



Hawkesbury City Council

sportsgrounds  
draft  
generic plan of management

adopted by council - june 2003

# FOREWORD

There are 25 Sportsgrounds and 3 Sports complexes within the Hawkesbury Local Government Area. The sportsgrounds are currently used for organised sport such as Cricket, Soccer, Rugby League, Rugby Union, Athletics and Australian Rules football. The complexes are used for organised sports such as Netball, Baseball, Softball, Tennis, Touch Football etc and their high levels of use attest to their popularity as sporting venues.

Sportsgrounds are also a popular place for informal recreation such as formal dog training, jogging, school sports, community events and general games.

Sportsgrounds are a challenging asset to manage, with demand for usage competing with the need to set limits of usage in order to maintain the grounds in good condition.

This Plan of Management aims to accommodate the needs of the community, whilst maintaining the condition of sportsgrounds. It looks at the management issues of these areas with an attempt identify solutions that are sensible and equitable, within budget constraints.

I am confident that, with the actions outlined in this Plan, the Sportsgrounds of the Hawkesbury will benefit greatly.

Yours sincerely

Rex Stubbs  
Mayor

Prepared by:  
Hawkesbury Sports Council Inc. &  
Parks and Recreation Branch HCC  
June 2003

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# DEFINITION OF TERMS

<b>Bushland</b>	<p>The category bushland is assigned to land that contains primary native vegetation and that vegetation is</p> <ul style="list-style-type: none"> <li>▪ the natural vegetation or a remainder of the natural vegetation of the land, or</li> <li>▪ although not the natural vegetation of the land, is still representative of the structure or floristics, or structure and floristics, of the natural vegetation in the locality.</li> </ul> <p>Such land includes:</p> <ul style="list-style-type: none"> <li>▪ bushland that is mostly undisturbed with a good mix of tree ages, and natural regeneration, where the understorey is comprised of native grasses and herbs or native shrubs, and which contains a range of habitats for native fauna (such as logs, shrubs, tree hollows and leaf litter), or</li> <li>▪ moderately disturbed bushland with some regeneration of trees and shrubs, where there may be a regrowth area with trees of even age, where native shrubs and grasses are present in the understorey even though there may be some weed invasion, or</li> <li>▪ highly disturbed bushland where the native understorey has been removed, where there may be significant weed invasion and where dead and dying trees are present, where there is no natural regeneration of trees or shrubs, but where the land is still capable of being rehabilitated.</li> </ul>
<b>Community land</b>	<p>is land intended for public access and use. To prevent alienation of this land, it cannot be sold, leased, licensed or any other estate granted over the land for more than 21 years.</p>
<b>Cultural Significance</b>	<p>is a category of land that requires resolution by Council. Such land may be declared an area of cultural significance because of the presence on the land of any item that the council considers to be of Aboriginal, historical or cultural significance.</p>
<b>Escarpment</b>	<p>The category escarpment is assigned to land that includes such features as a long cliff-like ridge or rock, and the land includes significant or unusual geological, geomorphological or scenic qualities.</p>
<b>Foreshore</b>	<p>The category of foreshore is assigned to land that is situated on the water's edge and forms a transition zone between the aquatic and terrestrial environment.</p>

<b>General Community Use</b>	is a category of land that should be applied where the land may be available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public. It includes land that does not fall into the categories of natural area, sportsground, park or area of cultural significance.
<b>Lease</b>	confers an exclusive right to possession on the tenant / lessee. It is usually a written document and often registered on the title
<b>Licence</b>	does not confer an exclusive right to possession and confers on the licensee the right to use the land, or part of it, for a limited purpose, often for a limited time.
<b>Natural Area</b>	As defined by the Local Government (General) Regulation is land that, whether or not in an undisturbed state, possesses a significant geological feature, geomorphological feature, landform, representative system or other natural feature or attribute that would be sufficient to further categorise the land as bushland, wetland, escarpment, watercourse or foreshore.
<b>Objectives</b>	are broad statements that identify the end result or a desired outcome.
<b>Other Estate</b>	is defined as: interest, charge, right, title, claim, demand, lien and encumbrance whether at law or in equity. An example is the grant of easements.
<b>Park</b>	as defined by the Local Government (General) Regulation is land that is or is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.
<b>Performance Target</b>	Is an objective or goal to be performed.
<b>Park Improvement Program - (PIP)</b>	Is the capital works budget for the Parks and Recreation Branch.
<b>Playground</b>	an outdoor structure / area for children to play on.
<b>Section 94 (s94)</b>	This section of the Environmental Planning and Assessment Act permits councils to collect monetary contributions from persons developing land to meet the increased demand for public services and amenities generated by their development.
<b>Skate Park/Ramp</b>	a constructed facility used for skating
<b>Sportsground</b>	as defined by the Local Government (General) Regulation is land used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.

<b>Watercourse</b>	The category of <b>Watercourse</b> has been assigned to land that includes: <ul style="list-style-type: none"><li>▪ any stream of water, whether perennial or intermittent, flowing in a natural channel, or in a natural channel that has been artificially improved, or in an artificial channel that has changed the course of the stream of water, and any other stream of water into or from which the stream of water flows, and</li><li>▪ associated riparian land or vegetation, including land that is protected land for the purposes of the Rivers and Foreshores Improvement Act 1949 or State protected land identified in an order under section 7 of the Native Vegetation Conservation Act 1997.</li></ul>
<b>Wetland</b>	The category of wetland has been assigned to land that includes marshes, mangroves, backwaters, billabongs, swamps, sedgeland, wet meadows or wet heathlands that form a waterbody that is inundated cyclically, intermittently or permanently with fresh, brackish or salt water, whether slow moving or stationary.

# 1. INTRODUCTION

## 1.1 Background

This generic Plan of Management is an important document designed to provide clear guidelines for the effective management of Community Land - Sportsgrounds, in the care and control of Council and its delegated authorities.

This generic plan of management will support any subsequent individual plans of management. Such plans will be developed where large-scale development suggests a more specific management approach is necessary.

Benefits of this plan of management are:

- Identifying the key issues and values common to sportsgrounds.
- Establishing directions for planning, resource management and maintenance of sportsgrounds.

This plan of management will provide a basis for assigning priorities in the programming of works and budgeting for new or upgraded facilities. A review after five years will allow policy and planning issues to be updated.

This generic plan of management is consistent with Councils strategic direction and land management objectives. Its preparation is a comprehensive and holistic approach to the management of the Council owned public land. The plan will be part of Councils overall open space planning activities reflecting Councils priorities and input from community consultation.

## 1.2 The Local Government Act

The Local Government Act, 1993 (the Act) provides Councils with a specific approach to the classification and management of community land. It states that community land cannot be sold or leased or licensed for more than 21 years and must have a plan of management prepared for it.

The Local Government (General) Regulation 1999 provides guidelines for the categorisation of community land. The categories reflect land use and/or describe the physical characteristics of the land such as sportsgrounds, natural areas and general parkland.

In addressing the requirement for plans of management for all community land, Council has adopted a strategy whereby a number of generic plans, according to category, have been prepared. All of the Council owned open space will be initially addressed through these generic plans of management.

This plan of management has been prepared in accordance with the requirements of the Local Government Act 1993.

Whilst the Local Government Act applies specifically to Council owned community land the principles developed in this generic plan of management will apply to Crown Land under Council's trusteeship where specific plans have not been developed for the land. Leases and licenses on Crown Land will be managed under the terms of the Crown Lands Act. This Plan also takes into account the principles of Crown Land management as set out in the Crown Land Act 1989, updated September 2001.

### 1.3 Hawkesbury Sports Council

Hawkesbury City Council made a decision in 1991 to allow the care, control and management of specific active sporting facilities to be undertaken by the sporting community. The Hawkesbury Sports Council was formed by way of public meetings in 1991 under the guidance of Hawkesbury City Council and was incorporated in January 1992 to be representative of the sporting community, specifically to undertake management of active sporting facilities in the region. Hawkesbury City Council and Hawkesbury Sports Council work closely together regarding all sport coming under the Sports Council's umbrella.

The Hawkesbury Sports Council has been involved in the preparation and implementation of Corporate Management Plans since its inception. There exists a continued requirement for the Sports Council to formulate plans and strategies pertaining to the regions forecast growth, development and day-to-day operational expenses for incorporation into the budget of Hawkesbury City Council. These management plans must be in keeping with this Sportsground Plan of Management.

### 1.4 Community Consultation

Community consultation is integral to the appropriate provision of facilities across the city. It provides Council with an understanding of local issues and the community values attached to the sportsgrounds and associated facilities. Community involvement and consultation also encourages an appreciation of Council's land management aims, counters possible misunderstanding, and fosters Community stewardship of local parks and sportsgrounds.

