



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 30 January 2007

location: council chambers

time: 5:00 p.m.



mission statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 5:00pm with a break from 7:00pm to 7:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When a Special Meeting of Council is held it will usually start at 7:00pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at lmifsud@hawkesbury.nsw.gov.au.

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

A Point of Interest

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

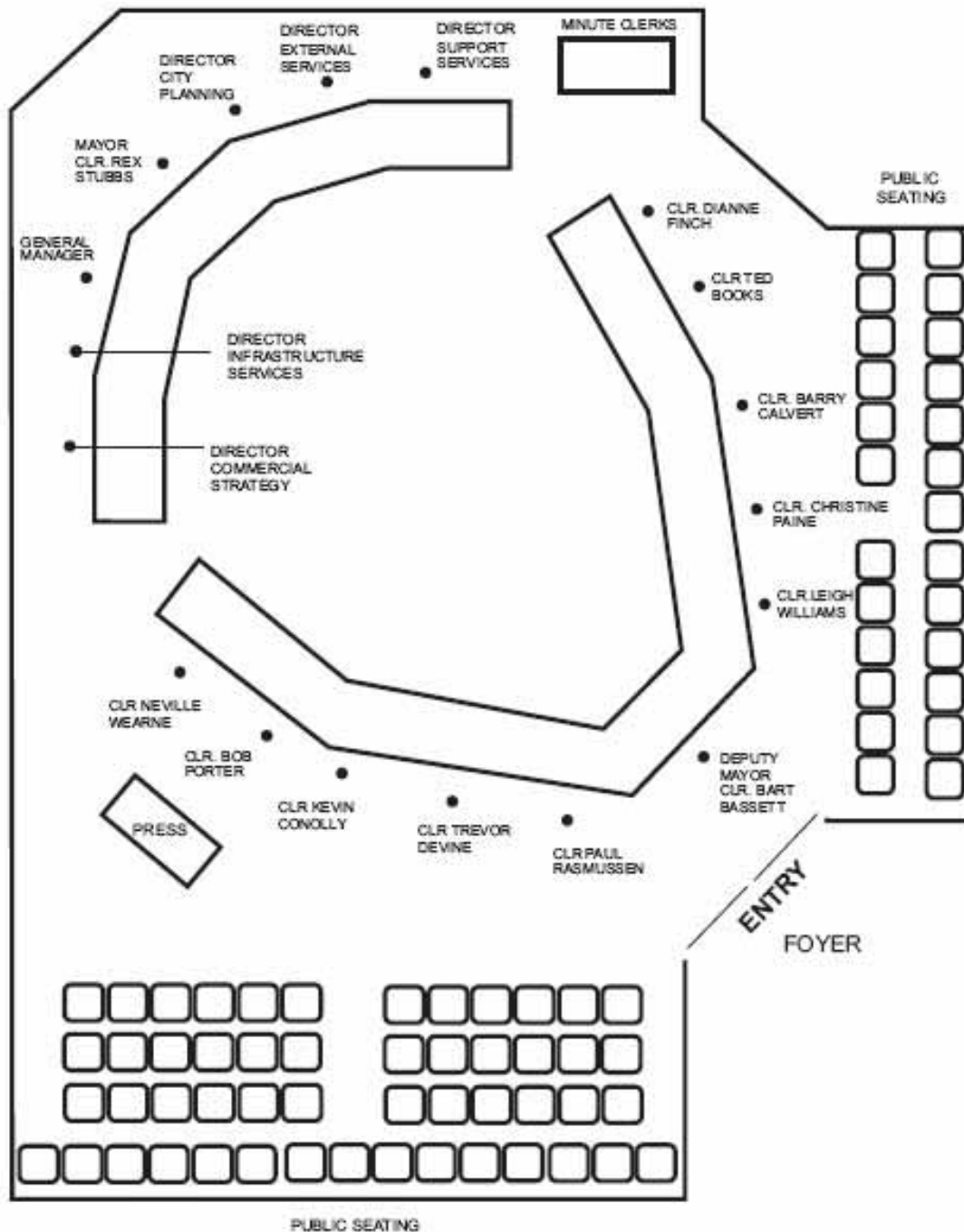
Website

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone 02 4560 4426.

council chambers



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- **SECTION 3 - Notices of Motion**
- **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**
- **SECTION 4 - Reports for Determination**

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SECTION 1 - Confirmation of Minutes

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notices of motion

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Notices of Motion

SECTION 3 - Notices of Motion

NM - Instituting a System of Life Memberships (LMs) - (79351, 80106)

Submitted by: Councillor Paul Rasmussen

NOTICE OF MOTION:

That Council consider instituting a system of Life Memberships (LMs) of the City of Hawkesbury which celebrates, recognizes, values and honours long standing dedication, commitment and exceptional service, of an exemplary kind, to our City.

BACKGROUND:

- This City is very fortunate in having many civic minded citizens who perform outstanding and valuable service to our City. Without such people the Hawkesbury City and its community would be socially and economically a much poorer place.
- However, every so often a citizen emerges head and shoulders above others in their long, dedicated, passionate and valuable service to our City. This is unselfish community service of such an exemplary kind that recognition and acknowledgement above the much valued monthly and yearly awards for outstanding community service is warranted. Currently no such esteemed award, honour or special recognition exists for citizens of the Hawkesbury.
- Being unable to single out such special people in our midst is an oversight which needs correcting.
- Life Membership of our City awards of this kind would be bestowed on a very few exceptional and special people only.

NOTE BY MANAGEMENT:

Council may wish to refer the proposal to institute a *City of Hawkesbury Life Membership Award* to the Hawkesbury Civics and Citizenship Committee. The Hawkesbury Civics and Citizenship Committee is currently responsible for the conduct and operation of the existing Citizen of the Year Awards and also acts as a point of reference for requests for information in relation to nominations received for state and national citizenship awards (including Australia Day Honours).

Given its remit, the Hawkesbury Civics and Citizenship Committee has the capacity to assess the feasibility and requirement for a new City Award which recognises exceptional community service. The Committee also has the practical experience to determine suitable options for a rigorous, non-partisan and inclusive process for receiving, vetting and bestowing of such an award. A referral to the Committee would also enable the Committee to assess if the intent of the proposed Award could be achieved through an extension of the existing Citizenship awards framework within the City in away that would ensure fairness, consistency and avoid the perception of parallel citizenship awards operating in competition with each other.

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Notices of Motion

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

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reports
for determination

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SECTION 4 - Reports for Determination

GENERAL MANAGER

Item: 1 **GM - 6th National Mainstreet Conference - 18-21 March, 2007**

REPORT:

The 6th National Mainstreet Conference will be held 18-21 March 2007 in Melbourne & Geelong Victoria. The Theme of the conference is 'Creating Successful and Vibrant Places'.

The 2007 conference will showcase the most innovative and exciting mainstreet programs from all around the World, with a range of international keynotes and local experts providing all the great new ideas for mainstreets and traditional centres.

Costs of attendance at the 6th Mainstreet Conference to be held 18-21 March 2007 in Melbourne & Geelong Victoria will be approximately \$2,463.00 plus travel expenses per delegate.

Budget for Delegates Expenses - payments made

- | | |
|---|-------------|
| • Total budget for Financial Year 2006/2007 | \$55,593.00 |
| • Expenditure to date | \$13,435.00 |
| • Budget balance as at 15/1/07 | \$42,158.00 |

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Investigating and planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future."

Funding

Funding for this proposal will be from the Delegates Expenses Budget.

RECOMMENDATION:

That attendance of one member of Council and a staff member as considered appropriate by the General Manager, at the 6th National Mainstreet Conference to be held 18-21 March 2007 in Melbourne & Geelong Victoria at a cost of approximately \$2,463.00 plus travel expenses per delegate be considered.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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CITY PLANNING

Item: 2 CP - Pecuniary Interest and Exercise of Powers Under Section 458 of the Local Government Act 1993 - (95498)

Previous Item: 215, Ordinary (12 September 2006)

REPORT:

Background

Council, at its meeting of 12 September, 2006, considered the Minutes of the E-Commerce/Markets Advisory Committee and resolved that:

"A letter be sent urgently to the Minister for Local Government requesting dispensation be granted for those councillors with property interests in acreage west of the river to allow them to be included in this debate in the future."

A letter was forwarded to the Director General of the Department of Local Government on 26 September 2006 advising of Council's resolution and requesting that the Minister for Local Government use his power under Section 458 of the Local Government Act to allow Councillors Bassett, Porter and Rasmussen to continue voting on the above issue.

A response was received from the Director General on 7 December 2006. The Director General advises that despite the pecuniary interest disabilities of the three councillors, Council is in a position to transact its business without any impediment. The Director General explains that this is because the nine remaining Councillors are not prevented from performing their civic duties in relation to the matter.

Accordingly, the Director General advises that the Minister has formed the opinion the circumstances of Hawkesbury City Council do not warrant the exercise of the discretion under Section 458 of the Act at this time.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"An informed community working together through strong local and regional connections."

Funding

There are no implications for the budget.

RECOMMENDATION:

That this information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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EXTERNAL SERVICES

Item: 3 **ES - Establishment of (Regional) Companion Animal Community Education Working Party - (95494, 79342, 39906)**

Previous Item: 229, Ordinary (26 July 2005)
 9, Ordinary (31 January 2006)

REPORT:

This report has been prepared to advise Councillors of progress in establishing a Regional Companion Animal Community Education Working Party.

Background

At its Ordinary Meeting held on 26 July 2005, Council resolved to establish a Companion Animal Community Education Working Party. Council also adopted a Constitution to govern the operations of the proposed working party. The proposed Regional Working Party was to be established to develop a draft Companion Animal Strategy with the aim of promoting responsible pet ownership and increasing re-homing rates for animals received at Council's Companion Animal Shelter.

Pursuant to this resolution, in August 2005 Council wrote to Baulkham Hills Shire and Penrith City Councils inviting those Councils to nominate representatives to sit on the Working Party.

In October 2005 responses were received from Penrith City Council and Baulkham Hills Shire Council confirming their willingness to participate on the proposed Regional Working Party. However, Baulkham Hills Shire Council indicated that their participation would be conditional on Hawkesbury City Council expanding the proposed membership of the Regional Working Party to include representatives from Hornsby Shire Council and Blacktown City Council.

This pre-requisite was reported to Council at its Ordinary Meeting held on 31 January 2006 with Council resolving to write to Blacktown City Council and Hornsby Shire Council to establish their interest in participation on the Regional Working Party.

