metres to the east, in The Terrace. Council has not placed any restrictions on the parking of the vehicle apart from the request to not obstruct disabled access to Howes Park.

oooO END OF REPORT Oooo



ordinary
meeting

end of
business
paper

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