



Hawkesbury City Council

ordinary
meeting
business
paper

date of meeting: 08 July 2014

location: council chambers

time: 6:30 p.m.



mission
statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections, held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are generally held on the second Tuesday of each month (except January), and the last Tuesday of each month (except December), meeting dates are listed on Council's website. The meetings start at 6:30pm and are scheduled to conclude by 11pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held, it will usually also be held on a Tuesday and start at 6:30pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the items to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager by 3pm on the day of the meeting, of those items they wish to discuss. A list of items for discussion will be displayed at the meeting for the public to view.

At the appropriate stage of the meeting, the Chairperson will move for all those items which have not been listed for discussion (or have registered speakers from the public) to be adopted on block. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can register to speak on any items in the business paper other than the Confirmation of Minutes; Mayoral Minutes; Responses to Questions from Previous Meeting; Notices of Motion (including Rescission Motions); Mayoral Elections; Deputy Mayoral Elections; Committee Elections and Annual Committee Reports. To register, you must lodge an application form with Council prior to 3pm on the day of the meeting. The application form is available on Council's website, from the Customer Service Unit or by contacting the Manager - Corporate Services and Governance on (02) 4560 4444 or by email at council@hawkesbury.nsw.gov.au.

The Mayor will invite registered persons to address the Council when the relevant item is being considered. Speakers have a maximum of three minutes to present their views. The Code of Meeting Practice allows for three speakers 'For' a recommendation (i.e. in support), and three speakers 'Against' a recommendation (i.e. in opposition).

Speakers representing an organisation or group must provide written consent from the identified organisation or group (to speak on its behalf) when registering to speak, specifically by way of letter to the General Manager within the registration timeframe.

All speakers must state their name, organisation if applicable (after producing written authorisation from that organisation) and their interest in the matter before speaking.

Voting

The motion for each item listed for discussion will be displayed for Councillors and public viewing, if it is different to the recommendation in the Business Paper. The Chair will then ask the Councillors to vote, generally by a show of hands or voices. Depending on the vote, a motion will be Carried (passed) or Lost.

Planning Decision

Under Section 375A of the Local Government Act 1993, voting for all Planning decisions must be recorded individually. Hence, the Chairperson will ask Councillors to vote with their electronic controls on planning items and the result will be displayed on a board located above the Minute Clerk. This will enable the names of those Councillors voting For or Against the motion to be recorded in the minutes of the meeting and subsequently included in the required register. This electronic voting system was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

Business Papers

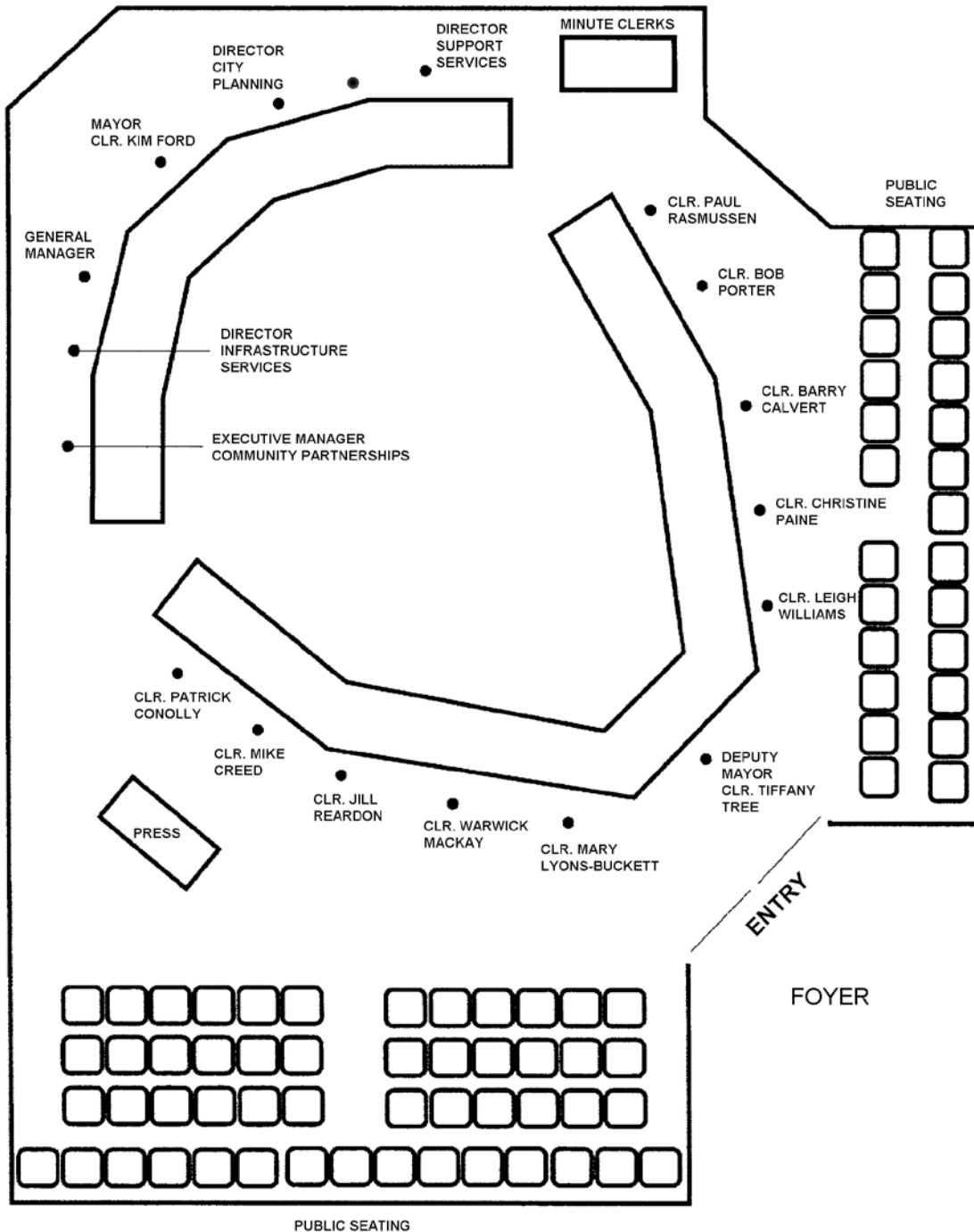
Business papers can be viewed online from noon on the Friday before the meeting on Council's website: <http://www.hawkesbury.nsw.gov.au>

Hard copies of the business paper can be viewed at Council's Administration Building and Libraries after 12 noon on the Friday before the meeting, and electronic copies are available on CD to the public after 12 noon from Council's Customer Service Unit. The business paper can also be viewed on the public computers in the foyer of Council's Administration Building.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4444.

Hawkesbury City Council



ORDINARY MEETING

Table of Contents

Meeting Date: 08 July 2014

AGENDA

- **WELCOME**
 - Prayer**
 - Acknowledgement of Indigenous Heritage**
- **APOLOGIES AND LEAVE OF ABSENCE**
- **DECLARATION OF INTERESTS**
- **SECTION 1 - Confirmation of Minutes**
- **ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**
- **SECTION 2 - Mayoral Minutes**
- **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**
- **SECTION 3 - Reports for Determination**
 - Planning Decisions**
 - General Manager**
 - City Planning**
 - Infrastructure Services**
 - Support Services**
- **SECTION 4 - Reports of Committees**
- **SECTION 5 - Notices of Motion**
- **QUESTIONS FOR NEXT MEETING**
- **REPORTS TO BE DISCUSSED IN CONFIDENTIAL SESSION**

ORDINARY MEETING

Table of Contents

Meeting Date: 08 July 2014

ORDINARY MEETING

Table of Contents

Meeting Date: 08 July 2014

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
	SECTION 1 - Confirmation of Minutes	3
	SECTION 3 - Reports for Determination	7
	GENERAL MANAGER	7
Item: 118	GM - Local Government NSW Annual Conference - (79351, 112608)	7
Item: 119	GM - Local Government NSW 2014 Water Management Conference - (79351, 112608)	9
Item: 120	GM - Question of Number of Councillors for Hawkesbury Local Government Area - (79351)	11
	INFRASTRUCTURE SERVICES	15
Item: 121	IS - Lennon Bros and Stardust Circus - Applications for McQuade Park - (95495, 79354)	15
	SUPPORT SERVICES	18
Item: 122	SS - Australian Local Government Association - Financial Assistance Grants - (95496, 82046)	18
	SECTION 4 - Reports of Committees	25
ROC	Floodplain Risk Management Advisory Committee - 12 June 2014 - (86589)	25
ROC	Local Traffic Committee - 16 June 2014 - (80245)	31
	QUESTIONS FOR NEXT MEETING	51
	Councillor Questions from Previous Meetings and Responses - (73951)	51
	CONFIDENTIAL REPORTS	53
Item: 123	IS - Tender 00941 - The Caretaking and Operation of the Lower Portland Ferry Service - (95495, 79344) CONFIDENTIAL	53

ORDINARY MEETING

Table of Contents

Meeting Date: 08 July 2014

ordinary

section 1

confirmation of minutes

ORDINARY MEETING
Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

SECTION 1 - Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

ordinary

section

3

reports
for determination

ORDINARY MEETING

Meeting Date: 08 July 2014

ORDINARY MEETING

Meeting Date: 08 July 2014

SECTION 3 - Reports for Determination

GENERAL MANAGER

Item: 118 GM - Local Government NSW Annual Conference - (79351, 112608)

REPORT:

Executive Summary

The 2014 Local Government NSW (LGNSW) Annual Conference will be held from 20 - 21 October, 2014 in Coffs Harbour. Consistent with previous practice, this report recommends attendance by nominated Councillors and staff at the Conference. In addition, LGNSW has called for input from councils to guide the content of the business sessions.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

The 2014 LGNSW Annual Conference (Conference) will be held from 20 - 21 October, 2014 in Coffs Harbour. Council is entitled to nominate four voting delegates as well as observers to attend this Conference.

Cost of attendance at the Conference will be approximately \$2,180 per delegate.

Budget for Delegate Expenses - Payments made:

- Total Budget for Financial Year 2014/2015 \$46,500
- Expenditure to date \$Nil
- Budget balance as at 1 July 2014 \$46,500

In addition, LGNSW has called for input into the business sessions. Councils are requested to identify the most important three to five issues which they believe are causing concern to the Council and/or the local community. LGNSW will review all responses received and then identify the top three to five issues as identified overall by member councils. These issues will then be put to the Conference for debate and deliberation as part of the business sessions.

Issues identified by councils which fall outside the top overall three to five issues will be considered by the LGNSW Board prior to the Conference and councils will be advised of the outcome of these deliberations prior to the Conference.

It is considered that the significant issues that cause concern to Council and the local community that could be nominated to LGNSW as significant issues that could be considered at the Conference are:

1. Infrastructure Renewal
2. Financial Sustainability
3. Provision of Human Services
4. Hawkesbury River and Tributaries
5. Telecommunications Coverage

ORDINARY MEETING

Meeting Date: 08 July 2014

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions Statement;

- The Council be financially sustainable to meet the current and future needs of the community based on a diversified income base, affordable and viable services.

and is also consistent with the nominated strategy in the Hawkesbury Community Strategic Plan being:

- Plan for, maintain and renew our physical infrastructure and community services, facilities and communication connections for the benefit of residents, visitors and businesses.

The proposal is also consistent with the Caring for Our Environment Direction Statement;

- To look after our cultural and environmental assets for future generations so that they too can enjoy, and benefit from a clean river and natural eco-systems, rural and cultural landscapes.

Financial Implications

Funding of the cost of attendance at this Conference will be provided from the Delegates Expenses within the adopted 2014/2015 Operational Plan.

RECOMMENDATION:

That:

1. Attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the 2014 Local Government NSW Annual Conference at an approximate cost of \$2,180 per delegate be approved.
2. Council nominate four voting delegates from those nominated to attend the 2014 Local Government NSW Annual Conference.
3. Local Government NSW be advised of the significant issues of concern to Council and the community for consideration at the Conference as outlined in the report.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 08 July 2014

Item: 119 **GM - Local Government NSW 2014 Water Management Conference - (79351, 112608)**

REPORT:

Executive Summary

The Local Government NSW (LGNSW) 2014 Water Management Conference will be held from 25 - 27 August, 2014 in Port Macquarie. Due to its relevance to Council's business, it is recommended that the LGNSW 2014 Water Management Conference be attended by Councillors and appropriate staff.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

The LGNSW 2014 Water Management Conference will be held from 25 - 27 August 2014 in Port Macquarie. This is an annual event providing an accessible forum for debate and discussion on water supply and broader water management issues.

Cost of attendance at the LGNSW 2014 Water Management Conference is approximately \$1,390 plus travel expenses per delegate.

Budget for Delegate Expenses - Payments made:

- Total Budget for Financial Year 2014/2015 \$46,500
- Expenditure to date \$Nil
- Budget balance as at 1 July 2014 \$46,500

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Caring for Our Environment Direction Statement;

- To look after our cultural and environmental assets for future generations so that they too can enjoy, and benefit from a clean river and natural eco-systems, rural and cultural landscape.

and is also consistent with the nominated strategy in the Hawkesbury Community Strategic Plan being:

- Effective management of our rivers, waterways, riparian land, surface and ground waters, and natural eco-systems through local action and regional partnerships.

Financial Implications

Funding for attendance at this Conference will be provided from the Delegates Expenses within the adopted 2014/2015 Operational Plan.

RECOMMENDATION:

That attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the LGNSW 2014 Water Management Conference at an approximate cost of \$1,390 plus travel expenses per delegate be approved.