Correspondence was subsequently forwarded to Blacktown City Council and Hornsby Shire Council in March 2006. Follow-up correspondence was sent in July 2006. A positive response was received from Hornsby Shire Council in July 2006, and from Blacktown City Council in October 2006.

Current Situation

In October 2006 correspondence was forwarded to Baulkham Hills Shire Council advising them of the willingness of Blacktown City Council and Hornsby Shire Council to participate on the Regional Working Party. Baulkham Hills Shire Council were requested to confirm their participation on the working party.

In January 2007, a response was received from Baulkham Hills Shire Council confirming the appointment of representatives to sit on the Regional Working Party.

Council has now received positive responses from Baulkham Hill Shire Council, Penrith City Council, Blacktown City Council and Hornsby Shire Council to participate on the proposed Regional Companion Animal Community Education Working Party.

To facilitate the expansion of the membership of the Regional Working Party it is recommended that the adopted constitution for the working party (as appended to this report) be amended. In accordance with

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the provisions of the constitution a Councillor representative is required to be appointed to fill the position of Chairperson.

The constitution also provides for Council to appoint a community representative from the Hawkesbury Local Government Area to sit on the working party. In accordance with Council's resolution, expression of interest were sought from community members to sit on the working party. Two expressions of interest were subsequently received. As only one of the expressions of interests received was from a resident of the Hawkesbury, it is recommended that Christine Sercombe, a veterinary nurse from Bilpin, be invited to sit on the working party.

It is anticipated that the first meeting of the Regional Working Party will occur in March 2007.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"An informed community working together through strong local and regional connection."

Funding

There are no additional funding implications arising from this request.

RECOMMENDATION:

That:

1. The adopted constitution for the proposed (Regional) Companion Animal Community Education Working Party be amended to include a provision for membership from Blacktown City Council and Hornsby Shire Council.
2. A councillor be appointed to fill the position of Chairperson of the (Regional) Companion Animal Community Education Working Party.
3. Christine Sercombe be invited to sit on the (Regional) Companion Animal Community Education Working Party to fill the position of community representative from the Hawkesbury Local Government Area.

ATTACHMENTS:

AT - 1 (Amended) Constitution (Regional) Companion Animal Community Education Working Party

**AT - 1 (Amended) Constitution (Regional) Companion Animal
Community Education Working Party**

Constitution

1. Name

The Advisory Committee shall be known as the Companion Animal Community Education Working Party, and is hereinafter referred to as the 'Working Party'.

2. Objectives

- (a) to provide advice and guidance to Hawkesbury City Council staff in the preparation of a *Draft Companion Animals Strategy* which will identify objectives, key actions, time frames and performance measures for the implementation of a co-ordinated strategy for the promotion of responsible pet ownership within the Hawkesbury, Baulkham Hills and Penrith local government areas;
- (b) to seek the approval of participating Councils for the public exhibition of the Draft Companion Animal Strategy within each respective local government area, and to consider submissions made with respect to the Draft Companion Animal Strategy;
- (c) to recommend to each participating Council, the formal adoption of the *Companion Animal Strategy* and approval for its implementation within each respective local government area.

3. Role and Authorities

- (a) The Working Party is to abide at all times with the terms of reference of this clause, and with the authorities delegated under this clause whilst remaining in force (unless otherwise cancelled or varied by resolution of Council).
- (b) The Working Party shall have the following authorities:
 - (i) to recommend to Council a strategy drawn up by professional staff for:
 - the development of a community education program to promote responsible pet ownership;
 - the development of a communication plan to market the various elements within the adopted Companion Animal Strategy including strategies for increasing rehoming rates and raising awareness of the activities of the Animal Shelter.
 - (ii) to bring to Council's attention, by way of recommendation, any item requiring a policy decision which is relevant to the work of the Working Party;
- (c) The Council retains the responsibility for all operational and budgetary considerations.
- (d) The General Manager (or his/her delegate) retains all responsibility for the direction of any staff member, including any disciplinary action, be it for permanent, temporary or part time staff.
- (e) Any authorities conferred upon the Working Party under this Constitution may be varied by Council.

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4. Term

Working Party members' term shall be aligned with the time frame required for the development and adoption of the *Companion Animal Strategy*. Working Party members shall cease to hold office following the adoption of the *Companion Animal Strategy* subject to the condition that the Working Party Committee may be dissolved by Council at any time.

5. Structure and Membership

- (a) The structure and membership of the Working Party shall be as follows, and all the undermentioned appointments will have voting rights:
- i) 1 (one) Councillor of the Hawkesbury City Council.
 - ii) 2 (two) Council staff members appointed by the General Manager of Hawkesbury City Council.
 - iii) 1 (one) Community Representative from the Hawkesbury Local Government Area.
 - iv) 1 (one) Councillor of the Baulkham Hills Shire Council.
 - v) 1 (one) Council staff member appointed by the General Manager of Baulkham Hills Shire Council.
 - vi) 1 (one) Community Representative from the Baulkham Hills LGA.
 - vii) 1 (one) Councillor of the Penrith City Council.
 - viii) 1 (one) Council staff member appointed by the General Manager of Penrith City Council.
 - ix) 1 (one) Community Representative from the Penrith Local Government Area.
 - x) 1 (one) Councillor of the Blacktown City Council.
 - xi) 1 (one) Council staff member appointed by the General Manager of Blacktown City Council.
 - xii) 1 (one) Community Representative from the Blacktown Local Government Area.
 - xiii) 1 (one) Councillor of the Hornsby Shire Council.
 - xiv) 1 (one) Council staff member appointed by the General Manager of Hornsby Shire Council.
 - xv) 1 (one) Community Representative from the Hornsby Local Government Area.

The Manager Regulatory Services for Hawkesbury City Council, may also seek to appoint the following representatives

- i) 1 (one) veterinarian
 - ii) 1 (one) representative from the RSPCA
 - iii) 1 (one) representative from the commercial pet industry
- (b) Whereas the appointments detailed in clause 5(a) will form the Working Party, the **Manager Regulatory Services, Hawkesbury City Council** may also attend meetings of the Working Party.
- (c) The Councillor Representative from Hawkesbury City Council shall be appointed as the Chairperson of the Working Party, and one of the members of the Working Party will be appointed as Deputy Chairperson, to act in the absence of the Chairperson.
- (d) Each member of the Working Party entitled to vote shall only have one vote except that of the casting vote of the Chairperson in the case of equality of votes.
- (e) The Working Party may co-opt additional members from time to time, at its discretion, to provide specialist advice or assistance, but such co-opted members shall only serve on the Advisory Committee for the period of time required, and will not, whilst serving in the position of co-opted member, have any voting rights.
- (f) The Working Party may invite as observers citizens or other representatives for the purpose of clarifying certain matters as decided by the Advisory Committee. Such observers will not be permitted to vote.

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6. Appointment and Election of Members

- (a) Each Council to be represented on the Working Party, will appoint members to the Working Party in accordance with the practices and procedures of each Council.
- (b) The Working Party shall have the power to fill casual vacancies at its discretion.
- (c) Members of the Working Party shall cease to hold office:
 - i) if the Working Party is dissolved by Council;
 - ii) upon written resignation or death;
 - iii) if absent without prior approval of the Working Party Committee for three consecutive meetings.

7. Procedures and General

- (a) Meetings of the Working Party shall be held as required to conduct the business of the Working Party. Special meetings may be convened at the discretion of the Chairperson, or, in his/her absence, the Deputy Chairperson.
- (b) The Manager Regulatory Services, Hawkesbury City Council, shall be the Executive Officer to the Working Party, and will be responsible for preparation of specialist reports, and any and all correspondence associated with the Working Party.
- (c) Hawkesbury Council will provide a Minute Clerk for the purpose of recording the Minutes of the Working Party meetings and for the distribution of Minutes followings meetings of the Working Party.
- (d) No meeting of the Working Party shall be held unless three (3) clear days notice thereof has been given to all members.
- (e) The Minute Clerk shall forward a copy of the Minutes of each Working Party meeting to all Working Party members.
- (f) At any meeting of the Working Party, the Chairperson, or the person acting in the position of Chairperson, shall, in addition to his or her ordinary vote, have a casting vote where such a situation occurs where there is an equality of votes.
- (g) The rules governing meetings and the procedures of the Working Party shall, so far as they apply, be those covered by the Hawkesbury City Council's Code of Meeting Practice, as may be altered from time to time by resolution of the Council.
- (h) A quorum of the Working Party shall be constituted by half plus one of sitting nominated representatives.
- (i) Any members having a pecuniary interest in any matters being discussed by the Working Party shall declare such interest at the meeting of the Working Party and refrain from voting or discussion thereon.
- (j) The requirements applying to pecuniary interests for members as detailed in clause 7(i) above shall apply equally to any other appointed or invited observers or co-opted members, and also to the Executive Officer/Secretary.
- (k) Any recommendations of the Working Party shall, as far as adopted by the Council, be resolutions of the Council, provided that recommendations or reports of the Working Party shall not have effect unless adopted by the Council.

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- (l) It shall be competent for the Working Party to appoint a sub-committee or specific work groups comprised of members or non-members to exercise and carry out specific investigations for the Working Party, and then to report back to the Working Party. These appointed sub-committees or work groups may be dissolved by the Working Party at any time.
- (m) Any appointed sub-committees or work groups have no power to make any decisions whatsoever on behalf of the Working Party , and any recommendations of any sub-committee or work group will only have effect once adopted by the Working Party, or by the Council, as the case may be.

oooO END OF REPORT Oooo

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INFRASTRUCTURE SERVICES

Item: 4 IS - Proposed Compulsory Acquisition by the Roads and Traffic Authority for parts of Forbes Street and Day Street, Windsor, in association with the Windsor Flood Evacuation Route - (73625)

REPORT:

In association with the construction of the Windsor Flood Evacuation Route (WFER), the Roads and Traffic Authority (RTA) propose to acquire parts of the Road Reserve within Day Street and Forbes Street, Windsor, in order to facilitate access to Monaghans Mitre 10 Hardware Store, Windsor (Mitre 10) located within Lot 1 in DP832639, Lot 2 in DP561271 (Lot 4 in DP1082252) & Lot 7 Section A in DP759096.

