



Hawkesbury City Council

extraordinary
meeting
business
paper

date of meeting: 12 June 2019

location: council chambers

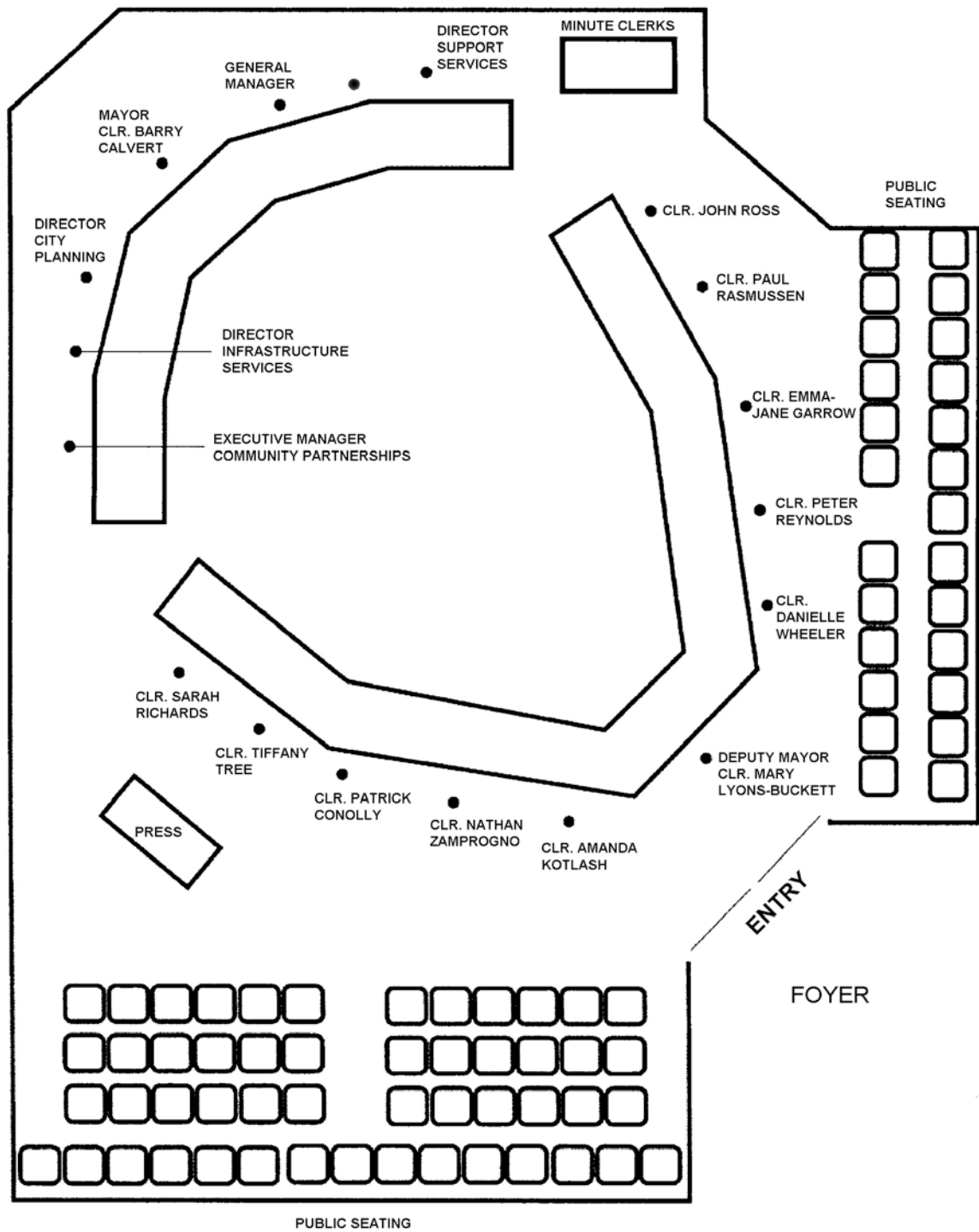
time: 6:30 p.m.



mission statement

***Hawkesbury City Council
leading and working
with our community
to create a healthy
and resilient future.***

Hawkesbury City Council



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Procedural Matters

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PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Barry Calvert will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

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SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 098 **GM - Adoption of 2019/2020 Operational Plan, and Making and Levying of Rates and Fixing of Charges for the Period 1 July 2019 to 30 June 2020 - (79351, 95496, 96332, 107)**

Previous Item: 057, Extraordinary (8 April 2019)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to consider submissions received in regard to the exhibited Draft Operational Plan 2019/2020 and to make and fix rates and charges for the year ending 30 June 2020.

EXECUTIVE SUMMARY:

At the Extraordinary Meeting of Council held on 8 April 2019, consideration was given to a report in relation to the Draft 2019/2020 Operational Plan.

At that meeting, Council resolved that the report be received and that the Draft 2019/2020 Operational Plan be adopted for exhibition purposes and be advertised in accordance with the Local Government Act 1993.

In addition, Council resolved that an Extraordinary Meeting be held on 12 June 2019, to consider:

- Public submissions received,
- The adoption of Draft 2019/2020 Operational Plan,
- The making and fixing of the rates and charges for the 2019/2020 financial year.

This report considers submissions received and makes the recommendation to adopt the 2019/2020 Operational Plan, and to make and fix rates and charges for the year ending 30 June 2020.

RECOMMENDATION SUMMARY:

This report recommends that the Draft 2019/2020 Operational Plan including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report.

This report also recommends that Council make and levy the rates and fix the specified charges for the 2019/2020 financial period.

