

Application for Certificate / Documents

All certificates will be emailed unless additional postage fees are paid.

APPLICANT DETAILS

Applicant		Your Ref.	
Postal Address			
Telephone		Fax	
Signature		Mobile	
Email Address (required)			

LAND/PROPERTY DETAILS

No.		Street		
Town		Lot		DP
Owner				

CERTIFICATES/DOCUMENTS AVAILABLE		Indicate fee paid	
OUTSTANDING RATES AND CHARGES			
Section 603 Local Government Act 1993 - information as to outstanding rates and charges that are payable at the time the Certificate is issued by the Council.	\$105.00	☐	\$
Urgency Fee - (Additional)	\$120.00	☐	\$
PLANNING CERTIFICATES			
Section 10.7(2) Environmental Planning and Assessment Act 1979 - Contains statutory information required to be provided in accordance with the Act.	\$69.00	☐	\$
Section 10.7(2) & (5) Environmental Planning and Assessment Act 1979 - As above, plus contains additional advice on other relevant matters affecting the land which Council is aware of.	\$156.00	☐	\$
Urgency Fee - (Additional)	\$200.00	☐	
Postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate	\$20.40		\$
COUNCIL MAP EXACT			
Section 10.8 Environmental Planning and Assessment Act 1979 – Copy of a document, map or plan held by Council, as referred to in an environmental planning instrument, e.g. land zoning map.	\$74.00	☐	\$
Map/Plan requested:_____			
OUTSTANDING NOTICES OR ORDERS			
Section 735A Local Government Act 1993 - Contains information as to any outstanding Notices or orders that Council may have served in respect to the land under the provisions of the Act (refer S124 and S132)	\$130.00	☐	\$
Urgency Fee - (Additional per certificate)	\$120.00	☐	
Section 121ZP Environmental Planning and Assessment Act 1979 - Contains information as to any outstanding Notices or Orders that Council may have served in respect to the land under the provisions of the Act, (Refer Section 121 H & Division 2A, Part 6 of the Act)	\$130.00	☐	\$
Urgency Fee - (Additional per certificate)	\$120.00	☐	\$
STATUS OF WORKS CERTIFICATE			
Section 88G Conveyancing Act 1919 - Certificate - Contains information as to the status (maintenance or otherwise) of works installed as consequence of positive covenant imposed on land (refer Part 5 of the Act). * Note - A copy of the 88B Instrument must be supplied with application	\$35.00	☐	Inspection required
	\$10.00	☐	No inspection required
Copy of Approval to operate septic system - (current licence only - to confirm there is a licence call Customer Service on (02) 4560 4444)	\$50.00	☐	\$
Drainage Diagram - Diagram indicating position of house drainage lines or position of main sewer line (properties in sewered areas only). If unsure whether Council sewer, Sydney Water or unserved, please contact Council's Customer Service on (02) 4560 4444.	\$27.60	☐	\$
TOTAL OF FEES			\$

ISSUE OR COLLECTION OF CERTIFICATE OR DOCUMENTS - DETAILS

All payments VIA credit card will incur a 0.75% merchant fee

☐ Post ☐ Collect ☐ Email

To be collected by Telephone

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.