Currently Trades people and customers of Mitre 10 wishing to pickup bulky goods enter from Mileham Street and exit the premises via Forbes Street, leaving the site in a forward direction. As part of the WFER works, Forbes Street will be raised between Mileham Street and Day Street. As a result, the exit for customers from the Mitre 10 site to Forbes Street will no longer exist. To facilitate an alternate exit, the RTA have proposed to construct a driveway which would exist partly on the Mitre 10 land and partly on the road reserve (refer to Plan No. SK094). The main concern with this proposal is public safety and the fact that, in accordance with the Australia Road Rules, vehicles are not permitted to travel along the nature strip. Further there could be issues in relation to maintenance responsibilities between Mitre 10, Council and the RTA for this driveway.

Due to the elevated nature of Forbes Street in this vicinity, the nature strip in question will be somewhat redundant for pedestrian use. Its main function will be to contain the existing service utilities located within it. As a result of discussions between council officers, RTA and Mitre 10 management, an alternative practical solution would be for the RTA to acquire the residual nature strip on the northern side of Forbes Street, between Mileham Street and Day Street. In addition, the RTA wish to acquire an approximate 2.0 metre strip along Day Street abutting the North eastern boundary of Lot 1 in DP832639 and Lot 2 in DP561271 (Lot 4 in DP1082252).

It is proposed by the RTA that both public road acquisitions will be transferred to the property owner - Mitre 10. The acquisitions will be undertaken by compulsory acquisition. The extent of Public Road acquisition is outlined in Plan No. SW0813. The total area of the Public Road acquisition is approximately 730 sqm. In accordance with Section 206 of the Roads Act 1993, compensation will be waived. All costs associated with the compulsory acquisition will be borne by the RTA.

The land to be transferred will be subject to the required easements for utility services and be consolidated with the adjoining lot. The RTA will also create an easement for right of way over Lot 7 Section A in DP759096 in favour of Lot 4 in DP1082252 to facilitate access over Lot 7.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Processing of miscellaneous property matters including road closures/opening, easements acquisitions, etc."

Funding

No impact on current funding

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RECOMMENDATION:

That:

1. Council agree to the compulsory acquisition of parts of Forbes Street and Day Street, being approximately 730 sqm as outlined in Plan No.SW0813 by the Roads and Traffic Authority in association with the construction of the Windsor Flood Evacuation Route;
2. All costs associated with the compulsory acquisition be borne by the Roads and Traffic Authority;
3. All necessary documents, associated with this matter be executed under the Seal of Council.

ATTACHMENTS:

AT - 1 Property Adjustment, Forbes Street, Windsor - Plan No.SK094

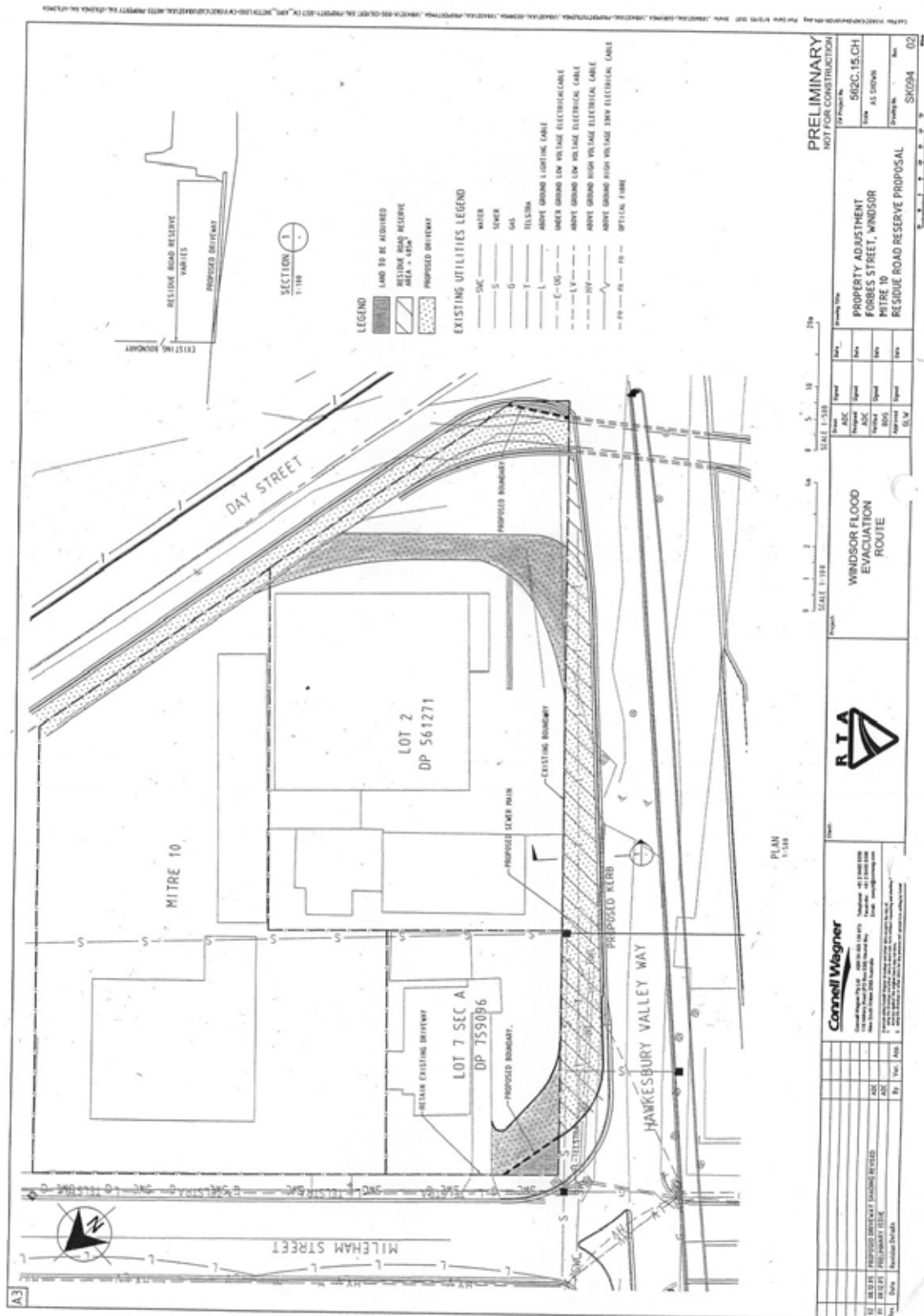
AT - 2 Sketch of Land and Proposed Easements to be Acquired - Plan No.SW0813

AT - 3 Proposed Construction of Driveways - Plan No.0184.091.PA.0034

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AT - 1 Property Adjustment, Forbes Street, Windsor - Plan No. SK094



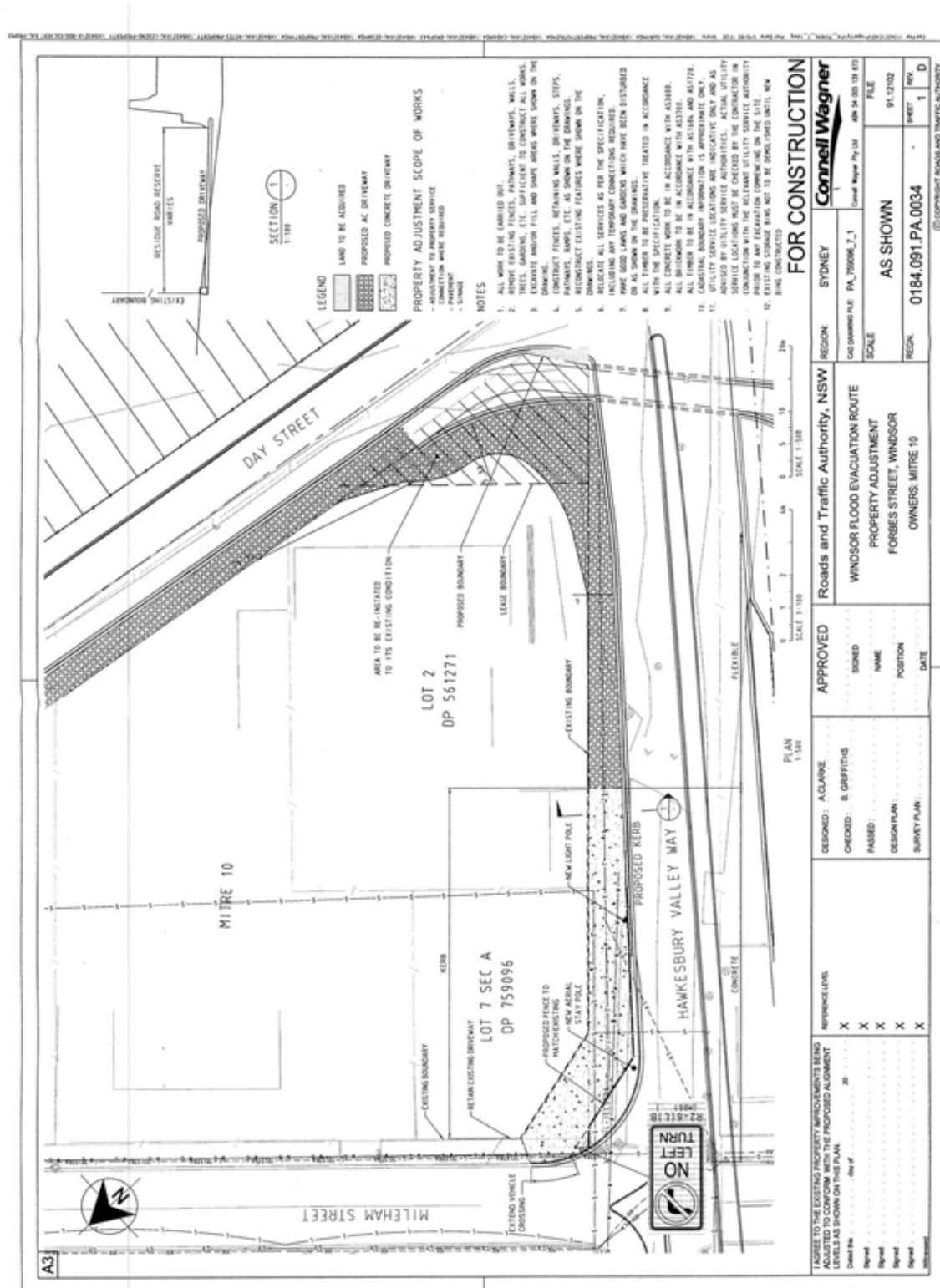
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At - 3 Proposed Construction of Driveways - Plan No.0184.091.PA.0034



0184.091.PA.0034

oooO END OF REPORT Oooo

ORDINARY MEETING**Meeting Date: 30 January 2007****SUPPORT SERVICES****Item: 5 SS - Monthly Investments Report - November 2006 - (96332)****REPORT:**

According to Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under section 625 of the Local Government Act 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulations and the Council's Investment Policy.