REPORT:

Context and Background

At the Extraordinary Meeting of Council held on 8 April 2019, consideration was given to a report regarding the Draft 2019/2020 Operational Plan. Council adopted the following resolution relevant to this report:

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"That:

1. *The General Manager's report regarding the Draft Operational Plan 2019/2020 be received.*
2. *The Draft Operational Plan 2019/2020 attached as Attachment 1 to the report, be adopted for exhibition purposes, and be advertised for a minimum of 28 days in accordance with Section 405 of the Local Government Act 1993, subject to the following amendment:*
 - a. *Project 004766 Windsor Pre-School Fit Out Renewal \$67,970 and project 004782 Wilberforce Long Day Care Refurbishment \$93,337 as listed on page 70 of the Draft Operational Plan 2019/2020 be deleted and replaced with Child Care Centre Building Renewal Works Program with an allocated amount of \$161,307.*
3. *An Extraordinary Meeting of Council be held on Wednesday, 12 June 2019, to consider any public submissions received in respect of the Draft Operational Plan 2019/2020 and to consider the adoption of these documents and to make and fix rates and charges for the year ended 30 June 2020.*
4. *Council review the criteria applied to the prioritisation of works under the Capital Works Program in the first half of 2019/2020 financial year.*
5. *After updating the criteria that Council review the existing works program in consultation with the community as to resetting the priorities.*
6. *Council investigate any opportunities for funding for road sealing and upgrades in connection to the development of the North West Growth Sector from the State Government.*
7. *Council consider the sealing of Brennans Dam Road as additional works which may be possible through any increased allocation of Roads to Recovery funding or similar grants received."*

Consultation

The issues raised in this report concern matters that required Community Engagement under Council's Community Engagement Policy and public exhibition, in accordance with the Local Government Act 1993.

The Draft 2019/2020 Operational Plan was advertised and placed on public exhibition for a period of 28 days from Friday, 19 April 2019 until Friday, 17 May 2019. The draft document was advertised in the Hawkesbury Courier on Thursday, 26 April, and on Thursday, 2 and 9 May 2019. The draft document was also exhibited in hard copy at Council Administration Building. Information about the draft document was circulated via Council's website, through Council's social media platforms and by way of Council's online community portal *Your Hawkesbury Your Say*. The following table summarises the increased level of activity in 2019 compared with 2018 as tracked on *Your Hawkesbury Your Say*.

Year	2018	2019
Project Page Visits	248	525
Document Downloads	143	451
Submissions Received Online	1	16

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There has also been an increase in the total number of submissions received in 2019 compared to recent years, with a comparison provided below:

2019 – 19 submissions in total
2018 – 3 submissions in total
2017 – 4 submissions in total
2016 – 6 submissions in total

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with all of the Focus Areas, Directions and Strategies contained within the 2017-2036 Hawkesbury Community Strategic Plan.

Public Submissions

As outlined above, during the exhibition period, a total of 19 submissions were received which have been attached as Attachment 2 to this report.

A summary of the submissions and comments responding to the submissions is provided below:

Submission No. 1

The submission requested consideration of a number of matters as part of the 2019/2020 Operational Plan. The issues raised and responses are provided below:

A number of the points raised in Submission 1 relate to matters within town centres, and in particular Windsor. Council was recently advised of its successful application under the Liveability Program through the Western Sydney City Deal. As such there is a significant project to masterplan and undertake public domain works within Windsor, Richmond and South Windsor. Consideration and engagement with the community in this respect will occur in 2019.

1. Gas lamps in Windsor need to be repaired

Comment:

The gas lamps were temporarily decommissioned due to high gas prices and maintenance costs, however upgrading of street lighting was undertaken to provide better illumination. The use of the lamps including potential conversion to low energy or LED fittings can be considered as part of the Town Centres Revitalisation Program.

2. Repair broken pavers in Windsor Mall. Repair or resurface with cobblestones.

Comment:

Repairs have been carried out on the most deteriorated areas. More extensive renewal can be considered as part of Town Centres Revitalisation Program.

3. Provide shade pergolas in Windsor Mall

Comment:

This matter can be reviewed as part of the Town Centres Revitalisation Program.

4. Address the increase in empty shops in Windsor Mall

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Comment:

The Town Centres Revitalisation Program is to be focussed on a range of actions that would support the retail economy. In the longer term, shop vacancy rates will be a key consideration in determining the success of the program.

5. *Provide Windsor Mall loading zone in adjacent streets and have emergency vehicle access only to the mall.*

Comment:

This suggestion can be considered as part of the broader town centre review noting that many premises do not have access to loading facilities.

6. *Provide more signage for toilets, including disabled toilets, in Windsor.*

Comment:

Additional signage has been installed including signage on the Boots Bar property. Directional signage denoting relevant pictograph/symbols for disability access will be reviewed.

7. *Seating area outside Windsor Riverview is not safe due to reversing vehicles knocking down the posts.*

Comment:

Wheel stops have been installed to protect this area to prevent vehicles knocking down the posts.

8. *Consider provision of an RV site at Macquarie Park to attract tourist and stimulate the economy.*

Comment:

This matter has been considered by the Tourism Advisory Committee and as a consequence the matter has been listed for consideration in the Property Branch 2019/2020 Business Plan.

9. *Construct a wharf in Macquarie Park.*

Comment:

Whilst not currently included in the Master Plan for Macquarie Park this could be examined in future reviews of the Plan of Management subsequent to the finalisation of the State Governments Resilient Valley Resilient Community Strategy.

10. *Provide signage for tourists at the McGraths Hill gateway.*

Comment:

Council has installed banners/flag poles at McGraths Hill and these could be reviewed to determine whether they can be used to promote Windsor. Additionally, the Town Centres Revitalisation Project will include Wayfinding as part of the strategy and further consideration and engagement with the community.

11. *Maintain the McGraths Hill gateway area.*

Comment:

The McGraths Hills flats area is mowed and maintained and replanting of trees is currently being arranged.

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12. *Provide solar lighting for Howe Park foreshore to attract tourists at night. Maintain BBQs in this area.*

Comment:

Howe Park solar lighting can be considered as part of the Town Centres Revitalisation Program. Howe Park BBQs are maintained as required and cleaned on a daily basis.