In order to generate widespread community awareness of this draft Plan of Management, advertisements have been placed in the Hawkesbury Gazette; posters are displayed at Council Offices, local libraries and at major sportsgrounds; letters have been sent to known user groups such as schools and clubs and a copy of the draft is posted on Council's website.

During the exhibition period of the draft document, comment is invited on the values and issues discussed below. Council will consider all submissions relevant to the plan of management prior to finalisation and subsequent adoption of the plan.



To ensure submissions are as effective as possible please:

- List all points according to section and page number in the Plan of Management.
- Briefly describe each subject or issue you wish to discuss.
- State which strategies you agree or disagree with, and give reasons.
- Suggest alternatives to deal with any issue with which you disagree.

Written submissions should be addressed to:

The General Manager  
Hawkesbury City Council  
PO Box 146  
Windsor NSW 2756

Fax: 4560 4400  
Email: [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au)

**Submissions are to be received no later than close of business  
Monday 30<sup>th</sup> July 2003.**

Comments regarding this or any other adopted Plan of Management may be submitted at any time for future consideration.

## 1.5 Scope of the Plan

This plan of management applies to all community land that has been categorised as a sportsground as defined in the Local Government (General) Regulation 1999. It applies to the actual playing fields used for organised sport as well as to the structures and facilities directly associated with them. The principles are also applicable to sportsgrounds on Crown Lands under Council's care and control.

Other documents may imply management strategies and actions over community land that is not identified in this plan. Specific reference should be made to:

- Parks Generic Plan of Management
- General Community Use Generic Plan of Management
- Natural Areas Generic Plan of Management
- Hawkesbury Sports Council's Management Plan
- Hawkesbury City Council's Management Plan
- Hawkesbury Local Environmental Plan 1989
- Access Policy
- Storm water Management Plan
- Social Plan
- Crown Lands Act

- Environmental Planning and Assessment Act
- Companion Animals Act 1999.

This Plan has been developed to give clear management directions for community land by means of identifying the objectives and performance targets for sportsgrounds, means of achieving these targets and how they will be assessed.

## 2. BASIS FOR MANAGEMENT

The plan of management has been written to outline the ways that the land will be used and the objectives for management. It may be used to determine the allocation of priorities for use of resources and funds.

This plan of management applies to all community land that has been categorised Sportsground within the Hawkesbury Local Government Area. The total area of the land to which this plan applies is approximately 139 hectares. This is approximately 6% of Council's open space.

### 2.1 Community Values

Sportsgrounds are an integral component of the open space network within Hawkesbury City Council, catering for an identified recreation need. The sportsgrounds of the Hawkesbury have major significance to not only the local community but to the whole Western Sydney Region as has been proven by the increasing number of applications from Schools, Sporting and Community Groups from adjoining Local Government areas.

The 1995 Hawkesbury City Council Residents Recreation Survey identified that approximately 30% of respondents participate in sports that specifically utilise sportsgrounds or associated facilities. Such sports include: football sports such as Rugby League, Soccer, Australian Rules Football and Rugby Union (30%); Bat sports such as Cricket, Baseball and Hockey (24%) and Netball, Basketball and Volleyball (25%).

The top six features that respondents identified as being important to them are: play equipment, cleanliness and the provision of garbage bins; shade; trees; amenities such as toilets; and, park furniture.

### 2.2 Corporate Goals

To ensure that this plan of management is consistent with Council's corporate direction it is important to note the following management statements:

The Hawkesbury City Council's Corporate Mission Statement:

*"To protect and enhance the unique historical and environmental features of the Hawkesbury Region whilst encouraging planned development and providing services appropriate to the needs of the wider community".*

Hawkesbury City Council Charter:

*"To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively".*

*"To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible".*

*"To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible".*

*"To keep the local community and the State Government (and through it the wider community) informed about its activities".*

Sports Council's Mission Statement:

*"To provide, maintain, improve and increase the network of active recreational areas to meet the needs and expectations of the community".*

The Strategic Business Goal for Recreation and Culture:

*"To provide, within budget constraints, sporting facilities to meet the changing needs of a changing community and to support all sports in line with the Hawkesbury Sports Council's constitution".*

The Business Goal of the Hawkesbury Sports Council Inc.

*"To establish and implement maintenance, replacement and development programs which will ensure an acceptable level of service for the sporting community in terms of facilities, safety, required standards and legal requirements".*

## 2.3 Core Objectives

The core objectives of the 1993 Local Government Act in relation to land categorised as sportsgrounds are as follows:

- To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games; and
- To ensure that the activities are managed having regard to any adverse impact on nearby residences.

These corporate goals and core objectives define the strategic framework under which performance objectives have been developed. As issues arise in the management of community land these are tested against the performance objectives and used to develop a series of planned activities or strategies.

To ensure the actions needed to complete the identified strategy are undertaken in a planned manner, responsibilities, performance targets and performance indicators have been identified and outlined in the accompanying action plan.

Essentially, only the key strategies and actions have been identified within this plan of management. Greater detail of the tasks required to be performed is included in Council's Parks and Recreation Management Team and Hawkesbury Sports Council's business plans, which are updated regularly.

## 2.4 Management Objectives

Based on legislative goals, corporate goals, community needs and expectations, and the values and assets of the sportsgrounds themselves, the following broad primary, management objectives have been identified:

- To ensure management of sportsgrounds takes into consideration the principles of Crown Land management.
- To provide for public safety.
- To efficiently and effectively manage public assets.
- To provide the wider community with sufficient appropriate access to sportsgrounds.
- To encourage community involvement in the management of sportsgrounds.
- To provide a broad spectrum of safe, high quality recreational opportunities having regard to the objectives outlined above.
- To ensure the provision of suitable land for future sporting facilities.

These objectives have been used to guide policy development and formulation of the action plan.

### 3. PLANNING AND MANAGEMENT ISSUES

Following is a list of major planning and management issues relevant to the management of Sportsgrounds in the Hawkesbury.

#### 3.1 Safety and Risk Management

Safety is an issue Council needs to address on a permanent basis. Council has a statutory responsibility to provide facilities/structures that meet relevant Australian Standards and is obliged under common law to take appropriate steps to protect people from reasonably foreseeable risk or harm in the use of public spaces and public assets. This implies a responsibility to maintain all sportsgrounds and associated facilities to an acceptable standard.

- The development of any structure as well as the undertaking of general maintenance within parks must consider the safety of park users as well as the staff undertaking the works.
- Due to the number of parks and distance apart, parks staff are unable to inspect each park on a regular basis.
- Anti-social behaviour and its effects are ongoing issues.
- Dogs, off leash, can threaten the health and safety of park users.
- Provision needs to be made to close sportsgrounds for maintenance purposes.
- Provision needs to be made to close sportsgrounds affected or potentially affected by natural disasters such as flood until the safety of the public can be assured.
- Provision needs to be made to allow the closure of grounds during wet weather for the safety of participants, spectators and to protect the ground surface
- Broken glass on sportsgrounds is a safety issue.

#### 3.2 Maintenance of Sportsgrounds and Associated Facilities

Due to the high usage of sportsgrounds, maintaining the grounds in good condition can be difficult.

- Vandalism and inappropriate behaviour is a problem at sportsgrounds.
- Litter and dumping of household and building rubbish remains a major & costly problem at many sportsgrounds.

- Due to the lack of resources and the wide distribution of parks, security is often an issue.
- Efficient maintenance practices are required to provide quality sportsgrounds within available budgets.
- Over use of parks causes wear and tear issues.
- Maintenance budgets need to reflect the need to provide quality playing surfaces and facilities of an acceptable standard.
- Large events within parks on a regular basis can lead to wear and tear. This is more noticeable following wet weather.
- Buildings, fences and other structures are an integral part of many sportsgrounds. Some of these are outdated and not appropriate to the needs of user, nor acceptable to the general community.
- It is necessary to monitor usage patterns to ensure the ground carrying capacity of the fields does not result in cost over-run due to intense maintenance requirements.
- Maintenance time has been reduced due to increasing sporting seasons imposed by State & National Sporting Associations.
- Limited funding for upkeep of grounds.
- Old infrastructure eg irrigation systems & electricity supply require updating.

### 3.3 Access and Parking

As sportsgrounds are used by the broad cross section of the community, facilities must be accessible by public and private transport where possible so that people, especially children and teenagers can access them.

- The majority of sportsgrounds do not have structured pathways, nor public toilets, which can limit use by parts of the community.
- Design of facilities in the past has not taken in to account the needs of physically disabled users and parents with prams.
- Provision of emergency access to or egress from sportsgrounds can often not be provided. Flood and fire evacuation plans for users need to be determined.
- There is limited access for pedestrians and cyclists to and within sportsgrounds.
- Many sportsgrounds are not within walking distance or close to public transport. Often parking arrangements within and adjacent to a lot of parks are unsatisfactory for users or disturb surrounding residential areas.
- Some sportsgrounds are unfenced and unauthorised vehicular access is difficult and expensive to curb.

