



Hawkesbury City Council

attachment
to
item 268

2007/2008
Management
Plan Review
**September
Quarter**

date of meeting: 27 November 2007
location: council chambers
time: 5:00 p.m.

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Part 1

Executive Summary



EXECUTIVE SUMMARY

Operating Expenditure

Council's YTD operating expenditure required for the provision of core services including road maintenance, parks, cultural and recreational facilities, regulatory services, building and development control, waste management, and sewerage services consumed \$11.9M compared to the YTD budget of \$15.6M. \$9.8M was expended from General Fund, with the remaining expenditure being attributed to self funding programs such as sewerage and waste management. As at the end of the first quarter, programs were within budget tolerance limit of 5%. A detailed explanation of any significant budget variations is referred to within this report.

Operating Revenue

Council's YTD operating revenue for fees and charges, interest and other revenues is \$0.3M less than YTD estimates. As at the end of the first quarter, some income trends are lower than estimated. These include income from subdivision fees, development applications and sewerage management facilities. Management indicated that these trends are expected to improve in the following quarters. Consequently, no adjustments have processed in this quarterly review in relation to these income streams.

Capital Expenditure

For the 2007/08 financial year, Council has a total capital budget of \$17.4M. This total includes \$8.9M in carryovers and \$1.3M in respect of the Infrastructure Renewal Program. As at the end of September 2007, actual capital expenditure amounted to \$1.1M. As at the end of the first quarter, actual expenditure amounts to 7% of the total capital budget for 2007/2008.

Cash and Investments

Council's investments portfolio returned an average of 2.38% for the quarter. Reserves balances as at the end of September amounted to \$38.3M. This balance was made up of \$13.3M in internally restricted reserves and \$25.0M in externally restricted reserves. Details on Council's investments and reserves can be found within this document.

Further analysis of the September Quarterly Review can be found within this document.

QUARTERLY REVIEW

The September Quarterly Review of the 2007/08 Management plan is reported to Council in accordance with the requirements of the Local Government Act 1993. The review recommends budget adjustments that result in a balanced adjustment for the quarter.

Operational Expenditure Variations

Family Day Care and Occasional Care – Unfavorable Variance \$6,950

The operations of the Family Day Care and Occasional Care programs will not be taken over by Peppercorn Services Inc till January 08. This has resulted in a net unbudgeted expenditure for Council of \$6,950, which is being processed as part of this review.

Community Services – Unfavorable Variance \$1,916

An unfavorable adjustment is being processed for Community services. This consists of \$1,187 in respect of electricity charges not budgeted for, \$729 in respect of Rates paid by Council on behalf of the Comleroy School of Arts.

Advertising Expenditure – Unfavorable Variance \$14,000

Advertising expenditure for tenders exceeded estimates and an additional \$14,000 is being requested in this review. This variation request is however being funded by surplus funds in the printing program of \$32,000. This results in a net favorable variance of \$18,000.

Rates Payable – Favorable Variance \$10,474

Savings have been identified in rates payable in the parks and car parking programs. No corresponding decrease in rates income is required.

Accounting Services – Favorable Variance \$4,613

An amount of \$10,000 carried forward from the 2006/07 financial year in respect of interest to be paid to the Richmond School of Arts has been reduced by \$4,613, as the actual amount paid was less than estimated.

Operational Income Variations

Ancillary Services Income - Favorable Variance \$717

Income from Ancillary Services of \$717 was not budgeted for.

RTA On-Costs Recovery - Unfavorable Variance \$50,000

The estimate for on-costs recovered from the RTA in respect of RTA works has been reduced by \$50,000 as the original estimate of \$116K is not expected to be achieved.

Income from Uniforms - Favorable Variance \$4,761

Re-imbursement of staff uniforms expenditure in the amount of \$4,761 received was not budgeted for.

Income from POPE Licences - Favorable Variance \$2,316

Income received as at the end of September from Places of Public Entertainment Licences exceeded full year budget by \$2,316. The budget is being adjusted by this amount. It is to be noted that upcoming changes in regulation will effect this income stream.

Accounting and Administration Services – Unfavorable Variance \$6,365

An unfavorable income adjustment is required to reverse a budgeted income stream for accounting services provided to The Forgotten Valley Mobile Unit Resources programs. These programs are now the responsibility of Peppercorn Inc and Council is not providing any administration services.

Financial Assistance Grant – Unfavorable Variance \$142,687

A reduction of \$142,688 in respect of FAG Grant income is being processed. This adjustment is required to reflect the shortfall of funds Council will receive as compared to original estimates.

WSROC Rebates – Favorable Variance \$5,452

An amount of \$5,452 in respect of WSROC rebates was received but was not budgeted for.

Visitor Information Centre – Favorable Variance \$4,500

Income from the Visitor Information has been estimated at \$4,500. This figure may be reviewed in future quarters depending on the running of the centre. It is to be noted that expenditure to run the centre has to date been funded from budgeted contractors costs. Budget transfers to this effect are included in this review.

Fire Control – Favorable Variance \$114,229

A reimbursement from Rural Fire Service of \$103,833 is being processed in this review. Also, reallocation of Council's contribution to Fire Control to individual expenditure items as provided by the latter, has resulted in a minor surplus of \$10,396.

Capital Expenditure Variations

Fleet Management – Favorable Variance \$55,786

A review of the current fleet requirements and provisions for replacements in the 07/08 financial year has resulted in a favorable adjustment of \$55,786. This saving has resulted from delay in filling position, and as a result a delay in replacing vehicles.

Road Construction – Nil Variance

A budgeted amount of \$168,000 in respect of Oakville Roundabout was transferred to the Rickaby's Creek bridge to enable matching of Grant funding.

Grants Received and Variations

Bells Line of Road - Auslink \$750,000

Gorricks Lane & Freemans Reach Road \$290,000

Various neutral budget adjustments to grant contributions and associated expenditure are included in this review. Refer to detailed variation sheets in this review.

Conclusion

The first quarter has resulted in favorable adjustments of \$234,848 and unfavorable adjustment of \$221,918. This results in a surplus of \$12,930, which has been transferred to the Contingency Reserve.

Departmental Managers monitor operational income and expenditure on a monthly basis and variations exceeding established thresholds need to be justified. Capital expenditure is reported to Managers and Directors on a quarterly basis to ensure expenditure is within budget estimates and that the capital works program for 2007/08 is delivered within the stipulated timeframe.

Part 2

Financial Performance





HAWKESBURY CITY COUNCIL

Statement of Financial Performance

For the period ended 30th September 2007

2007		2008	2008	2008	2008
Actual		ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	Actual
\$		\$	\$	\$	\$
OPERATIONAL ACTIVITIES					
Revenue from Ordinary Activities					
(19,927,586)	General Rates	(21,946,015)	(21,946,015)	(21,949,852)	(21,959,446)
(12,617,926)	Utility Rates & Charges	(11,817,654)	(11,817,654)	(11,356,471)	(11,788,592)
(32,545,512)		(33,763,669)	(33,763,669)	(33,306,323)	(33,748,038)
(5,675,763)	Fees & Charges	(5,084,747)	(5,084,747)	(1,091,541)	(1,429,241)
(9,243,715)	Grants & Contributions- Operating	(7,534,992)	(7,534,992)	(2,446,862)	(1,228,185)
(2,002,520)	Interest	(1,342,551)	(1,342,551)	(337,370)	(265,535)
(2,764,304)	Other Operating Revenue	(4,476,613)	(4,476,613)	(1,332,146)	(1,456,309)
(498,107)	(Profit)/Loss on Sale Assets	-	-	-	-
(52,729,921)	Total Operating Income	(52,202,572)	(52,202,572)	(38,514,241)	(38,127,308)
Expenses from Ordinary Activities					
29,711,910	Infrastructure Services	33,756,671	35,588,803	9,161,766	6,661,788
5,244,509	Support Services	6,877,786	6,946,245	1,932,043	1,449,316
13,330,826	City Planning	10,458,884	11,478,568	3,593,741	2,938,773
1,055	Not Applicable	-	-	-	-
1,713,693	General Manager	1,751,040	1,857,992	961,686	921,095
50,001,993	Total Total Operating Expenses	52,844,381	55,871,607	15,649,237	11,970,972
(2,727,928)	Operating (Surplus)/Deficit before capital items	641,809	3,669,035	(22,865,004)	(26,156,336)
CAPITAL FUNDING AND EXPENDITURE					
Source of capital funding (excluding reserves)					
(2,513,681)	Proceeds from the sale of capital assets	(1,394,441)	(1,394,441)	-	(204,952)
(7,001,087)	Depreciation	(7,606,008)	(7,606,008)	(1,901,995)	(1,748,073)
(2,559,571)	Grants & Contributions - Capital	(55,500)	(55,500)	(1,350)	(102,243)
(12,074,339)		(9,055,949)	(9,055,949)	(1,903,345)	(2,055,267)
Application of Capital Funding					
Non current capital assets:					
-	Land & Land Improvements	-	845,776	845,776	-
2,478,053	Buildings	1,429,500	3,682,247	2,389,745	602,500
3,567,892	Infrastructure	3,773,824	8,445,186	6,142,108	373,518
1,636,171	Plant & Equipment	2,981,727	4,111,022	1,514,432	132,618
436,671	Other	275,574	315,893	109,155	37,252
8,118,787		8,460,625	17,400,124	11,001,216	1,145,889
Principal loan redemptions:					
10,271	Loan Redemptions	-	-	-	2,792
(3,945,281)	Net Capital Expenditure	(595,324)	8,344,175	9,097,871	(906,587)
NET RESERVE TRANSFERS & CAPITAL MOVEMENTS					
Retained (surplus)/deficit from prior years					
498,107	(Profit)/Loss on Sale Assets	-	-	-	-
(22,008,562)	Transfer from Reserves	(3,045,265)	(26,399,459)	(14,793,071)	(3,967,347)
28,692,458	Transfer (to) Reserves	2,998,780	14,386,249	3,952,386	13,039,182
508,794	Retained (surplus)/deficit available for general funding purposes	(0)	0	(24,607,819)	(17,991,088)



HAWKESBURY CITY COUNCIL

Statement of Financial Position

For the period ended 30th September 2007

2007		2008			
Actual		ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	Actual
\$		\$	\$	\$	\$
Current Assets					
33,813,237	Cash assets & Investments	33,766,752	21,800,027	22,972,552	37,683,399
3,000,626	Receivables	3,000,626	3,000,626	3,000,626	24,484,038
296,195	Inventories	296,195	296,195	296,195	311,199
1,132,344	Other	1,132,344	1,132,344	1,132,344	99,119
28,757,267	Real Estate Held for Sale	28,654,920	28,654,920	28,731,680	28,757,267
66,999,670		66,850,838	54,884,113	56,133,398	91,335,022
Non-Current Assets					
0	(Other	(0)	0	0	0
364,942,021	(Property, plant and equipment	372,008,205	380,947,696	375,943,237	365,882,958
(47,256,045)	(Accumulated Depreciation	(54,759,706)	(54,759,706)	(49,131,960)	(49,004,118)
317,685,976		317,248,499	326,187,990	326,811,277	316,878,840
384,685,646	TOTAL ASSETS	384,099,336	381,072,103	382,944,675	408,213,863
Current Liabilities					
	Payables	-	-	-	-
(4,198,711)	(Payables	(4,198,711)	(4,198,711)	(4,198,711)	(1,640,871)
(6,120,997)	(Provisions	(6,120,997)	(6,120,997)	(6,120,997)	(5,987,953)
(61,561)	(Borrowings	(61,561)	(61,561)	(61,561)	(58,769)
(10,381,270)		(10,381,270)	(10,381,270)	(10,381,270)	(7,687,593)
Non-Current Liabilities					
	(Interest bearing liabilities	-	-	-	-
(4,724,228)	(Provisions	(4,724,228)	(4,724,228)	(4,724,228)	(4,674,507)
(4,724,228)		(4,724,228)	(4,724,228)	(4,724,228)	(4,674,507)
(15,105,498)	TOTAL LIABILITIES	(15,105,498)	(15,105,498)	(15,105,498)	(12,362,099)
369,580,148	NET COMMUNITY ASSETS	368,993,839	365,966,605	367,839,177	395,851,763
Community Equity					
(335,074,095)	(Capital and Capital Reserves	(335,120,580)	(347,087,305)	(345,914,780)	(331,289,758)
(29,218,554)	(Other reserves	(29,172,069)	(17,205,344)	(18,377,869)	(38,290,389)
0	(Retained (surplus)/deficit	0	8	24,607,325	(13,036)
(5,287,499)	(Operating Statement (surplus) /deficit	(4,701,190)	(1,673,964)	(28,153,853)	(26,258,579)
(369,580,148)	TOTAL COMMUNITY EQUITY	(368,993,839)	(365,966,605)	(367,839,177)	(395,851,763)



HAWKESBURY CITY COUNCIL
STATEMENT OF RESERVE BALANCES
For the Period Ending 30th September 2007

	2007/08	2007/08	2007/08	2007/08
	Opening Balance	Budgeted Reserve Transfers	Budgeted Reserve Balances	YTD Actual Reserve Balance
Externally Restricted Reserve Balances				
Waste Management Reserve	1,008,508	(592,740)	415,768	5,030,790
S94 Contributions	4,535,808	(520,988)	4,014,820	4,505,527
S94A Contributions	270,041	(485,500)	(215,459)	307,787
Extractive Industries	1,236,261	(883,203)	353,058	1,243,114
Sewerage Operating Reserve	1,669,256	774,809	2,444,065	4,217,966
Sewerage Treatment Reserve	449,584	(1,170,417)	(720,833)	454,754
Asset Replacement Sewer	262,212	(396,252)	(134,040)	262,212
Unexpended Grants Reserve	4,855,978	(4,765,066)	90,912	4,855,986
Stormwater Management	2,545,331	(62,479)	2,482,852	2,499,248
Total External Restrictions	16,832,979	(8,101,836)	8,731,143	23,377,385
Internally Restricted Reserve Balances				
Council S94	551,351	(96,457)	454,894	551,351
Drainage	16,522	-	16,522	16,522
ELE	2,100,732	-	2,100,732	1,907,286
Election	233,680	30,000	263,680	263,680
FVMRU	141,958	(27,250)	114,708	141,958
Glossodia/Freemans	50,181	-	50,181	50,181
HLC Risk Management	101,930	-	101,930	101,930
Information Technology	512,797	(250,101)	262,696	512,797
Kerb & Gutter	345,720	-	345,720	345,720
Unspent works	3,732,347	(2,162,084)	1,570,263	3,613,993
Plant Replacement	706,988	(416,912)	290,076	721,408
Fleet Management	194,000	-	194,000	194,000
Property Development	(1,626,060)	(164,082)	(1,790,142)	(1,959,799)
Risk Management	274,117	(99,996)	174,121	274,117
Roadworks	306,762	-	306,762	306,762
Sullage	468,846	45,167	514,013	2,670,052
Trees	40,156	-	40,156	40,156
Unspent Contribution Reserve	497,959	-	497,959	497,959
Misc Specific Purpose	24,625	-	24,625	24,625
Workers Compensation	1,350,000	(500,004)	849,996	1,233,910
Heritage	87,876	(20,004)	67,872	87,876
Parks & Gardens	46,108	-	46,108	46,108
Contingency Reserve	584,978	74,429	659,407	584,978
Tip Remediation Reserve	1,642,000	324,080	1,966,080	2,685,433
Total Internal Restrictions	12,385,574	(3,263,214)	9,122,360	14,913,004
Total Reserve Balances	29,218,553	(11,365,050)	17,853,503	38,290,389

INVESTMENT REPORT

INVESTMENT PERFORMANCE

The investment portfolio increased by \$2.2m for the month. During September, income received including rates payments amounted to \$4.8m, while payments to suppliers and staff costs amounted to \$3.3m.

Managed Fund performance was below the benchmark (UBS Australia) Bank Bill Index in September 2007 with an average return after fees of 5.65%, compared with the index of 7.19%. The managed funds portfolio has achieved a return after fees for the past 12 months of 5.55%, which underperformed the (UBS Australia) Bank Bill Index of 6.54% for the corresponding 12 month period.

Official cash interest rate remains unchanged at 6.50%.

Council's Interest Earnings to date are \$227,465. Net interest income received represents 83% of the YTD budget of \$273,750.

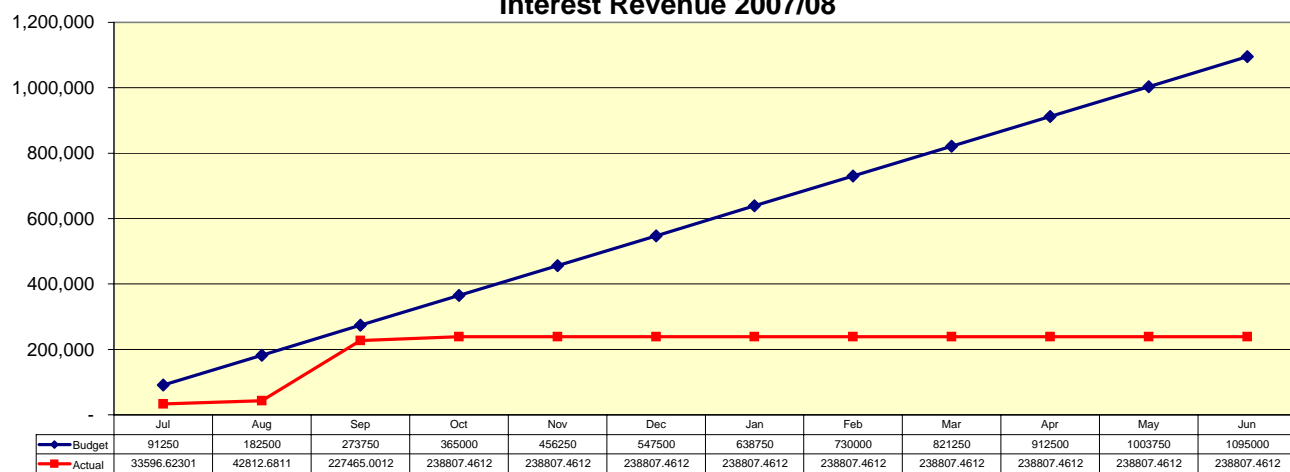
FACTS AND FIGURES

	YTD Budget	YTD Actual
Interest Earnings	\$ 273,750	\$ 227,465
Investment Portfolio		\$38,176,665
Investment Rate Return		5.98%
Portfolio Movement		\$ 2,210,850
Official Cash Rate		6.50%

INVESTMENT PORTFOLIO

INVESTMENT- SEPTEMBER 2007	Balance	Return
Managed Funds	\$ 30,224,988	5.65%
On Call Funds	\$ 2,950,000	6.45%
Term Investments	\$ 3,000,000	7.41%
Cash Fund	\$ 2,001,677	7.95%
Total	\$ 38,176,665	6.86%

Interest Revenue 2007/08



FIVE YEAR TREND

	YTD 2008	2007	2006	2005	2004
Average Investment Portfolio	\$48.23	\$31.07m	\$25.43m	\$23.20m	\$30.56m
Interest Earnings	\$0.23	\$1.95m	\$1.32m	\$1.36m	\$1.68m
Avg.Return on Investments	5.98%	6.35%	5.80%	5.83%	5.50%

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits, and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



Hawkesbury City Council Investment Register - September 2007

Investments held with Fund Managers

							<i>Fund Performance Before Fees (Grove Performance Review)</i>		
Fund Manager	Rating S&P	Opening Balance This Month	Cashflow This Month	Accrued Income This Month	Closing Balance	Percentage of Portfolio	Performance Annualised for Period	Performance Annualised for Past 6 mths	Performance Annualised for Past 12 mths
ANZ Cash Plus Fund	AAf	953,090.55	0.00	5,178.20	958,268.75	2.51%	7.110%	6.120%	6.430%
Blackrock Diversified Credit Fund	Af	3,019,176.91	0.00	4,922.35	3,024,099.26	7.92%	2.340%	2.910%	5.360%
Macquarie Income Plus Fund No.1	Af	6,869,726.49	0.00	27,955.75	6,897,682.24	18.07%	5.400%	5.690%	6.360%
Aberdeen Cash-Plus Fund	Af	7,434,978.44	0.00	35,162.75	7,470,141.19	19.57%	6.260%	5.560%	6.180%
ING Enhanced Cash Fund	Af	5,281,824.90	0.00	27,144.81	5,308,969.71	13.91%	6.560%	5.740%	6.360%
Perpetual Credit Income	Af	6,527,018.09	0.00	38,809.00	6,565,827.09	17.20%	7.770%	1.130%	4.100%
Total Managed Fund Investments		30,085,815.38	0.00	139,172.86	30,224,988.24	79.17%	5.907%	4.525%	5.798%
UBS Warburg Australia Bank Bill Index							7.190%	6.650%	6.540%
Indicative Cash Rate							6.500%	6.330%	6.270%