The following table lists the investment portfolio held by Council at 30 November 2006 in a form compliant with legislative and policy requirements.

All investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

November 2006

The following table indicates that Council held \$33.2 million in investments as at 30 November 2006. Details of the financial institutions or fund managers with which the investment was made, date investments were taken out, the period to maturity, the rate of return achieved and the credit rating of the investments are provided below.

Investment Type	Lodgement Date	Interest Rate %	Principal	Rating	Total
On Call					
CBA	30-Nov-06	6.20%	\$ 3,250,000.00	A1+	\$ 3,250,000.00
Managed Funds					
ANZ Cash Plus Fund	30-Nov-06	6.64%	\$2,878,566.09	AA	
Macquarie Income Plus Fund No 1	30-Nov-06	6.83%	\$6,574,250.95	A	
Deutsche Cash-Plus Fund	30-Nov-06	7.55%	\$9,080,952.99	A	
Perpetual Credit	30-Nov-06	7.25%	\$6,394,789.86	A	
ING Enhanced Cash	30-Nov-06	6.87%	\$5,058,421.14	A	\$29,986,981.03
TOTAL INVESTMENT AS AT 30 NOVEMBER 2006					\$33,236,981.03

Managed Funds

Bench Mark - Nov 2006	6.46%	Bench Mark - last 12 months	5.96%
Actual - Nov 2006	6.78%	Actual -last 12 months	6.14%

ORDINARY MEETING**Meeting Date: 30 January 2007****Performance by Type**

Category	Balance	Average Interest	Difference to Benchmark
Cash at Call	\$ 3,250,000.00	6.20%	-0.26%
Term Deposit	\$ -	0.00%	0.00%
Managed Funds	\$29,986,981.03	6.78%	0.32%
	\$ 33,236,981.03	6.49%	0.03%

Restriction Type	Amount
External Restrictions -S94	\$ 4,537,302
External Restrictions - Other	\$ 13,587,988
Internal Restrictions	\$ 11,273,527
Unrestricted	\$ 3,838,164
Total	\$ 33,236,981

Investment Commentary

The investment portfolio increased by \$3.16m during November 2006. The increase was mainly due to the second quarter rate instalment and financial assistance grant receipts. During November the income received including rates payments amounted to \$6.8m, and was more than payments to suppliers and staff costs by \$3.6m.

Managed Fund performance was marginally above the benchmark (UBS Australia) Bank Bill Index in November 2006 with an average return after fees of 6.78%, compared with the index of 6.46%. The managed funds portfolio has achieved a return after fees for the past 12 months of 6.14%, which outperformed the (UBS Australia) Bank Bill Index of 5.96% for the corresponding 12 month period.

Official cash interest rates changed on 8 November 2006 from 6% to 6.25%.

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Maximise return on Council's investment portfolio"

Funding

Funds are invested with the aim of achieving budgeted income in 2006/2007.

Robert Stalley
Responsible Accounting Officer

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING
Meeting Date: 30 January 2007

Item: 6 SS - Monthly Investments Report - December 2006 - (96332)

REPORT:

According to Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under section 625 of the Local Government Act 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulations and the Council's Investment Policy.

The following table lists the investment portfolio held by Council at 31 December 2006 in a form compliant with legislative and policy requirements.

All investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

December 2006

The following table indicates that Council held \$32.4 million in investments as at 31 December 2006. Details of the financial institutions or fund managers with which the investment was made, date investments were taken out, the period to maturity, the rate of return achieved and the credit rating of the investments are provided below.

Investment Type	Lodgement Date	Interest Rate %	Principal	Rating	Total
On Call					
CBA	31-Dec-06	6.20%	\$ 1,280,000.00	A1+	\$ 1,280,000.00
Term Deposit					
CBA	18-Dec-06	6.33%	\$ 1,000,000.00	A1+	\$ 1,000,000.00
Managed Funds					
ANZ Cash Plus Fund	31-Dec-06	6.93%	\$2,894,548.16	AA	
Macquarie Income Plus Fund No 1	31-Dec-06	7.70%	\$6,614,389.15	A	
Deutsche Cash-Plus Fund	31-Dec-06	5.92%	\$9,121,539.50	A	
Perpetual Credit Income	31-Dec-06	7.61%	\$6,433,476.72	A	
ING Enhanced Cash	31-Dec-06	7.33%	\$5,087,766.16	A	\$30,151,719.69
TOTAL INVESTMENT AS AT 31 DECEMBER 2006					\$32,431,719.69

Managed Funds

Bench Mark - Dec 2006	6.47%	Bench Mark - last 12 months	6.02%
Actual - Dec 2006	6.85%	Actual -last 12 months	6.13%

ORDINARY MEETING**Meeting Date:** 30 January 2007**Performance by Type**

Category	Balance	Average Interest	Difference to Benchmark
Cash at Call	\$ 1,280,000.00	6.20%	-0.27%
Term Deposit	\$ 1,000,000.00	6.33%	-0.14%
Managed Funds	\$30,151,719.69	6.85%	0.38%
	\$ 32,431,719.69	6.46%	-0.01%

Restriction Type	Amount
External Restrictions -S94	\$ 4,538,825
External Restrictions - Other	\$ 16,131,171
Internal Restrictions	\$ 10,639,512
Unrestricted	\$ 1,122,212
Total	\$ 32,431,720

Investment Commentary

The investment portfolio decreased by \$0.8m during December 2006. The decrease was due to the cyclical payment of rates with December being a non instalment month. During December income received including rates payments amounted to \$3.9m, while payment to suppliers and staff costs amounted to \$4.9m.

Managed Fund performance was marginally above the benchmark (UBS Australia) Bank Bill Index in December 2006 with an average return after fees of 6.85%, compared with the index of 6.47%. The managed funds portfolio has achieved a return after fees for the past 12 months of 6.13%, which outperformed the (UBS Australia) Bank Bill Index of 6.02% for the corresponding 12 month period.

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Maximise return on Council's investment portfolio"

Funding

Funds are invested with the aim of achieving budgeted income in 2006/2007.

Robert Stalley
Responsible Accounting Officer

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 7 **SS - Policy for Payment of Expenses and Provision of Facilities to Councillors - Review - (95496)**

Previous Item: 276, Ordinary (14 November 2006)

REPORT:

At the meeting of Council held on 14 November 2006, a report was considered regarding a review of the Council's current policy for the "Payment of Expenses and Provision of Facilities to Councillors".

In that report it was indicated that the Department of Local Government had recently issued guidelines for the preparation of the Policy, and that the Policy submitted to Council for its consideration had been reviewed and amended in line with these guidelines. A copy of the amended Policy is included as Attachment A.

Subsequently the Council resolved as follows:

"That in accordance with the requirements of Section 253 of the Local Government Act 1993 the draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, prepared in accordance with the guidelines issued by the Department of Local Government, be placed on public exhibition for a period of 28 days with the insertion of the word 'functions', between the words 'a' and 'conference' in the third and fourth lines of clause 1b. of Part 2 - Payment of Expenses, within the draft policy."

The draft Policy was placed on exhibition, with the exhibition period closing on 12 January 2007. At the close of this period no submissions had been received in respect of the Policy.

In accordance with the provisions of the Act the Council is required to review this Policy annually, and to submit a copy of the Policy to the Department by 30 November each year. However, with the recent release of the guidelines the Department has indicated that it is necessary for councils to submit a copy of a Policy prepared in accordance with the guidelines by 28 February 2007. In addition, when submitting the Policy to the Department, the Act requires Council to provide details of any submissions received and the council's response to the submissions, as well as the copy of the public notification.

In view of the fact that no submissions were received to the Policy during the exhibition period it is now appropriate for it to be adopted by Council.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Establish processes that build community capacity to identify and respond to diversity and difference."

Funding

No effect on the budget as provision has already been made to meet the expenses provided for in the Policy.

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Meeting Date: 30 January 2007

RECOMMENDATION:

That:

1. The revised Policy for the "Payment of Expenses and Provision of Facilities to Councillors" be adopted.
2. As required by Section 253(4) of the *Local Government Act*, a copy of the adopted revised Policy be forwarded to the Director-General of the Department of Local Government, together with a copy of the public notice placing the draft Policy on public exhibition, and the advice that during the required exhibition period the council received no submissions in respect of the draft Policy.

ATTACHMENTS:

AT - 1 Amended Policy (Attachment A) - (*Distributed Under Separate Cover*)

oooO END OF REPORT Oooo

ORDINARY MEETING
Meeting Date: 30 January 2007

Item: 8 SS - Pecuniary Interest Return - (79337)

REPORT:

Section 450A of the Local Government Act, 1993 relates to the register of Pecuniary Interest Returns and the tabling of these Returns, which have been lodged by Councillors and Designated Persons. Section 450A of the Act is as follows:

- **"450A Register and tabling of returns**

(1) *The general manager must keep a register of returns required to be lodged with the general manager under section 449.*

(2) *Returns required to be lodged with the general manager under section 449 must be tabled at a meeting of the council, being:*

(a) *in the case of a return lodged in accordance with section 449 (1)—the first meeting held after the last day for lodgement under that subsection, or*

(b) *in the case of a return lodged in accordance with section 449 (3)—the first meeting held after the last day for lodgement under that subsection, or*

(c) *in the case of a return otherwise lodged with the general manager—the first meeting after lodgement."*

With regard to Section 450A(1), a register of all Returns lodged by Councillors and Designated Persons in accordance with Section 449 of the Act is currently kept by Council as required by this part of the Act.

With regard to Section 450A(2), all Returns lodged by Councillors and Designated Persons under Section 449 of the Act must be tabled at a Council Meeting as outlined in Sections 450A(2)(a), (b) and (c) above.

With regard to Section 450A(2)(a), the following Section 449(1) Returns have been lodged:-

Position	Return Date	Date Lodged
Casual Subdivision & Development Engineer	15/09/2006	12/12/2006
Property Officer	17/10/2006	17/10/2006
Chief Finance Officer	30/10/2006	1/11/2006

The Returns have been lodged prior to the due dates for the receipt of the Returns, being three months after the return dates.

