



Hawkesbury City Council

ordinary
meeting
minutes

date of meeting: 26 August 2014

location: council chambers

time: 6:30 p.m.

ORDINARY MEETING

Minutes: 26 August 2014

MINUTES

– **WELCOME**

Prayer
Acknowledgement of Indigenous Heritage

– **APOLOGIES AND LEAVE OF ABSENCE**

– **DECLARATION OF INTERESTS**

– **SECTION 1 - Confirmation of Minutes**

– **ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**

– **SECTION 2 - Mayoral Minutes**

– **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**

– **SECTION 3 - Reports for Determination**

Planning Decisions

General Manager

City Planning

Infrastructure Services

Support Services

– **SECTION 4 - Reports of Committees**

– **SECTION 5 - Notices of Motion**

– **QUESTIONS FOR NEXT MEETING**

– **REPORTS TO BE DISCUSSED IN CONFIDENTIAL SESSION**

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 26 August 2014, commencing at 6:36pm.

Reverend Je-Kon Oh from St Andrews Uniting Church, Richmond, representing the Hawkesbury Minister's Association, gave the opening prayer at the commencement of the meeting.

ATTENDANCE

PRESENT: Councillor K Ford, Mayor and Councillors B Calvert, P Conolly, M Creed, M Lyons-Buckett, C Paine, B Porter, P Rasmussen, J Reardon and L Williams.

ALSO PRESENT: General Manager - Peter Jackson, Acting Director City Planning - Shari Hussein, Director Infrastructure Services - Jeff Organ, Acting Director Support Services – Emma Galea, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Services and Governance - Abbey Rouse and Administrative Support Coordinator - Natasha Martin.

APOLOGIES

Apologies for absence were received from Councillors W Mackay and T Tree.

242 RESOLUTION:

RESOLVED on the motion of Councillor Porter and seconded by Councillor Reardon that the apologies be accepted and that leave of absence from the meeting be granted.

Councillor Rasmussen arrived at the meeting at 6:40pm.

Councillor Paine requested a Suspension of Standing Orders to discuss the results of Council's recent Workcover audit.

Mr Peter Jackson advised Council of the audit process and eventual outcome of compliance with the National Model for Self Insurers. The National Model is comprised of five categories, with two of these being selected for audit. Council achieved results of 91.3% for "OHS Management Systems" and 78.3% for "Process Control", thus enabling Council to renew its Self Insurers licence for a further three years. Mr Jackson, Councillor Ford and Councillor Paine commended the efforts of staff to achieve this outcome.

ORDINARY MEETING

Minutes: 26 August 2014

SECTION 1: Confirmation of Minutes

243 RESOLUTION:

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Lyons-Buckett.

That:

1. The Minutes of the Ordinary Meeting held on the 12 August 2014, be confirmed subject to the amendment of the Motion in respect to the Matter of Urgency, to read:

"That the Council consider, as Matter of Urgency, a Motion".

2. A report be brought back to Council to solve the process involved in respect of "Matters of Urgency" under Clause 2.2.3(3) of the Code of Meeting Practice.

ORDINARY MEETING

Meeting Date: 26 August 2014

SECTION 3 - Reports for Determination

GENERAL MANAGER

Item: 148 **GM - Hawkesbury International Sand Sculpting Championships - Request for Council Sponsorship of 2014/2015 Event Season - (79351, 128023)**

Mr Alan Eagle addressed Council, speaking for the item.

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Reardon.

Refer to RESOLUTION

244 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Reardon.

That:

1. Council agree to provide a "hosting"/sponsorship fee of \$20,000 toward the conduct of the 2014/2015 Hawkesbury International Sand Sculpting Championships subject to The Richmond Club agreeing to be a joint "host"/sponsor of the event with the Council and providing \$25,000 for this purpose and that the General Manager be given delegated authority to finalise arrangements in respect of this aspect of the matter.
2. Council agree to waive the fees and charges for the use of MacQuade Park for the 2014/2015 event in accordance with the Fee Pricing Policy contained within Council's 2014/2015 Operational Plan.
3. In view of the joint "hosting"/sponsorship of the event by The Richmond Club and Council and the fees and charges being waived by Council for this year, the applicant is to identify Council and The Richmond Club as major sponsors of the event in all publications and advertising.
4. Council be approached no later than March 2015 if future sponsorship is sought.

ORDINARY MEETING

Meeting Date: 26 August 2014

Item: 149 **GM - Sustainable Economic Growth for Regional Australia (SEGRA) Conference - (79351)**

MOTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Porter.

Refer to RESOLUTION

245 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Porter.

That attendance of nominated Councillors and staff as considered appropriate by the General Manager at the 2014 SEGRA Conference at an approximate cost of \$3,100 per delegate be approved and that Councillors Lyons-Buckett, Rasmussen, Paine and Porter attend the Conference as Council's delegates.