Term Investments

Financial Institution	Rating S&P	Op Bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Commence Date	Maturity Date	Term (Days)	Interest Rate
LGFS	A1+	2,000,000.00	0.00	-2,000,000.00	0.00	0.00%	21-Aug-07	20-Sep-07	30	6.90%
LGFS	A1+	2,000,000.00	0.00	0.00	2,000,000.00	5.24%	31-Aug-07	05-Oct-07	29	6.94%
LGFS	A1+	0.00	2,000,000.00	-2,000,000.00	0.00	0.00%	20-Sep-07	26-Sep-07	6	6.65%
CBA Range Accrual Note	A1+	500,000.00	0.00	0.00	500,000.00	1.31%	19-Jul-07	19-Apr-08	Qrterly	7.55%
CBA-CPI Linked Note	A1+	500,000.00	0.00	0.00	500,000.00	1.31%	04-Apr-07	04-Apr-12	Qrterly	9.00%
Total Term Investments		5,000,000.00	2,000,000.00	-4,000,000.00	3,000,000.00	7.86%				7.41%

Cash Fund	Rating S&P	Opening Balance This Month	Cashflow This Month	Accrued Income This Month	Closing Balance	Percentage of Portfolio	Performance Annualised for Period			
LGFS FOCF	AA-f	-	2,000,000.00	1,677.15	2,001,677.15	5.24%	7.95%			
Total Cash Fund Investments		-	2,000,000.00	1,677.15	2,001,677.15	5.24%				

11AM / On Call Investments

Register Number	Rating S&P	Op bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Interest Rate			
CBA Oncall	A1+	880,000.00	3,880,000.00	-1,810,000.00	2,950,000.00	7.73%	6.45%			
Total for On Call Investments		880,000.00	3,880,000.00	-1,810,000.00	2,950,000.00	7.73%				

TOTAL INVESTMENTS		35,965,815.38	7,880,000.00	-5,669,149.99	38,176,665.39	100%				
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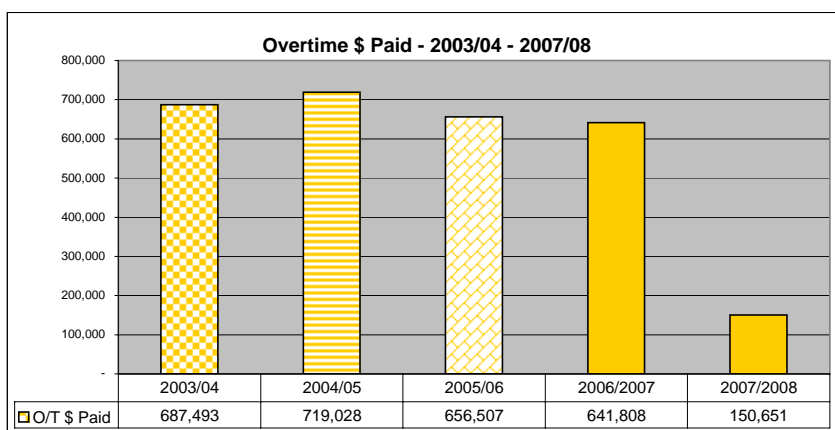
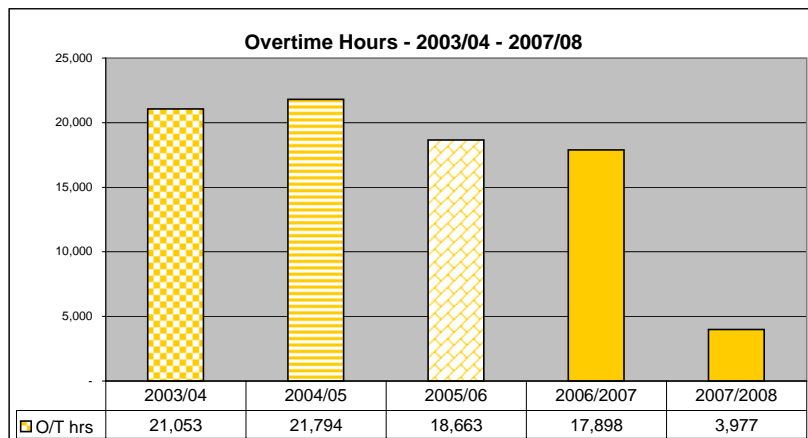
30th September 2007

OVERTIME REPORT

Overtime paid for the month of September was 1,539 hrs (\$59,572), an increase of 83 hours on the same period in 2006/07. Total overtime YTD is 3,977 hrs, bringing the YTD \$ paid to \$150,651

FACTS AND FIGURES

	2006/2007 Actual	YTD 2007/08 Actual
Overtime Paid	\$641,808	\$ 150,651
Average Overtime Hrs per employee	67.03	59.59
Average Overtime per month	\$53,484	\$ 50,217
Total Overtime Hours	17,898	3,977
Equivalent FTE (avg 36.50hrs)	9	8

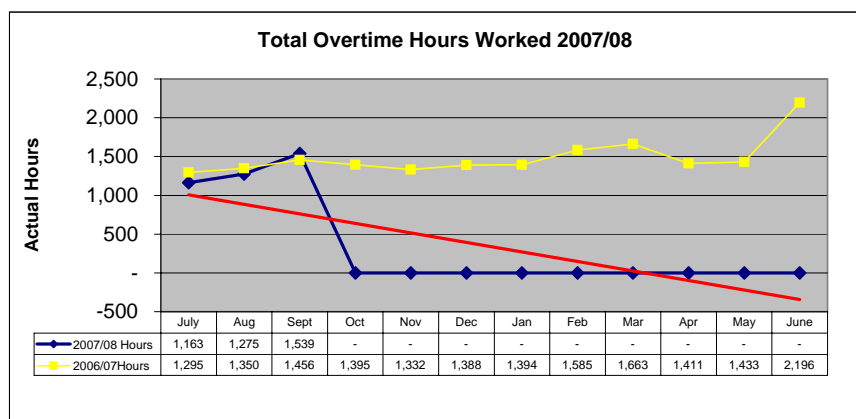


OVERTIME PAID

	Hours	\$
General Manager Division	14	814
Support Services	202	8,742
Infrastructure Services	3,200	122,280
City Planning	561	18,816
Total	3,977	150,651

TYPE OVERTIME PAID

OVERTIME RATE	Hours	%Hrs
Half Time - 0.50	6	0.15%
Time - 1.00	204	5.13%
Time & a half - 1.50	2405	60.48%
Double Time - 2.00	1362	34.24%
Double Time & a half	0	0.00%
Total	3,977	100%



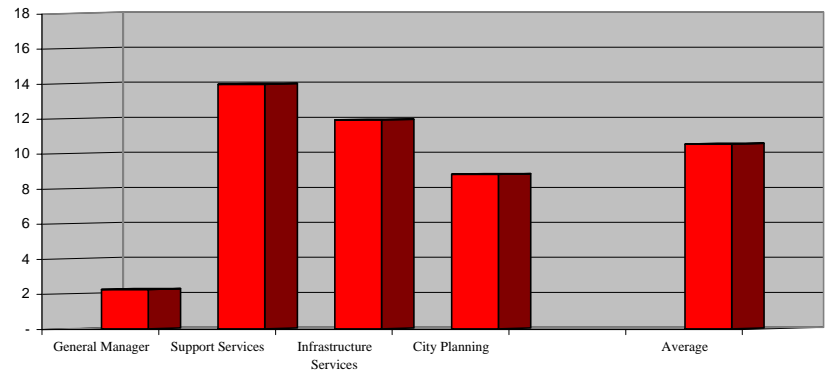
SICK LEAVE REPORT

Sick Leave taken for the month of September was 274 days, bringing the projected YTD actual average sick leave days for 07/08 to 10.55 days (2006/2007: 7.25 days).

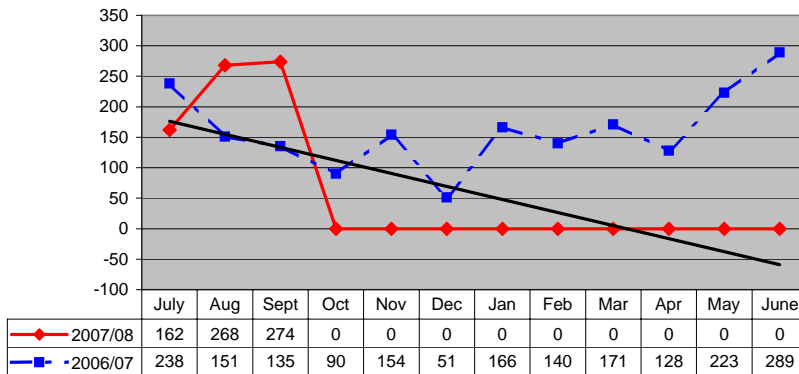
FACTS AND FIGURES

	Budget	YTD Actual
Sick Leave Paid	549,428	134,640
Total Sick Leave Hours	20,292	5,084
Total Sick Leave Days	2,670	704
Average Sick Leave Days	10	10.55
Sick Days - With Certificate	Not Available	466
Sick Days Without Certificate	Not Available	238

Avg Annualised Sick Days Per Dept. - YTD 2007/08



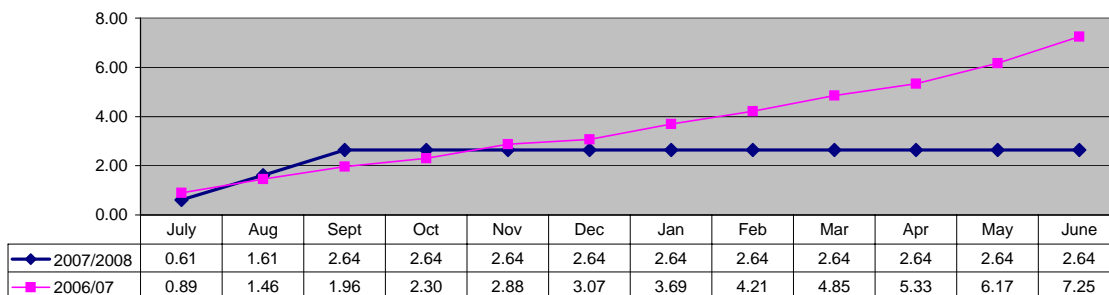
Total Sick Days Per Month



SICK LEAVE TAKEN

	Days	YTD Avg. Sick Days
General Manager Division	10	2.25
Support Services	157	13.96
Infrastructure Services	328	11.93
City Planning	209	8.82
Total	704	10.55

Accum.Avg Sick Days Per Month



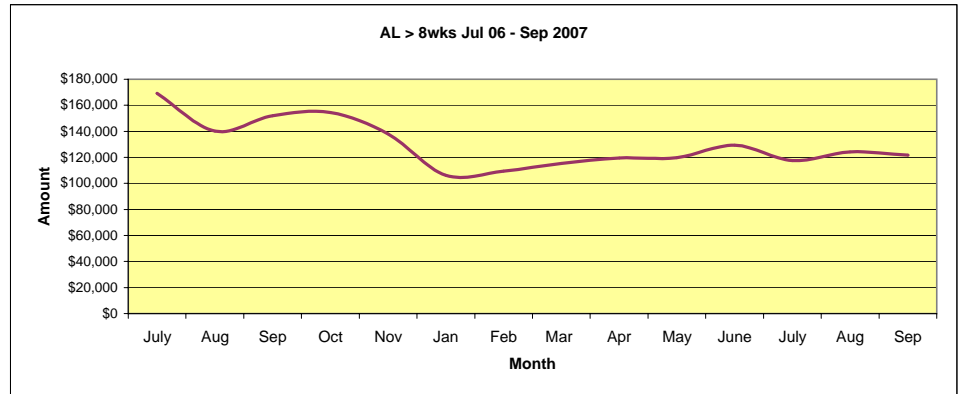
ANNUAL LEAVE >8WKS REPORT

Annual Leave > 8weeks as at the end of September was 77 weeks. This brings the YTD liability for annual leave above the annual 4 weeks provision to \$121,710. A total of 31 employees have exceeded the allowable annual leave accumulation as at the end of September 2007. These are made up of 20 employees having annual leave of between 8 and 10 weeks, 7 employees between 10 and 15 weeks and 4 employees having accumulated annual leave of above 15 weeks.

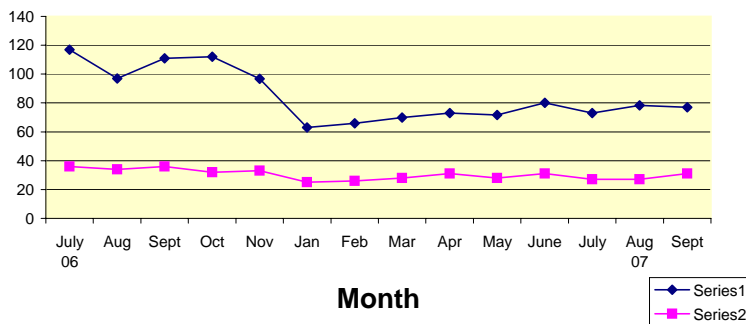
FACTS AND FIGURES

	Previous Month	This Month
Liability >8wks	124,107	\$ 121,710
No of employees > 8wks	27	31
No of weeks	78	77

Compared to August 07, annual leave greater than 8 weeks has decreased by \$2,397.



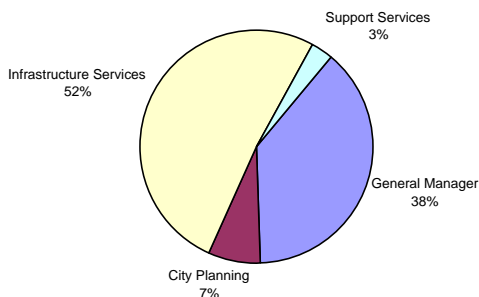
Trend in Wks & No of employees



ANNUAL LEAVE > 8 WEEKS

	Weeks	No of employees	% of FTE
General Manager Division	17	1	6%
Support Services	3	5	15%
Infrastructure Services	51	17	15%
City Planning	7	8	47%
Total	77	31	

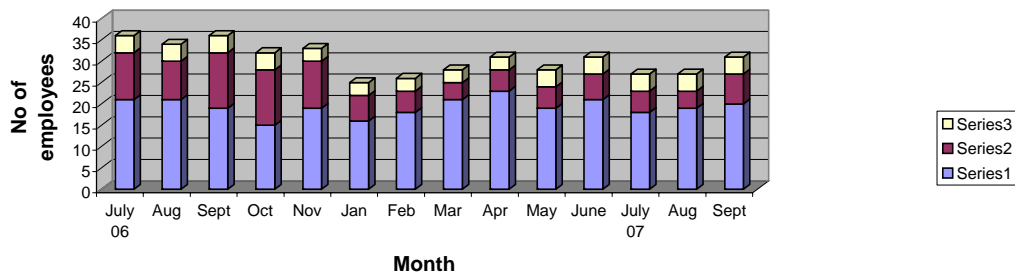
AL >8wks Liability by Department \$



Annual leave needs to be closely monitored and kept within the accepted limit of 8 weeks.

The accumulation of annual leave in excess of the stipulated limit results in a liability that compounds from year to year due to award increments, and may also have a substantial impact on reserves if a number of terminations among the effected employees occur at any one time. Based on the current accrued amounts, the additional liability carried could potentially increase by approximately \$3,651 using an estimated award increase of 3%.

AL > 8wks ageing



Part 3

Budget Review





HAWKESBURY CITY COUNCIL

Statement of Financial Performance

For the period ended 30th September 2007

2007		2008		2008		2008		2008	
Actual		ORIGINAL BUDGET		AMENDED BUDGET		1st QTR ADJUST		AMENDED BUDGET	
\$		\$		\$		\$		\$	
OPERATIONAL ACTIVITIES									
Revenue from Ordinary Activities									
-	19,927,586	General Rates	(21,946,015)	(21,946,015)	-	(21,946,015)			
-	12,617,926	Utility Rates & Charges	(11,817,654)	(11,817,654)	(92,726)	(11,910,380)			
-	32,545,512		(33,763,669)	(33,763,669)	(92,726)	(33,856,395)			
-	5,675,763	Fees & Charges	(5,084,747)	(5,084,747)	187,605	(4,897,142)			
-	9,243,715	Grants & Contributions- Operating	(7,534,992)	(7,534,992)	(38,502)	(7,573,494)			
-	2,002,520	Interest	(1,342,551)	(1,342,551)	(21,000)	(1,363,551)			
-	2,764,304	Other Operating Revenue	(4,476,613)	(4,476,613)	(109,285)	(4,585,898)			
-	498,107	(Profit)/Loss on Sale Assets	-	-	-	-			
-	52,729,921	Total Operating Income	(52,202,572)	(52,202,572)	(73,908)	(52,276,480)			
Expenses from Ordinary Activites									
14,110,396	Employee Costs	13,310,169	13,373,588	472,808	665,988				
846,918	Other Employee Costs	733,975	733,975	(67,987)	25,969,916				
20,850,141	Materials & Services	23,786,177	26,082,880	(112,964)	101,700				
211,988	Borrowing Costs	101,700	101,700	-	6,992,268				
7,001,087	Depreciation	7,606,008	7,606,008	(613,740)	8,068,185				
6,981,463	Other Expenses	7,306,352	7,973,457	94,728	-				
29,711,910	Infrastructure Services	33,756,671	35,588,803	(56,867)	35,531,936				
-	Commerical Strategy	-	-	-	-				
5,244,509	Support Services	6,877,786	6,946,245	(537,081)	6,409,164				
13,330,826	City Planning	10,458,884	11,478,568	413,071	11,891,639				
-	External Services	-	-	-	-				
1,055	Not Applicable	-	-	-	-				
1,713,693	General Manager	1,751,040	1,857,992	(46,278)	1,811,714				
		-	-	-	-				
50,001,993	Tot: Total Operating Expenses	52,844,381	55,871,607	(227,155)	55,644,452				
-	2,727,928	Operating Surplus/(Deficit) before capital items	641,809	3,669,035	(301,063)	3,367,972			
CAPITAL FUNDING AND EXPENDITURE									
Source of capital funding (excluding reserves)									
-	2,513,681	Proceeds from the sale of capital assets	(1,394,441)	(1,394,441)	(52,085)	(1,446,526)			
-	7,001,087	Depreciation	(7,606,008)	(7,606,008)	613,740	(6,992,268)			
-	2,559,571	Grants & Contributions - Capital	(55,500)	(55,500)	(1,590,433)	(1,645,933)			
-	12,074,339		(9,055,949)	(9,055,949)	(1,028,778)	(10,084,727)			
Application of Capital Funding									
Non current capital assets:									
-	Land & Land Improvements	-	845,776	-	845,776				
2,478,053	Buildings	1,429,500	3,682,247	69,000	3,751,247				
3,567,892	Infrastructure	3,773,824	8,445,186	1,580,112	10,025,298				
1,636,171	Plant & Equipment	2,981,727	4,111,030	139,375	4,250,405				
436,671	Other	275,574	315,885	-	315,885				
8,118,787		8,460,625	17,400,124	1,788,487	19,188,611				
Principal loan redemptions:									
10,271	Loan Redemptions	-	-	-	-				
-	3,945,281	Net Capital Expenditure	(595,324)	8,344,175	759,709	9,103,884			
NET RESERVE TRANSFERS & CAPITAL MOVEMENTS									
Retained (surplus)/deficit from prior years									
-	498,107	(Profit)/Loss on Sale Assets	-	-	-	-			
-	22,008,562	Transfer from Reserves	(3,045,265)	(26,399,459)	(383,047)	(26,782,506)			
-	28,692,458	Transfer (to) Reserves	2,998,780	14,386,249	(75,599)	14,310,650			
			-	-	-	-			
508,795	Retained (surplus)/deficit) available for general funding purposes	(0)	0	-	0				



QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY

1st Quarter 2007/08

		Operational Variation	Capital Variation
Budgeted (Surplus)/Deficit B/F		0	
EXPENDITURE			
Employee Costs			
	2101 - Salaries	117,285	0
	2102 - Annual Leave	13,629	0
	2103 - Sick Leave	3,143	0
	2107 - Casuals	133,427	0
	2109 - Workers Compensation	(70,237)	0
	2111 - Superannuation	22,485	0
	2112 - Allowances	14,000	0
	2119 - Public Holidays	(1,430)	0
	2125 - Salary Reclassifications	(23,178)	0
	2130 - ELE Funded Termination Payments	193,447	0
	2570 - Safety Expenses & Training	2,250	0
TOTAL		404,821	0
Materials & Services			
	2000 - Plant Surplus - Running Costs	85,000	0
	2116 - Contractors	48,320	0
	2407 - Consultancy Fees	66,889	0
	2408 - Printing & Stationery Costs	2,502	0
	2413 - Private Works Community Groups	(353,500)	0
	2419 - General Office Expenditure	52,531	0
	2429 - Contractors Charges	(172,419)	0
	2497 - Comm Dev Program Expenses	(9,000)	0
	2510 - Local Economic Development Program	(2,000)	0
	2530 - Working Expenses	263,586	0
	2531 - Food Purchases	1,248	0
	2550 - Fire Control Operating Ex	(61,994)	0
	2601 - Electricity	39,787	0
	2602 - Water	2,000	0
	2606 - Maintenance - Buildings	750	0
	2608 - Land Rates	(4,781)	0
	2618 - Parks - M&R	1	0
	2619 - Capital Works Program - Building M&R	0	0
	2640 - Roadworks Maintenance-General	(70,000)	0
	2765 - Section 356 Expenditure	(1,884)	0
TOTAL		(112,964)	0
Other Expenditure			
	2402 - Sundry Expenses	(22,000)	0
	2404 - Legal Expenses	5,000	0
	2405 - Contribution to outside bodies	100,000	0
	2410 - Operating Leases	1,998	0
	2422 - Telephone Expenses	31,702	0
	2426 - Licences & Subscriptions	1,028	0
	2427 - Advertising	17,000	0
	2443 - Oncosts 36.9% - RTA works & Grants	50,000	0
	2603 - Insurance	10,000	0
	2982 - Operating Loss	(100,000)	0
TOTAL		94,728	0

QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY
1st Quarter 2007/08



		Operational Variation	Capital Variation
Capital Expenditure			
	3101 - Sale of Plant	0	(32,000)
	3106 - Sale of Leaseback Vehicles	0	(20,085)
	4101 - Purchase of Plant	0	0
	4108 - Purchase P/W Plant	0	81,604
	4601 - Purchase Leaseback Plant	0	18,299
	4701 - Road Construction	0	(168,000)
	4714 - Black Spot Programs	0	290,000
	4715 - Auslink Strategic Regional Programme	0	750,000
	4784 - Bridge Construction	0	168,000
	4820 - Parks - Capital Grants Funded Projects	0	540,112
	4901 - Building Construction	0	45,000
	4906 - S94 Community Facilities	0	24,000
	4958 - Upgrade Equipment	0	39,483
TOTAL		0	1,736,413
TOTAL EXPENDITURE VARIATIONS		386,585	1,736,413
REVENUE			
Rates & Charges			
	1121 - Garbage Serv Chrg Business	(19,564)	0
	1127 - Sewer Rates Residential Connected	(31,714)	0
	1128 - Sewer Rates Residential Unconnected	1,138	0
	1129 - Sewer Rates Business Connected	(42,586)	0
	1758 - Kerbside bulk waste collection Income	0	0
TOTAL		(92,726)	0
User Charges & Other Income			
	1000 - Plant Surplus -PW Hire Earned	(40,000)	0
	1331 - Licences & Fees	(2,316)	0
	1395 - Private Works Community Groups Income	350,000	0
	1701 - WSROC Rebates	(5,452)	0
	1707 - Accounting Services Income	11,565	0
	1709 - NSW Rural Fire Serv Reimbursement	(103,833)	0
	1714 - Program Co-ordination Income	0	0
	1799 - Sundry Income	(131,644)	0
TOTAL		78,320	0
Interest			
	1119 - Interest Domestic Waste	(20,000)	0
	1120 - Interest Non Domestic Waste	(1,000)	0
TOTAL		(21,000)	0
Grants & Contributions			
	1819 - Financial Assistance Gr-L/Gvt Grants Com	142,688	0
	181A - Regional Roads-Roads Block RTA Grants	70,000	0
	181F - Reg Roads-Ex 3x3 Block RTA Grant	0	0
	1822 - Road Safety Officer-RTA Grant	(10,000)	0
	1861 - Family Day Care Operational-DFCS Grants	(84,844)	0
	1864 - Occasio Child Care-DOCS Grants	(14,346)	0
	1869 - Community Projects Officer Subsidy-DOCS	0	0

QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY
1st Quarter 2007/08



		Operational Variation	Capital Variation
	186U - FDC Childcare Benefit-Family Assist Offi	(245,000)	0
	186Y - Library Per Capita Sub-State Lib of NSW	0	0
	1891 - Bush Fire Prevention Fund-RFS Grant	(177,000)	0
	1903 - Contributions-Sewer S64	280,000	0
	1948 - S94A Contributions	(37,746)	0
	382E - Auslink Black Spot Program-RTA Grant	0	(290,000)
	384F - Greenspace-Masterplan Swallow R Re-DIPNR	0	(10,000)
	384K - LGAG-Continue Hby Env Restorat-CatchMgAt	0	12,727
	384Q - Greenspace-Rickabys Ck F/Bridge NSW Dep Plan	0	(168,000)
	384T - Chain Of Ponds Res Rehab-Environ Trust	0	(9,990)
	384V - Recreation Fishing Community Prog-DAFF Gr	0	(16,167)
	384W - Castlereagh Cmty Gr-Ymundi Res Reh-EnvCo	0	(16,030)
	384Z - LGAG6 Riparian Environmental RestorationHNCMA	0	(72,602)
	3856 - Sth Windsor Family Centre Constr-DOTARS	0	(24,000)
	389L - Working Together to Manage Emergencies-EOC	0	(39,483)
	38PA - Greenspace-Wilberforce Park-Dep Plann Grant	0	(115,000)
	38PB - HNCMA - 1626 Settlers Rd St Albans	0	(4,142)
	38PC - RTA - South Creek Restoration	0	(50,000)
	38PD - Old Bells Line rd - Auslink	0	(750,000)
TOTAL		(76,248)	(1,552,687)
TOTAL REVENUE VARIATIONS		(111,654)	(1,552,687)
RESERVE TRANSFERS			
Transfers from			
	3229 - Tfr from Rsve Sewer Operating Reserve	0	(5,912)
	3203 - Tfr from Rsve Garbage Reserve	0	(35,000)
	3244 - Tfr from Rsve ELE Reserve	0	(193,447)
	3254 - Tfr from Rsve Property Develop't Reserv	0	(15,000)
	3257 - Tfr from Rsve Sullage Reserve	0	11,220
	3267 - Tfr from Unexpended Grants Reserve	0	(90,908)
	3268 - Transfer from Fleet Management Reserve	0	(54,000)
TOTAL		0	(383,047)
Transfers to			
	4229 - TFR to Rsve Sewer Operating Reserve	0	(166,838)
	4203 - TFR to Rsve Garbage Reserve	0	20,000
	4269 - Transfer to S94A Reserve	0	37,746
	4270 - Transfer to Contingency Reserve	0	12,929
	4230 - Transfer to Tip Remediation Reserve	0	20,564
TOTAL		0	(75,610)
TOTAL RESERVE VARIATIONS		0	(458,657)
GRAND Total (Surplus)/Deficit		274,931	(274,931)

NET (SURPLUS)/ DEFICIT

0



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS
1st Quarter 2007/08

Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
General Fund							
GENERAL MANAGER							
	16 - Insurance Risk Management	2300 - Depreciation Expense Plant	0000 - No Project	36	0	Rev of FY Depreciation Budget	R42
	16 - Insurance Risk Management	3300 - Depreciation - Plant	0000 - No Project	0	(36)	Rev of FY Depreciation Budget	R42
	17 - Workers Compensation	2109 - Workers Compensation	0000 - No Project	(70,237)	0	Tfr to OHS System Review Proj 4598	Ref 06
	17 - Workers Compensation	2116 - Contractors	0000 - No Project	2,320	0	Funding Contractors charges-Fr Nat 2109	Ref 06
	17 - Workers Compensation	2407 - Consultancy Fees	4598 - OH&S Review-Minerva Consulting	67,917	0	Fund OHS Systems Review-Fr Nat 2109	Ref 06
	40 - Commercial Response Unit	1799 - Sundry Income	4170 - Hawkesbury Tourism	(4,500)	0	Expected income from Tourism	Ref 28
	40 - Commercial Response Unit	2107 - Casuals	4170 - Hawkesbury Tourism	102,679	0	Tfrd from Contractors charges-Nat 2429	Ref 27
	40 - Commercial Response Unit	2111 - Superannuation	4170 - Hawkesbury Tourism	11,409	0	Tfrd from Contractors charges-Nat 2429	Ref 27
	40 - Commercial Response Unit	2300 - Depreciation Expense Plant	0000 - No Project	(10,020)	0	Rev of FY Depreciation Budget	R42
	40 - Commercial Response Unit	2305 - Depreciation Expense Buildings	0000 - No Project	(6,996)	0	Rev of FY Depreciation Budget	R42
	40 - Commercial Response Unit	2419 - General Office Expenditure	4170 - Hawkesbury Tourism	52,531	0	Tfrd from Contractors charges-Nat 2429	Ref 27
	40 - Commercial Response Unit	2422 - Telephone Expenses	4170 - Hawkesbury Tourism	4,200	0	Tfrd from Contractors charges-Nat 2429	Ref 27
	40 - Commercial Response Unit	2429 - Contractors Charges	4170 - Hawkesbury Tourism	(172,419)	0	Tfr funds to Tourism programs	Ref 27
	40 - Commercial Response Unit	2510 - Local Economic Development Program	2101 - Business Development Programs	(2,000)	0	Tfr funds to Sister city Exps-Proj 5156	Ref 29
	40 - Commercial Response Unit	2601 - Electricity	4170 - Hawkesbury Tourism	1,600	0	Tfrd from Contractors charges-Nat 2429	Ref 27
	40 - Commercial Response Unit	2765 - Section 356 Expenditure	5156 - S356 Exp-Sister City General Exps	2,000	0	Tfrd from Biz Dev Prog-Proj 2101	Ref 29
	40 - Commercial Response Unit	3300 - Depreciation - Plant	0000 - No Project	0	10,020	Rev of FY Depreciation Budget	R42
	40 - Commercial Response Unit	3305 - Depreciation Buildings	0000 - No Project	0	6,996	Rev of FY Depreciation Budget	R42
	65 - Personnel	1799 - Sundry Income	2000 - Uniform Income Uniform Income	(4,761)	0	Budget to match actual received	Ref 37
	65 - Personnel	2125 - Salary Reclassifications	0000 - No Project	(23,178)	0	Allocation of Salary regrades	Ref 37
	68 - Public Relations /Cultural Development	2312 - Depreciation Expense Library Books	0000 - No Project	12	0	Depreciation Budget as per AR	R42
	68 - Public Relations /Cultural Development	3312 - Depreciation Library Books	0000 - No Project	0	(12)	Depreciation Budget as per AR	R42
	69 - Elected Members	2300 - Depreciation Expense Plant	0000 - No Project	(8,076)	0	Rev of FY Depreciation Budget	R42
	69 - Elected Members	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	12	0	Rev of FY Depreciation Budget	R42
	69 - Elected Members	3300 - Depreciation - Plant	0000 - No Project	0	8,076	Rev of FY Depreciation Budget	R42
	69 - Elected Members	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	(12)	Rev of FY Depreciation Budget	R42
	70 - Executive Management	2130 - ELE Funded Termination Payments	0000 - No Project	25,452	0	ELE Funded Termination Payments	R43
	70 - Executive Management	2300 - Depreciation Expense Plant	0000 - No Project	(23,520)	0	Rev of FY Depreciation Budget	R42
	70 - Executive Management	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(25,452)	ELE Funded Termination Payments	R43
	70 - Executive Management	3300 - Depreciation - Plant	0000 - No Project	0	23,520	Rev of FY Depreciation Budget	R42
TOTAL				(55,539)	23,100		
SUPPORT SERVICES							
	10 - Computer Services	2300 - Depreciation Expense Plant	0000 - No Project	60	0	Rev of FY Depreciation Budget	R42
	10 - Computer Services	2302 - Depreciation Expense Office Equipment	0000 - No Project	(15,156)	0	Rev of FY Depreciation Budget	R42
	10 - Computer Services	3300 - Depreciation - Plant	0000 - No Project	0	(60)	Rev of FY Depreciation Budget	R42
	10 - Computer Services	3302 - Depreciation Office Equipment	0000 - No Project	0	15,156	Rev of FY Depreciation Budget	R42
	11 - Records	2130 - ELE Funded Termination Payments	0000 - No Project	837	0	ELE Funded Termination Payments	R43
	11 - Records	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(837)	ELE Funded Termination Payments	R43
	15 - Cultural Precinct - Library Services	186Y - Library Per Capita Sub-State Lib of NSW	0000 - No Project	(50,000)	0	Tfr Library Per Capita Gr to Correct GL	Ref 04
	15 - Cultural Precinct - Library Services	186Y - Library Per Capita Sub-State Lib of NSW	9502 - Grant Income	50,000	0	Tfr Library Per Capita Gr to Correct GL	Ref 04
	15 - Cultural Precinct - Library Services	2101 - Salaries	0000 - No Project	2,306	0	Allocation of Salary regrades	Ref 37
	15 - Cultural Precinct - Library Services	2300 - Depreciation Expense Plant	0000 - No Project	(5,400)	0	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	2302 - Depreciation Expense Office Equipment	0000 - No Project	(108)	0	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	2305 - Depreciation Expense Buildings	0000 - No Project	48	0	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	2312 - Depreciation Expense Library Books	0000 - No Project	(73,440)	0	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	3300 - Depreciation - Plant	0000 - No Project	0	5,400	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	3302 - Depreciation Office Equipment	0000 - No Project	0	108	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	3305 - Depreciation Buildings	0000 - No Project	0	(48)	Rev of FY Depreciation Budget	R42
	15 - Cultural Precinct - Library Services	3312 - Depreciation Library Books	0000 - No Project	0	73,440	Rev of FY Depreciation Budget	R42
	18 - Financial Planning	2300 - Depreciation Expense Plant	0000 - No Project	(12,468)	0	Rev of FY Depreciation Budget	R42
	18 - Financial Planning	3300 - Depreciation - Plant	0000 - No Project	0	12,468	Rev of FY Depreciation Budget	R42
	19 - Accounting Services	1395 - Private Works Community Groups Income	0000 - No Project	350,000	0	Reverse Budget Private Works budget	Ref 09
	19 - Accounting Services	1707 - Accounting Services Income	1301 - Accounting Services Forgotten Valley MRU	5,200	0	Reverse FV Accounting Serv income	Ref 09
	19 - Accounting Services	1799 - Sundry Income	0000 - No Project	(1,700)	0	Accounting Servs Sundry income	Ref 09



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS

1st Quarter 2007/08

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
19 - Accounting Services	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	141,723	0	Reverse FAG Grant	Ref 07
19 - Accounting Services	2130 - ELE Funded Termination Payments	0000 - No Project	45,497	0	ELE Funded Termination Payments	R43
19 - Accounting Services	2413 - Private Works Community Groups	0000 - No Project	(353,500)	0	Reverse Budget Private Works budget	Ref 09
19 - Accounting Services	2765 - Section 356 Expenditure	1963 - Interest on LTD Richmond School of Arts	(4,613)	0	Actual paid less than budget estimate	Ref 37
19 - Accounting Services	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(45,497)	ELE Funded Termination Payments	R43
19 - Accounting Services	4270 - Transfer to Contingency Reserve	0902 - Surplus Operational Expenditure	0	12,929	Transfer to Contingency Rsve	R46
20 - Rating Services	2101 - Salaries	0000 - No Project	(46,000)	0	Tfr funds to fund Rates Contractor	Ref 08
20 - Rating Services	2116 - Contractors	0000 - No Project	46,000	0	Funding Rates Contractor	Ref 08
20 - Rating Services	2300 - Depreciation Expense Plant	0000 - No Project	36	0	Rev of FY Depreciation Budget	R42
20 - Rating Services	2408 - Printing & Stationery Costs	5205 - Rates Printing & Mailing & Stationery	0	0	Adjust phasing	Ref 37
20 - Rating Services	3300 - Depreciation - Plant	0000 - No Project	0	(36)	Rev of FY Depreciation Budget	R42
22 - Administrative Services	2300 - Depreciation Expense Plant	0000 - No Project	36	0	Rev of FY Depreciation Budget	R42
22 - Administrative Services	2302 - Depreciation Expense Office Equipment	0000 - No Project	12	0	Rev of FY Depreciation Budget	R42
22 - Administrative Services	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
22 - Administrative Services	2427 - Advertising	4000 - Advert Exps Advertising-Support Servs	4,000	0	Increase budget for Recruitment	Ref 31
22 - Administrative Services	2427 - Advertising	4002 - Advert Exps Advertising-External Servs	(8,000)	0	Funding not required due to restructure	Ref 31
22 - Administrative Services	2427 - Advertising	4003 - Advert Exps Advertising-Infrastruct Servs	10,000	0	Fund Tender Advertisements	Ref 32
22 - Administrative Services	2427 - Advertising	4004 - Advert Exps Advertising- City Planning	4,000	0	Increase budget for Advert	Ref 31
22 - Administrative Services	2427 - Advertising	4006 - Advert Exps Job Advert-Support Servs	15,500	0	Increase budget- Recruitment Advert	Ref 31
22 - Administrative Services	2427 - Advertising	4007 - Advert Exps Job Advert-External Servs	(31,000)	0	Funding not required due to restructure	Ref 31
22 - Administrative Services	2427 - Advertising	4008 - Advert Exps Job Advert-City Planning	15,500	0	Increase budget-Recruitment Advert	Ref 31
22 - Administrative Services	2427 - Advertising	4009 - Advert Exps Job Advert-ComStrategy & GM	4,000	0	Fund Advert for recruitment	Ref 32
22 - Administrative Services	3300 - Depreciation - Plant	0000 - No Project	0	(36)	Rev of FY Depreciation Budget	R42
22 - Administrative Services	3302 - Depreciation Office Equipment	0000 - No Project	0	(12)	Rev of FY Depreciation Budget	R42
22 - Administrative Services	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
24 - Purchasing & Stores	1701 - WSROC Rebates	0000 - No Project	(5,452)	0	WSROC Rebates	Ref 10
24 - Purchasing & Stores	2130 - ELE Funded Termination Payments	0000 - No Project	17,994	0	ELE Funded Termination Payments	R43
24 - Purchasing & Stores	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(17,994)	ELE Funded Termination Payments	R43
25 - Property Development	2305 - Depreciation Expense Buildings	0000 - No Project	2,376	0	Rev of FY Depreciation Budget	R42
25 - Property Development	2313 - Depreciation Expense Investment Property	0000 - No Project	(102,348)	0	Rev of FY Depreciation Budget	R42
25 - Property Development	2402 - Sundry Expenses	5097 - Property Sales	10,000	0	Inc Property sales gen exps Bud-Fr Res	Ref 32
25 - Property Development	2404 - Legal Expenses	5097 - Property Sales	5,000	0	Inc Property sales legal exps Bud-Fr Res	Ref 32
25 - Property Development	2619 - Capital Works Program - Building M&R	6368 - 26 The Driftway Residence Londonderry	1,283	0	Tfrd from Comp 81	Ref 31
25 - Property Development	2619 - Capital Works Program - Building M&R	6369 - 18-24 The Driftway Residence Londonderry	4,500	0	Tfrd from Comp 81	Ref 31
25 - Property Development	2619 - Capital Works Program - Building M&R	6438 - 1-17 (Lot 24) Reynolds Road Londonderry	7,547	0	Tfrd from Comp 81	Ref 31
25 - Property Development	3254 - Tfr from Rsve Property Develop't Reserv	5097 - Property Sales	0	(15,000)	Fund Property Sales Legal exps	Ref 32
25 - Property Development	3305 - Depreciation Buildings	0000 - No Project	0	(2,376)	Rev of FY Depreciation Budget	R42
25 - Property Development	3313 - Depreciation Investment Property	0000 - No Project	0	102,348	Rev of FY Depreciation Budget	R42
26 - Land Acquisition	2305 - Depreciation Expense Buildings	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
26 - Land Acquisition	3305 - Depreciation Buildings	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
29 - Fleet Management	2300 - Depreciation Expense Plant	0000 - No Project	(50,268)	0	Rev of FY Depreciation Budget	R42
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0002 - Purchase Leaseback - Plant 2	0	(23,000)	Sale for yearly replacement	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0014 - Purchase Leaseback - Plant 14	0	15,700	Com Strategy Div vehicle not replaced	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0017 - Purchase Leaseback - Plant 17	0	15,100	Tfr to Plant 31	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0018 - Purchase Leaseback - Plant 18	0	(15,285)	Sale for yearly replacement	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0031 - Purchase Leaseback - Plant 31	0	(15,100)	New vehicle for SFA- From Plant 17	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0049 - Purchase Leaseback - Plant 49	0	(20,000)	Sale for yearly replacement	Ref 11
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0053 - Purchase Plant - Plant 53	0	22,500	Reverse- Not a leaseback vehicle	Ref 11
29 - Fleet Management	3268 - Transfer from Fleet Management Reserve	0030 - Purchase Leaseback - Plant 30	0	(27,000)	Transfer from Fleet reserve	Ref11
29 - Fleet Management	3268 - Transfer from Fleet Management Reserve	0031 - Purchase Leaseback - Plant 31	0	(27,000)	Transfer from Fleet reserve	Ref11
29 - Fleet Management	3300 - Depreciation - Plant	0000 - No Project	0	50,268	Rev of FY Depreciation Budget	R42
29 - Fleet Management	4601 - Purchase Leaseback Plant	0002 - Purchase Leaseback - Plant 2	0	40,000	Fund replacement vehicle	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0007 - Purchase Leaseback - Plant 7	0	2,200	Fund vehicle increased purchase cost	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0008 - Purchase Leaseback - Plant 8	0	(3,763)	Decrease in vehicle purchase cost	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0014 - Purchase Leaseback - Plant 14	0	(51,000)	Com Strategy Div vehicle not replaced	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0018 - Purchase Leaseback - Plant 18	0	24,325	Fund replacement vehicle	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0028 - Purchase Leaseback - Plant 28	0	(30,500)	Reg Serv Director's vehicle not replaced	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0030 - Purchase Leaseback - Plant 30	0	27,000	New vehicle for Rates Team Leader	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0031 - Purchase Leaseback - Plant 31	0	27,000	New vehicle for SFA	Ref 11
29 - Fleet Management	4601 - Purchase Leaseback Plant	0049 - Purchase Leaseback - Plant 49	0	25,000	Fund replacement vehicle	Ref 11