13. *Provide warning signs of river dangers*

Comment:

Council is currently working with the Royal Lifesaving Society and NSW Police to improve both signage and undertake awareness campaigns.

14. *A permanent ANZAC memorial in McQuade Park.*

Comment:

Council is currently in discussion with representatives of the Windsor RSL Sub-Branch to examine opportunities for this site.

15. *Funding for events such as Light Up Windsor and Australia Day in Governor Phillip Park Windsor.*

Comment:

Funding has been allocated in the 2019/2020 Operational Plan for Light Up Windsor and Australia Day on the Hawkesbury at Governor Phillip Park.

16. *Keep the old bridge at Windsor.*

Comment:

Council has made submissions to RMS on this matter. RMS have advised that the bridge is to be removed, however they are proposing to retain a single end span as a viewing platform. Council representatives will also be approaching the new Member for Hawkesbury regarding this matter.

17. *Progress of other Hawkesbury Horizon projects? More parking required in Windsor.*

Comment:

The Hawkesbury Horizon Project is currently being progressed on a number of fronts, including:

- North Richmond Hub and Emergency Service Centre. The Infrastructure Advisory Committee is developing options for pursuing this objective.
- Clarendon Innovation, Technology, Recreation and Equine Precinct. These two Horizon Projects have been combined and staff are working with the Greater Sydney Commission, the Richmond RAAF Base, Western Sydney University, the Agricultural Society and the Hawkesbury Racing Club to develop plans for the area.
- River Precinct. Council has secured \$15M in livability funding to develop and implement plans for our town centres, including Windsor.

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Submission No. 2

Infrastructure improvements for McGraths Hill:

- *Resurfacing Andrew Thompson Drive and Old Hawkesbury Road.*
- *A footpath on McGraths Hill Road and Old Hawkesbury Road.*
- *A covered play area at Colbee Reserve or Jack Gow Park.*

Comment:

Andrew Thompson Drive and Old Hawkesbury Road: Rehabilitation of Old Hawkesbury Road is to be undertaken in June 2019 in the current budget. Resurfacing of Andrew Thompson Drive is proposed in the 2019/2020 Operational Plan.

Footpath on McGraths Hill and Old Hawkesbury Road: Whilst not currently listed in Council's forward programs the provision of footpaths in McGraths Hill is currently being reviewed. Footpaths to connect Windsor Road via Red House Crescent and Andrew Thompson Drive to Old Hawkesbury Road is included in the 2019/2020 program.

Covered Play Area: A review of both Colbee Reserve and Jack Gow Park will be undertaken to determine the suitability of those sites for future playground upgrades including shade structures.

Submission No. 3

A path from Kurrajong Heights shops to the park and a shade cover over the play equipment.

Comment: Investigations into pedestrian improvements and play spaces will be carried out to ensure consideration in Kurrajong Heights in future programmes.

Submission No. 4

McGraths Hill outdoor facilities and other infrastructure:

- *Fencing for a Dog Park at Colbee Park.*
- *Fencing for child safety at Jack Gow Park*
- *Allocation for footpaths on McGraths Road and Old Hawkesbury Road in lieu of Red House Crescent.*

Comment:

Fencing for dog park at Colbee Park: The current Colbee Park Plan of Management does not permit an off leash dog area and will need to be reviewed to permit this activity. It is proposed to review the Plan of Management in the coming 12 months.

Fencing for Jack Gow Park: A review of Jack Gow Memorial Park will be carried out to identify the needs of the local community and opportunities for improvement, including fencing, for future programs.

Footpaths: In regard to the suggestion to delete paving on Red House Crescent, the objective of constructing this section of footpath is to provide a continuous link from Old Hawkesbury Road through to Windsor Road via Andrew Thompson Drive and Red House Crescent. This will provide a connecting pathway spine to the local shops as well as Windsor High School. Consideration will be given in future programmes to paving on McGraths Road and Old Hawkesbury Road.

Submission No. 5

Congestion at roundabouts: George Street and Richmond Road; and Richmond Road and Northern Road; reduce the number of mobile speed cameras on Northern Road and George Street, South Windsor.

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Comment:

Council notes the concern relating to congestion and safety at the roundabouts on Richmond Road, however these are State under the control of RMS. Council is continuing to seek improvements to both the George Street and Richmond Road intersections with RMS. In relation to speed camera locations and operational deployment these are determined by RMS in conjunction with NRMA and NSW Police.

Submission No. 6

Dog Park in Colebee Park and footpath along Old Hawkesbury Road.

Comment:

Fencing for dog park at Colbee Park: The current Colbee Park Plan of Management does not permit an off leash dog area and will need to be reviewed to permit this activity. It is proposed to review the Plan of Management in the coming 12 months.

Council is constructing the start of a footpath network in McGraths Hill including Andrew Thompson Drive and Red House Crescent which will form a spine for future expansion, which can include Old Hawkesbury Road in future programmes.

Submission No. 7

Upgrade of Golden Valley Drive, Glossodia including footpath to main facilities.

Comment:

Substantial maintenance works will be programed to upgrade Golden Valley Drive.

Council has previously unsuccessfully sought grant funding.

Consideration of extending the footpath will also be undertaken with a view to including this in future programs.

Submission No. 8

Road repairs and footpath on Bells Line of Road, Kurrajong Heights

Comment:

A review of pedestrian safety will be undertaken in 2019/2020 and any minor maintenance works undertaken. Any identified footpaving works will be considered in subsequent budgets.

Issues associated with the road pavement will be referred to RMS as this is a State managed road.

Submission No. 9

Request increased road and other suggested infrastructure for Yarramundi: pathway, skatepark, small park, road repairs to Riverside Drive and verge maintenance.