The above details are now tabled in accordance with Section 450A(2)(a) of the Act and the Returns are available for inspection if requested.

Conformance to Strategic Plan

This proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e.:

"An informed community working together through strong local and regional connections".

ORDINARY MEETING

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Funding

Not applicable.

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 9 SS - Proposal to Re-establish Alcohol Free Zone - (79337)

REPORT:

In accordance with the provisions of the Local Government Act, 1993, Council now needs to consider the re-establishment of the Alcohol-Free Zones in the Hawkesbury Local Government Area.

The current Alcohol-Free Zones, located within the Hawkesbury Local Government Area, expired on the 31 December 2006. Accordingly, it is proposed to re-establish all Alcohol-Free Zones for another three year period, commencing 1 January 2007 and expiring 31 December 2009.

The current location of Hawkesbury's Alcohol-Free Zones are:

- **The roads and footpaths of the following blocks having boundaries of:**
 - Francis Street, West Market Street, Windsor Street and Bosworth Street, Richmond - including Coles Car Park in Richmond.
 - East Market Street, Windsor Street, West Market Street and March Street, Richmond.
 - George Street, Campbell Street, Mullinger Lane and Argyle Street, South Windsor - including the roads, footpaths and carparks of South Windsor Shopping Centre and McLeod Park, South Windsor.
- **The roads and footpaths at the following locations:**
 - East Market Street, Richmond - between Francis Street and Windsor Street, Richmond.
 - Toxana Street, Richmond - between Francis Street and Windsor Street, Richmond.
 - Windsor Street, Richmond - between East Market Street and Paget Street, Richmond.
 - West Market Street, Richmond - between Lennox Street and March Street, Richmond.
 - East Market Street, Richmond - between March Street and Lennox Street, Richmond.
 - George Street, Windsor - from the roundabout in Thompson Square to the corner of Arndell Street, Windsor.
 - Eldon Street, Pitt Town - between Grenville Street and Chatham Street, Pitt Town.
 - Along The Terrace, Windsor - adjoining Howe Park.
- **The carparks and service roads at the following locations:**
 - Corner of Bells Line of Road and Pitt Lane, North Richmond.
 - Glossodia Shopping Centre at 162 Golden Valley Drive, Glossodia.
 - McGraths Hill Shopping Centre at Phillip Place McGraths Hill - being the block bounded by Phillip Place, Redhouse Crescent and McGraths Hill Community Centre.
 - Wilberforce Shopping Centre at 15 King Road, Wilberforce.
- Woodhills Carpark, Richmond.
- "Windsor Mall" George Street, Windsor.

As required under the Ministerial Guidelines on Alcohol-Free Zones the public consultation process has been undertaken. The process under the Act involved all of the following:

- A published notice of the proposal in the Hawkesbury Independent on 5 December 2006 allowing inspection of the proposal and inviting representations or objections within 14 days (from the date of publication). The notice stated the exact location of the proposed Alcohol-Free Zones and the place and time at which the proposal may be inspected.
- Copies of the proposal's were sent to Hawkesbury Local Area Command (Police) as well as all liquor licensees, secretaries of registered clubs and principals of local schools whose premises border on

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or adjoin or are adjacent to the proposed zones, inviting representations or objections within 30 days (from the date of sending the copy of the proposal).

- Other Departments such as Nepean Migrant Access Inc, Daruk Local Aboriginal Land Council, NSW Drug Awareness Council have also been informed with a copy of the proposal for the re-establishment of the Alcohol-Free zones within the Hawkesbury Local Government Area, inviting representations or objections within 30 days (from the date of sending the copy of the proposals).

As at the closing date, being 19 December 2006, only two submissions have been received, as follows:

- 1) Mrs Karen Chamberlain, Principal of Richmond North Public School on 15 December 2006, addressing her concerns that establishing one small section of the North Richmond CBD will not address the underlying and related issues of anti-social and/or irresponsible behaviour, and that it will simply shift the problematic behaviour to other location if the North Richmond CBD. A response and an Alcohol-Free Zone Application form was forwarded on 19 December 2006 to Richmond North Public School allowing them to allocate any further Alcohol-Free Zones, if they feel the need to do so. This matter then can be addressed separately if a further submission is made.
- 2) Mr Brett Henderson, Superintendent of NSW Police, Hawkesbury Local Area Command on 19 December 2006 confirming their support to Council's proposal to re-establish Alcohol-Free Zones and look forward to their implementation.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Working in partnership with community and government to implement community plans to meet the social, health, safety, leisure and cultural needs of the city."

"Respond to crime and public safety issues."

Funding

This proposal will require that current signage to be updated (i.e dates) and these minor costs involved in relation to this proposal can be funded from Component 58 of the 2006/2007 budget.

RECOMMENDATION:

That:

1. In accordance with the provisions of the Local Government Act, 1993, the consumption of alcohol in the areas outlined in the report, be prohibited for the period of 1 January 2007 to 31 December 2009, by the re-establishment of the Alcohol-Free Zones in the Hawkesbury Local Government Area.
2. Public notification (including erection of signage and an advertisement in the Hawkesbury Independent) be given of the re-establishment.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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Item: 10 SS - Electrical Substation - 320 George Street, Windsor - (79337)

REPORT:

In 1982 the Hawkesbury Benevolent Society and Hospital entered into a lease with The Prospect County Council pertaining to an electricity substation located within the boundaries of the property known as Lot 50 in Deposited Plan 1035291 (320 George Street, Windsor).

When Council purchased the former Hawkesbury Hospital Site, the lease of the substation was automatically transferred and became an agreement between Council and Integral Energy (previously known as The Prospect County Council).

The term of the lease is for 25 years and is due to expire on 6 September 2007, however, a further option of 25 years is available under the terms of the current lease and Integral Energy has advised Council of their intention to exercise the option, thus entering into a lease until 6 September 2032.

The substation was originally located on the site to provide the electricity supply to the Hawkesbury Hospital and continues to provide electricity to the site, including the Deerubbin Centre and Johnston Wing to date.

No monies are payable in the form of a rental payment, however, Integral Energy have agreed to be responsible for all legal and associated fees pertaining to this matter.

Given the sole purpose of the substation is to provide electricity to the entire property, which is owned by Council, the proposal to enter into the lease option with Integral Energy is considered reasonable and could be agreed to by Council.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Process Miscellaneous Property Matters"

Funding

This proposal has no impact on Council's 2007/2008 budget

RECOMMENDATION:

That:

1. Council note the information that Integral Energy has exercised the option of 25 years as provided for in the existing lease with Council in relation to the substation at 320 George Street, Windsor as outlined in the report and that action to finalise the matter is proceeding.
2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 30 January 2007

CONFIDENTIAL REPORTS

Item: 11 Confidential Report - GM - Appointment of Director City Planning

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than councillors).

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 12 SS - Property Matter - Shop 1 McGraths Hill Shopping Centre - (79337)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to lease property and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 13

SS - Property Matter - Shop 5, Wilberforce Centre - (79337)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to lease property and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 14 **SS - Property Matter - Shop 8, Wilberforce Shopping Centre - (73874, 74403, 34779)**

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 15 SS - Property Matter - Shop 9, Glossodia Shopping Centre - (4716, 38869, 76718, 95739)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Meeting Date: 30 January 2007

Item: 16

SS - Property Matter - 80 George Street, Windsor - (79337)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to lease property and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ordinary

section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

SECTION 5 - Reports of Committees

ROC - E-Commerce / Markets Advisory Committee - 30 November 2006 - (91367)

Minutes of the Meeting of the E-Commerce/Markets Advisory Committee held in the Committee Rooms, Windsor, on 30 November 2006, commencing at 7:00pm.

Present: Councillor Rex Stubbs
Mr Peter Hudson
Mr Stephen Phillips
Councillor Neville Wearne
Councillor Bart Bassett
Ms Janette Fairleigh
Mr Zac Hope
Councillor Trevor Devine

Apologies: Councillor Barry Calvert
Mr Graeme Faulkner

In Attendance: Ms Jan Readford (Minute Secretary) and Ms Fiona Mann

Councillor Rex Stubbs welcomed Councillor Bob Porter (not in attendance) to the E-Commerce/Markets Advisory Committee who will replace Councillor Barry Calvert.

RESOLVED on the motion of Ms Janette Fairleigh and seconded by Councillor Devine that the apologies be accepted.

REPORT:

SECTION 1 - Confirmation of Minutes

ROC - E-Commerce/Markets Advisory Committee Minutes - 10 August 2006 - (91367)

MOTION:

RESOLVED on the motion of Ms Fairleigh, seconded by Councillor Devine.

Refer to RESOLUTION

RESOLUTION:

RESOLVED on the motion of Ms Fairleigh, seconded by Councillor Devine that the Minutes of the E-Commerce/Market Advisory Committee held on the 10 August 2006, be confirmed.

SECTION 2 - Presentations to the Committee

Presentation 1: Business Development Strategies & Skills Development

Presented by Mr John Scilly, Business Development Manager, NSW Dept State and Regional Development.

Mr John Scilly outlined the work being conducted by the Department of State and Regional Development (DSRD) and offered his services to assist small business in The Hawkesbury to take advantage of these opportunities as follows:

- The provision of mentoring and guidance in all facets of business.
- *Subsidised Training Programs (utilising mentors)* – ie. Stepping-Up Program (10 hours mentoring and 10 workshops) to assist business to develop skills like marketing and a reasonable course cost (eg. total fee \$1,500 - subsidized \$1,300, with participants only paying \$200 to improve their businesses). Advanced programs on franchising with fees valued at \$5,000 - \$10,000 are subsidized at \$2,500.
- *Subsidised Funding Programs* – Funding is available under the Australian Technology Showcase program for small businesses where if a business utilises a "unique" technology (valued up to \$20,000); a utilises biochemical technology (valued at \$75,000); and or is an exporter or potential exporter, where the business can qualify for a New Export Ready program (valued at \$20,000 over 2 years).
- *Business Cluster Program* - assistance and funding for the formation of a common interest cluster, where businesses are interested in working together to promote a industry or location (valued up to \$10,000 over 2 years).
- Assistance with leveraging funding via or in [partnership with the Federal Government via Austrade has Export Market Develop Grants on a dollar for dollar basis available for businesses with a marketing expenditure of \$15,000 to qualify (valued at \$7,500).

