



Hawkesbury City Council

ordinary
meeting
business
paper

date of meeting: 12 August 2014

location: council chambers

time: 6:30 p.m.



mission
statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections, held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are generally held on the second Tuesday of each month (except January), and the last Tuesday of each month (except December), meeting dates are listed on Council's website. The meetings start at 6:30pm and are scheduled to conclude by 11pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held, it will usually also be held on a Tuesday and start at 6:30pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the items to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager by 3pm on the day of the meeting, of those items they wish to discuss. A list of items for discussion will be displayed at the meeting for the public to view.

At the appropriate stage of the meeting, the Chairperson will move for all those items which have not been listed for discussion (or have registered speakers from the public) to be adopted on block. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can register to speak on any items in the business paper other than the Confirmation of Minutes; Mayoral Minutes; Responses to Questions from Previous Meeting; Notices of Motion (including Rescission Motions); Mayoral Elections; Deputy Mayoral Elections; Committee Elections and Annual Committee Reports. To register, you must lodge an application form with Council prior to 3pm on the day of the meeting. The application form is available on Council's website, from the Customer Service Unit or by contacting the Manager - Corporate Services and Governance on (02) 4560 4444 or by email at council@hawkesbury.nsw.gov.au.

The Mayor will invite registered persons to address the Council when the relevant item is being considered. Speakers have a maximum of three minutes to present their views. The Code of Meeting Practice allows for three speakers 'For' a recommendation (i.e. in support), and three speakers 'Against' a recommendation (i.e. in opposition).

Speakers representing an organisation or group must provide written consent from the identified organisation or group (to speak on its behalf) when registering to speak, specifically by way of letter to the General Manager within the registration timeframe.

All speakers must state their name, organisation if applicable (after producing written authorisation from that organisation) and their interest in the matter before speaking.

Voting

The motion for each item listed for discussion will be displayed for Councillors and public viewing, if it is different to the recommendation in the Business Paper. The Chair will then ask the Councillors to vote, generally by a show of hands or voices. Depending on the vote, a motion will be Carried (passed) or Lost.

Planning Decision

Under Section 375A of the Local Government Act 1993, voting for all Planning decisions must be recorded individually. Hence, the Chairperson will ask Councillors to vote with their electronic controls on planning items and the result will be displayed on a board located above the Minute Clerk. This will enable the names of those Councillors voting For or Against the motion to be recorded in the minutes of the meeting and subsequently included in the required register. This electronic voting system was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

Business Papers

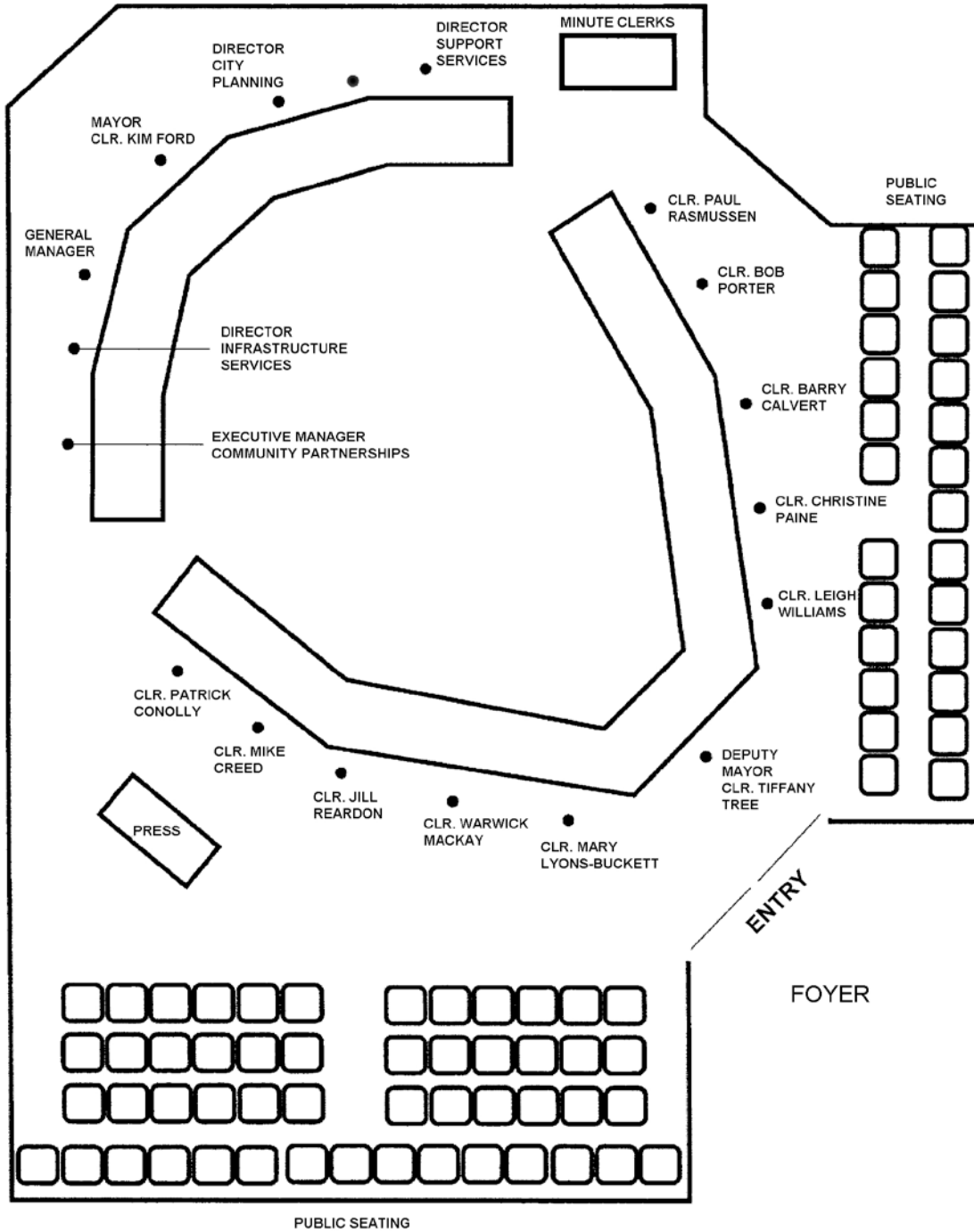
Business papers can be viewed online from noon on the Friday before the meeting on Council's website: <http://www.hawkesbury.nsw.gov.au>

