

HAWKESBURY CITY COUNCIL

OPERATIONAL PLAN 2026/2027



www.hawkesbury.nsw.gov.au

STATEMENT OF COMMITMENT TO FIRST NATIONS PEOPLES

Council acknowledges the Dharug and Darkinjung people as the Traditional Custodians of the land throughout the Hawkesbury.

Council recognises the continuing connection of First Nations people to their Country and respects the cultures and histories of Aboriginal and Torres Strait Islander peoples as the first peoples of this land.

OUR COMMUNITY'S VISION

Our Hawkesbury 2045:

We see the Hawkesbury as a vibrant and collaborative community living in harmony with our history and environment, whilst valuing our diversity, striving for innovation and a strong economy, to preserve and enhance our lifestyle and identity.



ABOUT THE PLAN

The Operational Plan sets out Council's actions, programs, and budget for the year ahead.

It details the specific initiatives that will be delivered in the second year of the Delivery Program 2025–2029, creating a clear link between the community's long-term goals in the Community Strategic Plan: Our Hawkesbury 2045 and the services, projects, and priorities Council will implement over the next 12 months.

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A MESSAGE FROM OUR COUNCILLORS

Council is proud to present the 2026/2027 Operational Plan.

The Plan highlights Council's contribution to delivering the four Strategic Directions outlined in our long-term Community Strategic Plan: Our Hawkesbury 2045.

This Plan represents the second year of action under the new Delivery Program 2025-2029, outlining specific details of the projects and activities that will be undertaken in the coming financial year.

Our continued commitment to the Hawkesbury community is to deliver on the actions contained within the 2026/2027 Operational Plan and to keep you informed of the progress.

Major Operational Plan highlights for 2026/2027 include budgets of:

- \$68.8 million on improving local roads and drainage.
- \$48.7 million on upgrading public spaces, parks, sports and recreation facilities.
- \$63.8 million on community and culture including local events, our Libraries, Gallery and Museum.
- \$31.6 million on waste management and compliance.

Key initiatives will include:

- The delivery of a significant \$121 million Capital Works Program including \$2.9 million in renewal works funded by the Special Rate Variation.
- Continued focus on finalising flood recovery works and actions across the Hawkesbury.
- Continued engagement, design and construction on the city shaping Western Sydney Infrastructure Grants Projects.
- Strategy and action implementation to progress delivering our 10 Targets.
- Continuing to provide and improve services for our community.

We are working closely with our Executive Leadership Team to ensure the successful implementation and reporting of this Operational Plan.

We will report back to our community via the Quarterly Budget Review, Six Monthly Progress Report and Annual Report on what has been achieved, and progress made during implementation.

We look forward to delivering these actions for our community and continuing to drive progress towards the community's vision for the Hawkesbury.



Image: Thomas James Bridge Opening

OPERATIONAL PLAN SUMMARY

THE PLAN

The Operational Plan is Council's action plan for achieving the community priorities outlined in the Community Strategic Plan. It is prepared each year and identifies the projects, programs and activities that Council will fund and deliver across the next 12 months.

Our Operational Plan 2026/2027 was developed through an extensive planning and prioritisation process. It contains 105 key actions for delivery across a wide range of services and work areas, a comprehensive Capital Works Program and annual budget.

The plan is structured around delivering on the four key Strategic Directions of the Community Strategic Plan: Our Hawkesbury 2045.



**GREAT PLACE
TO LIVE**



**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**



**THRIVING
ECONOMY**



**EFFECTIVE
LEADERSHIP**

KEY PRIORITIES 2026/2027



\$121 Million Capital Program focused on asset renewal and Western Sydney Infrastructure Grants Projects.

Implementing actions from key informing strategies to create a sustainable Hawkesbury and deliver on our 10 Targets.



Continuously improving our service delivery to keep the Hawkesbury running and provide value for our community.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

THE PROCESS

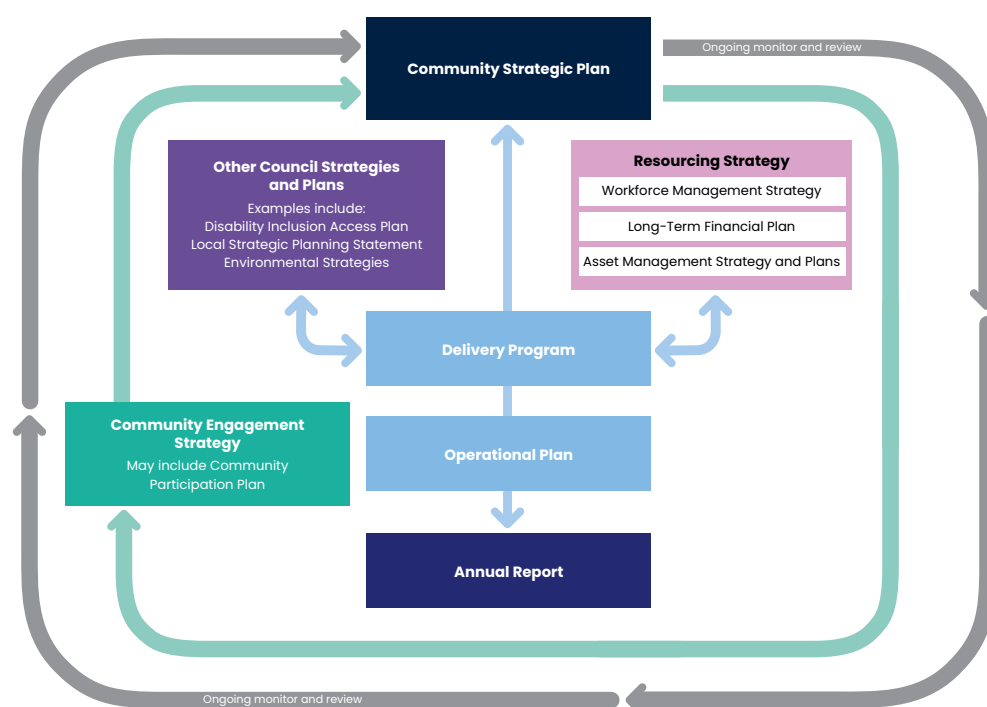
All Councils in NSW operate under the Integrated Planning and Reporting (IP&R) framework. The IP&R framework guides how each Council develops, documents and reports on their strategic plans under the Local Government Act 1993. It ensures that Council has effective plans for the future of the region, robust actions and projects to move things forward, and touch points to engage and update the community.

OPERATIONAL PLAN (THIS DOCUMENT)

The Operational Plan outlines Council's commitment to delivering services, projects and initiatives over an annual period. It translates the strategic priorities set in the Delivery Program 2025–2029 into clear actions and resource allocations for the financial year, ensuring alignment with the long-term goals of the Community Strategic Plan: Our Hawkesbury 2045.

Adopted annually, the Operational Plan identifies the specific focus areas for the year ahead, including key action deliverables and responsibilities. It supports transparency and accountability by clearly setting out how Council will deliver on its strategic commitments within available resources, while responding to emerging needs and opportunities.

The Operational Plan is accompanied by Council's annual Budget, which details the funding required to deliver the actions. This enables Council to monitor progress, manage resources effectively, and report back to the community on the outcomes achieved each year.



Office of Local Government – Integrated Planning and Reporting Framework 2021

RESOURCING STRATEGY

The Resourcing Strategy outlines how Council will support the implementation of the Delivery Program and Operational Plan over the short, medium and long term. It ensures that Council has the people, money and asset management capabilities to deliver services, meet community expectations and remain sustainable. The Resourcing Strategy is made up of:

Long Term Financial Plan (LTFP): This plan ensures that Council's financial resources are sustainable over a 10-year period. It enables responsible budgeting, planning for future infrastructure needs, and balancing community priorities with available funding. The LTFP also tests financial scenarios to improve long term outcomes with increased investment

Asset Management Strategy and Plans: This guides the sustainable maintenance, renewal and development of Council's infrastructure and assets. It ensures that assets such as roads, buildings, parks and drainage systems are managed effectively to provide long-term value to the community.

Workforce Management Strategy: This identifies the skills, capacity and capability Council needs to deliver its services and strategic priorities. It ensures that Council can attract, retain, and develop the right people to meet current and future demands.

To learn more and view all of Council's plans, visit: [Our IP&R Web-page](#)

COUNCIL'S ROLE

The role Council plays in delivering the strategies outlined in the CSP will vary depending on the priority, need, or opportunity. While the Operational Plan details the activities Council is directly responsible for, many of the goals also require collaboration, advocacy or partnership with other levels of government, key organisations and our community.

LEAD

Council takes responsibility for delivering projects and actions, with dedicated resources, clear timelines and communication of progress and outcomes.

PARTNER

Council works with key partners to deliver projects and actions, focusing on collaboration and ensuring mutual input and benefits.

ADVOCATE

Council influences decision-makers by developing an informed position and pushing for changes that support the priorities and strategies.

SUPPORT

Council provides assistance, such as in-kind support or resources, to externally led projects and actions that help deliver on the strategies.

ENABLE

Council helps build the capacity of others to deliver on the strategies by guiding, connecting, and enabling them to take action on their own initiatives.

MAJOR PROJECTS 2026/2027



WESTERN SYDNEY INFRASTRUCTURE GRANTS PROGRAM

In 2022, the NSW Government created the Western Sydney Infrastructure Grants Program (formerly WestInvest), which provided 15 Western Sydney Councils a total of \$2 billion – consisting of \$400 million of guaranteed funding and \$1.6 billion of competitive funding to deliver transformational infrastructure.

Hawkesbury City Council has received \$98 million in funding to deliver significant recreation, culture and amenity projects for the Hawkesbury community. Including Council contributions, \$64.1 million in funding is allocated for 2026/2027.

All projects have faced budget pressures due to rising construction costs since the original funding applications. To manage this, Council is applying value engineering and cost management strategies during the design phase. Project scopes are being reviewed to balance short-term delivery with long-term community benefit. Community feedback will help inform Council's decisions on scope and priorities.

RICKABY'S CREEK BRIDGE CYCLEWAY

2026/2027 Budget – \$3.9M

Construction of a shared-path crossing from Richmond to the off-road cycleway with improved safety, providing an off-road crossing of Rickaby's Creek and enhancing linkages between Windsor and Richmond.

2026/2027 Actions – Completion of detailed design, approval from Transport for NSW, invite tenders and commence construction with major construction stages completed.

TAMPLIN FIELD HOBARTVILLE REDEVELOPMENT

2026/2027 Budget – \$6.1M

Tamplin Field will be redeveloped into a first-class sports and recreation precinct. Upgrades include a competition level running track, multipurpose field, playspace and dog training area. Lighting, parking and amenities will also be improved.

2026/2027 Actions – Finalise detailed designs and commence construction.

OASIS AQUATIC AND FITNESS CENTRE IMPROVEMENTS

2026/2027 Budget – \$4.6M

Upgrades to the facility including children's splash park, shallow-depth program pool, deck space, increased parking, improved amenities and outdoor gym.

2026/2027 Actions – Commence construction.

KURRAJONG TO KURMOND CYCLEWAY

2026/2027 Budget – \$4.5M

Delivery of a shared off-road path alongside Bells Line of Road between Kurmond and Kurrajong, increasing active transport and recreation options for residents and tourists.

2026/2027 Actions – Completion of detailed design, approval from Transport for NSW, invite tenders and commence construction.

TURNBULL OVAL, NORTH RICHMOND UPGRADE

2026/2027 Budget – \$4.1M

Redevelopment of the oval including landscaping, grandstand and clubhouse, paving, playground and carparking.

2026/2027 Actions – Submit scope variation proposal and if approved, finalise detailed design and project planning.

WOODBURY RESERVE, GLOSSODIA UPGRADE

2026/2027 Budget – \$4.3M

Significant upgrades of the recreation spaces including new playground, multi-purpose courts, amenities building, parking, shared paths, barbecue facilities and off-leash area.

2026/2027 Actions – Complete major construction stages.

RICHMOND SWIMMING CENTRE REDEVELOPMENT

2026/2027 Budget – \$19.7M

The redevelopment of the current 1960s facility will greatly improve the accessibility and services on offer at the swimming centre and enable it to operate all year round. Improvements include all season usage, accessibility upgrades, interactive splash feature park, increased shade, picnic facilities and improved amenities.

2026/2027 Actions – Complete funding model scoping, Development Application approvals, complete procurement and commence construction.

NORTH RICHMOND COMMUNITY PRECINCT

2026/2027 Budget – \$6.1M

The redevelopment of the North Richmond Community Centre will create a hub that will serve as a meeting and cultural space, social and recreational hub, and a much needed fit-for-purpose emergency evacuation centre for the community residing west of the Hawkesbury River.

2026/2027 Actions – Emergency Evacuation Centre – Award construction tender and commence construction. Community Centre – Complete detailed design and DA approval.

WAYFINDING AND SIGNAGE PROJECT

2026/2027 Budget – \$1.2M

This project will introduce a cohesive and consistent signage suite to assist user friendly navigation throughout the important places, histories and stories of the Hawkesbury region.

2026/2027 Actions – Complete installation of LGA entry and town centre signages in the current package. Commence further delivery of additional signage based on available funding.

FERNADELL PARK, PITT TOWN

2026/2027 Budget – \$9.7M

Fernadell Park in Pitt Town is being redeveloped in line with a Council-adopted Masterplan to meet the needs of the growing community. The upgrade will include new sports fields, multi-purpose courts, an amenities building, shaded play areas, and a fenced off-leash dog park. The park will also feature accessible pathways, picnic shelters, and a new community centre to create a welcoming and inclusive space for all.

2026/2027 Actions – Community Centre – Community Centre – Complete major construction stages and nearing practical completion. Landscape / Park component – Complete major construction stages and reach practical completion.

HAWKESBURY FIRE CONTROL CENTRE

Hawkesbury City Council, in partnership with the NSW Government, is developing a new Hawkesbury Fire Control Centre to enhance emergency response capabilities in the region. The new facility will be situated at the corner of Kurmond and McKinnons Roads in Wilberforce, adjacent to the existing NSW State Emergency Service (SES) Hawkesbury Headquarters, creating a dedicated Emergency Services Precinct.

2026/2027 Actions – Progress the project planning, detailed design and commence construction of the new Hawkesbury Fire Control Centre.

CATEGORY PROGRAM SNAPSHOT

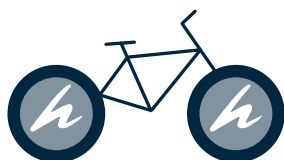
A total budget of \$121 million has been allocated for the 2026/2027 Capital Works Program including Special Rate Variation funded works. Outside of the Western Sydney Infrastructure Grants Program, works are mainly focused on road and buildings renewals.

The categories below help group key capital and other initiatives. These categories can be further explored on Council's ***Delivering Local Projects*** webpage. A full listing of Council's Capital Works Program is also provided from page 49.



ROAD REHABILITATION AND UPGRADES

- Grose Vale Road Rehabilitation
- Asphalt on Sanctuary Drive, Windsor Downs
- Road Resheeting – Mill and Fill Program
- Road Sealing Program
- Reactive Road Renewals
- Creek Ridge Road and Kurmond Road Rehabilitation
- Pecks Road, North Richmond – Grose Vale Road to Campbell Street
- Minor Road Rehabilitation Program
- Tennyson Road, Tennyson Black Spot Program
- Kerb and Gutter Construction – Bowman Street Reserve
- Upper and Lower Colo Sealed Roads
- Regional Sealed Roads
- Roads to Recovery Program
- Roundabout at Commercial and Harkness Road, Vineyard



SHARED PATHWAYS AND CYCLEWAYS

- Footpath Renewal Program
- Pathway Construction Valder Avenue, Hobartville
- Pathway Construction Campbell Street, North Richmond
- Pathway Construction Tyne Crescent, North Richmond



COMMUNITY BUILDINGS AND AMENITIES

- Women's Cottage Extension
- Windsor River Users Hub
- Woodbury Reserve Amenities
- Wilberforce Long Day Care Centre Renewal Works
- Upper Colo Reserve Refurbishment and Accessibility Upgrade
- Navua Reserve, Grose Wold – Public Amenities
- Brinsley Park, Pitt Town Sporting Amenities

LIBRARIES , CULTURAL AND HERITAGE



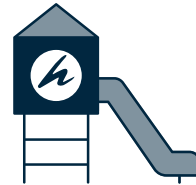
- Bowman Cottage and Tebbutt Barn Remediation Works
- Library Collection Materials – books, periodicals and local studies
- Library, Museum and Gallery Operations, Exhibitions and programs
- Heritage Program including Local Heritage Assistance Fund

ENVIRONMENTAL ENHANCEMENT AND SUSTAINABILITY



- Hawkesbury Waste Management Facility Leachate System
- Litter Prevention Strategy Implementation
- Resource Recovery and Waste Management Services
- Urban Tree Mapping and Koala Occupation Surveys
- Operation of the Community Nursery and Companion Animal Shelter
- Greening our City Tree Planting

PARKS AND PLAYGROUNDS



- Richmond Tennis Court Renewal
- Play Space Upgrades Laurence Street Reserve, Hobartville
- Governor Phillip Park, Windsor
- Playspace Upgrade McMahon Park, Kurrajong
- Macquarie Park, Freemans Reach
- Playing Field Upgrades – Colbee Park

ECONOMIC DEVELOPMENT AND BUSINESS SUPPORT



- Visitor Information Centre Operations and Programs
- Economic Development Strategy Implementation
- Community and Event Sponsorship Programs
- Major Events Program

SPECIAL RATE VARIATION



- Road Resheeting – Mill and Fill Program
- Road Resealing Program
- March Street, Richmond
- Footpath Renewal Program
- Coburg Road, Wilberforce
- Playspace Upgrade Rutherglen Reserve, Hobartville
- Crooked Lane, North Richmond

10 TARGETS TO MEASURE SUCCESS

The 10 Targets are the key goals Council aims to achieve across the Delivery Program 2025–2029. These targets were developed in direct response to the community’s identified priorities. Each target aligns with a major priority in the CSP, ensuring Council’s work is purpose-driven and responsive to what matters most to our residents.

This section describes the major actions that will help deliver on each target for 2026/2027, which are further detailed throughout the Operational Plan.

INCREASE INFRASTRUCTURE RENEWAL TO REDUCE UNFUNDED PROJECTS BY A MINIMUM OF 20%

2026/2027 Actions – Deliver renewal program on all asset classes including special rate variation program.

COMPLETE AND IMPLEMENT COUNCIL’S SUITE OF ENVIRONMENTAL, HERITAGE AND RESILIENCE STRATEGIES

2026/2027 Actions – Implement grant funded flood projects including Redbank Creek, scoping study for Voluntary House Raising and Purchase and scoping study for Evacuation Route Upgrades. Continue to register listing through the Slab Barns study and Heritage Inventory Sheets. Commence delivery of the Reconciliation Action Plan key actions. Deliver the Greening Our City Grant works across major sites and locations. Complete Urban Tree Mapping and Koala Occupation Surveys.

COMPLETE AND OPEN EACH WESTERN SYDNEY INFRASTRUCTURE GRANTS PROJECT

2026/2027 Actions – Significantly progress scoping, engagement, design and construction of each project.

UPGRADE AND RELAUNCH COUNCIL’S WEBSITE

2026/2027 Actions – Develop a Content Management System How to Guide including template standards. Develop and roll out a training program. Refresh Council template designs and features

REVITALISE KEY COMMUNITY FACILITIES AND OPEN SPACES TO INCREASE ACCESS AND UTILISATION

2026/2027 Actions – Delivery key capital works. Develop actions plan to improve facility management models. Utilise the Windsor River Users Hub as a key test case model.

SIGNIFICANTLY IMPROVE CURRENT DEVELOPMENT APPLICATION PROCESSES

2026/2027 Actions – Continue to review key processes, implement audit management actions and progress AI Trial of the Archistar Online Planning tool.

REDUCE COUNCIL'S OPERATIONAL EMISSIONS TO MOVE CLOSER TO NET ZERO

2026/2027 Actions – Develop Fleet Transition Plan. Integrate emission reduction measures into relevant WSG projects integration. Continue participation in the Western Sydney Community Energy Program. Continue emissions tracking documentation and reporting.

DELIVER SIGNIFICANT IMPROVEMENTS IN RETURNS FROM COUNCIL'S PROPERTY STRATEGY INCLUDING LAND HOLDINGS IN WINDSOR

2026/2027 Actions – Optimise commercial occupancy rates and commercial rental returns. Transfer expired leases to new leases at current market rates. Finalise Service Reviews for Child Care Centre and Remnant Land. Commence review of Council owned car parks.

INCREASE ECONOMIC ACTIVITY IN RICHMOND AND WINDSOR CBDS

2026/2027 Actions – Develop a public economic dashboard to monitor economic activities and develop the Draft Economic Development Strategy.

COMPLETE MAJOR PLANNING INITIATIVES TO MANAGE GROWTH WITHIN THE HAWKESBURY LGA

2026/2027 Actions – Complete key Development Control Plan chapters. Integrate the new Department of Planning, Housing and Infrastructure Sydney Plan into Council's planning frameworks.



Image: Inalls Lane, Slab Barn

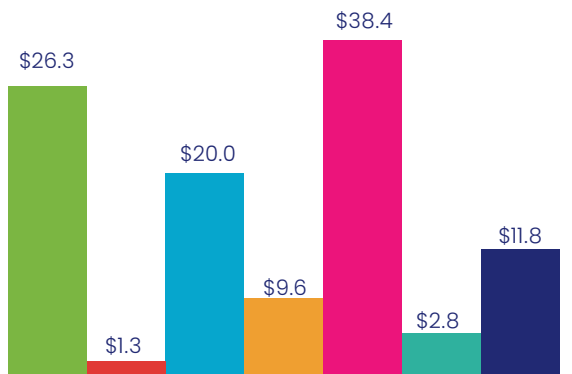
OUR BUDGET

Where does Council spend our money?	\$Million
Community and Culture	63.8
Corporate Services	23.2
Public Spaces, Parks, Sports and Recreation	48.7
Regulation and Community Safety	3.0
Road and Drainage Infrastructure	68.8
Strategic Planning	6.8
Waste Management and Resource Recovery	28.6
TOTAL	242.9

Where does the money come from?	\$Million
Rates and Annual Charges	112.6
User Charges and Fees	8.2
Interest on Investments	5.5
Other Revenue	6.5
Grants and Contributions	113.7
Sale of Assets	1.1
Reserves (Net)* <i>money moving to reserves for future expenditure</i>	-35.5
Depreciation	30.8
TOTAL	242.9

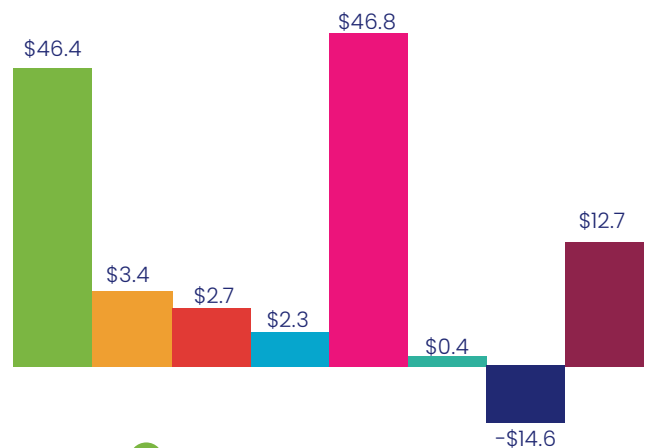
* The Reserves movement is largely attributable to the recognition of the Sewer Infrastructure Charge (Special Rate) income of approx. \$27M.

HOW COUNCIL WILL SPEND EVERY \$100



- Community and Culture
- Regulation and Community Safety
- Public Spaces, Parks, Sports and Recreation
- Corporate Services
- Roads and Drainage Infrastructure
- Strategic Planning
- Waste Management and Resource Recovery

HOW COUNCIL WILL FUND THIS WITH EVERY \$100



- Rates and Annual Charges
- User Charges and Fees
- Other Revenue
- Interest on Investments
- Grants and Contributions
- Sales of Assets
- Reserves
- Depreciation

SERVICE REVIEWS

Council provides a wide range of services to our community every day. This includes external services such as Waste Collection, Open Space, Events and the Companion Animal Shelter, as well as internal services that support both the organisation and city, including Asset Systems, Governance and Strategic Planning. Some of these services are guided by legislative requirements while others have more flexibility in their delivery. A full list of Council's services is contained within the Delivery Program 2025-2029.

Council will undertake a program targeted service reviews to examine the performance and cost effectiveness of its functions. These reviews will assess alignment with strategic priorities, community expectations, and best practice standards. The findings will inform decisions around improving service delivery, service levels, refining processes, and exploring alternative models to ensure ongoing value and responsiveness.

Where required, these service reviews will involve community engagement to help understand the needs and priorities of users and stakeholders. Outcomes will be reported on as part of this Operational Plan through the Six Monthly Progress Report, Annual Report and to the Audit, Risk and Improvement Committee (ARIC).

The following Service Reviews are planned for 2026/2027:

- **Remnant Land Review**
- **Companion Animal Shelter**
- **Cost of Council Services**

Other functional reviews and service reviews may be added to the schedule if key opportunities arise throughout the year. The service review program is further supported by an annual program of Internal Audits, focused on quality assurance and the development of improvement actions.



Image: Australia Day on the Hawkesbury

HOW TO READ THIS PLAN

The Operational Plan 2026/2027 has been structured around the four key Strategic Directions of the CSP, linking directly from the Delivery Program 2025–2029.

**GREAT PLACE
TO LIVE**

**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**

**THRIVING
ECONOMY**

**EFFECTIVE
LEADERSHIP**

This Operational Plan focuses on the specific actions Council will deliver in the 2026/2027 financial year and how those actions contribute to Principal Activities and Strategic Directions.

The below section explains each element of the plan to help understand how to read and interpret the coming pages.

CSP STRATEGIES

These are the strategic directions and goals identified in the CSP. They reflect the community's long-term aspirations and guide Council's Principal Activities, priorities and services. Multiple delivery partners are responsible for implementing these strategies.

PRINCIPAL ACTIVITIES

Principal Activities are the major areas of work Council will deliver during its term to drive progress against each CSP Strategy, as detailed in the Delivery Program 2025–2029.

OPERATIONAL PLAN ACTION

This is the specific Action Council will deliver during the 2026/2027 financial year under each Principal Activity.

DELIVERABLE(S)

The deliverables outline what will be produced or completed under of each action for the 2026/2027 period. They are the tangible outputs used to track progress.

RESPONSIBLE LEAD UNIT

This identifies the Council team or unit responsible for delivering the action.

COUNCIL STRATEGY LINK

This section shows how each Action aligns with Council's adopted strategies and plans. It ensures that informing strategies are effectively integrated, with many actions in the Operational Plan drawn directly from these strategies.

MULTI YEAR ACTION

This identifies whether the action is a one off single initiative or is to be delivered across multiple years of the Delivery Program.

FUNDING SOURCE

This identifies whether the action is funded through Council's general fund or supported by grants.

OPERATIONAL PLAN 2026/2027

STRATEGIC DIRECTION 1

GREAT PLACE TO LIVE

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
CSP Strategy – 1.1 Collaborate with and empower the community to be resilient						
1.1.1 Support community resilience through planning, education and key initiatives	Thriving Hawkesbury: Beyond Resilience Implementation	Support Council wide implementation of Thriving Hawkesbury: Beyond Resilience	Strategic Planning	Thriving Hawkesbury: Beyond Resilience	Yes	General
	Community Hubs	Deliver the Community Hubs initiative across the Hawkesbury Investigate options for a Mobile Hub model	Community Planning and Partnerships		Yes	Grant
1.1.2 Strengthen flood and bushfire emergency plans, preparedness and hazard awareness	Hawkesbury Fire Control Centre	Progress detailed design and construction of the Hawkesbury Fire Control Centre	Infrastructure Services		Yes	Grant/ General
	Emergency Management Program	Provide effective disaster management and support as required Deliver Local Emergency Management Officer responsibilities Implement key actions from Thriving Hawkesbury: Beyond Resilience Reviewed and updated the Hawkesbury Local Emergency Management Plan endorsed and approved	Infrastructure Operations	Thriving Hawkesbury: Beyond Resilience	Yes	General/ Grant

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
CSP Strategy – 1.2 Encourage, educate and enable our community to be safe and healthy						
1.2.1 Promote community health, wellbeing, and safety through education and programs	Disability Inclusion Action Plan	Implement key initiatives for the current year in the Disability Inclusion Action Plan Provide support and oversight of cross Council deliverables Convene engagement with Disability Inclusion Advisory Group Develop Disability Inclusion Action Plan 2027–2030	Community Planning and Partnerships	Disability Inclusion Action Plan 2023–2026	Yes	General
	Child Safety Framework and Action Plan implementation	Implement key initiatives from the Child Safety Action Plan Provide support and oversight of cross Council deliverables	Community Planning and Partnerships	Child Safe Framework and Action Plan	Yes	General
1.2.2 Encourage active participation in a range of sporting, recreation and health pursuits for all ages	Western Sydney Infrastructure Grants Program	Complete various phases for all key projects Report back to Council on any changes required against grant Complete all activity reports for the grant body	Western Sydney Infrastructure Grants Project Delivery		Yes	Grant/ General
	Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre	Continue management of the Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre including operating models	City Services		Yes	General
	Hawkesbury Sports Council (HSC) support program	Support HSC to develop and deliver their sports plan and capital works Implement renewed Service Level Agreement	City Services	Social Infrastructure Strategy 2024–2034 Asset Management Strategy	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
CSP Strategy – 1.3 Create opportunities for partnerships, connection and collaboration						
1.3.1 Encourage and facilitate community partnerships and support services	Community Sponsorship Program	Facilitate promotion, processing and distribution of community sponsorship funding three times during the year in line with Program Guidelines Continue to support a range of community programs and events in branch portfolio areas Review Strategy and progress for adoption	Community Planning and Partnerships		Yes	General
1.3.2 Support and expand active volunteering	Volunteer Program	Implement actions in the Volunteer Strategy and Policy	Community Planning and Partnerships	Volunteer Strategy	Yes	General
	Arts and Culture Volunteer Program	Promote Arts and Culture Volunteering to recruit and train new volunteers Provide opportunities for Volunteers to upskill and undergo additional training Support pathways into cultural participation and employment, contributing to sector resilience	Arts and Culture	Cultural Plan	Yes	General
CSP Strategy – 1.4 Invest in our places, spaces and infrastructure to support thriving, prepared communities						
1.4.1 Enhance accessibility, safety and connectivity of our places and spaces	Community Safety Program	Deliver community safety projects and activities in conjunction with Transport for NSW and Hawkesbury Police Area command Deliver program of activities as agreed with Transport for NSW Implement priority activities in the Road Safety Action Plan	Community Planning and Partnerships		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
1.4.1 Enhance accessibility, safety and connectivity of our places and spaces	Community Facilities Improvement Program	Develop action plan to improve facility management models	Community Planning and Partnerships	Social Infrastructure Strategy 2024-2034	Yes	General
1.4.2 Provide, maintain and improve our parks and open spaces, libraries, Museum and Gallery, buildings and facilities	Open Space Capital Works Program	Design and deliver 26/27 Capital Works Program	Project Delivery	Asset Management Strategy	Yes	General/Grant
	Building Capital Works Program	Design and deliver 26/27 Capital Works Program	Project Delivery	Asset Management Strategy	Yes	General/Grant
	Open Space Enhancement and Maintenance Program	Maintenance activities prioritised, scheduled and completed in a timely manner to enhance the use of these facilities by our community	Infrastructure Operations	Asset Management Strategy	Yes	General
	Building Enhancement and Maintenance Program	Deliver Preventative and reactive maintenance works scheduled and completed in a timely manner with minimal impact to users/tenants Deliver planned capital works projects	Infrastructure Operations	Asset Management Strategy	Yes	General
	Parks Planning	Develop Parks Planning Program based on priorities and available resource and implement Social Infrastructure Strategy	Strategic Planning	Social Infrastructure Strategy 2024-2034	Yes	General
	Cemeteries Improvement Program	Implement key actions from the Cemeteries Service Review Implement changes to the Internment Industry Scheme to be compliant with the license conditions for Council Cemeteries	City Services		Yes	General
	Windsor River Users Hub	Complete detailed design and commence construction	Capital Programs		Yes	Grant/General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
CSP Strategy – 1.5 Enrich our local identity by enhancing connection to our unique stories, landscapes and places						
1.5.1 Develop connections with our First Nation's people to celebrate and preserve culture and stories	Reconciliation Action Plan Implementation	Implement key Reconciliation Action Plan initiatives for the current year Provide support and oversight of cross Council deliverables of the Action Plan Continue engagement with Reconciliation Action Plan Working Group	Community Planning and Partnerships	Reconciliation Action Plan	Yes	General
	Aboriginal Community Stories and Relationships Program	Continue to build respectful relationships and co-develop exhibitions, programs, and events in collaboration with the local Dharug community Engage Dharug Knowledge Holders to advise on storytelling, interpretation, and cultural programs	Arts and Culture	Reconciliation Action Plan Cultural Plan	Yes	Grants/ General
1.5.2 Deliver a range of programs that support story telling and connections to our culture	Museum, Library and Gallery Grants Program	Complete grant programs such as Library Digital IT Hub Grant, Gallery Arts Trail and Museum/Gallery Sackville Grant Identify external funding opportunities to further support delivery of Cultural Plan actions Prepare and submit grant applications as opportunities arise	Arts and Culture	Cultural Plan	Yes	Grants/ General
	Youth Program	Develop plans for the next Youth Summit codesigned with Youth Services Support the development of an ongoing Youth Advisory Group or Council	Community Planning and Partnerships		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
1.5.2 Deliver a range of programs that support story telling and connections to our culture	Cultural Plan Implementation	Continue to implement Years 1 and 2 actions across Library, Museum, and Gallery services Develop and utilise a coordinated annual program and event calendar aligned to Cultural Plan actions	Arts and Culture	Cultural Plan	Yes	General
	Library Museum and Gallery Collection Policies	Review the Collection Policy for Library, Archive and Local Studies, Museum and Gallery collections to align with best practice and community needs Improve care of collections to support lifelong learning and public participation.	Arts and Culture	Cultural Plan	Yes	General