ORDINARY MEETING

Meeting Date: 08 July 2014

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 08 July 2014

Item: 120 **GM - Question of Number of Councillors for Hawkesbury Local Government Area - (79351)**

Previous Item: 33, Ordinary (1 November 2005)
 1, Ordinary (28 February 2006)
 166, Ordinary (26 July 2011)
 MM, Ordinary (25 February 2014)
 91, Ordinary (27 May 2014)

REPORT:

Executive Summary

At the meeting of Council held on 27 May 2014 a report was considered regarding the possible establishment of wards; the number of councillors and the introduction of popularly elected Mayor for the Hawkesbury Local Government Area (HLGA). Council subsequently resolved that the information be received and a further report be submitted regarding the number of councillors for the HLGA.

This report provides the opportunity for Council to further consider this particular matter and again provides the detailed legislative requirements in this regard and outlines required and possible consultation processes which could be utilised for Council's further consideration.

In connection with this matter under Section 224 of the Local Government Act (the Act) a council is required, not less than 12 months before the next ordinary election, to determine the number of councillors for the next term of office. This report and any subsequent actions, if any, could fulfil the requirements for this determination.

Consultation

The issues raised in this report concern matters which, depending upon the course of action to be taken, would require community consultation under Council's Community Engagement Policy and legislation. Possible courses of consultation should Council determine to proceed with any possible changes are suggested within the report.

Background

At the meeting of Council held on 27 May 2014 a report was considered regarding the possible establishment of wards; the number of councillors and the introduction of popularly elected Mayor for the HLGA. Council subsequently resolved:

"That the information be received and that the question of reducing the number of Councillors be the subject of a further report to Council."

This report again addresses the requirements for considering, and possibly altering, the number of councillors.

Initially, Section 16 of the Act details "*what matters must be dealt with at a constitutional referendum*" and provides, in part, that a council may not "*increase or decrease the number of councillors in accordance with the limits under section 224*" of the Act "*unless approval to do so has been given at a constitutional referendum*".

Number of Councillors

Under the provisions of Section 224 of the Act a council is required, not less than 12 months before the next ordinary election, to determine the number of councillors for the following term of office. The Act specifies that the number of councillors must be at least five and not more than 15.

ORDINARY MEETING

Meeting Date: 08 July 2014

For the information of Council, Section 224 of the Act is reproduced hereunder:

- "(1) A council must have at least 5 and not more than 15 councillors (one of whom is the mayor).
- (2) Not less than 12 months before the next ordinary election, the council must determine the number, in accordance with subsection (1), of its councillors for the following term of office.
- (3) If the council proposes to change the number of councillors, it must, before determining the number, obtain approval for the change at a constitutional referendum."

As indicated previously, any change to the number of councillors determined as a result of the above Section requires approval at a constitutional referendum prior to implementation. There has been two occasions in the past where provisions have been introduced to allow the Minister to approve a decrease in councillor numbers after a period of public consultation without the need for a constitutional referendum. On each occasion Council did not resolve to make an application to the Minister for this purpose.

As indicated, the current provisions of the Act provide for a council having at least five and not more than 15 Councillors, one of whom is a Mayor.

As would be appreciated, the composition of councils within New South Wales ranges between these two figures. As an aid to Council in considering this issue the opportunity has been taken to ascertain the ratio of councillors to population of adjoining councils, as well as Camden and Wollondilly Councils who are in the same category as this Council for local government statistical purposes. Obviously, there is no particular ratio that is considered to be the "norm" or an appropriate level of representation.

The following table provides this information:

Local Government Area	No. of Councillors	Population Size 2011 Census	Current Estimated Resident Population (ERP)	Ratio of Councillors to Population 2011 Census	Ratio of Councillors to Electors Current ERP
The Hills Shire Council	12	169,872	181,674	1:14,156	1:15,140
Blacktown City Council	15	301,999	326,944	1:20,073	1:21,796
Blue Mountains City Council	12	75,942	77,957	1:6,329	1:6,496
Camden Council	9	56,720	66,664	1:6,302	1:7,407
Hawkesbury City Council	12	62,353	64,592	1:5,196	1:5,383
Penrith City Council	15	178,467	191,170	1:11,898	1:12,745
Wollondilly Shire Council	9	43,259	45,588	1:4,807	1:5,065

As can be seen, Council could consider the alteration to the number of councillors, by an increase or decrease, to between five and 15, including the Mayor, but must obtain approval for the change at a constitutional referendum in the first instance. If approved at a constitutional referendum the change in numbers would become effective from the next ordinary election.

Consultation Processes

The legislation provides the minimum consultation process in that any change can only be introduced following a constitutional referendum.

ORDINARY MEETING

Meeting Date: 08 July 2014

In addition, should Council wish to pursue a possible change to the number of councillors and wish to obtain the views of the residents of the HLGAs before actually undertaking a constitutional referendum it could invite comment from the public in the first instance. This could be undertaken via the "normal" process of placing advertisements in the local media inviting comment with relevant information to assist this process being placed on Council's website together with Press Releases and items in Council's Community Notices columns and other publications.

In addition, Council's new consultation tool, Engagement HQ, which will be accessible via the Council's website could also be utilised to undertake an on-line survey and provide an alternate avenues for the public to comment on and discuss the proposals.

This stage of a process would be seen as a precursor to and inform a decision as to whether or not to proceed with the issue at a constitutional referendum.

As indicated previously, in late 2005 and early 2006 Council considered the issue of the number of councillors, as well as other related matters and invited public comment. As a result of a campaign involving advertisements in the local media, Press Releases and items in Council's Community Notices column a total of 17 responses were received, the majority of which addressed all issues involved.

The following is the brief summary of the issues raised in the submissions received in respect of the question relating to the number of councillors which was presented to Council following the consultation at the time:

"Number of Councillors

- *Due to size & diversity of area ratepayers need a range of representatives and more councillors needed, council is an amalgamation of two previous areas and for effective democracy fewer councillors are not better, a reduction in numbers would not result in significant savings.*
- *10 councillors plus a popularly elected Mayor (in association with 5 wards).*
- *Remain at 12. Opportunity for more people with a greater variety of issues to have representation.*
- *Administrator should be appointed in place of councillors as this would eliminate the ratepayers being at the whim of the party machines and prevent delays in decision making such as Pitt Town and Hollands Paddock.*
- *Not supported.*
- *Nine.*
- *Retain at 12.*
- *Should be an odd number of councillors, 5 should suffice with a maximum of 7.*
- *Favours a reduction as more is achieved by small membership.*
- *Depends if area split into wards but if this is done suggests the number should remain at 12.*
- *Quicker consensus with fewer, lower costs and perception that councillors "rubber stamp" decisions unless exceptionally contentious.*
- *Against reduction as this would disadvantage minority interest groups, should be an odd number of councillors to prevent Mayor from using casting vote and suggests increase to 13 or 15 councillors.*
- *Remain at 12 as this has been historical number and appears to work.*
- *Any decision to reduce should be by constitutional referendum rather than Section 224A, expenses of councillors relatively small in context of overall budget, reduction would not result in improved decision making, refers to ratios of other councils, 12 quality councillors improves quality of governance for all ratepayers, reduction in numbers would result in a reduction of access.*
- *Reduction in numbers would result in reduced quality of representation, defer and put to a constitutional referendum if numbers are to change.*

ORDINARY MEETING

Meeting Date: 08 July 2014

- *Not supported as would undermine community representation and concentrate decision making power into fewer hands, would undermine the ability of independents gaining a seat on council, questions the reasons for and appropriateness of Section 224A."*

With regard to the actual conduct of a constitutional referendum, in the event of a possible alteration to the number of councillors being pursued, while it would be possible for this to be conducted at other times, with any positive results becoming effective from the next ordinary election, in view of the cost involved, and to ensure an appropriate voter turnout, they would normally be conducted in conjunction with regular council elections.

Accordingly, this is now submitted for Council's consideration as previously resolved.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions statement:

- Have transparent, accountable and respected leadership and an engaged community.
- Maintain its independent identity and voice through strong local government and community institutions.

and is also consistent with the nominated strategy in the Hawkesbury Community Strategic Plan being:

- Achieve community respect through good corporate governance and community leadership and engagement.

Financial Implications

There are no direct financial implications associated with this report as it is an information report at this stage. Should Council determine to undertake a community consultation process as part of pursuing this matter the costs involved would be met from Council's normal budgetary allocations for advertising, etc. In the event that a Constitutional Referendum ultimately took place the additional cost involved would need to be incorporated in the budget for the next ordinary election.

RECOMMENDATION:

That the information be received and it also be noted that for the purposes of Section 224(2) of the Local Government Act 1993 Council has now undertaken the required review of the number of Councillors that presently exist for the Hawkesbury Local Government Area prior to the 2016 Local Government Elections.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 08 July 2014

INFRASTRUCTURE SERVICES

Item: 121 **IS - Lennon Bros and Stardust Circus - Applications for McQuade Park - (95495, 79354)**

Previous Item: 71, Ordinary (8 April 2014)

REPORT:

Executive Summary

Council previously considered a report on two applications to hold circuses at McQuade Park in late 2014 and early 2015.

The McQuade Plan of Management allows Council to grant a lease or licence for circuses on the site subject to appropriate notification.

Due to both events running longer than three days, Council was required to notify the community of the event in accordance with the Local Government Act, 1993 and consider all submissions prior to giving a lease or licence.

The proposals were advertised from Wednesday, 21 May to Friday, 20 June 2014. Four submissions were received, three of which opposed the activity.

This report addresses those submissions and recommends approval of the events subject to conditions.

Consultation

The issues raised in this report have been subject to community consultation in accordance with Council policy and legislative requirements.

Background

Applications have been received from Lennon Bros Circus and Stardust Circus to hold shows at McQuade Park. The following dates have been requested:

- Lennon Bros Circus – Monday, 20 October to Monday, 10 November 2014; and
- Stardust Circus – Monday, 9 February to Sunday, 1 March 2015

Both these circuses describe themselves as animal circuses due to the use of performing animals.

The McQuade Park Plan of Management allows circuses however, due to the events running longer than three days, Council was required to notify the community of the event in accordance with the Local Government Act, 1993 and consider all submissions prior to giving a lease or licence.

The two circuses were advertised from Wednesday, 21 May to Friday, 20 June 2014 with four submissions received. There were three objections and one in support of the event (with conditions).

ORDINARY MEETING

Meeting Date: 08 July 2014

The three objections are summarised below:

Objection to the principle of animal circuses	<ul style="list-style-type: none">• They are strongly opposed to animal circuses• Concerns regarding the treatment of animals• Council should ban animal circuses like 36 other councils across Australia• Feels that these type of circuses are not what society wants to see anymore
Damage / impact on park use	<ul style="list-style-type: none">• Large events like circuses impact greatly on McQuade Park• The area is never fully restored following these large events• The number of circuses/large events have an accumulative effect on the park• These events impact on residents using the park for recreational purposes

Council policies do not restrict the use of public lands for the use of circuses which incorporate performing animals. Should Council consider a policy restricting such events, this should be undertaken as part of a specific consultation process to enable consideration of all issues, rather than as a response to an event application. In relation to the impact on recreational use of the Park during events, it is considered that the size and current utilisation of the site is such that any impact is minimal. Improved control over parking can be made to ensure pathway access is maintained.

The submission in favour is summarised as follows

Support subject to maintenance and improved control of the site	<ul style="list-style-type: none">• In favour of the events proposed but request proper rectification of the site once event is completed• More formal parking is required to minimise damage to the grounds
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Whilst events such as circuses can cause damage to the site, particularly when setting up or leaving in wet weather, restoration of the affected areas can be undertaken utilising damage bonds. Previously, depending on the time of the year, the damaged area has been re-seeded however due to an out of date irrigation system it was difficult to provide sufficient water to maintain the restored areas. Funding is allocated in the 2014/2015 capital works program to upgrade the irrigation system which will help maintain this area in the future. A master plan is also being developed for McQuade Park and this will help with identifying locations for formal and event parking areas.

Based on Council's current policy position, and the ability to address the issue of maintenance/restoration and event management it is recommended that both circuses be approved subject to Council's standard conditions.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Supporting Business and Local Jobs Directions statement;

- Help create thriving town centres, each with its own character that attracts residents, visitors and businesses.

Financial Implications

Income from these events has not been included in the adopted 2014/2015 Operational Plan. Fees and Charges are \$1,000 per day for show days and \$500 per day for set up/removal and non-show days. Should approval be given, a proposal to utilise income from these events to enhance the Park in accordance with the Plan of Management would be developed.

ORDINARY MEETING

Meeting Date: 08 July 2014

RECOMMENDATION:

That:

1. The Lennon Bros Circus be given approval for use of McQuade Park between Monday, 20 October to Monday, 10 November 2014;
2. The Stardust Circus be given approval for use of McQuade Park between Monday, 9 February to Sunday, 1 March 2015.
3. The approvals be subject to the following conditions/documents:
 - a) Council's General Park Conditions.
 - b) Council's Fees and Charges.
 - c) The McQuade Park Plan of Management.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

SUPPORT SERVICES

Item: 122 SS - Australian Local Government Association - Financial Assistance Grants - (95496, 82046)

REPORT:

Executive Summary

Correspondence dated 19 June 2014 has been received from the Australian Local Government Association (ALGA) seeking Council's support in lobbying the Federal Government regarding its recent decision concerning the freezing of the indexation of the Financial Assistance Grants (FAGs) for three years until 2017/2018.

The purpose of this report is to provide an overview of how FAGs are distributed amongst councils and to highlight the financial impact these funds have, with this being the basis for the recommendation to support the ALGA in this regard.