- Gates on some entries to sportsgrounds can limit access for emergency and service vehicles.
- Closure of sportsgrounds is necessary for maintenance or due to wet weather in order to protect the conditions of the grounds.
- Closure of parks can alienate the community.
- A lot of sportsgrounds can be at risk of flooding. Design of access to and from these sportsgrounds needs to be reviewed.
- Due to the rural nature of many sportsgrounds amenities are locked to prevent the risk of vandalism and to ensure they are not used for anti-social activities.

### 3.4 Community Involvement / Neighbour Relations

Good neighbourly relations are important in the management of sportsgrounds. Neighbours and community users are vital for the contribution to the planning and management process as well as informing Council of any ongoing issues.

- In some cases, issues such as anti-social behaviour and noise affect the community and neighbours.
- Neighbours are sometimes hesitant to report inappropriate behaviour to police in fears of retaliation.
- Lighting from parks may impact upon neighbouring properties.

### 3.5 Landscape Character and Design

Landscape design is important when designing new sporting facilities to meet multiple-use criteria and promote both cost-effective and efficient usage through sharing of facilities, amenities and car parking. Landscape design of sportsgrounds need to be sympathetic to the existing setting, its landscape values or the unique character and features of each site. The inherent landscape features thus need to be retained, and where possible enhanced, when developing sportsgrounds.

- Due to limited finance landscape designs for sportsgrounds are rarely undertaken. In some instances this had led to poor planting design and colour schemes or lack of facilities.
- Many sportsgrounds lack areas of shade for the use of the community.
- The entrances to and landscaping of sportsgrounds are often poor
- Flooding is a constraint to the location and type of structures placed at some sportsgrounds.
- In some instances runoff from sportsgrounds can carry high nutrients to adjacent parklands or natural areas.



- Many sportsgrounds lack essential facilities and structures such as shelters.

### 3.6 Environmental Management

Development and maintenance of sportsgrounds needs to be carried out in an ecologically sustainable manner to prevent any long-term impacts on adjoining properties and user groups.

- Many sportsgrounds lack substantial planting of trees and other vegetation. This and the removal of habitat trees can affect the fauna that use sportsgrounds.
- Existing remnants of native vegetation adjacent to/ within sportsgrounds are often threatened by current management practices such as nutrient enrichment or expansion of sportsgrounds.
- Development may not be compatible with surrounding natural areas or it could provide long-term negative impacts on adjoining bushland.
- Community needs are not static. Changing community needs must be met in an ecologically sustainable manner.

### 3.7 Recreation and Land Use

The majority of sportsgrounds within the City provide playing fields that cater for the local sports needs of the community. They are available for a variety of activities, while balancing the need for specialised sporting activities at district, regional & state level.

- The drinking of alcohol at sportsgrounds can lead to anti-social behaviour as well as broken glass causing a safety issue.
- A lack of signage identifying what can or cannot occur in each sportsground makes it difficult to curb certain activities. The over usage of signs can however lead to clutter and visual pollution.
- Where barbeques have been provided in natural areas, they are open fireplaces. This is not appropriate where bushfires can easily be started or where fuel is sourced from natural areas.
- Often cyclists or horse riders do not stick to formed tracks.
- Community needs are not static.
- The Bensons Lane Sporting Complex is not available for general public use. It is a designated sporting complex and as such is fenced to prevent unauthorised use.
- There is strong demand for usage of sportsgrounds by not only formalised sporting clubs but also schools, visitors, religious, social and community groups.

## 4. MANAGEMENT STRATEGY

### 4.1 Leases, Licences and Other Estates

Leases and licences formalise the use of community land by groups such as sporting clubs, community groups and schools, or by commercial organisations and individuals providing facilities or services for public use.

The Local Government Act contains important restrictions on the ability of Council to grant leases, licences and other estates over community land as these alienate the land and limit the ability of the public to use that land. A summary of these restrictions is included in Appendix 1. Generally a lease will be required where exclusive occupation or use of all, or part, of an area is proposed. A licence may be required for activities that may affect other users.

This Plan of Management authorises the following uses, to be leased or licensed as appropriate. The purpose of such leases, licences and other estates must be consistent with the core objectives for sportsgrounds.

#### Club Houses / Buildings

This plan of management authorises the granting of a lease or licence of buildings associated with sportsgrounds as Club Houses. These buildings can be used for club activities such as meetings and social functions.

This plan of management authorises the granting of a lease or licence over a community building for the purpose of trading such as a kiosk.

#### Easements

This plan of management authorises the lease, licence or grant of any other estate over General Community Use areas for the purpose of providing easements for public utilities, providing pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility on the community land provided that:

- there is no feasible alternative to connecting to a facility on the community land;
- there is no significant impact on the sportsground; and
- in all cases, the applicant is to be responsible for all costs incurred by Council in the creation of the easement.

#### Festivals / Events / Ceremonies

This plan of management authorises the granting of a lease or licence for the purpose of festivals, events and ceremonies to be held at sportsgrounds. Such leases or licences will provide for the temporary erection of food stalls, stages, seating and amusement rides.

### Filming

This plan of management authorises the granting of a lease or licence for the purpose of commercial photographic sessions and filming.

### Markets

This plan of management authorises the granting of a lease or licence for the purpose of markets and other such activities, at sportsgrounds.

### Parking

This plan authorises the granting of a licence for the purpose of collecting monies for parking at sportsgrounds provided that all monies collected be used for the maintenance and / or upgrading of the sportsground at which it is collected. This authorisation applies only to sportsgrounds where the individual plan of management specifies it to be so.

### Playing of Musical Instruments

This plan of management authorises the granting of a licence for the playing of a musical instrument, or singing, for fee or reward.

### Roads

This Plan of Management authorises the granting of a lease, license or other estate for the purpose of the provision of public roads, where the provision of that road is consistent with the core objectives stated herein and where the road is necessary for the enjoyment of that land.

This plan of management authorises the granting of a licence for the use of an existing road of fire trail to:

- transport building materials and equipment required in relation to building work that is to be, or is being carried out on land adjoining the community land; or
- to remove wast that is consequential on such work.

Where there is no existing road, access may be permitted (and licensed accordingly) to adjoining land for the above purpose provided no damage to the park is expected. A bond will be required in this instance. Where a sportsground is to be used to transport building materials or waste to or from adjoining private land, the licence will be valid for no more than 1 month.

### Signage

This plan of management authorises the erection of regulatory, interpretive and directional signage within sportsgrounds. Sponsorship signage is permitted at specific sportsgrounds. This is to be nominated within individual plans of management.

### Storage sheds

This plan of management authorises the granting of a lease or licence for the storage of equipment used by community groups / non-profit organisations where that equipment is regularly used at that sportsground.

### Stormwater

This plan of management authorises the construction of relevant structures for the purposes of stormwater treatment and or retention as prescribed in s28 of the Regulations.

This plan authorises the continued use of drains, channels and easements and creation of new drains, channels and easements.

### Telecommunications towers

This plan of management authorises the granting of a lease or licence for the erection and use of telecommunications towers provided the proposal is put on public exhibition prior to a council resolution permitting the use. A rental fee will be payable to Council and that fee is to be used for the improvement of the sportsground in which the facility is located.

### **Granting of leases, licences or other estates**

Conditions of approval must be in keeping with the existing relevant Council policies and may require a resolution from Council.

## 4.2 Other Permitted Activities

In addition to the uses requiring a lease or licence, this Plan of Management authorises the building and use of the following structures:

- Walkways
- Pathways
- Refreshment kiosks / canteens
- Work Sheds or Storage required in connection with the maintenance of the land
- Toilets or rest rooms
- Amenities including change rooms, mother's rooms, first aid rooms, referee's rooms.
- BMX tracks
- Tennis courts
- Lighting of facilities, including floodlighting
- Shelters and seating
- Cricket nets
- Softball nets
- Discuss nets
- Removal, relocation and or construction of buildings for community use.

### 4.3 Conditions of Use

Conditions of approval must be in keeping with the existing relevant Council policies and may require a resolution from Council.

Any approval for leases or licences must include, but not be limited to, the following provisions:

- No significant damage to the area is anticipated as a result of the proposed activity.
- A bond in respect of potential damage is held by Council.
- The activity is permissible under the objective identified for Sportsgrounds.
- The use or occupation does not involve the erection of any building or structure of a permanent nature.
- There is anticipated to be no significant disturbance to adjacent property owners.
- There is no interference with other users.
- Proof is obtained by Council of suitable insurances.
- All litter is removed.