Hard copies of the business paper can be viewed at Council's Administration Building and Libraries after 12 noon on the Friday before the meeting, and electronic copies are available on CD to the public after 12 noon from Council's Customer Service Unit. The business paper can also be viewed on the public computers in the foyer of Council's Administration Building.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4444.

Hawkesbury City Council



ORDINARY MEETING

Table of Contents

Meeting Date: 12 August 2014

AGENDA

- **WELCOME**
 - Prayer**
 - Acknowledgement of Indigenous Heritage**
- **APOLOGIES AND LEAVE OF ABSENCE**
- **DECLARATION OF INTERESTS**
- **SECTION 1 - Confirmation of Minutes**
- **ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**
 - Introduction of Sister City Exchange Students and Presentation of Certificates**
- **SECTION 2 - Mayoral Minutes**
- **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**
- **SECTION 3 - Reports for Determination**
 - Planning Decisions**
 - General Manager**
 - City Planning**
 - Infrastructure Services**
 - Support Services**
- **SECTION 4 - Reports of Committees**
- **SECTION 5 - Notices of Motion**
- **QUESTIONS FOR NEXT MEETING**
- **REPORTS TO BE DISCUSSED IN CONFIDENTIAL SESSION**

ORDINARY MEETING

Table of Contents

Meeting Date: 12 August 2014

ORDINARY MEETING**Table of Contents**

Meeting Date: 12 August 2014

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
	SECTION 1 - Confirmation of Minutes	3
	SECTION 3 - Reports for Determination	7
	GENERAL MANAGER	7
Item: 141	GM - Business Groups - Request for Contribution towards Christmas Lights Events (94012, 73824)	7
	INFRASTRUCTURE SERVICES	12
Item: 142	IS - Exclusive Use of Governor Phillip Reserve - The Hawkesbury 120 Ski Race Classic 2014 - (95495, 79354, 92138)	12
	SUPPORT SERVICES	14
Item: 143	SS - Tiningi Youth Centre - Eagle Arts and Vocational College - Consent to Licence Agreement - (96328, 32444, 95496)	14
	QUESTIONS FOR NEXT MEETING	18
	Councillor Questions from Previous Meetings and Responses - (79351)	18
	CONFIDENTIAL REPORTS	20
Item: 144	SS - Property Matter - Assignment of Lease from H & H Hotel Group Pty Limited to WFC Investments Pty Ltd - Windsor Function Centre, Corner Dight and Macquarie Streets, Windsor - (112106, 115255, 33132, 95496)	20
Item: 145	SS - Property Matter - Assignment of Lease from Pirasta Pty Limited to The Trust Company (Australia) Limited - Part of Lot 50 in Deposited Plan 1073306 "Hollands Paddock" - Part of 50 The Terrace, Windsor - (112106, 8736, 123084, 95496)	21
Item: 146	SS - Property Matter - Lease to Blefari Holdings Pty Limited - Shop 6 Glossodia Shopping Village - (112106, 126157, 95496)	22
Item: 147	SS - Property Matter - Lease to The Minister for Police and Emergency Services (Fire & Rescue NSW) on Behalf of Her Majesty Queen Elizabeth II - Land adjoining 43 March Street, Richmond - (112106, 82354, 57953, 95496)	23