Consultation

The issues raised in this report concern matters which do require community consultation under Council's Community Engagement Policy.

Background

Correspondence dated 19 June 2014 has been received from ALGA seeking Council's support in lobbying the Federal Government regarding the freezing of the indexation of the FAGs for three years until 2017/2018. A copy of this correspondence is included as Attachment 1 to this report.

As part of the Budget announced in May 2014, the Federal Government made the decision to freeze the indexation of the FAGs paid to local government for three years until 2017/2018. The ALGA has indicated that it is estimated that this decision will cost councils across Australia in the vicinity of \$925 million. The financial impact of this reduction will continue beyond 2017/2018, as even if indexation was restored after this period, the reduction in the base level would continue to have an on-going impact.

FAGs are a significant source of funding for councils with these funds supplementing rating revenue to maintain local infrastructure including local roads, bridges, parks, recreational facilities, libraries and community buildings, as well as providing a wide variety of services to their communities. In 2013/2014, total grants allocated to NSW councils amounted to \$707.5 million, made up of \$505.3 million for general purpose and \$202.2 million being the local roads component. Council receives in the vicinity of \$4 million in FAGs each year.

The FAGs are currently provided under the Local Government (Financial Assistance) Act 1995 and consists of two components:

1. a general purpose component which is distributed between the states and territories according to population (i.e. on a per capita basis), and
2. an identified local road component which is distributed between the states and territories according to fixed historical shares.

Both components of the FAGs are untied in the hands of local government, allowing councils to spend the grants according to local priorities.

ORDINARY MEETING

Meeting Date: 08 July 2014

In NSW, the Grants Commission makes recommendations to the Minister for Local Government on the allocation of the FAGs to individual councils.

The two components of the FAGs are distributed to individual councils on the basis of principles developed in consultation with local government and consistent with the national principles of the Commonwealth Act. The approach taken considers cost disadvantage in the provision of services on the one hand (expenditure allowances) and an assessment of revenue raising capacity on the other (revenue allowances).

Expenditure allowances are calculated for each council for a selected range of council functions, such as libraries, health, building control, recreation, roads, etc. Expenditure allowances attempt to compensate councils for the extent of their relative disadvantage resulting from issues that are beyond their control. A disability factor is the Commission's estimate of the extent of relative disadvantage, expressed as a percentage, of providing a standard service due to issues that are beyond a council's control. A council may have a disability due to inherent factors such as topography, climate, traffic, duplication of services, etc.

The calculation of revenue allowances involves determining each council's theoretical capacity to raise revenue by comparing land values per property to a State standard and applying the State standard rate in-the-dollar.

The local roads component allocation is based on a method developed by NSW Roads and Maritime Services whereby each council receives funding based on their proportion of the State's population, local road length and the length of bridges on local roads.

Detailed explanations of the calculation used by the Commission to recommend the amount attributable to each council can be accessed at the following link:

<http://www.dlg.nsw.gov.au/dlg/dlghome/documents/Reports/Grants2012-13AR.pdf>

Whilst the amount of the overall FAGs pool has changed annually in line with changes in population and the Consumer Price Index, the amount allocated to respective councils within each State fluctuates from year to year. As detailed above, movements in the grants are caused by annual variations in property valuations; standard costs; road and bridge length; disability measures; and population.

This annual calculation often results in a redistribution of funding amongst councils, with some councils potentially receiving more or less than the previous year, as has been experienced by Council over a number of years.

Over recent years the amounts allocated to Council have fluctuated, with amounts being received in some years being less than that received in the previous year. With disability factors generally not improving from one year to the next, it can be concluded that reductions can be attributed to the change in the relativity of Council's measure to the standard measure and/or a change in the weighting of respective disability factors. It is also to be noted that Council has made a number of submissions to the Grants Commission regarding its allocation. Advice on the latest submission indicates the Grants Commission considered the current level of allocation adequate within the context of Council's disability factors.

The annual redistribution of funding makes it difficult to estimate the annual amount expected each financial year and consequently the impact of the decision to freeze the indexation of the FAGs on this revenue source for Council.

In light of potential reductions already faced by Council in some years despite annual increases in the overall FAGs pool, the freezing of the FAGs indexation for the next three years increases the likelihood of further reductions. With the overall pool of funds getting lesser each year in real terms, it is possible that Council will be faced with reductions in this source of funding.

For 2013/2014, Council's allocation was \$4.5 million. This revenue supplemented rating and other revenue required to fund essential expenditure on asset maintenance and renewal and provision of services in the Hawkesbury. Any reduction in this amount in 2014/2015 and the following years as a result

ORDINARY MEETING

Meeting Date: 08 July 2014

of the indexation freeze and/or a redistribution of funds amongst councils, will have a corresponding negative impact on funding available for necessary expenditure in future Operational Plans.

Whilst the determination of funding allocation between councils is outside Council's control, it is recommended that action is taken to minimise the likelihood of further reductions arising from the indexation freeze.

In light of the significance of the FAGs to Council's revenue and therefore funding available for essential expenditure, it is recommended that Council support the ALGA and write to the local Federal Member of Parliament to highlight the implications of the decision to freeze the indexation of the FAGs until 2017/2018 and request the decision be reviewed.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Shaping Our Future Together Directions Statement:

- The Council be financially sustainable to meet the current and future needs of the community based on a diversified income base, affordable and viable services.

Financial Implications

The financial implications of the Federal Government's decision announced in the 2014/2015 Budget regarding the freezing of the indexation of the FAGs on Council cannot be reliably estimated due to the fluctuations experienced in the past and expected to be continued to be seen with regard to the amount allocated to Council from year to year. However, as detailed in this report, any reduction in the FAGs amount received will have a corresponding negative impact on funding available to Council to maintain its assets and provide services to its community.

RECOMMENDATION:

That Council:

1. Write to the Federal Member for Macquarie, Louise Markus MP, highlighting the implications of the decision made by the Federal Government in the 2014/2015 Budget to freeze the indexation of the Financial Assistance Grants until 2017/2018 and request the decision be reviewed.
2. Advise the Australian Local Government Association of its decision in regard to this matter.

ATTACHMENTS:

AT - 1 Correspondence from the Australian Local Government Association dated 19 June 2014.

ORDINARY MEETING

Meeting Date: 08 July 2014

AT - 1 Correspondence from the Australian Local Government Association

dated 19 June 2014



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Hawkesbury City Council
PO Box 146
WINDSOR NSW 2756

Dear Mayor/Shire President

I am writing to you and the mayor and shire president of every council across Australia to ask you to join ALGA's call to have the Government reverse its decision to freeze the indexation of the local government Financial Assistance Grants (FAGs) for three years until 2017-18.

On 16 June delegates of the National General Assembly for Local Government resolved to call on the Commonwealth Government to restore indexation of Financial Assistance Grants in line with CPI and population growth immediately. (Resolution attached).

ALGA will take this matter forward directly with Federal Government Ministers but I seek your continued support to send the message to your local Federal Government representatives.

The decision announced in the Budget on 13 May 2014, will cost councils an estimated \$925 million in FAGs by 2017-18. Unfortunately, the impact will continue beyond that date because the base level of FAGs will be permanently reduced by over 12%. In 2017-18 the estimated reduction in FAGs will be \$321 million. Even if indexation is restored in 2017-18 (at an estimated 4.2%, which reflects CPI and population movements), the gap will continue to widen and FAGs will be about \$334 m less in 2018-19 and almost \$350m less in 2019-20.

In fact, by 2018-19 when the current extension of Roads to Recovery (R2R) is due to end, the loss of FAGs will be the equivalent of 95% of R2R funding. Almost the entire value of the R2R program will be lost.

The FAGs are a vital part of the revenue base of all councils. For many smaller rural and remote councils, FAGs form the majority of their revenue. These councils are likely to be hit hardest by the reduction in grants.

The FAGs are absolutely essential to allow local communities across Australia to provide a reasonable level of service and infrastructure to local residents. These grant are used to maintain a great range of infrastructure including local roads, bridges, parks, swimming pools, libraries and community halls as well as services to the young, the elderly and community groups of all kinds.

ALGA has been fighting to have the value of the FAGs restored to a level equivalent to 1% of tax revenue, the level they were at when John Howard came to power in 1996. In recent years they slipped to 0.7% but we are shocked to see that they will decline to just 0.53% by 2017-18.

25 JUN 2014

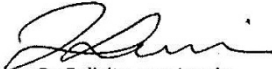
ORDINARY MEETING

Meeting Date: 08 July 2014

There has been talk of the Federal Government forcing the states to push for a GST increase. In the case of councils, the Federal Government seems to be intent on forcing councils to cut services or consider whether rate rises may be necessary to maintain services. This is grossly unfair given that our local residents have already paid taxes to the Federal Government and expect an adequate level of that revenue to be returned to councils to provide local services and infrastructure.

The impact of the Government's decision on local communities must be brought home in a factual and clear way to all Coalition Federal Members of Parliament and Senators. I believe that this would best be done by local mayors and shire presidents writing to their Federal Government representatives, highlighting the implications of the decision for local services and asking Coalition representatives whether they continue to support the decision. I would hope that many Federal Government members would recognise the severe impact on their communities and support a review of the Government's decision.

Yours sincerely



Mayor Dr Felicity-ann Lewis
President

19 June 2014

Resolution

Delegates of the 2014 National General Assembly, in recognition of the vital importance of the Financial Assistance Grants (FAGs) to local government for the provision of equitable levels of local government services to all Australian communities, call on the Commonwealth Government to:

- *restore indexation of Financial Assistance Grants in line with CPI and population growth immediately,*
- *reject Recommendation 22 of the National Commission of Audit in which the Commission recommends that tied grants to local government cease, and to the extent that programmes are identified as priorities, local and state government provide them to the communities they serve.*

Further Delegates resolve that:

- *It is imperative that the Commonwealth consult with local government, the states and territories and local communities in the development of the White Paper on Reform of the Federation and the White Paper on Taxation; that the Government's White Papers must genuinely reflect the wishes of the Australian people; and that future Federal-state and local financial relationship arrangements must ensure long term sustainable distribution of taxation revenues between the levels of government that are commensurate with the roles and responsibilities of each level government in our modern Federation.*

oooO END OF REPORT Oooo

ordinary

section 4

reports
of committees

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

SECTION 4 - Reports of Committees

ROC Floodplain Risk Management Advisory Committee - 12 June 2014 - (86589)

The meeting commenced at 12 June 2014 at 4:01pm in Council Chambers

Present: Councillor Bob Porter, Chairperson
Mr Trevor Devine, Deputy Chairperson
Councillor Mary Lyons-Buckett, Hawkesbury City Council
Councillor Jill Reardon, Hawkesbury City Council
Mr Les Sheather, Community Representative
Mr Geoffrey Bessell, Community Representative
Mr Ted Books, Community Representative
Mr Damian Moon, Community Representative

Apologies: Councillor Warwick Mackay, Hawkesbury City Council
Councillor Tiffany Tree, Hawkesbury City Council
Snr Inspector, Robert Bowman
Mr Peter Cinque, SES
Mr Kevin Jones, SES
Mr Harry Panagopoulos, Office of Environment and Heritage
Ms Louise Markus, MP, Federal Member for Macquarie
Mr Ray Williams MP, Member for Hawkesbury
Mr Phillip Pleffer, Hawkesbury City Council
Mr Chris Amit, Hawkesbury City Council

In Attendance: Mr Bart Bassett MP, Member for Londonderry
Mr Matthew Owens, Hawkesbury City Council
Ms Robyn Kozjak - Minute Taker, Hawkesbury City Council

Non Attendance: Ms Kirstan Smelcher, Department of Defence

REPORT:

The Chair noted the presence of Mr Bart Bassett, Member for Londonderry and welcomed him to the meeting.

RESOLVED on the motion of Councillor Reardon and seconded by Mr Moon that the apologies be accepted.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Reardon and seconded by Mr Books that the Minutes of the Floodplain Risk Management Advisory Committee held on the 3 April 2014, be confirmed.

ORDINARY MEETING
Reports of Committees

BUSINESS ARISING FROM PREVIOUS MINUTES

Mr Devine referred to page 7 of the previous minutes where he had previously brought to the Committee's attention an assumed error in the government Review where it reads (in part) "100 kilometre long Sackville gorge between Sackville and about Brooklyn."

Mr Owens responded the issue was addressed and noted at the taskforce meeting for Stage 2 of the Review and will be confirmed in writing.

Member	03/10/13	21/11/13	27/02/14	03/04/14	12/06/14
Councillor Bob Porter - Chairperson	✓	✓	✓	✓	✓
Councillor Tiffany Tree	A	A	A	A	A
Councillor Jill Reardon	A	✓	✓	✓	✓
Councillor Warwick Mackay	✓	✓	✓	✓	A
Councillor Mary Lyons-Buckett	✓	✓	✓	✓	✓
Mr Peter Cinque OAM - (SES Sydney Western Division)	A	A	X	A	A
Mr Harry Panagopoulos - (Office of Environment and Heritage)	A	✓	✓	✓	A
Ms Kirstan Smelcher – (Dept of Defence)	X	X	X	A	X
Snr Inspector Robert Bowman - (Industry & Investment NSW) -Primary Industries	A	X	X	A	A
Mr Kevin Jones - (SES Headquarters)	✓	A	A	✓	A
Mr Les Sheather - (Community Member)	A	✓	✓	✓	✓
Mr Geoffrey Bessell - (Community Member)	✓	✓	✓	A	✓
Mr Damian Moon (Community Member)	✓	✓	✓	✓	✓
Mr Trevor Devine - Deputy Chairperson	✓	✓	✓	✓	✓
Mr Ted Books (Community Member)	✓	✓	✓	✓	✓

Key: A = Formal Apology

✓ = Present

X = Absent - no apology

SECTION 3 - Reports for Determination

ITEM 1: Declarations of Interest

RECOMMENDATION TO COMMITTEE:

That:

1. General disclosures of interest listed in this report be received.
2. Other specific disclosures of interest be declared if deemed appropriate.