CSP Strategy – 1.6 Effectively manage sustainable growth that contributes to the overall health of the Hawkesbury

1.6.1 Plan for and manage development to balance growth, sustainability, and community benefit	Contributions Planning and Growth Centre Projects	Review Vineyard 7.11 Contribution Plan Review Hawkesbury 7.11 Contribution Plan Develop Section 64 Contribution Plan – Thornton Precinct Finalise Accelerated Infrastructure Fund and Low Cost Loan Initiative Projects	Strategic Planning	Contributions Plans (s7.11, s7.12, s64)	Yes	General
	Development Application Process Improvements	Deliver key improvements to lodgement and assessment processes	Development Assessment		Yes	General
1.6.2 Protect environmental and rural character through planning controls and advocacy	Strategic Land Use Planning Program	Execute Planning Proposals and Scoping Proposals and explore opportunities for process improvement Review Hawkesbury Local Environment Plan and Development Control Plan Progress Planning Proposals – Slab Barns & Heritage Inventory Listings	Strategic Planning		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	MultiYear Action	Funding Source
1.6.2 Protect environmental and rural character through planning controls and advocacy	Floodplain Management Program	Implement Hawkesbury Floodplain Risk Management Study and Plan Implement Macdonald and Colo Rivers, Greens and Webbs Creek Flood Study and Floodplain Risk Management Study and Plan Complete Redbank Floodplain Risk Management Study and Plan Voluntary House Raising and Purchase Local Evacuation Routes Planning and Design	Strategic Planning	Floodplain Risk Management Study and Plan	Yes	General
CSP Strategy - 1.7 Create connected transport options and networks that are integrated, safe and cater for different needs						
1.7.1 Develop, enhance and advocate for improved transport networks including active transport links	Transport Network Enhancement and Maintenance Program	Maintenance activities prioritised, scheduled and completed to maximise safety of road users Deliver planned capital works projects	Infrastructure Operations	Active Transport Plan	Yes	General

STRATEGIC DIRECTION 2

SUSTAINABLE ENVIRONMENTS AND HERITAGE

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 2.1 Value, protect and enhance Hawkesbury’s heritage and historic assets						
2.1.1 Deliver heritage conservation support programs and initiatives	Heritage Program	Local Heritage Assistance Fund Heritage Advisory Service Implement Slab Barn Study Inventory Listings Project Implement Aboriginal Cultural Heritage Study Collaboratively implement the Cumberland Plain Conservation Plan including Caring for Country Strategy Aboriginal Cultural Heritage Interpretation Strategy Implementation Heritage Referrals/Minor Works Maintenance Requests	Strategic Planning	Heritage Strategy	Yes	General/Grant
	Hawkesbury History, Arts and Heritage Program	Conserve and promote Hawkesbury’s history and heritage through exhibitions, publications, and programs Share local histories and stories through interpretive initiatives, outreach programs and digital platforms Support community-led cultural initiatives that activate public spaces and foster social cohesion	Arts and Culture	Cultural Plan	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 2.2 Enrich collaborations through connection to nature, environments and heritage						
2.2.1 Deliver programs and projects that connect people with Hawkesbury’s natural environments	Protecting the Natural Environment Program	Deliver the Bushcare and Bush Regeneration Program Operate Community Nursery and supply endemic plants Actively manage high conservation areas	City Services	Environmental Sustainability Strategy 2023–2033 Net Zero Emissions and Water Efficiency Strategy	Yes	General
CSP Strategy – 2.3 Build understanding of the importance of a healthy environment to social and economic wellbeing						
2.3.1 Lead and support environmental sustainability programs and promote sustainable practices	Urban Greening Strategy, Net Zero and Water Efficiency Strategy, Environmental Sustainability Strategy, Climate Change Resilience and Adaptation Action Plan	Complete Urban Tree Mapping Action remaining short term actions from Environmental Sustainability Strategy Progress medium-long term actions from Environmental Sustainability Strategy Finalise Hawkesbury Nepean River System Coastal Management Program – Stage 5 Completed in conjunction with Hawkesbury River councils Renewable and Assets Working Group – Net Zero Continues fleet transition to EV including fleet transition plan Scope 3 – Data integration Adopt Sustainability Policy	Strategic Planning	Environmental Sustainability Strategy 2023–2033 Urban Greening Strategy 2023–2033	Yes	General
	Deliver the Greening Our City Grant Project	Develop project and implementation plan for plantings Commence implementation	Asset Systems and Planning	Urban Greening Strategy 2023–2033	Yes	Grant

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
2.3.1 Lead and support environmental sustainability programs and promote sustainable practices	Koala Project	Koala Occupation Surveys Collation of maps and Koala Corridor Analysis Koala Management Strategy Development	Strategic Planning	Environmental Sustainability Strategy Urban Greening Strategy Koala Plan of Management	Yes	General
2.3.2 Implement compliance and regulatory measures to protect our environments	Swimming Pool Compliance Delivery	Deliver annual program of Swimming Pool Compliance inspections	Development Assessment		Yes	General
	Regulate Environment and Public Health responsibilities	Deliver the annual food and skin penetration, public swimming pools and cooling tower inspection programs Develop a food safety inspection program operational procedure Develop a public health inspection program operational procedure Update public health information on Council's website	Regulatory Services		Yes	General
	Responsible Pet Ownership Program	Investigate future options for the Companion Animal Shelter Explore opportunities to increase stakeholder arrangements Deliver programs including desexing and microchipping	Regulatory Services		Yes	General
	Compliance and Enforcement Program	Develop a Compliance Manual detailing investigation and enforcement procedures Investigate unlawful building works, land uses, breaches of consent and environmental pollution Deliver training program on key policies and procedures	Regulatory Services		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
2.3.2 Implement compliance and regulatory measures to protect our environments	Illegal Dumping Program	Promote use of online reporting tools Seek grant funding opportunities Investigate and pursue incidents of illegal dumping	Regulatory Services		Yes	General
CSP Strategy – 2.4 Empower the Hawkesbury to make sustainable choices						
2.4.1 Implement programs that promote sustainable living, waste management and resource conservation	Property Bin Audit	Undertake a wider bin audit and finalise recommendations	Resource Recovery	Waste and Resource Recovery Strategy 2032	Yes	General
	Waste and Resource Recovery Strategy Implementation	Implement key actions from the Waste and Resource Recovery Strategy Conduct four resource recovery activities and engagements	Resource Recovery	Waste and Resource Recovery Strategy 2032	Yes	General
	Litter Prevention Plan	Implement Litter Prevention Plan actions	Resource Recovery	Litter Prevention Strategy	Yes	Grant
	FOGO Planning and Implementation	Deliver key planning initiatives from the adopted Implementation Plan Develop 'Go FOGO' grant application to the NSW Environmental Protection Authority	Resource Recovery	Food Organics Garden Organics (FOGO) Transition Plan	Yes	General
	Beyond 2026 (Waste Facility Strategy)	Deliver key planning initiatives from the adopted Implementation Plan Commence landfilling in the new cell at the Waste Management Facility Implement new Weighbridge software	Resource Recovery	Waste and Resource Recovery Strategy 2032 Landfill Management Strategy (Beyond 2026)	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 2.5 Invest in actions that support healthy environments, waterways and ecosystems						
2.5.1 Develop active partnerships and implement programs designed to improve the health of our environments	Hazard Reduction Program	Partner with Rural Fire Services to deliver hazard reduction programs on Council managed land	City Services		Yes	General
	Stormwater Pipes CCTV Camera Inspections	Complete inspection program as per the schedule	Asset Systems and Planning	Asset Management Strategy	Yes	General
	Stormwater Capital Works Program	Design and deliver 26/27 Capital Works Program	Project Delivery	Asset Management Strategy	Yes	General
	Erosion and Sediment Control Program	Implement an effective erosion and sediment control program Deliver training programs on erosion and sediment control assessment, investigation and enforcement Update Council's erosion and sediment control guide and website information	Regulatory Services		Yes	General
	SMF Wastewater Monitoring and Education Strategy	Deliver the inspection program Review inspection Strategy and Policy Update website information and guidance material	Regulatory Services		Yes	General
CSP Strategy – 2.6 Develop our understanding of the Hawkesbury's contribution to changing climate and invest in mitigation actions						
2.6.1 Lead climate action through initiatives and education	Electric Plant and Vehicle Transition Program	Continuously review and assess fleet transitions to hybrid and full electric options for fleet Procure electric plant identified in the 10-year Plant Replacement Program Trial and progressively implement electric plant when infrastructure, funding and technology permits	Infrastructure Operations	Net Zero Emissions and Water Efficiency Strategy	Yes	General

STRATEGIC DIRECTION 3

THRIVING ECONOMY

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 3.1 Invest in and advocate for our roads and transport infrastructure						
3.1.1 Deliver road maintenance and upgrade programs to improve our transport networks	Roads Capital Works Program	Design and deliver 26/27 Capital Works Program	Project Delivery	Asset Management Strategy	Yes	Grant/ General
	Infrastructure Recovery Program	Deliver budgeted programs of infrastructure recovery work utilising grant funding	Capital Programs	Asset Management Strategy	Yes	Grant
CSP Strategy – 3.2 Support our local businesses to be innovative, sustainable and connected						
3.2.1 Deliver programs that promote business innovation and strengthen local business networks	Local Economic Development Program	Review and implement program in accordance with Economic Development Strategy Engage with local businesses	Economic Development	Economic Development Strategy	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 3.3 Promote the Hawkesbury as a great place to visit, work and invest						
3.3.1 Deliver targeted tourism and destination marketing campaigns	Local Economy and Tourism Advocacy	Attend regional workshops Provide feedback on regional items to work toward improving Hawkesbury's economic sustainability Engage with local businesses to provide updates on opportunities and monitor local industry needs and interests	Economic Development	Economic Development Strategy	Yes	General
	Visitor Information Centre Operations	Implement Customer Satisfaction Program (CSP) Review CSP results and build to maintain a positive average Implement endorsed actions from the Visitor Information Services review	Economic Development	Economic Development Strategy Destination Management Plan	Yes	General
	Local Attraction Program	Implement yearly program for Visitor Information Centre promotion attendance Implement continuous improvement in advertising and social media engagement	Economic Development	Economic Development Strategy Destination Management Plan	Yes	General
	Destination Management Plan	Develop and Implement Destination Management Plan	Economic Development	Destination Management Plan	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
3.3.2 Support the growth of jobs and key industries including agribusiness and tourism	Economic Development Strategy	Develop and adopt revised strategy Implement and progress key plan and program actions from the strategy	Economic Development	Economic Development Strategy	Yes	General
	Annual Fire Safety Schedule Program	Implement actions to continuously improve and deliver Annual Fire Safety Program	Development Assessment		Yes	General
CSP Strategy – 3.4 Enhance the unique qualities and connectivity of our towns and villages to contribute to a thriving Hawkesbury						
3.4.1 Deliver place based improvements that celebrate the identity and maximise appeal of towns and villages	Place Activation Plans	Develop and adopt Place Activation Plans	Economic Development	Economic Development Strategy	Yes	General
CSP Strategy – 3.5 Invest in local artists and creators to enrich Hawkesbury’s identity and economy						
3.5.1 Deliver initiatives that support and promote local arts and culture	Lifelong Learning Program	Facilitate programs including talks, workshops, school-based learning, and creative experiences Develop and deliver activations and site-specific programs such as Mortuary tours, and Culture Dose for Kids Review programs and participant feedback to ensure offerings remain relevant and responsive to community needs Assess programs and participant feedback to align with community needs	Arts and Culture	Cultural Plan	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 3.6 Create opportunities for place-making celebrations, events, activations and cultural expressions						
3.6.1 Host and support celebrations, events and cultural expressions	Event Program	Deliver Council’s calendar of iconic, civic and community events and event sponsorship program	Communication and Events	Events Strategy	Yes	General
	Events Strategy Implementation	Implementation of key actions Increased focus on accessibility and inclusion at Council events		Events Strategy	Yes	General

STRATEGIC DIRECTION 4

EFFECTIVE LEADERSHIP

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 4.1 Provide representative, responsive and accountable governance						
4.1.1 Strengthen governance frameworks and accountability measures	Data Analytics and Visualisations Program	Develop the CSP Indicator model and methods for collection and visualisation Develop Economic Dashboard	Business Transformation and Customer Experience		Yes	General
	Integrated Planning and Reporting Framework	Produce an endorsed Operational Plan Produce an endorsed Annual Report and Six-Monthly Progress Reports Embed and update Delivery Program Dashboard metrics/datasets Conduct the Community Satisfaction Survey and review future approach Develop a Strategy Guideline and reporting Framework	Business Transformation and Customer Experience		Yes	General
	Project (and change) Management Framework	Conduct discovery, configure, train and migrate to TechOne Project Management and Grants Modules Conduct discovery, configure, train and develop the Contracts TechOne Module Develop improvement actions	Business Transformation and Customer Experience		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
4.1.1 Strengthen governance frameworks and accountability measures	Financial Sustainability Program	Quarterly Budget Review Statements submitted to Council within legislative timeframes Review and adopt Long Term Financial Plan Manage the Special Rate Variation funding and reporting	Financial Services	Long Term Financial Plan	Yes	General
	Fees and Charges Module	Implement new Fees and Charges module to improve processes and compliance	Financial Services	Long Term Financial Plan	Yes	General
	Procurement Improvement Program	Implement key actions to improve procurement processes Complete Procurement Policy review	Financial Services	Long Term Financial Plan	Yes	General
	Records Management Strategic Plan	Adopt Records Management Strategic Plan for the 2026/2027 to 2029/2030 period Implement the 2026/2027 actions from the Strategic Plan	Governance and Risk	Records Management Strategic Plan	Yes	General
	Grants Process	Review and streamline Council's grants process Roll out Grant Guru online grants module	Governance and Risk		No	General
	Internal Audit Program	Undertake Year 3 of the Internal Audit Plan Develop key processes to support Council's Internal Audit Function	Governance and Risk		Yes	General
	Audit Risk and Improvement Committee (ARIC) Recruitment	Undertake recruitment of staggered ARIC Members	Governance and Risk		No	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
4.1.1 Strengthen governance frameworks and accountability measures	Councillor Support	Administer Mayor and Deputy Mayor Elections (mid-term)	Governance and Risk		No	General
	Risk Management Framework	Establish processes to support Council's Risk Management Function	Governance and Risk	Risk Management Framework	Yes	General
	Council Resolution Dashboard	Investigate Councillor Resolution Dashboard options	Governance and Risk		No	General
CSP Strategy – 4.2 Foster diverse, inclusive and informed community leadership						
4.2.1 Actively engage the community on key decisions and projects	Western Sydney Infrastructure Grants Program Engagement	Deliver the Western Sydney Infrastructure Grants Program engagement program and monitor engagement	Communications and Events	Communications and Engagement Strategy 2024–2028	Yes	General
	Communication and Engagement Strategy Implementation	Ensure information on social media is reflected on the website Identify further opportunities for direct mail that is targeted and cost effective Identify further opportunities within the Student Leadership Program to educate students Identify further opportunities to engage young people	Communications and Events	Communications and Engagement Strategy 2024–2028	Yes	General
	Social Media Platform Review	Work with stakeholders to streamline Council's social media platforms	Communications and Events	Communications and Engagement Strategy 2024–2028	Yes	General
	Major Project Engagement	Develop and deliver communications and engagement campaigns on Council's major projects	Communications and Events	Communications and Engagement Strategy 2024–2028	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 4.3 Establish strong leadership networks and engagement to collaborate across shared responsibilities						
4.3.1 Develop collaborative action plans with regional delivery partners	Advocacy and Partnerships Program	Advocate on behalf of the Hawkesbury for positive outcomes on major regional issues and projects Build strategic partnerships that benefit the Hawkesbury and assist in delivering on the CSP Strategic Directions	General Manager		Yes	General
CSP Strategy – 4.4 Support a strong local Council that delivers on its values and commitments						
4.4.1 Provide key corporate services that facilitate effective service delivery	HR Systems Review	Review systems including payroll compliance and setup Integrate recruitment and onboarding systems Develop integrations for modules	People and Development	Workforce Management Strategy	Yes	General
	Safety Culture and WHS Action Plan	Implement key actions from the WHS Action Plan Develop chain of responsibility policies and procedure and accountabilities	People and Development	Workforce Management Strategy	Yes	General
	Wellness Program	Implement procedure for Wellness Days Implement suite of Wellness Initiatives including Employee Assistance Program Develop Safety Month to include wellness initiatives	People and Development	Workforce Management Strategy	Yes	General
	HR Business Partner Framework	Develop processes to improve Senior Leadership Team capability Review and update Performance Management Systems and processes	People and Development		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
4.4.1 Provide key corporate services that facilitate effective service delivery	Cyber Security Framework	Investigate and procure identified tools and associated resourcing Implement mitigation tools and strategy Office of Local Government and Essential 8 audit action items	Information Services	Cyber Security Framework	Yes	General
	Major TechnologyOne (ERP system) Upgrade	CiA Live Phase 2 implementation – Sundry Debtors including on-line Debtors payments CiA Live Phase 3 implementation – Simple Applications CiA Live Phase 4 implementation – Rating and Property including on-line Rates payments CiA Live Phase 5 implementation – Complex Applications include reconfiguration of Development Application Tracking	Information Services	ICT Strategy	Yes	General
	Lease replacement of Network Infrastructure and Desktop Equipment	Complete key service and equipment changeovers	Information Services	ICT Strategy	Yes	General
	Council Property Management Strategy, Action Plan and Policy Implementation	Optimise commercial occupancy rates and commercial rental returns Transfer expired leases to new leases at current market rates Finalise Service Reviews for Child Care Centre and Remnant Land Commence review of Council owned car parks	Property Management and Strategy	Property Strategy	Yes	General
	Land Acquisitions Program	Windsor CBD Precinct property scoping Complete land acquisitions required to support Council's strategic objectives	Property Management and Strategy	Property Strategy	Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
4.4.2 Provide key customer services that improve our customer experience	Customer Service Experience Strategy Action Plan Implementation	Implement the Customer Service Experience Strategy	Business Transformation and Customer Experience	Customer Service Experience Strategy Action Plan	Yes	General
	Website Upgrade	Develop a Content Management System How to Guide including template standards Develop and roll out a training program Refresh Council template designs and features Migrate content from LivePro to Secure website Improve Intranet website templates and features	Business Transformation and Customer Experience	Communications and Engagement Strategy 2024–2028	Yes	General
	Museum, Library and Gallery Access Improvements	Review and update digital content to ensure accessibility, relevance, and clarity for diverse audiences Support improved access to cultural information and services through consistent digital communication Continue to improve Museum, Library, and Gallery website templates and content	Arts and Culture	Cultural Plan	Yes	General
CSP Strategy – 4.5 Invest in engagement and evidence gathering that supports good decision making and advocacy						
4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development	Operational Excellence	Embed Operational Excellence Framework and report on continuous improvement progress	Business Transformation and Customer Experience		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development	Service Reviews Framework	Deliver the annual Service Review schedule and report on improvement progress	Business Transformation and Customer Experience		Yes	General
	Asset Management Strategy and Asset Management Plans	Deliver key strategic actions from the adopted Asset Management Strategy and Plans Complete Annual Review and update of the Strategy and Plans Update the five-year rolling program	Asset Systems and Planning	Asset Management Strategy	Yes	General
	Asset Management System Improvements	Update dashboarding of key asset data Integrate with mapping systems Improve collaboration and promotion of project lifecycle management	Asset Systems and Planning	Asset Management Strategy	Yes	General
	Capital Works Program Design and Development	90% of the 26/27 projects scoped and 50% of the 27/28 projects designed	Asset Systems and Planning	Asset Management Strategy	Yes	General
	Design Standards	Complete internal design construction documents to align with best practice	Project Delivery		Yes	General
	Standard Contracts	Complete standard contracts to AS4000 to align with modern industry best practice Rolled out for all future project delivery	Project Delivery		Yes	General

Principal Activity 2025–2029	Operational Plan Action 2026/2027	Deliverable(s) 2026/2027	Responsible Lead Unit(s)	Council Strategy Link	Multi Year Action	Funding Source
CSP Strategy – 4.6 Empower bold decision making for a sustainable Hawkesbury						
4.6.1 Promote sustainable decision making through strong policy development and implementation	Policy Review Program	Implement the actions from Year 1 of the Policy Review Program	Governance and Risk		Yes	General
	Wastewater Divestment	Finalise Wastewater divestment and McGraths Hill Sewerage Treatment Plant operating model with Sydney Water	Wastewater		Yes	General

KEY PERFORMANCE INDICATORS

Council monitors performance against a range of measures to determine the ongoing effectiveness in delivering the annual Operational Plan actions and Delivery Program principal activities. These measures will be reported through Council's Annual Report.

This list is designed to help track performance against the current major priorities and 10 Targets and will be updated annually as part of the Operational Plan.

Performance Indicators	2026/2027 – Measure/Target/Benchmark
Great Place to Live	
Development Application Processing Times (Average Days)	Submission to lodgment Lodgment to determination
Library, Museum and Gallery Memberships and Attendance	Increasing
Community Facilities Utilisation	Utilisation hours / % increasing
Sustainable Environments and Heritage	
Companion Animal Shelter Rehoming Rates	Increasing
Landfill Waste Diversion Rate	Increasing
Number of plants sold through the Community Nursery	Increasing
Council Produced Emissions	Decreasing
Council Water and Electricity Consumption	Kilowatt hours of electricity (kWh) / Kilolitres of potable water
Thriving Economy	
Infrastructure Backlog Ratio	<2%
Capital Works Program Delivery	>80% of projects completed annually
Special Rate Variation Works Delivery	>90% of projects completed annually
Major Centre Economic Activity	Increasing
Major Event Attendance and Satisfaction	Attendance, event surveys and feedback
Effective Leadership	
Operational Plan Action Completions	>85% of actions completed annually
Budget Variance (Revised Budget)	<10% Net income/expenditure variance
Compliments and Complaints	Number and comparison
Your Hawkesbury Your Say Engagement	Engaged participants increasing
Social Media Reach (Followers)	Increasing
Customer Service Requests	% closed within agreed service levels
Average Customer Service Call Wait Times	<5 minutes
Council Property Occupancy Rate	Total percentage increasing

2026/2027 ESTIMATES OF INCOME AND EXPENDITURE

FINANCIAL SUSTAINABILITY

One of Council's long-term objectives is to build strong financial sustainability for now and future generations. This will ensure that Council can continue to provide services at the level expected from our community into the long-term.

The Long Term Financial Plan is reviewed regularly and strategies developed to ensure continued financial sustainability.

The following table shows the change in financial sustainability performance measures, as determined by the NSW Office of Local Government, over the last three years and the projected results as of 30 June 2026 and 30 June 2027.

Performance Measure	Benchmark	2022/23 Actual Result	2023/24 Actual Result	2024/25 Actual Result	2025/26 Original Budget	2026/27 Draft Budget
Operating Performance	0%	14.06%	15.61%	22.23%	19.7%	19.0%
Own Source Revenue	>60%	52.03%	46.08%	40.77%	48.5%	53.3%
Building and Infrastructure Asset Renewal	>100%	125.5%	212.0%	385.2%	203.8%	153.4%
Infrastructure Backlog	<2%	3.4%	3.1%	4.4%	4.7%	3.2%
Asset Maintenance	>100%	102.4%	96.4%	122.8%	119.6%	114.9%
Debt Service	>0%<20%	3.4%	2.6%	3.1%	3.2%	3.9%

*Measures are developed through Council's Audited Financial Statements.

The projected Own Source Revenue Ratio will not meet the benchmark of 60% as a result of the level of operating and capital grants in the form of the Disaster Recovery Funding Arrangements to address flood recovery and the Western Sydney Infrastructure Grants Program. This is a temporary issue and will resolve in future years as this work is completed.

The Infrastructure Backlog Ratio is also projected not to meet the benchmark of 2%. This has arisen from delays in capital renewals arising from natural disasters and historic levels of underfunding of asset renewal.

The overall conditions of assets has also declined as a result of damages arising from flooding, which is being addressed. This indicates that the level of funding required for renewal needs to increase in order to maintain assets in a safe and functional condition. The Asset Management Strategy provides more details on Council's asset portfolio, future challenges and strategies.

Works funded through the Special Rate Variation are designed to remediate the backlog ratio and achieve the benchmark in future years.

GLOSSARY OF TERMS

To assist in the understanding of the budgeted estimates of income and expenditure included within this section of the 2026/2027 Operational Plan, a glossary of terms has been provided below.

TERM	DEFINITION
Application of capital funding	Various categories of capital expenditure, sorted by asset class and whether works are new or renewal.
Capital expenditure	Costs associated with works that improve the level of service able to be provided to the community from an asset.
Capital funding	Funds used to provide capital expenditure.
Consultants	Professionals that are external to Council, used to provide expert advice when either resources are not available internally, or independence is required.
Contributions – outside bodies	Funds that are contributed by Council towards other organisations. These contributions are either regulated or required for Council to participate or be represented by the organisation. Organisations include the EPA, State Planning Commission, Hawkesbury River County Council, and WSROC.
Depreciation	Costs that reflect the consumption of the value of an asset over time.
Employee Costs	Expenses incurred relating to the employment of salary and wages staff, including: worked time, allowances, overtime, leave entitlements, staff training, superannuation, workers compensation and casuals.
Expenditure from continuing operations	Costs incurred in relation to Council providing goods and services to the community.
Income from continuing operations	Income generated by Council to fund the provision of goods and services to the community.
Overheads	Distribution of internal service costs incurred, that are not directly allocated. For example, payroll processing, IT support and hardware, corporate governance, word processing and risk management.
Net capital expenditure	The net result of deducting the capital expenditure from capital funding.
Net operating result	The result from deducting expenses from income relating to continuing operations.

TERM	DEFINITION
New Assets	The acquisition of or the upgrade/extension of current infrastructure assets, such as buildings, roads, sewer and parks.
Renewal of Assets	Capital expenditure that is required to bring or retain infrastructure assets at a satisfactory level to provide adequate services.
Reserves	Funds dedicated for specific purposes. For example, Developer contributions received are held in reserve until enough money exists to fund works identified in a Contributions Plan.
(Surplus)/Deficit	If income is greater than expenditure, a surplus results and is indicated by a negative value in the Budgeted Income Statement. If expenditure is greater than income, a deficit results and is indicated by a positive value in the Budgeted Income Statement.



Image: Memorial Park, Pitt Town

INCOME STATEMENT - CONSOLIDATED

Income Type	Original Budget 2025/2026 (\$'000)	Draft Budget 2026/2027 (\$'000)
Income from Continuing Operations		
REVENUE		
Rates and Annual Charges	89,476	112,578
User Charges and Fees	9,711	8,225
Other Revenue	1,766	2,693
Grants and Contributions provided for Operating Purposes	41,573	20,451
Grants and Contributions provided for Capital Purposes	60,671	93,253
Interest and Investment Income	4,117	5,454
Other Income	3,840	3,843
Total Income from Continuing Operations	211,153	246,498
EXPENSES FROM CONTINUING OPERATIONS		
Employee Benefits and On-Costs	40,719	41,350
Materials and Services	39,968	38,274
Borrowing Costs	2,602	4,229
Depreciation and Amortisation and Impairment	31,498	30,815
Other Expenses	6,597	7,098
Total Expenses from Continuing Operations	121,383	121,766
Net Operating Result for the Year	89,769	124,732
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	29,099	31,479
SOURCE OF CAPITAL FUNDING (EXCLUDING RESERVES)		
Proceeds from the sale of capital assets	2,067	1,060
Depreciation	31,498	30,815
Grants and Contributions - Capital	60,671	93,253
	94,235	125,128
APPLICATION OF CAPITAL FUNDING		
New Assets		
Land, Building and Land Improvements	18,495	52,943
Roads, Bridges, Footpaths and Drainage	8,537	12,535
Parks Assets and Other Structures	16,928	5,451
Renewal of Assets		
Land, Building and Land Improvements	1,622	11,343
Roads, Bridges, Footpaths and Drainage	49,708	29,933
Sewer Infrastructure	755	102
Parks Assets and Other Structures	1,259	5,375
Other Assets	1,764	879
Plant and Equipment	4,300	2,528
	103,369	121,089
Net Capital Expenditure	(9,134)	4,039
Retained (surplus)/deficit from prior years		
Transfer from Restrictions	(68,297)	(68,198)
Transfer to Restrictions	88,261	103,715
Transfer to/(from) Restrictions	19,965	35,518
Retained (surplus)/deficit available for general funding purposes	0	0

CAPITAL WORKS PROGRAM

PROJECT DESCRIPTION	Draft Budget 2026/2027 (\$)
INFORMATION TECHNOLOGY	267,456
Cyber Security	202,956
Mobile Devices	10,000
Computer Monitors	3,000
Councillor IT Devices	5,000
Computer Equipment	25,000
IT Disaster Recovery Infrastructure	21,500
IT Disaster Recovery Infrastructure	42,000
LIBRARY RESOURCES	283,946
26/27 Local Priority Grant	19,091
Digital Media	43,983
Children and Young Adults Books	41,452
Large Books	23,458
Talking Books	31,375
Non-Fiction Books	36,453
Fiction Books	36,866
DVDs	7,426
Suggest to Buy	17,592
Periodicals	8,796
Local Studies	14,494
Additional Library resources	2,960
NEW, RENEWAL AND UPGRADE OF ROAD NETWORK	27,270,838
AIF Vineyard - Roundabout - Commercial and Harkness Roads	570,000
AIF Vineyard-Traffic Signals-Boundary, Brocklebank and Commercial Roads	970,000
Installation of Guard Rails 2026/2027	40,000
Reactive Road Renewals	2,042,902
Comleroy Road - Browns Road to Ch 4176 - Bitumous Seal	425,250
George Road - Putty Road to Castlereagh Road - Bitumous Seal	1,058,400
Kentucky Drive - Golden Valley Drive to Valley Way - Bitumous Seal	570,150
Grose Vale Road Rehabilitation	751,350
Road Resheeting - Mill and Fill Asphalt Road-Program	500,000

PROJECT DESCRIPTION	Draft Budget 2026/2027 (\$)
Racecourse Road, South Windsor – No 306 to Blacktown Road	940,000
Church Street – James Street to No 71 – Bitumous Seal	682,500
Scheyville Road – Dormitory Hill Road to Sheep Camp Track – Bitumous Seal	987,500
Mileham Street, South Windsor – Harpur Crescent – Wimbow/Erina Place – Asphalt	410,000
Pecks Road, North Richmond – Grose Vale Road to Campbell Street – Bitumous Seal	1,055,000
Sanctuary Drive, Windsor Downs – Undivided Road – No 48 to Willeroo Drive – Asphalt	600,000
Wallace Road, Vineyard – Property Boundary of 67/73 to Bandon Road – Bitumous Seal	722,500
Golden Valley Drive, Glossodia – No 31 to No 65 – Bitumous Seal	532,500
Creek Ridge Road, Glossodia	1,636,203
Road Rehabilitation Program Design	300,000
Resealing of Bituminous Road Program	1,000,000
Minor Road Rehabilitation Program	800,000
Road Rejuvenation Program 2026/2027	75,000
Traffic Facilities Program 2026/2027	150,000
Bridge Inspection Program 2026/2027	60,000
Boundary Road (BHSC)	50,000
Minor EPAR Packages 2,3 & 6 – AGRN 1025	214,500
Package 4B Major Landslips Local AGRN 1025 EPAR	164,769
Package 4B Major Landslips Regional-AGRN 1025 EPAR	200,000
Misc9 AGRN1025 Local EPAR	20,500
Misc9 AGRN1025 Regional EPAR	25,000
Upper/Lower Colo Road-AGRN1119-Sealed Road	845,675
Other Local-AGRN1119 – Sealed Road	458,181
Embankments Valley Way-AGRN1129 – Sealed	39,980
Grose Vale-7 slips- AGRN1119 – Regional Sealed	6,438,750
Tennyson Road, Tennyson – Black Spot Program	848,311
Roads to Recovery – Sanctuary Drive, Windsor Downs – Rehabilitation	652,050
Roads to Recovery – Kurmond Road Rehabilitation	433,867
NEW, RENEWAL AND UPGRADE OF KERB, GUTTER AND STORMWATER INFRASTRUCTURE	3,447,612
Acquire easement to drain water within private properties	150,000
Kerb and Gutter Construction – Bowman Street Reserve	300,000
New Drainage Structure at the intersection of Old Pitt town Road and Air Strip Road	150,000
AIF Vineyard – Stormwater Basin 1	1,260,000
Kerb and Gutter Renewal Program	200,000
Minor Rehabilitation of Various Drainage Conduits and Structures	167,610