ORDINARY MEETING

Table of Contents

Meeting Date: 12 August 2014

ordinary

section 1

confirmation of minutes

ORDINARY MEETING
Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

SECTION 1 - Confirmation of Minutes

ORDINARY MEETING
Confirmation of Minutes

ordinary

section

3

reports
for determination

ORDINARY MEETING

Meeting Date: 12 August 2014

ORDINARY MEETING

Meeting Date: 12 August 2014

SECTION 3 - Reports for Determination

GENERAL MANAGER

Item: 141 **GM - Business Groups - Request for Contribution towards Christmas Lights Events (94012, 73824)**

Previous Item: 421, Ordinary (30 November 2010)
 243, Ordinary (8 November 2011)
 286, Ordinary (9 October 2012)
 68, Ordinary (12 March 2013)
 324 Ordinary (24 September 2013)
 139, Ordinary (8 April 2014)

REPORT:

Executive Summary

In recent years, Council has provided funds in the budget towards the provision of Christmas lights in town centres (central business districts) by business groups. Following a relevant process at the time, funds were allocated to the Windsor Business Group (WBG) in 2010, 2011, 2012 and, 2013 for the provision of Christmas lights in the Windsor CBD and associated activities; Kurrajong Community Forum (KCF) in 2013 for the provision of Christmas banners and associated activities; and a contribution was made to the annual Hawkesbury Hospital Christmas Tree lighting and carols appeal on the suggestion of Hawkesbury City Chamber of Commerce (HCCC) in 2013.

An amount of \$8,000 has been provided in the 2014/2015 Operational Plan for Christmas lights in town centres by business groups. Following enquiries with relevant business groups, a request for the allocation of these funds has been received from WBG, KCF, HCCC and Richmond Main Street Inc. (RM Inc.) for assistance in the provision of lights for Christmas 2014.

WBG proposes to use the requested funds to purchase lights for the tree in Thompson Square (Council tree). Lights obtained from previous funding rounds would be used and WBG would undertake other activities to support its Christmas lights event.

KCF proposes to use the requested funds to purchase Christmas lights, banners, swags and wreaths decorated with solar lights. Banners obtained from previous funding rounds would be used and KCF would undertake other activities to support its Christmas lights event, e.g. business competition.

HCCC proposes to use the requested funds to purchase lights to be used in light displays in several locations to support other December and Christmas period activities, including the Shop Stay Local campaign.

RM Inc. proposes to use the requested funds to purchase lights towards the new 2014 Main Street Richmond Lights Up to undertake a lights display.

It is proposed that the funds provided in the 2014/2015 Operational Plan be distributed between the business groups to facilitate new and further develop Christmas lights events in town centres undertaken by the business groups, to support business, and community engagement and town centre activation.

ORDINARY MEETING

Meeting Date: 12 August 2014

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Background

Since 2010, Council has provided funds in the budget towards the provision of Christmas lights in town centres by relevant business groups to support the Christmas festive and trading period.

Windsor was the initial focus of the Christmas lights funds, as Council responded to a funding request from WBG in November 2010 for assistance with a lights display for the Christmas period. WBG's proposal was to develop a continuing annual Christmas lights display for the community and associated activities such as a competition for business (e.g. best lights display). Since then, other business groups were happy to support the Windsor Christmas lights activities or have been interested to undertake lights displays and other activities in town centres to support the Christmas period.

Council provided funds to WBG for its Christmas lights program for Christmas 2010, 2011, 2012 and 2013, which saw lights installed on and linking buildings in parts of George Street in the Windsor Mall area. This has amounted to \$17,750 for the lights and \$800 for the business lights competition (\$200 each year). WBG has a stock of lights for future use. Council further supplemented the Windsor Christmas lights in 2012 by installing lights in the main tree in Thompson Square, which became the focus of WBG's Christmas lights event in 2012 and 2013.

Council provided funds to KCF for its first Christmas lights program for Christmas 2013, which saw banners installed on street light poles in the central part of Old Bells Line of Road, Kurrajong. This amounted to \$4,000 for the banners and \$200 for the business lights competition. KCF has some stock of banners for future use.

In 2013, Council donated \$500 to the Hawkesbury District Hospital Christmas tree lighting activity in recognition of the suggestion made by HCCC. The Hospital's Christmas tree lighting is an established and well patronised Christmas event supported by the business and community alike.

An amount of \$8,000 has been provided in the 2014/2015 Operational Plan to enable a contribution to be made towards the provision of Christmas lights for 2014 in any of the town centres by a business group in the Hawkesbury area.

Council last considered the scope of the Christmas lights program at its meeting held on 9 October 2012, and resolved, in part, to *"Approach other town centres in the Hawkesbury LGA to encourage the provision of Christmas lighting in those areas in future years."*

Discussions have been held with the four relevant business groups during the year concerning the Christmas lights program. Enquiries have also been made with them early in the financial year concerning their intentions to undertake Christmas lights activities and seek any funding assistance in line with Council's resolution on Christmas lights and associated competitions. RM Inc. is a newly formed group and has been included in discussions. There are now four business groups which support town centres who could be eligible for funding assistance for Christmas lights displays.

The four business groups have requested Christmas lights funding assistance and details are outlined below.