Activities that are restricted within sportsgrounds include:

- Drinking alcohol.
- Exercising dogs.

### 4.4 Action Plan

The action plan is the working component of the plan of management. This section links management strategies to proposed actions for all sportsgrounds. It outlines the means of achieving the objectives and how that performance is to be measured.

Within this table, actions are prioritised, however implementation is subject to the availability of resources.

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
Safety and Risk Management	To ensure the safety of public when visiting sports grounds	Recreation fields, equipment, including playing facilities, tables, and the like shall be installed and maintained in accordance with acceptable standards	Conduct regular inspections of infrastructure and formed walking trails.	Hawkesbury Sports Council & Hawkesbury City Council.	Existing Resources	High Ongoing	Regular inspections of key infrastructure
		Encourage community involvement in the recognition and remediation of public risk	Respond promptly to reports of hazards within reserves	Hawkesbury Sports Council.	Existing Resources	High / as needed	Prompt response and remediation of hazards
		Discourage anti-social behaviour	Redesign areas that encourage anti-social behaviour	Hawkesbury Sports Council & City Council	Existing Resources	Medium	Number of areas designed.
		Ensure that health and safety of the community is not threatened by contact with dogs	Install signage instructing that dogs are not permitted on sportsgrounds.	Hawkesbury Sports Council & City Council	Existing Resources	Medium	Number of signs erected. Number of enforcements.
		Ensure the public is not at threat from flood	Develop a list of sportsgrounds that could be impacted by flooding. Erect signposts for Park Closed signs.	Hawkesbury Sports Council	Existing Resources	High	Development of list of reserves to monitor after floods

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
			Close sportsgrounds that are threatened by flood until the park is assessed as being safe.	Hawkesbury Sports Council Hawkesbury City Council	Existing Resources	When required	Number of sportsgrounds closed immediately after floods subside.
		Limit hazards derived from anti social behaviour	Prohibit the drinking of alcohol at sportsgrounds where appropriate	Hawkesbury Sports Council	Existing Resources	High	Number of signs installed
General maintenance and management	Ensure infrastructure / facilities are appropriate to the needs of users	Repair or replace outdated facilities to an acceptable standard	Conduct a review of all facilities within sportsgrounds and source funding for replacement where necessary. Initiate user pays system.	Hawkesbury Sports Council	Existing Resources	High Ongoing	Review of infrastructure is undertaken
		Install facilities / amenities where required	Conduct a review of all facilities within sportsground and source funding for new facilities where necessary	Hawkesbury Sports Council	Existing Resources	High Ongoing	Review of infrastructure is undertaken
	Reduce the occurrence of vandalism	Repair vandalism promptly to discourage further vandalism	Repair any sites that have been vandalised within 48 hours if damage is minor.	Hawkesbury Sports Council & City Council	Existing Resources	High Ongoing	Number of sites requiring treatment over time.
		Reduce visual barriers that hide vandalism activities	Install lighting where appropriate - carparks or at toilet blocks	Hawkesbury City Council	Existing Resources	High Ongoing	Number of sites being vandalised.
		Lock Facilities and reduce access to parks where required	Erect fencing and gates at reserves that are frequently vandalised. Lock these gates either all the time or in the evenings, depending upon individual situations	Hawkesbury Sports Council & Hawkesbury City Council	Existing Resources	High Ongoing	Number of sites being vandalised

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
			Lock amenity buildings if necessary	Hawkesbury Sports Council & City Council	Existing Resources	High Ongoing	Number of amenity buildings being vandalised.
	Reduce the amount of litter number of dumping incidents	Track down offenders	Report dumping incidents to RID squad to chase up offenders	Hawkesbury City Council	Existing Resource	High Ongoing	Number of dumping incidents occurring
		Clean up dumped rubbish immediately where appropriate	Clean up dumped rubbish within 72 hours of report.	Hawkesbury City Council	Existing Resources	High Ongoing	Number of cleanup operations required over time.
		Install signage and or fencing to discourage dumping	Install signage at known dumping sites and where appropriate fence the reserve to limit access.	Hawkesbury City Council	Existing Resources	Ongoing	Number of signs installed over time.
		Improve aesthetics of an area by reducing litter	Provide rubbish bins where necessary. Introduce recycle bins	Hawkesbury City Council	Existing Resources	Ongoing	Number of bins installed.
	Reduce maintenance costs of sportsgrounds	Reduce the destruction of sportsgrounds through overuse	Develop policy for use of sportsgrounds for large events	Hawkesbury Sports Council	Existing Resources	High	Sports Council's Management Plan accepted by HCC
			Close sportsgrounds when grounds are affected by rain.	Hawkesbury Sports Council	Existing Resources	High	Sports Council's User Policy developed



Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
	Reduce costs of maintaining under utilised and or unsuitable grounds for active sport	Change some grounds back to passive recreation only	Review the viability of some currently active sporting facilities that may be affected by adjoining development, safety issues, isolation, legal liability and lack of infrastructure.	Hawkesbury Sports Council	Existing Resources	Medium	Review Completed.
Access and parking	Ensure that essential pedestrian and vehicular access through or into sportsgrounds minimises the impact on the area	Prevent unauthorised access to sportsgrounds	Close non-essential pedestrian and vehicular access.	Hawkesbury Sports Council	Existing Resources	High	Number of tracks closed successfully
		Erect locked gates over emergency or service vehicle entries	Identify all emergency vehicle of service vehicle access requirements and place locked gates over these roads.	Hawkesbury Sports Council & Hawkesbury City Council	Existing Resources	High	Number of access points with gates across.
		Maintain existing roads and walking tracks to ensure safety and prevent erosion	Inspect roads and tracks regularly and maintain when necessary	Hawkesbury City Council	Existing Resources	High	Number of Inspections
		Limit unauthorised parking	Provide adequate parking facilities where appropriate	Hawkesbury City Council	Existing Resources	Medium	Areas damaged by unauthorised parking
			Lock carparks in the evening where appropriate.	Hawkesbury City Council	Existing Resources	High	Number of carparks locked in evenings
		Review grounds closure criteria	Close grounds according to criteria developed	Hawkesbury Sports Council	Existing Resources	High	Ground Closed Criteria developed
Undertake regular review of ground usage patterns	Limit usage of grounds where appropriate	Hawkesbury Sports Council	Existing Resources	Medium	Review undertaken		

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
		Undertake review of parking provisions at sportsgrounds	Provide appropriate parking as funding permits	Hawkesbury Sports Council	PIP	Medium	Review undertaken
	Ensure that access to sportsgrounds is provided to people with disabilities and with prams.	Identify suitable locations for development of suitable access for people with disabilities or with prams	Discuss with Council's Access Committee	Hawkesbury City Council & Hawkesbury Sports Council	PIP	Medium	Number of access points constructed versus number recommended in Plan
		Ensure amenities associated with sportsgrounds take into account the needs of the physically disabled	Replace or alter existing toilet facilities to accommodate for disabled access	Hawkesbury Sports Council & Hawkesbury City Council	As funds permit	Medium	Number of toilet blocks still existing without appropriate access.
	Obtain maximum use of facilities depending on ground capability.	Provide access to sporting grounds and facilities to schools and community groups on a casual bases	Through application to Hawkesbury Sports Council with approval subject to ground availability, weather conditions, contractual obligations and appropriate insurance cover.	Hawkesbury Sports Council	Existing Resources	High	User satisfaction with services provided
Community involvement / neighbour relations	To involve the community in the management of sportsgrounds	Identify and keep abreast of recreational sporting trends throughout the City to ensure responsive allocation of facilities	Formulate plans and strategies pertaining to the regions' forecast growth, development and changing sporting requirements	Hawkesbury Sports Council	Existing Resources	High	Plans and Strategies produced
			Conduct community survey of recreational needs	Hawkesbury City Council	Existing Resources	High	Survey conducted

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
	To reduce the impact of use of the reserve onto adjoining residents	Encourage neighbours to notify Council of any concerns regarding vandalism, dumping etc	Respond efficiently to any reports from neighbours	Parks Manager	Existing Resources	Medium	Reduction in vandalism & dumping
		Ensure responsibilities of all sporting hirers are identified accurately and managed to ensure that adverse effects upon neighbours are minimised	Develop hire agreements. Include a bond that can be kept if agreement breached.	Hawkesbury Sports Council	Existing Resources	High	Number of disturbances caused to neighbours
		Limit the effects of lighting upon neighbours	Design lighting and limit use to reduce impact upon neighbours	Hawkesbury Sports Council & Hawkesbury City Council	Existing Resources	Medium	Number of complaints received
			Identify and rectify all substandard floodlighting	Hawkesbury City Council	PIP	High	All lights upgraded
			Install cloudmaster system to control all lighting	Hawkesbury Sports Council	Existing Resources	Medium	Cloudmaster systems on all grounds
Landscape character and design	Ensure that the landscape character of sportsgrounds is retained	Any structures, signs, paths etc in sportsgrounds should be sympathetic to the existing setting, its landscape values or unique character.	Plan appropriately, including materials selection and colour schemes	Hawkesbury Sports Council & Hawkesbury City Council	Existing Resources	Medium	Number of plans for new structures