MOTION:

RESOLVED on the motion of Mr Devine, seconded by Mr Moon

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. General disclosures of interest listed in this report be received.
2. Other specific disclosures of interest be declared if deemed appropriate.

SECTION 4 - Reports for Information

ITEM 2: Hawkesbury Nepean Flood Mitigation

DISCUSSION:

- Mr Devine raised concern there appeared to be inconsistencies with the Hawkesbury Floodplain Risk Management Study and Plan (the Plan) and asked Mr Owens for clarification. Mr Devine raised the following points:

4:05pm - Mr Sheather arrived at the meeting

In Part 2 (g) - the State, HCC and RTA have been quoted as the relevant agency in relation to providing additional evacuation capacity possibly through a new crossing of South Creek at Eighth Ave, Llandilo. Mr Devine asked if Penrith Council should be added.

Mr Owens responded that crossing relates to evacuation which would assist the Hawkesbury and Penrith Council would be consulted in that regard.

- In Part 3 (a) - Mr Devine advised he could not locate the tables 4b and 5b referred to in relation to future development - flood risk advice to consent authorities.

Mr Owens responded those tables could be located in the front of the Executive Summary.

NOTE: following the meeting it was found that Mr Devine appeared to be quoting this Table reference from a draft document.

- In Part 4 (c) and (e) - Where reference was made to Volume 3 - town planning matters, Mr Devine advised Volume 3 appeared to comprise only flood maps and bibliography.

Mr Owens responded town planning matters were included Volume 2 and without having the Study and Plan to refer to, it was difficult to respond to other anomalies put forth by Mr Devine.

- The Chair referred to No. 2 of Council's resolution of 13 May 2014:

"Continue work on dredging investigations as previously resolved and not pursue additional regional mitigation works until the completion of the Review and the recommendations from that Review are finalised."

The Chair reported this Committee had been discussing proposals to dredge for years, and made reference to the Hawkesbury Nepean Valley Flood Management Review Stage One document and a recent meeting between the Hawkesbury Nepean Flood Mitigation Action Committee (HNFMAC) and the Minister. The Chair raised grave concern that the group (formerly known as DAMIT), had a major input into the Review document and its whole intent appeared to have been to raise the dam wall which was in conflict with the interests of this Committee which was a Floodplain Risk Management Advisory Committee.

ORDINARY MEETING
Reports of Committees

- Mr Sheather addressed the Chair advising there was no conflict between this Committee and the HNFMAC and the State Government were going to review regional aspects of the Hawkesbury Nepean River and would include the Study Council have completed.
- The Chair advised he believed nothing had been done in 30 years in relation to flood mitigation in the Hawkesbury and the seven points of the river were not being addressed. The Chair advised the Committee needed to address the consequences if the Hawkesbury was to experience a major flood. The Chair added the Committee needed to put things forward to the Government that we want this acted upon and if they are not done then the responsibility falls to them. In the meantime to wait for the Stage 2 Review delays the process.
- Mr Sheather responded at a recent meeting the Minister had advised dredging (which was included in the Review) would not be overlooked, adding the Minister was aware of all of the points put forward to mitigate flooding.
- Councillor Lyons-Buckett sought clarification from the Chair, asking if he did not agree with the resolution from the Council meeting on 13 May, adding she believed the actions in table 9.1 should be implemented as it was imperative to devise a plan to get people safely out in a major flood event.
- The Chair responded the resolution stated we were waiting for recommendations of the Review the Government was finalising, adding that Government document counteracts everything we have talked about in this Committee.
- Mr Books suggested mitigation should be practiced on the existing dam prior to building a larger dam, advising he believed it was a gamble to build a larger dam at 23m if mitigation had not been put into practice on the existing dam.
- Mr Devine referred to the proposed formation of a working group in relation to the identification and raising roads east of the Jim Anderson Bridge. Mr Devine noted there was an issue in recruiting an officer from the RMS to join the working group and queried the status of progressing that working group.
- Mr Owens responded staff had written to the RMS seeking a representative to join the group, however, no response had been received as yet.
- Mr Devine reported he understood Council had resolved to implement the Plan with the exception of Part 4, and advised there needs to be clarification on the issues and building height levels, adding this Council should not be adopting standards from this Plan which are in conflict with those of other Councils within Hawkesbury River system.
- Mr Devine advised he believed this Committee should recommend to Council that at the very least Part 4 of the Plan be deleted. Mr Devine added it was not reasonable to burden residents of the Hawkesbury with such onerous conditions.

MOTION:

A MOTION was moved by Mr Devine, seconded by Mr Books

That the Floodplain Risk Management Advisory Committee recommends to Council that the matter relating to Town Planning items identified as 4 (a) - (f) be deleted from the Floodplain Risk Management Plan and no further action be taken in this regard.

The MOTION was subsequently withdrawn.

ORDINARY MEETING

Reports of Committees

- Mr Bassett advised under this Government the issue of mitigation had been opened up, adding in relation to Parliament, there were no fixed views about raising the dam wall or otherwise. Mr Bassett advised should there be a cheaper option for mitigation, the Government would investigate same if such option provided an appropriate outcome. It was reported it was the Government's intention that the operation of the existing dam was going to change, with water management organisations coming together under the one umbrella.
- Mr Bassett added legislation will be put to Parliament regarding a whole new management process of the dam and suggested the Committee write to Ray Williams as Parliamentary Secretary for Transport and Roads (cc to Bart Bassett) to set up a meeting to discuss co-ordination of the management of the dam.
- Mr Bassett suggested the Committee lobby and campaign Infrastructure NSW (cc Premier) to make Government bodies aware of the Committee's concerns and priorities in relation to flood mitigation.
- Councillor Lyons-Buckett addressed the Committee, advising she believed it was important that Part 4 of the Plan be considered at some stage.
- Mr Devine advised the intention of the Motion was to bring certainty to the people of the Hawkesbury on what building height levels will be in future, and to bring certainty they won't be punished insurance-wise.
- Mr Owens raised concern Mr Devine's Motion would be interpreted to read that the Hawkesbury would not be doing any town planning for flooding. Mr Owens added to suggest building heights would be changed because of this Plan was incorrect, and that was the reason Council had not adopted that part. Mr Owens advised he believed to delete the town planning items from the Plan would essentially give a message to community that the Hawkesbury was not going to do any town planning in relation to flooding.
- The Chair asked Mr Owens what changes would be incorporated into the Development Control Plan.

Mr Owens responded a range of issues would be addressed including building materials, infill development, replacement houses etc. Mr Owens advised building heights was noted as one of the concerns and that is why it was removed and requires to be re-written.

- Mr Owens reiterated in relation to Table 9.1, Council had only adopted six of the seven points and had not adopted, clarified, nor implemented any of the work in Part 4.
- The Chair asked Mr Owens what would be done to review 149 Certificates.

Mr Owens responded, making reference to 4(f) '*exceptional circumstances*' and advised that Council cannot impose any planning or building controls above the 1:100 year flood level unless an "exceptional circumstances" application is approved by the Minister. The types of controls mainly relate to some land uses in zones and flood compatible building materials. Mr Owens advised minimum building heights had not changed and there was no proposal to change them.

- Mr Sheather asked that the Motion be withdrawn and the items in Part 4 be further addressed and reviewed by this Committee.

5:07pm - Mr Bassett left the meeting

- The Chair suggested Part 4 be taken out for the time being, and Mr Owens suggested as an alternative to removing Part 4 of the Plan, staff bring back a "Plain English" report to this Committee on what Part 4 was intending and what the community, Council and staff concerns were and what we intend to do. Mr Owens added each item (a) - (f) would be addressed.

RECOMMENDATION TO COMMITTEE:

That the information be received.

MOTION:

RESOLVED on the motion of Councillor Porter, seconded by Councillor Reardon

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That a Plain English Summary of the items listed in 4(a) - (f) of the Hawkesbury Floodplain Risk Management Study and Plan be brought back to the next meeting.

SECTION 5 - General Business

- Mr Sheather made reference to the meeting with the Minister and confirmed members of Parliament were well aware of the issues faced in the Hawkesbury valley in relation to flooding and are prioritising those issues. Mr Sheather added towards the end of the year an announcement was expected to be made in relation to the direction they are heading and in relation to funding.
- Mr Owens reported Worley Parsons was in the process of undertaking a Business Case for navigation dredging in the Hawkesbury River and it was anticipated that Business Case would be finalised in July.
- The Chair asked if exemptions were applicable.

Mr Owens responded Council would not be exempt from a commercial operation, however it may be exempt from certain approvals. Mr Owens advised costs would need to be investigated, adding royalties will be taken (as Crown Land). Mr Owens added the Hills Shire had been informed of the proposal, however they have not responded to that information.

- Mr Sheather asked if Council was looking to perform the works in-house or seek Tenders.

Mr Owens responded that had not been decided and would be contingent upon the outcome of the Business Case.

Mr Moon added he recalled it was recommended by Ross Davidson that Council have its own license and therefore more control over the operations.

- Mr Moon addressed the Committee, raising concern in relation to the conduct of members at these meetings and sought the Committee's agreement that all members show more respect towards each other throughout the proceedings.

The Chair thanked Mr Moon for his observations and responded that he would take those comments on notice.

The Meeting closed at 5:24pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

ROC Local Traffic Committee - 16 June 2014 - (80245)

Minutes of the Meeting of the Local Traffic Committee held in the Large Committee Room, Windsor, on 16 June 2014, commencing at 3pm.

- Present:** Councillor Kim Ford (Chairman)
Mr Richard McHenry, Roads and Maritime Services
Inspector Ian Woodward, NSW Police Force
Snr Constable Debbie Byrnes, NSW Police Force
- Apologies:** Mr Bart Bassett, MP (Londonderry)
Mr Kevin Conolly, MP (Riverstone)
Mr Ray Williams, MP (Hawkesbury)
Mr Steve Grady, Busways
Ms Jill Lewis, NSW Taxi Council
- In Attendance:** Mr Chris Amit, Manager, Design and Mapping Services
Ms Judy Wong, Community Safety Coordinator
Ms Laurel Tweedie, Administrative Officer, Infrastructure Services
Ms Jillian Bentham, Events Co-ordinator
-

SECTION 1 – Minutes

Item 1.1 Confirmation of Minutes

The Committee Resolved on the motion of Snr Constable Debbie Byrnes, and seconded by Mr Richard McHenry, that the minutes from the previous meeting held on 12 May 2014 be confirmed.

Item 1.2 Business Arising

There was no business arising from the previous minutes.

SECTION 2 - Reports for Determination

Item 2.1 LTC - 16 June 2014 - Item 2.1 - Shahzada 400 Kilometre Horse Endurance Ride, St Albans 2014 - (Hawkesbury) - (80245, 86185, 114819)

REPORT:

Introduction:

An application has been received from Shahzada Memorial Endurance Test Inc. seeking approval (in traffic management terms) to conduct the Shahzada 400 kilometre Horse Endurance Ride, in and around the St Albans and Macdonald Valley areas. The event will be held over five days from Monday, 25 August 2014 to Friday, 29 August 2014.

The event organiser has advised:

- This is an annual event which has been held for the past 33 years.
- It is a 400 kilometre horse endurance event, held over five days in conjunction with a 120 kilometre, three day training ride.
- The event is a time trial.
- The event will be undertaken between 4am and 5pm each day.