PROJECT DESCRIPTION	Draft Budget 2026/2027 (\$)
Stormwater Design Investigation	150,000
Drainage improvement works – 151 Barkly Drive, Windsor Downs	220,002
Detention Basin at 44 Mitchell Road, Pitt Town	600,000
CCTV Inspection and Condition Assessment – Stormwater Conduits	250,000
RENEWAL AND CONSTRUCTION OF PATHWAYS	726,100
Valder Avenue, Hobartville – Rutherglen Avenue to Southee Road	100,000
Anderson Avenue and Luttrell Street, Hobartville – Cornwell Avenue to Southee Road	70,000
Campbell and William Streets, North Richmond	110,000
Bootles Lane, Pitt Town – Bathurst Street to Fernadell Drive	34,000
Tyne Crescent, North Richmond – 27 Tyne Crescent to Pecks Road	100,000
Eden Circuit, Pitt Town – New footpath connecting with exist	214,100
Footpath Renewal Program – Various Locations	98,000
FLEET, PUBLIC WORKS, PLANT AND EQUIPMENT	1,437,140
Fleet and Public Works Plant Net Changeover	1,437,140
MISCELLANEOUS	598,649
Vineyard Precinct Infrastructure Loan Interest	125,649
McGraths Hill Sewer – Reactive Capital	110,000
Leachate System	343,000
East Kurrajong – Environmental Monitoring & Remediation	20,000
RENEWAL, UPGRADE AND CONSTRUCTION OF COUNCIL AND COMMUNITY BUILDINGS	12,622,267
Womens Cottage Extension	990,000
Public Amenities – Navua Reserve	90,000
Sporting Amenities–Brinsley Park	90,000
Upgrade Existing and Construct New Amenities – Woodbury Reserve	400,000
Electrical and Fire Services Renewal and Upgrade Program	100,000
HVAC Renewal and Upgrade Program	150,000
Roofing and Gutters Renewal and Upgrade Program	100,000
Hydraulic Renewal and Upgrade Program	100,000
Heritage Asset Remediation – Bowman Cottage and Tebbutt Barn	122,100
Refurbishment and Accessibility Upgrade –Upper Colo Reserve	400,000
Acoustic Wall – Oasis Leisure Centre	350,000
Windsor River Users Hub – HCC	2,870,167
Windsor River Users Hub – Thriving Suburbs	6,650,000
Childcare Renewal Program – Wilberforce Long Day Care Centre	210,000

PROJECT DESCRIPTION	Draft Budget 2026/2027 (\$)
RENEWAL, UPGRADE AND CONSTRUCTION OF PUBLIC DOMAIN, OPEN SPACE AND RECREATION	6,418,482
Design Play Space – Bradley Road Reserve	30,000
Design Public Amenities Building – McQuade Park, Windsor	100,000
Colbee Park Field Upgrades	1,300,000
Playspace Renewal Program	190,000
Design Renewal of Thompson Square Courtyard Area	100,000
Renew Richmond Tennis Courts – Delivery Stage 1 Works	200,000
Upgrade Play Space – Laurence Street Reserve, Hobartville	410,000
McMahon Park Playspace Upgrade	725,000
Park Improvement Program	100,000
Upgrade Macquarie Park, Freemans Reach – Stage 2	1,250,000
Sports Council Capital Contribution	369,424
Governor Phillip Park CAP034	1,644,058
WESTERN SYDNEY INFRASTRUCTURE GRANTS PROGRAM	64,075,552
Fernadell Park Recreation Facilities – HCC	3,480,862
Oasis Aquatic & Leisure Centre Improvements – WSIG	4,615,572
Richmond Swimming Pool Upgrade – WSIG	19,699,828
Tamplin Field Redevelopment – WSIG	6,100,000
Nth Richmond Community Precinct Upgrade – HCC	150,030
Fernadell Park – Stage 2 – WSIG	900,000
Wayfinding – WSIG	1,200,000
Woodbury Reserve – WSIG	2,200,000
North Richmond Community Precinct Upgrade – WSIG	3,618,323
Woodbury Reserve – PCIP	2,137,901
North Richmond Evacuation Centre – Disaster Resilience Fund	2,300,000
Fernadell Park – Thriving Suburbs	5,270,655
Cycleway over Rickaby's Creek – WSIG	3,872,733
Kurrajong-Kurmond Cycleway – HCC	610,787
Kurrajong-Kurmond Cycleway – WSIG	3,857,903
Turnbull Oval – WSIG	4,060,957
Capital Works Program (total)	118,203,652

SRV CAPITAL WORKS PROGRAM

PROJECT DESCRIPTION	Draft Budget 2026/2027 (\$)
NEW, RENEWAL AND UPGRADE OF ROAD NETWORK	2,476,140
Road Resheeting – Mill and Fill Asphalt Road Program (SRV)	100,000
March Street, Richmond – Paget to Moray Streets – Bitumous Seal (SRV)	750,000
Coburg Road, Wilberforce – Macquarie Road to Old Sackville Road – Bitumous Seal (SRV)	386,140
Crooked Lane, North Richmond – Concrete Bridge to Slopes Road – Bitumous Seal (SRV)	640,000
Resealing of Bituminous Road (SRV)	500,000
Minor Road Rehabilitation Program (SRV)	100,000
RENEWAL AND CONSTRUCTION OF PATHWAYS	80,000
Footpath Renewal Program – Various Locations (SRV)	80,000
RENEWAL, UPGRADE AND CONSTRUCTION OF PUBLIC DOMAIN, OPEN SPACE AND RECREATION	330,000
Upgrade Play Space – Rutherglen Reserve, Hobartville (SRV)	270,000
Upgrade Playspace and Park Furniture – Laurence Street Reserve, Hobartville (SRV)	60,000
SRV Capital Works Program (total)	2,886,140

2026/2027 REVENUE POLICY

REVENUE POLICY

TYPES OF REVENUE

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue categories:

- rates
- annual charges for services
- fees for services
- Federal and State Government grants
- borrowings
- earnings from investments and entrepreneurial activities.

Critical to the development of the Statement of Revenue Policy is that the principles of efficiency, effectiveness and equity are demonstrated.

Efficiency ensures that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It relates to the cost at which services and facilities as desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Effectiveness is clearly demonstrated by the relative service standards or qualities to the satisfaction of a particular group's needs.

Equity ensures that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges for services and fees for specific services provided by Council.

RATES AND CHARGES

REVENUE POLICY – RATING

Rate Pegging

Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a nominated percentage. The

Independent Pricing and Regulatory Tribunal has determined the rate pegging amount for 2026/2027 is 3.1%, unchanged at 0% population growth factor.

Special Rate Variation

To support ongoing financial sustainability and fund vital asset renewals, Council resolved to apply to the Independent Regulatory and Pricing Tribunal (IPART) for a permanent Special Rate Variation (SRV) of 8.66% per year for four years from 2026/2027.

On the 2 June 2026, IPART announced that Council's SRV application was successful. The Operational Plan 2026/2027 has been amended following the decision to incorporate the rating values and amounts attributable to the SRV, replacing the 3.1% rate peg with the approved 8.66% permissible by the Instrument issued by IPART under Section 508A of the Local Government Act 1993.

Consistent with Council's application and IPART determination requirements, these additional funds are to be wholly allocated to asset renewal works, with a primary focus on the local road network. Further details of the works funded through the SRV are contained within the Capital Works Program section.

Land Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires the Council to assess the rates on the most recent values provided by the Valuer General. A revaluation of the Hawkesbury Local Government Area (LGA) took place in 2024. These valuations were used for the first time for rating purposes in 2025/2026 and will be used again in 2026/2027 and 2027/2028.

The rates levied in the 2026/2027 year will be based on land values totaling \$22,889,640,638, as determined by the NSW Valuer General

Rating Categories

In accordance with Section 514 of the Local Government Act 1993 (Act), each parcel of land within the LGA has been categorised for rating purposes and owners are notified on their annual rate notice.

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating.

The Act also provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Farmland Category
- Mining Category
- Residential Category
- Business Category.

For 2026/2027, Council will levy rates on the following categories and sub-categories.

Farmland Category

This Category includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as 'Farmland'.

Residential Category

This Category includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation; or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument; or is rural residential land.

Business Category

This Category includes rateable land that cannot be classified as farmland, residential or mining. Council has three sub-categories established within the Business Category as follows:

- **Business Area 1** – Business rated properties within defined areas in Richmond, Windsor, Vineyard and Mulgrave.

The defined area for Richmond is the area bounded by Lennox Street, Bourke Street, Windsor Street, Hobart Street, Pitt Street, Francis Street, March Street, Chapel Street and East Market Street.

The defined area for Windsor is the area bounded by the Railway Line, Rickaby's Creek, Hawkesbury River, Bridge Street and South Creek.

The defined area for Vineyard and Mulgrave is the area bounded by Windsor Road, South Creek, Railway Road South and Bandon Road.

- **Business Area 2** – Business rated properties within defined areas in North Richmond and South Windsor.

The defined area for North Richmond is the area is bounded by a Radius of 650m from the Centre Point of the intersection of Bells Line of Road, Beaumont Avenue and Grose Vale Road.

The defined area for South Windsor is the area bounded by Macquarie Street, Woods Road, South Creek and the Railway Line.

- **Business Area Other** – All other business rated properties not falling within any of the defined areas in Richmond, Windsor, Vineyard, Mulgrave, North Richmond and South Windsor.

ORDINARY RATES

For 2026/2027, Council will collect its rating revenue from determined categories and sub-categories thereof predominantly through an ad valorem rate in the dollar, with a base rate being applicable as shown in the table below.

* This includes the Special Rate Variation amount of 8.66% applied to all rating categories following the approval by IPART.

ORDINARY RATES TABLE 2026/2027

Rate Category/ Sub-Category	No. of Properties	Rateable Land Value	% Land Value	Notional Yield	% of Notional Yield	Ad valorem Rate in \$	Base Amount	Base Amount % of Yield
Residential	26,033	\$19,467,644,979	84.96%	\$47,640,078	84.35%	0.126368	\$885	48.36%
Business Area 1	805	\$1,005,326,519	4.39%	\$3,253,247	5.76%	0.252736	\$885	21.90%
Business Area 2	444	\$668,757,797	2.92%	\$2,083,131	3.69%	0.252736	\$885	24.93%
Business Area Other	403	\$424,942,343	1.85%	\$1,430,637	2.53%	0.252736	\$885	24.93%
Farmland	609	\$1,348,199,000	5.88%	\$2,072,287	3.67%	0.113731	\$885	26.01%
Total	28,294	\$22,914,870,638	100%	\$56,479,382	100%			



Base Amount

Council may levy up to 50% of its rating income (notional yield) within a category or sub-category by way of a Base Amount. The Base Amount applies to a category or sub-category, the applicable base amount is applied equally to all properties within the category or sub-category. After applying the Base Amount to a property, the remainder of ordinary rate applicable to that property is levied through the application of the relevant ad valorem rate (rate in the dollar) to the land value of that property.

A Base Amount is used to more equitably levy the total amount of rates across ratepayers where land values vary greatly within categories of ratepayers or there are disproportionate variations in valuations arising from a new valuation. Essentially the application of a Base Amount reduces the effect of land valuations on the rates payable.

Section 536 of the Act stipulates the criteria that are relevant in determining the Base Amount. In determining the proportion of rating income to be levied through a Base Amount for the respective relevant categories and sub-categories, Council has had regard to the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities and the degree of congruity and homogeneity between the values of properties that would be subject to the rate and their spread throughout the area. For the relevant categories and sub-categories, a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Taking into account these factors, rates from the Residential, Business and Farmland categories are levied on the basis of the proportion of the rating income (notional yield) allowed to be levied through a Base Amount for each Category based on up to 50% of the Residential Category.

Notes:

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.
- Any change in rating category is to take effect from the following quarter from when the application was received, should that application be successful.

Rating of Subdivided Land

Following the sub-division of a parcel of land, rates cannot be levied on new lots until supplementary valuations have been provided to the Council by the NSW Valuer General and the Council has categorised each of the new parcels.

Once this has happened, Council can levy rates on a pro-rata basis from the date the deposited plan was registered.

When Council levies rates on new parcels of land on a pro-rata basis, an adjustment must be made in respect of the land that existed prior to the subdivision to reflect that rates and charges are only payable on that parcel up until the date of subdivision.

ANNUAL CHARGES

In accordance with Section 501 of the Act, in addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- waste management services
- sewerage services
- water supply services
- drainage services

any service prescribed by the regulations.

Sewer Infrastructure Charge (Special Rate)

Hawkesbury City Council has maintained the Windsor Sewerage Scheme (WSS) for certain areas within the Hawkesbury Local Government Area. Council has now finalised its negotiations with Sydney Water Corporation (SWC) to divest the WSS and this transfer will take effect from 1 July 2026, where existing customers will have their services transferred across to Sydney Water.

Council will levy a one-off Sewer Infrastructure Charge (Special Rate) under section 495 of the Local Government Act 1993 (NSW) as outlined below.

The Sewer Infrastructure Charge is levied for or towards meeting the cost of sewerage works and infrastructure provided or undertaken by Council, including renewal, upgrade and capacity augmentation of the sewerage network, funded through the sewer loan.

The special rate applies to rateable land that, in Council's opinion:

- benefits or will benefit from the sewerage works and infrastructure;
- contributes or will contribute to the need for those works and infrastructure; or
- has or will have access to those works and infrastructure.

The estimated total rate per property is \$3,448.35, with the option to pay the amount quarterly over a ten year period. The table below details the charge for 2026/2027.

Sewer Infrastructure Charge (Special Rate)	
Total charge per property	\$3,448.35
Annual charge	\$344.84
Quarterly charge	\$86.21

Waste Management

Domestic Waste Management (DWM) Services generally means waste of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled and garden organics.

In accordance with Section 504 of the Act, income obtained from charges for domestic waste management has been calculated so as to not exceed the reasonable cost to the council of providing the service. Council separately accounts for income raised through an annual charge for the provision of the DWM service and applies this revenue towards the cost of providing the service.

The DWM service for 2026/2027 includes the applicable bin service, the recycling bin service, the garden organics waste bin service and one bulk kerbside collection service. DWM services are charged on a per dwelling basis. Council is required to levy a DWM service availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2026/2027, Domestic Waste Management charges have been increased by 9.95% and Business Waste Management charges have been increased by 9.95%.

The table below illustrates the Waste Management charges for 2026/2027.

Charge 2025/2026	Description	Charge 2026/2027
DOMESTIC		
Without Garden Organics Service		
\$832.30	240 litre bin - Weekly	\$915.10
\$526.50	140 litre bin - Weekly	\$578.90
\$526.50	240 litre bin - Fortnightly	\$578.90
\$369.75	140 litre bin - Fortnightly	\$406.55
With Garden Organics Service		
\$951.50	240 litre bin - Weekly	\$1,046.20
\$645.70	140 litre bin - Weekly	\$709.95
General Services		
\$240.55	Availability - Weekly	\$264.50
\$120.30	Availability - Fortnightly	\$132.25
\$140.25	240 litre additional garden organics bin	\$154.20
\$140.25	240 litre additional recycling bin	\$154.20
POA	Multiple waste collection service	POA
BUSINESS		
\$1,217.65	240 litre bin - Weekly	\$1,338.80
\$763.40	140 litre bin - Weekly	\$839.35
\$847.55	240 litre bin - Fortnightly	\$931.90
\$521.65	140 litre bin - Fortnightly	\$573.55
\$148.05	240 litre additional garden organics bin	\$162.80
\$148.05	240 litre additional recycling bin	\$162.70
POA	Multiple waste collection service	POA

The estimated yield from Waste Management charges is \$25,140,235.

Sullage Service

Council provides a sullage pump-out service to properties that are not serviced by Sydney Water or the Windsor Sewer Scheme and do not have an on-site sewerage management facility. An annual charge is levied for the Sullage service.

Extra services and Emergency Services may be requested at any time during the financial year at an additional fee per service.

The sullage service charges are calculated on the basis that revenue raised is sufficient to fund the cost of providing the service.

For 2026/2027 Sullage charges have been increased by 5.0%.

The table below shows the Sullage service charges for 2026/2027.

Charge 2025/2026	Type of Service	Charge 2026/2027
RESIDENTIAL		
\$3,047.00	Fortnightly Residential	\$3,199.35
\$6,094.00	Weekly Residential	\$6,398.70
\$245.20	Emergency Service	\$257.45
\$195.20	Extra Service	\$204.95
BUSINESS		
\$33.55	Commercial per 1000 litre (min volume 2500 litre)	\$35.25

The estimated fees from Sullage service charges are \$2,972,500.

Stormwater Management Service Charge

This charge enables Council to deliver additional new stormwater infrastructure, \$30K towards a water quality testing program, and \$100K for enhanced maintenance of stormwater infrastructure assets. The charges to be levied are shown in the table below.

Category	Annual Charge
RESIDENTIAL	
Residential	\$25.00
Residential Strata	\$12.50
BUSINESS	
Business	\$25.00 per 350m ² , or part thereof, up to a maximum of \$1,500
Business Strata	Pro-rata of the above, based on land valuation apportionment

The estimated yield from Stormwater Management Service charges is \$551,139.

Drainage Management Charge

The previously referred to stormwater charge has not been applied to the North Richmond (Redbank) area.

Given the unique nature of the stormwater system in the area, a Drainage Management charge under Section 501 of the Local Government Act, 1993, is levied on all properties in the identified urban release area in North Richmond (Redbank), to recover ongoing maintenance and renewal costs, and legislative obligations in regard to the drainage infrastructure in this area.

Funding collected under this charge will be applied specifically to works and maintenance in the collection area.

The Table below shows the Drainage Management charges for 2026/2027.

Charge 2025/2026	Category	Charge 2026/2027
RESIDENTIAL		
\$220.00	Drainage Management	\$290.00
BUSINESS		
\$220.00	Drainage Management	\$290.00

The estimated yield from Drainage Management charge is \$381,640.

PENSIONER CONCESSIONS

Concession on the rates and charges levied are available to eligible pensioners. Council offers a number of rating concessions to pensioners over and above the mandatory concessions.

No State Government subsidy is received against these additional concessions.

Pensioner Rebates are only available to eligible pensioners from 1 July in the rating year in which they apply (or from the applicable quarter in the same year).

Ordinary Rates and Domestic Waste Management Service Charge

The Act provides for pension rebates of up to 50% of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250.

Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45% (up to \$112.50).

Sullage Service Charge

Council provides eligible pensioners receiving a sullage pump-out service with a pensioner concession additional to that received for rates and garbage. This subsidy is not available to pensioners who have non-eligible adult residents living at their property.

This rebate is fully funded by Council and is based on 50% of the applicable charge. The State Government provides no assistance towards pensioners on the sullage service.

HARDSHIP SUPPORT

Council offers financial hardship support, including payment arrangements for rates. Residents facing difficulties can contact the Customer Experience Team for support or access information on Council's website.

FEES AND CHARGES

Fee Pricing Policy

Council provides a wide range of services to the community and applies fees and charges accordingly. Each fee has been based on the pricing policy relevant and applicable to the fee and in line with competitive neutrality principles.

Code	Pricing Policy	Description
S	Statutory Fee	Price set to comply with statutory legislation
E	External Cost	Price determined by external parties
N	Nil Cost Recovery	No fee charged
P	Partial Cost Recovery	Price partially recovers costs
F	Full Cost Recovery	Price recovers costs attributable to good or service
R	Rate of Return	Price recovers all costs plus a set return
M	Market Rate	Price based on relevant market rate

Section 610E of the Act allows Council to waive payment of, or reduce a fee in a particular case if it is satisfied that the case falls within a category of hardship or any other category that Council has determined it may consider waiving payment, or reducing a fee for this category.

Category	Description
Hardship	Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances
Charity	Where the applicant is a registered charity and the fee is for a service that will enable the provision of charitable services
Not For Profit	Where the applicant is an organisation that holds not for profit status and the fee is for a service that will enable the achievement of their objectives and betterment for the Hawkesbury community
Commercial	To attract functions or activities to the Hawkesbury Local Government Area, where there is a longer-term benefit to the Hawkesbury community
Natural Disaster Relief	Where the applicant has been adversely impacted as a result of a natural disaster. Waiving of any fees is subject to Council Resolution.

The following principles will be considered when applying any reduction or waiver of a fee or charge:

- compliance with statutory requirements
- fairness and consistency
- integrity
- equity
- transparency
- commerciality.

The Council will directly, or through delegated authority, assess and make determinations on requests for reduction or waiver of fees in accordance with the above Categories.

Meeting Rooms – Deerubbin Centre and Hawkesbury Regional Museum (excluding Howe House)

The meeting rooms in the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, are available for hire or for free use as follows:

Free Use – Meeting Rooms Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House

Local Community Group (for the purposes of Hawkesbury City Council's fees and charges) and therefore be eligible for free use of meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, all of the following five criteria must be met (supportive documentation may be required):

- a) An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and;
- b) Operates on a non-profit basis and received no government funding to provide services and;
- c) Is located within the Hawkesbury Local Government Area (LGA) or can provide documented evidence that a least 50% of their membership base resides in the Hawkesbury LGA and;
- d) Provides community or cultural benefits to the residents of the LGA and;
- e) Be a non-political group.



Image: Street Speak, Clarendon Skate Park

All other hires of the meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, with the exception of Local Community Groups, as defined above, are subject to the fees as outlined in the Fees and Charges. Council has determined the following categories:

Group Category	Description of Group/Individual	Subject to Hire Fee?
A	Category A includes: 1. Local Government Area (LGA) Community Groups To be defined as a LGA Community Group (for the purposes of Hawkesbury's City Council's fees and charges), and therefore be eligible for free use of community rooms all of the following five criteria must be met (supportive documentation may be required): a. An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and; b. Operates on a non-profit basis and receives no government funding to provide services and; c. Is located with the Hawkesbury LGA or can provide evidence that at least 50% of their membership resides in the Hawkesbury LGA and; d. Provides community or cultural benefits to the residents of Hawkesbury LGA and; e. Is not a political party.	NO
B	Category B includes: 1. Non LGA community groups that are organised, volunteer and membership-based and operate on a non-profit basis. 2. Self-employed persons for the purpose of providing service to the community on a cost-recovery basis. 3. Non-profit organisations with reasonable means, for example lease own facilities or have assets such as money or property, or in receipt of government funding to provide their services.	YES
C	Category C includes: 1. Commercial, for profit businesses. 2. Groups or organisations that distributes money that it makes to its members. 3. Consortiums or organised groups of businesses where the primary purpose of getting together is to promote goods and services and develop for profit activities, for example product launches and demonstrations; luncheons; tradeshow; swap meets. 4. Self-employed persons for the purpose of providing services to the public for profit. 5. State, Federal and Local Government (excluding Hawkesbury City Council) departments or agencies. 6 Non-Government Organisations fully operating under State, Federal or Local Government auspices or funding arrangements. 7. Non-profit organisations with substantial means, for example ownership of assets or paid staff.	YES

Category A hirers have free use of the meeting rooms within the Deerubbin Centre. Category B and C hirers are subject to hire fees outlined in the Fees and Charges.

Goods and Services Tax (GST)

Council has registered for GST. The ABN of Council is 54 659 038 834.

Fees and Charges have been based on the best available information in relation to the GST impact on the fees and charges at time of publication. It should be noted that all fees and charges are subject to change in accordance with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings and regulations.

The 2026/2027 fees listed are inclusive of GST where applicable.

Statutory Fees and Charges

Statutory Fees are those fees determined by legislative requirements or determined by Ministerial decision. Prices set by State or Federal legislation as new or amended are applicable from the date of gazettal without further notice given. Council may apply any new fees of this nature.

Kerb and Guttering Contributions by Adjoining Owners

The Act provides that recovery from the adjoining owner of a property may be made for up to 50% of the costs of the construction of kerbing and guttering. This applies for all future works, upon completion, with 50% of costs recovered for the adjoining front boundary and 25% of the costs recovered for the side boundary constructions on corner blocks.

Interest on Overdue Rates and Annual Charges

In accordance with Section 566 of the Act, the interest rate charged on overdue rates and charges for 2026/2027 by Council, is set at up to the maximum permitted by the Minister for Local Government.

Payment of Interest Securities

Upon application, interest is paid on security deposits due for refund. Interest payable is calculated at the equivalent rate achieved on investments less the administration charge.

Merchant Fees

Council charges merchant fees to cover the costs associated with processing credit card payments. The current charge applicable to credit card payments is 0.75%.

From 1 October 2026, Council will cease recovery of the charge in accordance with the directive of the Reserve Bank of Australia.

Legal Charges

Legal fees charged on applicable outstanding Rates and Charges are levied in accordance with the Schedule provided by NSW Courts.

Interest on Overdue Sundry Debts

Sundry Debts greater than 180 days may incur interest charges at the same rate which is applicable to overdue rates.

Proposed Borrowings

In accordance with Section 405(2) of the Act and Clause 201 of the Local Government (General) Regulation 2021, Council is required to provide a statement of:

- the amounts of any proposed borrowings (other than internal borrowing)
- the sources from which they are proposed to be borrowed
- the means by which they are proposed to be secured

No provision for new borrowings has been included in the 2026/2027 Operational Plan.

Financial Assistance given by Council

Council may seek to advance its strategic and operational objectives by providing financial and other support to individuals, community groups and business entities.

In line with Section 356 of the Act, Council may by way of resolution, contribute money or otherwise grant financial assistance.

To facilitate the provision of financial assistance to individuals, community groups and business entities, Council has adopted a Sponsorship Policy and established a Community Sponsorship Program. The Community Sponsorship Program provides financial assistance to projects and activities which deliver on the objectives of the Hawkesbury Community Strategic Plan and other plans adopted by Council.

Council also contributes funding towards the staging of the Hawkesbury City Eisteddfod and the rental of the Council owned building occupied by the Women's Cottage.

Council provides a range of in-kind services through the provision of staff and the use free of charge of community rooms and other Council owned buildings.



Image: Willowglen Bridge, Kurrajong

2026/2027 FEES AND CHARGES

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Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
ECONOMIC DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
ED.1	Economic Development Activities					
ED.1.1	Business Development Promotions and Projects	Per item or unit price	POA	M	Y	POA
ED.1.2	Tourism Promotion and Projects	Per item or unit price	POA	M	Y	POA
ED.2	Biz Connect Room (Digital Domain)					
ED.2.1	Hire of Biz Connect Room (Digital Domain)	Per hour Room only	\$27.00	P	Y	\$27.80
ED.2.2	Hire of Biz Connect Room (Digital Domain)	Per hour Room and IT Equipment	POA	P	Y	POA
VISITOR INFORMATION CENTRE						
MERCHANDISE SALES						
VC.1	Merchandise					
VC.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
VC.1.2	Commission fee on consignment stock	Range – 10% to 50% Per item	POA	R	Y	POA
VC.1.3	Commission on bookings	6% commission	POA	R	Y	POA
VC.2	Promotional Activities					
VC.2.1	Range- \$50.00 to POA	Per item For provision of promotional service	POA	P	Y	POA
VC.3	Photographs and Images	Refer to Fee LS.3.1 – Fee LS.3.10				
VC.4	Walking Tours					
VC.4.1	Local Heritage Walking Tour	Per person 1 – 1.5 hour walking tour through Richmond or Windsor, focusing on local heritage highlights	\$10.00	F	Y	\$16.50
VC.4.2	Heritage Tour Guide Hire – Commercial	Tour Guide Hire for commercial businesses to guide visitors around the Hawkesbury	POA	M	Y	POA
VC.4.3	Richmond Park Walking Tour	Per person (min 5 people) 1 hour walking tour through Richmond Park, focusing on local heritage highlights		F	Y	\$16.50
VC.4.4	Thompson Tales	Per person (min 5 people) 30 minute guided talk to uncover fascinating stories of Windsor colonial history		F	Y	\$11.00
COMMUNICATIONS AND EVENTS						
EVENTS						
CC.1	Event Application Fees					
CC.1.1	Application Fee		Free	N		Free
CC.1.2	Late Application Fee	2 months or less	\$105.05	P	X	\$108.20
CC.2	Traffic and Transport Management for Events					
CC.2.1	Late Application Fee – Special Events – Traffic Management		\$120.80	P	X	\$124.40
CC.3	Community/Corporate/Business organisation event	Where the event is more than 3 consecutive days	POA	F	Y	POA
CC.4	Events Services					
CC.4.1	Parking and event fencing set up	Per day	\$2,528.60	F	Y	\$2,604.50