Comment:

Instructions have been issued for any required maintenance on Riverside Drive to be undertaken. Whilst no recreational facility improvements are incorporated in the 2019/2020 program, a review of facilities and needs in Yarramundi will be undertaken as part of a broader review of recreation and open space needs across the city.

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Submission No. 10

Increased parking options for South Windsor Netball Courts.

Comment:

A survey and investigation into parking and traffic issues identified in the submission will be undertaken to determine any appropriate actions.

Submission No. 11

Extend opening hours of Oasis Aquatic and Leisure Centre

Comment:

YMCA NSW manage and operate the Oasis Aquatic and Leisure Centre on behalf of Council. The Centre currently opens at 5.30am on Monday to Friday to allow swimming club and squad member entry. The Centre then opens at 6.00am on Monday to Friday for the general public. Extending the opening hours at the Centre would require additional funding from Council and this additional expense has not been included in the 2019/2020 Operational Plan. Therefore, Council cannot at this stage extend the opening hours of the Centre. However when Council develops the new procurement arrangement for the operation of the Centre later this year, extending the opening hours will be considered at that time.

Submission No. 12

Extension of footpath in Kurrajong Village to join footpath on Bells Line of Road to North Richmond.

Comment:

Extension of the shared path from Kurrajong to Kurmond is included in Council's long term program.

Submission No. 13

Various matters including:

- *Support for improvements to public parklands including the Kurrajong Memorial Park upgrade*
- *Provide rate relief for agricultural businesses*
- *Endorse expenditure on cycling infrastructure*

Comment:

The support identified in the submission relating to the proposed upgrade of Kurrajong Memorial Park and cycling infrastructure is noted. Properties undertaking agricultural activities may be eligible to be categorised as Farmland for rating purposes, if they meet the applicable criteria.

Submission No. 14

Various Childcare Building Renewal Works Program items on behalf of the Greenhills Children's Centre Inc.

Comment:

The 2019/2020 Operational Plan provides for \$162,000 for essential repairs and improvement works in childcare facilities. Consultation will be undertaken with various centre managers in relation to the priorities for the available funds.

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Submission No. 15

Various Childcare Building Renewal Works Program items on behalf of the McGrath's Hill Children's Centre Inc.

Comment:

The 2019/2020 Operational Plan provides for \$162,000 for essential repairs and improvement works in childcare facilities. Consultation will be undertaken with various centre managers in relation to the priorities for the available funds.

Submission No. 16

Various Childcare Building Renewal Works Program items including the Hobartville Long Day-care Preschool, McGrath's Hill Childcare Centre, and Greenhills Childcare Centre.

Comment:

The 2019/2020 Operational Plan provides for \$162,000 for essential repairs and improvement works in childcare facilities. Consultation will be undertaken with various centre managers in relation to the priorities for the available funds.

Submission No. 17

Various matters including upgrades of roads, particularly sealing of various dirt roads in Oakville and rating matters.

Comment:

Whilst Brennans Dam Road, Commercial Road and Old Stock Route Road are not included in Council's 10 year proposed gravelled road sealing programme consideration to construction and sealing could be considered should additional funding such as Roads to Recovery become available.

Submission No. 18

Various Childcare Building Renewal Works Program items on behalf of the Richmond Preschool Kindergarten.

Comment:

The 2019/2020 Operational Plan provides for \$162,000 for essential repairs and improvement works in childcare facilities. Consultation will be undertaken with various centre managers in relation to the priorities for the available funds.

Submission No. 19

Various road upgrade requests, maintenance of verges, additional parking for Oakville Oval and oval facility upgrades, and removal of dangerous trees.

Comment:

Whilst Brennans Dam Road, Commercial Road and Old Stock Route Roads are not included in Council's 10 year proposed gravelled road sealing programme, consideration of construction and sealing could be considered should funding become available.

The suggestion of opening old Hawkesbury Road to traffic would require extensive community consultation given the likely increase in traffic that would use this road and impact on the residential areas of McGraths

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Hill. The substantial increase in traffic is likely to require the construction and sealing of Old Hawkesbury Road for its full length to mitigate those impacts.

In relation to various maintenance issues on Old Stock Route Road and Commercial Road, instructions have been issued for improvements to shoulder and road verge areas.

Dangerous trees: Inspection will be undertaken of vegetation to identify any hazardous trees and programmed removal.

Oakville Oval Car Parking: A review of parking will be undertaken with a view to identifying opportunities to better match the provision of car parking to demand whilst balancing other uses in the park.

Amendments Proposed

Listed below are details of amendments proposed to be made to the exhibited Draft 2019/2020 Operational Plan. These amendments are reflected in the 2019/2020 Operational Plan attached as Attachment 1 (distributed under separate cover).

1. A number of minor typographical errors have been identified and the document has been amended accordingly.
2. The following fees require amendment, (page numbers are in reference to the exhibited Draft 2019/2020 Operational Plan):

All page number references refer to the exhibited copy.

- Page 99, Annual Registration of Premise Fee RS.30.1 to be amended to be \$38.60 for 2019/2020.
- Page 106, Miscellaneous Documents Fee DS.13.2 to be amended to be \$3.30 for 2019/2020.
- Page 108, CDC – Building Class 1 and 10 Buildings Fee DS.22.7 to be amended to be \$3,452.00.
- Page 161, Section 603 Certificates Fee FS.12 to be amended to be \$85.00 in line with the Office of Local Government Circular 19-05 dated 24 April 2019.

Replace the list of changes to page 132 with the following:

- Page 132, Camping Fees – Upper Colo, Fee 5.1 to be amended to Adult / Child over 5 years, with the condition to read “Children aged 17 years and under must be supervised by an adult 18 years and above.
- Page 132, Camping Fees – Upper Colo, Fee 6.1 to be amended to Adult / Child over 5 years, with the condition to read “Children aged 17 years and under must be supervised by an adult 18 years and above.
- Page 132, Upper Colo, New Fee to be added, Group Bookings with the condition to read “over 50 persons”, fee is Price on Application.
- Fees 5.3 and 6.3 to be deleted as the same fee applies to all persons above 5 years of age.