ORDINARY MEETING

Reports of Committees

- There will be approximately 135 horse riders participating.
- There will be approximately 50 spectators.
- Start and end point for the event will be within the St Albans village.
- Route/Course for the Rides:

400 kilometre Endurance Ride and 120 kilometre Training Ride:

- Monday, 25 August 2014: (Leg One) The 400 kilometre ride starts at 4am and riders will travel out on Wollombi Road to Johnny's Hill, along the Transmission Road, down Blue Hill and Wrights Creek Road, right into Settlers Road and back to Town. (Leg Two), Later in the day riders will go out to Joe's Crossing, right into the Branch Road (Upper Macdonald Road), left into McKechnie's, left along the Woomeerah Path, left into Jacks Track, back to the Branch Road, over Joe's Crossing and back to St Albans on Wollombi Road.
 - Tuesday, 26 August 2014: (Leg One) The 400 kilometre riders will leave town at 4am with the 120 kilometre Training riders at 6:30am, going around the Settlers Arms and down Bulga Street past the Fickle Wombat, along Settlers Road to Shepherds Gully Road, up the Great Northern Road, left into the Eight Mile, left into Wrights Creek Road and back into Town on Settlers Road passing the front of the Pub. (Leg Two) Later in the morning the riders will go out again the same way on Settlers Road turning into Mary O'Toole's driveway and up Careflight Hill, right into the Great Northern Road, down Shepherds Gully and back to Town on Settlers Road.
 - Wednesday, 27 August 2014: (Leg One) The 400 kilometre riders will leave from 4am and the 120 kilometre training riders from 6:30am, go around the Settlers Arms, down Bulga Street and Settlers Road to the Word of Life Crossing, turning left into St Albans Road, right up Boyd's Hill, along the Woomeerah Path and down McKechnie's to the Branch Road where the 400 kilometre riders will turn left and out to Clarie's Bridge, over Prestons, right into Wollombi Road and back to St Albans and the Training riders will turn right at the Branch Road, back over Joe's Crossing and right into Wollombi Road to return to St Albans. (Leg Two) Later in the day the 400 kilometre riders will leave St Albans, around Settlers Arms into Bulga Street and down Settlers Road, left into Wrights Creek Road, up Blue Hill, right into Transmission Road, left into Short Wellums, right into Settlers Road and back to Town.
 - Thursday, 28 August 2014: (Leg One) The 400 kilometre riders will leave town at 4am and the 120 kilometre Training riders will leave at 6:30am, all travelling the same way out of town to Wrights Creek Road, up Blue Hill, right into Transmission Road until Brown's Road, where the Training riders may elect to continue on Transmission Road, down Johnny's Hill and back to Town on the Wollombi Road but the majority will turn left and go down the Steps coming out on Wollombi Road closer to Town. (Leg Two) Later in the day, the riders will go out on Wollombi Road, left across Joe's Crossing, left into the Branch Road, up Jack's Track, along the Woomeerah Track, left down Boyd's Hill, left into St Albans Road, right across Word of Life Crossing, left into Settlers Road back into St Albans turning left at Bulga Street and around the Settlers Arms to the timekeeper in Bulga Street via Wollombi Road.
 - Friday, 29 August 2014: (Leg One) The 400 kilometre riders will leave at 4am going out on Wollombi Road to Joe's Crossing, left into the Branch Road, up Jack's Track, along the Woomeerah to a turnaround near Webbs Creek Hill, going back along the Woomeerah and right down McKechnie's, right into the Branch Road, left over Joe's Crossing, right into Wollombi Road and back to Town. (Leg Two) Later in the day, riders will go out on Wollombi Road, turning right at the old Quarry, up the Steps, along Brown's Road, left into the Transmission Road, left into Wollombi road and back to Bulga Street in St Albans.
- Road Inventory
The route/course of the ride is predominantly on the tracks within the Parr State Recreational Area, Yengo National Park, private farmlands and on the following public roads;
 - Bulga Street – Sealed section
 - Settlers Road – Sealed and Unsealed Road
 - Shepherds Gully Road – Unformed Road
 - St Albans Road - Sealed Road

ORDINARY MEETING

Reports of Committees

- Upper Macdonald Road (The Branch Road) – Unsealed Road
 - Webbs Creek Road - Unsealed Road
 - Webbs Creek Mountain Road – Unsealed Road
 - Wharf Street – Sealed Road
 - Wollombi Road – Sealed and Unsealed Road
 - Wrights Creek Road - Unsealed Road
 - Crossing of the Macdonald River at various locations.
- The event is also traversing along the Great Northern Road, which is under the care and control of the National Parks and Wildlife Service (Office of Environment and Heritage).
 - St Albans Bridge, which is under the care and control of the Roads and Maritime Services - RMS (formerly RTA), will only be used in the event of flooding of the Macdonald River. All riders will be instructed to walk over the bridge.
 - Road closures are not required.
 - Parking of vehicles will be predominantly on private land.
 - Warning signage shall be in place on all approaches to inform traffic of Horse and Riders ahead.
 - All riders will be instructed to keep to the left hand side of the road and obey road rules.
 - All riders will be wearing vests with reflective tape on the front and back.
 - When riding in the dark on public roads all riders are required to wear head lights on their helmets.
 - Wicems are at all checkpoints on the course, who will communicate with the ride base on the progress of all riders as they follow the course. This communication is also used to convey an emergency on the course.

Details of the Event Course Maps for the 400 kilometre Endurance Horse Ride and 120 kilometre Ride are contained in Attachments One to Eight.

Discussion:

It would be appropriate to classify the event as a “**Class Two**” special event under the “Traffic and Transport Management for Special Events” guidelines issued by the Roads and Maritime Services - RMS (formerly RTA) as this event may impact minor traffic and transport systems and there is a low scale disruption to the non-event community.

The event organiser has submitted the following items in relation to the event: Attachment 9 (ECM Document No: 4780298):

1. Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
2. Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
3. Special Event Transport Management Plan Template – RTA (Roads and Maritime Services - RMS),
4. Transport Management Plan – referred to in the application as Traffic Management Plan (TMP) and Traffic Control Plans (TCP),
5. Copy of Insurance Policy which expires on 01 January 2015,
6. Copy of the application to the NSW Police Force,
7. Copy of Consultation letter in part to Residents and Business Owners,
8. Copies of correspondence forwarded to the NSW Police Force, NSW Ambulance Service, NSW Rural Fire Service, SES, Roads and Maritime Services - RMS (formerly RTA) and National Parks and Wildlife Service (Office of Environment and Heritage).

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Snr Constable Debbie Byrnes, seconded by Mr Richard McHenry.

Support for the Recommendation: Unanimous

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/organising-an-event>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Shahzada 400 kilometre Horse Endurance Ride event, in and around the St Albans and Macdonald Valley areas, planned from Monday, 25 August 2014 to Friday, 29 August 2014 be classified as a "Class Two" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**
- 4d. the event organiser is to obtain approval from the Roads and Maritime Services - RMS (formerly RTA) as the event may traverse across the St Albans Bridge; **a copy of the Roads and Maritime Services - RMS (formerly RTA) approval to be submitted to Council;**
- 4e. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with the associated fee, to occupy the road;

ORDINARY MEETING

Reports of Committees

- 4f. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be addressed as outlined in the TMP;
- 4g. the event organiser is to obtain the relevant approval to conduct the event from the Roads and Maritime Services - RMS (formerly NSW Maritime) to cross the Macdonald River; **a copy of this approval to be submitted to Council;**
- 4h. the event organiser is to obtain the relevant approval from the Office of Environment and Heritage to cross the Macdonald River; **a copy of this approval to be submitted to Council;**
- 4i. the event organiser is to obtain approval from the National Parks and Wildlife Service (Office of Environment and Heritage) for the use of the Parr State Recreational Area, Yengo National Park and the Great Northern Road; **a copy of this approval to be submitted to Council;**
- 4j. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of a Council Park/Reserve;
- 4k. the event organiser is to obtain approval from the NSW Department of Primary Industries for the use of any Crown Road or Crown Land; **a copy of this approval to be submitted to Council;**
- 4l. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council;**
- 4m. the event organiser is to obtain any necessary approvals from adjoining Councils; **a copy of this approval to be submitted to Council;**
- 4n. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4o. the event organiser is to notify the details of the event to Fire and Rescue NSW at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4p. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council;**
- 4q. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event. The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council;**
- 4r. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" to Council;

During the event:

- 4s. access is to be maintained for businesses, residents and their visitors;
- 4t. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;

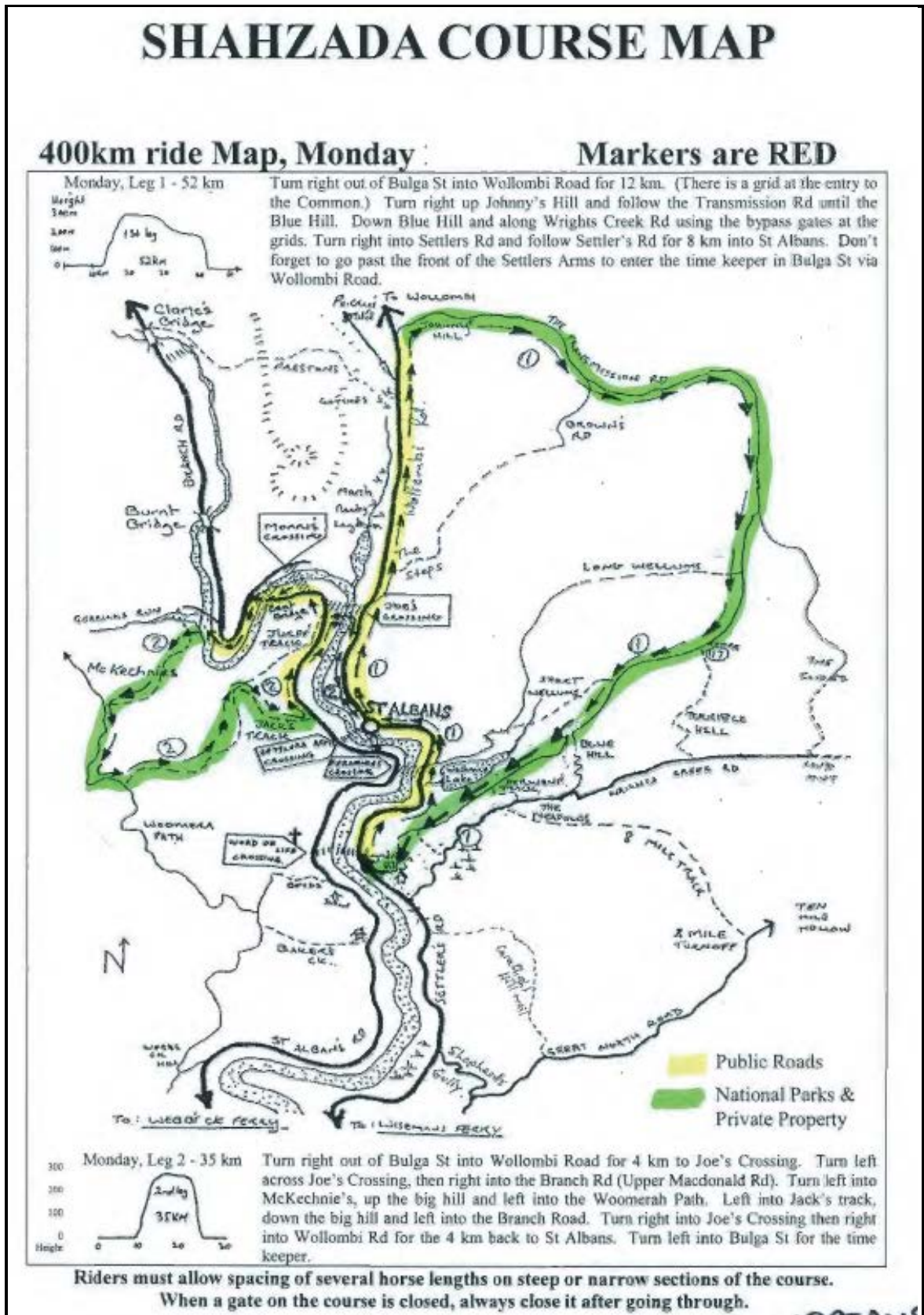
ORDINARY MEETING
Reports of Committees

- 4u. all traffic controllers / marshals operating within the public road network are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4v. the riders are to be made aware of and are to follow all the general road user rules whilst riding on public roads;
- 4w. in accordance with the submitted TMP and associated TCP, appropriate advisory and traffic control devices are to be placed along the route during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4x. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event;
- 4y. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity, and,
- 4z. the event organiser is to ensure that dust along the unsealed sections of road utilised by the event participants and those travelling to the event are mitigated by providing a water cart for the duration of the event. The method and frequency of watering is to be undertaken as outlined in the TMP.

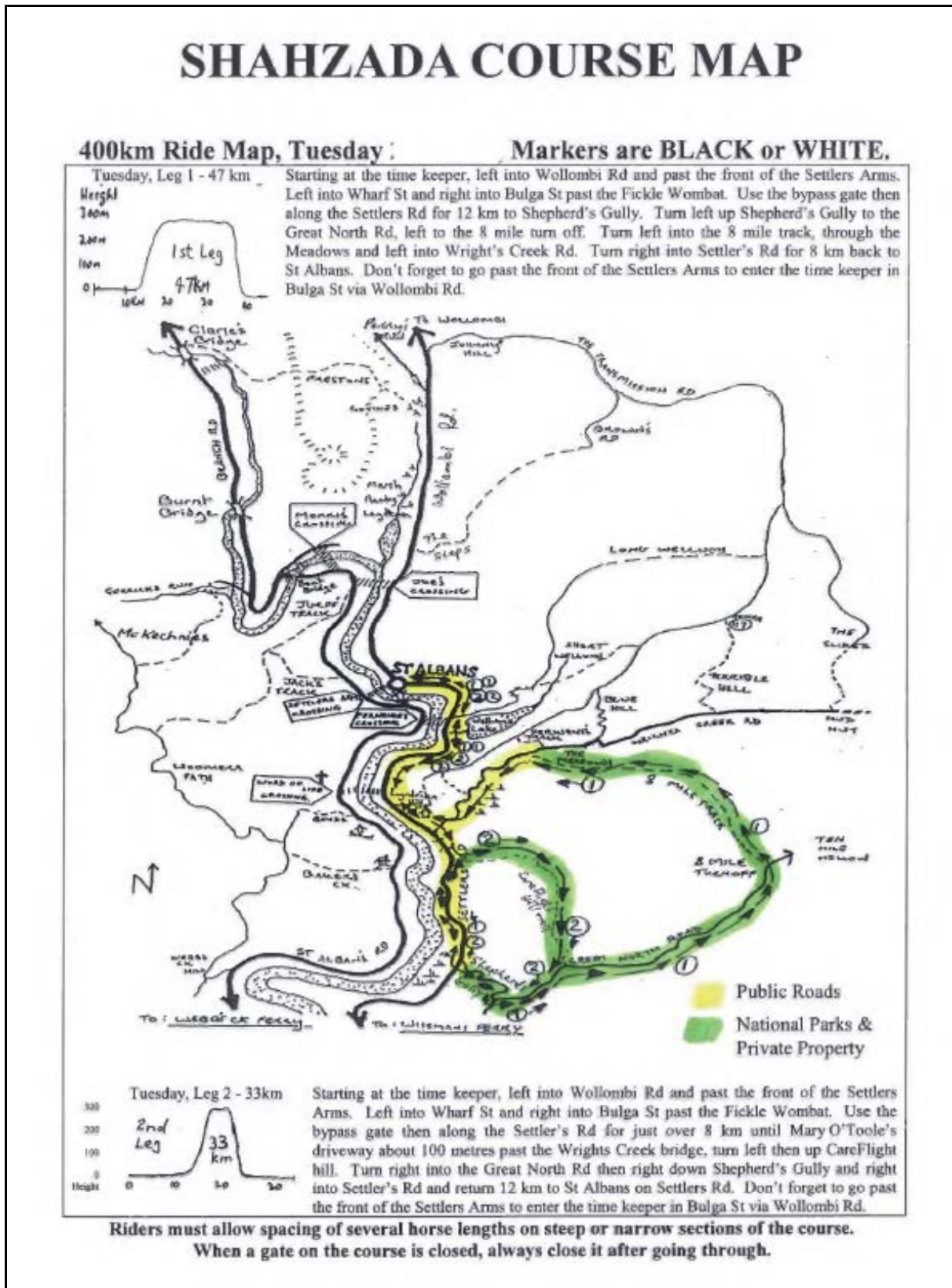
APPENDICES:

- AT - 1** Event Course Map – 400 kilometre Endurance Ride - Monday - Leg One (52 kilometres) and Leg Two (35 kilometres).
- AT - 2** Event Course Map - 400 kilometre Endurance Ride - Tuesday - Leg One (47 kilometres) and Leg Two (33 kilometres).
- AT - 3** Event Course Map - 400 kilometre Endurance Ride - Wednesday - Leg One (49 kilometres) and Leg Two (28 kilometres).
- AT - 4** Event Course Map - 400 kilometre Endurance Ride - Thursday - Leg One (50 kilometres) and Leg Two (30 kilometres).
- AT - 5** Event Course Map - 400 kilometre Endurance Ride - Friday - Leg One (46 kilometres) and Leg Two (30 kilometres).
- AT - 6** Event Course Map - 120 kilometre Training Ride - Tuesday - 47 kilometres.
- AT - 7** Event Course Map - 120 kilometre Training Ride - Wednesday - 28 kilometres.
- AT - 8** Event Course Map - 120 kilometre Training Ride - Thursday - 50 kilometres.
- AT - 9** Special Event Application - (ECM Document No: 4780298) - *see attached*.

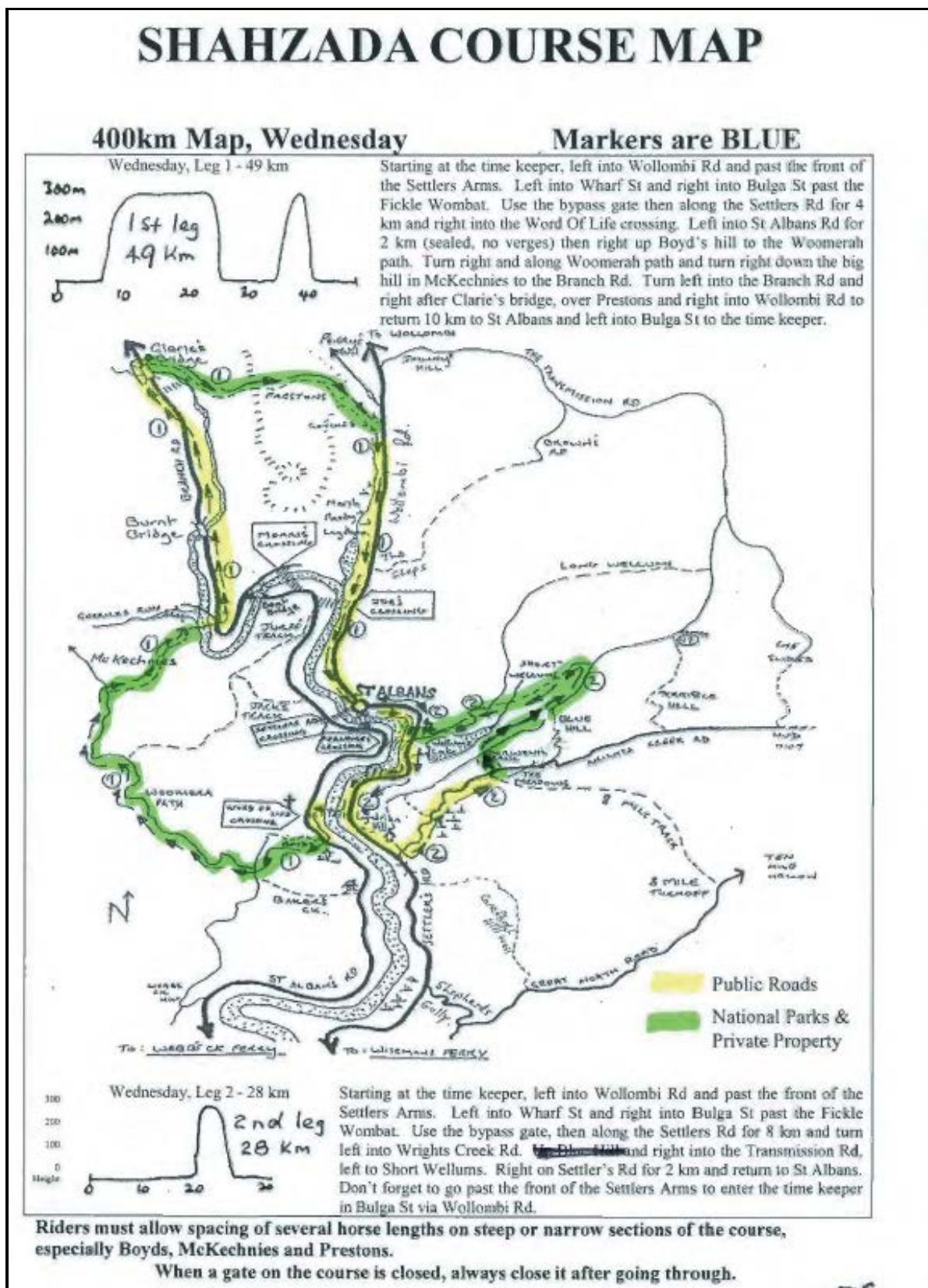
AT – 1 Event Course Map – 400 kilometre Endurance Ride - Monday – Leg One (52 kilometres) and Leg Two (35 kilometres).



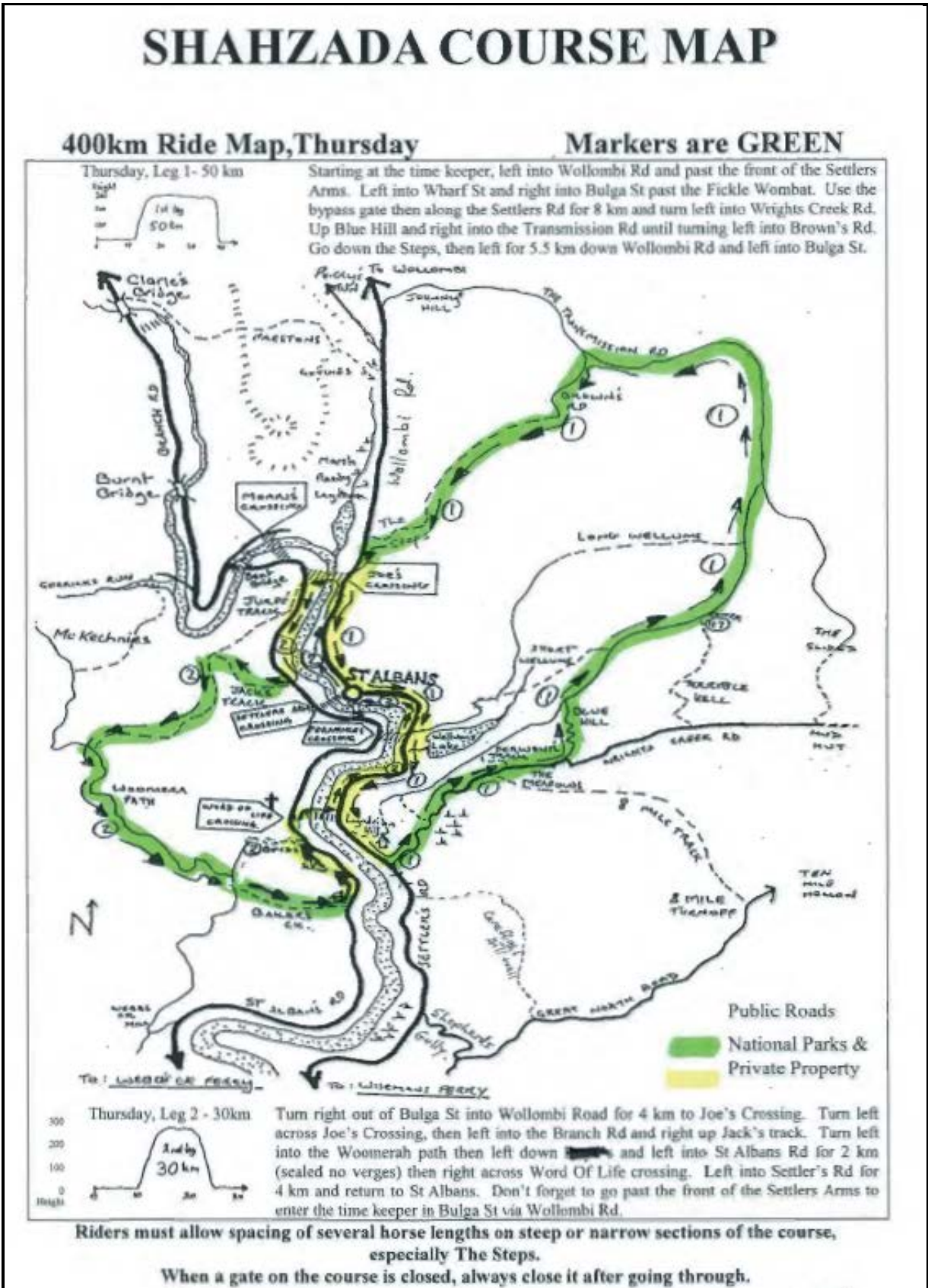
AT - 2 Event Course Map - 400 kilometre Endurance Ride - Tuesday - Leg One (47 kilometres) and Leg Two (33 kilometres).



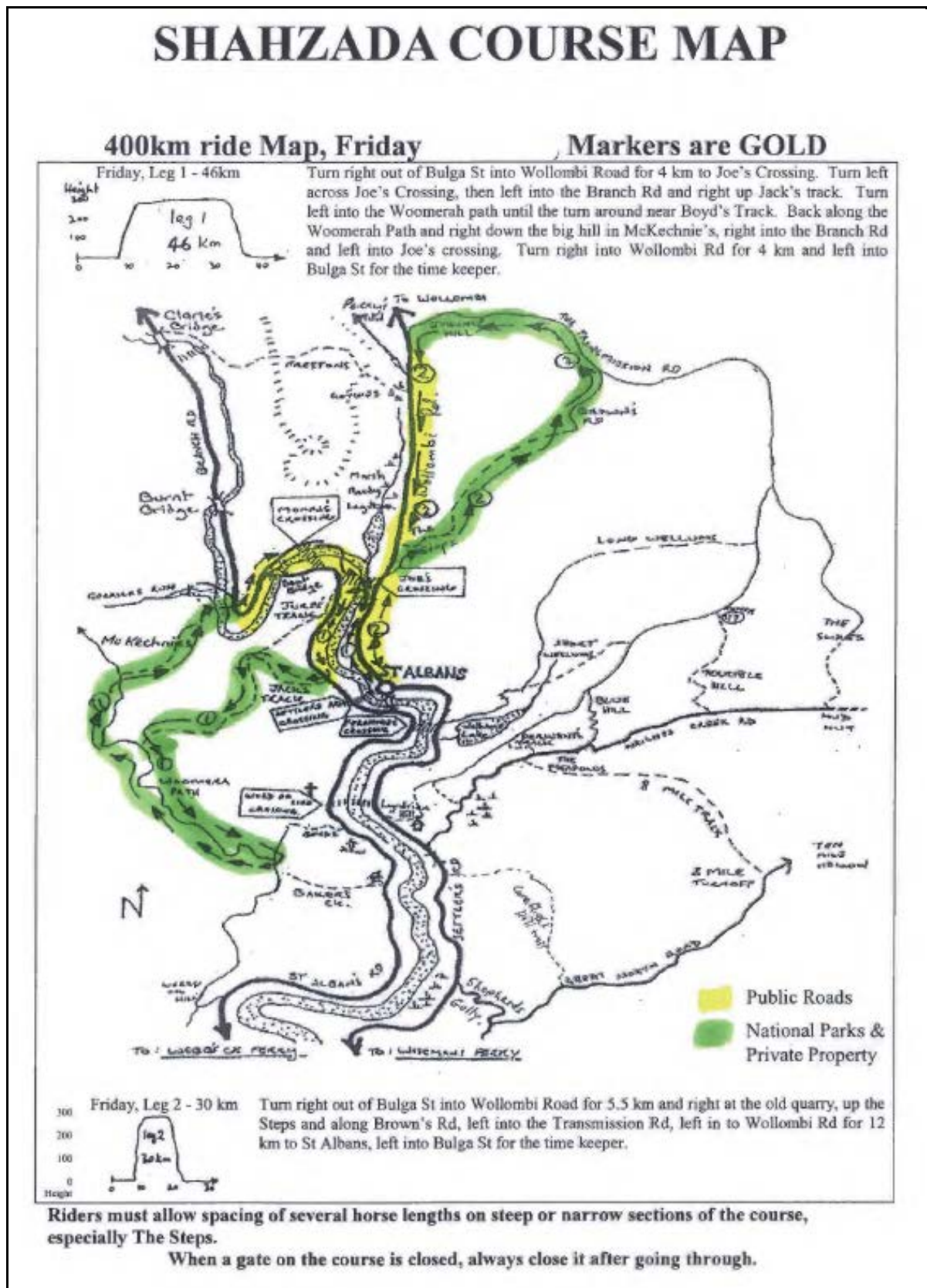
AT - 3 Event Course Map - 400 kilometre Endurance Ride - Wednesday – Leg One (49 kilometres) and Leg Two (28 kilometres).