- a) **Windsor Business Group.** The submission indicates it would:
 - Use requested funds of \$5,000 to purchase additional lights to add to existing lights in the Thompson Square tree (Council tree);

ORDINARY MEETING

Meeting Date: 12 August 2014

- Use WBG funds to fund the remaining activities of its Christmas lights display and Christmas festival, including any shortfall in the cost of the additional lights for the Thompson Square tree;
- Lights purchased from previous funding rounds would be re-used on buildings/ shop fronts associated with businesses who participated in previous years (about 10). Others would be encouraged to join in;
- The Christmas lights display to be launched on Thursday, 13 November, 2014 by turning the lights on in the Thompson Square tree, which would also mark the start of a Windsor Christmas festival led by WBG. Lights display to be on until the end of January, 2015;
- WBG to fund a business lights competition e.g. lucky door prize;
- The Christmas festival planned to involve school choirs, bands, markets stalls, a Santa, face painting, dance groups, competitions for children etc.; and include the Christmas lights display and colored lights within the Paddle Wheel in Windsor Mall; and
- Promotion to include a poster and planned promotion of lights and festival on WBG Facebook page, WBG website, local papers, local radio, school newsletters etc.

The \$5,000 requested from Council is an estimate of costs for additional lights for the tree. The estimate was supplied by the Council's Infrastructure Services Division at the request of WBG for consideration in its budgeting process for its Christmas lights event. Lights would need to be to the standard already installed in the tree and be compatible with the nature of a large tree with spaced limbs and branches. It is noted that WBG has indicated it will fund any shortfall in the cost of the additional lights, if Council is of a mind to support any or the entire funding request via this Christmas lights program.

The lights in the Paddle Wheel in the Mall would be subject to Council approval as the property owner; and this can be addressed with WBG as it plans and undertakes its Christmas lights event.

b) **Kurrajong Community Forum.** The submission indicates it would:

- Use requested funds of \$4,640 to purchase and install 40 wreaths (\$640), 80 tapered swags (\$1,600), solar fairy lights (\$700), services to install and remove banners, swags; lights (\$1,500); and undertake a business lights competition (\$200);
- Banners purchased from previous funding rounds would be re-used on street poles located in the central part of Old Bells Line of Road, Kurrajong.
- The Christmas banners, swags, wreaths and associated activities to be launched at the start of December and items to be displayed post New Year, 2015.

The business competition would be for the best lights display by a business, following on from last year's competition.

The \$4,640 requested from Council is based on preliminary quotes obtained by KCF.

c) **Hawkesbury City Chamber of Commerce.** The submission indicates it would:

- Use requested funds of \$6,000 to purchase lights to be used in lights displays in several locations to support other December and Christmas period activities, including the Shop Stay Local campaign. HCCC to host multiple activities in the lead up to Christmas and the requested funds would be used to assist with lights and possibly other matters across the multiple activities, which are estimated to cost over \$10,000. HCCC is planning on in-kind contributions and sponsorship to help fund its December and Christmas period activities.

ORDINARY MEETING

Meeting Date: 12 August 2014

- The December and Christmas period activities to involve the local business community, including the other business groups, and assist charities and not-for-profit groups.

The \$6,000 requested from Council is not based on an estimate of costs for lights. The amount is requested due to the scale of HCCC's planned December and Christmas activities across multiple locations.

d) **Richmond Mainstreet Inc.** The submission indicates it would:

- Use requested funds of \$7,000 to purchase and install lights to be used in lights displays in Windsor Street, Richmond. 200 strings of LED coloured lights (7.4m, 70 x c6 size lights) and power cords (\$6,679), installation of lights contribution (\$321).
- Lights to be installed at the following locations as a part of the 2014 Main Street Richmond Lights Up for Christmas program:
 - front facades of buildings from 128 to 348 Windsor St, Richmond, where building owner's permission and any land use approvals obtained,
 - additional lights for the tree in Richmond Park with lights (Council tree),
 - lights in the Magnolia tree at the Magnolia Mall,
 - lights on building frontages of other business nearby streets, arcades and malls participating in the lights event.

About 40 businesses have indicated that they will be involved in the RM Inc. Christmas lights events so far.

- RM Inc. to fund any balance of lights and set up, above the requested funds, which is anticipated to include sponsorship from Richmond businesses and main street building owners.
- The Christmas lights display to be launched on Monday, 17 November 2014 and operate till Tuesday, 6 January 2015. Lights to be on from 5pm till 3am.

While a request for a business competition funds has not been made, Council may like to consider allocating funds for a prize to RM Inc. to support the Christmas lights event and encourage involvement of the Richmond main street businesses. The lights in the Richmond Park tree would be subject to Council approval as the property owner; and this can be addressed with RM Inc. as it plans and undertakes its Christmas lights event.

The \$7,640 requested from Council is based on a quote sourced from a lighting supplier website.

The funds requested by the four business groups for assistance with Christmas lights, in summary is:

WBG	\$5,000
KCF	\$4,640
HCCC	\$6,000
RM Inc.	\$7,000
Total	\$22,640

Council's budget is \$8,000 and therefore it is not possible to provide all the requested funding assistance to the four business groups for Christmas lights in town centres and associated activities.