A business may qualify for any or all of the above State funding opportunities that total \$150,000. DSRD also assists start-up businesses and home base businesses under \$200,000 through their Business Enterprise Services (BES) and Business Advisory Services (BAS). Mr John Scilly's main work area is with businesses with earnings from \$200,000 - \$3 million.

Note: DSRD is the principal funding provider for a number of BESs and BASs across the State. Penrith Valley Economic Development Corporation Ltd, funded by Penrith City Council (ie. business levy) provides the BES service and the Penrith City and District Business Advisory Centre provides the BAS service to Penrith, The Blue Mountains and The Hawkesbury.

Mr John Scilly was thanked for his attendance.

Presentation 2: Smart Card Scheme

Presented by Mr Michael Cumming, Managing Director, Savvy Technologies Pty Limited.

Mr Michael Cumming introduced Mr Steve Sagovac - General Manager, Savvy Fundraising and Mr Sharon (Ron) Stuhl, Director of Business Development, Savvy Technologies Pty Limited.

Members may recall that Council supported Savvy's pilot program for "My Local Fundraiser" for Ebenezer Public School, which operated during the later part of 2006 (eg. organising for Hawkesbury Oasis to be a fundraising business, use of The Hawkesbury Marketing logo etc).

ORDINARY MEETING
Reports of Committees

Mr Cumming gave an overview of My Local Fundraiser - a community based fundraising program that utilises smart card technology. The program allows the community to raise funds while supporting participating local businesses, with the overall benefits received by the local businesses, local schools and cardholders.

Each card defines the recipient school. The school receives \$1 from the sale of each card, plus 50 cents after a \$5 spend on each customer transaction. 100% of the raised funds go to the school. Business costs include an initial set up fee of \$20, plus a \$20 monthly terminal rental. In return businesses receive advertising in local presses on the Savvy website, and statistical feedback on purchases. The cards do not include any personal information on the cardholder.

A pilot program was launched in the Hawkesbury at Ebenezer Public School on 11 September 2006 for 8 weeks with 25 merchants participating and 300 cards sold raising \$1,000 for the school.

Savvy Technologies has now strengthened the program by redefined the product, improved programs, improved administration processes and terminals for merchants, and has extended the program to four (4) additional schools to be trialed over the Christmas season. Additionally, the ANZ Bank is now supporting the program with sponsorship for promotion purposes.

In the future, other smart technology will be introduced so that the smart cards can be used for school attendance; student expenditure controls; and allergy identification and controls. In time, a Sydney wide program will be launched – with an estimated 200 schools participating and unlimited cards.

Mr Michael Cumming, Mr Steve Sagovac, Mr Ron Stuhl were thanked for their attendance.

SECTION 3 - Reports for Determination

Item: 1 EMAC - E-Commerce/Markets Advisory Committee - Telstra and Community Representation - (95497, 91367)

Previous Item: 2, EMAC (10 August 2006)
 168, Ordinary (25 July 2006)

DISCUSSION:

- It was felt that as there were changes currently occurring within the organisation that this item should be deferred to the next meeting.

MOTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Devine.

Refer to RESOLUTION

RESOLUTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Devine.

That in view of the changes within the organisation at the present time this item is to be held over until the next E-Commerce/Markets Advisory Committee meeting in 2007.

Item: 2 EMAC - Business Cost Differentials – Status Report - (95497)

Previous Item: 9, EMAC (29 June 2006)

DISCUSSION:

- It was noted that Council is not in a position to influence actual costs attributed to businesses. Council can only educate the community about alternatives and lobby State and Federal governments to raise the Hawkesbury's profile.
- It was noted that the new NSW State Plan, does not mention reticulated sewerage which would be of benefit to The Hawkesbury, and that in fact the map used to show the Sydney Region Plan does not show any of The Hawkesbury's town at all.

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Bassett.

Refer to RESOLUTION

RECOMMENDATION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Bassett.

That the Committee:

1. Receives the information and that the members of the Business Cost Differentials working party discontinue any further investigation.

That Council:

1. Sends a letter to the Department of State and Regional Development with a copy of the EMAC - Business Cost Differentials Status Report, requesting that the Department facilitates a proposal to the State Government with a cluster focus, seeking assistance for businesses in the Hawkesbury highlighting the impact of high costs on utilities and other business related costs.

Item: 3 EMAC - Events - Use of Public Lands - (95497)

DISCUSSION:

- S. Phillips informed the Committee that while working with the Bridge-to-Bridge Steering Committee to develop a brand for the promotion of The Hawkesbury, is often asked if Council would consider allowing static displays on public lands of the boats used in the races. To accommodate those requests, and to help these groups raise their profile in the community, Council is asked to facilitate an easier pathway, by developing a policy and perhaps guidelines for the use of public lands for static displays. It was noted that some of the Bridge-to-Bridge groups on the Committee, had experienced difficulties in obtaining approval for a display in Windsor Mall.
- The Committee suggested that banners displayed on flagpoles and light poles, should meet a minimum standard. Some discussion had been held about the Windsor Business Group's banners flying on Integral Energy light poles. It was suggested that any Council Banner Policy (non at present) be amended to require banners to be professionally made.

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- F.Mann is to investigate the original intent of Item 12 of the Windsor Mall Regulations. Councillor Devine, specifically enquired about any food preparation activity as it was thought that food may have been excluded previously because of the number of eateries in the Windsor Mall.
- The Committee suggested that Item 18 of the Windsor Mall Regulations be changed to refer to "all market stall activities".

MOTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Wearne.

Refer to RESOLUTION

RECOMMENDATION TO COUNCIL:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Wearne.

That:

1. Council prepares a policy for the Use of Public Lands for Static Displays, for the purpose of assisting local event organisers in the promotion of major community events and that the policy constitute an (internal) procedure and associated guidelines for use by any customer seeking to display on Council lands.
2. Council form a working party comprising Councillor Trevor Devine, Mr Rob Ewin, Ms Fiona Mann and representatives of Hawkesbury City Chamber of Commerce, Windsor Business Group and Windsor Craft Markets to conduct a review of the Windsor Mall Regulations, which maybe incorporated into Resolution (1), to ensure alignment with the objectives of Council.
3. Council investigate other locations for additional Community Banner Poles (horizontal) on the Richmond Road entrance to the LGA.

Item: 4 EMAC - Outcomes on Hawkesbury Business Skills Program 2006 - (95497)

Previous Item: 270, Ordinary (14 November 2006)
 224, Ordinary (10 October 2006)
 119, Ordinary (24 April 2005)

DISCUSSION:

- The Young Achievements Australia Program (YAA) is considered an excellent program for the development of skills for the future business community. The 2006 program has been a tremendous success with the majority of the students developing an understanding of how businesses are run, working as a committee, finances, marketing and sales. The majority of students, drawn from (4) four different schools, have expanded their capabilities under the program with an unbridled enthusiasm, whilst successfully achieving a 156% return on investment.
- The structure of the YAA program does have one drawback in that students are required to pay \$70 to attend the YAA awards night. The cost was prohibitive resulting in more than half of the students not attending. It is suggested that YAA be requested to build the cost into the program. The high cost of books and quality of materials were also considered questionable.
- Mentors recommended that the program be continued, indicating that they have enjoyed working with the students and believe that experiences gained will favourably contribute to the future success of the program. The Committee thanked the mentors for their commitment and efforts,

ORDINARY MEETING
Reports of Committees

particularly noting the individual efforts of Ms Mann who kept the program on track and took the necessary time to deal with parental issues; Mr Hudson who additionally contributed his own funds to assist the students with sales incentives to achieve targets; and Ms Daynes for her invaluable contribution.

- Councillor Trevor Devine indicated a willingness to join the working group.

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Mr Peter Hudson.

Refer to RESOLUTION

RECOMMENDATION:

RESOLVED on the motion of Councillor Devine, seconded by Mr Peter Hudson.

That the Committee:

1. Forms a working group to identify and approach local businesses and organisations that might assist Council as mentors in the preparation and operation of the Hawkesbury Business Skills Program for 2007.

SECTION 4 - Reports for Information

Item: 5 EMAC - Report of Working Groups - (91367)

DISCUSSION:

a. RAAF - Working Party

- S.Phillips advised that the consultants working for the Department of Defence have finalised the work following collation of public submissions. An early draft report has been prepared, and the finalised report is expected to be released by mid 2007.
- The Mayor met with the Chief of Airforce re the future of the RAAF and found that the Air Chief, whilst non-committal pending the results of the study, understands the Hawkesbury's issues and the importance of Richmond to the nation.

b. Technology Park - Working Group

- S.Phillips advised that the Technology Park is taking a back seat at present pending the outcome of the RAAF Economic Study, which also considers the formation of a Technology Park to support RAAF activities.

c. Bridge-to-Bridge - Steering Committee

- S.Phillips advised that the Steering Committee meets regularly every 5-6 weeks and has to date successfully facilitated the development of two additional events i.e. Hawkesbury 120 Ski Race Classic held 2/3 September 2006, and the Outlaw Displacement World Championships to be held on 26/27 January 2007.
- The Memorandum of Understanding (MOU) between Council and the various Associations remains pending. S.Phillips advised that whilst there has been no negative feedback on the MOU, only minimal response has been forthcoming to date.

d. Signposting - Working Party

- F.Mann met with delegates at the pilot location of St Albans re a business board to be located in the town centre and is currently working on design layouts.
- F.Mann is discussing with the RTA, the update of other regulatory signs which are of poor quality and in some cases give false directions at the same time.
- In response to Council's re-confirmation of suburb and locality boundaries via the Geographical Names Board process, which was completed in the first half of 2006, all boundaries have now been identified. This has generated a number of enquiries from those localities that have not has name entry signs previously (black letting on white background) and a rollout program is being prepared (subject to budget).

e. Hawkesbury / Lithgow Tourism Alliance - Working Group

- F.Mann advised that the long awaited banner poles would be erected next week. Each banner pole is readily accessible, allowing a banner to be easily slid onto the pole when the pole is laid down, and then locked back into place. F.Mann has arranged Mayoral Launch of the banner poles, and members are welcome to attend.
- F.Mann advised that installation process has had regard to the OH&S Act and Council's Safety System. The process of liaison with suppliers and contractors was complicated which contributed to the delay in the planned installation date.

f. M-Commerce - Working Party

- S.Phillips advised that there is nothing to report without a Telstra representative at present.

g. Business Cost Differentials - Working Party

Reported in business paper.

h. Community Wi-Fi Service - Working Party

- P.Hudson apologised for delay in preparing the community questionnaire on Wi-Fi awareness and will do so for the next Committee meeting.
- J.Fairleigh highlighted the recent announcement by the State Government to install a free wireless broadband network throughout the Sydney CBD and other major centres by early 2008.