ORDINARY MEETING

Meeting Date: 26 August 2014

CITY PLANNING

Item: 150 **CP - Coal Seam Gas Waste Water - Update - (95498, 124414)**

Previous Item: NM, Ordinary (25 March 2014)
 126, Ordinary (29 July 2014)

Ms Kate Mackaness addressed Council, speaking for the item.

MOTION:

RESOLVED on the motion of Councillor Williams, seconded by Councillor Creed.

Refer to RESOLUTION

246 RESOLUTION:

RESOLVED on the motion of Councillor Williams, seconded by Councillor Creed.

That:

1. The information contained in the report be received.
2. Council consider the points:
 - a) Was 30 June 2014 an end to all deliveries or a pause while this report was being considered?
 - b) Why is there a discrepancy between this report and what the Camden community were told regarding reporting requirements?
 - c) Why does the report say that the waste is trucked off-site to Worth Recycling's reuse customers and then conclude by again mentioning discharge into the sewerage treatment plant?
 - d) What quantities, historically, have been dealt with by either mechanism? Given that the reporting requirements just referred to, there must be some available data which the community is entitled to access.

Item: 151 **CP - Delivery Program 2013 - 2017 - Annual Progress Report - 1 July 2013 - 30 June 2014 - (95498)**

Previous Item: 30, Ordinary (25 February 2014)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

Refer to RESOLUTION

247 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

That the information contained in this report be received.

ORDINARY MEETING

Meeting Date: 26 August 2014

Item: 152 **CP - Reporting of Granted Variations to Development Standards - (95498)**

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

248 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That the report regarding the reporting of granted variations to development standards under Hawkesbury Local Environmental Plan 1989 and Hawkesbury Local Environmental Plan 2012 be received and noted.

ORDINARY MEETING

Meeting Date: 26 August 2014

INFRASTRUCTURE SERVICES

Item: 153 **IS - Windsor Riverside Market Governor Phillip Reserve - (95495, 79354)**

Previous Item: 43, Ordinary (11 March 2014)

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Creed.

Refer to RESOLUTION

249 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Creed.

That the matter be deferred to the next meeting.

ORDINARY MEETING

Meeting Date: 26 August 2014

SUPPORT SERVICES

Item: 154 SS - Monthly Investments Report - July 2014 - (96332, 95496)

MOTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

Refer to RESOLUTION

250 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

The report regarding the monthly investments for July 2014 be received and noted.

Item: 155 SS - 2013/2014 Operational Plan - Re-Votes - (96332, 95496)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Creed.

Refer to RESOLUTION

251 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Creed.

That the funding for projects detailed within this report, totalling \$206,156, be re-voted and carried over into the 2014/2015 financial year.

Item: 156 SS - Community Garden Proposal - Bligh Park Community Services - (74005, 96328, 95496)

MOTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Rasmussen.

Refer to RESOLUTION

252 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Rasmussen.

That Council approve the proposal for Bligh Park Community Services Inc. to construct a community garden on Council owned land at the Bligh Park Community Centre site.

ORDINARY MEETING

Meeting Date: 26 August 2014

Item: 157 **SS - Representations - Funded Allied Health Services - (125300, 73736, 96328, 95496)**

Councillor Creed declared a less than significant non-pecuniary conflict of interest in this matter as his employer is the Federal Minister for Human Services and falls under the Minister of Social Services, but has no responsibilities within Social Services and no further action is required.

A MOTION was moved by Councillor Rasmussen, seconded by Councillor Calvert.

That:

1. Council make representations regarding the inequitable provision of allied health services to Hawkesbury residents funded under the Community Home Support Program, as outlined in this report.
2. Council ask its local Members of Parliament to seek a meeting with the relevant Ministers to present Council's concerns directly to the relevant Ministers.

An AMENDMENT was moved by Councillor Conolly, seconded by Councillor Creed.

That the matter be deferred to a briefing session.

The Amendment was lost.

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

Refer to RESOLUTION

253 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

That:

1. Council make representations regarding the inequitable provision of allied health services to Hawkesbury residents funded under the Community Home Support Program, as outlined in this report.
2. Council ask its local Members of Parliament to seek a meeting with the relevant Ministers to present Council's concerns directly to the relevant Ministers.

ORDINARY MEETING
Reports of Committees

SECTION 4 - Reports of Committees

ROC **Hawkesbury Access and Inclusion Advisory Committee - 26 June 2014 - (124569, 96328)**

254 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the minutes of the Hawkesbury Access and Inclusion Advisory Committee held on 26 June 2014 as recorded on pages 41 to 45 of the Ordinary Business Paper be received.