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS
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Component			Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
29 - Fleet Management 29 - Fleet Management 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - Cultural Precinct - Gallery & Museum 39 - 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QUARTERLY BUDGET VARIATION 2007/08 - DETAILS

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Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
50 - Parks	3267 - Tfr from Unexpended Grants Reserve	7882 - LGAG 6 Yarramundi Reserve Rehabilitation		0	(81,818)	LGAG6 Y'mundi Res Reh & Com Access Grant	Ref 19
50 - Parks	3300 - Depreciation - Plant	0000 - No Project		0	2,460	Rev of FY Depreciation Budget	R42
50 - Parks	3301 - Depreciation Equipment	0000 - No Project		0	(12)	Rev of FY Depreciation Budget	R42
50 - Parks	3303 - Depreciation Furniture & Fittings	0000 - No Project		0	0	Rev of FY Depreciation Budget	R42
50 - Parks	3304 - Depreciation Land Improvements	0000 - No Project		0	244,068	Rev of FY Depreciation Budget	R42
50 - Parks	3305 - Depreciation Buildings	0000 - No Project		0	(1,656)	Rev of FY Depreciation Budget	R42
50 - Parks	3314 - Depreciation Other Assets	0000 - No Project		0	5,580	Rev of FY Depreciation Budget	R42
50 - Parks	384F - Greenspace-Masterplan Swallow R Re-DIPN	7261 - Landscape-Masterplan Swallow Rk Re-DIPN		0	(10,000)	Greenspace-Lscape Swallow Rck Res Grant	Ref 19
50 - Parks	384K - LGAG-Continue Hby Env Restorat-CatchMga	7258 - LGAG-Environ Restoration in the Hbury		0	12,727	Ajust LGAG Envir Restorat 0607 Grant inc	Ref 19
50 - Parks	384Q - Greenspace-Rickabys Ck F/Bridge NSW Dep	7883 - Rickabys Creek Footbrige Construct		0	(168,000)	Greenspace-Rickabys Ck F/Bridge Grant	Ref 18
50 - Parks	384T - Chain Of Ponds Res Rehab-Environ Trust	7271 - Chain Of Ponds Res Rehab Project		0	(9,990)	Chain of Ponds Res Reh Grant	Ref 19
50 - Parks	384V - Recreation Fishing Community Prog-DAFF Gr	7272 - Bring back the Fish to StAlbans-McDonRiv		0	(16,167)	Rec Fishing-Bring Back the Fish Grant	Ref 19
50 - Parks	384W - Castlereagh Cmty Gr-Ymundi Res Reh-Env	7756 - Castlereagh Comty-Ymundi Res Reh Progr		0	(16,030)	Castlereagh Cmty Y'mundi Res Gr 384W	Ref 19
50 - Parks	384Z - LGAG6 Riparian Environmental Restoration	7882 - LGAG 6 Yarramundi Reserve Rehabilitation		0	(72,602)	LGAG6 Ymundi Res Reh & Access Grant	Ref 19
50 - Parks	38PA - Greenspace-Wilberforce Park-Dep Plann Gr	7884 - Wilberforce Park Stage 1		0	(115,000)	Greenspace-W'force Park Grant	Ref 17
50 - Parks	38PB - HNCMA - 1626 Settlers Rd St Albans	7885 - Old General Cemetery-Macdonald River		0	(4,142)	HNCMA-1626 Settlers Rd,St Albans Gr	Ref 19
50 - Parks	38PC - RTA - South Creek Restoration	7886 - South Creek Restoration		0	(50,000)	Sth Creek Restoration RTA Grant	Ref 19
50 - Parks	4784 - Bridge Construction	7883 - Rickabys Creek Footbrige Construct		0	168,000	Fund Const RickabysCk bridge-Fr P 8415	Ref 24
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7258 - LGAG-Environ Restoration in the Hbury		0	(12,727)	Ajust LGAG Envir Restorat 0607 Grant inc	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7261 - Landscape-Masterplan Swallow Rk Re-DIPN		0	10,000	Greenspace-Lscape Swallow Rck Res Gr384F	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7271 - Chain Of Ponds Res Rehab Project		0	9,990	Chain of Ponds Res Reh-Gr 384T	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7272 - Bring back the Fish to StAlbans-McDonRiv		0	16,167	Rec Fishing-Bring Back the Fish-Gr 384V	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7756 - Castlereagh Comty-Ymundi Res Reh Progr		0	16,030	Castlereagh Cmty Y'mundi Res-Gr 384W	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7762 - Navua Community Group		0	4,545	River Restoration Proj-Navua Res Gr 384H	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7763 - Redbank Creek Bush Care Group		0	4,545	River Restoration Proj-Redbank Ck Gr384H	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7882 - LGAG 6 Yarramundi Reserve Rehabilitation		0	154,420	LGAG6 Ymundi Res Reh & Access-Gr384Z	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7883 - Rickabys Creek Footbrige Construct		0	168,000	Greenspace-Rickabys Ck F/Bridge Gr 384Q	Ref 18
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7884 - Wilberforce Park Stage 1		0	115,000	Greenspace-W'force Park Gr 38PA	Ref 17
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7885 - Old General Cemetery-Macdonald River		0	4,142	HNCMA-1626 Settlers Rd,St Albans-G38PB	Ref 19
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7886 - South Creek Restoration		0	50,000	Sth Creek Restoration RTA Grant 38PC	Ref 19
51 - Recreation	2300 - Depreciation Expense Plant	0000 - No Project		(120,708)	0	Rev of FY Depreciation Budget	R42
51 - Recreation	2301 - Depreciation Expense Equipment	0000 - No Project		23,568	0	Depreciation Budget as per AR	R42
51 - Recreation	2302 - Depreciation Expense Office Equipment	0000 - No Project		876	0	Depreciation Budget as per AR	R42
51 - Recreation	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project		6,456	0	Depreciation Budget as per AR	R42
51 - Recreation	2304 - Depreciation Expense Land Improvements	0000 - No Project		(29,580)	0	Rev of FY Depreciation Budget	R42
51 - Recreation	2305 - Depreciation Expense Buildings	0000 - No Project		(59,484)	0	Rev of FY Depreciation Budget	R42
51 - Recreation	2314 - Depreciation Expense Other Assets	0000 - No Project		1,284	0	Depreciation Budget as per AR	R42
51 - Recreation	2606 - Maintenance - Buildings	6213 - H'bury Oasis Swimming Ctr Sth Windsor		(80,000)	0	Tfr to Fund 5	Ref 39
51 - Recreation	2618 - Parks - M&R	7934 - Pks Op & Maint Playgrounds M&R		(45,620)	0	Tfr Playground Mtce budget to comp 50	Ref 38
51 - Recreation	2982 - Operating Loss	0000 - No Project		(100,000)	0	Tfr to Fund 5	Ref 39
51 - Recreation	3300 - Depreciation - Plant	0000 - No Project		0	120,708	Rev of FY Depreciation Budget	R42
51 - Recreation	3301 - Depreciation Equipment	0000 - No Project		0	(23,568)	Depreciation Budget as per AR	R42
51 - Recreation	3302 - Depreciation Office Equipment	0000 - No Project		0	(876)	Depreciation Budget as per AR	R42
51 - Recreation	3303 - Depreciation Furniture & Fittings	0000 - No Project		0	(6,456)	Depreciation Budget as per AR	R42
51 - Recreation	3304 - Depreciation Land Improvements	0000 - No Project		0	29,580	Rev of FY Depreciation Budget	R42
51 - Recreation	3305 - Depreciation Buildings	0000 - No Project		0	59,484	Rev of FY Depreciation Budget	R42
51 - Recreation	3314 - Depreciation Other Assets	0000 - No Project		0	(1,284)	Depreciation Budget as per AR	R42
52 - Roadworks Maintenance	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project		294	0	Reverse FAG Grant	Ref 07
52 - Roadworks Maintenance	2101 - Salaries	0000 - No Project		1,098	0	Allocation of Salary regrades	Ref 37
52 - Roadworks Maintenance	2300 - Depreciation Expense Plant	0000 - No Project		(6,636)	0	Rev of FY Depreciation Budget	R42
52 - Roadworks Maintenance	2305 - Depreciation Expense Buildings	0000 - No Project		0	0	Rev of FY Depreciation Budget	R42
52 - Roadworks Maintenance	3300 - Depreciation - Plant	0000 - No Project		0	6,636	Rev of FY Depreciation Budget	R42
52 - Roadworks Maintenance	3305 - Depreciation Buildings	0000 - No Project		0	0	Rev of FY Depreciation Budget	R42
53 - Roadworks Construction	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project		662	0	Reverse FAG Grant	Ref 07
53 - Roadworks Construction	2101 - Salaries	0000 - No Project		2,744	0	Allocation of Salary regrades	Ref 37
53 - Roadworks Construction	2130 - ELE Funded Termination Payments	0000 - No Project		41,595	0	ELE Funded Termination Payments	R43
53 - Roadworks Construction	2307 - Depreciation Expense Roads	0000 - No Project		(576)	0	Rev of FY Depreciation Budget	R42
53 - Roadworks Construction	2308 - Depreciation Expense Bridges	0000 - No Project		708	0	Rev of FY Depreciation Budget	R42
53 - Roadworks Construction	2309 - Depreciation Expense Footpaths	0000 - No Project		4,116	0	Depreciation Budget as per AR	R42
53 - Roadworks Construction	3244 - Tfr from Rsve ELE Reserve	0000 - No Project		0	(41,595)	ELE Funded Termination Payments	R43



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
53 - Roadworks Construction	3307 - Depreciation Roads	0000 - No Project	0	576	Rev of FY Depreciation Budget	R42
53 - Roadworks Construction	3308 - Depreciation Bridges	0000 - No Project	0	(708)	Rev of FY Depreciation Budget	R42
53 - Roadworks Construction	3309 - Depreciation Footpaths	0000 - No Project	0	(4,116)	Depreciation Budget as per AR	R42
53 - Roadworks Construction	4701 - Road Construction	8415 - Roundabout - Oakville, Stahls, Broos Rd	0	(168,000)	Tfr Bud to Const RickabysCk bridge-P7883	Ref 24
54 - Kerb, Guttering & Drainage	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	9	0	Reverse FAG Grant	Ref 07
54 - Kerb, Guttering & Drainage	2101 - Salaries	0000 - No Project	549	0	Allocation of Salary regrades	Ref 37
54 - Kerb, Guttering & Drainage	2307 - Depreciation Expense Roads	0000 - No Project	1,872	0	Depreciation Budget as per AR	R42
54 - Kerb, Guttering & Drainage	2309 - Depreciation Expense Footpaths	0000 - No Project	180,348	0	Depreciation Budget as per AR	R42
54 - Kerb, Guttering & Drainage	2315 - Depreciation Expense Stormwater Drainage	0000 - No Project	401,772	0	Depreciation Budget as per AR	R42
54 - Kerb, Guttering & Drainage	3307 - Depreciation Roads	0000 - No Project	0	(1,872)	Depreciation Budget as per AR	R42
54 - Kerb, Guttering & Drainage	3309 - Depreciation Footpaths	0000 - No Project	0	(180,348)	Depreciation Budget as per AR	R42
54 - Kerb, Guttering & Drainage	3315 - Depreciation - Stormwater Drainage	0000 - No Project	0	(401,772)	Depreciation Budget as per AR	R42
55 - Car Parking	2101 - Salaries	0000 - No Project	549	0	Allocation of Salary regrades	Ref 37
55 - Car Parking	2307 - Depreciation Expense Roads	0000 - No Project	876	0	Depreciation Budget as per AR	R42
55 - Car Parking	2309 - Depreciation Expense Footpaths	0000 - No Project	63,180	0	Depreciation Budget as per AR	R42
55 - Car Parking	2608 - Land Rates	0000 - No Project	(5,004)	0	Actual Land rates paid less than budget	Ref 37
55 - Car Parking	3307 - Depreciation Roads	0000 - No Project	0	(876)	Depreciation Budget as per AR	R42
55 - Car Parking	3309 - Depreciation Footpaths	0000 - No Project	0	(63,180)	Depreciation Budget as per AR	R42
57 - Survey, Design and Mapping	2101 - Salaries	0000 - No Project	5,154	0	Allocation of Salary regrades	Ref 37
57 - Survey, Design and Mapping	2300 - Depreciation Expense Plant	0000 - No Project	60	0	Rev of FY Depreciation Budget	R42
57 - Survey, Design and Mapping	3300 - Depreciation - Plant	0000 - No Project	0	(60)	Rev of FY Depreciation Budget	R42
59 - Administrative Building	2302 - Depreciation Expense Office Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
59 - Administrative Building	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(5,100)	0	Rev of FY Depreciation Budget	R42
59 - Administrative Building	2305 - Depreciation Expense Buildings	0000 - No Project	(7,764)	0	Rev of FY Depreciation Budget	R42
59 - Administrative Building	2608 - Land Rates	6013 - Administration Building Windsor	0	0	Adjust phasing	Ref 37
59 - Administrative Building	3302 - Depreciation Office Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
59 - Administrative Building	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	5,100	Rev of FY Depreciation Budget	R42
59 - Administrative Building	3305 - Depreciation Buildings	0000 - No Project	0	7,764	Rev of FY Depreciation Budget	R42
60 - Community Buildings	2300 - Depreciation Expense Plant	0000 - No Project	24	0	Rev of FY Depreciation Budget	R42
60 - Community Buildings	2302 - Depreciation Expense Office Equipment	0000 - No Project	36	0	Rev of FY Depreciation Budget	R42
60 - Community Buildings	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	48	0	Rev of FY Depreciation Budget	R42
60 - Community Buildings	2305 - Depreciation Expense Buildings	0000 - No Project	21,024	0	Rev of FY Depreciation Budget	R42
60 - Community Buildings	2601 - Electricity	6128 - Museum-Thompson Square Windsor	(40)	0	Reallocation of Water Budget	Ref 37
60 - Community Buildings	2601 - Electricity	6279 - Tiningi Comm'y Ctr Bligh Park Bligh Park	40	0	Reallocation of Water Budget	Ref 37
60 - Community Buildings	2602 - Water	6069 - Glossodia Community Centre Glossodia	104	0	Reallocation of Water Budget	Ref 37
60 - Community Buildings	2602 - Water	6394 - Old Hospital Site Catholic Health	(104)	0	Reallocation of Water Budget	Ref 37
60 - Community Buildings	3300 - Depreciation - Plant	0000 - No Project	0	(24)	Rev of FY Depreciation Budget	R42
60 - Community Buildings	3302 - Depreciation Office Equipment	0000 - No Project	0	(36)	Rev of FY Depreciation Budget	R42
60 - Community Buildings	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	(48)	Rev of FY Depreciation Budget	R42
60 - Community Buildings	3305 - Depreciation Buildings	0000 - No Project	0	(21,024)	Rev of FY Depreciation Budget	R42
60 - Community Buildings	3856 - Sth Windsor Family Centre Constru-DOTARS	6459 - South Windsor Family Centre I&II	0	(24,000)	Sth Wds FamilyCtre DOTARS Gr-Last instal	Ref 21
60 - Community Buildings	4906 - S94 Community Facilities	6459 - South Windsor Family Centre I&II	0	24,000	Sth Wds FamilyCtre DOTARS Gr 3856	Ref 21
61 - Works Depot	2302 - Depreciation Expense Office Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
61 - Works Depot	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(1,080)	0	Rev of FY Depreciation Budget	R42
61 - Works Depot	2305 - Depreciation Expense Buildings	0000 - No Project	(144)	0	Rev of FY Depreciation Budget	R42
61 - Works Depot	3302 - Depreciation Office Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
61 - Works Depot	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	1,080	Rev of FY Depreciation Budget	R42
61 - Works Depot	3305 - Depreciation Buildings	0000 - No Project	0	144	Rev of FY Depreciation Budget	R42
62 - Operations Management	2130 - ELE Funded Termination Payments	0000 - No Project	35,774	0	ELE Funded Termination Payments	R43
62 - Operations Management	2300 - Depreciation Expense Plant	0000 - No Project	(86,496)	0	Rev of FY Depreciation Budget	R42
62 - Operations Management	2302 - Depreciation Expense Office Equipment	0000 - No Project	60	0	Rev of FY Depreciation Budget	R42
62 - Operations Management	2443 - Oncosts 36.9% - RTA works & Grants	0000 - No Project	50,000	0	Revised income from RTA on-costs	Ref 37
62 - Operations Management	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(35,774)	ELE Funded Termination Payments	R43
62 - Operations Management	3300 - Depreciation - Plant	0000 - No Project	0	86,496	Rev of FY Depreciation Budget	R42
62 - Operations Management	3302 - Depreciation Office Equipment	0000 - No Project	0	(60)	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	1799 - Sundry Income	1483 - Other P/Works Inc Sale of Plans Engineer	(121)	0	Actual income received not budgeted for	Ref 37
63 - Ancillary Facilities	1799 - Sundry Income	1484 - Other P/Works Inc Film Licence	(596)	0	Actual income received not budgeted for	Ref 37
63 - Ancillary Facilities	2101 - Salaries	0000 - No Project	549	0	Allocation of Salary regrades	Ref 37
63 - Ancillary Facilities	2300 - Depreciation Expense Plant	0000 - No Project	(23,316)	0	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	2301 - Depreciation Expense Equipment	0000 - No Project	(156)	0	Rev of FY Depreciation Budget	R42