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
	Consider constraints such as flooding when siting facilities.	New structures eg toilet blocks, shelters etc to be located in appropriate areas and designed appropriately	Assess impact of flood on structures when deciding on suitable location and design.	Hawkesbury Sports Council	Existing Resources	Medium	Number of structures assessed.
	Consider adjacent land use when designing sportsgrounds	Consider habitat, aesthetic and shade values of trees at sportsgrounds.	Retain trees for habitat value as well as shade and aesthetic values at sportsgrounds where possible	Hawkesbury Sports Council	Existing Resources	High	Customer satisfaction
	Consider designing sportsground to encourage social interaction	Investigate the provision of spectator facilities to encourage social interaction	Provide appropriate facilities	Hawkesbury Sports Council	As funds permit	Medium	Provision of facilities.
Land use and Planning Framework	Ensure development of sportsgrounds does not impact upon neighbouring areas	To ensure that a buffer between the development and neighbouring properties is appropriate	New sportsgrounds are to be designed with buffers	Hawkesbury City Council	Existing Resources	High	Buffers included in all developments
			All efforts should be made to provide linkages for wildlife corridors.	Hawkesbury City Council	Existing Resources	High	Linkages provided
	Ensure signage /advertising within sportsgrounds does not affect visual quality of grounds	Limit sponsorship signage	Develop a policy for sponsorship signage at sportsgrounds	Hawkesbury Sports Council	Existing Resources	High	Sign policy implemented & reduction in visual pollution.

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
	Consider maintenance costs in the planning and design of capital works for sportsgrounds	All new capital works programs will include a maintenance component	Include ongoing maintenance provisions in Section 94 and Capital Works funding allocations.	Hawkesbury City Council	Budget Allocation	High	Reduction in maintenance cost of new facilities
		High standard facilities with reduced maintenance costs	Review existing policy of accepting cheapest quote to ensure high standard of workmanship, fixtures & fittings are included in tender documents.	Hawkesbury City Council	Budget Allocation	High	Reduction in maintenance cost of new facilities.
Environmental Management	Ensure habitat values are not compromised,	Improve habitat values where appropriate	Create habitat corridors through revegetation where possible	Hawkesbury City Council	PIP / Grant	Medium	Number of corridors established.
			Retain habitat trees	Hawkesbury City Council	Existing Resources	High	Number of trees retained.
	Reduce impact of high chemical or fertiliser use on users or adjacent areas	Limit the use of poisons that may harm user groups or the environment	Assess use of chemicals and fertilisers and their potential effect on the environment and user groups	Hawkesbury Sports Council and City Council	Existing Resources	High	Chemical usage assessed.
			Review current practices	Hawkesbury Sports Council & City Council	Existing Resources	High	Current practices reviewed
			Conduct a review of stormwater impacts on sportsgrounds	Stormwater Coordinator	Environmental Levy	High	Study Completed
Minimise stormwater impacts on sportsgrounds	Conduct a review of stormwater impacts on sportsgrounds	Stormwater Coordinator	Environmental Levy	High	Study Completed		
Recreation	To cater for the local sporting needs of the	Encourage use of sportsgrounds for passive recreation such as walking and jogging.	Conduct a review of grounds available to passive recreation when grounds are not being used for organised sport	Hawkesbury Sports Council	Existing Budget	Medium	Review completed

Management / Planning Issue	Objective	Performance Target / Strategies / What is to be achieved	Action / Means of Achievement	Program Responsibility	Cost Estimate	Priority	Performance Measure
	community while balancing the needs of clubs competing at district, regional and state levels.	Develop more sporting complexes to cater for changing needs & to reduce infrastructure & maintenance costs	Prepare detailed review of need for complexing specifically due to increasing overlapping of sporting seasons	Hawkesbury Sports Council	Sect 94 & Capital Works Budget	High	Provision of new complex's meeting community needs
		Ensure sports grounds can cater for multi purpose sporting activities	Encourage the multiple use of existing recreation and sports facilities wherever practicable through the shared allocation of single fields	Hawkesbury Sports Council	Existing Resources	High	Review completed
		Ensure the needs of the local community are met	Allocation priorities are to be given to groups or clubs with majority of members living locally.	Hawkesbury Sports Council	Existing Resources	High	Customer satisfaction
	Encourage greater use of facilities	Promote Council's sporting facilities.	Develop brochures promoting Council's facilities, particularly tennis courts, cycle tracks and major sporting venues	Hawkesbury City Council	Existing Resources	Medium	Brochures developed.

## 5. SCHEDULE OF LEASES AND LICENCES

In accordance with the Section 46 (1) (b) of the Act this plan of management authorises those leases and licences listed within the following schedule.

Reserve No. (If applicable)	Facility Name / Location	Activity	Purpose (As listed in S 46 and Regulations)	Maximum Permissible Term	Advertise (Yes / No)
<b>Playing fields and sporting facilities</b>					
	Bensons Lane Complex	Cricket, Soccer, Softball, Baseball, Touch Football, Australian Rules Football	Sporting Complex	6 Months	No
	Berger Reserve	Soccer	Public recreation (playing of sport)	6 Months	No
	Bounty Reserve	Cricket, Soccer	Public recreation (playing of sport)	6 Months	No
	Breakaways Ovals	Cricket	Public recreation (playing of sport)	6 Months	No
	Brinsley Park	Cricket, Soccer	Public recreation (playing of sport)	6 Months	No
	Colbee Park	Baseball, Cricket, Soccer, BMX	Public recreation (playing of sport)	6 Months	No
	Colonial Reserve	Baseball, Rugby League	Public recreation (playing of sport)	6 Months	No
	Deerubbun Park	Cricket, Dog Training	Public recreation (playing of sport)	6 Months	No
	Don't Worry Oval	Cricket, Rugby Union	Public recreation (playing of sport)	6 Months	No
	Glossodia Park	Cricket	Public recreation (playing of sport)	6 Months	No
	Icely Park	Soccer	Public recreation (playing of sport)	6 Months	No
	McQuade Oval	Cricket, Rugby Union	Public recreation (playing of sport)	6 Months	No

Reserve No. (If applicable)	Facility Name / Location	Activity	Purpose (As listed in S 46 and Regulations)	Maximum Permissible Term	Advertise (Yes / No)
<b>Playing fields and sporting facilities</b> (continued)					
	Mileham Complex	Netball	Public recreation (Playing of sport)	12 Months	
	Oakville Oval	Cricket, Soccer	Public recreation (playing of sport)	6 Months	No
	Peel Park	Cricket	Public recreation (playing of sport)	6 Months	
	Pound Paddock	Cricket	Public recreation (playing of sport)	6 Months	Bo
	Powell Park Tennis Courts	Tennis	Public recreation (playing of sport)	6 Months	No
	Richmond Oval	Cricket	Public recreation (playing of sport)	6 Months	No
	Tamplin-Field	Little Athletics, Dog Training	Public recreation (playing of sport)	6 Months	No
	Turnbull Oval	Cricket, Rugby League, Soccer, Tennis, Netball	Public recreation (playing of sport)	6 Months	No
	Vineyard Park	Cricket	Public recreation (playing of sport)	6 Months	No
	Woodlands Park	Cricket, Soccer	Public recreation (playing of sport)	6 Months	No
	Woodbury Estate	Cricket, Soccer	Public recreation (playing of sport)	6 Months	No



## 6. SCHEDULE OF LANDS AND GENERIC PLANS OF MANAGEMENT

This schedule identifies the community land under Council's ownership and the categories that have been applied to that land.

Additionally, public reserves have been mapped in accordance with the categories identified in the Act. In instances where more than one generic plan applies to a specific reserve then reference should be made to the Community Land Category Map contained within the individual plans of management for each park and the category identified for that particular portion of the reserve.

Some reserves may have individual plans applicable to that specific area of community land. In areas of conflict between a generic plan of management and a specific plan of management the specific plan will have precedence.

Please note that at the time of preparing this plan of management Council had not declared any areas of cultural significance.