ORDINARY MEETING

Meeting Date: 12 August 2014

WBG, HCCC and RM Inc. intend to purchase lights in line with Council's resolution. It would appear that HCCC's expenditure on the lights would be spread across a number of locations and support other activities rather than the lights being the focus. Council has also broadened its focus of the funding assistance to include the Christmas banners and the like, which is preferred by KCF. This is supported, given the purchase and installation costs for lights, approvals that may be required to install lights on buildings, and the quality of lights required to effectively deliver a lighting display.

Further detail about the lights and banners to be purchased by any of the four groups can be obtained during the sponsorship agreement stage of the program, if necessary, to further understand Christmas lights delivery in light of the likely part funding of the funding requests across the board.

It is suggested that Council distribute the funds between the four groups, with a greater emphasis on the RM Inc. proposal, which would start a new Christmas lights activity in a town centre.

As such, an amount of \$3,000 is proposed for RM Inc.; \$1,500 for KCF; \$1,500 for WBG and \$1,500 HCCC respectively for the purchase of Christmas lights. An amount of \$500 is proposed towards prizes for business lights competitions undertaken by the groups to encourage business participation in their Christmas lights activities.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Supporting Business and Local Jobs Directions Statement:

- Help create thriving town centres, each with its own character that attracts residents, visitors and businesses.

Financial Implications

An amount of \$8,000 for Christmas lights activities and associated prize money for completion by business groups has been allocated in the 2014/2015 Operational Plan.

RECOMMENDATION:

That Council:

1. Allocate its available Christmas Lights funding to the projects presented by the Richmond Mainstreet Inc., Kurrajong Community Forum, Windsor Business Group and Hawkesbury City Chamber of Commerce in the amounts of \$3,000, \$1,500, \$1,500 and \$1,500, respectively, to support Christmas Lights displays and associated activities for Christmas 2014 in town centres, subject to the business groups providing details on the proposed expenditure of any allocated funds to the satisfaction of the General Manager.
2. Retain \$500 of the available Christmas Lights funding to be used towards prizes for competitions undertaken by the groups to encourage businesses to participate in the Christmas lights activities.
3. Approve the execution of the Council's standard Sponsorship Agreement for projects.
4. Liaise with the business groups in regard to part (1), to ascertain how the groups will progress their overall Christmas lights activities.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 12 August 2014

INFRASTRUCTURE SERVICES

Item: 142 **IS - Exclusive Use of Governor Phillip Reserve - The Hawkesbury 120 Ski Race Classic 2014 - (95495, 79354, 92138)**

REPORT:

Executive Summary

Ski Racing NSW Inc. are seeking exclusive use of Governor Phillip Reserve for the 2014 Hawkesbury 120 Water Ski Classic to be held on Saturday, 30 August 2014 and Sunday, 31 August 2014.

The race has been conducted annually over the last eight years and contributes positively to the local economy in addition to providing a high profile sporting event for the area. It is recommended that approval be given for the exclusive use of the Reserve in accordance with applicable conditions.

In addition, due to delays in the submission and consideration of the necessary application for the Local Traffic Committee (LTC), the LTC will only have considered the application on 11 August 2014. In the normal course of events the Committee's recommendation would be adopted at the Council meeting of 26 August 2014. Due to the proximity of this to the actual event this report recommends that delegated authority be given to the General Manager to approve the recommendation of the LTC for this item.

Consultation

Although the issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy, public notification of the event will be undertaken through signage and advertisements.

Background

Ski Racing NSW Inc have requested exclusive use of Governor Phillip Reserve on Saturday, 30 August 2014 and Sunday, 31 August 2014 to conduct the annual Hawkesbury 120 Water Ski Classic, with non-exclusive use for set up on Friday, 29 August 2014.

This event is a regular fixture at Governor Phillip Reserve. It is well coordinated, receives good attendance, and is considered to provide positive benefits to both the community and local businesses as well as providing a high profile sporting event for the area.

The event will be required to obtain approval for traffic management, which is to be undertaken as part of the Special Event Application.

Other Approvals

The organisers are also required to seek Police and Roads and Maritime Services (RMS) concurrence for this event. Additionally approval of the Local Traffic Committee (LTC) is also required.

Due to the late submission and therefore late consideration of the matter, the LTC will have only considered this matter at its meeting of 11 August 2014 (one day prior to this Council meeting). The approval of the LTC was recommended in the report, with similar issues and approval recommendations made, as in previous years.

Given that Council would normally consider the recommendation of the Committee at its next Ordinary Meeting, being 26 August 2014, this would only allow a few days to notify the event organisers. Accordingly, it is recommended that Council grant delegated authority to the General Manager to approve the recommendation of the LTC.