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Matters of Note

1. Supplementary Roads to Recovery Funding

The exhibited program for road rehabilitation includes projects to the value of \$870,103 funded by Roads to Recovery funding known at the time the budget was prepared. A supplementary funding program of \$217,526 was subsequently announced and a revised program of works will be presented to Council prior to formal acceptance of the grant.

2. Black Spot Program Funding

Council has been advised that it has been successful in gaining funding of \$1,935,000 through the Australian Government Black Spot Program for the 2019/2020 financial year. The grant is to fully fund the construction of roundabouts at the following locations:

- George Street and Ham Street, South Windsor
- Argyle Street and Mileham Street, South Windsor
- George Street and James Street, South Windsor
- Wood Street and Mileham Street, South Windsor

The 2019/2020 Operational Plan will be adjusted for these projects and associated funding as part of the September 2019 Quarterly Review.

3. Emergency Services Levy

At its meeting on 14 May 2019 Council considered a Mayoral Minute regarding the increase of \$192,969 in the Emergency Services Levy applicable from 1 July 2019". At that Meeting Council resolved to request the NSW State Government to fund the scheme in the first year; to work with LGNSW and other councils to arrange a delegation to meet with the Premier and relevant Minister and to advise the Member for Hawkesbury of Council's resolution in respect to this matter. Actions have been taken in accordance with Council's resolution but the outcome is unknown at the time of writing this report.

The 2019/2020 Operational Plan allows for an increase of \$56,555 on the Levy paid in 2018/2019. The increase proposed will therefore have adverse financial implications for Council resulting in a budget shortfall of \$136,414 for the 2019/2020 financial year. If the proposal is implemented, the 2019/2020 Operational Plan will be adjusted for the shortfall as part of the September 2019 Quarterly Review.

4. Hawkesbury River County Council

On 29 April 2019, subsequent to the adoption of the draft budget for exhibition, the Hawkesbury River County Council contacted Council regarding a proposed \$10,000 increase in their annual fees. The Operational Plan can be adjusted at the September 2019 Quarterly Review to reflect this and any changes resulting from the Audit Committee's "third party" reviews.

5. Provision of Kerbside Bulk Waste Collection and Processing Service

Council is considering the approval a further 12 month contract for the provision of Kerbside Bulk Waste Collection and Processing Service contract with Cleanaway, under the same general terms and conditions in the current contract. The cost increase for 2019/2020 is \$153,537 to be covered by the Waste Reserve.

Making the Rates for the 2019/2020 Financial Year

- *Rates in the dollar 2019/2020*

As stated in the Draft 2019/2020 Operational Plan placed on public exhibition, the rates in the dollar in the recommendation in this report differ slightly to those placed on public exhibition. It is prudent to incorporate

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the latest valuation changes available to ensure Council's valuation base remains as up to date as possible thereby maximising potential revenue.

All relevant figures in the Operational plan document have been updated accordingly.

- *Variation of General Income for 2019/2020*

IPART approved a 9.5% variation of General Income, including the rate-peg of 2.7%, in terms of Section 508A of the Local Government Act 1993 for the rating year commencing 1 July 2019.

The recommendation at the end of this report details the rate in the dollar and applicable base amount for each rating category in the Hawkesbury Local Government Area based on the above.

Financial Implications

The adoption of the recommendations in this report will result in Draft 2019/2020 Operational Plan, as placed on exhibition and incorporating the changes proposed in this report, being adopted.

Fit For The Future Strategy Considerations

The matters addressed in this report are directly aligned with specific Fit for the Future Strategies. The 2019/2020 Operational Plan reflects the applicable Fit for the Future Strategies.

Conclusion

The Draft 2019/2020 Operational Plan was exhibited for a period of 28 days in accordance with legislative requirements with 19 submissions being received as detailed in this report. The submissions have been considered and have not resulted in any amendments being required to the exhibited Plan.

Council is required to make and levy the rates and fix the charges for the 2019/2020 financial year. The Rates detailed in the recommendation reflect a 9.5% variation to general income and reflect the rating structure as exhibited. The Charges reflect the amounts exhibited.

RECOMMENDATION:

That:

1. The report regarding Draft 2019/2020 Operational Plan be noted.
2. The Draft 2019/2020 Operational Plan including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report including the rates in the dollar for 2019/2020 to incorporate valuation changes up to the final Rating Resolution.
3. Council Make and Levy the following Rates and Fix the following Charges for the 2019/2020 financial period in accordance with Section 535 of the Local Government Act 1993 (Land Values used for calculation of rates have a Base Date of 1 July 2016):

Residential Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Residential in accordance with Section 543 (1), of zero point two zero seven one four zero (0.207140) cents in the valuation dollar be levied on all properties categorised as Residential in accordance with Section 516. These properties will be subject to an ad valorem rate and a base

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amount of \$405.00. The levying of the base amount from the Residential Category will generate 29.96% of the notional yield applicable to the Residential Category.

Farmland Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Farmland in accordance with Section 543 (1), of zero point one eight six four two six (0.186426) cents in the valuation dollar be levied on all properties categorised as Farmland in accordance with Section 515. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Farmland Category will generate 15.46% of the notional yield applicable to the Farmland Category.

Business Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 1 in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 1 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area 1 sub-category will generate 15.79% of the notional yield applicable to the Business Area 1 sub - category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 2 in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 2 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area 2 sub-category will generate 17.52% of the notional yield applicable to the Business Area 2 sub-category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area Other in accordance with Section 543 (1), of zero point four one four two eight zero (0.414280) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area Other in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$405.00. The levying of the base amount from the Business Area Other sub-category will generate 13.95% of the notional yield applicable to the Business Area Other sub-category.