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category										Plans that apply:			
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use	
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore					
	North Richmond Traffic Lights	Bells Line of Road	North Richmond														
1	Unnamed	Bowen Mountain Road	Bowen Mountain		✓									✓			
2	Devils Hole Creek Reserve	Burralow Road	Kurrajong Heights					✓								✓	
3	Robertson's Reserve	Grandview Lane	Bowen Mountain					✓								✓	
4	Unnamed	Lieutenant Bowen Drive	Bowen Mountain					✓								✓	
5	Unnamed	Lieutenant Bowen Drive	Bowen Mountain					✓								✓	
5	Unnamed	Lieutenant Bowen Drive	Bowen Mountain				✓										✓
6	Unnamed	Lieutenant Bowen Drive	Bowen Mountain		✓									✓			
7	Lieutenant Bowen Road Reserve	Lieutenant Bowen Road and Redgum Crescent	Bowen Mountain					✓								✓	
8	Bowen Mountain Park	Lieutenant Bowen Road	Bowen Mountain		✓									✓			
9	Unnamed	Lieutenant Bowen Drive	Bowen Mountain					✓								✓	
10	Unnamed	Lieutenant Bowen Drive	Bowen Mountain					✓								✓	
12	Unnamed	Bellbird Avenue	Kurrajong Heights					✓								✓	
13	Bellbird Hill Reserve	Bells Line of Road	Kurrajong Heights		✓			✓						✓	✓		
15	Kurrajong Heights Park	Bells Line of Road	Kurrajong Heights					✓		✓				✓	✓		
16	Unnamed	Bells Line of Road	Bilpin					✓								✓	
17	Bilpin Oval	Bells Line of Road	Bilpin	✓				✓					✓		✓		
18	Bilpin Public Hall	Bells Line of Road	Bilpin				✓										✓
19	Bilpin Park Reserve	Bells Line of Road	Bilpin					✓								✓	
20	Bennett Lane Reserve	Bennett Lane	Kurrajong Heights		✓									✓			
21	Unnamed	Don Street	Kurrajong Heights					✓			✓					✓	
22	Unnamed	Mountain Lagoon Road	Bilpin					✓								✓	
23	Pinedale Place Reserve	Pinedale Place	Kurrajong Heights		✓									✓			
24	Unnamed	Sams Way	Mountain Lagoon					✓								✓	
25	Shane Place Reserve	Shane Place	Kurrajong Heights		✓									✓			
26	Powell Park	Bells Line of Road	Kurrajong Heights	✓	✓			✓					✓	✓	✓		
32	Diamond Hill Drive Reserve	Diamond Hill Drive	Kurrajong		✓			✓						✓	✓		
33	Jacqueline Place Reserve	Jacqueline Place	Kurmond				✓										✓
35	McMahon Park	McMahon Park Road	Kurrajong	✓				✓					✓		✓		
36	Unnamed	Merindah Way	Kurrajong					✓			✓					✓	
37	Unnamed / Mill Road Reserve	Mill Road	Kurrajong					✓			✓					✓	
38	Matheson Park	Mill Road	Kurrajong		✓			✓						✓	✓		
39	Kurrajong Memorial Park	Old Bells Line of Road	Kurrajong		✓									✓			
40	Unnamed	Timms Hill Road	Kurrajong		✓									✓			
41	Unnamed / Little Wheeney Creek	McIntosh Lane	Kurrajong					✓			✓					✓	
46	North Richmond Park	Beaumont Avenue	North Richmond	✓									✓				

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category									Plans that apply:			
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore				
47	Hawkesbury Park	Bells Line Of Road	North Richmond		✓						✓			✓	✓	
48	Hanna Park	Bells Line of Road	North Richmond	✓	✓						✓		✓	✓	✓	
50	Campbell Street Reserve	Campbell Street and Bradley Road	North Richmond		✓									✓		
51	Bellbird Creek Crown Reserve	Carters Road	Grose Vale					✓							✓	
52	Unnamed	Elizabeth Street and William Street	North Richmond					✓			✓				✓	
53	Unnamed	Enfield Avenue	North Richmond		✓									✓		
54	Navua Reserve	Grose River Road	Grose Wold		✓			✓			✓			✓	✓	
55	Ignatius Park	Ignatius Avenue	North Richmond		✓									✓		
56	Morunga Park	Keda Circuit	North Richmond		✓									✓		
57	Monti Place Park	Monti Place and Pecks Road	North Richmond				✓									✓
58	Peel Park	Pecks Road and O’Dea Place	North Richmond	✓	✓			✓			✓		✓	✓	✓	
59	Unnamed	Pecks Road	North Richmond				✓									✓
60	Susella Crescent Reserve	Susella Crescent	North Richmond		✓			✓			✓			✓	✓	
61	Terrace Road Waterfront Reserves	Terrace Road	North Richmond					✓		✓					✓	
62	Unnamed	William Street	North Richmond				✓									✓
65	Kurrajong Crown Reserve	Grose Vale Road	Grose Vale					✓							✓	
69	The Driftway Crown Reserve	The Driftway	South Windsor								✓				✓	
70	Bensons Lane Sporting Complex	Francis Street and Bensons Lane	Richmond	✓									✓			
71	Pound Paddock	Bourke Street	Richmond	✓									✓			
72	Andrew Town Park	William Cox Drive and John Tebbutt Place	Richmond		✓									✓		
73	Homestead Park	Castlereagh Road and Valder Avenue	Richmond				✓									✓
74	Unnamed	Clarke Avenue	Richmond		✓									✓		
75	Lions Park	Dight Street	Richmond		✓									✓		
76	Icely Park	Dight Street	Richmond	✓									✓			
77	Smith Park	Windsor Street, Kurrajong Road and Francis Street	Richmond		✓				✓					✓	✓	
79	Powell Street Reserve	Hereford Street and Powell Street	Richmond				✓									✓
80	Unnamed	Hereford Street	Richmond				✓									✓
81	Holborrow Avenue Reserve	Holborrow Avenue	Richmond		✓									✓		
82	Unnamed / Hughes Ave	Hughes Avenue	Richmond		✓									✓		
83	Unnamed	Laurence Street	Richmond		✓		✓							✓		✓
84	Unnamed	Luttrell Street	Richmond				✓									✓
85	Unnamed	Minchin Avenue	Richmond				✓									✓
86	Richardson Park	Moray Street	Richmond		✓									✓		
87	Unnamed	Nepean Way	Yarramundi		✓									✓		
88	Tamplin Field	Powell Street	Richmond	✓									✓			

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category										Plans that apply:			
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use	
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore					
89	Unnamed / Agnes Banks Reserve	Price Lane	Agnes Banks		✓										✓		
90	Unnamed	Rutherglen Avenue	Richmond		✓										✓		
91	Riverside Drive Reserve	Riverside Drive	Yarramundi		✓			✓							✓		
91	Riverside Drive Reserve	Riverside Drive	Yarramundi								✓					✓	
92	Lynch Creek Reserve	Springwood Road	Yarramundi		✓						✓				✓	✓	
93	Tarragen Avenue Reserve	Tarragen Avenue	Richmond		✓										✓		
95	Valder Avenue Reserve	Valder Avenue	Richmond		✓										✓		
96	Unnamed / Castlereagh Rd	William Cox Drive	Richmond				✓										✓
97	Ham Common	Windsor Road	Richmond		✓										✓		
98	Richmond Park	Windsor Street	Richmond	✓	✓	✓								✓	✓		
99	Unnamed	Riverside Drive and Nepean Way	Yarramundi		✓										✓		
100	Unnamed	Riverside Drive	Yarramundi		✓						✓				✓	✓	
101	Unnamed	Riverside Drive	Yarramundi		✓			✓							✓	✓	
102	Unnamed	Riverside Drive	Yarramundi					✓								✓	
103	Unnamed	Riverside Drive	Yarramundi		✓			✓							✓	✓	
104	Bounty Reserve	Alexander Street	Bligh Park	✓										✓			
105	Fire Irradiation Buffer Reserves	Surprise Crescent, Alexander Street, Neilson Crescent and Juliana Place	Bligh Park				✓										✓
106	Green Hills Burial Ground	Anschau Crescent	Windsor		✓						✓				✓	✓	
107	Urban Runoff Retention Basin	Berger Road	South Windsor								✓					✓	
108	Unnamed	Berger Road and Penruddock Street	South Windsor				✓										✓
109	Berger Road Reserve	Berger Road	South Windsor	✓			✓							✓			✓
110	Unnamed / Birk Place	Birk Place	Bligh Park		✓										✓		
111	Unnamed	Bradley Road	South Windsor		✓										✓		
112	The Terrace Old Boat Ramp	Bridge Street	Windsor		✓										✓		
113	McLeod Park	Campbell Street	South Windsor		✓										✓		
114	Windsor Swimming Pool	Church Street	South Windsor	✓										✓			
115	Colonial Reserve	Colonial Drive	Bligh Park	✓										✓			
116	George Street Reserves	Rifle Range Road, Colonial Drive and Wetherill Crescent	Bligh Park	✓	✓		✓	✓						✓	✓	✓	✓
117	Deerubbun Park	James Ruse Close and Cornwallis Road	Windsor	✓							✓			✓		✓	
118	Fairey Road Reserve	Fairey Road	South Windsor				✓	✓								✓	✓
119	Paine Park	George Street	Windsor		✓										✓		
120	Govenor Phillip Park	George Street, Pitt Street, Palmer Street and Livingston Street	Windsor		✓										✓		
121	Thompson Square	George Street and Bridge Street	Windsor			✓											