ORDINARY MEETING

Meeting Date: 12 August 2014

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Supporting Business and Local Jobs Directions Statement;

- Help create thriving town centres, each with its own character that attracts residents, visitors and businesses

and is also consistent with the nominated strategy in the Hawkesbury Community Strategic Plan being:

- Differentiate, brand and promote the Hawkesbury as a tourism destination

Financial Implications

Income will be generated through user charges for use of the Reserve in accordance with the 2014/2015 Operational Plan.

RECOMMENDATION:

That:

1. Approval be granted to Ski Racing NSW Inc for "exclusive use" of Governor Phillip Reserve for the 2014 Hawkesbury 120 Ski Race Classic to be held on Saturday, 30 and Sunday, 31 August 2014.
2. The approval be subject to the following conditions/documents:
 - a) Council's General Park Conditions.
 - b) Council's Fees and Charges.
 - c) The Windsor Foreshore Plan of Management.
 - d) The Governor Phillip Exclusive Use Policy.
 - e) The Governor Phillip Noise Policy.
 - f) A Traffic Management Plan which has been approved as part of the Special Event Application.
3. As the applicant has not advised alternative dates in the event of inclement weather, the General Manager be given authority to negotiate exclusive use on an alternate date, if required by the applicant.
4. The General Manager be granted delegated authority to approve the recommendations of the Local Traffic Committee meeting of 11 August 2014 in regard to approval of the 2014 Hawkesbury 120 Ski Race Classic.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

SUPPORT SERVICES

Item: 143 SS - Tiningi Youth Centre - Eagle Arts and Vocational College - Consent to Licence Agreement - (96328, 32444, 95496)

REPORT:

Executive Summary

This report has been prepared to seek Council's consent to a proposal received from Bligh Park Community Services Inc. (BPCSI) to enter into a licence agreement with Eagle Arts and Vocational College (EAVC) for the purpose of sub-leasing the Tiningi Youth Centre. The purpose of the sub-lease agreement would be to enable EAVC to operate an alternate education facility. The matter is being reported to Council as the proposed arrangement would seem to fall outside of Council's standard guidelines for the hire of a community facility, in that the proposed arrangement provides for the ongoing hire of the Youth Centre on a single use basis for a significant number of hours per week.

The report advises Council of the outcome of consultations undertaken by Council staff with EAVC; the Board of Studies, Teaching and Educational Studies NSW (BOSTES); and BPCSI. On the basis of the information received from these parties, the report proposes that Council give its consent to BPCSI to enter into a Licence Agreement with EAVC.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy. The proposal outlined in the report provides for the use of a community facility to operate a program which is not inconsistent with the activities generally run at Council's community facilities, and is in-keeping with the purpose for which the particular community facility (the Tiningi Youth Centre) has been constructed. The matter is being reported to Council as it involves a variation to Council's adopted practice. It is the assessment of Council staff that while this variation should require Council's consent, it does not constitute a trigger for community consultation under Council's Community Engagement Policy.

Background

Council has for many years, delegated the care, control and management of the majority of its community facilities to community committees. Under this arrangement, the management of the Tiningi Community Centre and the Tiningi Youth Centre on Rifle Range Road, Bligh Park have been delegated to BPCSI.

Proposed Licence Agreement

In June 2014, Council received correspondence from BPCSI seeking Council approval to a proposal that BPCSI had received from EAVC for the ongoing hire of the Tiningi Youth Centre during school terms – initially for two days a week, increasing to four days a week from January 2015. If agreed, the proposal would see EAVC occupy the Tiningi Youth Centre for up to 24 hours per week.

In assessing the proposal Council staff consulted a number of agencies. The outcomes of these consultations are briefly summarised below.

ORDINARY MEETING

Meeting Date: 12 August 2014

Eagle Arts and Vocational College

EAVC is a not-for-profit community incorporated association. They are seeking to use the Youth Centre to operate an alternative education program for young people who are disengaged, or at risk of disengaging, from high school. The primary purpose of the program would be to assist students who, for different reasons, find it difficult to participate in mainstream schooling. The program to be offered by EAVC has been designed to provide young people with an alternate education option, within a smaller classroom setting, where the teacher to student ratio (1:5) is more conducive to learning. While the program will primarily focus on literacy and numeracy skills, these subjects would be delivered within a practical, hands-on approach. The EAVC also have a focus on transitioning students into TAFE, employment and apprenticeships.

The program would operate from 9:30am to 2:30pm, Monday to Thursday. The program will not operate on Fridays as it has been the experience of EAVC that the students attending their program need this time to look for part time work or to attend other appointments with other agencies, as they are likely to be experiencing issues which may require them to attend other services.

EAVC have advised that the maximum number of students who would be attending the program would be 20. Students would generally be aged between 14 and 16. There will be four staff on the premises (three trained teachers and one admin/teacher's aide).

The EAVC does not charge school fees; its primary source of income is government grants and per capita funding from the state and federal governments.

Board of Studies, Teaching and Educational Studies NSW (BOSTES)

The Inspector, School Registration and Accreditation for BOSTES has confirmed that EAVC had applied for non-government school registration in March 2014.