Domestic Waste Management Service

For 2019/2020, in accordance with Section 496 of the Local Government Act 1993:

- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 240L" annual charge of \$639.51 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pick up for green waste and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Mgt Charge 240L" annual charge of \$559.42 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, and one kerbside pickup for the financial year.
- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 140L" annual charge of \$433.95 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge

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includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pick up for green waste and one kerbside pickup for the financial year.

- A "Weekly Domestic Waste Mgt Charge 140L" annual charge of \$353.87 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Fortnightly Domestic Waste Management Charge 240L" annual charge of \$353.87 be made for a 240 litre bin, for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Fortnightly Domestic Waste Mgt Charge 140L" annual charge of \$248.48 be made for a 140 litre bin for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Service Availability" annual charge of \$161.70 be made for parcels of land where a weekly domestic waste service is available but the service is not utilised.
- A "Fortnightly Domestic Waste Service Availability" annual charge of \$80.84 be made for parcels of land where a fortnightly domestic waste service is available but the service is not utilised.

Pensioner Rebate

In accordance with Section 575 of the Local Government Act 1993 where a property is owned and occupied by eligible pensioner(s), a rebate amounting to 50% (fifty percent) of the combined rates and domestic waste service charges up to a maximum of \$250.00 (two hundred and fifty dollars) in annual concession will be granted for 2019/2020.

Business Waste Management Service

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993

- A Waste Management Service annual charge of \$796.33 be made for a 240 litre bin, and an annual charge of \$487.31 be made for a 140 litre bin for each weekly waste service to a property which is categorised as Business and for which a weekly waste service is utilised.
- A Waste Management Service annual charge of \$557.43 be made for a 240 litre bin, and an annual charge of \$341.11 be made for a 140 litre bin for each fortnightly waste service to a property which is categorised as Business and for which a fortnightly waste service is utilised.

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Sewerage Service

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993, the following range of annual charges be made for the provision of sewerage services.

- Connected Residential Properties \$865.06
- Unconnected Residential Properties \$576.05
- Unconnected Business Properties \$580.46
- Business - Category 1 (<1,000 litres per day) \$1,006.89
- Business - Category 2 (1,001 - 5,000 litres per day) \$5,048.58
- Business - Category 3 (5,001 - 10,000 litres per day) \$10,057.03
- Business - Category 4 (10,001 - 20,000 litres per day) \$20,052.63
- Business - Category 5 (>20,000 litres per day) \$20,052.63
- Additionally, a trade waste volume charge of \$3.24 per kilolitre be charged to Category 5 properties for each kilolitre in excess of 20,000.

Pensioner Rebate

Where a residential property receiving this service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, then a rebate amounting to \$432.53 be granted to the owner(s) in annual concession for 2019/2020.

Stormwater Management Service Charge

For 2019/2020, in accordance with Section 496A of the Local Government Act 1993, the following annual charges be made for stormwater management services:

- Stormwater Management Service – Residential \$25.00
- Stormwater Management Service - Residential Strata \$12.50
- Stormwater Management Service - Business \$25.00 per 350m² or part thereof, up to a maximum of \$1,500.00.
- Stormwater Management Service - Business Strata - Pro-rata of business charge, based on land valuation apportionment.

Sullage Pump-Out Services

For 2019/2020:

- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$2,334.08 will be made for the provision of a fortnightly sullage pump-out service to residential properties.
- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$4,668.16 will be made for the provision of a weekly sullage pump-out service to residential properties.

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- Where a property receiving a sullage pump-out service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, and the property is occupied solely by the eligible pensioner(s), in accordance with Section 577 of the Local Government Act 1993 a rebate amounting to 50% of the applicable charge be granted to the owner(s) in annual concession for 2019/2020.
- In accordance with Section 502 of the Local Government Act 1993, additional pump-outs can be requested at a cost of \$149.56 per extra service.
- In accordance with Section 502 of the Local Government Act 1993, emergency after hours pump-outs be charged at \$187.80 per service.
- In accordance with Section 502 of the Local Government Act 1993, that a charge of \$25.71 be made for each 1,000 (one thousand) litres of effluent pumped out from commercial and industrial properties for services being conducted on request.

Drainage Management Service Charge

For 2019/2020, in accordance with Section 501 of the Local Government Act 1993, the following annual charges be made for drainage management services:

- | | |
|--|----------|
| • Drainage Management Charge – Residential | \$25.00* |
| • Drainage Management Charge - Business | \$25.00* |

*The Drainage Management Service Charge is only applicable to properties in the identified urban release area in North Richmond (Redbank). Properties in this area are not subject to the Stormwater Management Service Charge.

Interest Charges

In accordance with Section 566 (3) of the Local Government Act 1993, the interest rate charged on overdue rates and charges for 2019/2020 by Council be set at the maximum permitted by the Minister for Local Government. For the 2019/2020 rating year, this will be 7.5%.

4. The persons and/or organisations that made submissions in response to the exhibition of Council's Draft 2019/2020 Operational Plan be advised of Council's decision in this regard and the relevant comments in the report.

ATTACHMENTS:

AT - 1 2019/2020 Operational Plan (*Distributed under separate cover*)

AT - 2 Summary of Submissions Received (*Distributed under separate cover*)
NOTE: *Submissions are in the same order as report*

oooO END OF REPORT Oooo

EXTRAORDINARY MEETING
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Item: 099 **GM - 2019/2020 Event Sponsorship - Round 1 - (79351)**

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of applications for financial and in-kind assistance under Round 1 of the Events Sponsorship Program for 2019/2020, as established by the Hawkesbury Events Strategy.

The report assesses the applications against the adopted assessment criteria and recommends financial and in-kind assistance to organisations and individuals who have applied under the Events Sponsorship Program.