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS

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Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
63 - Ancillary Facilities	2305 - Depreciation Expense Buildings	0000 - No Project		(1,908)	0	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	2308 - Depreciation Expense Bridges	0000 - No Project		108	0	Depreciation Budget as per AR	R42
63 - Ancillary Facilities	2309 - Depreciation Expense Footpaths	0000 - No Project		(658,128)	0	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	3300 - Depreciation - Plant	0000 - No Project		0	23,316	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	3301 - Depreciation Equipment	0000 - No Project		0	156	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	3305 - Depreciation Buildings	0000 - No Project		0	1,908	Rev of FY Depreciation Budget	R42
63 - Ancillary Facilities	3308 - Depreciation Bridges	0000 - No Project		0	(108)	Depreciation Budget as per AR	R42
63 - Ancillary Facilities	3309 - Depreciation Footpaths	0000 - No Project		0	658,128	Rev of FY Depreciation Budget	R42
64 - Ferry Operations	2301 - Depreciation Expense Equipment	0000 - No Project		(8,196)	0	Rev of FY Depreciation Budget	R42
64 - Ferry Operations	2305 - Depreciation Expense Buildings	0000 - No Project		24	0	Rev of FY Depreciation Budget	R42
64 - Ferry Operations	2309 - Depreciation Expense Footpaths	0000 - No Project		2,700	0	Depreciation Budget as per AR	R42
64 - Ferry Operations	2608 - Land Rates	6102 - L/Port'd Ferry Master Cottage Lwr Port'd		(690)	0	Actual Land rates paid less than budget	Ref 37
64 - Ferry Operations	3301 - Depreciation Equipment	0000 - No Project		0	8,196	Rev of FY Depreciation Budget	R42
64 - Ferry Operations	3305 - Depreciation Buildings	0000 - No Project		0	(24)	Rev of FY Depreciation Budget	R42
64 - Ferry Operations	3309 - Depreciation Footpaths	0000 - No Project		0	(2,700)	Depreciation Budget as per AR	R42
66 - Fire Control	2305 - Depreciation Expense Buildings	0000 - No Project		131,976	0	Depreciation Budget as per AR	R42
66 - Fire Control	3305 - Depreciation Buildings	0000 - No Project		0	(131,976)	Depreciation Budget as per AR	R42
67 - State Emergency Services	2300 - Depreciation Expense Plant	0000 - No Project		(21,972)	0	Rev of FY Depreciation Budget	R42
67 - State Emergency Services	2305 - Depreciation Expense Buildings	0000 - No Project		(2,028)	0	Rev of FY Depreciation Budget	R42
67 - State Emergency Services	3300 - Depreciation - Plant	0000 - No Project		0	21,972	Rev of FY Depreciation Budget	R42
67 - State Emergency Services	3305 - Depreciation Buildings	0000 - No Project		0	2,028	Rev of FY Depreciation Budget	R42
67 - State Emergency Services	389L - Working Together to Manage Emergencies	3501 - Upgrade Emergency Operations Centre		0	(39,483)	Manage Emergencies-Emerg Op Ctre Grant	Ref 34
67 - State Emergency Services	4958 - Upgrade Equipment	3501 - Upgrade Emergency Operations Centre		0	39,483	Manage Emergencies-Emerg Op Ctre Gr389L	Ref 34
89 - Waste Management Facility	1120 - Interest Non Domestic Waste	0000 - No Project		(1,000)	0	Interest on overdues on Non - Domestic W	R41
89 - Waste Management Facility	1121 - Garbage Serv Chrg Business	2201 - Garb Serv Chg Business Occupied 240L bin		(18,214)	0	Actual Income received higher than est	Ref 37
89 - Waste Management Facility	1121 - Garbage Serv Chrg Business	2204 - Garb Serv Chg Own Sund Waste Coll Chrg		(1,350)	0	Actual Income received higher than est	Ref 37
89 - Waste Management Facility	2300 - Depreciation Expense Plant	0000 - No Project		(4,596)	0	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	2302 - Depreciation Expense Office Equipment	0000 - No Project		12	0	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	2305 - Depreciation Expense Buildings	0000 - No Project		1,692	0	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	2306 - Depreciation Expense Other Structures	0000 - No Project		463,848	0	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	2314 - Depreciation Expense Other Assets	0000 - No Project		2,724	0	Depreciation Budget as per AR	R42
89 - Waste Management Facility	2405 - Contribution to outside bodies	2251 - S.88 Contribution EPA MWDA South Windsor		0	0	Adjust phasing	Ref 37
89 - Waste Management Facility	3300 - Depreciation - Plant	0000 - No Project		0	4,596	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	3302 - Depreciation Office Equipment	0000 - No Project		0	(12)	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	3305 - Depreciation Buildings	0000 - No Project		0	(1,692)	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	3306 - Depreciation Other Structures	0000 - No Project		0	(463,848)	Rev of FY Depreciation Budget	R42
89 - Waste Management Facility	3314 - Depreciation Other Assets	0000 - No Project		0	(2,724)	Depreciation Budget as per AR	R42
89 - Waste Management Facility	4230 - Transfer to Tip Remediation Reserve	0000 - No Project		0	20,564	Transfer to Tip Remediation Reserve	Ref 37
51 - Recreation	2405 - Contribution to outside bodies	7995 - Leisure Centre Annual Subsidy		239,207	0	Leisure Centre Annual Subsidy	Ref 39
51 - Recreation	2606 - Maintenance - Buildings	6213 - H'bury Oasis Swimming Ctr Sth Windsor		80,000	0	Building Mtce-Oasis centre	Ref 39
66 - Fire Control	1709 - NSW Rural Fire Serv Reimbursement	1744 - Reimbursement of Councils 13.3% Fire Cont		(103,833)	0	Reimb from RFS of 13.3% Cnl Contrib	Ref 25
66 - Fire Control	1891 - Bush Fire Prevention Fund-RFS Grant	0000 - No Project		(177,000)	0	Bush Fire Prevention Fund-RFS Grant	R40
66 - Fire Control	2000 - Plant Surplus - Running Costs	0000 - No Project		85,000	0	Adjust Salaries as per Correct alloc	R40
66 - Fire Control	2101 - Salaries	0000 - No Project		(13,739)	0	Adjust Salaries as per Correct alloc	R40
66 - Fire Control	2107 - Casuals	0000 - No Project		25,000	0	Adjust Salaries as per Correct alloc	R40
66 - Fire Control	2119 - Public Holidays	0000 - No Project		(1,040)	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2300 - Depreciation Expense Plant	0000 - No Project		(43,476)	0	Rev of FY Depreciation Budget	R42
66 - Fire Control	2301 - Depreciation Expense Equipment	0000 - No Project		204	0	Rev of FY Depreciation Budget	R42
66 - Fire Control	2302 - Depreciation Expense Office Equipment	0000 - No Project		492	0	Rev of FY Depreciation Budget	R42
66 - Fire Control	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project		144	0	Rev of FY Depreciation Budget	R42
66 - Fire Control	2305 - Depreciation Expense Buildings	0000 - No Project		(131,256)	0	Rev of FY Depreciation Budget	R42
66 - Fire Control	2422 - Telephone Expenses	4265 - Fire Control Op Exp Telephone		25,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	0000 - No Project		(258,750)	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4260 - Fire Control Op Exp Station Maintenance		30,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4261 - Fire Control Op Exp Vehicle Maintenance		25,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4263 - Fire Control Op Exp Radio Maintenance		17,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4264 - Fire Control Op Exp Fire Control Petrol		50,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4268 - Fire Control Op Exp Training		6,756	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4269 - Fire Control Op Exp Print & Stationery		30,000	0	Adjust Budget as per Correct alloc	R40
66 - Fire Control	2550 - Fire Control Operating Ex	4270 - Fire Control Op Exp Field Day Expenses		7,000	0	Adjust Budget as per Correct alloc	R40



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS

1st Quarter 2007/08

Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
66 - Fire Control	66 - Fire Control	2550 - Fire Control Operating Ex	4272 - Fire Control Op Exp Catering	14,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2550 - Fire Control Operating Ex	4275 - Fire Control Op Exp Fees Fuel Mgt/Env't	4,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2550 - Fire Control Operating Ex	4303 - GNR radio access fees	13,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2601 - Electricity	4266 - Fire Control Op Exp Services	15,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2601 - Electricity	6201 - Wilberforce Offices Wilberforce	22,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2602 - Water	0000 - No Project	1,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2602 - Water	6201 - Wilberforce Offices Wilberforce	1,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2603 - Insurance	4267 - Fire Control Op Exp Insurance	10,000	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	2608 - Land Rates	0000 - No Project	(219)	0	Adjust Budget as per Correct alloc	R40
	66 - Fire Control	3101 - Sale of Plant	4295 - Changeover Group Captain Vehicle	0	(32,000)	Group Capt vehicles trade	R40
	66 - Fire Control	3300 - Depreciation - Plant	0000 - No Project	0	43,476	Rev of FY Depreciation Budget	R42
	66 - Fire Control	3301 - Depreciation Equipment	0000 - No Project	0	(204)	Rev of FY Depreciation Budget	R42
	66 - Fire Control	3302 - Depreciation Office Equipment	0000 - No Project	0	(492)	Rev of FY Depreciation Budget	R42
	66 - Fire Control	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	(144)	Rev of FY Depreciation Budget	R42
	66 - Fire Control	3305 - Depreciation Buildings	0000 - No Project	0	131,256	Rev of FY Depreciation Budget	R42
	66 - Fire Control	4108 - Purchase P/W Plant	4295 - Changeover Group Captain Vehicle	0	81,604	Group Capt vehicles purch	R40
	66 - Fire Control	4901 - Building Construction	3500 - Upgrade storage facility-Fire Control	0	10,000	Upgrade storage facility	R40
	80 - Sewerage Schemes	1000 - Plant Surplus -PW Hire Earned	0000 - No Project	(40,000)	0	Budget for Plant Hire Income	Ref 37
	80 - Sewerage Schemes	1127 - Sewer Rates Residential Connected	0000 - No Project	(31,714)	0	Actual Income higher than budgeted	Ref 37
	80 - Sewerage Schemes	1128 - Sewer Rates Residential Unconnected	0000 - No Project	1,138	0	Actual Income lower than budgeted	Ref 37
	80 - Sewerage Schemes	1129 - Sewer Rates Business Connected	0000 - No Project	(42,586)	0	Actual Income higher than budgeted	Ref 37
	80 - Sewerage Schemes	1903 - Contributions-Sewer S64	5902 - Sewer Connection Developers Contribution	280,000	0	Reduced Estimate for S64 Contributions	Ref 37
	80 - Sewerage Schemes	2130 - ELE Funded Termination Payments	0000 - No Project	2,778	0	ELE Funded Termination Payments	R43
	80 - Sewerage Schemes	2300 - Depreciation Expense Plant	0000 - No Project	(12,432)	0	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	2301 - Depreciation Expense Equipment	0000 - No Project	(1,044)	0	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	2305 - Depreciation Expense Buildings	0000 - No Project	12	0	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	2310 - Depreciation Expense Sewer network	0000 - No Project	(120,096)	0	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	2608 - Land Rates	0000 - No Project	5,912	0	Actual Land rates paid higher than est	Ref 37
	80 - Sewerage Schemes	2619 - Capital Works Program - Building M&R	0000 - No Project	(1,200)	0	Tfr to Proj 6273	Ref 26
	80 - Sewerage Schemes	2619 - Capital Works Program - Building M&R	6273 - Sewer Treatment Wks McGraths Hill	1,200	0	Tfrd from No Project	Ref 26
	80 - Sewerage Schemes	3229 - Tfr from Rsve Sewer Operating Reserve	0000 - No Project	0	(5,912)	Revised transfer from Reserve	Ref 37
	80 - Sewerage Schemes	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(2,778)	ELE Funded Termination Payments	R43
	80 - Sewerage Schemes	3300 - Depreciation - Plant	0000 - No Project	0	12,432	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	3301 - Depreciation Equipment	0000 - No Project	0	1,044	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	3305 - Depreciation Buildings	0000 - No Project	0	(12)	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	3310 - Depreciation Sewer network	0000 - No Project	0	120,096	Rev of FY Depreciation Budget	R42
	80 - Sewerage Schemes	4229 - TFR to Rsve Sewer Operating Reserve	0000 - No Project	0	(166,838)	Revised transfer to Reserve	Ref 37
TOTAL				(121,178)	57,383		
CITY PLANNING							
12 - Community Administration	12 - Community Administration	1707 - Accounting Services Income	0000 - No Project	6,365	0	Rev budget acc serv inc FVMRU	Ref 02
	12 - Community Administration	1714 - Program Co-ordination Income	0000 - No Project	0	0	Adjust phasing	Ref 37
	12 - Community Administration	2101 - Salaries	0000 - No Project	10,229	0	Allocation of Salary regrades	Ref 37
	12 - Community Administration	2300 - Depreciation Expense Plant	0000 - No Project	84	0	Rev of FY Depreciation Budget	R42
	12 - Community Administration	2305 - Depreciation Expense Buildings	0000 - No Project	(20,844)	0	Rev of FY Depreciation Budget	R42
	12 - Community Administration	2601 - Electricity	6154 - Richmond Neighbourhood Centre Richmond	1,187	0	Fund electricity charges in 0607	Ref 01
	12 - Community Administration	2765 - Section 356 Expenditure	0000 - No Project	729	0	Fund Rates for Comleroy Rd School Arts	Ref 01
	12 - Community Administration	3300 - Depreciation - Plant	0000 - No Project	0	(84)	Rev of FY Depreciation Budget	R42
	12 - Community Administration	3305 - Depreciation Buildings	0000 - No Project	0	20,844	Rev of FY Depreciation Budget	R42
	13 - Family Day Care	1799 - Sundry Income	1530 - FDC S/Income FDC Sundry Income	(126)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1531 - FDC S/Income Carer Training	(1,500)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1533 - FDC S/Income FDC Fundraising	(500)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1534 - FDC S/Income Administration Levy	(41,392)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1536 - FDC S/Income Carer's Levy	(37,818)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1538 - FDC S/Income Play Session Income	(750)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1539 - FDC S/Income Booking Fee Income	(1,050)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1799 - Sundry Income	1540 - FDC - Regulations	(500)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	1861 - Family Day Care Operational-DFCS Grants	4220 - Family Day Care Operational-DFCS Grants	(84,844)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care	186U - FDC Childcare Benefit-Family Assist Offi	4213 - FDC Working Expenses Mothers Subs	(245,000)	0	6 months budget for Family Day Care	Ref 03
	13 - Family Day Care						



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS
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Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
13 - Family Day Care	2101 - Salaries	0000 - No Project		100,806	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2102 - Annual Leave	0000 - No Project		10,356	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2103 - Sick Leave	0000 - No Project		1,500	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2111 - Superannuation	0000 - No Project		8,000	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2112 - Allowances	0000 - No Project		14,000	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2302 - Depreciation Expense Office Equipment	0000 - No Project		348	0	Depreciation Budget as per AR	R42
13 - Family Day Care	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project		456	0	Depreciation Budget as per AR	R42
13 - Family Day Care	2408 - Printing & Stationery Costs	0000 - No Project		2,502	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2410 - Operating Leases	0000 - No Project		1,998	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2422 - Telephone Expenses	4214 - FDC Working Expenses Fire Safety Equip't		2,502	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2427 - Advertising	0000 - No Project		3,000	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4210 - FDC Working Expenses Petty Cash & Sundry		1,002	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4211 - FDC Working Expenses Ctr Contributions		4,248	0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4213 - FDC Working Expenses Mothers Subs	244,998		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4215 - FDC Working Expenses Activity & Resource	2,748		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4216 - FDC Working Expenses Membership & Subs	1,248		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2530 - Working Expenses	4217 - FDC Working Expenses Fundraising	252		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2531 - Food Purchases	4218 - FDC Working Expenses Food	1,248		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2570 - Safety Expenses & Training	4215 - FDC Working Expenses Activity & Resource	2,250		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	2606 - Maintenance - Buildings	0000 - No Project	750		0	6 months budget for Family Day Care	Ref 03
13 - Family Day Care	3302 - Depreciation Office Equipment	0000 - No Project	0		(348)	Depreciation Budget as per AR	R42
13 - Family Day Care	3303 - Depreciation Furniture & Fittings	0000 - No Project	0		(456)	Depreciation Budget as per AR	R42
14 - Occasional Care	1799 - Sundry Income	1651 - Occasional Care Income OCC Sundry Income	(36,330)		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	1864 - Occasional Child Care-DOCS Grants	0000 - No Project	(14,346)		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2101 - Salaries	0000 - No Project	42,756		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2102 - Annual Leave	0000 - No Project	4,066		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2103 - Sick Leave	0000 - No Project	2,033		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2107 - Casuals	0000 - No Project	5,748		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2111 - Superannuation	0000 - No Project	4,000		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	2302 - Depreciation Expense Office Equipment	0000 - No Project	324		0	Depreciation Budget as per AR	R42
14 - Occasional Care	2530 - Working Expenses	4890 - OCC Working Expenses	9,090		0	6 months budget for Occasional Care	Ref 03
14 - Occasional Care	3302 - Depreciation Office Equipment	0000 - No Project	0		(324)	Depreciation Budget as per AR	R42
30 - Heritage	2305 - Depreciation Expense Buildings	0000 - No Project	(312)		0	Rev of FY Depreciation Budget	R42
30 - Heritage	3305 - Depreciation Buildings	0000 - No Project	0		312	Rev of FY Depreciation Budget	R42
31 - Building Control	1331 - Licences & Fees	1186 - S/Development Places of Public Entertai	(2,316)		0	Bud increased to match actual inc recd	Ref 37
31 - Building Control	2300 - Depreciation Expense Plant	0000 - No Project	60		0	Rev of FY Depreciation Budget	R42
31 - Building Control	3300 - Depreciation - Plant	0000 - No Project	0		(60)	Rev of FY Depreciation Budget	R42
32 - Development Control	2300 - Depreciation Expense Plant	0000 - No Project	120		0	Rev of FY Depreciation Budget	R42
32 - Development Control	2302 - Depreciation Expense Office Equipment	0000 - No Project	0		0	Rev of FY Depreciation Budget	R42
32 - Development Control	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	0		0	Rev of FY Depreciation Budget	R42
32 - Development Control	2405 - Contribution to outside bodies	4092 - Cont.Planning & Env Commi	0		0	Adjust phasing	Ref 37
32 - Development Control	3300 - Depreciation - Plant	0000 - No Project	0		(120)	Rev of FY Depreciation Budget	R42
32 - Development Control	3302 - Depreciation Office Equipment	0000 - No Project	0		0	Rev of FY Depreciation Budget	R42
32 - Development Control	3303 - Depreciation Furniture & Fittings	0000 - No Project	0		0	Rev of FY Depreciation Budget	R42
33 - Sewerage Management Facilities	2300 - Depreciation Expense Plant	0000 - No Project	36		0	Rev of FY Depreciation Budget	R42
33 - Sewerage Management Facilities	3300 - Depreciation - Plant	0000 - No Project	0		(36)	Rev of FY Depreciation Budget	R42
35 - Health Services	2130 - ELE Funded Termination Payments	0000 - No Project	15,570		0	ELE Funded Termination Payments	R43
35 - Health Services	2300 - Depreciation Expense Plant	0000 - No Project	36		0	Rev of FY Depreciation Budget	R42
35 - Health Services	2302 - Depreciation Expense Office Equipment	0000 - No Project	12		0	Rev of FY Depreciation Budget	R42
35 - Health Services	3244 - Trf from Rsve ELE Reserve	0000 - No Project	0		(15,570)	ELE Funded Termination Payments	R43
35 - Health Services	3300 - Depreciation - Plant	0000 - No Project	0		(36)	Rev of FY Depreciation Budget	R42
35 - Health Services	3302 - Depreciation Office Equipment	0000 - No Project	0		(12)	Rev of FY Depreciation Budget	R42
37 - Regulation & Enforcement	2300 - Depreciation Expense Plant	0000 - No Project	(5,100)		0	Rev of FY Depreciation Budget	R42
37 - Regulation & Enforcement	3300 - Depreciation - Plant	0000 - No Project	0		5,100	Rev of FY Depreciation Budget	R42
38 - Animal Control	2300 - Depreciation Expense Plant	0000 - No Project	(11,316)		0	Rev of FY Depreciation Budget	R42
38 - Animal Control	2301 - Depreciation Expense Equipment	0000 - No Project	2,196		0	Depreciation Budget as per AR	R42
38 - Animal Control	2305 - Depreciation Expense Buildings	0000 - No Project	(1,440)		0	Rev of FY Depreciation Budget	R42
38 - Animal Control	2603 - Insurance	6251 - Black Stump Restaurant McGraths Hill	(849)		0	Reallocation of incorrect budget	Ref 37
38 - Animal Control	2603 - Insurance	6252 - Dog Pound McGraths Hill	849		0	Reallocation of incorrect budget	Ref 37
38 - Animal Control	3300 - Depreciation - Plant	0000 - No Project	0		11,316	Rev of FY Depreciation Budget	R42



QUARTERLY BUDGET VARIATION 2007/08 - DETAILS
1st Quarter 2007/08

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
38 - Animal Control	3301 - Depreciation Equipment	0000 - No Project	0	(2,196)	Depreciation Budget as per AR	R42
38 - Animal Control	3305 - Depreciation Buildings	0000 - No Project	0	1,440	Rev of FY Depreciation Budget	R42
43 - City Planning	1869 - Community Projects Officer Subsidy-DOCS	4043 - Community Administration	0	0	Adjust phasing	Ref 37
43 - City Planning	2407 - Consultancy Fees	0000 - No Project	(1,028)	0	Tfr to Licences & Sub - Nat 2426	Ref 14
43 - City Planning	2426 - Licences & Subscriptions	0000 - No Project	1,028	0	Funding Licences & Subscriptns -Fr N2407	Ref 14
44 - Road Safety Programs	1822 - Road Safety Officer-RTA Grant	5400 - Road Safety Officer	(10,000)	0	Road Safety Officer-RTA Grant increase	Ref 15
44 - Road Safety Programs	2101 - Salaries	0000 - No Project	(45,016)	0	Road Safety Officer-RTA Grant increase	Ref 15
44 - Road Safety Programs	2101 - Salaries	5400 - Road Safety Officer	55,012	0	Road Safety Officer Salary	Ref 15
44 - Road Safety Programs	2102 - Annual Leave	0000 - No Project	(4,980)	0	Reall Road Safety Salaries to Proj 5400	Ref 15
44 - Road Safety Programs	2102 - Annual Leave	5400 - Road Safety Officer	4,979	0	Road Safety Officer Salary	Ref 15
44 - Road Safety Programs	2103 - Sick Leave	0000 - No Project	(2,484)	0	Reall Road Safety Salaries to Proj 5400	Ref 15
44 - Road Safety Programs	2103 - Sick Leave	5400 - Road Safety Officer	2,486	0	Road Safety Officer Salary	Ref 15
44 - Road Safety Programs	2119 - Public Holidays	0000 - No Project	(2,484)	0	Reall Road Safety Salaries to Proj 5400	Ref 15
44 - Road Safety Programs	2119 - Public Holidays	5400 - Road Safety Officer	2,486	0	Road Safety Officer Salary	Ref 15
44 - Road Safety Programs	2130 - ELE Funded Termination Payments	0000 - No Project	6,842	0	ELE Funded Termination Payments	R43
44 - Road Safety Programs	3244 - Tfr from Rsve ELE Reserve	0000 - No Project	0	(6,842)	ELE Funded Termination Payments	R43
49 - Parking Patrol	2301 - Depreciation Expense Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
49 - Parking Patrol	3301 - Depreciation Equipment	0000 - No Project	0	0	Rev of FY Depreciation Budget	R42
94 - Section 94A Funding	1948 - S94A Contributions	0000 - No Project	(37,746)	0	Bud to match S94A Contributions received	Ref 37
94 - Section 94A Funding	4269 - Transfer to S94A Reserve	0000 - No Project	0	37,746	Bud to match S94A Contributions received	Ref 37
81 - Waste Management	1119 - Interest Domestic Waste	0000 - No Project	(20,000)	0	Interest on overdue on Domestic Waste	R41
81 - Waste Management	1758 - Kerbside bulk waste collection Income	0000 - No Project	0	0	Adjust phasing	Ref 37
81 - Waste Management	2300 - Depreciation Expense Plant	0000 - No Project	(53,916)	0	Rev of FY Depreciation Budget	R42
81 - Waste Management	2619 - Capital Works Program - Building M&R	6368 - 26 The Driftway Residence Londonderry	(1,283)	0	Tfr Project to Comp 25	Ref 31
81 - Waste Management	2619 - Capital Works Program - Building M&R	6369 - 18-24 The Driftway Residence Londonderry	(4,500)	0	Tfr Project to Comp 25	Ref 31
81 - Waste Management	2619 - Capital Works Program - Building M&R	6438 - 1-17 (Lot 24) Reynolds Road Londonderry	(7,547)	0	Tfr Project to Comp 25	Ref 31
81 - Waste Management	3203 - Tfr from Rsve Garbage Reserve	9793 - Wilberforce Shed Waste	0	(35,000)	Waste Shed at Wilberforce	R44
81 - Waste Management	3300 - Depreciation - Plant	0000 - No Project	0	53,916	Rev of FY Depreciation Budget	R42
81 - Waste Management	4101 - Purchase of Plant	0000 - No Project	0	(300,000)	Tfr to Proj 0134	Ref 26
81 - Waste Management	4101 - Purchase of Plant	0134 - Purchase Leaseback-Plant 134	0	300,000	Tfrd from No Project	Ref 26
81 - Waste Management	4203 - TFR to Rsve Garbage Reserve	0000 - No Project	0	20,000	Transfer to Domestic Waste Reserve	Ref37
81 - Waste Management	4601 - Purchase Leaseback Plant	0000 - No Project	0	(27,432)	Tfr to Proj 0047	Ref 26
81 - Waste Management	4601 - Purchase Leaseback Plant	0047 - Purchase Leaseback - Plant 47	0	27,432	Tfrd from No Project	Ref 26
81 - Waste Management	4901 - Building Construction	9793 - Wilberforce Shed Waste	0	35,000	Waste Shed at Wilberforce	R44
TOTAL			(114,782)	124,590		
Total (Surplus)/Deficit			(338,809)	338,809		
NET (SURPLUS)/DEFICIT			0			

Part 4

Management Plan Performance



General Manager - Operational Action Plan and Performance Indicators 2007/2008									
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General Manager

[illegible]

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ -	\$ -	\$ -	\$ -						
\$ 699,547	\$ 699,547	\$ 622,546	\$ 633,626						

An informed community working together through strong local and regional connections.