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne.

Refer to RESOLUTION

RESOLUTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne.

That the information be received.

ORDINARY MEETING
Reports of Committees

Item: 6 EMAC - E-Commerce/Markets Advisory Committee Constitution - (91367)

Previous Item: 5, EMAC (10 August 2006)
 215, Ordinary (12 September 2006)

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Bassett.

Refer to RESOLUTION

RESOLUTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Bassett.

That the information be received.

Item: 7 EMAC - Broadband Internet in the Hawkesbury - Update- (91367)

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne.

Refer to RESOLUTION

RESOLUTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Wearne.

That the information be received.

GENERAL BUSINESS:

1. Dates for 2007 Meetings

Meeting dates to be set and circulated to the Committee.

2. Xmas Decorations Competition

Judging of the 17 entrants in the competition to be conducted next Wednesday evening, 6 December 2006. F.Mann will liaise with judges on processes.

Judging results will be published in newspapers the following week.

3. YAA Mentors luncheon

Committee members were invited to join the YAA mentors for an end of year luncheon, which will be held at Sassafras Creek on at 12:00 noon on 12 December 2007. Committee members will be sent a reminder enabling response to the invitation.

The Mayor, Councillor Rex Stubbs, thanked the Committee for their efforts during 2006.

ORDINARY MEETING
Reports of Committees

The meeting terminated at 8:30pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

ROC - Local Traffic Committee Minutes - 17 January 2007 - (80245, 95495)

Minutes of the Meeting of the Local Traffic Committee held in the Large Committee Room, Windsor, on Wednesday, 17 January 2007, commencing at 3.00pm.

Present:	Councillor B Bassett (Chairperson) Mr R McHenery, RTA Mr J Suprain, RTA Mr J Christie, Office of Mr A Shearan, MP Mr W Timmerman, Office of Mr S Pringle, MP Senior Constable G Crawford, NSW Police Service
Apologies:	Mr R Elson, Department of Transport
In Attendance:	Mr C Amit, Manager, Design & Mapping Services Mrs J Hogge, Roads Safety Programme Co-ordinator

SECTION 1 - Minutes

ITEM 1.1 Minutes of Previous Meeting

Amendment to 4.2 Recommendation:

The Roads and Traffic Authority be contacted to also investigate the installation of advance warning guide signs at the subject location.

The Minutes of the meeting held on 22 November 2006 were confirmed as amended.

ITEM 1.2 Business Arising

Nil Business Arising.

SECTION 2 - Reports for Determination

ITEM 2.1 LTC - 17 January 2007 - Item 2.1 - Hawkesbury Show - Hawkesbury Showground - (Londonderry) - (80245, 74207, 74282)

REPORT:

Introduction:

An application has been received from the Hawkesbury District Agricultural Association seeking approval to conduct the Hawkesbury Show on 27, 28 and 29 April 2007 within the showground. The times for operation are proposed from 9.00am to 10.00pm for both 27 and 28 April, and 9.00am to 5.00pm for 29 April 2007. The showground is located on Racecourse Road, with the Hawkesbury Racecourse and the Clarendon Railway Station located opposite.

The event organiser has informed the following:

1. The event is expected to attract approximately 50,000 visitors over the three days it will operate.
2. It is anticipated that most visitors (an estimated 85%) will travel by car. They will park within the Hawkesbury Showground car parking area, the adjacent Hawkesbury Racecourse car parking area, or in the road reserve areas of Richmond Road and Racecourse Road and walk to one of the pedestrian entry gates.
3. It is expected that approximately 18,000 vehicles will travel to this area during the three days of the show.

Discussion:

Racecourse Road intersects with Richmond Road near the northern boundary of the showground site, and intersects with Blacktown Road approximately 3 km to the south. Racecourse Road is a minor rural road of approximately 3.5 km in length and a section of 1.5 km is unsealed. Based on past experience, the majority of vehicular traffic is expected to enter and leave Racecourse Road from the intersection with Richmond Road. Both Richmond Road and Blacktown Road are main arterial roads.

Traffic congestion is likely to be concentrated in Richmond Road, from where the majority of vehicles will queue to enter Racecourse Road, and in Racecourse Road, as vehicles queue to enter parking areas. Delays are likely to occur when vehicles are leaving the site during peak times, as vehicles queue to enter Richmond Road from Racecourse Road. It is likely that increased traffic will have a minor impact on the intersection of Racecourse Road with Blacktown Road. Considerable pedestrian movements are expected along Racecourse Road. It is likely that visitors to the show may park in the road reserve areas of Racecourse Road and Richmond Road.

It would be appropriate to classify this event as a "Class 1" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority (RTA) as it may impact on major traffic and transport systems and there may be significant disruption to the non-event community.

A copy of the application as submitted by the event organiser is contained within Appendix 1 (Dataworks Doc No. 2391506). Conditional Approval has been provided by the NSW Police Service. The Traffic Management Plan (TMP) and the associated Traffic Control Plan (TCP) needs to be submitted to Council for acknowledgement. The TMP and the associated TCP should be submitted to the RTA for authorisation as this event may impact traffic on Richmond Road.

RECOMMENDATION:

That:

- i. The Hawkesbury Show 2007 planned for 27, 28 & 29 April 2007 be classified as a "**Class 1**" special event under the "Traffic Management for Special Events" guidelines issued by the RTA.
- ii. The safety of all road users and personnel on or affected by the site/event is the responsibility of the event organiser.
- iii. It is strongly recommended that the event organiser becomes familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) and the Hawkesbury City Council special event information package which explains the responsibilities of the event organiser in detail.
- iv. No objection be held to this event subject to compliance with the following conditions:

Prior to the event:

- a) the event organiser satisfy all conditions set by the NSW Police Service approval dated 22 September 2006; **a copy of the Police Service conditional approval has been submitted to Council;**
- b) the event organiser **submitting a Traffic Management Plan (TMP) and the associated Traffic Control Plan (TCP) to the RTA** for authorisation as this event may impact traffic on Richmond Road; The TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant Work Cover legislation;
- c) the event organiser **submitting a Traffic Management Plan (TMP) and the associated Traffic Control Plan (TCP) to Council** for acknowledgement, as well as to the NSW Police Service;
- d) the event organiser **submitting to Council a copy of its Public Liability Policy** in an amount not less than \$10,000,000 **with noting Council and the Roads and Traffic Authority as interested parties on the Policy;**
- e) the event organiser advertising the event in the local press stating the traffic impact/delays due to the event two weeks prior to the event; **a copy of the proposed advertisement be submitted to Council** (indicating the advertising medium);
- f) the event organiser notifying the details of the event to NSW Ambulance, NSW Fire Brigades / Rural Fire Service and SES at least two weeks prior to the events;
- g) the event organiser directly notifying relevant bus companies, tourist bus operators and taxi companies operating in the area, city rail and all the residences and businesses affected by the event at least two weeks prior to the event;
- h) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>); and
- i) the event organiser submitting the completed "Special Event - Traffic Final Approval" form to Council.

During the event:

- j) access being maintained for businesses, residents and their visitors;
- k) a clear passageway of at least 4 metres width being maintained at all times for emergency vehicles;
- l) all traffic controllers/marshals operating within the public road network holding appropriate certification required by the RTA;
- m) in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices be placed during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA; and,
- n) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity.

APPENDICES:

AT - 1 Special Event Application - (Dataworks Document No. 2391506) - *see attached*.

ITEM 2.2 LTC - 17 January 2007 - Item 2.2 - Old Hawkesbury Road, McGraths Hills Traffic Calming - (Hawkesbury) - (80245)

REPORT:

Representations have been received from residents of Old Hawkesbury Road, McGraths Hills, in the vicinity of McGrath Road to Pitt Town Road, raising the following traffic issues:

- vehicles travelling at excessive speed,
- motorists using Old Hawkesbury Road as a by-pass to avoid the traffic lights at the intersection of Pitt Town Road and Windsor Road, and
- pedestrian safety.

Old Hawkesbury Road is a local distributor road which extends from Pitt Town Road, McGraths Hill to Chapman Road, Vineyard for a distance of 4.147 kilometres. The section of Old Hawkesbury Road referred to is between Pitt Town Road and McGrath Road, McGraths Hill, which is approximately 910 metres in length and is sealed. Old Hawkesbury Road runs generally in a north/south direction. Traffic cannot travel continuously between Pitt Town Road and Chapman Road as the road is closed with a gate located approximately 1 kilometre east of McGrath Road. The section of Old Hawkesbury road east of McGrath Road is unsealed and has a low level of traffic due to the road gate as mentioned. The main flow of traffic is directed from Pitt Town Road and McGrath Road.

This section of Old Hawkesbury Road intersects 6 local roads and 1 state road. The current regulatory speed limit is 50 kph. There are predominantly residential properties on both sides of the road.

The wider appearance and the straight alignment of Old Hawkesbury Road tends to promote both excessive vehicular speeds and overtaking of vehicles (refer to Table 1 for Road Section Data). There are no traffic calming devices along this section of road, although Old Hawkesbury Road is controlled at a T-Junction with Pitt Town Road. It would be appropriate to install Give Way signs in Old Hawkesbury Road at its intersection with Pitt Town Road.