EXECUTIVE SUMMARY:

The Events Sponsorship Program is a key outcome of the Events Strategy. The Program provides the opportunity for volunteer organisations, community groups and individuals to seek financial and in-kind assistance from Council. The Events Strategy was adopted by Council on 28 August 2018 refer Item 204 http://www.hawkesbury.nsw.gov.au/_data/assets/pdf_file/0016/117205/ORD_AUG2_BP.pdf.

The objectives of the Events Strategy are to build:

- Community involvement and participation;
- Community capacity, the ability to self-organise and develop resilience in the community;
- Community connections and social cohesion, across communities and with local businesses;

The Strategy links to the Hawkesbury Community Strategic Plan which identifies the activation of our rivers and town centres through events and celebrations that bring together the community, Council, businesses and tourists.

The Strategy also identifies how Council will attract, partner, access, fund, produce, promote and approve events in the Hawkesbury.

The Events Sponsorship Program comprises two rounds of event sponsorship per annum. The timing of the Program has been adjusted over the past year - since its initial adoption, to be better align with the annual budget cycle. Sponsorship for Round 1 was open from 1 May 2019 to 31 May 2019 for events generally proposed to be held between mid - 2019 and early 2020. A second round of event sponsorship will open in November 2019 for events generally proposed to be held between early 2020 and mid - 2020.

The Program also establishes a transparent framework for Council to determine funding and other assistance for events, based on a clear set of objectives and criteria.

This report lists the sixteen applications received under Round 1 of the 2019/2020 Event Sponsorship Program, the outcome of their assessment against the Assessment Criteria and the proposed level of financial assistance to be provided in respect of each of the applications.

RECOMMENDATION SUMMARY:

The report recommends that Council approve the payment of financial and in-kind assistance to organisations and individuals who have applied under Round 1 of the 2019/2020 Event Sponsorship Program.

EXTRAORDINARY MEETING
SECTION 3 – Reports for Determination
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REPORT:

Context and Background

In August, 2018 Council adopted the Events Strategy which formalised and consolidated the event sponsorship information. The Strategy identifies how Council will attract, partner, access, fund, produce, promote and approve events in the Hawkesbury. Another key outcome of the Events Strategy was the Events Sponsorship Program, with two rounds of event sponsorship established. The timing of the Program has been adjusted over the past year - since its initial adoption, to be better align with the annual budget cycle.

The Events Strategy delivers a transparent framework for Council to determine funding and other assistance for events, based on a clear set of objectives and criteria. As part of the Events Strategy Council has developed the following documents to guide and inform for the assessment of event applications:

- Eligibility Criteria – Council will only support event sponsorship applications that meet the criteria in the Eligibility Criteria.
- Assessment Criteria Matrix – Council will assess each event application against the Assessment Criteria Matrix to provide objectivity and a guide to applicant's about the criteria Council will be using when making a decision about whether to support the event. The event 'score' will be a good guide as to whether Council will support the event.
- Event Evaluation Framework – After an event Council will evaluate the event against the Event Evaluation Framework to identify opportunities for continuous improvement.

The Event Sponsorship Program provides the opportunity for community groups and individuals to seek financial assistance from Council for events in the Hawkesbury.

Detailed History, including previous Council decisions

The Events Strategy was adopted by Council on August 2018 refer Item 204
http://www.hawkesbury.nsw.gov.au/_data/assets/pdf_file/0016/117205/ORD_AUG2_BP.pdf.

The objectives of the Events Strategy are to build:

- Community involvement and participation;
- Community capacity, the ability to self-organise and develop resilience in the community;
- Community connections and social cohesion, across communities and with local businesses;

Event Sponsorship Program (2019/2020)

Council has allocated \$65,000 in its Draft Operational Plan for the Event Sponsorship Program. The Draft Operational Plan is listed elsewhere on this business paper for consideration and determination.

Sponsorship for Round 1 was open from 1 May 2019 to 31 May 2019 for events generally proposed to be held between mid - 2019 and early 2020. A second round of event sponsorship will open in November 2019 for events generally proposed to be held between early 2020 and mid - 2020.

This report lists the sixteen applications received under Round 1 of the 2019/2020 Event Sponsorship Program, the outcome of their assessment against the Assessment Criteria and the proposed level of financial assistance to be provided in respect of each of the applications.

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2019/2020 Round 1 Applications

In total, sixteen applications are presented for Council's consideration under Round 1 of the Event Sponsorship Program.

The details of the sixteen applications can be summarised as follows:

- | | | |
|-----|--|--|
| 1. | NSW Aboriginal Association | Hawkesbury Aboriginal Reconciliation Golf Day 2019 |
| 2. | Upper Hawkesbury Power Boat Club | Power Boat Spectacular |
| 3. | Bilpin Garden Club | 59 th Annual Flower Show and Spring Fair |
| 4. | Hawkesbury Valley Baptist Church | Hanna Park Carols |
| 5. | Rotary Club of Richmond | Richmond Rotary Carols in the Park |
| 6. | Kurrajong Community Forum | Music in the Park |
| 7. | Utopian Touring | Dinner by the River |
| 8. | Richmond Good Food Market | Richmond Good Food Market |
| 9. | BBQ Grange Pty Ltd | Showdown at the Showground |
| 10. | Hawkesbury Remakery | Windsor Artisan Market |
| 11. | Pitt Town Anzac Day Planning Committee | Anzac Day Memorial Service for the Pitt Town Community |
| 12. | Hawkesbury District Agricultural Association | Hawkesbury Show 2020 |
| 13. | Tomahawk Marketing | Lost Trade Fair |
| 14. | St Albans Folk Festival | St Albans Folk Festival |
| 15. | Hawkesbury Chamber of Commerce | Hawkesbury Business Showcase |
| 16. | NSW Water Ski Federation | Bridge to Bridge |

Attachment 1 to this report provides a detailed summary of the applications received and the proposed level of financial assistance. A copy of the analysis of each application against the Assessment Criteria Matrix is provided in Attachment 2 to this report.