[illegible][illegible]

General Manager - Operational Action Plan and Performance Indicators 2007/2008

Component 17 - Workers Compensation

General Manager

Officer: Manager Risk Management

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
619,360	619,360	154,505	199,191						

Strategic Objective:

An informed community working together through strong local and regional connections.

Service Statements

	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To ensure a safe workplace environment that meets legislative requirements and guidelines	100%	619,360	154,505	199,191	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators

Target

Progress this quarter

1.1 Monitor compliance with OH&S Act and regulations.	Monthly workplace inspection returns by 10th of each month.	Systems introduced & staff trained in "workplace inspections". Monitoring system corrective actions issued when appropriate for compliance with the System.
1.2 Develop a process for training employees on managing projects to reflect higher levels of OH&S compliance.	Continuous improvements assessed and implemented prior to commencing projects	New computerised OHS&IM system developed & reassessments controlled through Dataworks.
1.3 Develop and conduct safety training programs as required.	Complete Training Needs Analysis and initiate training for Core OHS elements	New Injury Management Program (IMP) in development. New claim statistics system developed in line with heightened OHS awareness & recording methodologies.
1.4 Monitor claims performance and provide monthly reports on claims made	Acceptance by WorkCover of monthly claims data.	Monthly claims returns lodged to workcover within prescribed timeframes and all submissions accepted by Workcover.
1.5 Provide effective rehabilitation programs for staff with work related injuries and report monthly.	Accurate monthly reports to Manex for employee injury management and return to work programs.	Monthly information reported to Management with a brief update from the Manager RM when necessary.
1.6 OHS&IM System achieves compliance with WorkCover Model for Self Insurers	Achieve compliance with WorkCover Self Insurers OHS Audit.	Satisfactorily completed the WorkCover OHS audit and now looking to the Septemebr 2008 audit and the Case Management audit in September and November 2007
1.7 Maintain Workers Compensation Self Insurers licence	Complete Annual Self Insurers licence renewal in accordance with Work Cover's Licensing policy by 31st October.	Annual submission for Workers Compensation licence renewal being prepared for lodgement by end of October 2007.
1.8 Achieve compliance with the WorkCover Self Insurers Case Management Guide	90% compliance with Worker's Annual Case Management Audit	Satisfactorily completed the Case Management audit with a possible review in late 2008.
1.9 Information sharing and continuous improvement	Actively support and attend peak bodies and industry group meetings.	Regularly attend Self Insurers and other peak body & industry group meetings.

General Manager - Operational Action Plan and Performance Indicators 2007/2008

Component 40 - Strategic Activities General Manager Officer: Strategic Planner

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 518	- 518	-	1,220						
553,421	553,421	202,194	82,180						

Strategic Objective:

A prosperous community sustained by a diverse local economy that encourages innovation and enterprise to attract people to live, work and invest in the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Facilitate economic development and growth via strategies that build local workforce capabilities; support success through modern infrastructure; and attract new investment	40%	221,161	80,878	32,384	-	-	-	-	-	-
2. Support business development activities that facilitate business networks, and encourage entrepreneurial alliances.	30%	165,871	60,658	24,288	-	-	-	-	-	-
3. Effectively and efficiently manage organisational resources to develop corporate capability, maintain integrity and appropriate employee skills.	30%	165,871	60,658	24,288	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.2 Masterplan - Technology Business precinct.	Subject to RAAF Richmond Base Study (Dept of Defence), complete 25% by June	Dept of Defence's Economic Impact Study for Richmond RAAF Base, released by the Minister on Saturday 11 August 2007.
1.3 Business Multiplier program	Guide Bridge-to-Bridge Festival program, inc. annual review of B2B working group by June	B2B working group meetings undertaken.
2.1 Contractual relationships with external service providers.	Complete review of all contracts twice p.a., inc. annual review in June	First review, due during next quarter.
2.2 Sister Cities relationships.	Activities maintained within budget & annual review in June	Budget monitored/ within budget.
2.3 Secondary Education relationships	Complete review of UWS Undergraduate Scholarship Agreement 2006-2011 twice p.a., inc. annual review in June	First review, due during next quarter.
2.4 Business Networks	Establish relationships with Govt Departments/Agencies & industry groups to facilitate access to business networks & development opportunities, by June.	Ongoing and target relationships identified and being developed.
3.1 Executive support to Council and Committees of Council.	Reporting to Council & Committees within meeting cycles.	Ongoing and meet.

General Managers Division - Operational Action Plan and Performance Indicators 2007/2008

Component 65 - Human Resources General Manager Officer: Manager Human Resources

Total Income \$

Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 35,250	- 35,250	-	4,761						
328,077	328,077	81,268	82,448						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To develop, review and implement effective Human Resource strategies, policies and programs that meet the corporate objectives and legislative requirements.	100%	292,827	81,268	77,687	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Recruitment and selection of quality staff within established policies and procedures meeting all legislative requirements.	Recruitment process commenced within two weeks of approval by General Manager.	All recruitment commenced within 2 weeks of approval by General Manager.
	Number of appointments where qualification, skills and experience criteria are successfully filled within two months of first public advertising.	Eleven (11) appointments completed with the necessary qualifications, skills and experience filled within 2 months of advertising.
1.2 An induction program for new staff and individual/ corporate training needs identified and actioned within budget provision.	Induction requirements for new staff actioned within first week of commencement.	Induction of all new staff completed on the first day of commencement.
	Training database providing monthly reports to Management on training activities of staff.	Training database updated. Database is being revamped to allow better reporting facilities.
1.3 Support and advice to management and staff in relation to Award interpretation and industrial issues.	90% of industrial disputes resolved internally.	All industrial issues for the last quarter resolved internally or will be resolved through ongoing discussions.
	All legislative changes and statutory requirements actioned and complied with.	All legislative and statutory requirements complied with.
	Fortnightly discussion sessions for Senior Management.	Not yet implemented.
1.4 Salary Administration and Performance Management systems meeting organisational and legislative requirements.	Annual and probationary performance reviews 95% completed by scheduled dates.	95% of Probationary performance reviews completed by scheduled dates.
	Performance Management system reviewed and accepted by Management and Staff by June.	Performance Management System review ongoing.
1.5 OH & S skills analysis, audit and training plan identified for all positions and staff within the organisation.	Investigate the compilation of a skills database for inclusion in each position description by June	OH&S skills audit completed with Annual Performance Appraisals.
	Develop & implement a skills audit by December. Develop a skills gap analysis & training plan by June 2008.	Personal Safety Action Plans for each staff completed with Annual Performance Reviews. Information to be compiled into reports for each Division and training plan developed.

General Managers Division - Operational Action Plan and Performance Indicators 2007/2008

Component 68 - Corporate Communication General Manager

Officer: Manager Corporate Communication

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
328,334	328,334	69,020	65,161						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To communicate and inform the community and other key stakeholders, of Council services and issues, in an efficient and effective manner.	100%	328,334	69,020	65,161	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Year 1 Objectives of Communication Strategy Undertaken	95% completed by June	Progress has been made on the self audit completion. Relevant information sent to Community Services for compilation. Quarterly newsletter report sent to Council and adopted for 3rd and 4th rates instalment distribution. Preparations have begun for a new Residents Brochure including content development and quotes requested for design and printing.
1.2 Media relationships reviewed and enhanced	Review of media services contract Sept and March. Regular meetings and contact with all local media.	First annual media services assessment review for period ending March 2007 was sent to Hawkesbury Independent in July. Meeting held to discuss findings.
1.3 Issues Management Advice and Monitoring	Regular updates provided to General Manager	Various issues monitored including public reaction to Special Rate Variation, Dog attacks from which a community education program was instigated, monitoring Federal Funding issues in the lead up to election, providing appropriate advice to media regarding equine influenza impact and various other issues handled by media releases and media comments. Provided input to MANEX, pre and post Council business paper meetings.
1.4 Media stories generated.	50% take up ratio of media releases in local newspapers. 90% of generated media releases published in at least one local newspaper.	There was a pickup rate of 51% across the local newspapers, Hawkesbury Independent picked up 59%, Hawkesbury Gazette 67% and Hawkesbury Courier 26%. 83% of media releases generated were published in at least one local newspaper. 58 Media releases, 52 Media Comments and 14 Mayoral Columns were developed and distributed.
1.5 Strategic Cross Functional Working Groups organised and progressed	Project Plans accomplished within timeframes set.	Organised agendas for Managers' Meetings and assisted cross functional teams: IT Steering Committee, Policy Committee, Internal Procedures Working Party, Customer Service/Communication Strategy Coordination Team and Process Improvement. Manager chaired the Gift and Benefit Policy Working Party for the development of this policy on request of GM.
1.6 Manage civic events, publications and public relation activities.	Programs reviewed by June	Sports Medal Awards Ceremony organised and held, Local Government Week organised and held, Richmond Pool Communication Plan developed and implemented, initial planning started for the 2008 Residents Brochure. Citizen of the Month Program continued, preparation for the Australia Day Awards has begun, 12 Speeches written for internal and external events attended by Mayor and other Councillors, organisation's advertisements coordinated and continued writing internal procedures for whole department's activities.

General Managers Division - Operational Action Plan and Performance Indicators 2007/2008					
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Component 69 - Elected Members	
General Manager	
Officer: General Manager	
	Total Income \$
	Total Expenditure \$

General Manager	
Officer: General Manager	
	Total Income \$
	Total Expenditure \$

Officer: General Manager	
	Total Income \$
	Total Expenditure \$

	Total Income \$
	Total Expenditure \$

	Total Expenditure \$
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Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
314,131	314,131	75,112	67,325						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements
1. To ensure elected officials are remunerated in accordance with the Local Government Act.
2. To attend external conferences relevant to Council's strategic direction and activities in a cost effective manner.
3. To identify, report and develop concepts and strategies arising from Councillor exposure to external conferences.

1. To ensure elected officials are remunerated in accordance with the Local Government Act.

2. To attend external conferences relevant to Council's strategic direction and activities in a cost effective manner.

3. To identify, report and develop concepts and strategies arising from Councillor exposure to external conferences.

[illegible][illegible][illegible]

Key Performance Indicators	
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Target

Progress this quarter

1.1	Monthly payments to elected officials completed on time.
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100% compliance

Payments made within appropriate timeframes.

2.1	Number of conferences attended where subject matter relates to strategic concepts in Council's Plan.
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100% compliance

Conferences attended relate to strategic matters affecting the Council.

[illegible]

General Managers Division - Operational Action Plan and Performance Indicators 2007/2008

Component 70 - Executive Management General Manager Officer: General Manager

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
906,920	906,920	256,731	268,648						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To ensure a safe workplace environment that meets legislative requirements and guidelines.	3%	27,208	7,702	8,059	-	-	-	-	-	-
2. Develop and maintain corporate procedures to ensure a safe workplace.	2%	18,138	5,135	5,373	-	-	-	-	-	-
3. To ensure effective salary and performance structures in place for executive management and monitor divisional performance.	95%	861,574	243,894	255,216	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 To assess compliance with OH&S Act and Regulations.	In accordance to system audit by Work Cover achieving 3 or greater	System audit undertaken by Work Cover in September. Council achieved a rating of 3 or better in each of the 4 elements audited.
2.1. To assess the effectiveness of Council's OH&S system and corporate compliance.	Reduce number of loss time injuries by 10% or at least match the Work Cover Industry average.	On target.
2.2 Resource allocation to facilitate the implementation of OH&S strategies.	Consistent with comparable local government councils per staff unit.	On target.
3.1 The Annual Performance Review is conducted.	June	Next review to be completed by end June 2008.
3.2 To assess the effectiveness of managing and developing human resources.	Uncertified Sick leave days < 5.00	On target.
	Training & Development \$ > 1% budget and 90% satisfaction with training courses.	On target.
	Annual leave < 8 weeks	Continually under review. Balancing resource priorities with reduction.
3.3 To assess the effectiveness of managing financial resources.	Actual performance vs Budget +/- 5.00%	Under review on an ongoing basis. Currently on target
	Carry forward projects < 35% of budget	Currently under review for year ending 2007.
3.4 To assess the effectiveness of responding to customer communications.	Correspondence replied to within 14 days	Review in progress.
3.5 To assess the effectiveness of achieving strategic and operational performance objectives.	95% Strategic & Operational Targets Achieved	Under review.
3.7 To assess the level of customer's satisfaction in dealing with Council.	reduce % complaints : Total correspondence	Under review.
	> 80% customer satisfaction within performance area	

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 12 - Community Administration Director City Planning Division Officer: Executive Manager - Community Partnerships

Total Income \$

Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 162,118	- 162,118	- 40,090	- 18,819						
451,845	451,845	132,241	111,373						

Strategic Objective:

An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Manage grants and donations programs to meet the community's social, health, safety, leisure and cultural needs.	15%	43,459	13,823	13,883	-	-	-	-	-	-
2. In conjunction with community committees, resource and support the planning of activities which celebrate community diversity and promote community harmony.	16%	46,356	14,744	14,809	-	-	-	-	-	-
3. Identify funding options to establish programs to improve community linkages and meet the social, health, safety, leisure and cultural needs of the community	12%	34,767	11,058	11,106	-	-	-	-	-	-
4. Work in conjunction with community and user groups to design and operationalise community facilities (as identified in Section 94 Contributions Plan).	5%	14,486	4,608	4,628	-	-	-	-	-	-
5. Support and resource Council Section 377 committees with delegated responsibility for the day-to-day management of Council facilities and services.	13%	37,665	11,980	12,032	-	-	-	-	-	-
6. Provide Project Management Services.	39%	112,994	35,939	36,096	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Access funds for initiatives to improve community linkages	Achieve required milestones for operation of grants and donations programs	CDSE Scheme for 2007 finalised in August with \$38,000- being distributed. Initial round of Sect 356 Expenditure funded (\$37,783.00) with a total remaining in budget of \$11,110.00.
2.1 Promote events.	Program of activities developed and implemented with NSW Govt time frame	Council contributed \$3,000 to Merana Aboriginal Association as a contribution to the staging of NAIDOC Week activities in July 2007. \$3,000 in sponsorship provided for 'Relay for Life' event.
3.1 Source external investments to expand establish services and activities.	10% growth in community service grant receipts	Application for \$270,000 3 year youth services capacity building project lodged under Western Sydney Area Assistance Scheme.
4.1 Implement works as identified in Section 94 Contributions Plan.	Achieve consultation and design targets within required time-frames	DA for Kurrajong Community Centre approved. Tendering for Project delayed due to request received from member of design committee for design to be reviewed (as reported to Council).
5.1 Assist Council's Section 377 Committees.	Requests responded to within 3 working days	54 requests received and responded to within 3 working days. 3 requests for advice on administration matters of community facilities supplied. Delegated property management for Peppercorn Services Inc commenced.
6.1 Achieve all funding and statutory requirements as negotiated.	Contracted outputs achieved	Contracted outputs achieved with exception of Brighter Future Early Intervention Program due to staff vacancies - Negotiations completed with funding body (DoCS) regarding this program and contingency plan implemented.