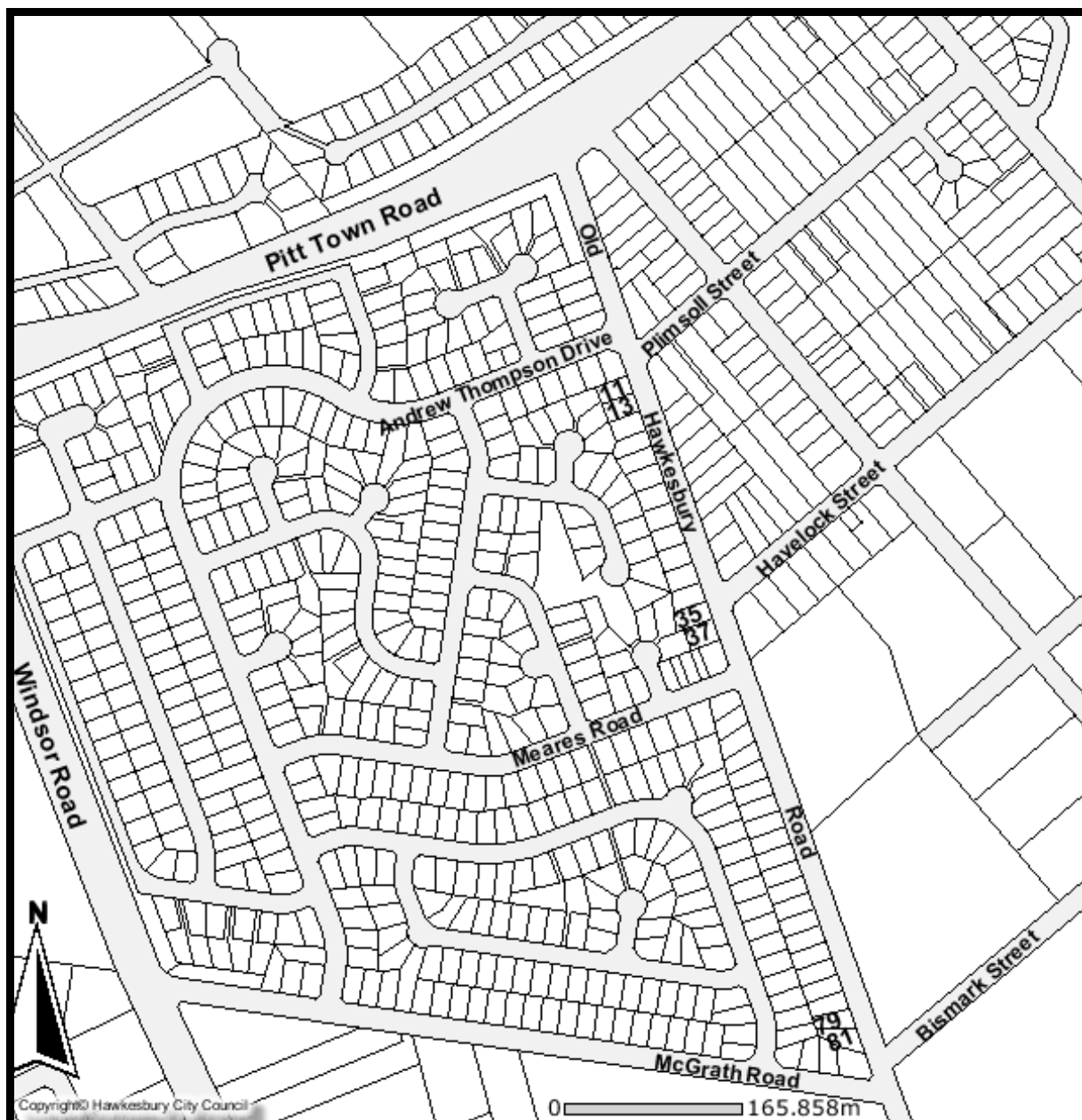
The RTA Accident Database indicates 1 injury accident and 5 minor accidents during the period from January 2000 to December 2004. These accidents are widely spread over this section of Old Hawkesbury Road with accidents mainly at the intersecting roads.

Table 1: Old Hawkesbury Road Section Data

Road Section	Road Width and K&G	Speed Limit	ADT (year)	85% speed
Pitt Town Road to Andrew Thompson Drive	12.75 metres K&G both sides	50kph	Not recorded	Not recorded
Andrew Thompson Drive to Havelock Street	12.75 metres K&G both sides	50kph	1317 (2006)	65 kph
Havelock Street to Meares Road	12.70 metres K&G both sides	50kph	Not recorded	Not recorded

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Road Section	Road Width and K&G	Speed Limit	ADT (year)	85% speed
Meares Road to McGrath Road	9.20 metres + gravel shoulder. K&G on western side only. Gravel shoulder on eastern side	50kph	1000 (2000)	66 kph



The 85th percentile speed recorded in both the 2000 and 2006 traffic counts are 65kph and 66kph respectively, which is higher than the current regulatory speed of 50kph. These figures are considered to be higher than the acceptable limit. There does not appear to be any change or reduction in speed over this timeframe.

As part of a Local Area Traffic Management Plan, it would be appropriate to mark barrier lines and edge lines with RRPMS to establish 3.1 metre wide travelling lanes on both sides of Old Hawkesbury Road, between Pitt Town Road and McGrath Road. This will create the perception of narrow travelling lanes for motorists, which will discourage speeding and prohibit overtaking. It is considered that the line marking treatment is a better option initially than the installation of devices such as horizontal and vertical deflectors as it is most cost effective for this length of the road. It is also appropriate to install regulatory speed signs at regular intervals and associated road markings which will reinforce the speed limit to motorists.

RECOMMENDATION:

That:

1. the following measures be undertaken in Old Hawkesbury Road, McGraths Hill:
 - a. Barrier lines and Edge Lines be marked between Pitt Town Road and McGrath Road to establish 3.1 metre wide travelling lanes on both sides and associated RRPM's;
 - b. repeater regulatory 50kph speed limit signs (back to back) and pavement markings be installed on both sides of the road, in the vicinity of house numbers; 11/13, 35/37 and 79/81;
 - c. install Give Way signs on both sides of the road and a Holding Line at the intersection of Pitt Town Road.
2. a speed survey be undertaken three months after installation of the above measures.

APPENDICES:

There are no supporting documents for this report.

ITEM 2.3 LTC - 17 January 2007 - Item 2.3 - Speed Limit on Castlereagh Road, Richmond - (Londonderry) - (80245, 73625, 36556)

REPORT:

Issues relating to the existing speed limit along Castlereagh Road from Richmond to Agnes Banks, as well as the safety of the intersection of Castlereagh Road and Southee Road/Inalls Lane, Richmond was forwarded to the RTA in October 2006, to review as a result of representations received from Alan Shearan, MP on behalf of Ms A Mirfin. Notably, there was a fatal accident which occurred in July 2005 at the intersection of Inalls Lane and Castlereagh Road.

The matter was referred to the RTA given that speed limits are under their purview as well as Castlereagh Road being a State Arterial road.

Correspondence has been received from the Roads and Traffic Authority (Dataworks Document No. 2378734) advising in part:

"A site inspection was carried out by an officer from the RTA's Speed Management Unit. The existing speed limits, road geometry, adjoining land uses, the function of the road within the network, and crash history were examined between Southee Road and Agnes Banks.

Our investigation revealed that Castlereagh Road forms part of a State traffic route for motorists travelling between Richmond and Agnes Banks.

Following a detailed investigation carried out by the Speed Management Unit, the RTA considers the speed limits of 80km/h and 60km/h on Castlereagh Road are appropriate under the authority's current Speed Zoning Guidelines.

The intersection of Castlereagh Road and Southee Road is currently under investigation for delineation improvement that are scheduled for this financial year. The RTA has also recently upgraded the speed limit signage at the speed limit change from 80km/h to 60km/h west of Inalls Lane.

It should be noted that the 80km/h speed limit is the maximum speed that the motorist may travel at, and speeds should be adjusted by the drivers according to the prevailing road and weather conditions.

It should be noted that speeding motorists can be targeted through enforcement by NSW Police."

The existing locality of the speed limit change along Castlereagh Road, for northbound traffic from 80km/h to 60km/h west of Southee Road/Inalls Lane, Richmond, is within 90 metres of the intersection. It is considered that the change in speed limit is too close to the intersection of Southee Road/Inalls Lane. Vehicles are not appearing to reduce their speed from 80km/h to 60km/h until they have passed the intersection. It is felt that the safety at the intersection can be improved by having the change in speed limit located further west along Castlereagh Road.

RECOMMENDATION:

That the information be received.

APPENDICES:

There are no supporting documents for this report.

SECTION 3 - Reports for Information

Nil Reports for Information.

SECTION 4 - General Business

ITEM 4.1 LTC - 17 January 2007 - Item 4.1 QWN - Intersection of Mileham Street at Forbes Street, Windsor (WFER) - (80245)

Mr W Timmerman

REPORT:

Advised of representations received from businesses in Mileham Street, south of Forbes Street, not being able to proceed in a north/south direction through the intersection as a result of the completion of the

Windsor Flood Evacuation Route (WFER) as well as turn right out of Forbes Street at Macquarie Street, Windsor.

Mr C Amit advised that Mileham Street will only be left in/left out for vehicles at this intersection. Straight through traffic along Mileham Street at Forbes Street will not be permitted after the completion of the Windsor Flood Evacuation Route.

Further, vehicles will not be permitted to turn right from Forbes Street into Macquarie Street. This is a concern in particular for the heavy vehicles from the business district which will be forced to use Brabyn Street to turn right at Macquarie Street. This matter has been raised with the RTA to either permit the right turn from Forbes Street into Macquarie Street or provide traffic lights at the intersection of Brabyn Street and Macquarie Street. The RTA is currently investigating these options.

RECOMMENDATION:

Further discussions be undertaken with the RTA in support of traffic lights at the intersection of Brabyn Street and Macquarie Street, Windsor.

ITEM 4.2 LTC - 17 January 2007 - Item 4.2 QWN - Speed Issues - Slopes Road & Maddens Road, North Richmond - (80245)

Councillor B Bassett

REPORT:

Advised that there have been representations received regarding vehicles speeding along Slopes Road (Kurmond Road to Crooked Lane) and Maddens Road (Crooked Lane to Slopes Road) and requested that speed monitoring be undertaken on these 2 roads.

RECOMMENDATION:

That:

1. Speed counts be undertaken at the following locations:
 - a. Slopes Road - approx. 50m west of Brandens Lane
 - b. Slopes Road - approx 200m east of Maddens Road
 - c. Maddens Road - approx 200m north of Slopes Road
2. Curve advisory markers be installed at the intersection of Maddens Road and Slopes Road for both directions of travel.
3. the RTA be requested to review the speed limit along Slopes Road (Kurmond Road to Crooked Lane), Maddens Road (Crooked Lane to Slopes Road) and Crooked Lane (Kurmond Road to Maddens Road and Sloped Road to Bells Line of Road).
4. the NSW Police Service be requested to patrol the general area bounded by Slopes Road, Maddens Road and Crooked Lane.

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SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on Wednesday, 21 February 2007 at 3.00pm in the Large Committee Rooms.

The meeting terminated at 4.05pm.

oooO END OF REPORT Oooo



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meeting

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