



# ORDINARY MEETING

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Date of meeting: 9 May 2023  
Location: Council Chambers  
Time: 6:30 PM

MINUTES



**ORDINARY MEETING**

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**ORDINARY MEETING**  
**1. PROCEDURAL MATTERS**  
**Meeting Date: 9 May 2023**

**1. PROCEDURAL MATTERS**

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 9 May 2023, commencing at 6:30pm.

**Welcome**

The Mayor, Councillor Sarah McMahon acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

**ATTENDANCE**

**PRESENT:** Councillor Sarah McMahon, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Patrick Conolly, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director City Planning - Meagan Ang, Director Corporate Services – Laurie Mifsud, Director Infrastructure Services - Will Barton, Manager Corporate Communications and Events - Suzanne Stuart, Manager Business Transformation and Customer Experience – Sharlene Van Leerdam, Manager City Design and Economic Development - Amanda Kearney, Manager Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

**APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK**

There were no apologies or leave of absences received from Councillors.

**DECLARATIONS OF INTEREST**

Councillor McMahon declared interest on Item 4.4.1.

**Acknowledgement of Official Visitors to the Council**

There were no official visitors to Council.

**ORDINARY MEETING**

**2. CONFIRMATION OF MINUTES**

**Meeting Date:** 9 May 2023

**2. CONFIRMATION OF MINUTES**

**80 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Reardon that the Minutes of the Ordinary Meeting held on the 18 April 2023, be confirmed.

**ORDINARY MEETING**  
**3. MAYORAL MINUTES**  
**Meeting Date: 9 May 2023**

**3. MAYORAL MINUTES**

**LATE SUPPLEMENTARY**

**3.1.1. MM - Damaging Increase in Emergency Services Levy Costs - (138879, 79353)**

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**MOTION:**

RESOLVED on the motion of Mayor, Councillor McMahon.

***Refer to RESOLUTION***

**81 RESOLUTION:**

RESOLVED on the motion of Mayor, Councillor McMahon.

That Council:

1. Writes to the Premier, the Treasurer, the Minister for Emergency Services, the Minister for Local Government, Shadow Ministers, Cross Bench representatives and the local State Member:
  - a) Expressing Council's strong opposition to the NSW Government's last minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/2024 by scrapping the ESL subsidy for councils, which has been done at a time when Council has publicly advertised its 2023/2024 Draft Operational Plan and annual budget to the community;
  - b) Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Hawkesbury City Council will be forced to allocate a further \$149,643 in its budget to fund this impost;
  - c) Advising that the Government's decision may/will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects;
  - d) Calling on the NSW Government to take immediate action to:
    - i. Restore the ESL subsidy in 2023/2024
    - ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
    - iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/2024 rate cap, which has resulted in additional financial stress.
3. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

**ORDINARY MEETING**  
**3. MAYORAL MINUTES**  
**Meeting Date: 9 May 2023**

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Councillor Dogramaci.

**Absent:** Nil.

**MATTER OF URGENCY**

Councillor Lyons-Buckett requested that Council consider, as a matter of urgency under Clause 9.3 of Council's Code of Meeting Practice, business of which notice had not been given, in relation to the Rural Boundary Clearing Code and the threat to habitat due to removal of vegetation, and the mapping of koala populations.

That Council consider, as a matter of urgency under Clause 9.3 of Council's Code of Meeting Practice, business of which notice had not been given.

The Mayor, Councillor McMahon ruled in accordance with Clause 9.3 (b) of Council's Code of Meeting Practice, that the business proposed to be considered was not of great urgency.



**ORDINARY MEETING**

**4. REPORTS FOR DETERMINATION**

**Meeting Date:** 9 May 2023

**4. REPORTS FOR DETERMINATION**

**4.2. GENERAL MANAGER**

**4.2.1. GM - Draft Customer Feedback Policy, Customer Service Experience Policy and Customer Service Experience Charter - (79351, 159586, 95496, 96333)**

**Directorate:** General Manager

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Ms Stephanie Calabornes addressed Council, speaking against the recommendation in the business paper.

**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

***Refer to RESOLUTION***

**82 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

That:

1. The Draft Customer Feedback Policy, Draft Customer Service Experience Policy and Draft Customer Service Experience Charter be placed on public exhibition for a period of 28 days.
2. At the expiration of the public notification exhibition process outlined in Point 1 above, the following action be taken:
  - a) Should any submissions be received regarding the Customer Feedback Policy, Customer Service Experience Policy and Customer Service Experience Charter, a further report be submitted to Council, or
  - b) Should no submissions be received:
    - i. Council adopt the Customer Feedback Policy, Customer Service Experience Policy and Customer Service Experience Charter, as attached as Attachments 1, 2 and 3 to this report.
    - ii. Council rescind the Customer Contact and Service Standards and Complaint Handling Guide, as attached as Attachments 4 and 5 to this report.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**4. REPORTS FOR DETERMINATION**

**Meeting Date:** 9 May 2023

**4.3. CITY PLANNING**

**4.3.1. CP - Public Exhibition Report of Draft Place Plans - (9498, 147666)**

**Directorate:** City Planning

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Mr Lionel Buckett addressed Council, speaking for the recommendation in the business paper.