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category										Plans that apply:			
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use	
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore					
122	McQuade Park	George Street	Windsor	✓	✓									✓	✓		
123	Gosper Park	James Meehan Street	South Windsor		✓										✓		
124	Howe Park	The Terrace and James Ruse Close	Windsor		✓						✓				✓	✓	
125	Frank Mason Reserve	McQuade Avenue	South Windsor		✓										✓		
126	Unnamed	Rifle Range Road and Mileham Street	South Windsor		✓										✓		
127	South Windsor Park	Mileham Street	South Windsor	✓									✓				
128	Hawkesbury Indoor Stadium	Stewart Street	South Windsor	✓									✓				
129	Mower Place Reserve	Mower Place	South Windsor		✓										✓		
130	Unnamed	Porpoise Crescent	Bligh Park				✓	✓								✓	✓
131	Unnamed	Porpoise Crescent	Bligh Park				✓										✓
132	Rickaby Park Reserve	Church Street, Cox Street and Rickaby Street	South Windsor		✓										✓		
133	Nature Strip Reserves	Rifle Range Road, Arkell Drive, Samuel Street and Porpoise Crescent	Bligh Park				✓										✓
134	Unnamed	Ross Street	Windsor				✓										✓
134	Unnamed	Ross Street	Windsor								✓					✓	
135	Strang Place Reserve	Youl Place and Strang Place	Bligh Park		✓										✓		
136	Unnamed / Thomas Place	Thomas Place	Bligh Park		✓										✓		
137	Hollands Carpark Reserve	The Terrace	Windsor		✓		✓								✓		✓
138	Macquarie Park	Wilberforce Road	Windsor		✓						✓				✓	✓	
140	Berger Road Drainage	Berger Road	South Windsor				✓										✓
141	Unnamed	Alexander Street, Bateman Place, Colonial Drive and Scarsborough Crescent	Bligh Park				✓										✓
142	Beerewan Park	George Street	South Windsor		✓										✓		
143	Unnamed	Ham Street	South Windsor		✓										✓		
144	Unnamed	Bull Ridge Road	East Kurrajong					✓								✓	
145	Unnamed	Copeland Road	Wilberforce		✓										✓		
146	Argyle Bailey Memorial Reserve	Coromandel Road	Ebenezer		✓						✓				✓	✓	
147	Stanley Park	East Kurrajong Road	East Kurrajong	✓									✓				
148	Wilberforce Park	George Road	Wilberforce		✓										✓		
149	Copeland Reserve	Copeland Road	Wilberforce		✓										✓		
150	Hawkesbury Heritage Farm	Wilberforce Road	Wilberforce		✓										✓		
151	McKenzie Park	McKenzie Crescent	Wilberforce		✓										✓		
152	Woodlands Park	Sackville Road	Ebenezer	✓									✓				
153	Ebenezer Park	Sackville Road	Ebenezer		✓			✓							✓	✓	
154	Churchill's Wharf Reserve	Sackville Road	Sackville		✓										✓		

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category										Plans that apply:				
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use		
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore						
155	Wilberforce Truckstop	Singleton Road	Wilberforce		✓										✓			
156	Chain of Ponds Reserve	Stannix Park Road	Wilberforce		✓						✓				✓	✓		
157	Unnamed	Stones Road	Ebenezer								✓					✓		
158	Unnamed	Tallow Wood Close	Wilberforce								✓					✓		
159	Unnamed	Tizzana Road	Ebenezer								✓					✓		
160	Unnamed	West Portland Road	Sackville								✓					✓		
161	West Portland Road Lookout	West Portland Road	Sackville					✓		✓						✓		
162	Charles Kemp Recreational Reserve	Tizzana Road	Ebenezer		✓			✓							✓	✓		
166	Unnamed / Boomerang Drive	Boomerang Drive	Glossodia				✓											✓
167	Hawkesbury Valley Pony Club	Boundary Road	Glossodia	✓				✓						✓		✓		
168	Unnamed / Chestnut Drive	Chestnut Drive	Glossodia		✓		✓								✓			✓
170	Unnamed	Cliff Road	Freemans Reach							✓						✓		
171	Glossodia Park	Creek Ridge Road	Glossodia	✓				✓						✓		✓		
172	Spinks Road Crown Reserve	Creek Ridge Road	Glossodia					✓								✓		
173	Unnamed / cnr Creek Ridge Rd & Jordan Ave	Creek Ridge Road	Glossodia					✓								✓		
174	The Breakaway	Freemans Reach Road	Freemans Reach	✓										✓				
175	Geakes Road Reserve	Geakes Road	Freemans Reach					✓			✓					✓		
176	Unnamed / Golden Valley Drive	Golden Valley Drive	Glossodia		✓										✓			
177	Unnamed / Grand Parade	Grand Parade	Glossodia		✓										✓			
178	Ian Street Reserve	Ian Street	Glossodia		✓										✓			
179	Freemans Reach Tennis Courts	Kurmond Road	Freemans Reach	✓				✓						✓		✓		
180	Mitchell Park	Mitchell Drive	Glossodia		✓										✓			
181	Mitchell Drive Park	Mitchell Drive	Glossodia				✓											✓
182	Unnamed / Panorama Crescent	Panorama Crescent	Freemans Reach		✓										✓			
183	Unnamed	Spinks Road	Glossodia				✓											✓
184	Woodbury Reserve	Kentucky Drive and Spinks Road	Glossodia	✓	✓			✓						✓	✓	✓		
185	Lions Club Park / Streeton Lookout	Terrace Road and Cliff Road	Freemans Reach		✓			✓		✓					✓	✓		
190	Gow Reserve	Andrew Thompson Drive	McGraths Hill		✓										✓			
191	Unnamed	Andrew Thompson Drive	McGraths Hill		✓										✓			
192	Books Crescent Reserve	Books Crescent, Redhouse Crescent, McGrath Road and Old Hawkesbury Road	McGraths Hill				✓											✓
193	Maraylya Park	Boundary Road and Dunns Road	Maraylya	✓	✓									✓	✓			
194	Unnamed	Cattai Road	Pitt Town				✓									✓		
195	Old Cattai Oval	Cattai Road	Pitt Town					✓								✓		
196	Cattai Bridge Reserve	Cattai Road	Pitt Town		✓			✓			✓			✓	✓	✓		

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				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use
								Bush-land	Wet-land	Escarpment	Water Course	Fore-shore				
197	Memorial Park	Wellesley Street and Bathurst Street	Pitt Town		✓									✓		
198	Brinsley Park	Buckridge Street, Somerset Street, Eldon Street, Wellesley Street and Old Pitt Town Road	Pitt Town	✓	✓								✓	✓		
199	Gomboree Reserve	Erringhi Place and Reiby Place	McGraths Hill		✓									✓		
200	Unnamed	Ivy Avenue	McGraths Hill		✓									✓		
201	Unnamed	Lakeland Road	Cattai				✓				✓				✓	✓
202	Unnamed	McGrath Road	McGraths Hill		✓									✓		
203	Oakville Park	Oakville Road	Oakville	✓				✓					✓		✓	
204	Clark Park	Oakville Road	Oakville		✓									✓		
205	Colbee Park	Old Hawkesbury Road	McGraths Hill	✓						✓			✓		✓	
206	Vines Pony Club	Old Stock Route Road	Oakville					✓							✓	
207	Unnamed	Park Road and Windsor Road	Vineyard				✓									✓
208	Vineyard Park	Windsor Road	Vineyard	✓									✓			
209	Unnamed	Windsor Road	Mulgrave				✓									✓
214	St Albans Tennis Courts	Bulga Street and Wollombi Road	St Albans	✓									✓			
215	Wallabine Street Crown Reserve	Wollombi Road and Espie Street	St Albans								✓				✓	
216	Leets Vale Crown Reserve	Chaseling Road	Leets Vale		✓						✓			✓	✓	
217	Upper Colo Reserve	Colo Heights Road	Upper Colo		✓			✓						✓	✓	
218	Ward Park	Colo Heights Road	Upper Colo		✓			✓						✓	✓	
219	Merroo Crown Reserve	Comleroy Road	Blaxlands Ridge					✓							✓	
220	Wheaney Creek Reserve	Comleroy Road	Wheaney Creek								✓				✓	
221	Unnamed	Cumberland Reach Road	Lower Portland		✓									✓		
222	St Albans Park	Wollombi Road	St Albans		✓									✓		
223	Skeleton Rocks Crown Reserve	Greens Road	Lower Portland		✓						✓			✓	✓	
224	Liverpool Reach Crown Reserve	Greens Road	Leets Vale								✓				✓	
225	Lower Portland Crown Reserve	Wheelbarrow Ridge Road and Hebron Road	Lower Portland					✓							✓	
226	Unnamed	Holmes Drive	Lower Portland		✓						✓			✓	✓	
228	Macdonald Crown Reserve	St Albans Road	Central MacDonald				✓									✓
229	Books Ferry Crown Reserve	Settlers Road	Central MacDonald					✓							✓	
230	Unnamed	Settlers Road	Wisemans Ferry		✓									✓		
231	Unnamed	Settlers Road	St Albans								✓				✓	
233	Unnamed	Settlers Road	Wisemans Ferry								✓				✓	
234	Eley Park	Singleton Road	Colo Heights	✓			✓	✓					✓		✓	
235	Moran's Rock Reserve	Lower Colo Road and Singleton Road	Central Colo					✓							✓	

