



Hawkesbury City Council

extraordinary  
meeting  
minutes

date of meeting: 15 September 2015  
location: council chambers  
time: 6:30 p.m.



**EXTRAORDINARY MEETING**

**Minutes: 15 September 2015**

**MINUTES**

- **WELCOME**
  - Acknowledgement of Indigenous Heritage**
- **APOLOGIES AND LEAVE OF ABSENCE**
- **DECLARATION OF INTERESTS**
- **REPORTS FOR DETERMINATION**
  - General Manager**

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## EXTRAORDINARY MEETING

Minutes: 15 September 2015

Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on 15 September 2015, commencing at 6:32pm.

### ATTENDANCE

**PRESENT:** Councillor K Ford, Mayor, Councillor B Porter, Deputy Mayor and Councillors B Calvert, P Conolly, M Creed, M Lyons-Buckett, Dr W Mackay (OAM), P Rasmussen, J Reardon, T Tree and L Williams.

**ALSO PRESENT:** General Manager - Peter Jackson, Director City Planning - Matt Owens, Director Infrastructure Services - Jeff Organ, Acting Director Support Services – Emma Galea, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Services and Governance - Abbey Rouse, Acting Manager Corporate Services and Governance – Ian Roberts, Administrative Support Coordinator - Natasha Martin and Administrative Support Officer – Traecy Kelly.

### APOLOGIES

An apology for absence was received from Councillor C Paine.

### 259 RESOLUTION:

RESOLVED on the motion of Councillor Porter and seconded by Councillor Reardon that the apology be accepted and that leave of absence from the meeting be granted.

**EXTRAORDINARY MEETING**

**Minutes: 15 September 2015**

**Reports for Determination**

**GENERAL MANAGER**

**Item: 152                    GM - Election of Mayor - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Conolly.

***Refer to RESOLUTION***

**260 RESOLUTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Conolly.

That an election for the position of Mayor of the City of Hawkesbury for the 2015/2016 Mayoral Term be carried out.

The General Manager, Mr Peter Jackson, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Mayor.

The Returning Officer, Mr Peter Jackson, advised that he had received two valid nominations for the position of Mayor, being:

Councillor Ford	Nominated by Councillor Reardon Seconded by Councillor Porter
Councillor Lyons-Buckett	Nominated by Councillor Calvert Seconded by Councillor Williams

The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Mayor.

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**MOTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

*Refer to RESOLUTION*

**261 RESOLUTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed.

That the election for the position of Mayor of the City of Hawkesbury for the 2015/2016 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Ford	7 votes
Councillor Lyons-Buckett	4 votes

The Returning Officer declared Councillor Ford elected as Mayor of the City of Hawkesbury for the 2015/2016 Mayor Term.

**EXTRAORDINARY MEETING**

**Minutes: 15 September 2015**

**Item: 153                      GM - Election of Deputy Mayor - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**262 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That an election for the position of Deputy Mayor of the City of Hawkesbury for the 2015/2016 Mayoral Term be carried out.

The General Manager, Mr Peter Jackson, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Deputy Mayor.

The Returning Officer, Mr Peter Jackson, advised that he had received two valid nominations for the position of Deputy Mayor, being:

Councillor Calvert	Nominated by Councillor Lyons-Buckett Seconded by Councillor Williams
Councillor Mackay	Nominated by Councillor Reardon Seconded by Councillor Porter

The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Deputy Mayor.



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**Minutes: 15 September 2015**

**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**263 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the election for the position of Deputy Mayor of the City of Hawkesbury for the 2015/2016 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Calvert	4 votes
Councillor Mackay	7 votes

The Returning Officer declared Councillor Mackay elected as Deputy Mayor of the City of Hawkesbury for the 2015/2016 Mayor Term.

**EXTRAORDINARY MEETING**

**Minutes: 15 September 2015**

**Item: 154 GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Mackay, seconded by Councillor Creed.

*Refer to RESOLUTION*

**264 RESOLUTION:**

RESOLVED on the motion of Councillor Mackay, seconded by Councillor Creed.

That:

<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
<b>a) Committees of Council</b>		
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Clr. Calvert Clr. Lyons-Buckett One position remains open
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Clr. Ford (Mayor) Clr. Mackay (Deputy Mayor) Clr. Creed One position remains open
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury	Clr. Ford (Mayor) Clr. Porter Clr. Reardon Clr Williams
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Clr. Lyons-Buckett Clr. Williams Clr. Calvert (alternate)
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Clr. Conolly Clr. Mackay (Deputy Mayor) (alternate)

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<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Clr. Ford (Mayor) Clr. Mackay (Deputy Mayor) Clr. Lyons-Buckett Clr. Reardon Clr. Porter
General Manager's Performance Review Panel	To review the performance of the General Manager	Clr. Ford (Mayor) Clr Porter Clr Conolly and one Councillor nominated by the General Manager, if he so chooses
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Clr. Conolly Clr. Rasmussen Clr. Porter (alternate)
Hawkesbury Access and Inclusion Advisory Committee	Provide advice on strategies to eliminate barriers which may prevent residents and visitors from accessing services and facilities and participating in community and civic life.	Clr. Calvert Clr. Williams
Development Application Monitoring Advisory Committee	Established to primarily focus on monitoring the processing of development applications generally and those applications relating to riverfront land.	Clr. Ford (Mayor) Clr. Mackay (Deputy Mayor) Clr. Creed Clr Porter Clr. Rasmussen
<b>b) Statutory Committees</b>		
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	Clr. Ford (Mayor)
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Clr. Ford (Mayor)
Greater Services Local Land Services Local Government Advisory Group	Committee established by NSW Government to co-ordinate catchment management	Clr. Lyons-Buckett Clr. Rasmussen (alternate)
<b>c) Committees where Council has a Financial Interest</b>		
Westpool	Self-insurance agency established by consortium of participating Councils.	Clr. Creed

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<b>Committee</b>	<b>Function</b>	<b>Representative/s</b>
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahons Park.	Clr. Reardon Clr. Calvert (alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	Clr. Rasmussen Clr. Porter (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	Clr. Ford (Mayor)
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney	Clr. Ford (Mayor) Clr. Creed Clr. Tree (first alternate) Clr. Reardon (second alternate)
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Clr. Mackay (Deputy Mayor) Clr. Porter
Hawkesbury Sister City Association	Incorporated Body responsible for co-ordinating Sister City activities.	Clr. Calvert One position remains open
<b>d) Other Committees</b>		
NSW Public Libraries Association	Established to represent and support the interests of NSW public libraries.	Clr. Ford (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney	Clr. Creed
Council Budget Preparation Process	To attend the annual Council budget preparation process meetings	Clr. Conolly Clr. Lyons-Bucket

**EXTRAORDINARY MEETING**

**Minutes: 15 September 2015**

**Item: 155                      GM - Various Committees - Annual Reports - (79351, 95496)**

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**MOTION:**

RESOLVED on the motion of Councillor Mackay, seconded by Councillor Creed.

*Refer to RESOLUTION*

**265 RESOLUTION:**

RESOLVED on the motion of Councillor Mackay, seconded by Councillor Creed.

That the contents of the report and the annual reports of the various Council Committees for the 2014/2015 Mayoral Term as detailed in the report be received.

The meeting terminated at 6:45pm.

Submitted to and confirmed at the Ordinary meeting held on 29 September 2015.

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Mayor