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 13 - Family Day Care
Director City Planning Division

Director City Planning Division

Officer: Service Manager (Child, Family & Youth Services)

Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	158,154						
-	-	107,274	214,874						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Director City Planning Division

Officer: Service Manager (Child, Family & Youth Services)

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	27,542						
-	-	-	26,124						

An informed community working together through strong local and regional connections.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 30 - Heritage
Director City Planning
Officer: Town Planning Coordinator

Officer: Town Planning Coordinator

Total Income \$

Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ -	-	-	-						
\$ 49,727	49,727	12,127	2,251						

Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 31 - Building Control Director City Planning Officer: Building Coordinator

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 556,367	- 556,367	- 138,870	- 146,200						
472,748	472,748	118,187	119,410						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide development assessment services for Class 1 -10 buildings.	32%	- 26,758			-	-	-	-	-	-
2. Provide building certification and inspection services.	50%	- 41,810			-	-	-	-	-	-
3. Provide 149D building certificate services.	3%	- 2,509			-	-	-	-	-	-
4. Regulate places of public entertainment.	4%	- 3,345			-	-	-	-	-	-
5. Provide technical advice to customers, via phone and counter.	11%	- 9,198			-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Turn around time for Development Applications.	Average 40 days, Median 35 Days.	Meeting target
1.2 Age of current Development Applications- ratio of Development Applications older than 40 days to newer than 40 days.	0.7:1	Meeting target
1.3 Customer satisfaction.	80% overall satisfaction.	Meeting target
2.1 Market share of certification and inspection services.	80% of Market.	Meeting target
2.2 Cost effectiveness of contestable services.	Full cost recovery.	Achieving
2.3 Turn around time for Construction Certificates	21 days after Development Application consent issued	Meeting target
3.1 Ten day turnaround time for 149D Certificates	80% completed	Meeting target

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 32 - Development Control
Director City Planning
Officer: Town Planning Coordinator

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 699,948	- 699,948	- 174,864	- 225,350						
829,597	829,597	207,393	234,139						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 33 - Sewage Management Facilities

Director City Planning Division

Officer: Manager Regulatory Services

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 179,153	- 179,153	- 44,400	- 37,003						
240,925	240,925	57,295	48,532						

Strategic Objective:

Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Conduct inspections of onsite Sewage Management Facilities (SMF) in the city for compliance with legislative requirements.	85%	52,506	10,961	9,800	-	-	-	-	-	-
2. Provide advice to the community on use and maintenance of sewage management facilities.	15%	9,266	1,934	1,729	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Inspections are conducted in accordance with Council's adopted program.	Complete 140 inspections / month	Key performance measures are exceeded on a monthly basis with an average of 220 inspections per month
	Approvals to operate SMF are issued within 21 days of inspection.	Key performance measures have been met for this quarter with most approvals sent out within 14 days
	Rectification work documentation is sent within 21 days from inspection	Notices being sent out within 14 days of inspection
	Annual report completed in June on compliance to Council's adopted program.	Report to be compiled and submitted in June 2008
2.1 Accurate information is given to assist the community with on-site sewage management issues.	90% satisfaction of customers	There have been no complaints received regarding information given

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 35 - Health Services
Director City Planning Division
Officer: Manager Regulatory Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 43,043	- 43,043	- 9,683	- 10,963						
269,938	269,938	67,500	72,722						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To enhance environmental protection and environmental health standards through education and statutory compliance.	90%	204,206	52,035	55,583	-	-	-	-	-	-
2. Work in partnership with the Dept of Health conducting mosquito surveillance for the detection of the Ross River Virus.	10%	22,690	5,782	6,176	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Conduct inspections, review of premises for compliance with the public health statutory requirements.	Complaints about unhealthy conditions responded to within 48 hours	Complaints have been responded to within 24 hours of receipt
	20 premises are inspected each month	During this quarter an average of 35 inspections per month
1.2 Conduct Food Handling Training courses.	Three training courses are conducted each year	Course conducted this quarter with 60 attendees
	90% customer satisfaction in training course from evaluation survey.	Evaluation indicated 95% satisfaction
1.3 Conduct inspections of Caravan Parks to measure compliance with legislative requirements.	Complaints about caravan parks are responded to within 96 hours of receipt	Complaints have been responded to within 24 hours of receipt
2.1 Conduct mosquito surveillance program between December and April at nominated sites.	Completed in accordance with Dept of Health Surveillance Program	This program will commence in Dec 2007

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 36 - Pollution Control
Director City Planning Division
Officer: Manager Regulatory Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ -	-	-	-						
\$ 138,864	138,864	125,650	125,000						

Strategic Objective:
Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Director City Planning Division

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ - 31,035	- 31,035	- 5,150	- 9,758						
\$ 193,324	193,324	44,303	43,433						

Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

Service Statements

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 38 - Animal Control
Director City Planning Division
Officer: Manager Regulatory Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 335,000	- 335,000	- 55,013	- 97,504						
563,321	563,321	130,158	121,851						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide adequate care of animals housed at the animal shelter.	50%	114,161	37,573	12,174	-	-	-	-	-	-
2. Carry out patrols of the city area for roaming dogs.	30%	68,496	22,544	7,304	-	-	-	-	-	-
3. Provide education to the community on responsible pet ownership	10%	22,832	7,515	2,435	-	-	-	-	-	-
4. Maintain registration and micro chipping records	10%	22,832	7,515	2,435	-	-	-	-	-	-
Opening hours to benefit the community, Monday - Friday: 9:30am - 12:30pm & 2:00pm - 4:30pm, Saturday: 9:30am - 11:30am, Sunday: 7:00am - 9:00am		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Animals are cared for with adequate food and housing and homes are found for as many animals as possible.	80% dogs rehomed.	81% of dogs were rehomed this quarter
2.1 Patrols are conducted where complaints are received of roaming dogs.	Within 48 hrs of receipt of the complaint	Patrols are conducted within 24-48 hours of receipt of complaint
3.1 School visits are conducted at the shelter and at schools throughout the year with the assistance of the Petpep program.	100% satisfaction of school groups participating	All school groups have indicated positive experiences
	Four school visits per year	Key performance measures met for this quarter
4.1 Process records.	Registration and micro chipping records to be completed within 14 working days.	Majority of registrations and records are entered within 7 days

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 43 - City Planning
Director City Planning Division
Officer: Strategic Planner -Land Use

Total Income \$ - 30,500 - 30,500 - 1,750 - 10,500
Total Expenditure \$ 562,886 562,886 299,172 130,095

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500						
562,886	562,886	299,172	130,095						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain and update Hawkesbury Local Environmental Plan.	7.27%	38,704	21,623	8,695	-	-	-	-	-	-
2. Maintain and update Hawkesbury Development Control Plan.	9.53%	50,736	28,344	11,397	-	-	-	-	-	-
3. Service Council committees as required.	7.21%	38,385	21,444	8,623	-	-	-	-	-	-
4. Participate in State Government planning reforms and sub regional planning processes.	4.63%	24,649	13,771	5,537	-	-	-	-	-	-
5. Cor-ordinate/Manage Employment lands Strategy.		-	-	-	-	-	-	-	-	-
6. Preparation work for Land use Strategy		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Prepare Local Environmental Plans as resolved by Council and/ or as directed by Dept of Planning.	Zero successful court challenges against LEP structure	Achieved
2.1 Maintain and update Hawkesbury's Development Control Plan.	Zero successful court challenges against DCP structure	Achieved, with some delays in maintenance due to standard LEP conversion work
3.1 Service Council's Heritage Advisory Committee.	Quarterly	No meeting held during this quarter
4.1 Respond to the Dept of Planning requests for information and assistance.	As Directed by Dept Planning	Responses sent as required regarding North West Sub-Regional Strategy and other matters
5.1 Manage Employment land strategy	Report Final to Council	Funding details nearing completion
6.1 Prepare work for Land Use Strategy		Preparatory work commenced. Awaiting release of Sub-Regional Strategy details

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 43 - City Planning
Director City Planning Division
Officer: Strategic Planner-Community

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500						
562,886	562,886	299,172	130,095						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Establish processes that build community capacity to identify and respond to diversity and difference.	4.16%	22,147								
2. Build community connections by supporting information linkages, life-long learning and access to local meeting spaces.	4.16%	22,147								
3. Work in partnership with community and government to implement community plans to meet the social, health, safety, leisure and cultural needs of the city.	4.16%	22,147								
4.Co-ordinate Community Survey										

Key Performance Indicators	Target	Progress this quarter
1.1 Civic Index and Diversity Index equation calculated.	June	Awaiting the outcome of the Futures Demographic study and Community Engagement Strategy
1.2 Liveability Index equation calculated.	June	Awaiting the outcome of the Futures Demographic study and Community Engagement Strategy
1.3 Social Planning Process- priorities for all directorates included in Strategic Plan.	June	Included in the Adopted Management Plan for 2007-2008 (Book1).
2.1 Tasks for Community Planning Advisory Committee (CPAC).	Quarterly Meetings	Tasks for this quarter completed
3.1 Complete the Hawkesbury Futures Demographic Study.	December	Stage 2 due for completion next quarter
3.2 Community Indicators Project (Stage 1)- Consultation Strategy developed and initiated.	June	Awaiting the outcome of the Futures Demographic study and Community Engagement Strategy
4.1 Community Survey Phone Survey completed	August	Completed
4.2 Focus group meetings completed	September	Completed
4.3 Report to Council	November	Reported to Councillor Briefing session 2 October - To Council on 30 October 2007.

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 43 - City Planning
Director City Planning

Officer: Strategic Planner- Infrastructure

Total Income \$	- 30,500	- 30,500	- 1,750	- 10,500						
Total Expenditure \$	562,886	562,886	299,172	130,095						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 43 - City Planning
Director City Planning
Officer: Strategic Planner- Corporate

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500						
562,886	562,886	299,172	130,095						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain and update Council's land use management information systems.	3.71%	19,752	11,034	4,437	-	-	-	-	-	-
2. Maintain and update Council's Section 94 and 94A Development Contribution Plans	14.02%	74,641	41,699	16,767	-	-	-	-	-	-
3. Service Council Committees as required.	36.71%	195,439	109,184	43,903	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Update Policy Register upon resolution of Council.	Instruct relevant staff to update register within 14 days of Council resolution	Council resolved to adopt two (2) new policies and archived three (3) policies. Timeframe for updating Policy Register not achieved. Relevant staff to be reminded of procedure and timeframe for updating Policy Register
1.2 Convert HLEP 1989 into Standard Template Local Environmental Plan	New plan to Dept of Planning by April 2008	Project progressing. Key issues were meetings held with DoP and DPI and information/data share with DoP and DECC in attempt to resolve issues raised as a result of Section 62 consultation
1.3 Maintain and update LEP, Section 149 Certificates, Proclaim and GIS system.	149 certificates 100% accurate, other updated within 7 days of gazetted changes.	Maintenance and additions to Proclaim and GIS occurred in order to improve and maintain accuracy of Section 149 certificate system. One (1) amendment to LEP occurred (Amendment 151). Soft copy version of LEP on website updated within required timeframe. Hardcopy version of LEP not updated within timeframe. Gazette notification and internal updating procedure to be reviewed and made known to staff in order to achieve timeframe
2.1 Maintain and update Section 94 & Section 94A developer contribution plans.	Reviewed annually	On going but delayed due to LEP conversion work
3.1 Service Council's Floodplain Management Committee.	As adopted by Council	FRMC meetings held in July and September

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 43 - City Planning
Director City Planning Division
Officer: Strategic Planner- Environmental

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500						
562,886	562,886	299,172	130,095						

Strategic Objective:
Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Enhance, preserve and protect the environment through a strategic environmental management approach that is transparent, efficient and dynamic.	12.31%	65,537	36,613	14,722	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.0 Produce the State of the Environment Report.	November	On Target
1.2 Maintain the State of the Environment Reporting Indicators Database	September	This will be completed in line with the State Of Environment Report in November.
1.3 Prepare annual progress report for the Water Savings Action Plan and submit to DEUS.	August	Submitted to the EEC on 30th August 2007
1.4 Prepare annual progress report for the Energy Savings Action Plan and submit to DEUS.	November	Discussions with consultant revealed Council's inability to comply with the requirements of DEC regarding the resources required for submetering and auditing in accordance with Australian Standards. Letter to be sent to DEC.
1.5 Provide comments and advise to external and internal bodies on environmental issues.	Within 21 days of request	All submissions completed in compliance to target.
1.6 Produce and maintain the Operational Plan and quarterly reviews	Quarterly	Completed in accordance with the 1st quarter budget timetable review.
1.7 Provide in-house training on environmental issues	One topic per quarter.	Salinity training was held in the first quarter on 24th August on "Building in a Saline Environment" for internal and external participants
1.8 Coordinate Grant Funding to develop Sustainability Strategy	Completion of 6 month report due 31/10/2007	Completed on the 5th October with future report to Council for information.
	Completion of final report due 30/5/2008	Final Report on target.

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 44 - Road Safety Programs

Director City Planning Division

Officer: Executive Manager - Community Partnerships

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 41,400	- 41,400	-	-						
102,223	102,223	24,080	9,912						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide a road safety program which incorporates a comprehensive approach to preventing road trauma through the development of integrated education, engineering and enforcement programs.	10%	6,082	2,408	991	-	-	-	-	-	-
2. Identify the mobility needs of vulnerable road users and develop solution to address these needs	90%	54,741	21,672	8,921	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1. 1 Develop and implement Council/RTA Action Plan to reflect local trends, statistics and priorities.	Action Plan developed. Project strategies and timelines met by September	2007-2008 Action Plan completed. Implementation has been deferred due to staff vacancy.
1.2 Links established with partner organisations to develop local interventions and solutions.	Meetings of Road Safety Forum held (with representatives from Police, Health and RTA)	Staff vacancy has precluded achievement of target for this quarter.
1.3 Links developed within Council to deliver a whole-of-Council approach to the prevention of road trauma.	Coordinator attends 95% of the Local Traffic Committee meetings.	Staff vacancy has precluded achievement of target for this quarter.
2.1 Oversee the development of a Mobility Plan for the Hawkesbury LGA.	Mobility plan developed with consultation from relevant Council departments and stakeholders by June	Staff vacancy has precluded achievement of target for this quarter.

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 49 - Parking Control
Director City Planning Division
Officer: Manager Regulatory Services

Total Income \$

Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ - 220,000	- 220,000	- 45,000	- 61,880						
\$ 191,674	191,674	39,908	31,625						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

City Planning Division - Operational Action Plan and Performance Indicators 2007/2008

Component 81 - Domestic Waste Management Director City Planning Division Officer: Manager Regulatory Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 5,514,409	- 5,514,409	-5,070,867	-5,650,615						
4,908,912	4,908,912	1,128,612	805,109						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To provide the waste collection service.	40%	- 242,199	-1,576,902	-1,938,202	-	-	-	-	-	-
2. To provide the recycling service for the community.	40%	- 242,199	-1,576,902	-1,938,202	-	-	-	-	-	-
3. To provide the Kerb Side Collection Service.	15%	- 90,825	- 591,338	- 726,826	-	-	-	-	-	-
4. Provide waste education to the Hawkesbury community.	5%	- 30,275	- 197,113	- 242,275	-	-	-	-	-	-
			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Service missed bins.	24 hours from notification	All missed bins collected within 24 hours of notification
2.1 Manage recycling contracts.	Zero non conformance to contract conditions.	Nil non-conformances this quarter
2.2 Increase domestic recycling activities and community participation through education and the provision of increased recycling service.	5% annual increase	Tonnages increased from 6182 tonnes to 6429 tonnes achieving a 4% increase over last 12 months
3.1 Manage kerbside collection service contracts	100% compliance with contract conditions.	All contract conditions met
4.1 Education programs are developed and presented to the community to encourage recycling and waste avoidance.	Annual program designed by March	Key performance measures met for this quarter

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 34 - Sullage Services Director Infrastructure Services Officer: Manager Waste Management		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 2,807,032	2,807,032	-2,640,230	2,642,606						
2,685,932	2,685,932	630,826	422,418						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 46 - Roads to Recovery
Director Infrastructure Services
Officer: Manager Construction and Maintenance

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 896,921	- 896,921	- 896,921	-						
896,921	896,921	1,341,461	95,623						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 47 - RTA Funding
Director Infrastructure Services
Officer: Manager Construction and Maintenance

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ -	786,000	-	786,000	-	187,750		-		
\$	786,000		786,000		246,166		154,015		

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008

Component 48 - Environmental Stormwater
Director Infrastructure Services
Officer: Manager Waste Management

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	1,389						
81,671	81,671	-	45,498						

Strategic Objective:
Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Progressively implement initiatives adopted by Council as part of the Environmental Stormwater Levy Program.	100%	81,671	-	44,109	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Operation of gross pollutant traps (GPT's)	Two completed by June	No budget approved by Council
1.2 Prepare and implement water quality monitoring framework for GPT's	Quarterly	No budget approved by Council
	Publish Quarterly results on web page	No budget approved by Council
1.3 Implement community programs	Bligh Park by June	No budget approved by Council
	Redbank Creek catchment by June	No budget approved by Council
	MacDonald Valley catchment by June	No budget approved by Council
1.4 Implement remediation works as identified within the "Bushland affected by stormwater audit"	one site per year	No budget approved by Council

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008

Component 50 - Parks Director Infrastructure Services Officer: Manager Land Management

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 139,034	- 139,034	- 30,135	- 54,259						
3,924,611	3,924,611	1,052,522	929,014						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To manage all passive open space under Council's care and control.	56%	2,119,923	572,537	489,863	-	-	-	-	-	-
2. To manage all bushland under Council's care and control.	8%	302,846	81,791	69,980	-	-	-	-	-	-
3. To manage all cemeteries under Council's care and control.	4%	151,423	40,895	34,990	-	-	-	-	-	-
4. Contributions to outside bodies for action recreation.	27%	1,022,106	276,044	236,184	-	-	-	-	-	-
5. To manage trees on nature strips and road verges.	5%	189,279	51,119	43,738	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Open space is maintained for passive recreational purposes.	According to the level of usage, lawns kept below 150mm	New mowing contractor started for out lying areas - the change over has led to some areas being overgrown temporarily.
	All toilets/facilities cleaned and bins emptied weekly (as per work schedule)	Completed as per work schedule
2.1 Maintain and restore Bushland areas.	Match funds for at least four bush regeneration projects.	Grants received for Yarramundi Reserve, Navua Reserve, Redbank Creek Reserves, Setters Road Reserve.
3.1 Richmond Cemetery to be managed in a sensitive and effective manner.	Lawns maintained below 150mm	Lawns mowed to standard - Compliance met
4.1 External recreational providers (377 Committee's) are supported.	Funds allocated quarterly.	Funding distributed - Hawkesbury Sports Council receive funds 6 monthly as requested.
	Land Mgt staff to attend 80% of meetings.	Meeting attended for both Hawkesbury Sports Council and McMahon Park meetings
	Quarterly reports to be received within 14 days	Completed as per timeframes allocated
5.1 Street trees maintained for aesthetic and safety purposes	Develop a Street Tree Master Plan for Key streets in Richmond	Ongoing

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 51 - Recreation Director Infrastructure Services Officer: Manager Land Management		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 123,324	- 123,324	- 2,057	- 164						
968,211	968,211	181,774	100,166						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Director Infrastructure Services

Officer: Manager Construction and Maintenance

Total Income \$	- 455,339	- 455,339	- 111,771	- 256,624						
Total Expenditure \$	3,979,491	3,979,491	918,822	797,191						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Director Infrastructure Services

Officer: Manager Construction and Maintenance

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ - 900,835	- 900,835	- 225,043	- 225,043						
\$ 1,208,785	1,208,785	302,196	331,378						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Director Infrastructure Services

Officer: Manager Construction and Maintenance

Total Income \$	- 23,982 -	23,982 -	3,193 -	5,864						
Total Expenditure \$	249,288	249,288	57,056	165,761						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Director Infrastructure Services

Officer: Manager Construction and Maintenance

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
\$ -	-	-	-						
\$ 145,601	145,601	54,970	50,775						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008									
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Component 57 - Survey Design and Mapping Director Infrastructure Services Officer: Manager Design and Mapping Services		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
23,690	23,690	871	1,211						
537,822	537,822	128,227	103,009						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 59 - Administrative Building Director Infrastructure Services Officer: Manager Building Services		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
291,592	291,592	62,921	55,514						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 60 - Community Buildings
Director Infrastructure Services
Officer: Manager Building Services

Total Income \$	-	-	-	-						
Total Expenditure \$	1,465,726	1,465,726	501,397	314,698						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 61 - Works Depot Director Infrastructure Services Officer: Manager Construction and Maintenance		Total Income \$ Total Expenditure \$
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Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
155,883	155,883	39,216	33,623						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 62 - Operations Management

Director Infrastructure Services

Officer: Manager Construction and Maintenance

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 830,076	- 830,076	- 207,480	- 140,769						
1,311,982	1,311,982	328,000	345,147						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 63 - Street Cleaning Director Infrastructure Services Officer: Manager Construction and Maintenance		Total Income \$ Total Expenditure \$
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Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 163,250	- 163,250	- 21,177	- 15,970						
2,314,077	2,314,077	577,451	385,878						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 64 - Ferry Operations

Director Infrastructure Services

Officer: Manager Construction and Maintenance

Total Income \$	- 197,731	- 197,731	-	-						
Total Expenditure \$	383,097	383,097	95,342	65,626						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 66 - Fire Control Director Infrastructure Services Officer: Director Infrastructure Services		Total Income \$ Total Expenditure \$
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Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	204						
1,177,173	1,177,173	223,973	198,653						

<p>Strategic Objective: <i>An informed community working together through strong local and regional connections.</i></p>					
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[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 67 - Emergency Services Director Infrastructure Services Officer: Director Infrastructure Services		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
142,404	142,404	35,521	24,882						

Strategic Objective:
An informed community working together through strong local and regional connections.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 88 - Cogeneration Plant Director Infrastructure Services Officer: Manager Building Services		Total Income \$ Total Expenditure \$
----------------------------------------------------------------------------------------------------------------------------------	--	-------------------------------------------------------

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 143,737	- 143,737	- 35,949	-						
143,937	143,937	35,700	40,464						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 89 - Hawkesbury City Waste Management Facility Director Infrastructure Services Officer: Manager Water & Waste Management	
	Total Income \$
	Total Expenditure \$

Director Infrastructure Services	
Officer: Manager Water & Waste Management	
	Total Income \$
	Total Expenditure \$

Officer: Manager Water & Waste Management	
	Total Income \$
	Total Expenditure \$

Total Income \$	- 3,362,234	- 3,362,234	- 1,127,838	- 736,655						
Total Expenditure \$	3,368,176	3,368,176	684,109	378,518						

Strategic Objective:
A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Support Services- Operational Action Plan and Performance Indicators 2007/2008

Component 10 - Computer Services
Director Support Services
Officer: Chief Information Officer

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 9,859	- 9,859	-	- 6,300						
2,167,655	2,167,655	632,428	577,164						

Strategic Objective:

A network of towns, villages and rural localities connected by well-maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1 To provide access to Information Services and Technology to meet corporate objectives.	100%	2,157,796	632,428	570,864	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Meet with IT Committee, web committee, system custodians & sub committees.	Meet a minimum of 3 times per year.	Steering committee formed and already met 3 times this quarter. Other committees haven't been formed yet.
1.2 Manage the system.	98% System up time for network, email & internet system	Target achieved.
	Review annually IT Policies that affect users.	Already developed email policy, Internet policy and IT security policy. The former two are with the Director & the third is being reviewed by the CFO and his staff.
	Agreed leases replaced within two months of expiry date	Seven (7) leases expired this quarter. Some equipment was bought out and sold to staff at a ballot. Some were returned and new leases setup. Leases of some equipment were extended purely on a strategic basis. All on target.
1.3 Access to application support and an IT Helpdesk.	100% access from 8am to 5.30pm	100% access provided. (At times even outside these hours)

Support Services- Operational Action Plan and Performance Indicators 2007/2008					
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Component 11 - Records Director Support Services Officer: Chief Information Officer		
		Total Income \$
		Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
552,061	552,061	137,076	120,546						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Support Services- Operational Action Plan and Performance Indicators 2007/2008

Component 15 - Library Director Support Services Officer: Manager Cultural Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 159,362	- 159,362	- 8,755	- 9,391						
1,494,624	1,494,624	362,845	321,978						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide a free and accessible public library service to the people of the City of the Hawkesbury as well as the wider community	80%	1,068,210	283,272	250,070	-	-	-	-	-	-
2. Encourage community participation in lifelong learning	15%	200,289	53,114	46,888	-	-	-	-	-	-
3. Effectively and efficiently manage cultural services and promote community use of the Cultural Precinct	5%	66,763	17,705	15,629	-	-	-	-	-	-
Opening Hours: Hawkesbury Central Monday to Friday 9:00am - 7:00pm; Saturday 9:00am - 1:00pm; Sunday 2:00pm - 5:00pm. Richmond Monday to Friday 9:30am - 6:00pm, Saturday 9:00am - 1:00pm		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Promote use of the library	5% increase in library visitors	53,311 visitors to Windsor & Richmond libraries during the Jul-Sep 07 quarter, which is a 1.03% decrease compared to the Apr-Jun 07 quarter and a 3.7% decrease compared to the Jul-Sep 06 quarter (55,392). A total of 1,307 of these visitors participated in Library Outreach programs - an overall increase of 3.5% over last 2006 figures. This indicates that programs that add value to the Library visit are a potential growth area and that additional resourcing to enable this to happen is justifiable.
	5% increase in new library memberships	834 new memberships were recorded during the Jul-Sep 07 quarter, which is a decrease of 3.7% from the last quarter & 6.4% decrease from the Jul-Sep 06 quarter. As there has been a small decrease in population between the 2001 and 2006 Census this is not unacceptable.
2.1 Enhance access to information and learning tools	5% increase in computer use	Computer bookings for both libraries for the Jul-Sep 07 quarter was 9,510. This is a 1.7% increase compared to the Apr-Jun 07 quarter and a 1.7% decrease compared to Jul-Sep 06 quarter. The number of PCs will be increased in response to this ongoing trend. Ancestry database still very popular with 255.5 hours logged over the last quarter which is an increase of 113% over last quarter and 171% increase same time last year.
	5% increase in inquiries	September measurement recorded a total for both libraries of 689 information enquiries which represents a 5% increase over the Sept 06 quarter and is equal to the number of information requests for the previous quarter. To offset this area of growth in customer service demand, technology and user education strategies are in place to assist library users become more independent.
3.1 Increase integration of library and gallery programs	5% increase in integrated programs	Library memorabilia and book promotion displays were coordinated with the Gallery exhibition Bloodlines. Historical photographs - on the equine theme - from the Library's Hawkesbury Images Collection were on display. Booklist - on the equine theme - were developed and produced.
3.2 Promote community's use of community rooms located in Deerubbin Centre	5% increase in number of hours community rooms are used	Community Rooms were booked for a total of 1,152 hours for the September 07 quarter. This consisted of 273 individual bookings which is a 12% increase on the June 07 quarter and a 255% increase compared with the September 06 quarter.