BOSTES have assessed the curriculum and policies of EAVC and have determined that they comply with relevant requirements. EAVC have applied to BOSTES to register two campuses as alternate education facilities – one at Bligh Park and the other at Broken Hill. The Broken Hill campus has been inspected by BOSTES and has been approved as an alternate education facility. BOSTES are awaiting formal notification that Council has approved the use of the Tiningi Youth Centre by EAVC to operate its learning and vocational training program. Upon receipt of this advice, the application by EAVC to operate an alternate education facility at Bligh Park will be considered by the School Registration and Accreditation Committee when it next meets on 3 September, 2014.

BOSTES also confirmed that they had contacted Council's Planning Department to determine if development consent would be required for EAVC to operate from the Tiningi Youth Centre. BOSTES were advised that, provided that EAVC remained one of a number of users of the Centre, no formal development consent was required as the proposed activity was consistent with the purpose of the Centre.

Bligh Park Community Services Inc.

The Manager of BPCSI confirmed that her organisation was seeking to enter into a licence agreement with EAVC, to enable EAVC to use the Tiningi Youth Centre to operate a learning and vocational training program. The Manager confirmed that EAVC were not seeking exclusive use of the Centre and that the Centre would be available for hire by other community groups and residents. The Manager also indicated that the use of the Youth Centre by EAVC would not disadvantage other users of the Centre, as over the last 18 months the Centre had not been used during the times that EAVC was now seeking access to the facility. A copy of a letter from the Manager in relation to these matters is appended to this report as Attachment 1.

ORDINARY MEETING

Meeting Date: 12 August 2014

Conclusion

It is proposed that Council give its approval to the proposal from Bligh Park Community Services Inc. to enter into a licence agreement with EAVC, for the purpose of enabling EAVC to establish and operate an accredited learning and vocational training program from the Tiningi Youth Centre. It is also proposed that Council formally advise the Inspector, School Registration and Accreditation at the Board of Studies, Teaching and Educational Studies NSW of its decision.

Council's approval of the proposal is recommended on the basis that it will facilitate the establishment of an accredited learning and vocational training program at Bligh Park. The operation of the program by EAVC will improve educational outcomes for a cohort of young people who are at some risk of increasing social disadvantage and unemployment. If established, the program will improve skills development and training opportunities within the Hawkesbury – a goal within the Hawkesbury Community Strategic Plan.

Conformance to the Hawkesbury Community Strategic Plan

The proposal is consistent with the Supporting Business and Local Jobs Theme

- Offer an increased choice and number of local jobs and training opportunities to meet the needs of Hawkesbury residents and to reduce their travel times.

and is also consistent with the nominated strategy in the Community Strategic Plan being:

- Broaden the resources and funding available to our community by working with local and regional partners as well as other levels of government.

Financial Implications

There are no financial implications arising from this report.

RECOMMENDATION:

That Council:

1. Approve the proposal from Bligh Park Community Services Inc. to enter into a licence agreement with Eagle Arts and Vocational College for the purpose of enabling the College to establish and operate an accredited learning and vocational training program from the Tiningi Youth Centre.
2. Advise the Inspector, School Registration and Accreditation at the Board of Studies, Teaching and Educational Studies NSW of its decision to approve the use of the Tiningi Youth Centre as an alternate education facility.

ATTACHMENTS:

AT - 1 Copy of Letter from Manager, Bligh Park Community Services Inc. dated 29 July 2014.

ORDINARY MEETING

Meeting Date: 12 August 2014

AT 1 - Copy of Letter from Manager, Bligh Park Community Services Inc. dated 29 July 2014



Main Office: 4 Sirius Rd Bligh Park 2756

PO Box 5117 South Windsor 2756

Ph: (02) 45725898

Email: manager@blighpark.org.au

Mr. Joseph Litwin
Manager
Community Services
Hawkesbury City Council

29th July 2014

Dear Joseph,
Thank you for meeting with me on Tuesday 22nd July 2014 regarding a possible License Agreement between Eagle Arts & Vocational College and Bligh Park Community Services Inc. (BPCSI)

As discussed at our meeting I have considered the request from Eagle Arts to host a small alternative school at the Youth Centre at Tiningi Hall, 139 Colonial Drive, Bligh Park. I have spoken with members of the local community, Youth Workers and young people and believe that this program will be of benefit to young people and to our local community. We have a number of young people in Bligh Park and South Windsor (and indeed the wider Hawkesbury LGA) who are already disengaged, or at risk of disengaging, from high school. The problems this disengagement leads to are numerous and range from the obvious disadvantage to these young people from low education and no work skills; to the financial and emotional stresses on families and caregivers. There is also the risk of young people engaging in anti-social behaviour whilst unsupervised during the week. A small alternative school will allow a maximum of 20 young people to re-engage with the education system.

I have had discussions with Eagle Arts about the requirement that they have exclusive use of the Youth Centre hall. I am prepared (with your imprimatur) to allow exclusive use from 9.30am to 2pm Mon-Fri during NSW school term times only. This and other considerations could form the basis of a License Agreement between Bligh Park Community Services Inc and Eagle Arts. I believe this License Agreement should be between BPCSI and Eagle Arts as BPCSI have been delegated by Hawkesbury City Council to have the care, control and management of Tiningi Youth Centre.