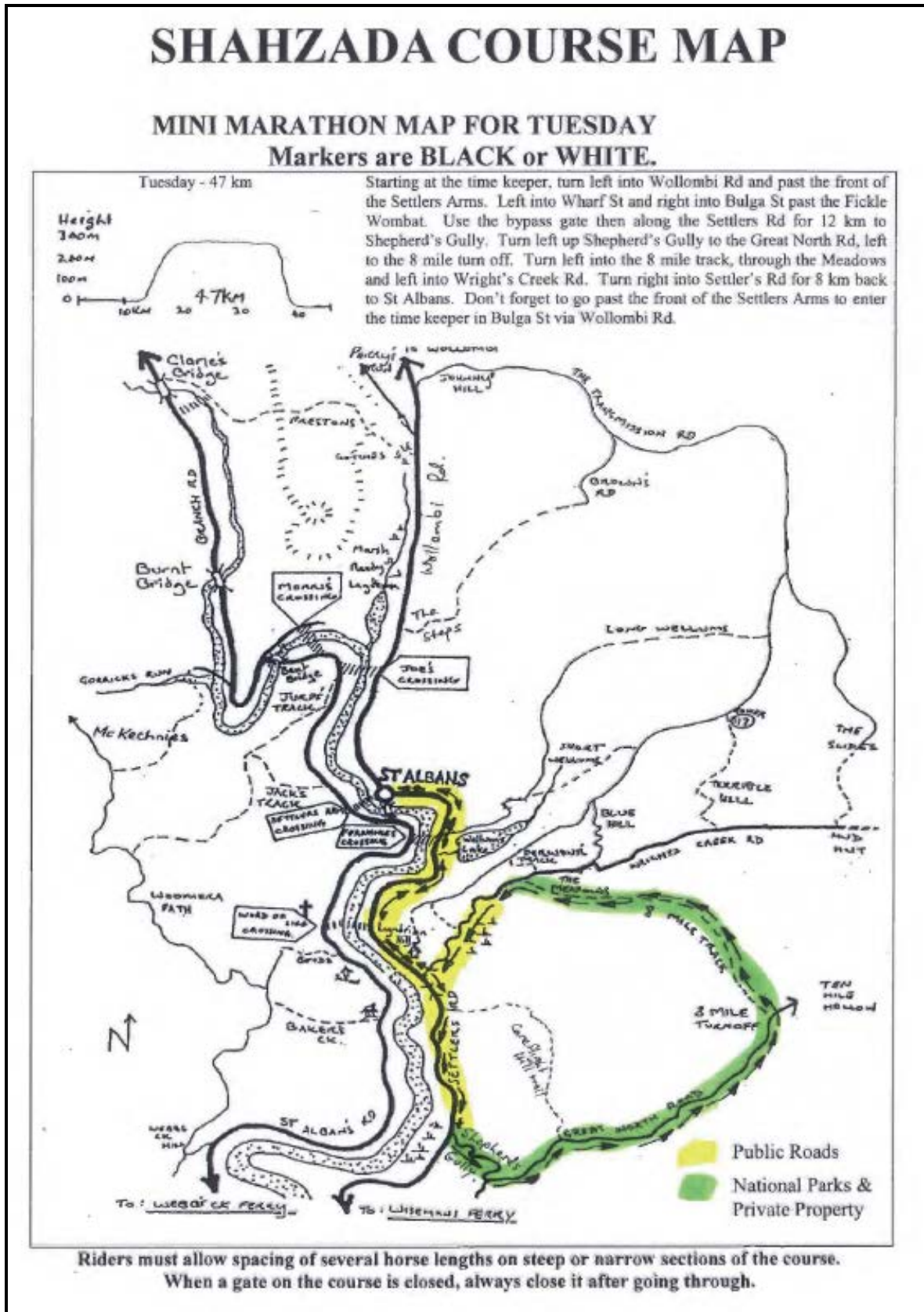
AT - 4 Event Course Map - 400 kilometre Endurance Ride - Thursday – Leg One (50 kilometres) and Leg Two (30 kilometres).



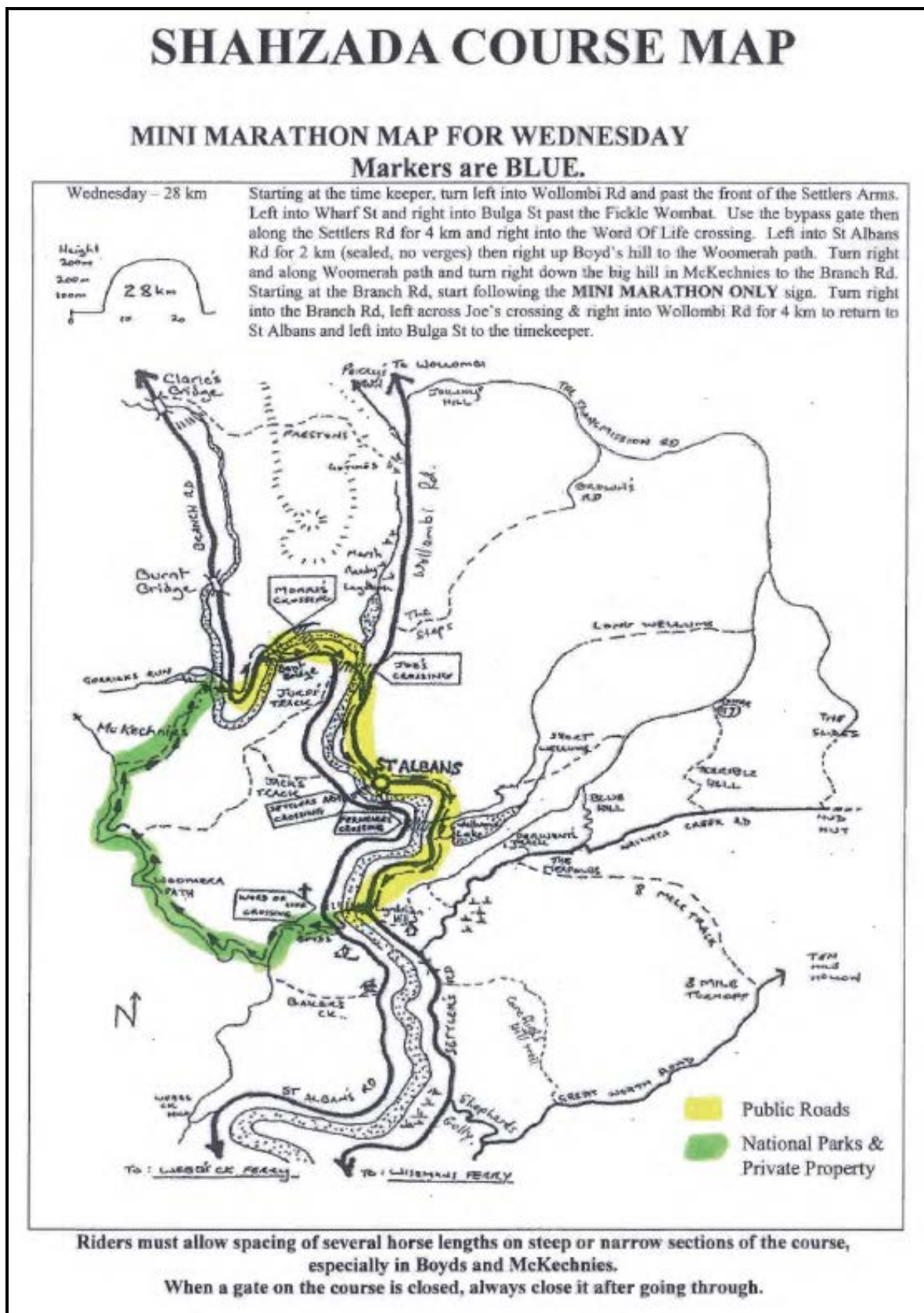
AT - 5 Event Course Map - 400 kilometre Endurance Ride - Friday - Leg One (46 kilometres) and Leg Two (30 kilometres).



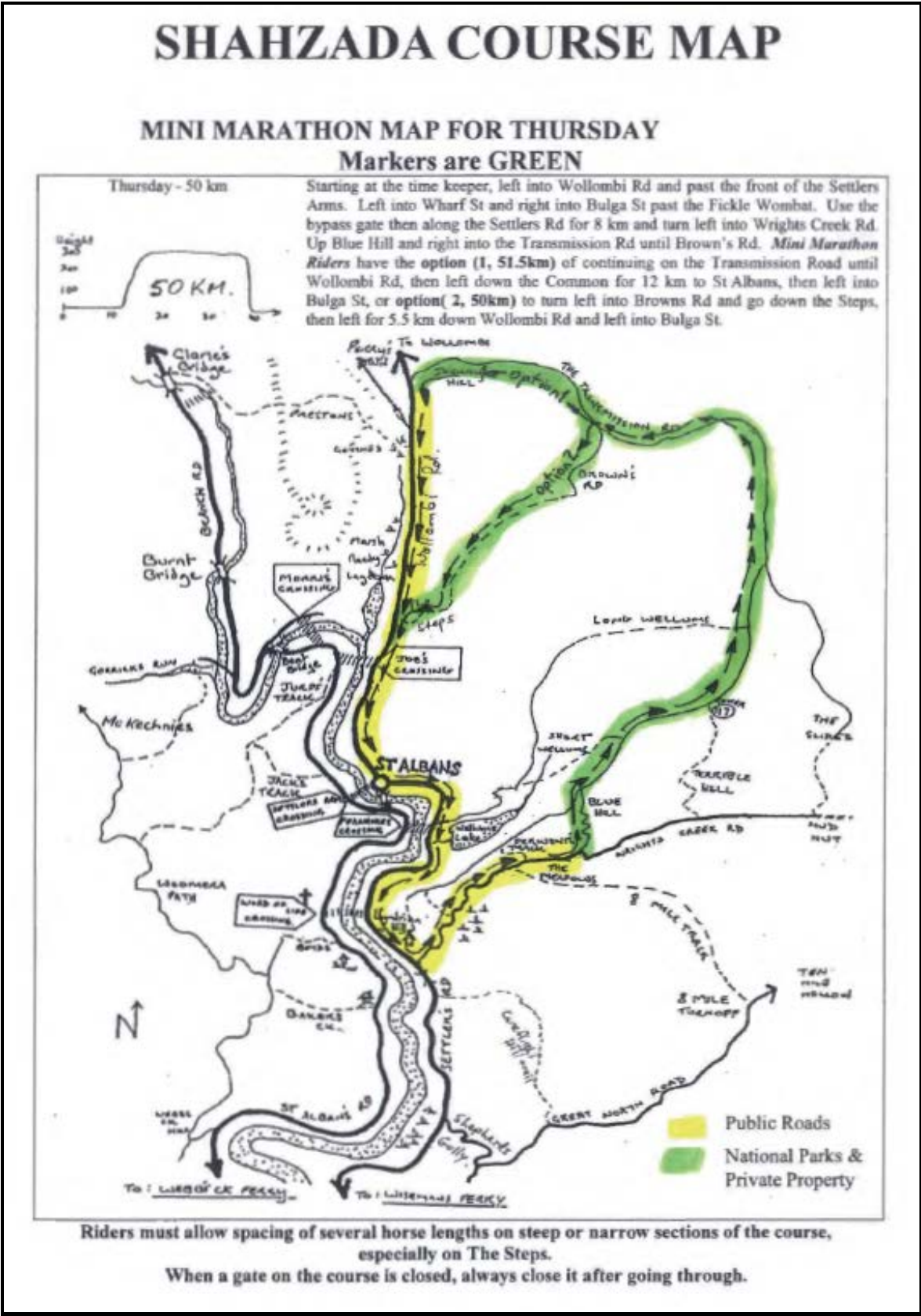
AT - 6 Event Course Map - 120 kilometre Training Ride - Tuesday - 47 kilometres.



AT - 7 Event Course Map - 120 kilometre Training Ride - Wednesday - 28 kilometres.



AT - 8 Event Course Map - 120 kilometre Training Ride - Thursday - 50 kilometres.



**Item 2.2 LTC - 16 June 2014 - Item 2.2 - Bridge to Bridge Water Ski Classic, 2014 -
(Hawkesbury, Londonderry and Riverstone) - (80245, 74204)**

REPORT:

Introduction

An application has been received from the NSW Water Ski Federation Ltd, seeking approval (in traffic management terms) to conduct the Bridge to Bridge Water Ski Classic on Saturday, 8 November and Sunday, 9 November 2014.