Support Services- Operational Action Plan and Performance Indicators 2007/2008

Component 18 - Financial Planning Director Support Services Officer: Chief Financial Officer

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
447,233	447,233	111,804	107,996						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Financial Planning - to manage based on a comprehensive financial strategy.	40%	178,893	44,722	43,198	-	-	-	-	-	-
2. Management Reporting - maintain effective and informative internal management reporting to meet corporate requirements.	40%	178,893	44,722	43,198	-	-	-	-	-	-
3. Systems Management - develop and maintain the accounting systems	20%	89,447	22,361	21,599	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 To ensure a planned approach to Council programming.	Management Plan adopted by June	Achieved for 2007/08 , on target for 2008/09
	Quarterly Reviews completed within 60 days of end of quarter	First quarter review underway ; will be presented to Council within time frame
1.2 Assess the effective implementation of Council's Long Term Financial Strategy.	Review LTFP annually	On target
2.1 Ensure that financial reporting is timely, accurate and informative.	Executive reports within 14 days of EOM	On target
	Managers Reports distributed within 5 days EOM	On target
2.2 Assess the ability of Council to properly budget for and manage the resources that are available to fulfil its management plan	Carried forward < 25% funding	Not on target , carry forwards are > 25%
	Actual Performance vs budget forecasts +/- 5%	On target
3.1 Ensure the integrity of the financial systems	Review FSP annually	On target
	Review project strategy monthly	On target

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 19 - Accounting Services Director Support Services Officer: Chief Financial Officer

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 3,396,500	- 3,396,500	- 813,094	- 730,346						
1,144,436	1,144,436	321,523	187,532						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Accounts Payable - To ensure the prompt and accurate payment of Council's Creditors.	30%	- 675,619	- 147,471	- 162,844		-		-		-
2. Payroll - To ensure the timely and accurate processing of payroll.	25%	- 563,016	- 122,893	- 135,704		-		-		-
3. Debtors - To ensure the timely and accurate processing of accounts receivable.	25%	- 563,016	- 122,893	- 135,704		-		-		-
4. Statutory Compliance - To ensure Council's compliance with external regulatory and taxation legislation.	5%	- 112,603	- 24,579	- 27,141		-		-		-
5. Cash Management - To ensure Council has sufficient cash resources to meet future commitments.	10%	- 225,206	- 49,157	- 54,281		-		-		-
6. Financial reporting - To provide statutory financial accounts to stakeholders in compliance with the legislative requirements	5%	- 112,603	- 24,579	- 27,141		-		-		-

Key Performance Indicators	Target	Progress this quarter
1.1 Assess the effectiveness of payment processing of creditors.	85% invoices paid by due date	On target
2.1 Assess the accuracy of payroll processing and meet deadlines.	99% accuracy in payroll processing	Progressing and will be on target by next quarter
3.1 Assess effectiveness of Debtor accounts settlement.	90% debtors accounts paid within 90 days	Not on target , greater focus will be applied to this area
	Debtors on arrangements paid within 12 months	Not on target , greater focus will be applied to this area
4.1 Assess the accuracy and timeliness of S94 Register Updates.	S94 Register reconciled within 5 days EOM	On target
4.2 Assess the adequacy of and strategically manage Council's reserves.	Reconciliation of reserves within 5 days EOM	On target
4.3 Assess Council's compliance with taxation and other regulatory legislation.	BAS & Diesel Fuel submitted within 5 days EOM	On target
	FBT submitted by due date	On target
	ABS & DLG returns submitted by due date	On target
5.1 Assess the effectiveness of Council's cash flow management.	Bank Reconciliation within 5 days EOM	On target
	Unrestricted Current Ratio > 2.00	On target
6.1 Ensure that financial reporting is timely and accurate	Statutory financial reports submitted by due date	On target
6.2 Ensure that audit recommendations are implemented in a timely manner.	95% audit recommendations implemented by due date.	Progressing and will be on target by next quarter
6.3 Assess the effectiveness of Council's financial management practices & policies and compliance with prescribed legislation	Unqualified Audit Opinion	On target

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 20 - Rating Services Director Support Services Officer: Chief Financial Officer

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 22,605,556	- 22,605,556	- 22,102,096	- 22,118,131						
713,714	713,714	177,708	148,123						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Rating Services - To ensure the accuracy of Council's computer based rating and property information system and efficient collection of rate revenue.	50%	- 10,945,921	- 10,962,194	- 10,985,004	-	-	-	-	-	-
2. Debt Recovery - To minimise Council's exposure to outstanding debts through effective debt recovery procedures.	25%	- 5,472,961	- 5,481,097	- 5,492,502	-	-	-	-	-	-
3. Cashiers - To ensure the accurate processing of receipts.	25%	- 5,472,961	- 5,481,097	- 5,492,502	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Assess the accuracy and timeliness of distributing rating notices.	Rate Notices issued by due dates with 95% accuracy	On target
1.2 Assess the turnaround time for issuing s603 certificates	Issued within 3 Working Days	On target
1.3 Assess the accuracy of Council property database	Updates within 5 Working Days	On target
2.1 Assess the effectiveness of Council's collection process for outstanding rates.	Rate Arrears < 5.00%	Not on target
3.1 Assess the effectiveness and accuracy of Council's receipting system.	Ensure cash discrepancies are less than 0.1% of total receipts	On target

Support Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 21 - Investment Debt Servicing
Director Support Services

Director Support Services

Officer: Chief Financial Officer

Total Income \$	- 1,095,000	- 1,095,000	- 273,750	- 52,561						
Total Expenditure \$	100,000	100,000	24,900	98						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

[illegible][illegible]

Support Services - Operational Action Plan and Performance Indicators 2007/2008					
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Component 22 - Corporate Services and Governance	
Director Support Services	
Officer: Manager Corporate Services and Governance	
	Total Income \$
	Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 37,160	- 37,160	- 9,797	- 11,059						
366,083	366,083	116,120	113,058						

Strategic Objective:
An informed community working together through strong local and regional connections.

An informed community working together through strong local and regional connections.

[illegible][illegible]

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 23 - Word Processing
Director Support Services
Officer: Manager Corporate Services and Governance

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
117,210	117,210	29,303	28,856						

Strategic Objective:
Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Compile and distribute Council Meeting agendas, minutes and action items and provide an efficient and effective typing and document presentation and processing system for Council.	100%	117,210	29,303	28,856	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Compilation of Council Business Papers.	Forwarded to Publishing Manager by 12 noon on the Thursday prior to the Meeting.	Target Achieved
1.2 Compilation of Council Meeting Minutes.	Draft completed and distributed to Senior Staff within 48 hours after meeting.	Target Achieved
1.3. Distribution of Action Items from Council Meeting Minutes.	Distributed to Senior Staff within 4 working hours from approval of draft minutes.	Target Achieved
1.4. Distribution of Questions Without Notice.	Distributed to Senior Staff within 8 working hours from approval of draft minutes.	Target Achieved
1.5. Council Business Papers completed for publication on Council's website.	Forwarded to IT prior to 12 noon on the Friday before the meeting.	Target Achieved - Any Supplementary Reports Are Posted Immediately On The Website After Being Distributed To Councillors
1.6. Provide word processing, software user and help desk support.	Requests for support are responded to within 1 working hour.	Target Achieved
1.7. Preparation of word documents.	Completed and returned within 2 working days.	Target Achieved

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 24 - Supply
Director Support Services
Officer: Chief Financial Officer

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
228,171	228,171	57,040	75,079						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain a manageable inventory stock level to satisfy Council's requirements and cost.	30%	68,451	17,112	22,524	-	-	-	-	-	-
2. Manage the process of acquiring goods, works and services, spanning the whole cycle from identification of needs through to end of a services contract or the end of useful life of an asset. Providing measurable benefits in value for money obtained on a whole of life basis through open and effective competition.	70%	159,720	39,928	52,555	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Minimal inventory investment and inventory losses.	95% Inventory Accuracy as reported in stock takes	On target
2.1 Procurement strategies are aligned with Corporate objectives.	100% compliance	Progressing to target
2.2 Develop Procurement Guidelines.	December	On target
2.3 Training and support of Purchasing system users.	95% competency level maintained	Progressing to target
2.4 Implement cost effective methods of procurement for low cost items.	Relative reduction in the annual purchase costs	Progressing to target
2.5 Response to Supply enquires.	General enquiries within 24 hours	On target
2.6 Response to Quotation requests.	Quotation requests within 10 working days- for non complex needs and 25 working days for complex needs.	On target

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 25 - Property Development

Director Support Services

Officer: Manager Corporate Services and Governance

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 1,869,889	- 1,869,889	- 599,717	- 612,724						
826,691	826,691	273,190	201,746						

Strategic Objective:

Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Co-ordination and management of Council's property portfolio including the acquisition and sale of property, leasing of property, road closures and openings.	100%	- 1,043,198	- 326,527	- 410,978	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Vacancies for leased premises in Council's property portfolio	Greater than 90% occupancy rates.	Target Achieved
1.2 Inspections of Council's leased residential properties.	Each residential property inspected annually during October to December.	Not Applicable To This Quarter - Inspections To Occur Between October And December, 2007
1.3 Inspections of Council's leased commercial/retail properties	Each commercial/retail property inspected annually during January to March.	Not Applicable To This Quarter - Inspections To Occur Between January And March, 2008
1.4 Consumer Price Index reviews implemented for the relevant leases.	100% of CPI reviews implemented within 2 months of review date.	Target Achieved
1.5 Process lease options and lease renewals.	100% of tenants notified within 3 to 6 months of termination dates.	Target Achieved
1.6 Monitoring payments of property rentals for leased premises in Council's property portfolio.	85% or greater property rentals paid when due.	Target Achieved
1.7 Actioning of Council resolutions regarding property sales and acquisitions.	Initial action commenced within 5 working days of approved Council resolutions.	Target Achieved

Support Services - Operational Action Plan and Performance Indicators 2007/2008					
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**Component 28 - Reception
Director Support Services**

Director Support Services

Officer: Manager Corporate Services and Governance

Total Income \$	6,000	6,000	1,500	2,050					
Total Expenditure \$	220,870	220,870	56,292	60,750					

Strategic Objective:

An informed community working together through strong local and regional connections.

[illegible][illegible]

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 29 - Fleet Management Director Support Services Officer: Chief Financial Officer

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 119,966	- 119,966	- 29,970	- 28,884						
437,435	437,435	109,359	92,841						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To manage Council's fleet to meet corporate objectives	100%	317,469	79,389	63,957	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Managed in accordance with policies and procedures.	Vehicles to achieve minimum 25,000 km annualised.	On target
	Monthly reports completed and communicated.	On target
	Vehicles to be maintained in accordance with manufacturers recommendations.	On target
	All vehicles are inspected quarterly to ensure maintained.	Not on target , program to be implemented
	Vehicles are replaced on time and within budget.	On target

Support Services- Operational Action Plan and Performance Indicators 2007/2008

Component 39 - Gallery
Director Support Services
Officer: Manager Cultural Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 5,175	- 5,175	- 1,125	- 1,409						
388,179	388,179	157,938	104,597						

Strategic Objective:
An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide free and accessible exhibitions to the people of the City of the Hawkesbury as well as the wider community	80%	306,403	125,450	82,550	-	-	-	-	-	-
2. Encourage community participation in arts and culture	15%	57,451	23,522	15,478	-	-	-	-	-	-
3. Effectively and efficiently manage cultural services and promote community use of the Cultural Precinct	5%	19,150	7,841	5,159	-	-	-	-	-	-
Opening hours Monday to Friday -10:00am - 4:00pm; Saturday & Sunday 10:00am - 3:00pm (closed Tuesdays)		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Provide a program of exhibitions	Seven exhibitions presented, with up to three of these curated in-house - per annum	BloodLines: Art and the Horse (1 Aug - 14 Oct). Coordinated through HRG with loans from most major national collections, private lenders and commissioned artists, unprecedented national coverage on ABC TV, Sunday Arts.
2.1 Increase community participation in arts and culture	5% increase in Gallery visitors	2,629 visitors to the Gallery during the Jul-Sept 07 quarter, which is a 59% increase compared to the Apr-June 07 quarter (1647 visitors) and a 8.8% increase compared to the Jul-Sept 06 quarter (2,416)
	80% satisfaction rating from visitors	A wide range of audiences were drawn to the gallery for BloodLines. Lively debate ensued as to the purpose of the exhibition, and varying viewpoints were presented. Overwhelmingly, the comments were positive and contributed to raising the gallery's profile within the community
	Community groups assisted to stage 24 cultural activities at the Deerubbin Centre per annum	Equanimity - community horse exhibition presented by FOHACaRG in the Stan Stevens Studio in conjunction with BloodLines, community groups assisted with their exhibition programs and events in the Stan Stevens Studio and Tebbutt Room, advice given to community groups on art and historical issues, work with Hawkesbury Historical Society on digitising collections and grant applications
3.1 Increase integration of library, gallery and museum programs	5% increase in Cultural Services integrated programs	Gallery, museum and library volunteer programs will be further integrated with the commencement of the Volunteer Coordinator in October 2007.
3.2 Promote community's use of the Cultural Precinct	16 workshops or audience development activities presented per annum	UWS Lecture Series; three curators talks; 'Legends of the Cup' event; GEMS morning tea, Museum information session; 1 exhibition opening

General Manager - Operational Action Plan and Performance Indicators 2007/2008

Component 42 - Legal Services	
Director Support Services	
Officer: Director Support Services	
	Total Income \$
	Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	15,295						
423,700	423,700	105,280	34,904						

Strategic Objective:
A network of towns, villages and rural localities connected by well-maintained public and private infrastructure, which supports the social and economic development of the City.

Strategic Objective:
A network of towns, villages and rural localities connected by well-maintained public and private infrastructure, which supports the social and economic development of the City.

[illegible][illegible]

Support Services - Operational Action Plan and Performance Indicators 2007/2008

Component 58 - Printing and Sign Writing

Director Support Services

Officer: Manager Corporate Services and Governance

Total Income \$

Total Expenditure \$

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 32,000	- 32,000	- 7,998	- 6,785						
318,051	318,051	71,511	54,987						

Strategic Objective:

An informed community working together through strong local and regional connections.

Service Statements

	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provision of a quality and efficient printing and sign writing service for Councillors, Council staff, the public and external customers.	100%	286,051	63,513	48,202	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators

Target

Progress this quarter

1.1 Accurate and timely printing and binding of Council Business Papers.	Councillors - completed by 4:00pm on the Thursday prior to the meeting.
	Others-completed by 12 noon on the Friday prior to meeting.
1.2 Provide timely quotations to external organisations for printing and sign writing requests.	Quotations provided within 2 working days of request.
1.3 Acceptance of competitive quotations provided to external customers.	Acceptance of 80% of quotes provided.
1.4 Preparation of emergency signage for road closures, diversions and the like.	Provided within 1 working day from request.
1.5 Provide printing and sign writing services to meet the requirements of Council and external customers.	90% of works completed within agreed timeframes.
1.6 Regular cleaning, testing and maintenance of Print Room machinery.	Each item of machinery cleaned and tested monthly and maintained as required by the relevant maintenance schedules.

Target Achieved
Target Achieved
Target Achieved
Target Achieved
Target Achieved
Target Achieved
Target Achieved

Support Services- Operational Action Plan and Performance Indicators 2007/2008

Component 79 - Museum Director Support Services Officer: Manager Cultural Services

Total Income \$
Total Expenditure \$

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-						
198,012	198,012	11,245	595						

Strategic Objective:

An informed community working together through strong local and regional connections.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide accessible exhibitions to the people of the City of the Hawkesbury as well as the wider community	80%	158,410	8,996	476	-	-	-	-	-	-
2. Encourage community participation in history and heritage	15%	29,702	1,687	89	-	-	-	-	-	-
3. Provide high quality heritage programs that contribute to cultural tourism in the Hawkesbury	5%	9,901	562	30	-	-	-	-	-	-
Opening - the new Hawkesbury Regional Museum opens in March 2008		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Permanent museum exhibition that delivers on the river/land/people thematic structure is developed and installed	Permanent museum exhibition is opened in March 2008	Andrew Rankin Design Associates commissioned to create permanent exhibition. A substantial reduction in budget has resulted in a delay in delivery from the consultant. Official building opening forecast for Feb 08 with exhibition launch forecast for May 08.
2.1 Increase community participation in history and heritage	60 museum volunteers are recruited, trained and involved in delivering history and heritage services from the museum	Margaret Helman and Associates working with Volunteer Coordinator to recruit volunteers. Museum Information session run with strong attendance.
3.1 Develop and promote heritage programs that target audiences outside the LGA	1 heritage activity per quarter is targeted to attract visitors into the City of the Hawkesbury	Volunteer recruitment drive includes advertising nationally on websites including ArtsHub.

Business Activities - Operational Action Plan and Performance Indicators 2007/2008

Component 80 - Sewerage
Director Infrastructure Services
Officer: Manager Waste Management

Total Income \$ - 4,235,327
Total Expenditure \$ 3,257,417

Budget 2007/08

Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 4,235,327	- 4,235,327	- 3,591,688	- 3,407,363						
3,257,417	3,257,417	710,983	676,013						

Strategic Objective:

A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To provide and maintain a high quality sewage treatment service to the community.	90%	- 880,119	- 2,592,635	- 2,458,215	-	-	-	-	-	-
2. To provide and maintain a high quality trade waste service to the community.	10%	- 97,791	- 288,071	- 273,135	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Sewage Treatment Plants and major pump stations alarms responded.	Respond to alarms within 1 hour.	100% compliant
1.2 Minor pump stations alarms responded.	Respond to alarms within 4 hours.	100% compliant
1.3 Sewer choke response.	Respond to notification within 2 hours.	100% compliant
1.4 Licence conditions met.	No breaches to EPA license conditions	95% compliance - TSS at the McGraths Hill STP breach due to Carp infestation of wetland lake and Faecal Coliform breach at the South Windsor STP possibly due to sampling error
2.1 Monitor trade waste	Keep database updated	On target