ROC **Local Traffic Committee - 11 August 2014 - (80245)**

255 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the minutes of the Local Traffic Committee held on 11 August 2014 as recorded on pages 46 to 75 of the Ordinary Business Paper be adopted.

SECTION 5 - Notices of Motion

NM1 **Report Regarding Time Frames for Processing Development Applications -
(105109, 80104)**

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

256 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Lyons-Buckett.

That Council receive a report outlining:

1. If there are long delays in simple Development Applications being processed.
2. What is the average time for development approvals.
3. What is the average time for a response to a letter to Council.

NM2

Emergency Services - (105109, 125612)

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

257 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council prepare a report on the availability and response times of emergency services to incidents occurring west of the Hawkesbury River to address the following (but not limited to):

1. What is the current population in the Hawkesbury LGA living west of the river?
2. What is the expected response time to this area by police, ambulance and fire services?
3. Who is responsible for co-ordinating the response?
4. How is it proposed to manage emergency services in the future when an additional 2000 plus homes are built and there is no ambulance or police station west of the river?
5. What strategies can Council undertake to monitor the current and ongoing situation to ensure the safety of the community is upheld?
6. Information regarding the potential for the provision of temporary emergency services.

ORDINARY MEETING

Questions for Next Meeting

QUESTIONS FOR NEXT MEETING

Councillor Questions from Previous Meetings and Responses - (79351)

There were no responses to Questions in relation to previous Questions for Next Meeting.

ORDINARY MEETING
Questions for Next Meeting

Questions for Next Meeting

#	Councillor	Question	Response
1	Creed	Enquired when the report referred to in point 3 of Resolution 152, Item 90 as discussed at the Ordinary Meeting held on 27 May 2014 regarding Council's discretionary funds would be presented to Council.	The General Manager
2	Reardon	Enquired if an alternative to the removal of some plane trees in Windsor Street, Richmond could be found as the trees have heritage value and form part of an avenue of plane trees along the Street.	The Director Infrastructure Services
3	Lyons-Buckett	Enquired if a long, knee high rail for more advanced skating could be installed at the Bligh Park skate park	The Director Infrastructure Services
4	Lyons-Buckett	Enquired if there was there were any funds allocated to the Road Side Vegetation Management Plan which was adopted by Council in either 2013 or 2014.	The Director Infrastructure Services
5	Lyons-Buckett	Requested that the drainage in the carpark near Thompson Square, Windsor be investigated.	The Director Infrastructure Services
6	Lyons-Buckett	Requested progress information regarding the shipping container at 64 Grand View Lane, Bowen Mountain.	The Director City Planning
7	Paine	Requested a review of the synchronisation of the traffic lights on the corner of Kable Street and Macquarie Street, Windsor.	The Director Infrastructure Services
8	Paine	Requested a review of the adequacy of the lighting in Windsor Mall, Windsor	The Director Infrastructure Services
9	Paine	Requested an update on the progress of former Councillor Di Finch.	The General Manager
10	Calvert	Enquired if the meeting to be held with the Member for Macquarie regarding financial assistance grants is still scheduled for a briefing session and when it will be held.	The Director Support Services
11	Calvert	Enquired how many dwellings in North Richmond are outside of the 600m radius as stated in the residential land strategy.	The Director City Planning
12	Calvert	Enquired if a map of where towns start and finish is available and how would a resident access it.	The Director City Planning

ORDINARY MEETING

Questions for Next Meeting

#	Councillor	Question	Response
13	Calvert	Enquired if staff parking on Arthur Phillip Drive, North Richmond at the Ron Middleton Nursing Home (also known as the Kingsford-Smith Village) is a temporary arrangement.	The Director City Planning
14	Rasmussen	Requested an update on the Council owned property on Colonial Drive, Bligh Park.	The Director Support Services

CONFIDENTIAL REPORTS

258 RESOLUTION:

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 158 SS - Property Matter - Lease to Schofield & Smithers Pty Limited - Reverend Turner Cottage - 360 George Street, Windsor - (112106, 95496) CONFIDENTIAL

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

259 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen that open meeting be resumed.

ORDINARY MEETING
CONFIDENTIAL REPORTS

Item: 158 **SS - Property Matter - Lease to Schofield & Smithers Pty Limited - Reverend Turner Cottage - 360 George Street, Windsor - (112106, 95496)**
CONFIDENTIAL

MOTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

260 RESOLUTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

1. Council agree to enter into a new lease with Schofield & Smithers Pty Limited of "Reverend Turner Cottage", 360 George Street, Windsor as outlined in the report.
2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

The meeting terminated at 8:58pm.

Submitted to and confirmed at the Ordinary meeting held on 9 September 2014.

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Mayor