Ms Stephanie Calabornes and Ms Fiona Germain addressed Council, speaking against the recommendation in the business paper.

**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

***Refer to RESOLUTION***

**83 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. The Draft Hawkesbury Place Plans, attached as Attachment 1 to this report, be placed on public exhibition for a period of 28 days, as phase one of the consultation process.
2. At the expiration of the public notification exhibition process outlined in Part 1 above, a further report be submitted to Council including plans for a second phase of consultation, where required, with relevant community groups in the towns named in the Place Plans.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**4. REPORTS FOR DETERMINATION**

**Meeting Date:** 9 May 2023

**4.4. CORPORATE SERVICES**

**4.4.1. CS - March 2023 Quarterly Budget Review Statement - (95496, 96332)**

**Previous Item:** 101, Ordinary (14 June 2022)

**Directorate:** Corporate Services

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Councillor McMahon declared a less than significant non-pecuniary conflict of interest in this matter as her son plays for Hawkesbury Hawks and their home ground is Turnball Oval and no further action is required.

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Mr Lionel Buckett and Ms Fiona Germain addressed Council, speaking against the recommendation in the business paper.

A PROCEDURAL MOTION was moved by Mayor, Councillor McMahon that this item be dealt with in seriatim.

The Procedural Motion was carried.

**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

***Refer to RESOLUTION***

**84 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council:

1. Receive the information contained in this report regarding the March 2023 Quarterly Budget Review, and that the Budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Reardon, Sheather, Veigel and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett and Wheeler.

**Absent:** Nil.

**ORDINARY MEETING**

**4. REPORTS FOR DETERMINATION**

**Meeting Date:** 9 May 2023

**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**85 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council:

2. Note the information and proposed funding arrangements regarding the Turnbull Oval upgrade project under the WestInvest Program.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Reardon, Sheather, Veigel and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett and Wheeler.

**Absent:** Nil.

**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**86 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council:

3.
  - a) Defer making a decision tonight on the grant funding under the Black Summer Bushfire Recovery Grant for the Bilpin Hall carpark upgrade.
  - b) Seek an extension from the funding body on the delivery of the project, if needed.
  - c) Resume consultation with the relevant stakeholders with the objective of reaching a suitable outcome for the project within the scope of the grant funding.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**4. REPORTS FOR DETERMINATION**

**Meeting Date: 9 May 2023**

**4.4.2. CS - Investment Report - March 2023 - (95496, 96332)**

**Previous Item:** 129, Ordinary (19 July 2022)

**Directorate:** Corporate Services

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**MOTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Veigel.

*Refer to RESOLUTION*

**87 RESOLUTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Veigel.

That the Monthly Investment Report for March 2023 be received and noted.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**4. REPORTS FOR DETERMINATION**  
**Meeting Date: 9 May 2023**

**4.5. INFRASTRUCTURE SERVICES**

**4.5.1. IS - Polystyrene Recycling Collection - (95495, 158974)**

**Previous Item:** 216, Ordinary (13 December 2022)

**Directorate:** Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

*Refer to RESOLUTION*

**88 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

That Council:

1. Endorse a twelve-month trial for polystyrene recycling collection at the Hawkesbury City Waste Management Facility, having regard to the matters set out in this report; and
2. Receive a report on the outcome of the trial, within three months of its conclusion.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**5. REPORTS OF COMMITTEES**  
**Meeting Date: 9 May 2023**

**5. REPORTS OF COMMITTEES**

**5.1.1. ROC - Local Traffic Committee - 17 April 2023 - (95495, 80245)**

**Directorate:** City Planning

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**MOTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Veigel.

*Refer to RESOLUTION*

**89 RESOLUTION:**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Veigel.

That the Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 17 April 2023.

**For the Motion:** Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**7. QUESTIONS FOR NEXT MEETING**

**Meeting Date: 9 May 2023**

**7. QUESTIONS FOR NEXT MEETING**

**7.1.1. Response to Councillor Questions Taken on Notice at the Council Meeting - 18 April 2023**

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There we no comments on the response to Questions Taken On Notice at the Council Meeting on 18 April 2023.

The meeting terminated at 9:01pm.

Submitted to and confirmed at the Ordinary Meeting held on 13 June 2023.

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Mayor