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CC.4.2	Parking and event fencing pack up	Per day	\$2,528.60	F	Y	\$2,604.50
CC.4.3	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 1	Per day, per event (Minimum fee)	\$358.85	R	Y	\$369.60
CC.4.4	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 1	Per day, per event (Minimum fee)	\$433.35	R	Y	\$446.35
CC.4.5	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 2	Per day, per event (Minimum fee)	\$239.20	R	Y	\$246.40
CC.4.6	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 2	Per day, per event (Minimum fee)	\$288.90	R	Y	\$297.60
CC.4.7	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 3	Per day, per event (Minimum fee)	\$131.55	R	Y	\$135.50
CC.4.8	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 3	Per day, per event (Minimum fee)	\$159.00	R	Y	\$163.80
CC.4.9	Commercial Stallholder Fee – where the Event Space is greater than 3m x 6m	Applicable Event Space fee plus \$20.60 per additional metre Per day, per event	POA	R	Y	POA
CC.4.10	Marquee temporary structure – 3m x 3m Event Space	Per day, per event (Minimum fee)	\$309.00	R	Y	\$318.30
CC.4.11	Marquee temporary structure – 3m x 6m Event Space	Per day, per event (Minimum fee)	\$566.50	R	Y	\$583.50
CC.4.12	Fete temporary structure – 2.4m x 2.4m Event Space	Per day, per event (Minimum fee)	\$154.50	R	Y	\$159.15
CC.4.13	Fete temporary structure – 4.8m x 4.8m Event Space	Per day, per event (Minimum fee)	\$300.00	M	Y	\$309.00
CC.4.14	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 1	Per Event	\$51.50	P	Y	\$53.00
CC.4.15	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 2	Per Event	\$30.90	P	Y	\$31.85
CC.4.16	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 3	Per Event	\$25.75	P	Y	\$26.50
CC.4.17	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 4	Per Event	\$15.45	P	Y	\$15.90
CC.4.18	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 5	Per Event	\$5.15	P	Y	\$5.30
CC.5	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
CC.5.1	Other Markets		POA	F	Y	POA
CC.5.2	Provision of power	Rate per day	\$150.00	M	Y	\$154.50
CC.5.3	Tag and testing per cord	Rate per cord	\$10.00	M	Y	\$10.30
ADVERTISING AND PROMOTION						
CC.6	Banner Production	External Organisations				
CC.6.1	Supply of completed banner	Per linear metre	\$133.16	P	Y	\$137.15
CC.7	Sale of Promotional Items		POA	P	Y	POA
PRINTING AND SIGNWRITING FEES						
CC.8	Printing and Signwriting	External Organisations				
CC.8.1	Materials and machines costs	Plus wages costs, Plus up to 40% overhead fee	POA	F	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CC.9	Photocopies					
CC.9.1	Black & white – A4	Per copy	\$1.07	F	Y	\$1.10
CC.9.2	Black & white – A3	Per copy	\$2.14	F	Y	\$2.20
CC.9.3	Colour – A4	Per copy	\$2.49	F	Y	\$2.55
CC.9.4	Colour – A3	Per copy	\$5.06	F	Y	\$5.20
CC.10	Banners	External Organisations				
CC.10.1	Supply of completed banner	Per linear metre	\$133.16	P	Y	\$137.15
REGULATORY SERVICES						
CARAVAN PARKS, CAMPING GROUNDS AND MANUFACTURED HOME ESTATES						
RS.1	Application for approval to operate	Per site (minimum \$150.00)	\$26.25	P	X	\$30.00
RS.2	Inspection/Reinspection	Per site (minimum \$150.00)	\$26.25	P	X	\$30.00
RS.3	Re-issue Approval to Operate		\$95.75	P	X	\$100.00
COMPANION ANIMALS						
RS.4	Companion Animals Registration Fees	Companion Animals Amendment Bill 2013 (NSW) Schedule 2 Amendment of Companion Animals Regulation 2008				
RS.4.1	Dog – Registration fee (by 12 weeks or when sold if earlier than 12 weeks)	Per animal or as determined by Legislation	\$80.00	S	X	\$84.00
RS.4.2	Dog – Registration (by eligible pensioner)	Per animal or as determined by Legislation	\$35.00	S	X	\$37.00
RS.4.3	Dog – Desexed (sold/transferred from pound/shelter or rehoming Organisation)	Per animal or as determined by Legislation	Free	S		Free
RS.4.4	Dog – Combined registration and not desexed (by relevant age)	Combined fee for animal not desexed by 6 months old and registration Per animal or as determined by Legislation	\$269.00	S	X	\$282.00
RS.4.5	Dog – Registrations (desexing not recommended)	Per animal or as determined by Legislation	\$80.00	S	X	\$84.00
RS.4.6	Dog – Registration (desexing not recommended eligible pensioner)	Per animal or as determined by Legislation	\$35.00	S	X	\$37.00
RS.4.7	Dog – Registration (recognised breeder)	Per animal or as determined by Legislation	\$80.00	S	X	\$84.00
RS.4.8	Dog – Working	Per animal or as determined by Legislation	Free	S		Free
RS.4.9	Dog – Service of the State	Per animal or as determined by Legislation	Free	S		Free
RS.4.10	Dog – Additional Fee (dog not desexed by 6 months)	Additional fee applicable where the animal is registered but has not been desexed by 6 months of age. Per animal or as determined by Legislation	\$189.00	S	X	\$198.00
RS.4.11	Assistance Animal – Dog/Cat	Per animal or as determined by Legislation	Free	S		Free
RS.4.12	Cat – Registration fee (by 12 weeks or when sold if earlier than 12 weeks)	Per animal or as determined by Legislation	\$70.00	S	X	\$74.00
RS.4.13	Cat – Registration (by eligible pensioner)	Per animal or as determined by Legislation	\$35.00	S	X	\$37.00
RS.4.14	Cat – Desexed (sold/transferred from pound/shelter or rehoming Organisation)	Per animal or as determined by Legislation	Free	S		Free
RS.4.15	Cat – Registrations (desexing not recommended)	Per animal or as determined by Legislation	\$70.00	S	X	\$74.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RS.4.16	Cat – Registration (desexing not recommended eligible pensioner)	Per animal or as determined by Legislation	\$35.00	S	X	\$37.00
RS.4.17	Cat – Registration (recognised breeder)	Per animal or as determined by Legislation	\$70.00	S	X	\$74.00
RS.4.18	Late Registration Fee – Dog/Cat	Where the registration fee has not been paid 28 days after the date on which the animal is required to be registered	\$23.00	S	X	\$25.00
RS.5	Annual Permits	Per animal or as determined by Legislation				
RS.5.1	Cats not desexed by four months of age	Per animal, per year or as determined by Legislation	\$99.00	S	X	\$104.00
RS.5.2	Dogs of a restricted breed	Per animal, per year or as determined by Legislation	\$236.00	S	X	\$247.00
RS.5.3	Dogs declared to be dangerous	Per animal, per year or as determined by Legislation	\$236.00	S	X	\$247.00
RS.5.4	Late Permit Fee	Where the permit fee has not been paid 28 days after the date on which the animal is required to be permitted	\$23.00	S	X	\$25.00
RS.5.5	Sale of signage to dangerous dog owners	As required by Legislation	\$29.00	F	Y	\$29.85
RS.5.6	Dangerous dog collars		POA	F	Y	POA
Exemptions will be in place for cats that are registered by 1 July 2020, cats kept for breeding purposes by members of recognised breeding bodies, and cats which cannot be desexed for medical reasons.						
Owners of dogs of a restricted breed or declared to be dangerous will be required to pay an annual permit in addition to their one-off lifetime pet registration fee. This applies to dogs that are already registered.						
A recognised Breeder means a person who is a prefix endorsed member of the following: Royal NSW Canine Council Ltd, NSW Cat Fanciers Assoc Inc, Waratah State Cat Alliance Inc.						
Note: A dog formerly registered with the Greyhound Racing Act (1985), will have the applicable registration fee reduced by \$15.00.						
RS.6	Micro-chipping (Cats & Dogs)	Per animal	\$10.00	P	Y	\$10.00
RS.7	Engraved Pet Tag	Per animal	\$10.00	P	Y	\$10.00
RS.8	Compliance Certificates	Companion Animals Regulation 2008 – Regulation 25 for the purpose of the Companion Animals Act 1998 – Section 58H				
RS.8.1	Certificate of compliance with enclosure requirements for dangerous, menacing or restricted dog, including inspection		\$150.00	S	X	\$150.00
RS.9	Hire of Animal Control Goods					
RS.9.1	Traps					
RS.9.1.1	Deposit on Trap Hire	Refundable on return of trap	\$200.00	P	X	\$200.00
RS.9.1.2	Cats – Hire of Traps	Per fortnight Plus Fee RS.9.1.1	\$41.00	P	Y	\$42.00
RS.9.1.3	Dogs – Hire of Traps	Per fortnight Plus Fee RS.9.1.1	\$50.00	P	Y	\$51.00
RS.10	Companion Animals Impounding					
RS.10.1	Cats Impounding					
RS.10.1.1	Hawkesbury Resident Admission Fee		\$41.00	P	X	\$42.00
RS.10.1.2	Hawkesbury Resident Daily Fee		\$33.00	P	X	\$34.00
RS.10.2	Dogs Impounding					
RS.10.2.1	Hawkesbury Resident Admission Fee		\$41.00	P	X	\$42.00
RS.10.2.2	Hawkesbury Resident Daily Fee		\$49.00	P	X	\$50.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RS.11	Sales of animals					
RS.11.1	Sale of Cats					
RS.11.1.1	Cat		\$99.00	M	Y	\$150.00
RS.11.1.2	Cat of the Week		\$49.00	M	Y	\$100.00
RS.11.2	Sale of dogs					
RS.11.2.1	Dog		\$99.00	M	Y	\$150.00
RS.11.2.2	Dog of the Week		\$49.00	M	Y	\$100.00
RS.12	Surrender and Collection of Animals					
RS.12.1	Surrender of cats to Animal Shelter	Per animal	\$220.00	P	Y	\$230.00
RS.12.2	Surrender of dogs to Animal Shelter	Per animal	\$310.00	P	Y	\$330.00
RS.12	Stock Impounding					
	Fees – per Part 8 Clause S.55 of the Public Spaces (Unattended Property) Act 2021	Additional charges will apply for after hours, weekend & public holidays				
RS.13.1	Call out fee	Collection of animal already contained	\$125.00	E	Y	\$128.75
RS.13.2	Call out fee where the animal is not contained	Additional charges are applicable if the animal is not contained and a portable yard is required	POA	E	Y	POA
RS.13.3	Transportation fees	Per km to secure holding facility	\$0.97	E	Y	\$1.00
RS.14	Pound Keepers Fees for Sustenance					
RS.14.1	Horses	Per head, per day	\$75.00	E	Y	\$77.25
RS.14.2	Stock animals (except Horses)	Per head, per day	\$63.00	E	Y	\$64.90
HEALTH SERVICES						
RS.15	Food Premises Administration Fee	Food Regulation 2025				
	This administration fee does not apply to Schools, Not for Profit Organisations, Mobile Food Vendors and Homebased Businesses					
RS.15.1	5 or less FTE Food Handlers at premises		\$351.95	P	X	\$380.00
RS.15.2	6–50 FTE Food Handlers at premises		\$461.05	P	X	\$650.00
RS.15.3	51 or more FTE Food Handlers at premises		\$975.45	P	X	\$1,250.00
RS.15.4	Annual License (& Administration) Fee – Pro Rata Application	Review for the proration of the Food Premises License (& Administration) Fee for businesses that cease operating mid way through the financial year, with evidence Refer to Fee FS.3	POA	F	X	POA
RS.16	Food Safety Inspection Fees – Fixed Premises	Initial inspection fee on a fixed premise				
RS.16.1	Pre-purchase/Pre-operational Inspection & Report fee	Request for Pre-Occupation Certificate operation inspection under the Food Act 2003	\$233.00	P	X	\$240.00
RS.16.2	Food Business Inspection Fee High Risk		\$330.00	P	X	\$350.00
RS.16.3	Food Business Inspection Fee Medium Risk		\$265.00	P	X	\$280.00
RS.16.4	Food Business Inspection Fee Low Risk		\$217.00	P	X	\$230.00
RS.16.5	Supermarkets Food Business Inspection Fee		\$752.00	P	X	\$775.00
RS.16.6	Food Business Reinspection fee		\$233.00	P	X	\$240.00
RS.16.7	Mobile Food Van – inspection fee	Fee applies to any inspection in the financial year		P	X	\$230.00
RS.16.8	Homebased Business – inspection fee	Fee applies to any inspection in the financial year		P	X	\$230.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RS.16.9	Temporary Food Premises Inspection	Fee applies when an inspection is completed at temporary events	\$110.00	P	X	\$145.00
RS 17	Food Businesses					
RS.17.1	Issuing of notices under the Food Act – Scheduled Fee		\$565.00	S	X	\$565.00
RS.17.2	Registration of Mobile & Temporary Food Businesses (TFP)	Fee applies for the annual registration of a Mobile Food Vendor or Temporary Food Businesses (TFP) attending temporary events in the Hawkesbury LGA	\$30.00	P	X	\$105.00
RS.18	Skin Penetration	Notification lodgement processing fee				
RS.18.1	Hairdressing – health inspection fee		\$152.15	P	X	\$160.00
RS.18.2	Hairdressing reinspection fee		\$152.15	P	X	\$160.00
RS.18.3	Skin penetration inspection fee		\$219.50	P	X	\$250.00
RS.18.4	Skin Penetration reinspection fee		\$219.50	P	X	\$250.00
RS.18.5	Skin penetration premises notification fee	Fee applies when a business submits a notification of carrying out of skin penetration procedure. Applies to all new businesses and change of ownership of existing businesses.	\$105.00	P	X	\$105.00
RS.18.6	Pre-purchase and /or Pre-operational inspection and Report		\$250.00	F	X	\$250.00
RS.19	Cooling towers					
RS.19.1	Water Cooling Systems Notification fee		\$120.00	S	X	\$120.00
RS.19.2	Water Cooling Systems – inspection fee	Fee applies for the inspection of a water cooling system, charged per water cooling system Plus Fee RS.19.3, where applicable	\$220.00	P	X	\$250.00
RS.19.3	Water Cooling System – inspection of additional towers	Fee applies for any additional tower on a water cooling system		P	X	\$70.00
RS.19.4	Water Cooling System reinspection	Fee applies for the inspection of a water cooling system, charged per water cooling tower	\$152.15	P	X	\$250.00
RS.19.5	Water Cooling System Risk Management Plan	Fee for receipt and processing of certificate of risk management plan for cooling water system. Fee per certificate		P	X	\$155.00
RS.19.6	Water Cooling System Audit Completion	Fee for receipt and processing of certificate of audit completion for cooling water system. Fee per certificate		P	X	\$155.00
RS.20	Public Swimming Pools					
RS.20.1	Public and Semi Public Swimming Pools Notification fee		\$105.00	S	X	\$105.00
RS.20.2	Public and Semi Public Swimming Pools inspection fee	For premises with one swimming pool Plus Fee RS.20.3, where applicable	\$152.15	P	X	\$250.00
RS.20.3	Public and Semi Public Swimming Pools – inspection of additional pools	Per pool, Where there is more than one pool on the premises	\$39.45	P	X	\$180.00
RS.20.4	Public and Semi Public Swimming Pools reinspection fee			P	X	\$250.00
RS.21	Public Health – other					
RS.21.1	Brothel Notification fee	Approved brothel premises notification fee	\$105.00	P	X	\$110.00
RS.21.2	Brothel inspection fee	Per hour or part thereof (Minimum \$550.00)	\$365.80	P	X	\$550.00
RS.21.3	Water carting/Potable Water Suppliers Notification fee		\$105.00	P	X	\$105.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RS.21.4	Inspection of water carting vehicle/tanks		\$122.60	P	X	\$130.00
RS.21.5	Mortuary Pre-purchase/Pre-operational Inspection & Report fee	Request for pre-Occupation Certificate operations inspection for Undertakers/ Mortuary	\$118.00	P	X	\$118.00
RS.21.6	Application for approval to operate a mortuary		\$105.00	S	X	\$105.00
RS.22	Public Health Act 2010 & Regulations 2012					
RS.22.1	Improvement Notices and Prohibition Orders under the Public Health Regulations 2022 - Prescribed Fee		\$650.00	S	X	\$665.00
RS.22.2	Improvement Notices and Prohibition Orders under the Public Health Regulations 2022 - In any other case		\$302.00	S	X	\$309.00
RS.22.3	Re-inspection of premises subject of prohibition order under the Public Health Regulations 2022 - Prescribed Fee	Public Health Regulation 2012 - Regulation 98 Per hour Minimum charge 1/2 hour to a maximum charge of 2 hours - excluding travel time	\$255.00	S	X	\$255.00
REGULATION AND ENFORCEMENT						
RS.23	Location Costs for Stolen & Abandoned Vehicles					
RS.23.1	Zone 1 – Richmond, Windsor, Pitt Town, Cattai		\$374.00	F	Y	\$385.00
RS.23.2	Zone 2 – Kurrajong, Kurrajong Heights, East Kurrajong ,Glossodia, Blaxland Ridge and Ebenezer area		\$385.00	F	Y	\$397.00
RS.23.3	Zone 3 – Bilpin, Colo Heights, Upper Colo areas		\$496.00	F	Y	\$511.00
RS.23.4	Zone 4 – MacDonald Valley, St Albans and to the northern and north eastern boundaries		POA	F	Y	POA
RS.23.5	Administration Fee		\$164.00	F	Y	\$169.00
RS.24	Other Impounding and Retrieval Fees					
RS.24.1	Retrieval of confiscated shopping trolleys	Release of impounded shopping trolleys	\$247.00	R	Y	\$255.00
RS.24.2	Retrieval of confiscated charity bins	Release of impounded charity bins	POA	R	Y	POA
RS.24.3	Retrieval of confiscated unauthorised sign on public land	Release of impounded signs	\$310.00	R	Y	\$320.00
RS.25	Environmental Protection Inspections					
RS.25.1	Non-compliance reinspection of business after environmental review	Per hour	\$151.00	F	Y	\$180.00
RS.25.2	Request for voluntary environmental review of business	Per hour	\$151.00	F	Y	\$180.00
RS.25.3	Noise level reading and assessment	Per hour	\$138.80	F	X	\$150.00
RS.25.4	Noise level reading and assessment after normal business hours	Per hour	\$260.75	F	X	\$300.00
RS.25.5	Audit of industrial/commercial premises for environmental compliance	Per hour	\$137.60	F	X	\$250.00
RS.25.6	Research and preparation of report for site history of contamination	Per hour	\$137.60	F	X	\$150.00
RS.25.7	Intensive agriculture premises inspection (piggeries, poultry, cattle etc.)		\$179.05	F	X	\$250.00
RS.25.8	Underground Petroleum Storage System Program	Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019	\$318.15	F	X	\$450.00
RS.25.9	Underground petroleum storage system – reinspection			P	X	\$280.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RS.25.10	Out of Hours Construction Applications			M	X	\$550.00
RS.26	Environmental Protection Notices under POEO Act 1997					
RS.26.1	Issuing notice administration fee	A prescribed fee payable under the Act, section 94(2), 100(2) or 267A(2)	\$821.00	S	X	\$840.00
RS.26.2	Cost compliance service fee associated with an issued Notice/Direction, including time spent ensuring the Order is complied with, monitoring action under the Order, review of documentation, inspections, or any other associated matters with the issued Notice/Direction.	Charge for the first hour, Plus \$115 per each additional 30 mins The Regulatory Authority that issues a Notice under POEO may, by notice in writing, require the person to pay all or any reasonable costs and expenses incurred by the Authority	\$154.50	F	X	\$250.00
RS.27	Environmental Planning and Assessment (EP&A Act 1979)					
RS.27.1	Cost compliance service fee associated with an issued Order, including time spent ensuring the Order is complied with, monitoring action under the Order, review of documentation, inspections, or any other associated matters with the issued Order.	Charge for the first hour, Plus \$115 per each additional 30 mins Note: The maximum amount that may be charged under a compliance cost notice for the preparation or serving of a notice is \$750.00 for any associated costs and expenses (or as amended by the EP&A Regulation)	POA	F	X	\$250.00
RS.27.2	Compliance Cost Notice service fee relating to the preparation or serving of an EP&A Act Notice	Charge for the first hour, Plus \$115 per each additional 30 mins		F	X	\$250.00
RS.27.3	Compliance Cost Notice service fee for costs and expenses relating to an investigation that leads to the issuing of an EP&A Order including site inspections and officer time investigating	Charge for the first hour, Plus \$115 per each additional 30 mins		F	X	\$250.00
RS.28	Assessment/Review of Construction, Environmental, Contamination or Traffic Management Plans					
RS.28.1	Standard Non-Complex Plan	Non-complex Management Plan, generally of the type associated with single residential construction		M	X	\$250.00
RS.28.2	Moderately Complex Plan	Moderately complex Management Plans, generally of the type associated with residential flat buildings, commercial and industrial buildings within industrial and subdivisions		M	X	\$600.00
RS.28.3	Complex Plan	Complex Management Plans, generally of the type associated large development sites, and may have significant environmental constraints, and /or contamination issues		M	X	\$1,500.00
RS.28.4	Review of approved Management Plan	Applies when an applicant seeks a review of an approved 50% of the original fee		P	X	POA
RS.28.5	Outstanding notices or orders information in register		\$125.70	F	X	\$130.00
RS.29	Certificates/Documents Available-Regulatory Services					
RS.29.1	S735A LGA Certificate-Outstanding notices and orders		\$125.70	F	X	\$130.00
RS.29.2	S735A LGA Certificate-Urgency Fee (24hrs turnaround)		\$71.70	P	X	\$120.00
RS.29.3	S121ZP, EP & A Certificate-Outstanding notices and orders	Plus Fee RS.29.1	\$125.70	F	X	\$130.00
RS.29.4	S121ZP, EP & A Certificate-Urgency Fee (24hrs turnaround)	Plus Fee RS.29.3	\$72.85	F	X	\$120.00
RS.30	Local Government Act 1993 (Section 82) Objections					
RS.30.1	Local Government Act Objection Assessment Fee	The applicant must specify the grounds of the objection	\$250.00	S	X	\$250.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SEWAGE MANAGEMENT FACILITIES						
RS.31	Sales					
RS.31.1	Sale of septic irrigation warning signs		\$27.25	F	Y	\$28.10
RS.32	Certificates/Documents available					
RS.32.1	Copy of approval to operate septic system		\$33.25	F	X	\$50.00
RS.32.1	Copy of sewage drainage diagrams			P	Y	\$50.00
RS.33	Septic Tanks Inspections					
RS.33.1	Approval to operate a Sewage Management Facility (Residential) – inspection fee	Fee applies for an inspection to issue an Approval to Operate	\$182.25	F	X	\$200.00
RS.33.2	Approval to operate a Sewage Management Facility (Residential) – fee per additional system on a residential property	Per additional system Plus Fee RS.33.1	\$135.00	F	X	\$140.00
RS.33.3	Approval to operate a Sewage Management Facility (Commercial System) – inspection fee	Fee applies for an inspection to issue an Approval to Operate		P	X	\$400.00
RS.33.4	Approval to operate a Sewage Management Facility (Commercial System) – fee per additional system at a commercial property	Per additional system Plus Fee RS.33.3		P	X	\$255.00
RS.33.5	After hours Sewage Management Facility Inspection Saturday Only		\$353.25	F	X	\$400.00
RS.33.6	Pre-purchase inspection of Sewage Management Facility and written report		\$250.00	F	X	\$260.00
RS.33.7	Sewage Management Facility re-inspection fee		\$250.00	F	X	\$150.00
RS.33.8	Application to install a centralised Sewage Management Facility (e.g. Community Title)	Plus \$250 per allotment	\$1,000.00	F	X	\$1,030.00
RS.33.9	Inspection of Decommissioned Sewage Management Facility		\$96.20	P	X	\$150.00
RS.33.10	Application to install a Sewage Management Facility (Domestic)	Including assessment, 2 inspections & approval to operate for first year	\$1,000.00	M	X	\$1,030.00
RS.33.11	Application to alter a Sewage Management System (Domestic)	Any domestic system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection	\$500.00	M	X	\$515.00
RS.34	Application to install a Sewage Management Facility (Commercial)					
RS.34.1	Application to install a Sewage Management Facility (Commercial <10,000 litre/day)	Includes assessment and 2 inspections	\$1,000.00	M	X	\$1,030.00
RS.34.2	Application to install a Sewage Management Facility (Commercial >10,000 litre/day)	Includes assessment and 4 inspections	\$1,500.00	M	X	\$1,545.00
RS.34.3	Application to alter a Sewage Management System (Commercial)	Any commercial system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection	\$500.00	M	X	\$515.00
RS.34.4	Application to amend Sewage Management System plan	Processing of amended approved plans for any system (e.g. additional drainage lines, change location of approved disposal area etc) but with no increase in potential hydraulic load	\$140.00	P	X	\$145.00
RS.35	Inspection of Private Water Scheme plumbing and drainage					
RS.35.1	Inspection of private water scheme plumbing and drainage	Per inspection	\$234.90	M	X	\$245.00
RS.36	Plumbing and Drainage Inspections					
RS.36.1	Single Inspection	Internal, External and Final	\$181.95	M	X	\$190.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DEVELOPMENT ASSESSMENT						
CONSTRUCTION AND DEVELOPMENT						
DS.1	Development Applications	Schedule 4 Part 2 of the Environmental Planning and Assessment (EP&A) Regulation 2021				
DS.1.1	General Development	Schedule 4 Item 2.1 of the EP&A Regulation 2021				
DS.1.2	Not exceeding \$5,000		\$147.00	S	X	\$153.00
DS.1.3	\$5,001 – \$50,000	Plus \$3.00 each \$1,000 above \$5,000	\$226.00	S	X	\$235.00
DS.1.4	\$50,001 – \$250,000	Plus \$3.64 each \$1,000 above \$50,000	\$469.00	S	X	\$488.00
DS.1.5	\$250,001 – \$500,000	Plus \$2.34 each \$1,000 above \$250,000	\$1,544.00	S	X	\$1,608.00
DS.1.6	\$500,001 – \$1,000,000	Plus \$1.64 each \$1,000 above \$500,000	\$2,325.00	S	X	\$2,420.00
DS.1.7	\$1,000,001 – \$10,000,000	Plus \$1.44 each \$1,000 above \$1,000,000	\$3,483.00	S	X	\$3,625.00
DS.1.8	More than \$10,000,000	Plus \$1.19 each \$1,000 above \$10,000,000	\$2,146.00	S	X	\$22,009.00
DS.1.9	Change of Use (Where no cost of works)	Schedule 4 – Item 2.7 of the EP&A Regulations 2021	\$379.00	S	X	\$395.00
DS.1.10	Signage for Development Applications	Development for the purposes of 1 or signs but only if this fee exceeds the fee payable under Fee DS.1.1 – Fee DS.1.8 (a) \$379.00 for 1 sign, plus (b) \$93.00 for each additional sign	POA	S	X	POA
DS.1.2	Dwelling – houses					
DS.1.2.1	Dwelling – houses not exceeding \$100,000	Schedule 4 – Item 2.3 of the EP&A Regulations 2021	\$606.00	S	X	\$631.00
DS.1.2.2	Dwelling – houses exceeding \$100,000	Fee calculated according to General Development Refer to Fee DS.1 – Fee DS.1.9	POA	S	X	POA
DS.2	Development Application for Tree Removal					
DS.2.1	1 to 5 trees	Located on Heritage Listed Property	\$165.20	P	X	\$170.20
DS.2.2	6 to 25 trees	Located on Heritage Listed Property	\$361.65	P	X	\$372.50
DS.2.3	More than 25 trees	Located on Heritage Listed Property	\$442.00	P	X	\$455.25
DS.3	Development Application for Pools					
DS.3.1	Pool – Permanent	Fee calculated according to General Development Refer to Fee DS.1 – Fee DS.1.9	POA	S	X	POA
DS.3.2	Pool – Temporary (e.g. inflatable, self supporting)	Minimum charge under General Development Refer to Fee DS.1 – Fee DS.1.9	POA	S	X	POA
DS.4	Notification of Development Applications (Hawkesbury DCP)					
DS.4.1	Requiring adjoining owners' advertisement	Plus Fee DS.4.2 – Fee DS.4.5, wherever applicable	\$529.05	P	X	\$544.90
DS.4.2	Notification Site Sign		\$98.25	F	X	\$101.20
DS.4.3	Requiring adjoining owners letters only (up to 50 properties)		\$375.00	P	X	\$386.25
DS.4.4	Requiring adjoining owners letters only (51 to 100 properties)		\$479.95	P	X	\$494.35
DS.4.5	Requiring adjoining owners letters only (more than 100 properties)		\$646.25	P	X	\$665.65
DS.5	Notification of Development	EP&A Regulation 2021				

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.5.1	Requiring notification to be given under Section 8.3 of the Environmental Planning and Assessment Act 1979	Schedule 4 – Item 7.7 of the EP&A Regulation 2021	\$826.00	S	X	\$859.00
DS.5.2	Requiring notice under S4.55(2) or S4.56(1)	Schedule 4 – Item 4.6 of the EP&A Regulations 2021	\$886.00	S	X	\$922.00
DS.5.3	Notice and advertising of designated development	Schedule 4 – Item 3.5 of the EP&A Regulation 2021	\$2,957.00	S	X	\$3,078.00
DS.5.4	Advertised Development	Schedule 4 – Item 3.6 of the EP&A Regulation 2021	\$1,472.00	S	X	\$1,532.00
DS.5.5	Prohibited Development	Schedule 4 – Item 3.7 of the EP&A Regulation 2021	\$1,472.00	S	X	\$1,532.00
DS.5.6	Notified Development	Schedule 4 – Item 3.8 of the EP&A Regulation 2021	\$1,472.00	S	X	\$1,532.00
DS.6	Building Construction Certificates					
DS.6.1	Building Class 1 and 10 Buildings					
DS.6.1.1	Up to \$5,000		\$382.85	R	Y	\$394.35
DS.6.1.2	\$5,001 up to \$12,000		\$761.20	R	Y	\$784.05
DS.6.1.3	\$12,001 up to \$100,000		\$1,225.55	R	Y	\$1,262.30
DS.6.1.4	\$100,001 up to \$200,000		\$1,419.75	R	Y	\$1,462.35
DS.6.1.5	\$200,001 up to \$350,000		\$1,934.30	R	Y	\$1,992.35
DS.6.1.6	Greater than \$350,000	\$2,517.73 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.6.2	Building Class 2 – 9 Buildings					
DS.6.2.1	Up to \$5,000		\$581.55	R	Y	\$599.00
DS.6.2.2	\$5,001 up to \$100,000		\$1,419.70	R	Y	\$1,462.30
DS.6.2.3	\$100,001 up to \$250,000		\$2,192.15	R	Y	\$2,257.90
DS.6.2.4	\$250,001 up to \$1,000,000		\$4,128.65	R	Y	\$4,252.50
DS.6.2.5	Greater than \$1,000,000	\$10,335.23 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.6.3	Certification work involving referral to Fire and Rescue NSW	Where Council needs to pay referral fees to Fire & Rescue NSW	POA	F	Y	POA
DS.7	Certifiers' review (Engineering or Building) of works (not covered by above or elsewhere) – rate per hour	\$436.87 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.8	Amended Building Construction Certificate (Minor change)	25% of original CC Fee	POA	M	Y	POA
DS.9	Amended Building Construction Certificate (Major change)	50% of original CC Fee	POA	M	Y	POA
DS.10	Additional Fees					
DS.10.1	Bushfire Assessment Level (BAL) – Risk assessment	Includes inspection	\$564.59	M	Y	\$581.55
DS.10.2	Hoarding application fee	Plus Fee DS.10.3 or Fee DS.10.4	\$276.36	M	X	\$284.65
DS.10.3	Type A Hoarding weekly rate	Per m2 up to 4 weeks, \$24.15 per m2 thereafter Plus Fee DS.10.2	\$29.26	M	X	\$30.15
DS.10.4	Type B Hoarding weekly rate	Per linear metre Plus Fee DS.10.2	\$22.77	M	X	\$23.45
DS.10.5	Mandatory inspection prior to release of Construction Certificate		\$219.97	M	Y	\$226.60

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.10.6	Transfer of Principal Certifying Authority role to Council		\$2,255.08	M	Y	\$2,322.75
DS.10.7	Certification Fees (Private or Contract Certifier engaged by Council)	Where Council is required to engage an independent certifier to carry out certification work on behalf of Council. Contractor's fees plus \$100 administration fee	POA	F	Y	POA
DS.11	File conversion of electronic documents from the NSW Planning Portal					
DS.11.1	Non-compliance of documents submitted through the NSW Planning Portal	Applicable where the documents submitted through the NSW Planning Portal are in the incorrect format Per Fee FS.1 – Fee FS.3	POA	R	Y	POA
DS.12	Stamping additional hard copy plans	When in excess of 1 set for applicant	\$32.51	M	Y	\$33.50
	Building projects (other than dwellings & residential additions) which involve civil works, e.g. car parks, drainage, etc. will be subject to the additional CC fees in the Subdivision and Civil Works section of this document					
DS.13	Building Compliance Certificates	Includes all inspections				
DS.13.1	Residential (Class 1,4)		\$1,789.20	M	Y	\$1,842.90
DS.13.2	Residential Additions		\$1,789.20	M	Y	\$1,842.90
DS.13.3	Residential Flat Building (Class 2)	Per unit	\$1,789.20	M	Y	\$1,842.90
DS.13.4	Commercial (Class 3,5,6 and 9)	Per unit Or \$1,315.88 per 500m2 floor area (whichever is greater)	\$1,789.20	M	Y	\$1,842.90
DS.13.5	Industrial (Class 7 and 8)	Per unit Or \$1,287.60 per 500m2 floor area (whichever is greater)	\$1,789.20	M	Y	\$1,842.90
DS.13.6	Other Class 10 structures		\$766.80	M	Y	\$789.80
DS.13.7	Demolition		\$766.80	M	Y	\$789.80
DS.13.8	Late Building Inspection within 48 hrs		\$113.80	M	Y	\$117.20
DS.13.9	Single Inspection		\$255.60	M	Y	\$263.30
DS.13.10	Re-inspection where failed or not ready		\$255.60	M	Y	\$263.30
DS.14	Building Compliance Certificates - Swimming Pools	Compliance and Non-Compliance Certificates				
DS.14.1	In ground	Permanent	\$1,022.40	M	Y	\$1,053.10
DS.14.2	Above ground	Permanent	\$511.20	M	Y	\$526.55
DS.14.3	Temporary	e.g. inflatable, self supporting	\$255.60	M	Y	\$263.30
DS.14.4	Single Inspection		\$255.60	M	Y	\$263.30
DS.14.5	Re-inspection where failed or not ready		\$255.60	M	Y	\$263.30
DS.14.6	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - First Year		Free	N		Free
DS.14.7	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - Subsequent years		\$255.60	M	Y	\$263.30
DS.15	Occupation Certificates					
DS.15.1	Occupation Certificate - Class 1 (or combined Class 1 & 10)		\$380.00	M	Y	\$391.40
DS.15.2	Occupation Certificate - Class 10 (50% of Class 1)		\$200.00	M	Y	\$206.00
DS.15.3	Occupation Certificate - Class 2-9		\$971.00	M	Y	\$1,000.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.15.4	Re-inspection where failed		\$255.60	M	Y	\$263.30
DS.16	Resited Dwellings					
DS.16.1	Refundable Deposit – Transit Damage		\$1,755.71	M	X	\$1,808.40
DS.16.2	Route inspection fee		\$251.17	M	X	\$258.70
DS.17	Inspection of building	Where it is Proposed New Fee to have it removed and re-erected				
DS.17.1	Up to distance of 100km		\$666.35	M	X	\$686.35
DS.17.2	In excess of 100km		POA	M	X	POA
DS.18	Complying Development Certificate					
DS.18.1	CDC pre-certificate review (all development types)	40% of relevant CDC Fee Refer to Fee DS.18.2 – Fee DS.18.4.5, whichever is greater	POA	M	Y	POA
DS.18.2	CDC – Demolition					
DS.18.2.1	Class 10 Building/Structure		\$227.70	R	Y	\$234.55
DS.18.2.2	Class 1 Building		\$455.40	R	Y	\$469.00
DS.18.2.3	Class 2–9 Buildings		POA	R	Y	POA
DS.18.3	CDC – Building Class 1 and 10 Buildings					
DS.18.3.1	Up to \$5,000	Plus Fee DS.13 – Fee DS.14.3, where applicable	\$455.40	R	Y	\$469.05
DS.18.3.2	\$5,001 up to \$12,000	Plus Fee DS.13 – Fee DS.14.3, where applicable	\$984.40	R	Y	\$1,013.95
DS.18.3.3	\$12,001 up to \$100,000	Plus Fee DS.13 – Fee DS.14.3, where applicable	\$1,915.30	R	Y	\$1,972.75
DS.18.3.4	\$100,001 up to \$200,000	Plus Fee DS.13 – Fee DS.14.3, where applicable	\$2,578.30	R	Y	\$2,655.65
DS.18.3.5	\$200,001 up to \$350,000	Plus Fee DS.13 – Fee DS.14.3, where applicable	\$4,210.00	R	Y	\$4,336.30
DS.18.3.6	Greater than \$350,000	\$6,083 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.18.4	CDC – Building Class 2 – 9 Buildings					
DS.18.4.1	Up to \$5,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$651.85	R	Y	\$671.40
DS.18.4.2	\$5,001 up to \$100,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$1,787.00	R	Y	\$1,840.60
DS.18.4.3	\$100,001 up to \$250,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$3,350.70	R	Y	\$3,451.20
DS.18.4.4	\$250,001 up to \$1,000,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$7,435.85	R	Y	\$7,658.95
DS.18.4.5	Greater than \$1,000,000	\$14,387.20 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.19	Mandatory inspection prior to release of Complying Development Certificate		\$256.70	M	Y	\$264.40
DS.20	Modification of Complying Development Certificate – Minor (S4.30 of EP&A Act 1979)	40% of the original fee	POA	M	Y	POA
DS.21	Modification of Complying Development Certificate – Major (S4.30 of EP&A Act 1979)	65% of the original fee	POA	M	Y	POA

To ensure that Council's prices for building certification services are competitive, Council will match the price of any genuine written quotation from a private certifier