I am confident that exclusive use of the Youth Centre hall during the above hours and times will not disadvantage other users of the Youth Centre or the wider community. I base this on research which shows that usage of the Youth Centre hall during these hours in the past 18 months to be nil. Also that the Youth Centre is well patronised after school and during school holidays. This will remain unaffected. It would be a condition of Eagle Arts using the Youth Centre that by 3pm each day the hall is clean and ready to be used by our existing youth groups. I further believe that regular daily usage of the Youth Centre will benefit the Community as to many – usage equates with accessibility. Seeing the Youth Centre as a vibrant location with multiple activities occurring there will encourage more young people to use the Youth Centre.

Thank you again for your assistance in this matter.

Catherine Murphy
Manager
Bligh Park Community Services Inc.

oooO END OF REPORT Oooo

ORDINARY MEETING

Questions for Next Meeting

QUESTIONS FOR NEXT MEETING**Councillor Questions from Previous Meetings and Responses - (79351)****REPORT:**

Questions - 29 July 2014

#	Councillor	Question	Response
1	Calvert	Enquired if there is a register of meetings between Council staff and developers and asked if it is possible to gain access to a copy of it and the process to receive access to it; also is the public is able to have access to the register.	The Acting Director City Planning advised Council does not keep a register of meetings with developers. File notes of meetings are kept on an individual basis according to the enquiry type (e.g. pre-DA enquiry) and kept on Council's records system.
2	Williams	Enquired if it is possible to receive a copy of the correspondence between Council and the owner/s of the Jolly Frog Hotel.	The General Manager advised that an electronic copy of relevant documents would be provided to all councillors and that should any members of the public seek access to the information, they should be advised to lodge an appropriate application with Council under the Government Information (Public Access) Act.
3	Williams	Enquired for a report on the asbestos in a paddock on Hibberts Lane, Freemans Reach, detailing current and future action to remedy the situation.	The Acting Director City Planning advised a report is being prepared in relation to this matter.
4	Lyons-Buckett	Enquired if Council could investigate the level of fill at 50 Old Hawkesbury Road, McGraths Hill (DA0437/11).	The Acting Director City Planning advised staff have recently inspected the site and discussed the status of the development with a relative of the Applicant. The submission of a works-as-executed plan was requested to satisfy Condition 32 of the consent. This works-as-executed plan is required to determine the current levels of the land. Council has been advised that the works-as-executed plan will be provided to Council within three weeks and an appropriate course of action will be determined upon the receipt of this plan.
5	Lyons-Buckett	Enquired if Council could investigate the presence of an ensemble of caravans, shipping container and an awning at 64 Grandview Lane, Bowen Mountain.	The Acting Director City Planning advised the matter will be investigated.

ORDINARY MEETING**Questions for Next Meeting**

#	Councillor	Question	Response
6	Reardon	Requested on behalf of Windsor Business Group that funding to be made available in early October 2014 to enable the Group to purchase Christmas lights and also for Council to arrange installation before the seasonal rains inhibit the process.	The General Manager advised that a report in respect of this matter is included in the Business Paper for this meeting.
7	Reardon	Enquired if the living wall at the Hawkesbury Regional Museum can be revived and rectified.	The Director Infrastructure Services advised that replanting would be undertaken.
8	Reardon	Requested that the Macquarie roses outside the Deerubbin Centre be pruned.	The Director Infrastructure Services advised that the roses were programmed for pruning.

oooO END OF REPORT Oooo

ORDINARY MEETING
CONFIDENTIAL REPORTS

CONFIDENTIAL REPORTS

Item: 144 **SS - Property Matter - Assignment of Lease from H & H Hotel Group Pty Limited to WFC Investments Pty Ltd - Windsor Function Centre, Corner Dight and Macquarie Streets, Windsor - (112106, 115255, 33132, 95496)**

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING
CONFIDENTIAL REPORTS

Item: 145 **SS - Property Matter - Assignment of Lease from Pirasta Pty Limited to The Trust Company (Australia) Limited - Part of Lot 50 in Deposited Plan 1073306 "Hollands Paddock" - Part of 50 The Terrace, Windsor - (112106, 8736, 123084, 95496)**

Reason for Confidentiality

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Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING
CONFIDENTIAL REPORTS

Item: 146

**SS - Property Matter - Lease to Blefari Holdings Pty Limited - Shop 6
Glossodia Shopping Village - (112106, 126157, 95496)**

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING
CONFIDENTIAL REPORTS

Item: 147 **SS - Property Matter - Lease to The Minister for Police and Emergency Services (Fire & Rescue NSW) on Behalf of Her Majesty Queen Elizabeth II - Land adjoining 43 March Street, Richmond - (112106, 82354, 57953, 95496)**

Reason for Confidentiality

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Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary
meeting

end of
business
paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.