The event organiser has advised;

- The Bridge to Bridge Water Ski Classic is an annual water ski time trial event along the Hawkesbury River extending from Dangar Island, Brooklyn to Governor Phillip Park, Windsor.
- This annual event has been held for over 50 years and is a regular feature of the local community calendar in the Hawkesbury area.
- Event Schedule:
 - Saturday, 8 November 2014: 7am to 5pm.
 - Starting at Sackville Ski Gardens and finishing at Governor Phillip Park, Windsor.
 - Sunday, 9 November 2014: 7am to 5pm.
 - Starting at Dangar Island Brooklyn and finishing at Governor Phillip Park, Windsor.
- The suspension of ferry services, controlled by the Roads and Maritime Services - RMS (formerly RTA) and Council, is required on Sunday, 9 November 2014:
 - Wisemans Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
 - Webbs Creek Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
 - Lower Portland Ferry (HCC): 9am to 1:30pm
 - Sackville Ferry (RMS): 9am to 1:30pm
- The suspension of the ferry services is required for safety reasons. Emergency vehicles will be allowed access at all times. The ferries will operate in the event of an emergency and competitors will be stopped to ensure the safety of all.
- The number of participants expected is approximately 600 to 800 for the event, which includes 150 to 200 boats.
- There will be approximately 2,000 spectators for the event at the finish venue in Windsor.
- Parking will be at Governor Phillip Park with additional parking available off street utilising vacant land adjacent to Governor Phillip Park. There will be an increase to traffic flow on roads surrounding Governor Phillip Park; however the effect on traffic is not expected to be significant. The affected streets are;
 - George Street, Windsor: between Bridge Street and Palmer Street
 - Arndell Street, Windsor: the full length
 - Palmer Street, Windsor: the full length
 - North Street/Court Street, Windsor: the full length
- It is expected that the event will impact only marginally on traffic using Windsor Road, Bridge Street, Macquarie Street and Wilberforce Road, but historically there have been no issues with traffic in these areas.
- Road closures are not required other than the closure of the approach roads to the four ferries along the Hawkesbury River.
- Advance warning with VMS will be located at;
 - Windsor Road, north of McGraths Road,
 - Macquarie Street between Christie Street and Suffolk Street,
 - Wilberforce Road at Freemans Reach Road.

ORDINARY MEETING

Reports of Committees

Discussion

The event organiser is seeking Council and Roads and Maritime Services - RMS (formerly RTA) approval for the suspension of the following Ferry Services on Sunday, 9 November 2014:

- Wisemans Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
- Webbs Creek Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
- Lower Portland Ferry (HCC): 9am to 1:30pm
- Sackville Ferry (RMS): 9am to 1:30pm

The total suspension of the ferries will enable a free flow of competitors across the ferry crossings. The four ferries will be suspended generally between 9am to 1:30pm with the exception of Wisemans Ferry and Webbs Creek Ferry. Due to the close proximity of these two ferries to each other and their position along the reach of the River, they can be managed in a manner that will allow for their operation between 10:30am and 11:30am.

Ferry operations are not affected on Saturday, 8 November 2014, as Wiseman Ferry, Webbs Creek Ferry, Sackville Ferry and Lower Portland Ferry are all located downstream of the Sackville Ski Gardens.

Emergency vehicles will be allowed access onto the ferries. Safety vessels with crew will be placed downstream from each ferry with suitable equipment to indicate to competitors that a ferry may be operating and with communication between the boat and the ferry vessel.

Lower Portland Ferry Service is under the care and control of Hawkesbury City Council. The Wisemans Ferry, Webbs Creek Ferry and Sackville Ferry services are the under the care and control of the Roads and Maritime Services - RMS (formerly RTA).

The event will be held principally along the Hawkesbury River with the event organiser requesting exclusive use of the River from the Roads and Maritime Services - RMS (formerly NSW Maritime). The spectators travelling to the event, and in particular to Governor Phillip Park, may impact heavily on the state road network along Windsor Road, Macquarie Street, Wilberforce Road and Bridge Street as well as the local roads such as George Street and Court Street. Furthermore the suspension of the Ferry services and subsequent road closures leading to the ferries (three RMS Ferries and one HCC Ferry) will have an impact on the adjacent road network in the vicinity of the ferries. Suspension of the RMS ferries is affectively closing three State roads. It would be appropriate to classify the event as a “**Class One**” special event under the “Traffic and Transport Management for Special Events” guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).

As the event is classified as a “**Class One**” event, approval is to be sought directly by the event organiser for any alterations to the operation of the Wisemans Ferry, Webbs Creek Ferry and Sackville Ferry services from the Transport Management Centre (TMC).

The event organiser has submitted the following items in relation to the event: Attachment One (ECM Document No: 4786414):

1. Traffic and Transport Management for Special Events – HCC: Form A – Initial Approval - Application Form,
2. Traffic and Transport Management for Special Events – HCC: Form B – Initial Approval Application - Checklist,
3. Special Event Transport Management Plan Template – RTA (Roads and Maritime Services - RMS),
4. Transport Management Plan (TMP) and Traffic Control Plans (TCP) which has conflicting information relating to the event dates.
5. Risk Assessment for the event,
6. Site Plan and VMS Location Plan.

The event organiser has made application under separate cover to Council’s Parks and Recreation section for the exclusive use of Governor Phillip Park.

ORDINARY MEETING
Reports of Committees

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Richard McHenery, seconded by Snr Constable Debbie Byrnes.

Support for the Recommendation: Unanimous

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <http://www.hawkesbury.nsw.gov.au/news-and-events/organising-an-event>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Roads and Maritime Services - RMS (formerly RTA) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Bridge to Bridge Water Ski Classic 2014 event planned for Saturday, 8 November and Sunday, 9 November 2014 by the NSW Water Ski Federation Ltd, be classified as a "**Class One**" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by the Roads and Maritime Services - RMS (formerly RTA).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; **a copy of the Police Force approval to be submitted to Council;**
- 4d. the event organiser is to obtain approval from the Transport Management Centre – TMC as this is a "**Class One**" event; **a copy of the Transport Management Centre – TMC approval to be submitted to Council;**

ORDINARY MEETING

Reports of Committees

- 4e. the event organiser is to **submit a Transport Management Plan (TMP) for the entire route/event incorporating a Traffic Control Plan (TCP) to Council and the Transport Management Centre (TMC)** for acknowledgement. The TCP should be prepared by a person holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA) to satisfy the requirements of the relevant Work Cover legislation;
- 4f. the event organiser is to **submit to Council a copy of its Public Liability Policy** in an amount not less than **\$20,000,000 noting Council, the Transport Management Centre (TMC) and the Roads and Maritime Services - RMS (formerly RTA) as interested parties on the Policy** and that Policy is to cover **both on-road and off-road activities**;
- 4g. as the event requires traffic control on public roads, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with the associated fee, to occupy the road;
- 4h. the event organiser is to obtain the relevant approval to conduct the event along the Hawkesbury River from the Roads and Maritime Services - RMS (formerly NSW Maritime); **a copy of this approval to be submitted to Council**;
- 4i. the event organiser is to obtain written approval from Councils' Parks and Recreation Section for the use of Governor Phillip Park;
- 4j. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; **a copy of this approval to be submitted to Council**;
- 4k. the event organiser is to advise all adjoining Councils such as Gosford, The Hills and Hornsby of the event and in particular the suspension of the ferries and obtain any necessary approvals from these Councils; **a copy of this approval to be submitted to Council**;
- 4l. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures, road/ferry closures and the traffic impact/delays expected, due to the event, two weeks prior to the event; **a copy of the proposed advertisement to be submitted to Council** (indicating the advertising medium);
- 4m. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council**;
- 4n. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures, road/ferry closures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; **a copy of the correspondence to be submitted to Council**;
- 4o. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures, road/ferry closures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; **a copy of the correspondence to be submitted to Council**;
- 4p. the event organiser is to **submit** the completed "Traffic and Transport Management for Special Events – **Final Approval Application Form (Form C)**" **to Council**;

During the event:

- 4q. access is to be maintained for businesses, residents and their visitors;
- 4r. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;

ORDINARY MEETING
Reports of Committees

- 4s. all traffic controllers / marshals operating within the public road network are to hold appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4t. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the route (including the road closure points for the Ferry closures), during the event, under the direction of a traffic controller holding appropriate certification as required by the Roads and Maritime Services - RMS (formerly RTA);
- 4u. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4v. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

Ferry Services

- 5. The applicant is to seek approval relating to the RMS ferries from the Transport Management Centre (TMC), for the suspension of the Wisemans Ferry, Webbs Creek Ferry and Sackville Ferry Services, due to the event being classified as a Class One event. There is no objection to the suspension of the Lower Portland Ferry Service on Sunday, 9 November 2014 between 9am and 1:30pm.

Suspension of the ferry services on Sunday, 9 November 2014 as listed below:

- Wisemans Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
- Webbs Creek Ferry (RMS): 9am to 10:30am and 11:30am to 1pm
- Lower Portland Ferry (HCC): 9am to 1:30pm
- Sackville Ferry (RMS): 9am to 1:30pm

is subject to the applicant complying with the following conditions, as well as any conditions imposed by the Transport Management Centre (TMC):

- 5a. the applicant is to contact Hawkesbury City Council's Construction and Maintenance Section and the Ferry operator, three weeks prior to the event with regard to the suspension of the Lower Portland Ferry service maintained by Hawkesbury City Council
- 5b. advertising of the proposed event is to be undertaken at the expense of the event organiser in both Sydney and Local newspapers, two weeks prior to the event, in relation to:
 - traffic impact and delays,
 - exclusive use of Governor Phillip Park,
 - timings of suspension/operation of ferry services,such notice is to be incorporated in the news sections of those newspapers and to be approximately one-eighth page size;
- 5c. signs are to be erected at the expense of the event organiser in locations indicated in the approved Transport Management Plan and Traffic Control Plan and at a size indicated in the same, on all roads leading to the ferries, as well as on each ferry, for at least two weeks prior to the event;
- 5d. safety precautions outlined in the TMP are to be in place at all ferry locations, such to include a boat and crew upstream and/or downstream from each ferry as applicable with suitable equipment to indicate to competitors that a ferry may be operating and with communication between that boat and the ferry vessel, such procedures are to be implemented to the satisfaction of the Transport Management Centre (TMC), Roads and Maritime Services - RMS (formerly RTA and NSW Maritime) and Hawkesbury City Council; and,

ORDINARY MEETING
Reports of Committees

- 5e. the Transport Management Centre (TMC), Roads and Maritime Services - RMS (formerly RTA) and Council be authorised to alter ferry suspension/operation times if necessary.

APPENDICES:

AT - 1 Special Event Application - (ECM Document No.4786414) - *see attached*

SECTION 3 - Reports for Information

There were no Reports for Information.

SECTION 4 - General Business

There was no General Business.

SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on 14 July 2014 at 3pm in the Large Committee Rooms.

The meeting terminated at 4:20pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
Questions for Next Meeting

QUESTIONS FOR NEXT MEETING

Councillor Questions from Previous Meetings and Responses - (73951)

REPORT:

Questions - 24 June 2014

#	Councillor	Question	Response
1	Conolly	Requested an update on when the roundabouts at the corner of Colonial Drive and Rifle Range Road and Porpoise Crescent and Rifle Range Road, Bligh Park will be resurfaced.	The Director Infrastructure Services advised that landscape maintenance would be carried out on the central islands, and decorative concrete infill will be considered in future programs.
2	Conolly	Enquired about the possibility of mowing the grass in the open area near Tiningi Community Centre, Bligh Park.	The Director Infrastructure Services advised that maintenance and mowing will be undertaken on those areas not subject to environmental protection.
3	Reardon	Enquired if a sign for Singleton Reserve near Kurrajong would be erected as it was gazetted in 2010 following a request from the Kurrajong-Comleroy Historical Society.	The Director Infrastructure Services advised that instructions have been issued for signage to be installed.
4	Reardon	Requested that Clarendon Park be included in the Richmond Heritage Walk as is the oldest two-storey house outside of metropolitan Sydney and it was the home of Mr George Evans, surveyor of the road across the Blue Mountains.	<p>The Director Support Services advised that the importance of the home of George Evans has not been overlooked when compiling tourist information materials for the Hawkesbury LGA. The Macquarie Driving Trail includes the Clarendon Park site (George Evans' house) in Dight Street, Clarendon.</p> <p>The series of four walking tours currently being created for Richmond focuses on the town area. Each walk is approximately a 2km circuit, designed for a person of average fitness and finishing conveniently at the point of commencement. The walks are being developed with the end user / visitor in mind. As Clarendon Park is 5km from the town it is most practical that this location be included in a driving trail rather than walking tour.</p> <p>George Evans' house property is mentioned in the text of the first Richmond Walk, along with several other Macquarie era buildings which survive in or near the town.</p>

ORDINARY MEETING

Questions for Next Meeting

#	Councillor	Question	Response
5	Calvert	Enquired if the Soup Kitchen that operates from a building in Windsor that is currently for sale, is relocating.	<p>The Director City Planning advised that staff have contacted the Community Kitchen and whilst the property is currently for sale, they have not been requested to vacate the premises.</p> <p>Should the new owners request them to vacate, they will then commence a search for a new property.</p>
6	Rasmussen	Requested an update on the progress the sale of the Council owned property at Colonial Park Drive, Bligh Park.	<p>The Director Support Services advise that Council previously resolved to revoke the site specific Development Control Plan and to call for tenders for the sale of 139 Colonial Drive, Bligh Park.</p> <p>The necessary tender documentation is being finalised and appropriate arrangements are being made to commence the tender process with the property being offered for sale by tender in the near future.</p>

oooO END OF REPORT Oooo

ORDINARY MEETING
CONFIDENTIAL REPORTS

CONFIDENTIAL REPORTS

Item: 123 **IS - Tender 00941 - The Caretaking and Operation of the Lower Portland Ferry Service - (95495, 79344) CONFIDENTIAL**

Previous Item: 100, Ordinary (10 May 2011)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to the Caretaking and Operation of the Lower Portland Ferry Service and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary
meeting

end of
business
paper

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