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SUBDIVISION AND CIVIL WORKS (including works related to Roads Act Approval and Section 68 Local Government Act Approval – Stormwater Drainage)						
DS.22	Development Application Fees					
DS.22.1	New public road (Schedule 4 – Item 2.4(a) of the EP&A Regulation 2021)	Plus \$65.00 per additional lot	\$885.00	S	X	\$921.00
DS.22.2	No new road (Schedule 4 – Item 2.5 of the EP&A Regulation 2021)	Plus \$53.00 per additional lot	\$440.00	S	X	\$458.00
DS.22.3	Strata (Schedule 4 – Item 2.6 of the EP&A Regulation 2021)	Plus \$65.00 per additional lot	\$440.00	S	X	\$458.00
DS.22.4	Appointment and acceptance of Council as the Principal Certifying Authority	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.23	Plan Checking – Construction Certificate (Civil Works) or Subdivision Construction Certificate – excluding drainage	Plus Drainage Fee DS.23.15, where applicable Plus Fees DS.31 – Fees DS.34 See Clause 6.4 EP&A Act 1979				
DS.23.1	Full width road construction – excluding drainage	Plus Drainage Fee DS.23.15, where applicable				
DS.23.2	Residential, commercial & industrial					
DS.23.2.1	Minimum Charge	Or Fee DS.23.2.2, whichever is greater	\$993.40	M	Y	\$1,023.20
DS.23.2.2	Charge per linear metre	Per linear metre Or Fee DS.23.2.1, whichever is greater	\$27.90	M	Y	\$28.75
DS.23.3	Rural Road – (Excludes Drainage Fee – Refer to 26)					
DS.23.3.1	Minimum Charge	Or Fee DS.23.3.2, whichever is greater	\$756.80	M	Y	\$779.50
DS.23.3.2	Charge per linear metre	Per linear metre Or Fee DS.23.3.1, whichever is greater	\$14.50	M	Y	\$14.95
DS.24	Half width road construction – (Excludes Drainage Fee – Refer to 26)					
DS.24.1	Residential, commercial & industrial– (Excludes Drainage Fee – Refer to 26)					
DS.24.1.1	Minimum Charge	Or Fee DS.24.1.2, whichever is greater	\$719.95	M	Y	\$741.55
DS.24.1.2	Charge per linear metre	Per linear metre Or Fee DS.24.1.1, whichever is greater	\$19.00	M	Y	\$19.60
DS.25	Access Ways (includes crossings)– (Excludes Drainage Fee – Refer to 26)					
DS.25.1	Residential	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.25.2	Rural	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.26	Drainage					
DS.26.1	Minimum Charge	Or Fee DS.26.2, whichever is greater	\$423.00	M	Y	\$435.70
DS.26.2	Charge per linear metre (including pits and outlet)	Per linear metre Or Fee DS.26.1, whichever is greater	\$2.60	M	Y	\$2.70
DS.27	Car Parking Areas	Maximum of 4 spaces For greater than 4 spaces – Fee DS.27 Plus Fee DS.29	\$269.00	M	Y	\$277.05
DS.28	On site stormwater detention	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.29	Certifiers' review (Engineering or Building) of works	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.30	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate – Minor change to CC	25% of original CC Fee	POA	M	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.31	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate – Major change to CC	50% of original CC Fee	POA	M	Y	POA
DS.32	Issue 88B signing of Plan (and related documents)		\$201.00	M	X	\$207.05
DS.33	Construction Inspection – Compliance Certificate (Civil Works) or Roads Act Approval Works Inspections, Subdivision Works Inspections or Section 68 Local Government Act Approvals (Stormwater Drainage)	Plus Fees DS.23 – Fees DS.29 See Clause 6.4 EP&A Act 1979				
DS.33.1	Full width road construction					
DS.33.2	Residential, commercial & industrial					
DS.33.2.1	Minimum Charge	Or Fee DS.33.2.2, whichever is greater	\$1,927.60	M	Y	\$1,985.45
DS.33.2.2	Charge per linear metre	Per linear metre Or Fee DS.33.2.1, whichever is greater	\$49.16	M	Y	\$50.65
DS.33.3	Rural Road					
DS.33.3.1	Minimum Charge	Or Fee DS.33.3.2, whichever is greater	\$1,505.65	M	Y	\$1,550.80
DS.33.3.2	Charge per linear metre	Per linear metre Or Fee DS.33.3.1, whichever is greater	\$22.35	M	Y	\$23.00
DS.33.4	Half width road construction					
DS.33.5	Residential, commercial & industrial					
DS.33.5.1	Minimum Charge	Or Fee DS.33.5.2, whichever is greater	\$1,439.85	M	Y	\$1,483.05
DS.33.5.2	Charge per linear metre	Per linear metre Or Fee DS.33.5.1, whichever is greater	\$37.95	M	Y	\$39.10
DS.33.6	Access Ways (includes crossings)					
DS.33.6.1	Residential	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.33.6.2	Rural	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.33.7	Drainage					
DS.33.7.1	Minimum Charge	Or Fee DS.33.7.2, whichever is greater	\$245.55	M	Y	\$252.90
DS.33.7.2	Charge per linear metre	Per linear metre Or Fee DS.33.7.1, whichever is greater	\$6.70	M	Y	\$6.90
DS.33.8	Car Parking Areas Compliance Certificate	Maximum of 4 spaces For greater than 4 spaces – Fee DS.31 Plus Fee DS.33.10	\$468.80	M	Y	\$482.85
DS.33.9	On-site stormwater detention		\$717.70	M	Y	\$739.25
DS.33.10	Certifiers' review (Engineering or Building) of works	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.33.11	Re-inspection fee (where job not ready or deferred)	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	Y	POA
DS.34	Subdivision Certificate Fees					
DS.34.1	Subdivision Certificate					
DS.34.2	Torrens Title					
DS.34.2.1	Torrens Title	Plus Fee DS.34.2.2 Plus Fees DS.61 – Fee DS.61.2 (where applicable)	\$438.70	M	X	\$451.85
DS.34.2.2	Charge Per Lot as shown on plan	Plus Fee DS.34.2.1 Plus Fees DS.61 – Fee DS.61.2 (where applicable)	\$219.90	M	X	\$226.50
DS.34.2.3	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.34.3 Community Title						
DS.34.3.1	Community Title	Plus Fee DS.34.3.2 Plus Fees DS.61 – Fee DS.61.4 (where applicable)	\$848.30	M	X	\$873.75
DS.34.3.2	Charge Per Lot as shown on plan	Plus Fee DS.34.3.1 Plus Fees DS.61 – Fee DS.61.4 (where applicable)	\$219.90	M	X	\$226.50
DS.34.3.3	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA
DS.34.4 Strata title						
DS.34.4.1	Strata title	Plus Fee DS.34.4.2, Plus Fee DS.34.4.5	\$695.55	M	X	\$716.40
DS.34.4.2	Charge Per Lot as shown on plan	Plus Fee DS.34.4.1, Plus Fee DS.34.4.5	\$219.90	M	X	\$226.50
DS.34.4.3	Mandatory inspection prior to release of Strata Certificate	\$436.90 for first hour, then \$217.30 per hour or part thereof	POA	M	X	POA
DS.34.4.4	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA
DS.34.4.5	Re-endorsement of previously approved plan/Subdivision Certificate		\$270.05	M	X	\$278.15
DS.35 Performance Security Application & Administration Fee						
DS.35.1	Administration Fee – Security for works with a value of less than \$10,000		\$437.40	M	Y	\$450.50
DS.35.2	Administration Fee – Security for works with a value of \$10,000 or more		\$1,504.60	M	Y	\$1,549.75
DS.35.3	Administration fee – Security for Bonding of Street Trees		\$430.85	M	Y	\$443.80
DS.35.4	Bonding of Street Trees	\$1,149.63 per tree, Plus Fee DS.35.3	POA	M	Y	POA
ADDITIONAL APPLICATION FEES						
DS.36 Integrated Development						
DS.36.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.1(a) of the EP&A Regulation 2021	\$187.00	S	X	\$194.00
DS.36.2	Fee payable to each approval body in addition to DA fee	Schedule 4 – Item 3.1(b) of the EP&A Regulation 2021	\$426.00	S	X	\$443.00
DS.37 Development Requiring Concurrence						
DS.37.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.2(a) of the EP&A Regulation 2021	\$187.00	S	X	\$194.00
DS.37.2	Fee payable to each concurrence authority in addition to DA Fee	Schedule 4 – Item 3.2(b) of the EP&A Regulation 2021	\$426.00	S	X	\$443.00
DS.38 Designated Development						
DS.38.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.3 of the EP&A Regulation 2021	\$1,226.00	S	X	\$1,276.00
DS.38.2	Residential Apartment Building	Payable for DA modification if referred to Design Review Panel Schedule 4 – Item 3.4 of the EP&A Regulation 2021	\$3,996.00	S	X	\$4,159.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
MODIFICATION AND REVIEW OF DEVELOPMENT CONSENT						
DS.39	Modification of Consent Section 4.55 EP&A Act 1979	Schedule 4 Item 4 of the EP&A Regulation 2021				
DS.39.1	Minor error, misdescription or miscalculation only (by Applicant) – Section 4.55 (1)	Schedule 4 – Item 4.1 of the EP&A Regulation 2021	\$95.00	S	X	\$98.00
DS.39.2	Modification involving minimal environmental impact– Section 4.55 (1A) or Section 4.56 (1)	Schedule 4 – Item 4.2 of the EP&A Regulation 2021 50% of original DA fee, OR \$859.00 (whichever is less), Plus Fee DS.6 Notification Fee, where required	POA	S	X	POA
DS.40	Modification not of minimal environmental impact– Section 4.55 (2) or Section 4.56 (1)					
DS.40.1	Original DA fee less than \$100	Schedule 4 – Item 4.3(a) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee, where required	POA	S	X	POA
DS.40.2	Original DA fee \$100 or more, but no building, demolition or work	Schedule 4 – Item 4.3(b) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee, where required	POA	S	X	POA
DS.40.3	Dwelling \$100,000 or less	Schedule 4 – Item 4.4 of the EP&A Regulation 2021 \$253.00 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$263.00
DS.40.4	Other Development up to \$5,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$73.00 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$76.00
DS.40.5	Other Development \$5,001 – \$250,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$113.00 Plus \$1.50 each \$1,000, Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$117.00
DS.40.6	Other Development \$250,001 – \$500,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$666.00 Plus \$0.85 each \$1,000 above \$250,000 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$694.00
DS.40.7	Other Development \$500,001 – \$1,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$949.00 Plus \$0.50 each \$1,000 above \$500,000 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$988.00
DS.40.8	Other Development \$1,000,001 – \$10,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$1,314.00 Plus \$0.40 each \$1,000 above \$1,000,000 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$1,368.00
DS.40.9	Other Development more than \$10,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$6,310.00 Plus \$0.27 each \$1,000 above \$10,000,000 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$6,568.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.40.10	Residential Apartment Building – Modification of consent (See Clause 4.55 (2) of the EP&A Act and Item 6.7 of the EP&A Reg 2001)	Schedule 4 – Item 4.6 of the EP&A Regulation 2021 \$886.00 Plus Fee DS.45.1 – Fee DS.45.2, where applicable	POA	S	X	\$922.00
DS.40.11	Residential Apartment Building – Modification of consent where accompanied by a statement of qualified designer	Schedule 4 – Item 4.7 of the EP&A Regulation 2021 \$1,013.00 Plus Fee DS.45.1 – Fee DS.45.2, where applicable	POA	S	X	\$1,054.00
DS.40.12	Specialist Technical Advice required in assessing an application, such as architecture, threatened species, noise, traffic, access and disability advice and major environmental impacts	100% of costs of each provision of advice	POA	F	X	POA
DS.41	Review of Determination DA – Under Section 8.3 of the Environmental Planning and Assessment Act 1979	Schedule 4 Part 7 of the EP&A Regulation 2021 Plus Fee DS.43.1 – Fee DS.43.2, where applicable				
DS.41.1	Does not involve erecting a building, demolition or work	Schedule 4 – Item 7.1 of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee, where required	POA	S	X	POA
DS.41.2	Dwelling house \$100,000 or less	Schedule 4 – Item 7.2 of the EP&A Regulation 2021 \$253.00 Plus Fee DS.5 Notification Fee, where required	POA	S	X	\$263.00
DS.42	Review of Rejection of 8.3 Application	Schedule 4 Item 7.4 of the EP&A Regulation 2021				
DS.42.1	Less than \$100,000.00	Schedule 4 – Item 7.4(a) of the EP&A Regulation 2021	\$73.00	S	X	\$76.00
DS.42.2	More than \$100,000.00 and less than \$1,000,000.00	Schedule 4 – Item 7.4(b) of the EP&A Regulation 2021	\$199.00	S	X	\$207.00
DS.42.3	More than \$1,000,000.00	Schedule 4 – Item 7.4(c) of the EP&A Regulation 2021	\$333.00	S	X	\$346.00
DS.43	Other Development based on estimated value	Schedule 4 Item 7.3 of the EP&A Regulation 2021				
DS.43.1	Up to \$5,000		\$73.00	S	X	\$76.00
DS.43.2	\$5,001 – \$250,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$114.00 Plus \$1.50 each \$1,000 above \$5,000	POA	S	X	\$119.00
DS.43.3	\$250,001 – \$500,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$666.00 Plus \$0.85 each \$1,000 above \$250,000	POA	S	X	\$694.00
DS.43.4	\$500,001 – \$1,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$949.00 Plus \$0.50 each \$1,000 above \$500,000	POA	S	X	\$988.00
DS.43.5	\$1,000,001 – \$10,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$1,314.00 Plus \$0.40 each \$1,000 above \$1,000,000	POA	S	X	\$1,368.00
DS.43.6	More than \$10,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$6,310.00 Plus \$0.27 each \$1,000 above \$10,000,000	POA	S	X	\$6,568.00
DS.44	Review of Modification Determination – under Section 8.9 of EP&A Act 1979	Schedule 4 Item 7.5 of the EP&A Regulation 2021				
DS.44.1	Review where modification application refused or conditions imposed	50% of original DA fee, Plus Fee DS.5 Notification Fee	POA	S	X	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.45	Amend Development, Section 4.55 or Section 8.2 application prior to determination					
DS.45.1	Administration fee	50% of DA Fee Plus Fee DS.5 Notification Fee, where required	POA	M	X	POA
DS.45.2	Application to extend Development Consent under Section 4.54 of the EP&A Act 1997	\$381.70 Plus \$742.25 if notice is required under Section 4.55(2) or Section 4.56(1) of the EP&A Act 1997	POA	M	X	POA
DS.45.3	Application to amend Section 88B Instrument		\$1,116.16	M	X	\$1,149.65
DS.46	S6.23(2) Building Information Certificates					
DS.46.1	Class 1 (fee per dwelling) & Class 10 Buildings		\$446.45	F	X	\$459.85
DS.46.2	Additional Inspections		\$245.55	F	X	\$252.90
DS.47	Class 2-9 Buildings					
DS.47.1	Not Exceeding 200 square metres		\$446.45	F	X	\$446.45
DS.47.2	Exceeding 200 square metres but not exceeding 2,000 square metres		\$2,232.30	F	X	\$2,232.30
DS.47.3	Exceeding 2,000 square metres	\$2,299.30 Plus \$0.03 per m2, over 2,000m2	POA	F	X	POA
DS.48	Building Information Certificate applications related to unlawfully constructed work					
DS.48.1	Class 10 Building Structure		\$1,700.00	F	X	\$1,751.00
DS.48.2	Class 1 Building		\$4,000.00	F	X	\$4,120.00
DS.48.3	Class 2-9 Buildings		\$13,000.00	F	X	\$13,390.00
DS.48.4	Building Information Certificate involving a Performance Solution under the Building Code Australia (All Classes)	Charge applies per Performance Solution	\$700.00	F	X	\$721.00
DS.49	Copy of Building Certificate		\$14.78	F	X	\$15.20
DS.50	Drainage Diagram		\$26.78	F	X	\$27.60
DS.51	Sewer Reference Sheet	Where Drainage Diagram is unavailable	\$23.48	F	X	\$24.20
DS.52	Map Extract Certificate	Schedule 4 - Item 9.9 of the EP&A Regulation 2021	\$71.00	S	X	\$71.00
DS.53	Registration of all Part 6 or Complying Development Certificates (incl. Construction, Compliance, Occupation and Subdivision Certificates)		\$36.00	S	X	\$36.00
DS.54	Submission of Annual Fire Safety Statement					
DS.54.1	1-4 required Fire Safety Measures		\$179.75	F	X	\$185.15
DS.54.2	5-11 required Fire Safety Measures		\$250	F	X	\$257.50
DS.54.3	12 or more required Fire Safety Measures		\$400	F	X	\$412.00
DS.55	Preparation of Fire Safety Schedule	Per hour or part thereof (Minimum \$166.30)	\$161.50	F	X	\$166.35
DS.56	Request for time extension for submission of Annual Fire Safety Statement (AFSS)		\$111.60	F	X	\$114.95
DS.57	Stay of infringement notice for not submitting an Annual Fire Safety Statement (AFSS)		\$446.45	F	X	\$459.85
DS.58	Swimming Pools Act					
DS.58.1	Application for Exemption	Part 4, Clause 13(1) Swimming Pools Regulation 2018	\$250.00	S	X	\$250.00
DS.58.2	Swimming Pool Safety Inspection by accredited certifier - first inspection	Clause 19(a) Swimming Pools Regulation 2018	\$150.00	S	X	\$150.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.58.3	Swimming Pool Safety Inspection by accredited certifier – follow up inspection	Clause 19(b) Swimming Pools Regulation 2018	\$100.00	S	X	\$100.00
DS.58.4	First inspection where Certificate of Compliance ceased to be valid	Clause 19(c) Swimming Pools Regulation 2018	\$150.00	S	X	\$150.00
DS.58.5	Subsequent inspections where Certificate of Compliance ceased to be valid	Clause 19(d) Swimming Pools Regulation 2018	\$100.00	S	X	\$100.00
DS.58.6	Register a swimming pool		\$10.00	S	X	\$10.00
DS.58.7	Provision of Pool Register information – To owner or tenant or their agent only	Clause 25 Swimming Pools Regulation 2018	\$10.00	S	X	\$10.00
DS.58.8	Swimming Pool Resuscitation Sign		\$31.00	M	Y	\$31.95
DS.59	S88G Certificate	Clause 29 Conveyancing (General) Regulations 2013				
DS.59.1	S88G Certificate – no inspection required	Clause 29(b) Conveyancing (General) Regulations 2013	\$10.00	S	X	\$10.00
DS.59.2	S88G Certificate – inspection required	Clause 29(a) Conveyancing (General) Regulations 2013	\$35.00	S	X	\$35.00
DS.60	Endorsement of Legal Documents relating to development and subdivision					
DS.60.1	Section 88B		\$258.90	M	X	\$266.70
DS.60.2	Section 88E, positive covenant and restrictions-as-to-user (RATU)		\$258.90	M	X	\$266.70
DS.60.3	Endorsement of amended Section 88B or Section 88E		\$258.90	M	X	\$266.70
DS.60.4	Endorsement of Legal Documents by Council Resolution and Seal (where required)		\$640.70	M	X	\$659.90
DS.60.5	Endorsement of Legal Documents via PEXA Workspace arrangement		POA	M	Y	POA
DS.61	Maps, Plans & Documents					
DS.61.1	Copies of Building Plans					
DS.61.1.1	Customer printing approved plans from DA Tracker		Free	N		Free
DS.61.1.2	Copy of Approved Plans (per DA or CC approval) – Class 1 and 10		\$101.87	M	X	\$104.95
DS.61.1.3	Copy of Approved Plans (per DA or CC approval) – Class 2 – 9		\$192.91	M	X	\$198.70
DS.61.2	Other Plans					
DS.61.2.1	B1 sheet		\$17.10	M	X	\$17.60
DS.61.2.2	A1 sheet		\$14.78	M	X	\$15.20
DS.61.2.3	A2 sheet		\$7.98	M	X	\$8.20
DS.61.2.4	A3 sheet		\$2.27	M	X	\$2.35
DS.61.2.5	A4 sheet		\$1.13	M	X	\$1.15
DS.61.3	Photocopies					
DS.61.3.1	Black & white – A4	Per copy	\$1.07	F	X	\$1.10
DS.61.3.2	Black & white – A3	Per copy	\$2.14	F	X	\$2.20
DS.61.3.3	Studies, reports & other documents	Cost Plus 50%	POA	M	X	POA
DS.62	Administration Fees for Withdrawn Applications and Certificates					
DS.62.1	Administration Fee: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund)		\$46.85	M	Y	\$48.25

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.62.2	Administration Fee: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S8.2 applications (deducted from refund)		\$92.65	M	Y	\$95.45
DS.63	Refunds for Withdrawn Applications and Certificates- (DA, CC, CDC, SC, S4.55, S8.2 only)					
DS.63.1	Withdrawn within 3 days of lodgement - 100% of DA	100% of DA Fee, Admin, File Conversion	POA	M	X	POA
DS.63.2	Withdrawn/Refund (prior to assessment) - 50% of DA Fee (excluding Scanning, Admin Fee and PlanFirst levy)	50% of DA Fee only	POA	M	X	POA
DS.63.3	Withdrawn/Refund (after 7 day letter issued) - the amount will be assessed based on the work performed by Council	Based on work done and staff time	POA	M	X	POA
MISCELLANEOUS FEES						
DS.64	Flood level advice - Basic	Letter confirming 1:100 level only	\$204.25	M	Y	\$210.40
DS.65	Flood level advice - Detailed	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$686.50	M	Y	\$707.10
DS.66	Flood level advice - CDC	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$686.50	M	Y	\$707.10
DS.67	Fees, Charges or Penalties permitted under legislation other than LGA	As specified in relevant legislation	POA	S	X	POA
DS.68	Applications under Section 68 of the Local Government Act					
DS.68.1	Solid fuel heater Approval	S68 Activity under the Local Govt Act 1993	\$284.65	R	X	\$293.20
DS.68.2	Amusement devices	S68 Activity under the Local Govt Act 1993	\$75.90	M	X	\$78.20
DS.68.3	Application and Inspection of installations on Caravan Parks	S68 Activity under the Local Govt Act 1993	\$663.00	R	X	\$682.90
DS.68.4	Reinspection required of installations on Caravan Parks	S68 Activity under the Local Govt Act 1993	\$221.00	R	X	\$227.65
DS.68.5	Application and Inspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Govt Act 1993	\$663.00	R	X	\$682.90
DS.68.6	Reinspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Govt Act 1993	\$221.00	R	X	\$227.65
DS.68.7	Other Section 68 Applications		\$278.20	R	X	\$286.55
WRITTEN ADVICE						
DS.69	Written advice regarding Development Consent	\$166.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.70	Written advice regarding Building Consent	\$166.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.71	Response to written request involving interpretation or clarification of information/ documents	\$166.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.72	Written advice regarding contaminated land enquiries	\$166.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.73	Written advice regarding exempt subdivision development	\$166.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.74	Prelodgement Meetings - General	Per hour (Minimum Fee \$1,000) All subsequent meetings will be charged.	POA	P	Y	POA
DS.75	Prelodgement Meetings - Major	Per hour (Minimum Fee \$1,300) All subsequent meetings will be charged.	POA	P	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
DS.76	Review of Revised Proposal – General	Per hour (Minimum Fee \$523.15)	POA	P	Y	POA
DS.77	Review of Revised Proposal – Major	Per hour (Minimum Fee \$845)	POA	P	Y	POA
DS.78	Written confirmation of Heritage Works Exemption requests under Clause 5.10(3) of HLEP 2012	Per hour (Minimum Fee \$482.90)	POA	P	X	POA

STRATEGIC PLANNING SERVICES

ADDITIONAL APPLICATION FEES

SP.1	Application to Prepare Local Environmental Plans (LEP's) or Preparation/Amendment of Development Control Plan (DCP)					
SP.1.1	Planning Proposals relating to Section 3.22 of the Environment Planning and Assessment Act 1979 matters – Typographical, administrative errors, discrepancies and minor mapping errors/anomalies		\$2,764.45	M	X	\$4,000.00
SP.1.2	Planning proposal – Reclassification of land only	\$30,000.00 (one lot) \$50,000 (two lots or more), Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA
SP.1.3	Planning Proposal – Basic – Written Amendments to existing Hawkesbury Local Environmental Plan 2012 only, and not resulting in any increased density or subdivision of land	\$30,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SP.1.4	Planning Proposal – Standard – Both Written and Mapping Amendments to existing Hawkesbury Local Environmental Plan 2012 (eg. heritage listings, additional permitted uses, etc) and map amendments (eg. Zoning, Lot Size) that result in an increased development yield of 20 lots/dwellings or less	\$70,000.00 (up to 20 lots) \$90,000 (20–50 lots), \$130,000 (50–100 lots), \$200,000 (100–200 lots) Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA
SP.1.5	Planning proposal – Complex – relating to a significant change of zoning and/or other provisions (and development yield exceeds 20 lots and/or development cost is more than \$10 million)	\$250,000.00 (200–1,000 lots) \$300,000 (more than 1,000 lots) Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund	POA	M	X	POA
SP.1.6	Preparation or variation to DCP – Minor – changes to existing DCP (eg. Minor changes to wording, diagrams)	Quotation on application – written response will be quoted at professional rate per hour (as per Fee FS.1)	POA	M	X	POA
SP.1.7	Preparation or variation to DCP – Major – involving significant changes (eg. New DCP chapter)	Quotation on application – written response will be quoted at professional rate per hour for senior staff (as per Fee FS.1)	POA	M	X	POA
SP.1.8	Planning Proposal Pre-lodgement Meetings – General	Per hour (Minimum Fee \$686.45) All subsequent meetings will be charged	POA	P	Y	POA
SP.1.9	Planning Proposal Pre-lodgement Meetings – Major	Per hour (Minimum Fee \$1,026.85) All subsequent meetings will be charged	POA	P	Y	POA
SP.1.10	Scoping Proposal	Scoping Proposal Application fee (includes one meeting) To be paid prior to any consideration by Council	\$6,000.00	R	Y	\$7,000.00
SP.2	Advertising of Planning Proposals and DCP Variations					
SP.2.1	Advertising for all applications (payable in addition to fee for planning proposal and/or DCP variation fee)	Plus Fee SP.1.1 – Fee SP.1.7 Plus Fee SP.2.2 – Fee SP.2.4	\$529.05	P	X	\$544.90
SP.2.2	Requiring adjoining owners letters only (up to 50 properties)		\$375.00	P	X	\$386.25

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SP.2.3	Requiring adjoining owners letters only (51 to 100 properties)		\$479.95	P	X	\$494.35
SP.2.4	Requiring adjoining owners letters only (more than 100 properties)		\$646.25	P	X	\$665.65
SP.3	Works in Kind					
SP.3.1	Works in Kind Proposal Fees					
SP.3.1.1	For each Section 7.11 work listed in a contributions plan	\$5,253.00 Plus Fee SP.3.4	POA	F	X	POA
SP.3.2	Works in Kind Supervision Fees					
SP.3.2.1	Works in Kind Supervision Fee	3% of the value of Section 7.11 work listed in a contributions plan	POA	F	X	POA
CERTIFICATES AND DOCUMENTS						
SP.4	Hawkesbury Development Control Plan					
SP.4.1	Hard Copy – DCP & Appendices	See Clause 19 EP&A Regulation 2000	\$165.00	M	X	\$169.95
SP.4.2	Hard Copy – DCP only	See Clause 19 EP&A Regulation 2000	\$120.00	M	X	\$123.60
SP.4.3	Hard Copy – Appendices only	See Clause 19 EP&A Regulation 2000	\$90.00	M	X	\$92.70
SP.4.4	CD or USB	See Clause 19 EP&A Regulation 2000	\$50.00	M	X	\$51.50
SP.4.5	Download from www.hawkesbury.nsw.gov.au	See Clause 19 EP&A Regulation 2000	Free	N		Free
SP.5	Local Environmental Plan 1989 or 2012					
SP.5.1	Written document		\$20.00	M	X	\$20.60
SP.5.2	Download LEP 1989 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.5.3	Coloured map set (LEP 1989 only)		\$600.00	M	X	\$618.00
SP.5.4	Single colour map (LEP 1989 only)		\$75.00	M	X	\$77.25
SP.5.5	Download LEP 2012 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.5.6	Coloured map set (LEP 2012 only)		POA	M	X	POA
SP.5.7	Single colour map (LEP 2012 only)		POA	M	X	POA
SP.6	Development Contribution Plan (Section 7.11 and 7.12 – Formerly S94 Plan and S94a Plan)					
SP.6.1	Hardcopy of Plan	See Clause 38 EP&A Reg 2000	\$25.00	M	X	\$25.75
SP.6.2	Internet download	See Clause 38 EP&A Reg 2000	Free	N		Free
SP.7	Planning Studies					
SP.7.1	Hawkesbury Local Housing Strategy					
SP.7.1.1	Written document		\$25.00	M	X	\$25.75
SP.7.1.2	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.7.2	Hawkesbury Employment Land Strategy					
SP.7.2.1	Written document		\$30.00	M	X	\$30.90
SP.7.2.2	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.7.3	Hawkesbury Floodplain Risk Management Study and Plan					
SP.7.3.1	Written document		\$60.00	M	X	\$61.80
SP.7.3.2	Download from www.hawkesbury.nsw.gov.au		Free	N		Free

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SP.7.4	Certificates/Reports					
SP.7.5	S10.7 Planning Certificate	Schedule 4 Part 9 of the EP&A Regulation 2021				
SP.7.5.1	S10.7 (2) Planning Certificate	Schedule 4 – Item 9.7 of the EP&A Regulation 2021 One certificate per property.	\$69.00	S	X	\$69.00
SP.7.5.2	S10.7 (5) Planning Certificate	Certificate where advice is provided under Section 107 (5) of the Act One certificate per property	\$156.00	S	X	\$156.00
SP.7.5.3	Certified copy of S10.7 Planning Certificate	Plus Fee DS.48.4, where applicable One certificate per property	\$62.00	S	X	\$62.00
SP.7.5.4	Fax or postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate		\$19.83	F	X	\$20.40
SP.7.5.5	Planning Certificate Urgency Fee	Planning Certificate Urgent (2 Business days) Council reserved the right to hold off on this urgent planning certificate service during system upgrades		M	X	\$200.00