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Reserve No.	Reserve Name		Open Space Planning Suburb	LGA Act Category									Plans that apply:			
				Sports Ground	Park	Cultural Sig.	Gen. Comm. Use	Natural Area					Sports ground	Park	Natural Area	Gen. Comm. Use
								Bush-land	Wet-land	Escarp-ment	Water Course	Fore-shore				
236	Paul Landa Reserve	Upper Colo Road	Upper Colo					✓							✓	
237	Blaxland Ridge Crown Reserve	West Portland Road	Lower Portland					✓							✓	
238	Turnbulls Hill Crown Reserve	West Portland Road	Lower Portland					✓							✓	
239	Unnamed	Greens Road	Lower Portland								✓				✓	
240	Unnamed	Settlers Road	Wisemans Ferry		✓									✓		
241	Half Moon Farm	Upper Half Moon Road	Lower Portland			✓	✓	✓	✓						✓	✓
242	Colo Park	Singleton Road and Lower Colo Road	Central Colo		✓		✓				✓			✓		✓
243	Macdonald Valley Crown Reserve	St Albans Road	St Albans								✓				✓	
244	Milkmaid Reach Crown Reserve	Riverside Drive	Leets Vale		✓						✓				✓	
245	Thornbill Way Reserve	Thornbill Way	Yarramundi				✓									✓



## 7. APPENDICES

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## **APPENDIX 1 : LEASES, LICENCES AND OTHER ESTATES**

A lease will be required where exclusive occupation or use of all, or part, of an area is proposed. A licence may be required for certain uses of a short term nature. Following is a summary of the requirements of the Act. For more detailed, specific information, please refer to the Local Government Act 1993 and the Local Government (General) Regulation 1999.

A lease, licence or other estate may only be granted if:

- the plan of management expressly authorises the lease, licence or other estate; **and**
- the purpose of the lease, licence or other estate is consistent with the core objectives for the category of land (s.46 (2)); **and**
- the lease, licence or other estate is for a purpose listed in section 46(1)(b).

The only permitted exception to this rule is where a lease, licence or other estate may be granted for the provision of public utilities and works associated with or ancillary to public utilities. Works in this instance do not need to be expressly authorised nor consistent with the core objectives or be for a purpose listed in section 46(1)(b).

### **Permitted purposes for leases, licences and other estates as described in s46:**

- The provision of public utilities and works associated with or ancillary to public utilities; or
- The provision of pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider; or
- The provision of goods, services and facilities, and the carrying out of activities, appropriate to the current and future needs within the local community and of the wider public in relation to any of the following:
  - public recreation;
  - the physical, cultural, social and intellectual welfare or development of persons.\*
    - The provision of public roads.
    - For a short term, casual purpose. \*\*
    - For a residential purpose in relation to housing owned by Council.
    - For the purpose of filming.

- \* (This includes maternity welfare centres, infant welfare centres, kindergartens, nurseries, childcare centres, family day-care centres, surf life-saving clubs, restaurants or refreshment kiosks).
- \*\* Short-term casual purposes that council may grant a lease or licence for:
- The playing of a musical instrument, or singing, for fee or reward.
  - Engaging in a trade or business.
  - The playing of a lawful game or sport.
  - Delivering a public address.
  - Commercial photographic sessions.
  - Picnic and private celebrations such as weddings and family gatherings.
  - Filming.
  - The agistment of stock.
  - The use of an existing road or fire trail to:
    - transport building materials and equipment required in relation to building work that is to be, or is being carried out on land adjoining the community land; or
    - to remove waste that is consequential on such work.

These short-term, casual purposes are permitted only if they do not involve the erection of any building or structure of a permanent nature.

### **Lease or licence in respect of natural areas**

Specific conditions apply to leases, licences and other estates within natural areas.

Building of or use of structures other than those specified below are not permitted (this includes rebuilding):

- Walkways
- Pathways
- Bridges
- Causeways
- Observation platforms
- Signs
- Information kiosks
- Refreshment kiosks (but not restaurants)
- Work sheds or storage required in connection with the maintenance of the land
- Toilets or rest rooms

### **Sublease of community land**

Community land that is the subject of a lease cannot be sublet for a purpose other than:

- The purpose for which the land was to be used under the lease, or
- A purpose prescribed by the regulations:
- refreshment kiosks, dances and private parties are prescribed as purposes for which community land that is leased for surf life-saving club or sporting club may be sublet; and
- a croquet club is prescribed as a purpose for which community land that is used as a bowling club may be sublet.

### **Granting of a lease or licence or other estate**

Plans of Management must specify the purpose for which a lease or licence or other estate may be granted only by tender. Leases and licences not specified may be by tender or not.

- A lease or licence for a term exceeding 5 years must go to tender unless it is granted to a non-profit organisation.
- Council must not grant a lease or licence for a term greater than 21 years.
- If council proposes to grant a lease, licence or other estate in respect of community land, it must follow certain notification procedures as outlined in section 47 of the Local Government Act.

### Exemptions for which Council does not need to notify or exhibit a lease or licence:

- Residential purposes, where the relevant community land has been developed for the purpose of housing owned by Council.
- The provision of pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the Council or other public utility provider that is situated on the community land.
- Use and occupation of the community land for events such as:
  - a public performance (that is, a theatrical, musical or other entertainment for the amusement of the public);
  - the playing of a musical instrument, or singing, for fee or reward;
  - engaging in a trade or business;
  - playing of any lawful game or sport;
  - delivering a public address;
  - conducting a commercial photographic session;

- picnics and private celebrations such as weddings and family gatherings;
- filming.
  - The use of an existing road or fire trail to:
- transport building materials and equipment required in relation to building work that is to be, or is being carried out on land adjoining the community land; or
- to remove waste that is consequential on such work.

The above activities are exempted from the need to notify only if:

- No permanent buildings or structures are to be erected.
- The occupation does not continue for more than 3 consecutive days.
- If any use occurs more than once, the period from the first occurrence until the last occurrence is not more than 12 months.

### **Occupation of community land otherwise than by lease or licence.**

The exclusive occupation or use other than by lease or sub lease is prohibited except where:

- The appointed manager of a senior citizens centre or home or community care facility occupies or uses part of the site.
- Occupation is prescribed by the regulations.

### **Development of community land**

Council cannot delegate consent to development of community land if:

- The development involves the erection, rebuilding or replacement of a building, except:
  - toilet facilities,
  - small refreshment kiosks,
  - shelters for persons from the sun and weather,
  - picnic facilities,
  - structures required for the playing of games or sports,
  - playground structures,
  - work shed or storage sheds,
  - buildings of a kind prescribed by the regulations.
    - The development involves the extensions to a existing building greeter than 10% of its existing area; or
    - The development involves intensification by more than 10% of the use of the land or any building on the land; or

- The location of the development has not been specified in the Plan of Management and the development is likely to be intrusive to nearby residents.

### **Special provisions for filming**

A lease, licence or other estate may be granted in order to allow a filming project to be carried out, whether or not the project is in accordance with the plan of management or is consistent with the core objectives or the categorisation of the land concerned.

If the community land is critical habitat, directly affected by a recovery plan or threat abatement plan, and or is declared to be an area of cultural significance, additional notifications are required. Please refer to section 47AA of the Act, section 25A of the Regulations and section 1 of the Local Government (General) Amendment Regulation 2002.