

Hawkesbury City Council Hawkesbury Regional Gallery

Deerubbin Centre 300 George Street (PO Box 146) Windsor NSW 2756

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Exhibiting at Hawkesbury Regional Gallery

Expression of Interest

The Hawkesbury Regional Gallery welcomes expressions of interest from artists and art groups for exhibitions to be included as part of its exhibition program. The Gallery's exhibition program aims to provide a diverse range of artistic projects, themes and media over the year through a combination of touring and in-house produced exhibitions. Exhibition planning is usually two years in advance of the schedule.

The gallery has two distinct spaces – (A) a small self-contained gallery space of 8 x 3 metres and (B) a large space of 23 x 15 metres with moveable walls that divide the space into different configurations. Artists interested in the large space (B) will usually be displayed alongside one or two other exhibitions due to the size of the space. The large space also includes a projection room. Each space has a number of architectural features such as windows and doors to consider when planning how to use the space. The Gallery has multimedia equipment and exhibition furniture. Architect plans and equipment details are available on request.

Selection Process

Each expression of interest will be assessed by the Gallery selection committee once/twice a year in March/October. The assessment is based on selection criteria and the availability of the space. Hawkesbury Gallery endeavours to select proposals representing a variety of artists and art mediums.

Criteria for selection are:

- Participating groups or individuals are preferably based in Western Sydney or the Blue Mountains
- Artistic merit or originality of proposed exhibition
- Exhibitions that explore or address subjects relevant to the Hawkesbury region (i.e. environmental, social, historical)

If selected for exhibition artists and groups agree to work in partnership with the gallery and staff to realise their exhibition as a part of the Hawkesbury Regional Gallery exhibition program. As part of the exhibition agreement with the gallery, artists and groups agree that the gallery's decisions in the administration and management of the exhibition are final.

How to submit a Proposal

Please complete the **Expression of Interest** form and submit it with the required support material. Please note Hawkesbury Regional Gallery is unable to assess your proposal without support material. Please do not submit original works with your application.

You can either post your application to:

Hawkesbury Regional Gallery
PO Box 146
WINDSOR NSW 2756

Or email your application to: council@hawkesbury.nsw.gov.au

With the subject line Expression of Interest – Exhibiting at the Hawkesbury regional Gallery

If you have any questions, please call us on (02) 4560 4441 or email to council@hawkesbury.nsw.gov.au.

Proposal Acceptance

Applicants will be notified by mail/email if their exhibition proposal has been successful or not. Acceptance will be granted on the basis of your application form and images of artworks submitted. Any requested additions will be at the discretion of Hawkesbury Regional Gallery.

If your proposal is successful, it is your responsibility to organise an initial project meeting to discuss your exhibition concept.

Good luck with your proposal!

EXPRESSION OF INTEREST FORM

Applicant details

Name of individual/organisation

Contact person

Telephone (H) (M)

Email address

Postal address

Exhibition details

Working title of exhibition

Exhibition theme

Brief rationale/summary of exhibition:

Does the exhibition have any special requirements, i.e. technology, exhibition furniture, etc.? (Please include full description)

Please indicate if you wish to sell your artworks in the exhibition Artwork for sale Artwork not for sale

Please include the following documents

1. An exhibition rationale of 250-500 words (maximum)

The rationale must include an outline of the exhibitions curatorial theme/s. This should be in paragraph, not point format, and include a list of all artists and or creative producers involved in the exhibition. If the proposal is for new (yet to be completed) work, please include a description of the new work.

2. Images of proposed works

A selection of images from each of the artists.

15 images maximum per application from individual artists and 30 maximum from groups. Where possible images should be supplied digitally on a disc with all other written documentation. Images should be of the work proposed for the exhibition. If the proposal is for new (yet to be completed) work, the images supplied should be representative of the work proposed for the exhibition and include a description of the new work.

Each image should be accompanied by the following information:

Title, date, medium and media (i.e. acrylic painting; digital photograph; do not use the descriptor "mixed-media" for application purposes, we want to know what you are working with), size (height x width x depth in cm's; if the work has variable dimensions please indicate approximate overall size).

3. An artist biography and CV for each exhibiting artist/group, no more than one page per artist/group

4. Information on organisation (applicable to groups or organisations)

5. Other

Please specify the nature of other material being supplied to support your application.

Statement of Agreement

I/We, the undersigned have read, understand and agree to the responsibilities as set out in this document.

Name (please print)

Signed: Date:

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.