MISCELLANEOUS FEES

SP.8	Infrastructure Contribution Payment Rates (under Section 7.11 and 7.12 – Formerly Section 94/94a Plans)	Refers to Sections 7.11 and 7.12 of the Environmental Planning and Assessment Amendment Act 2017 (NSW)				
SP.8.1	Provision of local infrastructure including, but not limited to, car parks, community facilities, land acquisition, park improvements, plan administration, recreation facilities, road works, stormwater drainage	As per Section 7.11 and 7.12 Formerly 94/94a Plan, Adopted by Council, indexed accordingly	POA	F	X	POA
SP.9	Drainage Works	S64 Local Government Act 1993				
SP.9.1	Drainage Catchment 1	Per m2 of site area	POA	F	X	POA
SP.9.2	Drainage Catchment 2	Per m2 of site area	POA	F	X	POA
SP.9.3	Drainage Catchment 3	Per m2 of site area	POA	F	X	POA
SP.9.4	Drainage Catchment 4	Per m2 of site area	POA	F	X	POA
SP.9.5	Drainage Catchment 5	Per m2 of site area	POA	F	X	POA
SP.9.6	Drainage Catchment 6	Per m2 of site area	POA	F	X	POA
SP.10	S64 Pitt Town Development Area – Stormwater Infrastructure					
SP.10.1	Bona Vista & Fernadel Precincts – Preliminary Studies /Plans, Land acquisition, Basin, Overland Flow Path and Wetland Construction	Per development as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.2	Contribution Area 1 – Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.3	Contribution Area 2 – Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.4	Contribution Area 3 – Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.5	Contribution Area 4 – Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.6	Contribution Area 5 – Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
COMMUNITY SERVICES						
COMMUNITY FACILITY HIRE						
CS.1	Hire of Council Managed Community Centres for meetings	Per hour	\$20.00	P	Y	\$22.00
CS.2	Hire of Council Managed Community Centres for function	3hr or more	\$275.00	P	Y	\$285.00
CS.3	Function Bond for Council Managed Community Centre		\$275.00	P	X	\$285.00
COMMUNITY CENTRES AND HALLS						
CS.4	Blaxlands Ridge Community Centre					
CS.4.1	Hire of hall for meetings	Per hour	\$20.00	E	Y	\$22.00
CS.4.2	Hire of hall for functions	3hr or more	\$275.00	E	Y	\$285.00
CS.4.3	Tennis court hire – day hire	Per hour	Free	E		Free
CS.4.4	Tennis court hire – with lights	Per hour	\$13.50	E	Y	\$14.00
CS.4.5	Hire of Old School House to Comleroy-Kurrajong Historical Society	Per year	\$376.00	E	Y	\$390.00
CS.4.6	Hire of hall to HCOS for Preschool	Per day	\$65.00	E	Y	\$67.00
CS.4.7	Function Bond		\$275.00	E	X	\$285.00
CS.5	Colo Heights Hall					
CS.5.1	Casual hire	Per hour	\$12.00	E	Y	\$12.00
CS.5.2	Function hire	3hr or more	\$110.00	E	Y	\$115.00
CS.5.3	Tennis court hire – Day hire	Per hour	Free	E		Free
CS.5.4	Tennis court hire – with lights	Per hour	\$13.50	E	Y	\$14.00
CS.5.5	Refundable deposit for party hire		\$275.00	E	X	\$285.00
All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys						
All hire users are required to leave building premises and amenities clean and tidy						
CS.6	Bilpin District Hall					
CS.6.1	Hire of main hall for functions	Full day (6 hours or more)	\$310.00	E	Y	\$300.00
CS.6.2	Hire of main hall for functions	Half day (3 hours or less)	\$155.00	E	Y	\$150.00
CS.6.3	Hire of main hall (Meetings, Classes, Activities)	Per hour	\$15.50	E	Y	\$15.00
CS.6.4	Hire of meeting room	Per hour	\$10.50	E	Y	\$10.00
CS.6.5	Function Bond	Half and full day	\$550.00	E	X	\$550.00
CS.6.6	Cleaning Fee (Optional)	Half and full day	\$210.00	E	Y	\$200.00
CS.7	Bligh Park Community Centre					
CS.7.1	Tiningi Hall Meeting Room – Regular hire	Per hour Minimum 10 bookings	\$23.00	E	Y	\$24.00
CS.7.2	Tiningi Hall Meeting Room – Casual Hire (Weekday hire)	Per hour	\$26.00	E	Y	\$27.00
CS.7.3	Tiningi Hall Meeting Room – Casual Hire (Weekend hire)	Per hour	\$32.00	E	Y	\$33.00
CS.7.4	Tiningi Hall Meeting Room – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$16.00	E	Y	\$17.00
CS.7.5	Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekday hire)	Per hour	\$21.00	E	Y	\$22.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CS.7.6	Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekend hire)	Per hour	\$24.00	E	Y	\$25.00
CS.7.7	Tiningi Hall Main Hall – Regular hire	Per hour Minimum 10 bookings	\$30.00	E	Y	\$31.00
CS.7.8	Tiningi Hall Main Hall – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$56.00	E	Y	\$58.00
CS.7.9	Tiningi Hall Main Hall – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$66.00	E	Y	\$68.00
CS.7.10	Tiningi Hall Main Hall – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$24.00	E	Y	\$25.00
CS.7.11	Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$50.00	E	Y	\$51.00
CS.7.12	Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$60.00	E	Y	\$61.00
CS.7.13	Tiningi Hall – Function Hire (Monday – Thursday)	Hire period 8.5 hours	\$420.00	E	Y	\$430.00
CS.7.14	Tiningi Hall – Function Hire (Friday – Sunday)	Hire period 8.5 hours	\$500.00	E	Y	\$510.00
CS.7.15	Tiningi Hall – additional function hire	Per hour	\$50.00	E	Y	\$55.00
CS.7.16	Bligh Park Neighbourhood Centre Meeting Room – Regular Hire	Per hour Minimum 10 bookings	\$15.00	E	Y	\$15.00
CS.7.17	Bligh Park Neighbourhood Centre Meeting Room – Casual Hire (Weekday hire)	Per hour	\$17.00	E	Y	\$17.00
CS.7.18	Bligh Park Neighbourhood Centre Meeting Room – Casual Hire (Weekend hire)	Per hour	\$22.00	E	Y	\$22.00
CS.7.19	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$12.00	E	Y	\$12.00
CS.7.20	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Casual Hire (Weekday hire)	Per hour	\$14.00	E	Y	\$14.00
CS.7.21	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Casual Hire (Weekend hire)	Per hour	\$18.00	E	Y	\$18.00
CS.7.22	Bligh Park Neighbourhood Centre Main Hall – Regular Hire	Per hour Minimum 10 bookings	\$25.00	E	Y	\$26.00
CS.7.23	Bligh Park Neighbourhood Centre Main Hall – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$46.00	E	Y	\$46.00
CS.7.24	Bligh Park Neighbourhood Centre Main Hall – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$56.00	E	Y	\$57.00
CS.7.25	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$20.00	E	Y	\$21.00
CS.7.26	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$39.00	E	Y	\$40.00
CS.7.27	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$49.00	E	Y	\$50.00
CS.7.28	Bligh Park Neighbourhood Centre – Function Hire (Monday – Thursday)	Hire period 8.5 hours	\$340.00	E	Y	\$350.00
CS.7.29	Bligh Park Neighbourhood Centre – Function Hire (Friday – Sunday)	Hire period 8.5 hours	\$420.00	E	Y	\$430.00
CS.7.30	Bligh Park Neighbourhood Centre – additional function hire	Per hour	\$40.00	E	Y	\$40.00
CS.7.31	Bond (refundable) – Regular Hirers		\$100.00	E	X	\$150.00
CS.7.32	Bond (refundable) – Casual or Function Hirers		\$200.00	E	X	\$350.00
CS.7.33	Annual Administration Fee – Regular Hirers		\$65.00	E	Y	\$70.00
CS.7.34	Non-refundable Booking Fee – Casual or Function Hirers		\$65.00	E	Y	\$70.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CS.7.35	Optional Cupboard Hire	Per month	\$20.00	E	Y	\$20.00
CS.8	Glossodia Community Centre					
ACS.8.1	Hall Hire – Casual Hire	Per hour Minimum 4 hours	\$26.00	E	Y	\$27.00
CS.8.2	Hall Hire – Regular Hire	Per hour		E	Y	\$21.00
CS.8.3	Function bond		\$515.00	E	X	\$200.00
CS.8.4	Administration Fee	Non Refundable	\$52.00	E	Y	\$53.00
CS.8.5	Storage Fee			E	Y	\$20.00
CS.9	North Richmond Community Centre					
CS.9.1	Party Hire of Community Centre Hall 1 and Hall 2 (Friday School holidays 1pm to midnight)		\$650.00	E	Y	\$700.00
CS.9.2	Party Hire of Community Centre Hall 1 and Hall 2 (Saturday & Sunday – School Holidays – All day until midnight / School Term – 1.30pm until midnight)		\$650.00	E	Y	\$700.00
CS.9.3	Party Hire of Hall 1 (Friday – School holidays – 1pm until midnight)		\$400.00	E	Y	\$450.00
CS.9.4	Party Hire of Hall 1 (Saturday – School holidays – All day until midnight / School term – 2pm until midnight)		\$400.00	E	Y	\$450.00
CS.9.5	Party Hire of Hall 1 (Sunday 1.30pm until midnight)			E	Y	\$450.00
CS.9.6	Party Hire of Hall 2 (Friday – School holidays – 1 pm until midnight)		\$400.00	E	Y	\$450.00
CS.9.7	Party Hire of Hall 2 (Saturday – School holidays – All day until midnight / School term – 11.30am until midnight)		\$400.00	E	Y	\$450.00
CS.9.8	Party Hire of Hall 2 (Sunday – 1.30 pm until midnight)		\$300.00	E	Y	\$450.00
CS.9.9	Permanent hire of Hall – For Profit groups rate	Per hour Minimum 10 bookings	\$28.00	E	Y	\$29.00
CS.9.10	Permanent Hire of Hall – Not for Profit Organisations	Per hour Minimum 10 bookings	\$22.00	E	Y	\$23.00
CS.9.11	Casual Hire of Hall – Private and Profit	Per hour Minimum 3 hours hire	\$40.00	E	Y	\$50.00
CS.9.12	Casual Hire of Hall – Not for Profit Organisations	Per hour – Minimum 3 hours hire	\$40.00	E	Y	\$40.00
CS.9.13	Permanent Hire of Counselling Room	Per hour – Minimum 10 bookings	\$21.00	E	Y	\$22.00
CS.9.14	Permanent Hire of Counselling/Meeting Room or Foyer – Not For Profit Organisations	Per hour – Minimum 10 bookings	\$16.00	E	Y	\$17.00
CS.9.15	Counselling Room Hire – Profit and Private	Per hour – Minimum 3 hours hire	\$25.00	E	Y	\$25.00
CS.9.16	Counselling Room Hire – Profit and Private (Weekends)	Per hour – Minimum 3 hours hire	\$30.00	E	Y	\$30.00
CS.9.17	Hire of Hall cupboards – Subject to availability	Per month	\$10.00	E	Y	\$10.00
CS.9.18	Hire of kitchen cupboard- Subject to availability	Per month	\$5.00	E	Y	\$5.00
CS.9.19	Refundable Security Bond		\$200.00	E	X	\$200.00
CS.9.20	Key deposit		\$50.00	E	X	\$50.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CS.10	Richmond Neighbourhood Centre					
CS.10.1	Hire of hall - Function hire		\$245.00	E	Y	\$250.00
CS.10.2	Hire of hall - Casual users	Per hour - For profit group rate	\$27.00	E	Y	\$28.00
CS.10.3	Hire of hall - Casual users	Per hour - Non profit making rate	\$23.00	E	Y	\$24.00
CS.10.4	Hire of hall - All day rate	Non-profit making	\$110.00	E	Y	\$154.00
CS.10.5	Hire of hall - All day rate	Profit making	\$145.00	E	Y	\$180.00
CS.10.6	Refundable deposit (Cleaning/Damages)		\$250.00	E	X	\$250.00
CS.10.7	Refundable key deposit		\$40.00	E	X	\$40.00
CS.10.8	Hire of Meeting Room	Per hour - Non-profit making	\$17.00	E	Y	\$17.50
CS.10.9	Hire of Meeting Room	Per hour - Profit making	\$22.00	E	Y	\$22.50
CS.10.10	Hire of Meeting Room	All day rate - Non-profit making	\$60.00	E	Y	\$110.00
CS.10.11	Hire of Meeting Room	All day rate - Profit making	\$75.00	E	Y	\$145.00
CS.11	St Albans School of Arts					
CS.11.1	Hire of hall - Local Resident	Per hour	\$20.00	E	Y	\$20.00
CS.11.2	Hire of hall - Non-Resident	Per hour	\$30.00	E	Y	\$30.00
CS.11.3	Hire of hall - Local Resident for up to 4 hours		\$45.00	E	Y	\$45.00
CS.11.4	Hire of hall - Non-Resident for up to 4 hours		\$75.00	E	Y	\$75.00
CS.11.5	Hire of hall - Local Resident Up to 8 hours	Including set up/clean up	\$65.00	E	Y	\$65.00
CS.11.6	Hire of Kitchen - Local Resident Up to 8 hour	Including set up/clean up	\$25.00	E	Y	\$25.00
CS.11.7	Hire of Barbeque - Local Resident Up to 8 hour	Including set up/clean up	\$25.00	E	Y	\$25.00
CS.11.8	Hire of hall - Non-Resident	Up to 8 hours Including set up/clean up	\$150.00	E	Y	\$150.00
CS.11.9	Hire of kitchen - Non-Resident	8 hour hire Including set up/clean up	\$40.00	E	Y	\$40.00
CS.11.10	Hire of barbeque - Non-Resident	8 hour hire Including set up/clean up	\$25.00	E	Y	\$25.00
CS.11.11	24 Hour hire - Non-Resident	Up to 24 hours (Day only) Including set up/clean up	\$200.00	E	Y	\$200.00
CS.11.12	Hire of kitchen - Non-Resident	24 hour hire Including set up/clean up	\$50.00	E	Y	\$50.00
CS.11.13	Hire of barbeque - Non-Resident	24 hour hire Including set up/clean up	\$25.00	E	Y	\$25.00
CS.11.14	Weekend and Event Hire - Local Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$180.00	E	Y	\$180.00
CS.11.15	Hire of kitchen - Local Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$50.00	E	Y	\$50.00
CS.11.16	Hire of barbeque - Local Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$25.00	E	Y	\$25.00
CS.11.17	Weekend and Event Hire - Non-Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$300.00	E	Y	\$300.00
CS.11.18	Hire of kitchen - Non-Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$70.00	E	Y	\$70.00
CS.11.19	Hire of barbeque - Non-Resident	Minimum two day hire 9:15am Saturday to Midnight Sunday	\$25.00	E	Y	\$25.00
CS.11.20	PA System		\$50.00	E	Y	\$50.00
CS.11.21	Projector and Screen		\$75.00	E	Y	\$75.00
CS.11.22	Projector, Screen and PA		\$100.00	E	Y	\$100.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CS.11.23	Public Liability Insurance		\$90.00	E	Y	\$90.00
CS.11.24	Bond/Key Deposit	For all categories	\$500.00	E	X	\$500.00
CS.12	Hawkesbury Leisure and Learning Centre					
CS.12.1	Regular hire of any 1 function space	Minimum 3 hours Per hour	\$25.00	E	Y	\$26.00
CS.12.2	Casual hire of any 1 function space	Minimum 3 hours Per hour	\$31.00	E	Y	\$32.00
CS.12.3	Regular hire of any 2 function spaces	Per hour	\$36.00	E	Y	\$37.00
CS.12.4	Casual hire of any 2 function spaces	Per hour	\$45.00	E	Y	\$46.00
CS.12.5	Casual hire of Cafe/Lounge/Courtyard	Per hour Only hired after 4.00pm	\$60.00	E	Y	\$62.00
CS.12.6	Full day hire	All rooms Plus Fee CS.12.7 (where applicable)	\$216.00	E	Y	\$222.00
CS.12.7	Weekend hire surcharge	All rooms Plus Fee CS.12.6	\$54.00	E	Y	\$55.00
CS.12.8	Hire of crockery/cutlery	Per day (0-100 people)	\$54.00	E	Y	\$55.00
CS.12.9	Hire of crockery/cutlery	Per day (> 100 people)	\$108.00	E	Y	\$111.00
CS.12.10	Hire of data projector and screen	Per day	\$54.00	E	Y	\$55.00
CS.12.11	Key Bond		\$108.00	E	X	\$111.00
CS.13	South Windsor Family Centre					
CS.13.1	Regular hire of main hall	Minimum 3 hours Per hour	\$18.00	E	Y	\$20.00
CS.13.2	Casual hire of main hall	Minimum 3 hours Per hour	\$24.00	E	Y	\$25.00
CS.13.3	Regular hire of Small Meeting Room	Minimum 3 hours Per hour	\$18.00	E	Y	\$20.00
CS.13.4	Casual hire of Small Meeting Room	Minimum 3 hours Per hour	\$24.00	E	Y	\$24.00
CS.13.5	Regular hire of Child Care area	Minimum 3 hours Per hour	\$22.00	E	Y	\$23.00
CS.13.6	Casual hire of Child Care area	Minimum 3 hours Per hour	\$24.00	E	Y	\$25.00
CS.13.7	Key bond		\$52.00	E	X	\$54.00
INFRASTRUCTURE OPERATIONS						
TRANSPORT OPERATIONS						
TO.1	Road Opening Permit	Plus Fee TO.1.1 – Fee TO.5.3.3, where applicable Unless otherwise stated, all charges are per m2 and minimum area charged is 2m2	\$266.50	F	X	\$274.50
TO.1.1	Restoration works requiring authorised traffic control	Contractors' costs plus 5% Plus Fee TO.1.1 – Fee TO.5.3.3, where applicable	POA	R	Y	POA
TO.1.2	Restoration works surcharge	A surcharge of 50% will apply when restoration works are required on major roads or commercial precincts that require works to be undertaken at night or on weekends Plus Fee TO.1.1 – Fee TO.5.3.3, where applicable	POA	R	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
TO.2	Driveways- Restoration					
TO.2.1	Concrete					
TO.2.1.1	Residential driveways 100mm thick	Per m2 (Minimum area 2m2)	\$376.60	F	X	\$387.90
TO.2.1.2	Industrial driveways 150mm thick concrete	Per m2 (Minimum area 2m2)	\$458.65	F	X	\$472.40
TO.2.2	Pavers					
TO.2.2.1	Returned to Council's Works Depot in good order	Per m2 (Minimum area 2m2)	\$489.65	F	X	\$504.35
TO.2.2.2	Where Council is required to supply pavers	Per m2 (Minimum area 2m2)	\$589.60	F	X	\$607.30
TO.2.2.3	Bitumen surfaces/paths	Per m2 (Minimum area 2m2)	\$357.15	F	X	\$367.85
TO.2.2.4	Formed paths - earth, grassed or gravel	Per m2 Up to 15m2 (Minimum area 2m2)	\$184.95	F	X	\$190.50
TO.2.2.5	Formed paths - earth, grassed or gravel	For areas greater than 15m2, the first 15m2 is charged as per Fee TO.2.2.4, Plus \$34.55 per m2 thereafter	POA	F	X	POA
TO.2.2.6	Non-Formed paths (All rural areas)	Per m2 (Minimum area 2m2)	\$17.00	F	X	\$17.50
TO.2.3	Driveway Inspections Fees (Residential)					
TO.2.3.1	First 2 inspections		\$236.90	F	X	\$244.00
TO.2.3.2	Subsequent inspections		\$96.05	F	X	\$98.90
TO.2.4	Driveway Inspections Fees (Commercial/ Industrial)					
TO.2.4.1	Inspection - Commercial/Industrial		\$401.70	F	X	\$413.75
TO.3	Footpaths - Restoration					
TO.3.1	Concrete path	Per m2 (Minimum area 2m2)	\$366.10	F	X	\$377.10
TO.3.2	Concrete with bitumen/asphalt surface paths	Per m2 (Minimum area 2m2)	\$366.10	F	X	\$377.10
TO.4	Kerbing and Guttering - Restoration	Per linear metre				
TO.4.1	Concrete kerb and gutter	Per metre (Minimum length 2m)	\$430.45	M	X	\$443.35
TO.5	Roads - Restoration					
TO.5.1	Formed roads (earth or gravel)	Per m2 (Minimum area 2m2)	\$254.95	M	X	\$262.60
TO.5.2	Bitumen or asphalt surface (max 23mm thick A.C.)					
TO.5.2.1	Per opening up to 50m2	Per m2 (Minimum area 2m2)	\$396.25	M	X	\$408.15
TO.5.2.2	Per opening after the first 50m2	Fee TO.5.2.1 per m2 Plus \$273.55 per m2 thereafter	POA	M	X	POA
TO.5.3	Asphaltic concrete pavement (deep lift)					
TO.5.3.1	Per opening up to 35m2 (Minimum 2m2)	Per m2 Up to 35m2 (Minimum area 2m2)	\$583.75	M	X	\$601.25
TO.5.3.2	Per opening after the first 35m2	For areas greater than 35m2, the first 35m2 is charged as per Fee TO.5.3.1 Plus \$400 per m2 thereafter	POA	M	X	POA
TO.5.3.3	Concrete pavement roads	Per m2 (Minimum area 2m2)	POA	M	X	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
TO.6	Kerbing and Guttering – New Construction					
TO.6.1	Kerbing and guttering construction					
TO.6.1.1	50% of the cost of the work	As per Contractors' charges	POA	F	Y	POA
TO.6.1.2	25% for side boundary on corner block	As per Contractors' charges	POA	F	Y	POA
TO.7	Traffic Control Barrier Fee					
TO.7.1	Barricades on footways, emergency barricades and lights & temporary footway crossings		POA	F	X	POA
IRRIGATION LICENCE FEE						
TO.8.1	Permit to Irrigate Fee		\$488.10	M	X	\$502.75
TO.8.2	Annual Licence Fee		\$205.45	M	X	\$211.60
OTHER FEES						
TO.9	Road Occupancy					
TO.9.1	Permit to occupy road/footpath for Event purposes – must be accompanied by a Traffic Management Plan	Per day or part thereof	POA	M	X	POA
TO.9.2	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Non-Commercial areas – must be accompanied by a Traffic Management Plan, if required	Per week or part thereof	\$276.05	M	X	\$284.35
TO.9.3	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Commercial areas – must be accompanied by a Traffic Management Plan, if required	Per day or part thereof	\$276.05	M	X	\$284.35
TO.9.4	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Transport for NSW (TfNSW) controlled roads	Applications must be approved by TfNSW prior to consideration by Council	POA	M	X	POA
TO.9.5	Construction Establishment Fee		\$1,095.40	M	X	\$1,128.25
TO.9.6	Construction Zone	Per Week Per 12.5m (truck length)	\$137.30	M	X	\$141.40
TO.10	Sale of Tender Documents					
TO.10.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	R	Y	POA
TO.11	Road Closures					
TO.11.1	Assess Traffic Management Plan		POA	F	X	POA
CITY SERVICES						
SALES						
CY.1	Sale of Maps (Digital or Printed Copy)	Supplied from Geographical Information System				
CY.1.2	Category 1: Maps displaying cadastral data, creeks, rivers and contours	Prices for 1–10 sheets Price for 11 copies or more on application				
CY.1.2.1	A0 sheet		\$71.70	F	X	\$73.85
CY.1.2.2	A1 sheet		\$68.40	F	X	\$70.45
CY.1.2.3	A2 sheet		\$44.70	F	X	\$46.05
CY.1.2.4	A3 sheet		\$33.40	F	X	\$34.40
CY.1.2.5	A4 sheet		\$24.25	F	X	\$25.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CY.1.3	Category 2 : Maps displaying aerial photography, slope data, vegetation or data requiring manipulation.	Prices for 1-10 sheets Price for 11 copies or more on application				
CY.1.3.1	A0 sheet		\$125.75	F	X	\$129.50
CY.1.3.2	A1 sheet		\$119.60	F	X	\$123.20
CY.1.3.3	A2 sheet		\$101.20	F	X	\$104.25
CY.1.3.4	A3 sheet		\$69.30	F	X	\$71.40
CY.1.3.5	A4 sheet		\$62.60	F	X	\$64.50
CY.1.4	Sale of Tender Documents					
CY.1.4.1	Sale of Tender Documents (printing, paper, expertise, overheads)	At cost	POA	F	Y	POA
ROAD NAMING – NEW ROAD						
CY.2	Road Naming Application Fee	Naming of newly created Public and Private Roads – The Fee is for up to and including 5 roads (road names) per application within the one site. More than 5 road names will be priced in multiple blocks of 5 road names. Fee excludes the sign and erection of the sign	\$1,000.00	F	X	\$1,030.00
OPEN SPACE SERVICES						
PARK BOOKINGS						
OS.1	Non Exclusive use events					
OS.1.1	Administration/Booking/Hire User Fee	Excluding War Memorial Events				
OS.1.2	Events in Parks (non Exclusive)	Included but not limited to the following activities: large gatherings, parties, meetings, activities involving bringing any infrastructure or equipment into a park/reserve. Event impact will be decided on application/ bookings request based on site map/event plan provided. See Council Events Guide for reference. One-off booking fee for similar events booked at once for the financial year				
OS.1.2.1	Very low impact	Below 100 people – small area, minimum equipment, no food vendors, no disruption to community using park/reserve. Events such as –family picnic, small gathering, small community event, very small regular sport or personal training bookings (must be made in one booking). This fee is non refundable	\$106.00	P	Y	\$110.00
OS.1.2.2	Low Impact	Below 1000 people expected, small area, small supply of equipment, may have food/drink vendors, no disruption to community using parks – eg. Small community market under 10 stalls, small community event, corporate challenges, easter egg hunt or small charity event. This fee is non refundable		F	Y	\$150.00
OS.1.2.3	Medium Impact	1000- 5000 people expected – equipment and infrastructure required such as toilets, staging/screen, rides, AV. Large area. May have food/drink vendors, requires traffic management and could cause medium disruption to transport and community(sound, foot traffic), may require security. Event may be – festivals, movie screenings, food events. This fee is non refundable		F	Y	\$235.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.1.2.4	Large Impact	5000 plus people expected – equipment and infrastructure required such as toilets, staging/screen, rides, AV. Large area. May have food/drink vendors, requires traffic management and could cause medium disruption to transport and community(sound, foot traffic), may require security. Event may be – festivals, movie screenings, food events. This fee is non refundable		F	Y	\$250.00
OS.1.3	Hourly/Daily Fees for the use of Parks/Reserves	For Corporate/business non exclusive use events only (excludes Community sporting/Not for Profit status Community Organisations). Bookings must include and allow time for bump in/bump out				
OS.1.3.1	Very Low impact events (per hour up to 4 Hrs)	Plus Fee OS.1.2.1			Y	\$32.00
OS.1.3.2	Very Low impact events (Day rate)	Plus Fee OS.1.2.1			Y	\$160.00
OS.1.3.3	Low impact events (per hour up to 4 Hrs)	Plus Fee OS.1.2.2			Y	\$32.00
OS.1.3.4	Low impact events (Day rate)	Plus Fee OS.1.2.2			Y	\$160.00
OS.1.3.5	Medium impact events (per hour up to 4 Hrs)	Plus Fee OS.1.2.3			Y	\$55.00
OS.1.3.6	Medium impact events (Day rate)	Plus Fee OS.1.2.3			Y	\$275.00
OS.1.3.7	High impact events (per hour up to 4 Hrs)	Plus Fee OS.1.2.4			Y	\$80.00
OS.1.3.8	High impact events (Day rate)	Plus Fee OS.1.2.4			Y	\$400.00
OS.1.4	Personal trainers/Boot camps	Per season Summer (September – March), Winter (April – August)	\$963.00	F	Y	\$963.00
OS.1.5	Personal trainers/Boot camps/Other Commercial users	Casual hourly rate	\$31.00	F	Y	\$31.00
OS.1.6	Weddings	Per hour (Maximum 2 hours) Includes Booking Fee	\$155.00	F	Y	\$155.00
OS.1.7	Late Booking Fee	Urgent bookings for Parks' events Applies to any application received within two weeks of the event on top of the other	\$108.00	R	Y	\$108.00
OS.1.8	Refundable Bond					
OS.1.8.1	Sporting/Community event	Minimum fee	\$300.00	P	X	\$300.00
OS.1.8.2	Corporate/Business event	Minimum fee	\$1,000.00	P	X	\$1,000.00
OS.2	Exclusive use events	Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area to the general public (may charge and entry fee)				
OS.2.1	Administration / Booking Fee	Plus Fee OS.1.3 – Fee OS.1.3.8				
OS.2.2	Community organisation event (not for profit)	Where the event is no more than 3 consecutive days				
OS.2.2.1	Set up – Prior to Event	Per day	\$405.00	P	Y	\$417.00
OS.2.2.2	Event days	Per day	\$1,070.00	P	Y	\$1,102.00
OS.2.2.3	Removal/Clean up – Post Event	Per day	\$405.00	P	Y	\$417.00
OS.2.3	Corporate/Business organisation event	Where the event is no more than 3 consecutive days				
OS.2.3.1	Set up – Prior to Event	Per day	\$700.00	F	Y	\$721.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.2.3.2	Event days	Per day	\$1,400.00	F	Y	\$1,442.00
OS.2.3.3	Removal/Clean up – Post Event	Per day	\$700.00	F	Y	\$721.00
OS.2.4	Community/Corporate/Business organisation event	Where the event is more than 3 consecutive days	POA	F	Y	POA
OS.2.5	Refundable Bond					
OS.2.5.1	Sporting/Community event	Minimum fee	\$300.00	P	X	\$310.00
OS.2.5.2	Corporate/business event	Minimum fee	\$1,000.00	P	X	\$1,030.00
OS.3	Events Services					
OS.3.1	Electricity					
OS.3.1.1	Corporate/business organisation	Per day	\$165.00	P	Y	\$170.00
OS.3.2	Garbage Service					
OS.3.3	Delivery & Pick-up of bins	For Events held in Council owned parks only. On request, Council may consider request for events not held on Council managed land but this is based on staff and bin availability				
OS.3.3.1	1 to 10 bins		\$460.00	F	Y	\$473.80
OS.3.3.2	11 to 25 bins		\$910.00	F	Y	\$937.30
OS.3.3.3	Emptying Fee	Per bin	\$28.00	F	Y	\$28.85
OS.3.3.4	Replacement bin due to vandalism or theft		\$133.00	F	Y	\$137.00
OS.3.3.5	Toilet cleaning	Prior to event	\$113.00	P	Y	\$116.40
OS.4	Casual Use of Parks and Reserves					
OS.4.1	Park Access					
OS.4.1.1	Establishment fee for use of parks as compounds by Contractors		\$320.00	F	X	\$330.00
OS.4.1.2	Rental per week for compound site	Per m2	\$1.60	F	X	\$1.65
OS.4.1.3	Parks access administration fee		\$107.00	F	X	\$110.00
OS.4.2	Use of Parks and Reserves by Hot Air Balloons					
OS.4.2.1	Annual administration booking fee		\$107.00	P	Y	\$110.00
OS.4.2.2	Fee per launch, landing or tether	For annual bookings	\$34.00	R	Y	\$35.00
OS.4.2.3	Casual hire fee	Per launch, landing or tether	\$148.00	R	Y	\$153.00
OS.4.3	Circuses/Fairs/Carnivals and other similar size events					
OS.4.3.1	Set up/Removal/Non-Show days	Per day	\$700.00	F	Y	\$721.00
OS.4.3.2	Show days		\$1,400.00	F	Y	\$1,442.00
OS.4.4	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
OS.4.4.1	Application Fee – Community	New Markets only	\$130.00	F	Y	\$134.00
OS.4.4.2	Application Fee – Commercial	New Markets only	\$630.00	F	Y	\$649.00
OS.4.4.3	Commercial Markets – Richmond Park	Per day within designated area	\$740.00	F	Y	\$762.00
OS.4.4.4	Other Markets		POA	F	Y	POA
OS.4.5	Use of park to access private property for building/landscape works					
OS.4.5.1	Administration fee		\$107.00	P	X	\$110.00
OS.4.5.2	Inspection fee		\$160.00	F	X	\$165.00
OS.4.5.3	Refundable Bond	Minimum	\$2,000.00	P	X	\$2,060.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.5	Use of park by Registered Food Vans					
OS.5.1	Registered Food Van	Per van, per day	POA	F	Y	POA
OS.5.2	Registered Food Van	Per van, for a 6 month period at a fixed location	POA	F	Y	POA
CAMPING FEES – UPPER COLO						
OS.6	Fee per person per night	Prepaid				
OS.6.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$16.50	F	Y	\$17.00
OS.6.2	Children under 5 years of age		Free	N		Free
OS.6.3	Family	2 adults and 2 children – children aged 5 and over	\$50.00	P	Y	\$51.50
OS.6.4	Group	Per person Minimum 50 people	POA	F	Y	POA
OS.6.5	Cancellation Fee – More than 7 days prior to arrival	\$55.00 minimum If the amount paid is less than \$55.00, whole payment will be forfeited	POA	P	Y	POA
OS.6.6	Cancellation Fee – Within 7 days of arrival	100% of fee paid	POA	P	Y	POA
Please see Terms and Conditions						
OS.7	Fee per person per night	Not Prepaid				
OS.7.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$27.50	R	Y	\$28.00
OS.7.2	Children under 5 years of age		\$5.50	R	Y	\$5.50
TREE PRESERVATION						
OS.8	Street Trees					
OS.8.1	Administration fee for removal of street trees in township	On Council Land	\$107.00	R	X	\$110.00
OS.8.2	Compensation for removal of tree on Council Land	Arising from approved development	\$536.00	F	X	\$552.00
OS.8.3	Permit Application for Tree Removal	Modifications to an application must be lodged as a new application. Permit is issued for a 12 month period – expired permits are subject to a new application, fees apply				
OS.8.3.1	1 to 3 Trees		\$145.00	F	X	\$149.00
OS.8.3.2	4 to 6 Trees		\$160.00	F	X	\$165.00
OS.8.3.3	7 to 10 Trees		\$185.00	F	X	\$190.00
OS.8.3.4	11 to 20 Trees		\$225.00	F	X	\$231.00
OS.8.3.5	20 to 25 Trees		\$285.00	F	X	\$294.00
OS.8.3.6	More than 25 Trees and/or clearing of native vegetation or bushland	This includes the clearing of trees as well as other native vegetation (Not part of a development)	POA	F	X	POA
OS.8.3.7	Written consent for tree removal	Per hour or part thereof (Min \$166.50)	POA	F	X	POA
CEMETERY FEES						
OS.9	Richmond Lawn Cemetery/Wilberforce Cemetery/Pitt Town Cemetery/St Albans	All Fees below must be paid at time of purchase				
OS.9.1	Plot Fees					
OS.9.1.1	Burial Plot (a perpetual interment right – Burial Licence)	Plus fee OS 9.1.2, Plus Fee OS 9.5 where applicable	\$3,722.00	F	X	\$3,835.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.9.1.2	Perpetual Maintenance	Fee applies to plots purchased prior to July 2014 and from 1 July 2024	\$1,265.00	F	Y	\$1,305.00
OS.9.1.3	Interment Fee (Burial)	First or second interment into a burial plot Plus Fee OS.9.1.4, where applicable	\$2,155.00	F	Y	\$2,220.00
OS.9.1.4	Interments on weekends/public holidays	Plus Fee OS.9.1.3	\$900.00	F	Y	\$930.00
OS.9.1.5	Inscribed Bronze Burial Plaque		\$1,050.00	F	Y	\$1,080.00
OS.9.1.6	Monument/headstone permit	For monumental application for installation and/or repairs for headstone or plaque	\$280.00	F	X	\$290.00
OS.9.1.7	Cemetery Administration Fee	Per hour or part thereof (Minimum one hour charged)	\$150.00	F	Y	\$155.00
OS.9.2	Associated Fees					
OS.9.2.1	Transfer of a Interment Right	Plus Fee OS.9.5.1 or 9.5.2, where applicable (where transfer is to a resident living outside the Hawkesbury LGA)	\$107.70	F	Y	\$155.00
OS.9.2.2	Administration fee for relinquishing/reversing purchase of cemetery plots/niches	10% of plot cost	POA	F	Y	POA
OS.9.2.3	Placement of War Office plaque at Richmond Lawn Cemetery		\$216.00	F	Y	\$225.00
OS.9.2.4	Administration fee - Exhumation of remains		\$300.00	F	Y	\$310.00
OS.9.2.5	Exhumation of remains	As per Contractors' charges Plus Fee OS.9.2.4	POA	F	Y	POA
OS.9.3	Columbarium Walls/Rose Garden/Magnolia Garden/Burial Plots					
OS.9.3.1	Niche in Columbarium, Magnolia Garden or Rose Garden (including interment right)	Permit/registration-Maximum of 2 ashes in a burial plot	\$800.00	F	X	\$824.00
OS.9.3.3	Ashes placed in coffin at time of interment	Permit/registration Maximum of 2 ashes in a burial plot	\$380.00	F	Y	\$392.00
OS.9.3.4	Interment of ashes in garden niche/plot	First or second interment	\$440.00	F	Y	\$454.00
OS.9.3.5	Bronze Ashes Plaque	Maximum 8 lines	\$595.00	F	Y	\$613.00
OS.9.3.6	Double bronze plaque (135mm x 270mm)		\$772.00	F	Y	\$796.00
OS.9.3.7	Insignias and photographs		POA	F	Y	POA
OS.9.3.8	Probe of Grave	All cemeteries	POA	F	X	POA
OS.9.3.9	Repair of Monumental Graves	All cemeteries Plus Fee OS.9.1.7	POA	F	X	POA
OS.9.3.10	Perpetual Maintenance	To cover ongoing maintenance for the ash gardens	\$206.00	F	Y	\$213.00
OS.9.4	Interment Services Levy					
		Fees are not applicable to interment services provided for children under 12 years of age or for people who are destitute. Applies to all cemeteries				
OS.9.4.1	Ash interment	Per interment performed Payable at the time the interment service is rendered	\$69.30	S	Y	\$71.50
OS.9.4.2	Burial	Per burial performed Payable at the time the interment service is rendered	\$171.60	S	Y	\$178.20