There are sufficient funds to cover the total recommended amount of \$50,500 for Round 1 of the 2019/2020 Event Sponsorship Program which at this stage leaves a balance of \$14,500 to allocate to Round 2.

Generally speaking, the sixteen Round 1 Applications under the 2019/2020 Event Sponsorship Program can be described as:

- Diverse in nature, ranging from a Reconciliation Golf Day to boating and river events, to Christmas events, to gardening and agricultural events.
- Exciting and new, a number of the events are first time events representing emerging activities such as barbequing, local artisans and lost trades.

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- Events that reflect the culture and heritage of the Hawkesbury, such as boating, food and agriculture.
- Community based events, supported by volunteers in relation to activities such as Christmas carols, music events, ANZAC services and festivals.
- Geographically spread out, extending from St Albans in the north to Bilpin in the west to Pitt Town in the south east.
- Consistent with Council's stated objectives of providing financial assistance to volunteer groups, community organisations and individuals for works and projects that will:
 - Encourage community involvement and participation;
 - Build community capacity and an the ability to self-organise and develop resilience in the community;
 - Establish and reinforce community connections and social cohesion, across communities and with local businesses.

Policy considerations

The primary reference document relevant to Council's decision in relation to this matter is the Events Strategy, adopted by Council on August 2018. The processes followed and the recommendations contained within this report are consistent with the Events Strategy and previous Council decisions in relation to the application of the Events Strategy.

Consultation

Whilst the issues raised in this report concern matters that do not require community consultation under Council's Community Engagement Policy, information about Round 1 of the Event Sponsorship Program was:

- Available on Council's website from 1 May 2019 to 31 May 2019 from a webtile to the Event Strategy and Event Sponsorship Application forms
- Advertised on Hawkesbury Events Facebook page on 1, 13, 14 May and a reminder post on 28 May 2019 (Facebook tile up on the 1 and remained until the 28 May)
- Promoted on the Hawkesbury City Council Facebook page on 1 and 13 May 2019 and 27th May 2019
- Advertised on Hawkesbury Events Instagram page 1 May 2019 with a reminder on 27 May 2019
- Emailed to 57 groups and individuals who had previously held events in the Hawkesbury or had had previous discussions with Council about events they would like to hold. Emails sent on 1 May and 24 May 2019.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Areas, Directions and Strategies within the CSP.

Our Community

2.3 Community partnerships continue to evolve

2.3.1 Encourage and facilitate community partnerships.

Our Future

5.4 Celebrating our Rivers - Protect, enhance and celebrate our rivers

5.4.1 Celebrate and use our rivers for a range of recreation, leisure, tourism and event activities.

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- 5.5 Reinforcing our dynamic places - Support the revitalisation of our town centres and growth of our business community
- 5.5.1 Revitalise and enhance our two significant town centres of Windsor and Richmond, to create thriving centres each with its own character that attracts residents, visitors and businesses.
- 5.5.2 Create active partnerships to develop a network of vibrant centres, creating opportunities for business growth and community connection.
- 5.5.3 Assist our town and village centres to become vibrant local hubs
- 5.6 Instigating Place Making Programs - Celebrate our creativity and cultural expression
- 5.6.1 Foster and promote an annual program of events, festivals, sporting and cultural activities that allows our communities to connect and celebrate with one another.
- 5.7 Tourism and Economic Development - Promote our community as the place to visit, work and invest
- 5.7.1 Working in partnership we will actively market our City and our capabilities to existing and potential businesses, visitors and investors.
- 5.7.2 Develop Hawkesbury Tourism to enhance and strengthen opportunities within our tourism sector.

Financial Implications

The matters raised in this report have direct financial implications. Council has allocated \$65,000 in its Draft Operational Plan for the Event Sponsorship Program

The total Event Sponsorship Round 1 funding proposed is \$50,500. This includes a financial contribution of \$1,300 per event, to cover the provision of waste services in respect of seven of the proposed events. In-kind support of nominated events for marketing and promotion is also provided for.

The total event sponsorship remaining for Round 2 is \$14,500.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal will enable Council to continue to provide and maintain service levels to meet established community expectations as budgeted for in the Long-Term Financial Plan.

Conclusion

The approval of the applications received under Round 1 will enable Council to continue its commitment to providing financial assistance to volunteer groups, community organisations and individuals for works and projects that will:

- Encourage community involvement and participation;
- Build community capacity and an the ability to self-organise and develop resilience in the community;
- Establish and reinforce community connections and social cohesion, across communities and with local businesses.

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RECOMMENDATION:

That Council:

1. Under the 2019/2020 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Attachment 1 of this report.
2. Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Attachment 1 of this report.
3. Continue to review and refine modify the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.

ATTACHMENTS:

- AT – 1** Detailed summary of the applications received and the proposed level of financial assistance to be provided (*Distributed under separate cover*).
- AT - 2** Assessment Criteria Matrix for the sixteen Event Sponsorship Applications under Round 1 Event Sponsorship Program 2019/2020 (*Distributed under separate cover*).

oooO END OF REPORT Oooo

EXTRAORDINARY MEETING

Confidential Reports

Meeting Date: 12 June 2019

CONFIDENTIAL REPORTS

Item: 100 **CP - Provision of Kerbside Bulk Waste Collection and Processing Service - (95498, 96330)**

Previous Item: 30, Ordinary (26 February 2019)
 214, Ordinary (11 October 2016)

Directorate: City Planning

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

EXTRAORDINARY MEETING

Confidential Reports

Meeting Date: 12 June 2019

Item: 101 **IS - Tender No. T00086 - Reconstruction of Failed Sealed Pavement Sections of King, Sackville, East Kurrajong and Settlers Roads - (95495, 79344)**

Directorate: Infrastructure Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to confidential tender information and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



extraordinary
meeting

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