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.9.4.3	Stainless Steel Plaque replacement	Council no longer provides stainless steel plaques for its cemeteries. Where Council has previously sold a plot/niche that includes a stainless steel plaque, a bronze plaque will be offered at cost as a replacement	POA	F	Y	POA
OS.9.5	Surcharge for Non-Residents (new sites)					
OS.9.5.1	Burial Interments	Plus Fee OS.9.1.1 or Fee OS.9.2.1, whichever is applicable. Out of area and Non residents are those who live outside the boundaries of the Hawkesbury Local Government Area (LGA) Applies to all cemeteries		F	X	\$2,455.00
OS.9.5.2	Ash Interments	Plus Fee OS 9.3.1 or Fee OS9.2.1, whichever is applicable. Out of area/Non residents are those who live outside the boundaries of the Hawkesbury Local Government Area (LGA) Applies to all cemeteries		F	X	\$400.00
OS.10	Lower Portland Cemetery					
OS.10.1	Plot Fees					
OS.10.1.1	Single Plot (an interment right – Burial licence)		\$1,016.00	E	X	\$1,400.00
OS.10.1.2	Single Niche (an interment right)		\$613.00	E	X	\$750.00
OS.10.2	Interment Fees					
OS.10.2.1	Interment Fee (burials and ashes)		POA	E	Y	POA
OS.10.2.2	Perpetual Maintenance	To cover ongoing maintenance for the Lower Portland Cemetery (burials)	\$500.00	E	Y	\$550.00
OS.10.2.3	Perpetual Maintenance	To cover ongoing maintenance for the Lower Portland Cemetery (Ashes)	\$200.00	E	Y	\$220.00
MISCELLANEOUS						
OS.11	Banners					
OS.11.1	Application Fee	Per banner Covers a period of 2 weeks	\$31.00	P	X	\$32.00
OS.11.2	Removal of overdue banner		\$161.00	F	X	\$166.00
OS.11.3	Refundable key bond		\$50.00	P	X	\$52.00
OS.11.4	Late return of key		\$18.00	P	X	\$19.00
OS.12	Community Nursery					
	If a Pre grow or forward order is cancelled, Council will endeavour to on-sell any stock that is commonly grown and held by the Nursery. Where Council is unable to do this, the client will be charged 100% of the quoted price					
OS.12.1	Hiko cells					
OS.12.1.1	1 to 40 cells	Each	POA	P	Y	POA
OS.12.2	Tubestock					
OS.12.2.1	Tubestock – Approximate size 50mm x 50mm x 120mm – 1 to 20	Each	\$3.00	P	Y	\$4.00
OS.12.2.2	Tubestock – Approximate size 50mm x 50mm x 120mm – 21 or more	Each	\$2.50	P	Y	\$3.50
OS.12.2.3	Tubestock – Approximate size 50mm x 50mm x 120mm – 1000 or more	Each	\$2.20	P	Y	\$3.00
OS.12.2.4	Tubestock – 50mm x 50mm x 120mm	End of line or overgrown stock	POA	P	Y	POA
OS.12.2.5	Tubestock – 50mm x 50mm x 120mm	Sale of stock at Community Events	POA	P	Y	POA
OS.12.2.6	Super Tube – Approximate size 65mm x 65mm x 160mm		POA	P	Y	\$7.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.12.2.7	Long stem- Approximate size 50mm x 50mm x 120mm		POA	P	Y	POA
OS.12.2.8	6 Pot	Each	\$15.00	P	Y	\$20.00
OS.12.2.9	8 Pot	Each	\$25.00	P	Y	\$30.00
OS.12.2.10	12 Pot	Each	\$60.00	P	Y	\$70.00
OS.12.2.11	Tube return	Return 30 undamaged tubes to receive 1 free plant	Free	N		Free
OS.12.2.12	Tray Deposits		\$5.00	P	X	\$5.00
OS.12.3	Grow cells					
OS.12.3.1	Small grow cells - Approximate size 20mm x 20mm x 20mm	Each	POA	P	Y	POA
OS.12.3.2	Large grow cells - Approximate size 30mm x 30mm x 30mm	Each	POA	P	Y	POA
OS.12.4	Planting Accessories					
OS.12.4.1	Bamboo canes 10-12mm x 750mm	Each	\$0.55	F	Y	\$0.60
OS.12.4.2	Frost bag tree sleeves 450mm x 350mm	Each	\$0.85	F	Y	\$1.00
OS.12.4.3	Delivery for plants or planting accessories	Price per courier Plus 10% administration fee	POA	F	Y	POA
OS.12.4.4	Enviro Seeding Guard	400mm x 137mm diameter	\$2.20	F	Y	\$2.30
OS.12.4.5	Contract Growing	Payment required in stages- Stage 1 - 30% of total cost Stage 2 - 30% of total cost Stage 3 - remaining 40% of total cost	POA	F	Y	POA
OS.12.4.6	Holding Fee	After 30 days, uncollected purchases will incur an additional charge of 10% of the total cost of the original order, Per month, until collected	POA	F	Y	POA
OS.13	Film and Television					
OS.13.1	Filming Application	Fees on application as per Local Government Filming Protocol Education facilities/students are exempt	POA	E	X	POA
OS.13.2	Traffic Management Plan (TMP) assessment	Fees on application as per Local Government Filming Protocol	POA	E	X	POA
OS.14	Opening of Gates					
OS.14.1	Minimum charge	Cost of staff/contractors to open the gates	\$75.00	F	Y	\$78.00
OS.15	Sale of Tender Documents					
OS.15.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	P	Y	POA
OS.16	Supply of Keys					
OS.16.1	Supply of keys to Community Groups and Sports Bodies		\$40.00	F	Y	\$42.00
OS.16.2	Bond - Refundable deposit for keys on loan		\$50.00	P	X	\$52.00
RICHMOND POOL						
OS.17	Admission Charges					
OS.17.1	Adults		\$5.90	P	Y	\$6.10
OS.17.2	Pensioners, seniors, children & students		\$4.60	P	Y	\$4.80
OS.17.3	Accompanying parents/carers		\$1.00	P	Y	\$1.00
OS.17.4	School Accredited Learn to Swim Programs		\$2.75	P	Y	\$2.85

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
OS.17.5	Family – 2 adults and 3 children	Additional children incur entry charge	\$21.00	P	Y	\$21.80
OS.17.6	Exclusive use of the pool – Half day	On approval	POA	P	Y	POA
OS.17.7	Exclusive use of the pool – Full day	On approval	POA	P	Y	POA
OS.17.8	Staff Hire	Per hour, per person Additional staff required at the request of event organiser	\$100.00	F	Y	\$103.00
OS.18	Entry Card	20 passes				
OS.18.1	Adult		\$82.60	P	Y	\$85.10
OS.18.2	Child/Concession		\$64.40	P	Y	\$67.20
OS.19	Carnivals	Including school carnivals				
OS.19.1	Half Day Carnival		\$227.00	P	Y	\$233.00
OS.19.2	Full Day Carnival		\$337.00	P	Y	\$347.00
OS.20	Learn to Swim					
OS.20.1	Learn to Swim class					
OS.20.1.1	Learn to Swim class	Per person	\$15.00	P	X	\$15.50
OS.20.1.2	Private Learn to Swim Lesson		\$60.00	P	X	\$62.00
OS.20.1.3	Family Learn to Swim class	When full school term or full 2 week intensive program (minimum 9) are purchased, the 2nd child and subsequent children in the family receive \$10.00 off the full term/intensive fee	POA	P	X	POA
OS.21	Lane Hire	Per hour	\$36.00	P	Y	\$37.00
OS.22	Staying Active Group Fitness	Per person	\$9.00	P	Y	\$9.30
OS.23	Staying Active Group Fitness – 10 pass		\$75.00	P	Y	\$78.00
OS.24	School survival class	Per child (Minimum 50 children)	\$9.10	P	X	\$9.40
OS.25	Season pass					
OS.25.1	Adult		\$323.00	P	Y	\$333.00
OS.25.2	Child		\$233.00	P	Y	\$240.00
OS.25.3	Platinum Family Entry Pass	Unlimited family entry for the Summer season including RSC Squads and limited Learn to Swim bookings	\$1,185.00	P	Y	\$1,220.55
OS.26	Squad Training					
OS.26.1	Casual visit		\$15.00	P	Y	\$15.50
OS.26.2	10 visit Squad pass	10 visits (RSC Squads) to be used throughout Summer season	\$105.00	P	Y	\$108.50
OS.26.3	Monthly Squad pass	Unlimited Squad swim entry (RSC Squads) for calendar month	\$120.00	P	Y	\$124.00
OS.26.4	Season Squad pass (Individual)		\$480.00	P	Y	\$496.00
OS.27	Birthday Parties/Functions					
OS.27.1	Hire of Club Room		POA	P	Y	POA
TENNIS COURT HIRE						
OS.28	Non Commercial Hire of Tennis Courts	Freeman's Reach, Maraylya, Pitt Town, St Albans & Windsor (McQuade Park)				
OS.28.1	Day Hire	Per court per hour, or part thereof	\$13.00	P	Y	\$13.00
OS.28.2	Night Hire	Per court per hour, or part thereof	\$15.00	P	Y	\$15.00
OS.28.3	Club Members/Regular Users	Minimum 10 consecutive bookings (For use on any of Council's courts)	POA	P	Y	POA
OS.28.4	Commercial Hire for tennis courts	Charged at the above rates, Plus 25% commercial levy	POA	P	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
BOWEN MOUNTAIN PARK HALL						
OS.29	Bowen Mountain Park Hall hire					
OS.29.1	Day/Night Hire		\$150.00	E	Y	\$150.00
OS.29.2	Hire – per hour	Kitchen not being used	\$40.00	E	Y	\$40.00
OS.29.3	Refundable Bond	Left clean and tidy with no damage	\$100.00	E	X	\$300.00
CITY SERVICES – HAWKESBURY SPORTS COUNCIL						
PLAYER FEE						
SC.1	Registered Player Fee	Per player	\$8.00	E	Y	\$8.25
GROUND AND FACILITY FEES						
SC.2	Basic Ground booking fee	Per field Per discipline season	\$900.00	E	Y	\$930.00
SC.3	Casual Ground Hire					
SC.3.1	Casual Ground Hire – Full day		\$245.00	E	Y	\$252.00
SC.3.2	Casual Ground Hire – Half Day		\$122.50	E	Y	\$126.25
SC.3.3	Ground Hire Cancellation fee	For cancelling less than 1 week prior to booking 50% of booking fee	POA	E	Y	POA
SC.3.4	Unauthorised ground usage fee		\$500.00	E	Y	\$500.00
BENSONS SPORTS FIELDS						
SC.4	Casual Turf Wicket Hire	Not including preparation fee	\$435.00	E	Y	\$450.00
SC.5	Casual Turf Wicket Preparation Fee		\$258.00	E	Y	\$265.00
SC.6	Casual Synthetic Wicket Hire		\$236.00	E	Y	\$252.00
SC.7	Casual Bensons Other Ground Hire		\$236.00	E	Y	\$252.00
OWEN EARLE OVAL						
SC.8	Owen Earle Oval	Not including preparation fee	\$565.00	E	Y	\$580.00
SC.9	Owen Earle Turf Wicket Preparation		\$302.00	E	Y	\$311.00
CANTEEN HIRE FEES						
SC.10	Per discipline season		\$455.00	E	Y	\$470.00
SC.11	Casual Hire	Per day Plus Fee SC.12	\$185.00	E	Y	\$190.00
CALL OUT FEES						
SC.12	After hours call out fee for failing to secure buildings or turn off lights		\$178.00	E	Y	\$178.00
FLOODLIGHTING/ELECTRICITY CHARGES						
SC.13	Casual hire	Per hour	\$58.00	E	Y	\$75.00
SC.13.1	1 night	Per week, Per season	\$340.00	E	Y	\$375.00
SC.13.2	2 nights	Per week, Per season	\$650.00	E	Y	\$750.00
SC.13.3	3 nights	Per week, Per season	\$745.00	E	Y	\$800.00
SC.13.4	4 nights	Per week, Per season	\$1,005.00	E	Y	\$1,035.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SC.13.5	5 nights	Per week, Per season	\$1,240.00	E	Y	\$1,280.00
SC.13.6	6 nights	Per week, Per season	\$1,545.00	E	Y	\$1,591.00
SC.13.7	7 nights	Per week, Per season	\$1,771.00	E	Y	\$1,825.00
KEYS						
SC.14	Refundable key deposit	Per key	\$35.00	E	X	\$35.00
SC.15	Replacement keys		\$35.00	E	Y	\$35.00
Each user is required to pay \$35 per key per season. The deposit will be refunded upon the return of the key at the completion of the season						
To assist in the ground & facility security, every effort will be made to limit the number of keys issued to each ground user. Users are required to return keys at the end of each season						
Additional or replacement keys, over and above the original key, will only be granted upon written application from the club, justifying why the key is required						
Associations using various fields must arrange for access to grounds through the home team of each particular ground						
SECURITY/CLEANING BOND/ADMINISTRATION FEE						
SC.16	Casual bookings refundable security deposit					
SC.16.1	Small Events		\$320.00	E	X	\$350.00
SC.16.2	Large Events		\$1,280.00	E	X	\$1,500.00
SC.17	Casual Administration fee		\$180.00	E	Y	\$185.00
TENNIS AND NETBALL COURT HIRE						
SC.18	North Richmond Tennis Courts					
SC.18.1	Permanent Bookings					
SC.18.1.1	Per night hour		\$24.00	E	Y	\$25.00
SC.18.1.2	Per day hour		\$14.00	E	Y	\$14.50
SC.18.2	Casual Bookings					
SC.18.2.1	Per night hour		\$32.00	E	Y	\$33.00
SC.18.2.2	Per day hour		\$20.00	E	Y	\$21.00
SCHOOL HIRERS						
SC.19	Primary School	Per field, Per school year	\$535.00	E	Y	\$600.00
SC.20	High School	Per field, Per school year	\$790.00	E	Y	\$885.00
SC.21	Tennis Courts	Per court, Per school year	\$175.00	E	Y	\$180.00
SC.22	Netball Courts	Per court, Per school year	\$175.00	E	Y	\$180.00
SC.23	Primary School Sports Association (P.S.S.A.)	Per competitor, Per sport	\$4.50	E	Y	\$4.70
SC.24	School carnival and/or school event hire – Primary School	Per day	\$210.00	E	Y	\$220.00
SC.25	School carnival and/or school event hire – High School	Per day	\$280.00	E	Y	\$300.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
EVENT BIN HIRE						
SC.26	Supply, Hire & Emptying of Bins	Per bin, Per day	\$31.00	E	Y	\$31.00
COMMERCIAL ORGANISATIONS – HIRE FEES						
SC.27	Commercial hire fees for organisations	Charged at the above rates Plus 25% commercial levy	POA	E	Y	POA
WET WEATHER TRAINING FACILITY						
SC.28	Large area – day hire (no floodlighting)	Per hour	\$50.00	E	Y	\$51.50
SC.29	Small area – day hire (no floodlighting)	Per hour	\$25.00	E	Y	\$25.75
SC.30	Large area – night hire with floodlighting	Per hour	\$120.00	E	Y	\$123.60
SC.31	Small area – night hire with floodlighting	Per hour	\$60.00	E	Y	\$61.80
CITY SERVICES – MCMAHONS PARK						
PLAYER FEE						
MP.1	Registered Player Fee	Per player	\$8.00	E	Y	\$8.25
GROUND AND FACILITY FEES						
MP.2	Basic Ground booking fee					
MP.2.1	Sports Oval per discipline season		\$900.00	E	Y	\$930.00
MP.2.2	Community Groups – per discipline season	Community groups, personal trainers, fitness groups etc Season is considered to be 6 months Does not include hire of lights	\$351.00	E	Y	\$362.00
MP.3	Casual Ground Hire					
MP.3.1	Full day		\$245.00	E	Y	\$252.00
MP.3.2	Ground Hire Cancellation fee	For cancelling less than 1 week prior to booking 50% of booking fee	POA	E	Y	POA
MP.3.3	Unauthorised ground usage fee		\$500.00	E	Y	\$500.00
MP.4	Canteen Hire					
MP.4.1	Per Discipline/Season		\$331.00	E	Y	\$341.00
MP.4.2	Per day		\$185.00	E	Y	\$190.00
FLOODLIGHTING/ELECTRICITY CHARGES						
MP.5	Casual hire	Per hour	\$58.00	E	Y	\$75.00
MP.6	1 night	Per week, per season	\$340.00	E	Y	\$375.00
MP.7	2 nights	Per week, per season	\$650.00	E	Y	\$750.00
MP.8	3 nights	Per week, per season	\$745.00	E	Y	\$800.00
MP.9	4 nights	Per week, per season	\$1,005.00	E	Y	\$1,035.00
MP.10	5 nights	Per week, per season	\$1,240.00	E	Y	\$1,280.00
KEYS						
MP.11	Refundable deposit	Per key	\$50.00	E	X	\$50.00
CALL OUTS						
MP.12	Failing to switch off floodlighting		\$178.00	E	Y	\$178.00
MP.13	Failing to secure Canteen/Hall building		\$178.00	E	Y	\$178.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
SECURITY/CLEANING BOND						
MP.14	Casual Bookings refundable security deposit	Minimum charge				
MP.14.1	Small Events		\$320.00	E	X	\$350.00
MP.14.2	Large Events		\$1,280.00	E	X	\$1,500.00
SCHOOL ATHLETICS CARNIVALS						
MP.15	Ground hire	Includes limited range of sporting equipment. Must be returned in the same condition	\$163.00	E	Y	\$168.00
MP.16	Canteen/Hall hire		\$86.00	E	Y	\$89.00
MP.17	Ground marking		\$150.00	E	Y	\$155.00
MP.18	Kurrajong Community Centre	Includes use of kitchen				
MP.18.1	Casual Hall Hire	Full day	\$275.00	E	Y	\$283.00
MP.18.2	Regular Hall Hire	Per hour Minimum 10 hours paid in advance, and then per term as required	\$26.00	E	Y	\$27.00
MP.18.3	Meeting Room Hire	Small part of hall only	\$70.00	E	Y	\$72.00
MP.18.4	PA Hire	Per day	\$57.00	E	Y	\$59.00
MP.18.5	Storage Rate	Per m2 Per season	\$219.00	E	Y	\$226.00
MP.18.6	Refundable security deposit		\$200.00	E	X	\$200.00
MP.18.7	Office Hire	2 offices per year Indexed annually as per Contract, using CPI released by ABS	POA	E	Y	POA
CITY SERVICES – HAWKESBURY OASIS AQUATIC AND FITNESS CENTRE						
AQUATICS						
LC.1	General					
LC.1.1	Adult		\$7.40	E	Y	\$7.60
LC.1.2	Child		\$5.40	E	Y	\$5.60
LC.1.3	Concession		\$5.40	E	Y	\$5.60
LC.1.4	Family		\$23.00	E	Y	\$24.00
LC.1.5	Spectators		\$3.00	E	Y	\$3.10
LC.2	Vouchers	10 visit passes				
LC.2.1	Adult		\$64.50	E	Y	\$66.50
LC.2.2	Child		\$46.50	E	Y	\$48.00
LC.2.3	Pensioner		\$46.50	E	Y	\$48.00
LC.3	Spa, Sauna, Steam room	Including swim				
LC.3.1	Casual		\$12.00	E	Y	\$12.40
LC.3.2	Concession		\$8.00	E	Y	\$8.30
LC.4	10 visit spa					
LC.4.1	Casual		\$104.00	E	Y	\$107.00
LC.4.2	Concession		\$71.50	E	Y	\$73.50
LC.5	Birthday parties	Rate per catered person, Plus Fee LC.7	\$36.00	E	Y	\$37.00
LC.6	Birthday parties – Non-catered person	Rate per non-catered person, Plus Fee LC.7	\$25.00	E	Y	\$25.50

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LC.7	Birthday parties where number of children exceeds 14	Flat rate	\$100.00	E	Y	\$103.00
LC.8	Fun Days	Range from \$6.50 – \$10.00, based on type of activity	POA	E	Y	POA
LC.9	Aquatic Facility Hire					
LC.9.1	Carnivals					
LC.9.1.1	Pool hire – 50 metre pool	Per hour	\$57.00	E	Y	\$60.00
LC.9.1.2	Pool hire – 25 metre pool	Per hour	\$49.50	E	Y	\$51.00
LC.9.1.3	Student		\$5.20	E	Y	\$5.40
LC.9.1.4	Lifeguard Hire	Per Lifeguard	\$130.00	E	Y	\$140.00
LC.9.2	Facilities					
LC.9.2.1	Inflatable	Minimum 1 hour booking	\$250.00	E	Y	\$260.00
LC.9.2.2	Water Slide	Minimum 1 hour booking	\$100.00	E	Y	\$105.00
LC.9.2.3	Lagoon	Per hour	\$42.50	E	Y	\$44.00
LC.9.2.4	Crèche Hire	Per hour	\$100.00	E	Y	\$105.00
LC.9.2.5	Aerobics room hire	Per hour	\$100.00	E	Y	\$105.00
LC.9.3	Lane Hire					
LC.9.3.1	Lane hire 25m	Per hour	\$49.50	E	Y	\$51.00
LC.9.3.2	Lane hire 50m	Per hour	\$57.00	E	Y	\$60.00
LC.10	Learn to Swim Lessons	Personal Aquatic Survival Skills				
LC.10.1	Infants		\$22.00	E	X	\$23.00
LC.10.2	Pre School and School Age		\$22.00	E	X	\$23.00
LC.10.3	School lesson Swim		\$10.00	E	X	\$10.50
LC.10.4	Holiday Program	5 lessons a week	\$100.00	E	X	\$105.00
LC.10.5	Swimability	Private one on one lesson Per lesson	\$25.50	E	X	\$30.00
LC.11	Squad	Including Swimwest squad participants Swimwest to provide coaching				
LC.11.1	Gold/Silver PLUS Squad Swim Pass	3 monthly pass	\$400.00	E	Y	\$410.00
LC.11.2	Gold/Silver PLUS Squad Swim Pass	Per fortnight, by direct debit	\$66.00	E	Y	\$68.00
LC.11.3	Bronze Squad Swim Pass	3 monthly pass	\$300.00	E	Y	\$310.00
LC.11.4	Bronze Squad Swim Pass	Per fortnight, by direct debit	\$50.50	E	Y	\$52.00
LC.11.5	Mini Squad Swim Pass	3 monthly pass	\$260.00	E	Y	\$270.00
LC.11.6	Mini Squad Swim Pass	Per fortnight, by direct debit	\$43.50	E	Y	\$45.00
LC.11.7	Casual Squads		\$19.50	E	Y	\$20.50
LC.11.8	Silver Squad ONLY Swim Pass	3 monthly pass	\$360.00	E	Y	\$370.00
LC.11.9	Silver Squad ONLY Swim Pass	Per fortnight, by direct debit	\$59.00	E	Y	\$61.00
LC.12	Pool Membership	Includes spa and sauna				
LC.12.1	12 Months	Single upfront membership	\$690.00	E	Y	\$710.00
LC.12.2	Single	Per fortnight, by direct debit	\$31.50	E	Y	\$32.50
HEALTH AND FITNESS MEMBERSHIP						
LC.13	Membership					
LC.13.1	12 months – New		\$1,190.00	E	Y	\$1,225.00
LC.13.2	12 months Renewal	Paid in full	\$1,045.00	E	Y	\$1,075.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LC.13.3	12 months – Off Peak		\$895.00	E	Y	\$920.00
LC.13.4	Student Membership	Per fortnight, by direct debit Student verification required eg. Student Card	\$38.00	E	Y	\$39.00
LC.13.5	Easy pay – 12 month minimum term	Per fortnight, by direct debit	\$42.00	E	Y	\$43.00
LC.13.6	Easy pay – Peak	Per fortnight, by direct debit	\$50.50	E	Y	\$52.00
LC.13.7	Easy Pay – Off Peak	Per fortnight, by direct debit	\$39.00	E	Y	\$40.00
LC.13.8	PrYme Adults – per fortnight		\$30.00	E	Y	\$31.00
LC.13.9	PrYme Adults – per 6 months		\$340.00	E	Y	\$350.00
LC.13.10	PrYme – Casual		\$9.00	E	Y	\$9.20
LC.13.11	Joining Fee		\$95.00	E	Y	\$100.00
LC.13.12	Rehabilitation – 3 months		\$500.00	E	Y	\$515.00
LC.13.13	Corporate membership		\$905.00	E	Y	\$930.00
LC.13.14	Corporate membership (fortnight by direct debit)		\$38.00	E	Y	\$39.00
LC.13.15	Aqua-aerobics		\$14.50	E	Y	\$15.00
LC.13.16	Teen Gym Membership	Per fortnight	\$30.00	E	Y	\$31.00
LC.13.17	Personal training – Per Hour		\$83.00	E	Y	\$85.00
LC.13.18	Personal training – Per Hour (direct debit)		\$77.00	E	Y	\$80.00
LC.13.19	Personal Training – Groups	Group of 2 people – \$90.00 per hour Group of 3 people – \$100.00 per hour	POA	E	Y	POA
LC.13.20	Personal training – 10 visit pack	Hourly sessions	\$700.00	E	Y	\$750.00
LC.13.21	PT Starter Pack	3 one hour sessions First time users only	\$225.00	E	Y	\$240.00
LC.13.22	Body Composition Scan		\$45.00	E	Y	\$50.00
LC.14	Casual					
LC.14.1	Casual gym	Includes swim	\$24.00	E	Y	\$25.00
LC.14.2	Casual aerobics	Includes swim	\$24.00	E	Y	\$25.00
LC.14.3	Boot Camp	6 Weeks, 3 hourly sessions per week	\$185.00	E	Y	\$190.00
LC.14.4	Casual Kids Boot Camp	Hourly session Children aged between 5 and 11 years	\$14.00	E	Y	\$14.50
LC.15	Crèche					
LC.15.1	Crèche (member)	Per hour	\$3.70	E	Y	\$3.80
LC.15.2	Multi-Visit Pass	20 visits	\$58.00	E	Y	\$60.00
RESOURCE RECOVERY						
WASTE MANAGEMENT FACILITY						
RR.1	Items available for disposal free of charge					
RR.1.1	Recycling materials found in kerbside (yellow) bins	Approved kerbside recycling materials similar to current yellow bin service	Free	N		Free
RR.1.2	Community Recycling Centre (CRC) Materials, approved managed by the NSW EPA	Items approved under the Community Recycling Centre scheme, managed by the NSW EPA	Free	N		Free
RR.1.3	Metal	Excluding car bodies, gas bottles, liquids or dangerous goods, fridges, freezers and air conditioners	Free	N		Free
RR.1.4	Electronic waste (E-waste)	E-Waste as listed under the National Product Stewardship Scheme. Additional e-waste as approved	Free	N		Free

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RR.1.5	White Goods containing mostly metal	Excluding fridges, freezers and air conditioners	Free	N		Free
RR.1.6	Polystyrene (Clean, White), up to 10 pieces	Domestic quantities only (up to 10 pieces), clean, white and from household or domestic appliances. No beads, balls or from commercial quantities or appliances	Free	N		Free
RR.1.7	Domestic, Clean, separated cardboard	Free	Free	N		Free
RR.2	Counted Items	As determined by waste origin				
RR.2.1	Fridges, freezers and air conditioners (Inside LGA)	\$49 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing	POA	F	Y	POA
RR.2.2	Fridges, freezers and air conditioners (Outside LGA)	\$75 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing	POA	F	Y	POA
RR.2.3	Car Tyres, including 4WD tyres (Inside LGA)	Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres	\$25.00	F	Y	\$26.00
RR.2.4	Car Tyres, including 4WD tyres (Outside LGA)	Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres	\$55.00	F	Y	\$59.00
RR.2.5	Mattresses – any size (Inside LGA)	Per mattress	\$49.00	F	Y	\$59.00
RR.2.6	Mattresses – any size (Outside LGA)	Per mattress	\$99.00	F	Y	\$120.00
RR.2.7	Empty Waste oil containers (Inside LGA)	Waste oil containers up, per container	\$3.00	F	Y	\$5.00
RR.2.8	Empty Waste oil containers (Outside LGA)	Waste oil containers up, per container	\$5.00	F	Y	\$5.00
RR.3	Landfill Disposal Fees (Inside LGA Only)					
RR.3.1	Residential Waste loads less than or equal to 20kg	Residential waste, minimum charge	\$38.00	F	Y	\$40.00
RR.3.2	Business or Commercial Waste loads less than or equal to 20kg	Commercial or Business waste, minimum charge	\$99.00	F	Y	\$102.00
RR.3.3	Residential General Waste more than 20kg	Per tonne (pro rata) Plus Fee RR.3.1	\$490.00	P	Y	\$510.00
RR.3.4	Business or Commercial General Waste more than 20kg	Per tonne (pro rata) Plus Fee RR.3.2	\$520.00	P	Y	\$550.00
RR.3.5	Recycling contaminated with waste up to 20kg	Minimum charge Loads containing greater than 10% recycling or resource recovery items unwilling to be separated	\$280.00	F	Y	\$290.00
RR.3.6	Recycling contaminated with waste greater than 20kg	Per tonne (pro rata) Plus Fee RR.3.5 Loads containing greater than 10% recycling or resource recovery items unwilling to be separated	\$1,100.00	F	Y	\$1,100.00
RR.3.7	Insulation, Polystyrene or Difficult Waste up to and including 20kg	Minimum charge Waste requiring special burial or management, polystyrene, insulation or other light weight materials	\$560.00	F	Y	\$580.00
RR.3.8	Insulation, Polystyrene or Difficult Waste more than 20kg	Per kilogram Plus Fee RR.3.7 Minimum charge 20kg, charged in 20kg allotments Waste requiring special burial or management, polystyrene, insulation or other light weight materials.	\$3.50	F	Y	\$3.60
RR.3.9	Animal Disposal (including domestic, livestock and horses)	Minimum charge, up to 20kg	\$38.00	F	Y	\$40.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RR.3.10	Animal Disposal (including domestic, livestock and horses)– greater than 20kg	Per tonne (pro rata) Plus Fee RR.3.9	\$560.00	F	Y	\$580.00
RR.3.11	Building, Demolition, Renovation and Construction Waste	Per tonne (pro rata) Plus Fee RR.3.1 or Fee RR.3.2 Depending on whether material is commercial or domestic	\$640.00	F	Y	\$660.00
RR.4	Resource Recovery Fees	As determined by waste origin				
RR.4.1	Residential Resource Recovery loads less than or equal to 20kg (inside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$38.00	F	Y	\$40.00
RR.4.2	Business or Commercial Resource Recovery loads less than or equal to 20kg (inside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$99.00	F	Y	\$102.00
RR.4.3	Residential Resource Recovery loads less than or equal to 20kg (Outside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$44.00	F	Y	\$50.00
RR.4.4	Business or Commercial Resource Recovery loads less than or equal to 20kg (Outside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$118.00	F	Y	\$127.50
RR.4.5	Separated bricks, concrete, terracotta pipes and tiles (Inside LGA)	Per tonne (pro rata) Plus Fee RR.4.1 – Fee RR.4.2, whichever is applicable Delivered as separate loads only	\$235.00	F	Y	\$245.00
RR.4.6	Separated bricks, concrete, terracotta pipes and tiles (Outside LGA)	Per tonne (pro rata) Plus Fee RR.4.3 – Fee RR.4.4, whichever is applicable Delivered as separate loads only	\$310.00	F	Y	\$320.00
RR.4.7	Separated bricks, concrete, terracotta pipes, clean soil and excavated natural material and tiles greater than 30 tonnes	Large deliveries of clean and separated bricks, concrete, terracotta pipes and tiles or clean soil and excavated natural material that meets the required regulations estimated 30 tonnes or greater	POA	F	Y	
RR.4.8	Green waste (separated 100% vegetation free of contamination (Inside LGA)	Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulch able garden organics	\$230.00	F	Y	\$250.00
RR.4.9	Green waste (separated 100% vegetation free of contamination (Outside LGA)	Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulch able garden organics	\$230.00	F	Y	\$250.00
RR.4.10	Separated timber products (not including contaminated products such as CCA etc) (Inside LGA)	Per tonne (pro rata) Plus Fee RR.4.1 – Fee RR.4.2, whichever is applicable Delivered as separate loads only	\$620.00	F	Y	\$640.00
RR.4.11	Separated timber products (not including contaminated products such as CCA etc) (Outside LGA)	Per tonne (pro rata) Plus Fee RR.4.3 – Fee RR.4.4, whichever is applicable Delivered as separate loads only	\$800.00	F	Y	\$824.00
RR.4.12	Business Clean cardboard more than 20kg (Inside LGA)	Per tonne (pro rata), greater than 20kg	Free	P	Y	Free
RR.4.13	Business Clean cardboard more than 20kg (Outside LGA)	Per tonne (pro rata), greater than 20kg	Free	P	Y	Free
RR.4.14	Processing and/or Transfer Fee	For items that are processed or transferred to third-party contractors operating from the Hawkesbury Waste Management Facility		F	Y	POA
RR.5	Miscellaneous					
RR.5.1	Reloading fee	For any misrepresented or unacceptable loads that require reloading for removal from the site	\$240.00	F	Y	\$300.00
RR.5.2	Boom gate damage fee	Chargeable when boom gate is damaged by vehicles	\$400.00	F	Y	\$420.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
RR.5.3	Holding fee for vehicles	Per day or part thereof	\$45.00	P	Y	\$46.00
All above prices that include the Section 88 Waste Levy will be reduced by the Levy amount, where exemption from the Levy has been granted by the NSW EPA.						
Any waste received outside of the Hawkesbury Local Government Area and is landfilled, or waste that is received outside of our normal operational hours must have prior agreement with Council and will incur a 25% additional charge on the correlating fees and charges. This excludes waste or resource recovery materials received from other Councils via prior arrangement and agreement with Hawkesbury City Council.						
RR.5.4	Large volumes of Waste outside of LGA (>5 tonnes)	Waste will not be accepted from outside the LGA without prior arrangement and agreement from Council		R	Y	POA
SALE OF WASTE BINS						
RR.6	Waste Bins					
RR.6.1	120/140L size		\$98.00	R	X	\$101.00
RR.6.2	240L size		\$120.00	R	X	\$124.00
RR.6.3	Second hand 240L		\$57.00	R	X	\$59.00
RR.6.4	Recycle bins		\$120.00	R	X	\$124.00
RR.6.5	Educational stickers for Waste and Recycling Bins		\$8.50	R	Y	\$8.80
PROPERTY AND STRATEGY						
GENERAL						
PS.1	Photocopies					
PS.1.1	Black & white - A4	Per copy	\$1.07	F	Y	\$1.10
PS.1.2	Black & white - A3	Per copy	\$2.14	F	Y	\$2.20
PS.2	Courier Fees		POA	F	Y	POA
PS.3	Road Closure and Purchase Application Fees					
PS.3.1	Purchasing Council owned Road - Application	Application fee (non-refundable) for processing a road closure request	\$1,400.50	F	Y	\$1,442.50
PS.3.2	Purchasing Crown Road - Application	Application fee (non-refundable) for processing a road closure request	\$2,344.00	F	Y	\$2,414.30
PS.4	Sale of Council Road - Bond	Costs recovery for legal, survey and valuation fees incurred for the sale. Where applicable, the balance of the bond is refundable	\$8,308.00	F	X	\$8,557.25
PS.5	Request to transfer a Crown Road to Council	Application fee (non-refundable) for processing a request to transfer Crown Road to Council	\$190.00	P	X	\$195.70
PS.6	Leasing of Roads Reserve					
PS.6.1	Road Reserve Lease - Application	Application fee (non-refundable) for processing a road reserve lease request	\$1,276.00	F	X	\$1,314.30
PS.6.2	Road Reserve Lease - Bond	Costs recovery for legal, survey and valuation fees incurred for the sale. Where applicable, the balance of the bond is refundable	\$4,023.50	F	X	\$4,144.20
PS.7	Easement over Council Property					
PS.7.1	Easement Request - Application	Application fee (non-refundable) for processing an easement request	\$1,086.00	F	Y	\$1,118.60
PS.7.2	Easement Request - Bond	Costs recovery for legal, survey and valuation fees incurred for the easement. Where applicable, the balance of the bond is refundable	\$13,710.00	F	X	\$14,121.30

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
PS.7.3	Compensation payable to Council	As determined by a Valuation Report conducted by a Certified Practicing Valuer	POA	M	Y	POA
PS.8	Request to purchase land					
PS.8.1	Administration Fee	Fee for consideration of unsolicited offers/ bids/proposals of Council owned land (non-refundable) Plus Fee PS.8.2, where applicable	\$2,200.00	M	Y	\$2,266.00
PS.8.2	Additional Costs	Applicant to cover Council's other costs including but not limited to legal, valuation and surveying. Plus Fee PS.8.1 (Minimum charge of \$5,000.00)	POA	F	X	POA
PS.9	Ground Anchor Placement					
PS.9.1	Application fee for placement of ground anchors on Council Land		\$1,941.50	M	X	\$1,999.75
PS.9.2	Ground anchor permit	Per anchor	\$944.00	M	X	\$972.30
PS.10	Land Classification Certificate					
PS.10.1	Section 54 Local Government Act	On application	\$57.00	M	X	\$58.70
PS.11	Requests for Owners Consent					
PS.11.1	Administration Fee	For requests to provide owners consent for Council owned or managed land (other than commercial Council tenants)	\$165.00	M	Y	\$169.95
PS.12	Place Naming Requests					
PS.12.1	Administration Fee	For unsolicited request to name a place of structure on Council owned or managed land	\$2,530.00	M	Y	\$2,605.90
PS.13	Australian Pioneer Village					
PS.13.1	Filming or use of	To be negotiated with Lessee	POA	E	X	POA
PS.14.1	Native Title Advice					
PS.14.1	Native Title Advice	Provision of Native Title advice for acts undertaken on Crown Land managed by Council As per Fee FS.1 – Fee FS.3	POA	M	Y	POA
USE OF COUNCIL SPACES						
PS.15	Windsor Mall					
PS.15.1	Windsor Mall Application fee	Application for processing requests for use of Windsor Mall excluding Busking and Rotunda	\$126.00	F	X	\$130.00
PS.15.2	Windsor Mall – Refundable Bond	Bond amount of \$1,000 is required or as otherwise determined by nominated Council Officer		F	X	\$1,000.00
PS.15.3	Windsor Mall – Use – Northern Precinct (Baker to Kable Street)	Per day usage fee (excluding Not for Profit Organisations)		M	X	\$230.00
PS.15.4	Windsor Mall – Use – Southern Precinct (Kable to Fitzgerald Street)	Per day usage fee (excluding Not for Profit Organisations)		M	X	\$230.00
PS.15.5	Windsor Mall – Use – Rotunda	Per day usage fee (including application fee)	\$160.00	M	X	\$170.00
PS.15.6	Windsor Mall – Use – Busking	Per day usage fee (including application fee)	\$160.00	M	X	\$170.00
PS.16	Council Owned Shopping Centres					
PS.16.1	Council Owned Shopping Centres – Application Fee	Wilberforce, McGraths Hill and Glossodia Shopping Centres – request to use common areas or carpark		M	X	\$130.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
PS.16.2	Council Owned Shopping Centres – Refundable Bond	Bond amount of \$300 is required or as otherwise determined by nominated Council Officer		F	X	\$300.00
FOOTPATH USAGE						
PS.17	Outdoor Dining and Footpath Trading					
PS.17.1	Application Fees		\$218.25	F	X	\$224.80
PS.17.2	Approval Variation fee		\$84.20	F	X	\$86.75
PS.18	Annual Fee for occupation of footpath	Charge per m2 Per annum				
PS.18.1	Thompson Square and Windsor Mall	With the exclusion of the use/licensing of areas where specific facilities have been provided by Council, Per m2	\$123.10	M	X	\$126.80
PS.18.2	Elsewhere in Windsor, Richmond and North Richmond	Per m2	\$96.75	M	X	\$99.65
PS.18.3	Elsewhere in the LGA	Per m2	\$71.65	M	X	\$73.80
PS.19	A Frame Sign Registration Fees					
PS.19.1	A' Framed sign on Council land	Annual administration fee	\$197.40	F	X	\$203.30
OTHER						
PS.20	Industry Road Business Advertising Board	This advertising board is used for businesses adjoining Industry Road Reserve				
PS.20.1	Application Fee	Includes assessment of application, printing and installation of sign		F	X	\$350.00
PS.20.2	Annual sign fee			M	X	\$240.00
PS.20.3	Variation to sign fee	If a request is made to vary an existing sign during the annual fee period		F	X	\$175.00
LEASE FEES						
PS.21	PEXA Registration Fee	Charge per document requiring registration Plus any other applicable fees for related documents eg. Plans or leases – cost plus \$150.00	POA	R	Y	POA
PS.22	Lease or Licence to Community and Not-for-Profit Organisations	Leasing of Council owned or managed properties				
PS.22.1	Lease preparation fee	Per lease or licence	\$860.50	M	Y	\$860.50
PS.23	Telecommunications Facilities	Leasing of Council owned or managed properties for the purpose of a telecommunications Facility				
PS.23.1	Administration Fee	Application Fee (non-refundable) for the consideration of new facilities, modifications or co-location requests	\$1,460.00	M	Y	\$1,503.80
PS.24	Bond	Additional Costs – Applicant is to meet all of Council's fair and reasonable costs including but not limited to valuation and legal	\$5,000.00	F	X	\$5,150.00
PS.25	Lease Fee	To be negotiated with Council	POA	M	Y	POA
PS.26	Temporary Use of Land					
PS.26.1	Administration Fee	Administration fee for request to use Council owned or managed land on temporary basis, not a lease or licence	\$550.00	E	Y	\$566.50
PS.26.2	Lease Fee	Minimum rate per annum per site – set at minimum Crown Land Rental rate	POA	E	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
GOVERNANCE						
ACCESS TO INFORMATION						
CG.1	Government Information (Public Access) Act					
CG.1.1	Formal Access Applications					
CG.1.1.1	Application Fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.1.1.2	Processing Fee	Per hour	\$30.00	S	X	\$30.00
CG.1.1.3	Financial hardship and/or special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.1.1.4	Internal Review Application Fee	No further processing fees apply to internal reviews	\$40.00	S	X	\$40.00
CG.1.2	Formal Access Applications by natural persons for their personal information only					
CG.1.2.1	Application fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.1.2.2	Processing fee	Per hour, after the first 20 hours	\$30.00	S	X	\$30.00
CG.1.2.3	Financial hardship and/ special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.1.3	Informal Access Applications					
CG.1.3.1	Informal Processing Fee – Building and Development	Per hour	\$56.65	F	X	\$58.35
CG.1.3.2	Informal Processing Fee – Other Requests	Per hour	\$21.65	F	X	\$22.30
SALE OF DOCUMENTS						
CG.2	Suite of Corporate Documents	Annual Report, State of the Environment Report & Financial Statements				
CG.2.1	Full report					
CG.2.1.1	Internet		Free	N		Free
CG.2.1.2	Hard copy	3 part document	\$61.80	F	X	\$63.65
CG.3	Annual Report only					
CG.3.1	Internet		Free	N		Free
CG.3.2	Hard copy (1 part document)	1 part document	\$29.90	F	X	\$30.80
CG.4	State of the Environment Report only					
CG.4.1	Internet		Free	N		Free
CG.4.2	Hard copy	1 part document	\$29.90	F	X	\$30.80
CG.5	Financial Statements only					
CG.5.1	Internet		Free	N		Free
CG.5.2	Hard copy	1 part document	\$16.50	F	X	\$17.00
CG.6	Operational Plan and Delivery Program					
CG.6.1	Internet		Free	N		Free
CG.6.2	Hard Copy		\$94.70	P	X	\$97.55
CG.7	Minute Book					
CG.7.1	Copies of Minute Book	Per page	\$4.10	F		\$4.20
CG.7.2	Postage & packaging		POA	F	Y	POA
CG.8	Council Meeting Business Paper					
CG.8.1	Internet		Free	N		Free

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
CG.9 Sale of Tender Documents						
CG.9.1	Sale of Tender documents	At cost Printing, paper, expertise, overheads	POA	F	X	POA
SUBPOENAS						
CG.10 Photocopies						
CG.10.1	Black & white – A4	Per copy	\$1.55	F	X	\$1.60
CG.10.2	Black & white – A3	Per copy	\$2.58	F	X	\$2.65
CG.10.3	Colour – A4	Per copy	\$2.58	F	X	\$2.65
CG.10.4	Colour – A3	Per copy	\$5.15	F	X	\$5.30
CG.10.5	Provision of Tapes, Discs and/or USB sticks	Each	\$51.50	F	X	\$53.05
CG.11 Subpoenas served on council						
CG.11.1	Application Fee for Subpoenas		\$103.00	F	X	\$106.00
CG.11.2	Additional charge for Subpoenas served under seven days		\$180.25	F	X	\$186.00
CG.11.3	Processing charge after the 1st hour	1st hour free Per hour or part thereof	\$123.60	F	X	\$127.00
ARTS AND CULTURE – GALLERY AND MUSEUM						
REGIONAL GALLERY						
GM.1 Gallery Merchandise						
GM.1.1 Postcards, books, souvenirs, etc.						
GM.1.1.1	Range– \$0.05 to POA	Per item	POA	R	Y	POA
GM.1.1.2	Commission fee on consignment stock	Range – 20% to 50% Per item	POA	R	Y	POA
GM.1.1.3	Commission fee on sale of artworks	20% – 40% Commission Per item	POA	R	Y	POA
GM.2 Gallery Activities						
GM.2.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.2.1.1	Range: free to POA	Per person	POA	P	Y	POA
GM.2.1.2	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities	POA	P	Y	POA
GM.2.1.3	Market stall Booking Fee	Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m	POA	M	Y	POA
GM.3 Gallery Education Programs						
GM.3.1 Basic activity or activity with facilitator, activity with materials etc.						
GM.3.1.1	Range: free to POA	Per student	POA	P	Y	POA
GM.3.1.2	Range: free to POA	Per school group	POA	P	Y	POA
GM.4 Gallery Exhibitions						
GM.4.1 Entry fee for special exhibitions						
GM.4.1.1	Range: free to POA	Per person	POA	M	Y	POA
GM.4.1.2	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address	POA	M	Y	POA
GM.4.1.3	Touring Exhibition Fee	Payment for exhibitions generated and toured by the Gallery	POA	M	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
REGIONAL GALLERY ROOM HIRE						
GM.5	Bond	Refundable	\$426.40	P	X	\$439.20
GM.5.1	Gallery Room Hire	Dependant on the exhibition on display, access conditions may apply. Additional Paid Gallery staff is a requirement of hire conditions. Functions held 9am-5pm weekdays, after 5pm weekdays and all functions held on weekends attract additional staffing. Staffing charges: Start from \$237.80 for 4 hours for a single staff member, depending on the size of the event	POA	R	Y	POA
GM.5.2	Monday - Friday between 9.00am - 5.00pm Not available on public holidays	Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire	\$165.85	R	Y	\$170.85
GM.5.3	Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on public holidays	Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire	\$197.75	R	Y	\$203.70
GM.5.4	Gallery Hire Cleaning Fee - if additional cleaning is required	As per Fee FS.1 - Fee FS.3	POA	F	Y	POA
GM.5.5	Gallery Hire Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.5.6	Gallery Hire Security or staff call-out fee	As per Fee FS.1 - Fee FS.3	POA	M	Y	POA
GM.5.7	Reproduction photographs of Gallery collection - Reproduction Fee	Price will be based on photographers quote, administration cost, licensing and delivery fees	POA	F	Y	POA
REGIONAL MUSEUM						
GM.6	Museum Merchandise					
GM.6.1	Postcards, books, souvenirs, etc.					
GM.6.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
GM.6.1.2	Commission fee on consignment stock	Range - 20% to 50% Per item	POA	R	Y	POA
GM.7	Museum Activities					
GM.7.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.7.1.1	Range: free to POA	Per person	POA	P	Y	POA
GM.7.1.2	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities	POA	P	Y	POA
GM.7.1.3	Market stall booking fee	Stall holder booking and participation fee Approximate space allocated is 3m x 3 m Access to power and equipment not available	POA	M	Y	POA
GM.8	Museum Education Programs					
GM.8.1	Basic activity or activity with facilitator; activity with materials, etc.					
GM.8.1.1	Range: free to POA	Per student	POA	P	Y	POA
GM.8.1.2	Range: free to POA	Per school group	POA	P	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
GM.9	Museum Exhibitions					
GM.9.1	Entry fee for special exhibitions					
GM.9.1.1	Range: free to POA	Per person	POA	M	Y	POA
GM.9.1.2	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address	POA	M	Y	POA
GM.10	Access to Former Mortuary	Paid staff in attendance is a requirement for access to the Mortuary Site. Weekdays, after hours and on weekends: \$59.45 per hour for a single staff member				
GM.10.1	Staff attendance charged on an hourly basis	Per hour or part thereof, (Minimum 3 hours at \$59.45 per hour)	\$57.70	F	Y	\$59.45
GM.11	Photographs and Images	Refer to Fee LS.3.1 – Fee LS.3.10				
GM.11.1	Reproduction photographs of Museum collection – Reproduction Fee	Price will be based on photographers quote, administration cost, licensing and delivery fees	POA	F	Y	POA
REGIONAL MUSEUM ROOM HIRE						
GM.12	Bond	Refundable	\$426.40	P	X	\$439.20
GM.12.1	Museum Room Hire	Dependant on the exhibition on display. Paid Museum staff in attendance is a requirement of hire conditions. Functions held 9am–5pm weekdays, after 5pm weekdays and functions held on weekends attract additional staffing charges: Starting from \$237.80 for 4 hours for a single staff member, depending on the size of the event	POA	R	Y	POA
GM.12.2	Category A – LGA Community Groups	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	Free	N		Free
GM.12.3	Category B – Non LGA or Not for profit Community Groups	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$22.00	P	Y	\$22.70
GM.12.4	Category C – Business hire	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$41.00	R	Y	\$42.25
GM.12.5	Category C – Business hire	Hugh Williams Room only Saturday – Sunday 9.00am–12.00am (midnight) Monday – Friday 5.00pm – 12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1	\$47.00	R	Y	\$48.40
GM.12.6	Category C – Business hire	Hugh Williams Room and Museum exhibition areas Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$161.00	R	Y	\$165.85
GM.12.7	Category C – Business hire	Hugh Williams Room and Museum exhibition areas Monday – Friday 5.00pm –12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1	\$192.00	R	Y	\$197.75

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
GM.12.8	Category C – Business hire	Howe House Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1	\$63.00	R	Y	\$64.90
GM.12.9	Category C – Business hire	Howe House Monday – Friday 5.00pm – 12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1	\$105.00	R	Y	\$108.15
GM.12.10	Category C – Business hire	Hugh Williams Room, Museum exhibition areas and Howe House Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$210.00	R	Y	\$216.30
GM.12.11	Category C – Business hire	Hugh Williams Room, Museum exhibition areas and Howe House Monday – Friday 5.00pm – 12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1	\$240.00	R	Y	\$247.20
GM.12.12	Room Hire Cleaning Fee	As per Fee FS.1 – Fee FS.3	POA	F	Y	POA
GM.12.13	Room Hire Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.12.14	Room Hire Security or staff call-out fee	As per Fee FS.1 – Fee FS.3	POA	M	Y	POA
ARTS AND CULTURE – LIBRARY SERVICES						
LIBRARY SALES						
LS.1	Merchandise	Library bags, maps, plastic, etc.				
LS.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
LS.1.2	Commission fee on consignment stock	Range – 20% to 50% Per item	POA	R	Y	POA
LIBRARY ACTIVITIES						
LS.2	Library Activities					
LS.2.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour or school program				
LS.2.1.1	Range: free to POA	Per person	POA	P	Y	POA
LS.2.1.2	Range: free to POA	Per group	POA	P	Y	POA
LS.2.1.3	Market stall booking fee	Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m	POA	M	Y	POA
LS.3	Images and Copying	Includes physical photographs and digital files				
LS.3.1	Reproduction of digital copies of images or materials from the Hawkesbury City Council Arts and Culture Collections					
LS.3.2	Low resolution digital images downloaded from the Library website	For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction	Free	N		Free

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LS.3.3	General purpose digital files–Low resolution Private Use (image number supplied). For personal, research, reference, or study use only	Delivered via file transfer link (no charge). Other delivery methods (e.g. USB) available; additional fees may apply (see LS.3.14 – Fee LS.3.15). Standard delivery: 10 business days. Express delivery: 5 business days (POA). \$22.00 per image	POA	P	X	POA
LS.3.4	General purpose digital files–High resolution Private Use Provision of a specified high–resolution TIFF or JPEG file (image number supplied). For personal, research, reference, or study use only	Standard delivery: 10 business days. Express delivery: 5 business days (POA). Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). \$44.00 per image \$40.00 plus Fee LS.17	POA	P	X	POA
LS.3.5	General Purpose Digital File (Low-Res) – Commercial Use Provision of a specified General Purpose low–resolution digital file for commercial use	Single, one-time commercial use licence granted. Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). Standard delivery: 10 business days. Express delivery: 5 business days (POA). \$44.00 per image	POA	P	Y	POA
LS.3.6	General Purpose Digital File (High-Res) – Commercial Use Provision of a specified high–resolution TIFF or JPEG file for commercial use	Single, one-time commercial use licence granted. Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). Standard delivery: 10 business days. Express delivery: 5 business days (POA). \$88.00 per image.	POA	P	Y	POA
LS.3.7	Research & Reproduction: General Purpose File (Low-Res) – Private Use Research and reproduction of General Purpose low–resolution digital files for personal, research, reference, or study use (non-commercial)	Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). \$60.00 per hour (includes up to 6 images) + \$22.00 per image.	POA	P	Y	POA
LS.3.8	Research & Reproduction: General Purpose File (Low-Res) – Commercial Use Research and reproduction of General Purpose low–resolution digital files for commercial use	Single, one-time commercial use licence granted. Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). \$144.00 per hour (includes up to 6 images) + \$22.00 per image.	POA	P	Y	POA
LS.3.9	Research & Reproduction: High Resolution File – Private Use Research and reproduction of high–resolution TIFF or JPEG files for personal, research, reference, or study use	Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). \$60.00 per hour (includes up to 6 images) + \$44.00 per image.	POA	P	Y	POA
LS.3.10	Research & Reproduction: High Resolution File – Commercial Use Research and reproduction of high–resolution TIFF or JPEG files for commercial use	Single, one-time commercial use licence granted. Delivered via file transfer link (no charge). Other delivery methods available; additional fees may apply (see Fee LS.3.14 – Fee LS.3.15). \$180.00 per hour (includes up to 6 images) + \$44.00 per image.	POA	P	Y	POA
LS.3.11	Copyright Fee – for Council owned photographs	Copyright is not granted with the download or purchase of any digital file of photographs or images. To publish an image please complete a Permission to publish form. The form is located https://hawkesbury.nsw.gov.au/library				
LS.3.11.1	Copyright Fee for Non Commercial Use – For Library, Museum and Gallery	Free plus cost of supply of photograph file; Fees LS.3.1 – LS.3.4 plus; Fee LS.17	POA	R	Y	POA
LS.3.11.2	Copyright Fee for Commercial use – For Library, Museum and Gallery	Contact the Library, Gallery or Museum directly for print, usage and licencing fees for images across various mediums	POA	R	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LS.3.13	Photograph and Scan Delivery	General purpose digital files may be emailed. High resolution digital files must be delivered using online delivery service. Fees apply for supply of a USB and postage and handling, where applicable				
LS.3.13.1	USB	Refer to Fee LS.3	POA	F	Y	POA
LS.3.13.2	Postage and handling within Australia	Recovery of postage and handling costs	POA	F	Y	POA
LS.4	Card replacement	Borrower's cards – lost or damaged Original card is free	\$4.55	F	X	\$5.00
LS.5	Public Computer Visitor Card – One day	Cost per day Time limits apply Wireless access is free of charge	\$4.55	R	Y	\$4.70
LS.6	Public Computer Visitor Card – One week	Cost per week Time limits apply Wireless access is free of charge	\$17.80	R	Y	\$18.35
LS.7	Temporary library membership	Fee for three month temporary Library membership for non-residents who live outside of NSW or unable to provide ID, as well as overseas visitors	\$35.60	F	Y	\$36.70
LS.8	Ex-Library stock, donations including books and AV formats (poor/good condition) sales		POA	P	Y	POA
LS.9	Inter Library Loan from a Special or Uni Library	Where applicable, cost recovery of outsourced service Plus Fee LS.9.1				
LS.9.1	Inter Library Loan handling fee	Per item	\$4.55	P	Y	\$4.70
LS.9.2	Interlibrary Loan fee to libraries without a reciprocal arrangement	Per item	\$36.95	E	Y	\$38.05
LS.9.3	Book or Journal Articles – Black & white	First 25 pages Plus Fee LS.9.4 where applicable	POA	E	Y	POA
LS.9.4	Additional 25 pages		POA	E	Y	POA
LS.9.5	Colour copies		POA	E	Y	POA
LS.9.6	Lost or damaged inter library loan items		POA	E	X	POA
LS.10	Damaged, Lost or Non repairable items					
LS.10.1	Non repairable or Lost item or component of a kit					
LS.10.1.1	Replacement cost	Plus Fee LS.10.1.2	POA	F	X	POA
LS.10.1.2	Processing fee		\$11.45	P	X	\$13.00
LS.11	Repairable damaged item		\$13.90	P	X	\$14.30
LS.12	Photocopies & Printouts	Black and white				
LS.12.1	A4 size		\$0.20	F	Y	\$0.25
LS.12.2	A3 size		\$0.40	F	Y	\$0.50
LS.13	Photocopies & Printouts	Colour				
LS.13.1	A4 size		\$1.00	R	Y	\$1.00
LS.13.2	A3 size		\$2.00	R	Y	\$2.00
LS.14	Reader printer	Microfilm/Microfiche	\$0.20	R	Y	\$0.20
LS.15	Scanning – self service		Free	N		Free
LS.16	Scanning service	Per page	\$0.20	P	Y	\$0.20
LS.17	Laminating Service					
LS.17.1	A3 Laminating per page		\$4.40	M	Y	\$4.50
LS.17.2	A4 Laminating per page		\$2.20	M	Y	\$2.30

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LS.17.3	Laminating Business card size		\$1.10	M	Y	\$1.15
LS.18	Research fee including local studies, reference and reproduction search fee	As per Fee FS.2	POA	P	Y	POA
LS.19	Invigilator service (Exam supervision)	\$51.75 per hour to cover cost of staff member Hire of suitable meeting room is student responsibility	POA	P	Y	POA
LS.20	Book Club kits	Per Book Club Valid for 1 year, includes up to 8 books in a set and reading notes. Up to 11 sets in a year	\$60.00	P	Y	\$61.80
LS.21	Book Covering Fee	Fee payable per individual book. Plastic covering used. 5 business days to process		M	Y	\$5.00
LS.22	Disc cleaning (DVD/CD)	Per disc One week turnaround	\$2.37	P	Y	\$2.45
LS.23	3D Printing	Fee payable for single print up to 20 grams of filament plus \$0.25 per gram thereafter. Additional set up fee of \$5 per job. Jobs are capped at 10 hours	\$11.22	P	Y	\$11.55
LS.24	Digital and Podcast Rooms – Booking Fees					
LS.24.1	Bond for Podcast Room hire	Refundable bond for the use pod casting studio		M	X	\$100.00
LS.24.2	Microphone Hygiene Cover (Mandatory for Studio Use)	Mesh cover required for hygiene and WHS safe shared use of Podcasting studio microphones		M	Y	\$10.00
LS.24.3	Category A – Local Community and library members – Digitisation studio	Fee per hour – only available during library opening hours. Maximum 4 hours per day. Room is suitable for maximum of three people using the studio. Induction requirements apply. Refundable bond \$100 applicable for all hirers		N		FREE
LS.24.4	Category B – Community Organisation – Digitisation studio	Refer to revenue policy meeting room hire explanatory notes. Fee per hour – only available during library opening hours. Maximum 4 hours per day. Room is suitable for maximum of three people using the studio. Induction requirements apply		M	Y	\$10.00
LS.24.5	Category C – Business Hire Digitisation studio	Fee per hour – only available during library opening hours. Maximum 2 hours per day. Room is suitable for maximum of three people using the studio. Induction requirements apply		M	Y	\$20.00
LS.24.6	Category A- Local Community Groups and library members – Pod casting studio	Refer to revenue policy meeting room hire explanatory notes. Fee per hour – only available during library opening hours. Studio is sound treated. Max capacity 4. No engineer. Not for full band rehearsals. Hirers should bring own laptop and. Induction requirements apply. Refundable Bond \$100 applies		N		FREE
LS.24.7	Category B- Community Organisation –Pod casting studio	Refer to revenue policy meeting room hire explanatory notes. Fee per hour – only available during library opening hours. Studio is sound treated. Max capacity 4. No engineer. Not for full band rehearsals. Hirers should bring own laptop and. Induction requirements apply. Refundable Bond applies		M	Y	\$15.00

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LS.24.8	Category C – Business Hire Pod casting studio	Refer to revenue policy meeting room hire explanatory notes. Fee per hour – only available during library opening hours. Studio is sound treated. Max capacity 4. No engineer. Not for full band rehearsals. Hirers should bring own laptop and. Induction requirements apply. Refundable Bond applies		M	Y	\$30.00
LS.25	Exhibition Space Hire					
LS.25.1	Exhibition space hire – long wall		POA	M	Y	POA
LS.25.2	Exhibition space hire – large display cabinet		POA	M	Y	POA
MEETING ROOMS						
LS.26	Bond	Refundable bond – applicable to all hirers	\$105.00	P	X	\$110.00
LS.26.1	Meeting Room Access Card	Access card fee for meeting room users who have multiple bookings. Meeting room can be accessed without staff involvement	\$30.00	P	Y	\$31.00
LS.26.2	Annual Administration Fee – Local Community Groups	Per annum (Refer to Revenue Policy Meeting Room Hire Explanatory Notes)	\$23.00	P	Y	\$30.00
LS.27	Meeting Rooms Hire					
LS.27.1	Co work Space	Per hour	\$11.00	M	Y	\$11.50
LS.27.2	Tebbutt Room					
LS.27.2.1	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.27.2.2	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$26.00	P	Y	\$27.00
LS.27.2.3	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 9am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour	\$48.00	M	Y	\$50.00
LS.27.3	Stan Stevens Studio					
LS.27.3.1	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.27.3.2	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$20.00	P	Y	\$21.00
LS.27.3.3	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 9am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour	\$38.00	M	Y	\$40.00
LS.27.4	Rozzoli Room					
LS.27.4.1	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.27.4.2	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$13.00	P	Y	\$13.40
LS.27.4.3	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 9am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour	\$25.00	M	Y	\$25.75
LS.27.4.4	Meeting Rooms and Kitchens Cleaning Fee	Applicable to Local Community Groups and hirers As per Fee FS.1 – Fee FS.3	POA	F	Y	POA

Index	Fee Description	Conditions	2025/26 Fees (GST Incl)	Pricing Policy	GST	2026/27 Fees (GST Incl)
LS.27.4.5	Security or staff call-out Fee	Applicable to Local Community Groups and hirers As per Fee FS.1 – Fee FS.3	POA	M	Y	POA
LS.27.4.6	Replacement of Meeting Room access card	Community Room Access	\$32.00	R	X	\$33.00
LS.27.4.7	Cancellation Fee	Bookings cancelled within five business days prior to booking will be required to pay the standard hire fee	POA	M	X	POA
LS.27.5 Equipment Hire						
LS.27.5.1	Refundable bond on equipment	Applicable to Local Community Groups and hirers	POA	P	X	POA
LS.27.5.2	Failure to pack up equipment and furniture fee	Applicable to Local Community Groups and hirers As per Fee FS.1 – Fee FS.3	POA	M	Y	POA
LS.27.5.3	Breakages, loss or damage	Applicable to Local Community groups and hirers. Cost recovery for replacement or repair of meeting rooms and kitchen contents or building plant and equipment.	POA	F	Y	POA
FINANCIAL SERVICES						
PROFESSIONAL AND ADMINISTRATION FEES						
FS.1	Staff technical/professional project services-General Manager, Directors, General Counsel, Managers	Per hour or part thereof (Minimum \$225.00)	\$215.30	M	Y	\$225.00
FS.2	Staff technical/professional project services-General	Per hour or part thereof (Minimum \$168.00)	\$161.50	M	Y	\$168.00
FS.3	Staff technical/professional project services-Administrative/Clerical	Per hour or part thereof (Minimum \$112.00)	\$107.70	M	Y	\$112.00
ADMINISTRATION CHARGES						
FS.4	Refunds Requests		\$46.35	P	Y	\$48.25
FS.5	Administration Fee for cancelled, dishonoured or disputed payments	Plus additional charges from bank for trace, recall, dishonour or chargeback	\$49.40	F	Y	\$51.50
FS.6	Private Works Administration Charges	Up to 20% of cost	POA	F	Y	POA
FS.7	Administration Charges for Grant Reporting – Council as an Agent	As negotiated between parties prior to agreement for Council to administer grant	POA	F	Y	POA
FS.8	Project Management Charges for Delivery of Works – Council as an Agent	As negotiated between parties prior to agreement for Council to manage project	POA	F	Y	POA
FS.9	Copy of Rate Notice		\$27.60	F	X	\$28.75
SECTION 603 CERTIFICATES						
FS.14	S.603 Certificate	or as determined by Legislation	\$100.00	S	X	\$105.00
FS.15	S.603 Certificate Urgency Fee	Plus Fee FS.14 Provision within 4 hours	\$35.00	F	X	\$120.00
GENERAL COUNSEL						
LEGAL CHARGES						
GC.1	Court Fees	as per Court Fees Schedule	POA	E	X	POA



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